1. Roll Call:  *Leroy Eadie*

   Park Board Members Present: Randy Cameron, President; Leroy Eadie, Secretary/Parks Director; Martha Lou Wheatley-Billeter; Ross Kelley; Chris Wright, Susan Traver; Ken Van Voorhis; Andy Dunau;

   Park Board Members Absent Excused: Jim Quigley, Sam Selinger and Councilman Mike Allen

   Staff Present: Nancy Goodspeed, Tony Madunich, Craig Butz, Garrett Jones; Carl Strong; Al Vorderbrueggen; Debby Dodson; Angel Spell; Rebecca Madany

2. **Motion No. 1:** Ross Kelley motioned to approve the minutes of the December 13, 2012 Regular Park Board meeting.
   Susan Traver seconded.
   Motion carried.

3. Additions or deletions to the agenda: None

4. **Monthly Highlights**  - *Randy Cameron, President*
   A. If you’re in need of a part-time job this spring and summer, mark your calendar for February 10th. That’s the date of the annual Riverfront Park Job Fair. This year there are positions for cashiers, maintenance staff, guest services, food and beverage attendants & cooks to name just a few. Download an application from the Riverfront Park website, fill it out and bring it with you on February 10. More than 200 positions will be filled.
   B. It’s a brand new year and Parks and Recreation Therapeutic Recreation Services will be providing a variety of new programs and old favorite for those with disabilities. If you check in mid-January you may find some winter program classes still have openings. The guide you see on the screen covers the first three months of the year. Check it out on the department website or call Alice Busch at 625-6245.
   C. Beginning this Saturday, January 12, the Riverfront Park Ice Palace will feature skating lessons for all ages. As always, check the website for details and more information.
   D. Pruning season is in full swing for Urban Forestry. The priority areas for park tree pruning in 2013 include Audubon Park, Corbin Park, Glover Field, Finch Arboretum, and the Conservation Area at Riverfront Park.
   E. The street tree inventory contract is nearing completion. 85% of the tree sites have been collected and the contractor expects to finish the remainder by the end of January. Arborists are currently collecting street tree information in the Comstock and Southgate neighborhoods.
   F. Parks and Recreation’s new January through March Recreation Guide has arrived. It’s quick and easy to register. Find the class or program you want and then pay on-line. A variety of kids’ camps are featured in the new guide. Look for Spring Break, Martin Luther King Day and others.
   G. You can tell that Spring is on the way when talk turns to Softball. We’re not saying we’re there yet! But we do want to let you know that there will be new Softball Leagues forming this Spring. Leagues will be available for a variety of ages and abilities including Men’s,
Women’s, Co-ed, Slow Pitch, Fast Pitch Modified, and Adults in their 40s, 50s and 60s. Games will be played at Franklin & Dwight Merkel fields. Sign up now for spring play!

H. You may not be able to PLAY golf right now in Spokane, but you can THINK GOLF. Still available are Unlimited Play Passes, Golf Gift Cards and Member Discount Cards. See the golf website for additional information.

I. As you may have noticed, work is well underway in Riverfront Park on construction of a new building near the Rotary Fountain that will serve a variety of seasonal functions. The Rotary Fountain Facility will include:
- A food service
- Restrooms
- Much needed storage

Plans call for the Rotary Fountain Facility to be available for Bloomsday, May 5th.

J. Just a reminder that Aquatics Season Passes and Riverfront Park Season passes are still available and at a great rate. See the website for details.

5. VISITORS
A. No visitors.

6. Motion No. 2: Andy Dunau motioned to approve claims for the month of November 2012 in the amount of $776,910.48.
Ross Kelley seconded.
Motion carried.

A. This is a preliminary report as the final report will be completed after all year end transactions are received. Park Fund Revenue is at 85% ($4,900,000.00) of year to date budget. Park Fund Expenditures are approximately 94% ($18,000,000.00) and ($400,000.00) for the net year to date actual.
B. Golf Fund Revenue is at $2,940,000.00 year to date budget. Golf Fund Expenditures are at $3,010,000.00 year to date budget.

8. SPECIAL DISCUSSION/ACTION ITEMS – Randy Cameron
A. Amended By Laws – Ross Kelley
The subcommittee meet last month and will meet today for the final reading and voting on the amendments of the By Laws. A few of the amendments include (1) members recusing themselves if there is a conflict of interest on the item; (2) changing all of the special and temporary committee names to be regular committees and creating an Ad Hoc committee, if needed; (3) Urban Forestry is now following City Code, which requires two Park Board members to be appointed; and (4) adding a new duties and responsibilities form.

Motion No. 3: Ross Kelley moved to accept the proposed amendments.
Marth Lou Wheatley-Billeter seconded.
Motion carried.

B. Amended Spokane Park Board Duties and Responsibilities Form – Susan Traver
Motion No. 4: Susan Traver motioned to approve the Amended Spokane Park Board Duties and Responsibilities Form.
Chris Wright seconded.
Motion carried.
9. **FOUNDATION REPORT** - Heather Beebe-Stevens, Executive Director
   A. The Foundation has officially merged with “Make A Splash.” “Make A Splash” has expanded to provide swim passes, suits and lessons.
   B. The Foundation Board will meet on January 28th for a Strategic Planning and Visioning meeting.
   C. The Foundation is currently accepting applications for the annual Foundations Grants for Projects and Scholarships. The applications are due on January 31, 2013.

10. **COMMITTEE REPORTS** - Park Board Action Items

   **FINANCE COMMITTEE** - January 8, 2013 - Andy Dunau
   A. The Committee discussed the recommendation to approve of the Pouring/Naming Rights Contract. The Financial Report, the Revised 2013 Budget, and the Fleet Replacement Plan were provided to the Committee and reviewed.

   **GOLF COMMITTEE** - December 19, 2012 - Ross Kelley
   A. The Golf Courses are currently closed.
   B. The Holiday sales for Golf were great. Steve Conner, Mark Gardner, and Staff had a booth set up at River Park Square. Esmeralda had an increase of two hundred percent in sales over last year’s Holiday sales.
   C. Recommend approval of the contract with Steve Conner for golf professional services at Downriver Golf Course as amended with discussion items and audit findings.
   **Motion No. 5:** Ross Kelley motioned to approve the contract with Steve Conner for golf professional services at Downriver Golf Course as amended with discussion items and audit findings.
   Martha Lou Wheatley-Billeter seconded.
   Motion carried.
   E. Leroy Eadie extended the Rex Schultz contract for golf professional services at Esmeralda Golf Course for an additional two year term.

   **LAND COMMITTEE** - January 2, 2013, Meeting was canceled. - Jim Santorsola

   **RECREATION COMMITTEE** - January 3, 2013 - Chris Wright
   A. The Committee discussed the 2013 Recreation Budget Readjustment. It was initially an action item, but was tabled by the Committee.
   B. The Committee received an update on the 2013 Recreation Guide contract, the Naming/Pouring Rights contract and the Athletic Facility Allocations.
   C. Staff will meet with a representative from the Health and Obesity Initiative.

   **RIVIERFRONT PARK COMMITTEE** - January 7, 2013 - Susan Traver
   A. The committee reviewed proposed budget adjustments. It was initially an action item, but was tabled by the Committee.
   B. The Friends of Riverfront Park provided a PowerPoint Presentation regarding possible projects. The Committee recommended that the MOU with Friends of Riverfront Park be moved forward to Park Board in February or March.
   C. Staff provided a visual presentation and commentary on the 2012 Riverfront Park highlights.
   D. The Pouring/Naming Rights Contract was discussed.
E. Staff provided statistics and expressed support for continuing to offer rides until the Master Plan process comes into play.

F. The Committee received updates on the Fountain Facility and the Broadview Dairy Demolition.

**URBAN FORESTRY TREE COMMITTEE** – January 4, 2013 – Ken VanVoorhis

A. The Urban Forestry Annual Report for 2012 was presented.
B. Updates were received on Street Tree Inventory and the Staff Report.
C. Discussion was had on the 2013 Annual Work Plan.
D. The committee received the Citizen Advisory Committee Report and the Urban Forestry Staff Report, reviewing the Urban Forestry Staff Report.
E. The Citizen Advisory Committee Report, including 2013 Goals, was given.

11. **REPORTS**

A. Park Board President –
   1. Randy Cameron has been working with the Mayor to schedule a meeting to get his comments and suggestions before the end of the month.
   2. Randy Cameron will send out potential dates and locations for a retreat this spring for senior staff.

B. Park Board Members –
   1. Conservation Futures Liaison – Ken VanVoorhis
      No report given.
   2. Parks Foundation Liaison – Susan Traver
      No report given.
   3. Council Liaison – No report given. (Councilman Mike Allen was excused absent)
   4. Parks Department Revenue & Sponsorship Subcommittee – No report given. (Councilman Mike Allen was excused absent)
   5. Park Board Rules Subcommittee – Ross Kelley noted that the Committee’s name has changed to Park Board By Laws Committee.

C. Director's Report -
   1. Leroy Eadie will meet with representatives of the Friends of Moore-Turner.
   2. Leroy Eadie and Randy Cameron will meet with representatives of the Spokane Youth and Senior Center Association.
   3. Staff is working on the Annual Report. Staff will work with the Park Board on this year’s report.

12. **Correspondence** – None

13. **Public Comments** – None

14. **Adjourn to Executive Session** – None

15. **Adjournment:** 2:15 p.m.
A. Next Committee meeting dates:
   1. Golf Committee: February 20, 2013
   2. Riverfront Park Committee: February 4, 2013, 8:00 a.m., City Council Briefing Center
   3. Land Committee: February 6, 2013, 3:30 p.m., City Hall Conference Room 5A
4. Recreation Committee: February 7, 2013, 3:30 p.m., City Hall Conference Room 2B
5. Finance Committee: February 12, 2013, 3:00 p.m., City Hall Conference Room 5A
6. Urban Forestry Tree Committee: February 5, 2013, 4:15 p.m., Woodland Center, Finch Arboretum

B. Next Regular Park Board meeting date: February 14, 2013, 1:30 p.m., City Council Chambers
C. Next Park Board Study Session: February 14, 2013, 3:00 p.m. or as soon as possible thereafter directly following the Regular Park Board meeting, Conference Room 5A.