



City of Spokane Park Board Land Committee Meeting

3:30 p.m. Wednesday, Feb. 04, 2026
Hybrid in-person and WebEx virtual meeting
Al Vorderbrueggen – Park Operations Director

Committee members

- X Greta Gilman – Chair
- X Sally Lodato
Kevin Brownlee – absent (excused)
- X Doug Kelley

Parks staff

- Al Vorderbrueggen
- Nick Hamad
- Fianna Dickson
- Kris Behr

SUMMARY

- The committee passed the following action items which will be presented to the Park Board for consideration and approval:
 - Cascade Mini Excavating, Inc. (dba CME Playgrounds) / Delivered Playground Engineered Wood Fiber Chips As-Needed 2026 Value Blanket (not to exceed \$150,000)
 - Berger Partnership, PS / Master Consultant Agreement 2026-2029 on-call landscape architecture services (not to exceed \$750,000.00)
 - Dig Studio, Inc. / Master Consultant Agreement 2026-2029 on-call landscape architecture services (not to exceed \$750,000.00)
 - Place Landscape Architecture, LLC. / Master Consultant Agreement 2026-2029 on-call landscape architecture services (not to exceed \$750,000.00)
 - ALSC Architects, PS / Master Consultant Agreement 2026-2029 on-call architecture services (not to exceed \$450,000.00)
 - Architects West, Inc. / Master Consultant Agreement 2026-2029 on-call architecture services (not to exceed \$450,000.00)
- Spring 2026 capital project bid schedule update was presented by Nick Hamad

The next regularly scheduled Land Committee meeting is set for 3:30 p.m. Wed. Mar. 04, 2026.

MINUTES

The meeting was called to order at 3:30 p.m. by committee chair Greta Gilman.

Public Comments: None

Action items:

1. [Cascade Mini Excavating, Inc. \(dba CME Playgrounds\) / Delivered Playground Engineered Wood Fiber Chips As-Needed 2026 Value Blanket \(not to exceed \\$150,000\)](#) – Carl Strong

Engineered wood fiber (EFW) costs about one half to two thirds more than ordinary landscape bark and mulch due to the manufacturing process to ensure it is compliant with fall protection standards and safe for play. A request for quote was sent out with only one response, mostly because no other company could compete with the CME Playground price, which is a regional mill. The NTE \$150,000 will supply approximately 2,000 cubic yards which will be purchased as needed under this value blanket. To keep the playgrounds at peak safety and ADA accessibility, it is recommended bark be distributed each spring. However, due to budget constraints, the last several years have been rather lean. Because of the levy passage, the new budget line of Park Maintenance and Repair will be used.

Motion #1 – Greta Gilman moved to recommend Cascade Mini Excavating, Inc. (dba CME Playgrounds) / Delivered Playground Engineered Wood Fiber Chips As-Needed 2026 Value Blanket (not to exceed \$150,000).

Sally Lodato seconded. The motion passed unanimously (3-0 vote).

The committee agreed to present this recommendation as a consent agenda item on the Feb. 12th Park Board meeting agenda.

The next 3 agenda items are for [landscape architecture](#). Twenty proposals were received, and they were ranked by a committee of Spokane Parks & Recreation staff members. Five of the six firms selected are regional. The top three were approved last month by Park Board. The work is more extensive for the landscape architects which is why the NTE amount is higher

2. [Berger Partnership, PS / Master Consultant Agreement 2026-2029 on-call landscape architecture services \(not to exceed \\$750,000.00\)](#) – Nick Hamad

Motion #2 – Greta Gilman moved to recommend Berger Partnership, PS / Master Consultant Agreement 2026-2029 on-call landscape architecture services (not to exceed \$750,000.00)

Sally Lodato seconded. The motion passed unanimously (3-0 vote).

The committee agreed to present this recommendation as a consent agenda item on the Feb. 12th Park Board meeting agenda.

3. [Dig Studio, Inc. / Master Consultant Agreement 2026-2029 on-call landscape architecture services \(not to exceed \\$750,000.00\)](#) – Nick Hamad

Motion #3 – Greta Gilman moved to recommend Dig Studio, Inc. / Master Consultant Agreement 2026-2029 on-call landscape architecture services (not to exceed \$750,000.00)

Sally Lodato seconded. The motion passed unanimously (3-0 vote).

The committee agreed to present this recommendation as a consent agenda item on the Feb. 12th Park Board meeting agenda.

4. [Place Landscape Architecture, LLC. / Master Consultant Agreement 2026-2029 on-call landscape architecture services \(not to exceed \\$750,000.00\)](#) – Nick Hamad

Motion #4 – Greta Gilman moved to recommend Place Landscape Architecture, LLC. / Master Consultant Agreement 2026-2029 on-call landscape architecture services (not to exceed \$750,000.00)

Doug Kelley seconded. The motion passed unanimously (3-0 vote).

The committee agreed to present this recommendation as a consent agenda item on the Feb. 12th Park Board meeting agenda.

The next two action items have a different scope of service and are for [on-call architecture](#), which will primarily focus on restrooms, gazebos, space designs for Park Operations and the aquatic facilities. As Greta pointed out, the initial restroom designs were done by ALSC Architects but may need to be adjusted slightly to fit each park. Ten proposals were received from this Request for Quote, which have been ranked by staff and are both local/regional. Because the work is not as extensive, the dollar amount is lower

5. [ALSC Architects, PS / Master Consultant Agreement 2026-2029 on-call architecture services \(not to exceed \\$450,000.00\)](#) – Nick Hamad

Motion #5 – Greta Gilman moved to recommend ALSC Architects, PS / Master Consultant Agreement 2026-2029 on-call architecture services (not to exceed \$450,000.00)

Doug Kelley seconded. The motion passed unanimously (3-0 vote).

The committee agreed to present this recommendation as a consent agenda item on the Feb. 12th Park Board meeting agenda.

6. [Architects West, Inc. / Master Consultant Agreement 2026-2029 on-call architecture services \(not to exceed \\$450,000.00\)](#) – Nick Hamad

Motion #6 – Greta Gilman moved to recommend Architects West, Inc. / Master Consultant Agreement 2026-2029 on-call architecture services (not to exceed \$450,000.00)

Sally Lodato seconded. The motion passed unanimously (3-0 vote).

The committee agreed to present this recommendation as a consent agenda item on the Feb. 12th Park Board meeting agenda.

Alternative Use Requests: Nothing new to report and no activity on previous requests.

Unfinished Business: A green space report will be presented next month.

Standing Reports:

[Spring 2026 capital project bid schedule update](#) – Nick Hamad

Ten construction bids are planned (or in the works) between January and May. One bid (EFW) has already been received and will be voted on at next week's Park Board, four are currently being advertised, and five are remaining to be advertised. The goal is to advertise one project per week, propose three contract per month, and have all contracts completed by the May Park Board meeting. The 2026 project list is included [HERE](#).

Adjournment: The meeting was adjourned at 3:58 p.m.

The next regularly scheduled Land Committee meeting is set for 3:30 p.m. Wed. Mar. 04, 2026.

Spokane Park Board

Briefing Paper

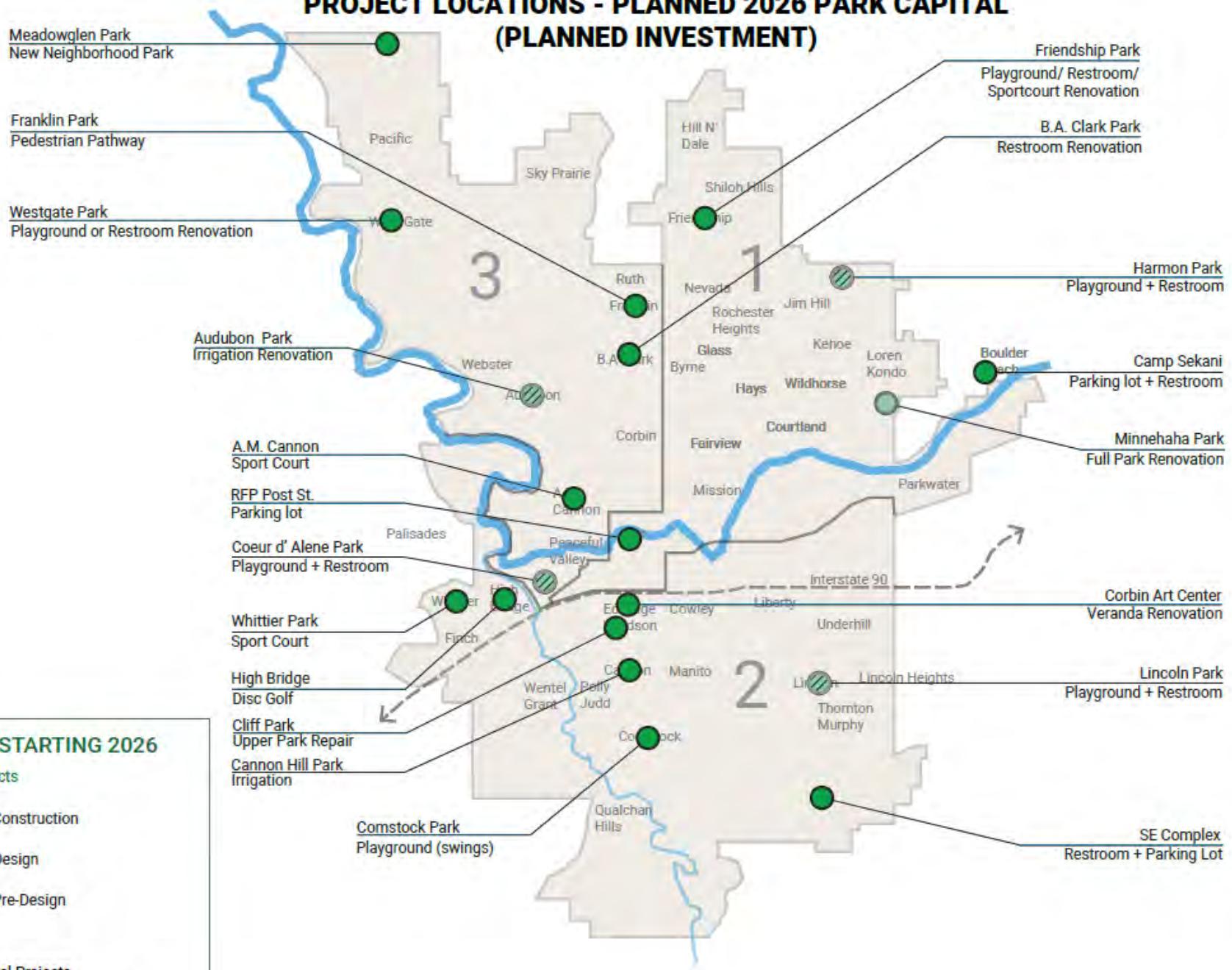


Committee	Land Committee	Committee meeting date: 2/4/2026			
Requester	Carl Strong	Phone number: ext 5415			
Type of agenda item	<input type="radio"/> Consent	<input type="radio"/> Discussion	<input type="radio"/> Information	<input checked="" type="radio"/> Action	
Type of contract/agreement	<input checked="" type="radio"/> New	<input type="radio"/> Renewal/ext.	<input type="radio"/> Lease	<input type="radio"/> Amendment/change order	<input type="radio"/> Other
City Clerks file (OPR or policy #)					
Master Plan Goal, Objective, Strategy (Click HERE for link to the adopted plan)	Maintain & Care	Master Plan Priority Tier:		First (pg. 171-175)	
Item title: (Use exact language noted on the agenda)	Cascade Mini Excavating, Inc. (dba CME Playgrounds) / Delivered Playground Engineered Wood Fiber Chips As-Needed 2026 Value Blanket (not to exceed \$150,000)				
Begin/end dates	Begins: 03/01/2026	Ends: 02/28/2027	<input type="checkbox"/> 06/01/2525		
Background/history: Engineered wood fiber has become a wide spread industry standard in playground safety and is the primary product used in our parks system. At proper depth it meets safety standards as well as meets basic accessibility guidelines of the Americans with Disabilities Act. As our need is great, a value blanket was suggested as the best option of procurement. RFQ 6474-25 closed 1/23/26 with only one bid, CME Playgrounds at \$67.50 per cubic yard delivered. This value blanket will have the option for four (4) one-year renewals.					
Motion wording: Motion to approve Cascade Mini Excavating, Inc. (dba CME Playground) value blanket for delivered playground engineered wood fiber chips as needed, not to exceed \$150,000.00.					
Approvals/signatures outside Parks: <input checked="" type="radio"/> Yes <input type="radio"/> No If so, who/what department, agency or company: CME Playgrounds Name: Shelly Haynie Email address: shelly@cmeplay.net Phone: 360-352-6378					
Distribution: Parks – Accounting Parks – Sarah Deatrich Requester: Carl Strong Grant Management Department/Name:					
Fiscal impact: <input checked="" type="radio"/> Expenditure		<input type="radio"/> Revenue			
Amount: NTE \$150,000		Budget code: 1950-54920-94760-56414-99999			
Vendor: <input checked="" type="radio"/> Existing vendor <input type="radio"/> New vendor					
Supporting documents: <input checked="" type="checkbox"/> Quotes/solicitation (RFP, RFQ, RFB)					
<input checked="" type="checkbox"/> Business license		Expiration date: 1/31/27	<input type="checkbox"/> Insurance Certificate		

2026-2029 on-call landscape architecture Master Contracts

Projects to do...

PROJECT LOCATIONS - PLANNED 2026 PARK CAPITAL (PLANNED INVESTMENT)



PARKS PROJECTS STARTING 2026

City of Spokane Parks Projects

- Parks Levy Construction
- Parks Levy Design
- Parks Levy Pre-Design

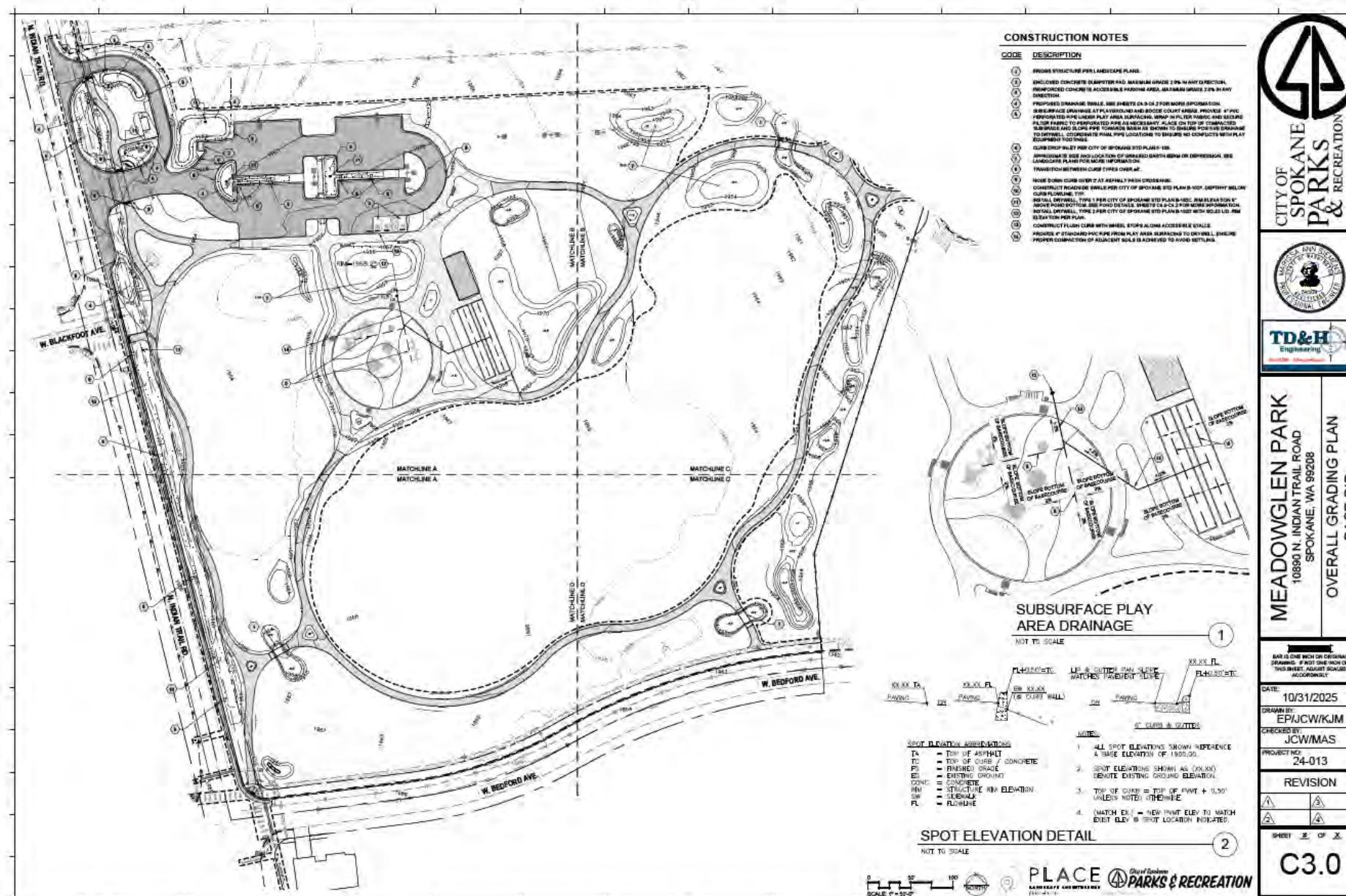
NOT SHOWN

- Annual Minor Park Capital Projects
- Citywide Playground Surface + Damage Repair

We need plans...



...lots of
plans.



CITY OF
SPOKANE
PARKS
&
RECREATION



TD & H
Engineering

MEADOWGLEN PARK
10890 N. INDIAN TRAIL ROAD
SPOKANE, WA 99208
OVERALL GRADING PLAN
BASE BID

BAR IS ONE INCH ON ORIGINAL
DRAWING. THIS IS A REDUCED
VERSION. ADJUST SCALES
ACCORDINGLY.

DATE: 10/31/2025

DRAWN BY: EP/JCW/KJM

CHECKED BY: JCW/MAS

PROJECT NO: 24-013

REVISION

1 2 3 4

SHEET 2 OF 2

C3.0

Enter 'on-call' consulting

- Reduce procurement
- Increase responsiveness & flexibility
- Expedite our ability to implement projects



CITY OF SPOKANE - PURCHASING & CONTRACTS
915 N. Nelson St.
Spokane, Washington 99202
(509) 625-6400

REQUEST FOR QUALIFICATIONS

RFQu NUMBER: 6470-25

RFQu TITLE: 2026-2029 ON-CALL
LANDSCAPE ARCHITECTURE SERVICES

RFQu COORDINATOR: Thea Prince, City of
Spokane Purchasing Department

QUESTION DEADLINE: FRIDAY, December 5,
2025

TIME: 3:00 P.M.

PROPOSAL DUE DATE: MONDAY, December
15, 2025

TIME: 1:00 P.M.

PROPOSAL SUBMITTAL:
All Proposals shall be submitted electronically
through the ProcureWare online procurement
system portal:
<https://spokane.procureware.com> by the due
date and time.

Goals with this solicitation

- Implement levy funded projects quickly & consistently.
- Reduce procurement & contracting burden for levy projects.
- Provide opportunity for consultants to work with City Parks on levy funded improvements.
- Contract with ~6 highly qualified consultants.
 - 3-year contract duration
 - Up to \$750k value per contract

Consultant Responses

- Received (20) proposals from consultants
 - 19 'qualified'
 - 12 local
 - 8 regional
 - Consistently strong & qualified
- All proposals have been ranked by staff committee
 - Top 6 recommended for contracts

Top 6 Firms

1. *Michael Terrell Landscape Architecture (MTLA)
2. *SCJ Alliance
3. *Sherry Pratte Van Voorhis (SPVV)
4. Berger Partnership
5. *Dig Studio
6. *Place Landscape Architects

First Couple Firms out

7. Ground3

8. *AHBL

AGGREGATE SCORE - 2026-2029 ON CALL LANDSCAPE ARCHITECTURE

Rank	Firm	135	150	132	141	TOTAL
1	MTLA	135	150	132	141	558
2	SCJ Alliance	140	140	140	124	544
3	SPVV	115	138	150	140	543
4	Berger	125	143	143	123	534
5	Dig Studio	130	148	120	125	523
6	Place	110	133	146	130	519
7	Ground3	125	145	125	115	510
8	AHBL	100	135	138	136	509
9	Mithun	105	128	130	127	490
10	ESA	110	130	115	129	484
11	GGLO	105	123	117	135	480
12	JETT	95	125	117	121	458
13	Architect's West	95	115	120	125	455
14	Land Expressions	80	105	136	133	454
15	MacLoed Reckford	95	120	110	128	453
16	Bernardo Wills	85	95	120	139	439
17	Szabo L.A.	95	113	117	110	435
18	RW Droll	95	110	95	107	407
19	ALSC	75	65	125	126	391
N/R	PNW Landscape	N/R	N/R	N/R	20	20

Today's Actions

Issue 'Master Contracts' with Firms 4-6, in ranked order.

1. *Michael Terrell Landscape Architecture (MTLA)
2. *SCJ Alliance
3. *Sherry Pratte Van Voorhis (SPVV)
4. Berger Partnership
5. *Dig Studio
6. *Place Landscape Architects

Action 1

- Berger Partnership, PS

Motion to approve Berger Partnership, PS. master contract for 2026-2029 on-call landscape architecture services not to exceed \$750,000

Action 2

- *Dig Studio, Inc.

**Motion to approve Dig Studio, Inc. master contract
for 2026-2029 on-call landscape architecture
services not to exceed \$750,000**

Action 3

- *Place Landscape Architecture, LLC.

Motion to approve Place Landscape Architecture, LLC master contract for 2026-2029 on-call landscape architecture services not to exceed \$750,000

An aerial photograph of a park sports complex. It features a large red running track surrounding four green tennis courts. In the top left corner, there is a blue basketball court with white lines and a hoop. The park is bordered by a chain-link fence and is set against a backdrop of green trees and grass.

Thank You!

Spokane Park Board

Briefing Paper



Committee	Land Committee	Committee meeting date: February 4, 2026			
Requester	Nick Hamad	Phone number: 509.363.5452			
Type of agenda item	<input type="radio"/> Consent	<input type="radio"/> Discussion	<input type="radio"/> Information	<input checked="" type="radio"/> Action	
Type of contract/agreement	<input checked="" type="radio"/> New	<input type="radio"/> Renewal/ext.	<input type="radio"/> Lease	<input type="radio"/> Amendment/change order	<input type="radio"/> Other
City Clerks file (OPR or policy #)					
Master Plan Goal, Objective, Strategy (Click HERE for link to the adopted plan)			Master Plan Priority Tier: (pg. 171-175)		
Item title: (Use exact language noted on the agenda)	Berger Partnership, PS / Master Consultant Agreement for 2026-2029 on-call landscape architecture services (not to exceed \$750,000.00)				
Begin/end dates	Begins: 02/12/2026	Ends: 12/31/2029	<input type="checkbox"/>	06/01/2525	
Background/history: After the November passage of the citywide neighborhood park improvement & safety levy, the city issued RFQu #6470-25 seeking qualified consulting firms to provide landscape architecture services on an 'on-call' / 'as needed' basis from 2026-2029.					
20 firms submitted proposals in response to the solicitation, and Parks intends to award approximately (6) contracts - awarding contracts in order from the highest ranked firm, to the second highest, and so on. After committee review, 'Berger Partnership' is the fourth highest ranked firm. As a result, staff is recommending contract award to this firm.					
Motion wording: Motion to approve Berger Partnership, PS. master contract for 2026-2029 on-call landscape architecture services not to exceed \$750,000.					
Approvals/signatures outside Parks: <input checked="" type="radio"/> Yes <input type="radio"/> No If so, who/what department, agency or company: Berger Partnership, PS. Name: Guy Michaelson Email address: guym@bergerpartnership.com Phone: 206.492.5565					
Distribution: Parks – Accounting Thea Prince Parks – Sarah Deatrich Garrett Jones Requester: Nick Hamad Grant Management Department/Name:					
Fiscal impact: <input checked="" type="radio"/> Expenditure <input type="radio"/> Revenue Amount: Budget code: not to exceed \$750,000 1950-54920-94760-56504					
Vendor: <input checked="" type="radio"/> Existing vendor <input type="radio"/> New vendor Supporting documents:					
<input checked="" type="checkbox"/> Quotes/solicitation (RFP, RFQ, RFB) <input type="checkbox"/> Contractor is on the MRSC Roster - City of Spokane <input checked="" type="checkbox"/> UBI: 600-390-443 Business license expiration date: 11/30/26		<input checked="" type="checkbox"/> W-9 (for new contractors/consultants/vendors) <input type="checkbox"/> ACH Forms (for new contractors/consultants/vendors) <input checked="" type="checkbox"/> Insurance Certificate (min. \$1 million in General Liability)			

Spokane Park Board

Briefing Paper



Committee	Land Committee	Committee meeting date: February 4, 2026			
Requester	Nick Hamad	Phone number: 509.363.5452			
Type of agenda item	<input type="radio"/> Consent	<input type="radio"/> Discussion	<input type="radio"/> Information	<input checked="" type="radio"/> Action	
Type of contract/agreement	<input checked="" type="radio"/> New	<input type="radio"/> Renewal/ext.	<input type="radio"/> Lease	<input type="radio"/> Amendment/change order	<input type="radio"/> Other
City Clerks file (OPR or policy #)					
Master Plan Goal, Objective, Strategy (Click HERE for link to the adopted plan)			Master Plan Priority Tier: (pg. 171-175)		
Item title: (Use exact language noted on the agenda)	Dig Studio, Inc. / Master Consultant Agreement for 2026-2029 on-call landscape architecture services (not to exceed \$750,000.00)				
Begin/end dates	Begins: 02/12/2026	Ends: 12/31/2029	<input type="checkbox"/>	06/01/2525	
Background/history: After the November passage of the citywide neighborhood park improvement & safety levy, the city issued RFQu #6470-25 seeking qualified consulting firms to provide landscape architecture services on an 'on-call' / 'as needed' basis from 2026-2029. 20 firms submitted proposals in response to the solicitation, and Parks intends to award approximately (6) contracts - awarding contracts in order from the highest ranked firm, to the second highest, and so on. After committee review, 'Dig Studio, Inc.' is the fifth highest ranked firm. As a result, staff is recommending contract award to this firm.					
Motion wording: Motion to approve Dig Studio, Inc. master contract for 2026-2029 on-call landscape architecture services not to exceed \$750,000.					
Approvals/signatures outside Parks: <input checked="" type="radio"/> Yes <input type="radio"/> No If so, who/what department, agency or company: Dig Studio, Inc. Name: Gretchen Wilson Email address: gretchen@digstudio.com Phone: 720.328.1986					
Distribution: Parks – Accounting Thea Prince Parks – Sarah Deatrich Garrett Jones Requester: Nick Hamad Grant Management Department/Name:					
Fiscal impact: <input checked="" type="radio"/> Expenditure <input type="radio"/> Revenue Amount: Budget code: not to exceed \$750,000 1950-54920-94760-56504					
Vendor: <input checked="" type="radio"/> Existing vendor <input type="radio"/> New vendor Supporting documents:					
<input checked="" type="checkbox"/> Quotes/solicitation (RFP, RFQ, RFB) <input type="checkbox"/> Contractor is on the MRSC Roster - City of Spokane <input checked="" type="checkbox"/> UBI: 604-984-215 Business license expiration date: 10/31/26		<input checked="" type="checkbox"/> W-9 (for new contractors/consultants/vendors) <input type="checkbox"/> ACH Forms (for new contractors/consultants/vendors) <input checked="" type="checkbox"/> Insurance Certificate (min. \$1 million in General Liability)			

Spokane Park Board

Briefing Paper



Committee	Land Committee	Committee meeting date: February 4, 2026			
Requester	Nick Hamad	Phone number: 509.363.5452			
Type of agenda item	<input type="radio"/> Consent	<input type="radio"/> Discussion	<input type="radio"/> Information	<input checked="" type="radio"/> Action	
Type of contract/agreement	<input checked="" type="radio"/> New	<input type="radio"/> Renewal/ext.	<input type="radio"/> Lease	<input type="radio"/> Amendment/change order	<input type="radio"/> Other
City Clerks file (OPR or policy #)					
Master Plan Goal, Objective, Strategy (Click HERE for link to the adopted plan)			Master Plan Priority Tier: (pg. 171-175)		
Item title: (Use exact language noted on the agenda)	Place Landscape Architecture, LLC. / Master Consultant Agreement for 2026-2029 on-call landscape architecture services (not to exceed \$750,000.00)				
Begin/end dates	Begins: 02/12/2026	Ends: 12/31/2029	<input type="checkbox"/> 06/01/2525		
Background/history: After the November passage of the citywide neighborhood park improvement & safety levy, the city issued RFQu #6470-25 seeking qualified consulting firms to provide landscape architecture services on an 'on-call' / 'as needed' basis from 2026-2029. 20 firms submitted proposals in response to the solicitation, and Parks intends to award approximately (6) contracts - awarding contracts in order from the highest ranked firm, to the second highest, and so on. After committee review, 'Place Landscape Architecture, LLC.' is the sixth highest ranked firm. As a result, staff is recommending contract award to this firm.					
Motion wording: Motion to approve Place Landscape Architecture, LLC. master contract for 2026-2029 on-call landscape architecture services not to exceed \$750,000.					
Approvals/signatures outside Parks: <input checked="" type="radio"/> Yes <input type="radio"/> No If so, who/what department, agency or company: Place Landscape Architecture, LLC. Name: Joshua Tripp Email address: josh@place-la.com Phone: 509.293.6743					
Distribution: Parks – Accounting Thea Prince Parks – Sarah Deatrich Garrett Jones Requester: Nick Hamad Grant Management Department/Name:					
Fiscal impact: <input checked="" type="radio"/> Expenditure <input type="radio"/> Revenue Amount: Budget code: not to exceed \$750,000 1950-54920-94760-56504					
Vendor: <input checked="" type="radio"/> Existing vendor <input type="radio"/> New vendor Supporting documents:					
<input checked="" type="checkbox"/> Quotes/solicitation (RFP, RFQ, RFB) <input type="checkbox"/> Contractor is on the MRSC Roster - City of Spokane <input checked="" type="checkbox"/> UBI: 603-603-875 Business license expiration date: 3/31/26			<input checked="" type="checkbox"/> W-9 (for new contractors/consultants/vendors) <input type="checkbox"/> ACH Forms (for new contractors/consultants/vendors) <input checked="" type="checkbox"/> Insurance Certificate (min. \$1 million in General Liability)		



2026-2029 on-call architecture Master Contracts

Consultant Responses

- Received (10) proposals from consultants
 - 10 'qualified'
 - 6 local
 - 10 regional
 - Consistently strong & qualified
- All proposals have been ranked by staff committee
 - Top 2 recommended for contracts

Top Firms

1. *ALSC Architects
2. Architect's West
3. NAC Architecture
4. Bernardo Wills
5. Cortner Architectural
6. Integrus

AGGREGATE SCORE - 2026-2029 ON CALL ARCHITECTURE

Rank	Firm	reviewer 1	reviewer 2	reviewer 3	reviewer 4	TOTAL
1	ALSC	125	150	145	125	545
2	Architect's West	120	130	137	135	522
3	NAC	105	135	127	141	508
4	Bernardo Wills	115	127	145	120	507
5	Cortner Architectural	125	140	120	113	498
6	Integrus	95	125	130	136	486
7	Design West Architects	100	132	130	115	477
8	Galloway Arch Labs	110	138	127	100	475
9	Schemata	80	122	117	117	436
10	INNOVA	85	115	0	107	307

Today's Actions

Issue 'Master Contracts' with Top 2' Firms, in ranked order

1. *ALSC Architects
2. Architect's West
3. NAC Architecture
4. Bernardo Wills
5. Cortner Architectural
6. Integrus

Action 1

- ALSC Architects, PS

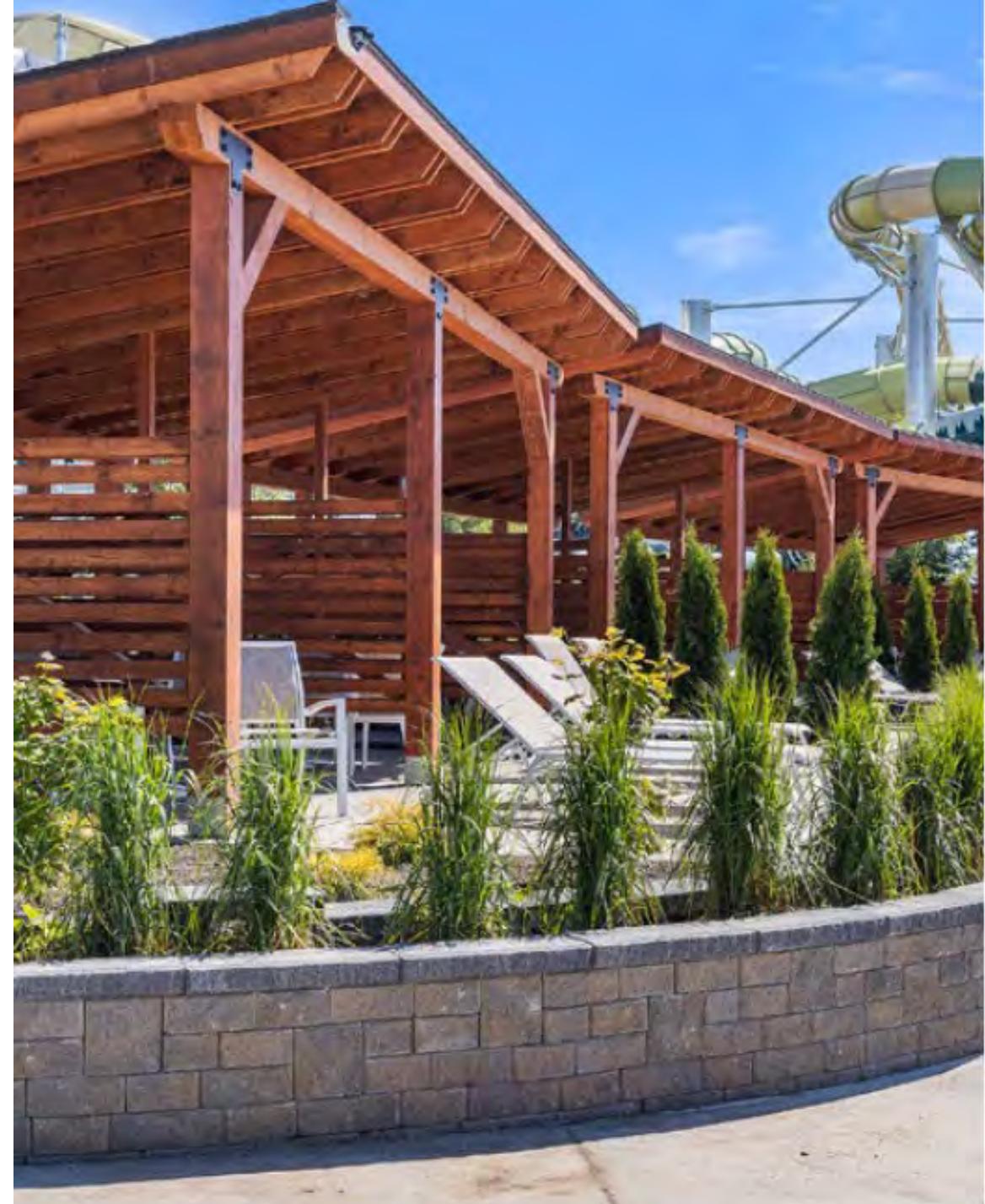
Motion to approve ALSC Architects, PS master contract for 2026-2029 on-call architecture services not to exceed \$450,000

Action 2

- Architect's West, Inc.

Motion to approve Architect's West, Inc. master contract for 2026-2029 on-call architecture services not to exceed \$450,000

Thank You!



Spokane Park Board

Briefing Paper



Committee	Land Committee	Committee meeting date: February 4, 2026			
Requester	Nick Hamad	Phone number: 509.363.5452			
Type of agenda item	<input type="radio"/> Consent	<input type="radio"/> Discussion	<input type="radio"/> Information	<input checked="" type="radio"/> Action	
Type of contract/agreement	<input checked="" type="radio"/> New	<input type="radio"/> Renewal/ext.	<input type="radio"/> Lease	<input type="radio"/> Amendment/change order	<input type="radio"/> Other
City Clerks file (OPR or policy #)					
Master Plan Goal, Objective, Strategy (Click HERE for link to the adopted plan)				Master Plan Priority Tier: (pg. 171-175)	
Item title: (Use exact language noted on the agenda)	ALSC Architects, PS / Master Consultant Agreement for 2026-2029 on-call architecture services (not to exceed \$450,000.00)				
Begin/end dates	Begins: 02/12/2026	Ends: 12/31/2029	<input type="checkbox"/> 06/01/2525		
Background/history: After the November passage of the citywide neighborhood park improvement & safety levy, the city issued RFQu #6471-25 seeking qualified consulting firms to provide architecture services on an 'on-call' / 'as needed' basis from 2026-2029.					
10 firms submitted proposals in response to the solicitation, and Parks intends to award approximately (2) contracts - awarding contracts in order to the highest two ranked firms. After committee review, 'ALSC Architects, PS.' is the highest ranked firm. As a result, staff is recommending contract award to this firm.					
Motion wording: Motion to approve ALSC Architects, PS master contract for 2026-2029 on-call architecture services not to exceed \$450,000.					
Approvals/signatures outside Parks: <input checked="" type="radio"/> Yes <input type="radio"/> No If so, who/what department, agency or company: ALSC Architects, PS Name: Troy Bishop Email address: tbishop@alscarchitects.com Phone: 509.838.8568					
Distribution: Parks – Accounting Thea Prince Parks – Sarah Deatrich Garrett Jones Requester: Nick Hamad Grant Management Department/Name:					
Fiscal impact: <input checked="" type="radio"/> Expenditure <input type="radio"/> Revenue Amount: Budget code: not to exceed \$450,000 1950-54920-94760-56504					
Vendor: <input checked="" type="radio"/> Existing vendor <input type="radio"/> New vendor					
Supporting documents:					
<input checked="" type="checkbox"/> Quotes/solicitation (RFP, RFQ, RFB) <input type="checkbox"/> Contractor is on the MRSC Roster - City of Spokane <input checked="" type="checkbox"/> UBI: 600-087-367 Business license expiration date: 12/31/26		<input checked="" type="checkbox"/> W-9 (for new contractors/consultants/vendors) <input type="checkbox"/> ACH Forms (for new contractors/consultants/vendors) <input checked="" type="checkbox"/> Insurance Certificate (min. \$1 million in General Liability)			

Spokane Park Board

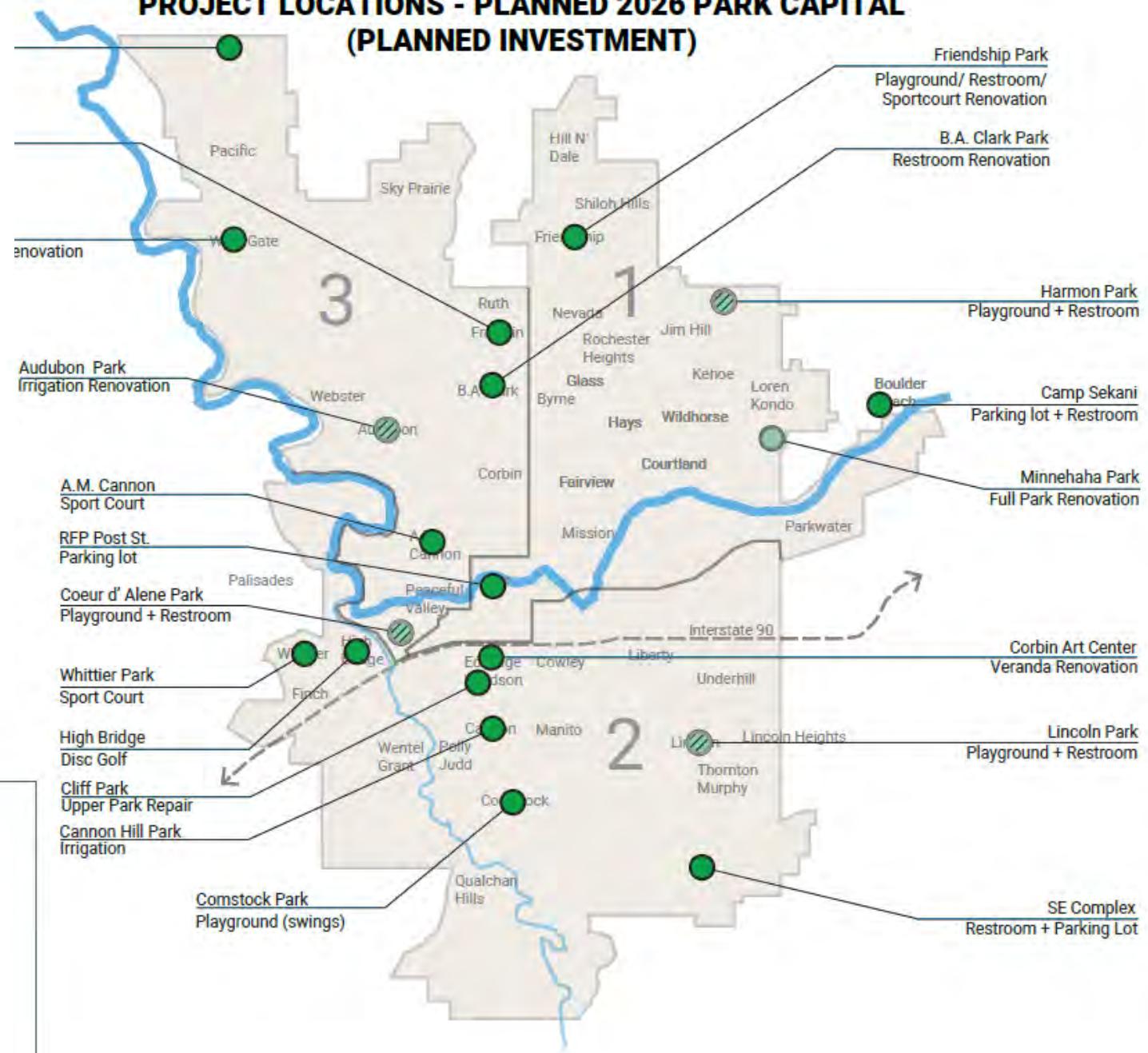
Briefing Paper



Committee	Land Committee	Committee meeting date: February 4, 2026			
Requester	Nick Hamad	Phone number: 509.363.5452			
Type of agenda item	<input type="radio"/> Consent	<input type="radio"/> Discussion	<input type="radio"/> Information	<input checked="" type="radio"/> Action	
Type of contract/agreement	<input checked="" type="radio"/> New	<input type="radio"/> Renewal/ext.	<input type="radio"/> Lease	<input type="radio"/> Amendment/change order	<input type="radio"/> Other
City Clerks file (OPR or policy #)					
Master Plan Goal, Objective, Strategy (Click HERE for link to the adopted plan)			Master Plan Priority Tier: (pg. 171-175)		
Item title: (Use exact language noted on the agenda)	Architects West, Inc. / Master Consultant Agreement for 2026-2029 on-call architecture services (not to exceed \$450,000.00)				
Begin/end dates	Begins: 02/12/2026	Ends: 12/31/2029	<input type="checkbox"/>	06/01/2525	
Background/history: After the November passage of the citywide neighborhood park improvement & safety levy, the city issued RFQu #6471-25 seeking qualified consulting firms to provide architecture services on an 'on-call' / 'as needed' basis from 2026-2029.					
10 firms submitted proposals in response to the solicitation, and Parks intends to award approximately (2) contracts - awarding contracts in order to the highest two ranked firms. After committee review, 'Architects West, Inc.' is the second highest ranked firm. As a result, staff is recommending contract award to this firm.					
Motion wording: Motion to approve Architect's West, Inc. master contract for 2026-2029 on-call architecture services not to exceed \$450,000.					
Approvals/signatures outside Parks: <input checked="" type="radio"/> Yes <input type="radio"/> No If so, who/what department, agency or company: Architects West, Inc. Name: Steve Roth Email address: stever@architectswest.com Phone: 208.667.9402					
Distribution: Parks – Accounting Thea Prince Parks – Sarah Deatrich Garrett Jones Requester: Nick Hamad Grant Management Department/Name:					
Fiscal impact: <input checked="" type="radio"/> Expenditure <input type="radio"/> Revenue Amount: Budget code: not to exceed \$450,000 1950-54920-94760-56504					
Vendor: <input checked="" type="radio"/> Existing vendor <input type="radio"/> New vendor					
Supporting documents:					
<input checked="" type="checkbox"/> Quotes/solicitation (RFP, RFQ, RFB) <input type="checkbox"/> Contractor is on the MRSC Roster - City of Spokane <input checked="" type="checkbox"/> UBI: 602-795-836 Business license expiration date: 1/31/27		<input checked="" type="checkbox"/> W-9 (for new contractors/consultants/vendors) <input type="checkbox"/> ACH Forms (for new contractors/consultants/vendors) <input checked="" type="checkbox"/> Insurance Certificate (min. \$1 million in General Liability)			

2026 construction project bidding

PROJECT LOCATIONS - PLANNED 2026 PARK CAPITAL (PLANNED INVESTMENT)



PARKS PROJECTS STARTING 2026

City of Spokane Parks Projects

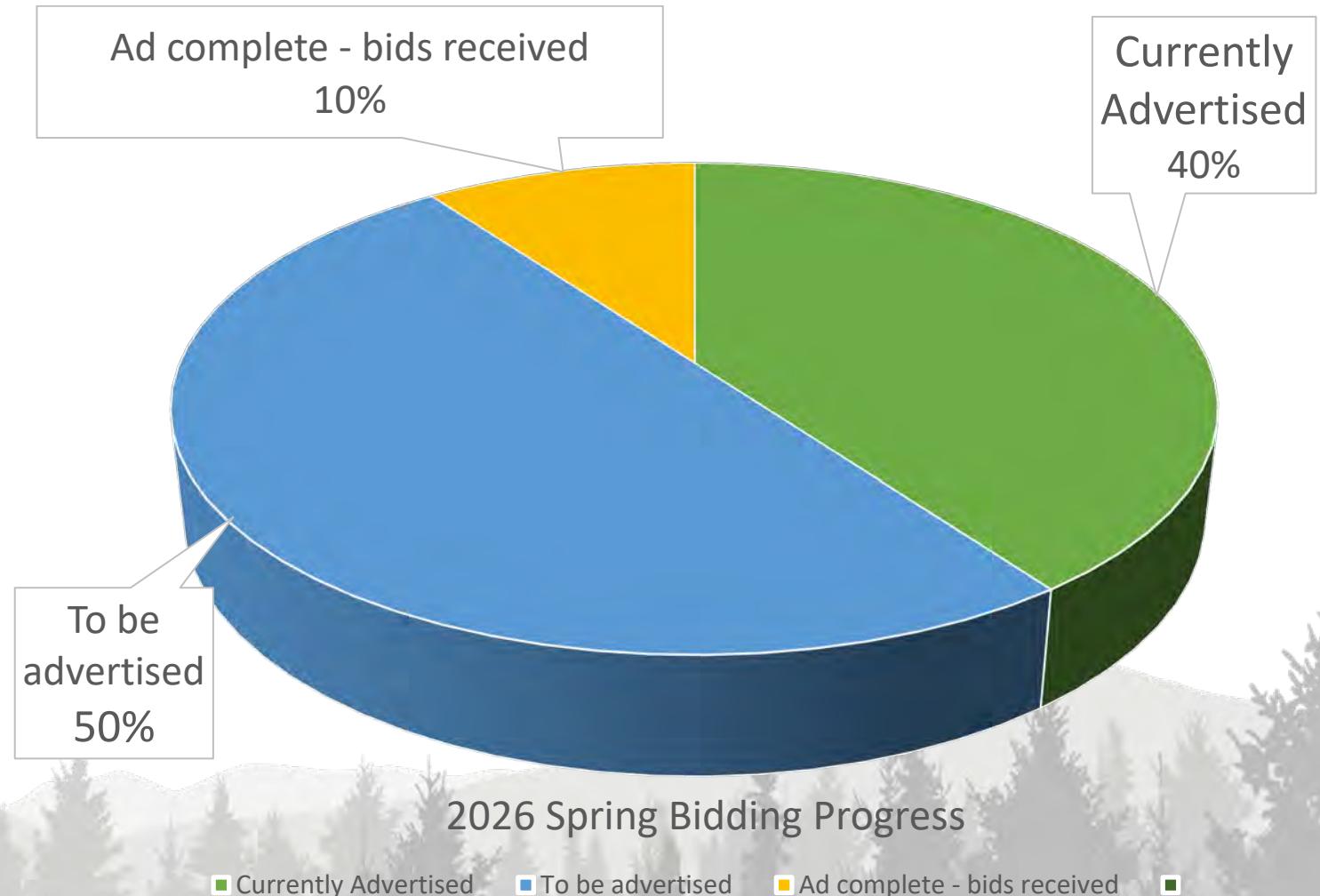
- Parks Levy Construction
- Parks Levy Design
- Parks Levy Pre-Design

NOT SHOWN

- Annual Minor Park Capital Projects
- Citywide Playground Surface + Damage Repair

Spring Construction Bidding

- 10 Construction Bids planned (Jan-May)
- 4 current 'on ad'
- 5 remaining to ad
- 1 bid received (ewf)



Notes on Spring Bidding

1. Advertising 1 project per week
2. Proposing (3) contracts per month to board
3. Spring Bidding / Contracting complete by May P.B.

Project List

1. Citywide Playground EWF
2. Comstock Swings
3. Park Building re-roofing (*Manito / Liberty*)
4. Aquatic Center Deck Joint Sealing
5. B.A. Clark Restroom Renovation
6. Meadowglen Park Development
7. Franklin Park Pedestrian Path
8. Riverfront Park Basketball Court Re-surfacing
9. Cannon Hill Park Irrigation Replacement
10. Sport Court Replacements (*AM Cannon / Whittier*)

