

City of Spokane Park Board Land Committee Meeting

3:30 p.m. Wednesday, Nov. 05, 2025 Hybrid in-person and WebEx virtual meeting Al Vorderbrueggen – Park Operations Director

Committee members

- X Greta Gilman Chair
- X Sally Lodato Kevin Brownlee-absent (excused)
- X Doug Kelley

Parks staff

Al Vorderbrueggen Carl Strong Nick Hamad Fianna Dickson Kris Behr

Guests

Karen Stratton Linda Lauch Stephanie Sijohn

SUMMARY

- The committee passed the following action items which will be presented to the Park Board for consideration and approval:
 - Place Landscape Architecture / contract amendment 5 for Meadowglen Park design task 4 (\$116,765.48 plus applicable tax) – consent agenda
 - Equinox Research & Consulting, Inc. / contract amendment 1 for Meadowglen Park cultural resource assessment (\$9,198.68 non-taxable service) – consent agenda
 - Historical Research Associates / contract amendment 1 for Make Beacon Hill Public Phase 2 Shields Park trailhead monitoring & site avoidance plan (\$30,315.00 non-taxable service) – consent agenda
 - Krueger Sheet Metal Co. / Co Change Order #1 Don Kardong Interpretive Signage Fabrication & Installation (\$7,638.99 plus applicable tax) – consent agenda
- Carl Strong gave an update on the Green Area Maintenance project.
- The American Indian Community Center / High Bridge Park alternate use request was presented by Nick Hamad and Linda Lauch

The next regularly scheduled Land Committee meeting is set for 3:30 p.m. Wed. Dec. 03, 2025.

MINUTES

The meeting was called to order at 3:30 p.m. by committee chair Greta Gilman.

Public Comments: None

Action items:

- Place Landscape Architecture / contract amendment 5 for Meadowglen Park design task 4 (\$116,765.48 plus applicable tax) – Nick Hamad
 - a. As of the 11/5/25, the Parks levy has passed, which will allow Parks to move forward with this project. By the end of 2025, the design work should be complete, permits will be sought, and the bidding process should be ready to go. Next steps include bidding for construction (winter '25/'26), construction (to begin summer '26), and a targeted opening spring of '27.
 - b. The initial plan called for a pre-manufactured restroom; however, based on findings after a thorough citywide assessment of park restrooms, and recently established restroom design guidelines, the planners have shifted away from a pre-manufactured restroom towards a new standard park restroom design. As previously discussed, the committee has agreed to pursue three types of restrooms to maintain continuity throughout the system, based on park size. Parks would like approval for Place Landscape Architecture (PLA) to do a full set of construction documents for a restroom at Meadowglen Park. There will be future discussion regarding specific designs. PLA is the primary consultant for the Meadowglen project. ALSC was hired previously to work on the restroom design and will be working with PLA as a sub-consultant. The fee for this restroom will be higher than typical for this project because it is the initial design for what will become a future standard. Moving forward, this design can be adapted to be used throughout the Park system.

Motion #1 – Greta Gilman moved to recommend Place Landscape Architecture / contract amendment 5 for Meadowglen Park design task 4 (\$116,765.48 plus applicable tax)

Sally Lodato seconded. The motion passed unanimously (3-0 vote).

The committee agreed to present this recommendation as a consent agenda item on the November 13 Park Board meeting agenda.

2. Equinox Research & Consulting, Inc. / contract amendment 1 for Meadowglen Park cultural resource assessment (\$9,198.68 non-taxable service) – Nick Hamad

Because this is undeveloped land, a cultural resource assessment of the site was done and no pre-contact or post-contact conditions were found worth noting. As a condition of the grant through the National Parks Service, a new standard has been established that all of their projects will have a project specific inadvertent discovery plan, specific to the project with monitoring when excavating deeper than five feet.

Motion #2 – Greta Gilman moved to recommend Equinox Research & Consulting, Inc. / contract amendment 1 for Meadowglen Park cultural resource assessment (\$9,198.68 non-taxable service).

Doug Kelley seconded. The motion passed unanimously (3-0 vote).

The committee agreed to present this recommendation as a consent agenda item on the November 13 Park Board meeting agenda.

3. Historical Research Associates / contract amendment 1 for Make Beacon Hill Public Phase 2 Shields Park trailhead monitoring & site avoidance plan (\$30,315.00 non-taxable service)

—Nick Hamad

This is using the same grant funding source as Action Item #2 which has the same requirement from the National Parks Service. The difference here is there are cultural resources have been found within close proximity to the site where the work will done at John H. Shields Park. Although the National Parks Service had previously approved all the cultural resource work, however they now would like additional resources identified as well as move quite a way outside of the intended work area. Because of this requirement, there has been a delay to the project

Motion #3 – Greta Gilman moved to recommend Historical Research Associates / contract amendment 1 for Make Beacon Hill Public Phase 2 Shields Park trailhead monitoring & site avoidance plan (\$30,315.00 non-taxable service)

Doug Kelley seconded. The motion passed unanimously (3-0 vote).

The committee agreed to present this recommendation as a consent agenda item on the November 13 Park Board meeting agenda.

4. Krueger Sheet Metal Co. / Co Change Order #1 Don Kardong Interpretive Signage Fabrication & Installation (\$7,638.99 plus applicable tax) – Nick Hamad

The interpretive signage on the overlooks is finally being installed on the Don Kardong Bridge. When the bridge was originally rebuilt, temporary panels were installed until the interpretive panels were completed. The contractor was instructed to use the most tamper resistant bolt available. The bolt they used went far and above expectations, requiring mechanical means to completely break the bolt. The panels were outfitted with new temper resistant bolts and the temporary panels will be stored at Park Operations.

Motion #4 – Greta Gilman moved to recommend Krueger Sheet Metal Co. / Co Change Order #1 Don Kardong Interpretive Signage Fabrication & Installation (\$7,638.99 plus applicable tax)

Doug Kelley and Sally Lodato concurrently seconded. The motion passed unanimously (4-0 vote).

The committee agreed to present this recommendation as a consent agenda item on the November 13 Park Board meeting agenda.

Discussion Items:

- Green Area Maintenance update Carl Strong
 - a. To provide background, several years ago, the City had explored right of way (ROW) maintenance with both Public Works and the Park Operations. There are 400 +/- City-owned areas including swales, stormwater retention areas, CSO tanks, curbs, sidewalks, boulevards, etc. It was sent out to bid, which was unaffordable. In 2022, the City re-examined maintenance options and decided to approach the Parks Department about taking on the program. In late spring of 2024, Park Operations too over the maintenance as a pilot project with three full-time Water Dept. employees supervised by Parks. A Gardener and several temp seasonal employees were later added. The primary focus was cutting back vegetation, weeding, mulching, spraying and pruning.
 - b. Early in 2025, several seasonals return, vehicles were replaced, and they were able to get a jump on spring weeds. This year the focus has been on I-90 and Division, partnering with Code Enforcement on trash, overgrowth and graffiti removal with an increase in site visits. Presently, the project remains under the Water Dept. budget.
 - c. Looking to 2026, Parks would like to take on the full ROW program, expanding to a full crew including 1 supervisor, 2 irrigation technicians, a Labor I and II, a Gardener and 14-16 temp seasonal employees. Park Operations is negotiating with Public Works and Code Enforcement

on current site management, moving emphasis to City-owned ROW areas. Carl emphasized that this is not a Parks program, and they do not want this project to detract from the Parks mission and any work within the Parks Department. At this point, equipment and personnel are being shared between the departments. They are also working on several inconsistencies, making sure they are not maintaining areas which should be maintained by other entities.

Alternative Use Requests:

- 1. American Indian Community Center (AICC) / High Bridge Park Nick Hamad / Linda Lauch
 - a. The proposed site location sits at the northeast corner of Highbridge Park at W. Riverside Ave. and S. A St., near the dog park. At one time, this site was developed but has been grown over for decades. The AICC team has begun preliminary design concepts, which includes a 3-story walk-out design with frontage on W. Riverside, a courtyard and parking lot at the back with stunning views of the West Hills.
 - b. A real estate market analysis of the parcel was estimated at \$8-9/square foot for approximately 2.25 acres. The AICC is proposing a ground lease with a 50-year term (and probably a 50-year renewal) as this will be a permanent location and it should cover the lifespan of the building. Due to the nature of this lease, it would need to go before City Council for approval. The area is deeply meaningful to Tribal Nations, has excellent accessibility, and by improving the land, it would show respect. The building would not only be for Tribal members, but to the public in general. It would include conference rooms that could be used by Park Board.
 - c. The community center building would be a no cost to Parks. An advantage could be consistent activation and presence to help remedy illegal activity in the area, but this does not demonstrate a quantifiable net benefit to Parks as required by the Alternate Use on Park Land policy and the Parks Master Plan. Nick pointed out that to obtain State funding, the AICC must have legal access to the property. No building will begin until funding has been secured, which may still be a few years. After much discussion, the committee unanimously agreed to officially move forward with drafting an agreement with the condition that the Quantifiable Net Benefit be a value equal to the market value of the land to be leased. The committee agreed that a new outdoor public restroom, parking area for public use, and a public playground constructed and paid for by the AICC would be beneficial to Parks and may demonstrate that the Community Center alternate use provides a quantifiable net benefit to Parks. Use of AICC meeting rooms / multi-purpose rooms for Parks programming would need to be carefully thought out before being included in the quantifiable net benefit calculation. AICC will work with Parks staff and Park Board to develop a proposal for meeting the Alternate Use on Park Land policy for eventual approval by Park Board.

Standing Reports: None

Adjournment: The meeting was adjourned at 4:42 p.m.

The next regularly scheduled Land Committee meeting is set for 3:30 p.m. Wed. Dec. 03, 2025.





Next Steps

- •2025: Design & Permitting
- Nov '25: *Proposed Park Levy Vote*
- Winter '25/'26: Bidding for Construction
- Summer 2026: Begin Construction
- Spring 2027: Target Park Opening





Design

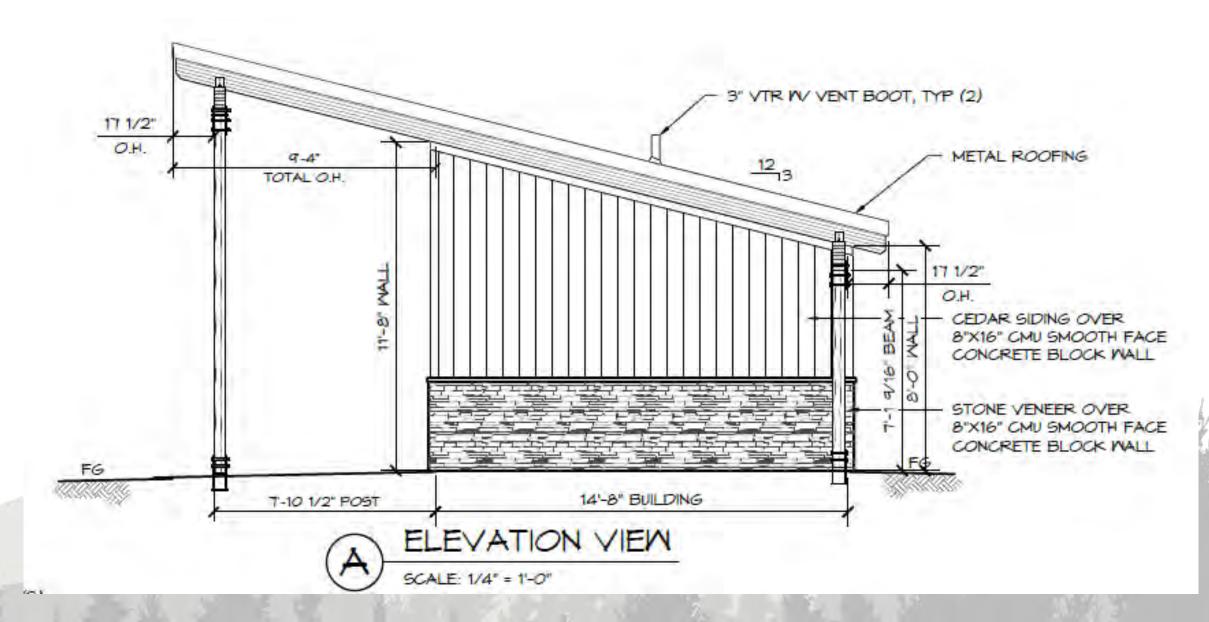


Restroom

- Initially Planned As 'Kit Building
- Shifting to new 'standard' restroom



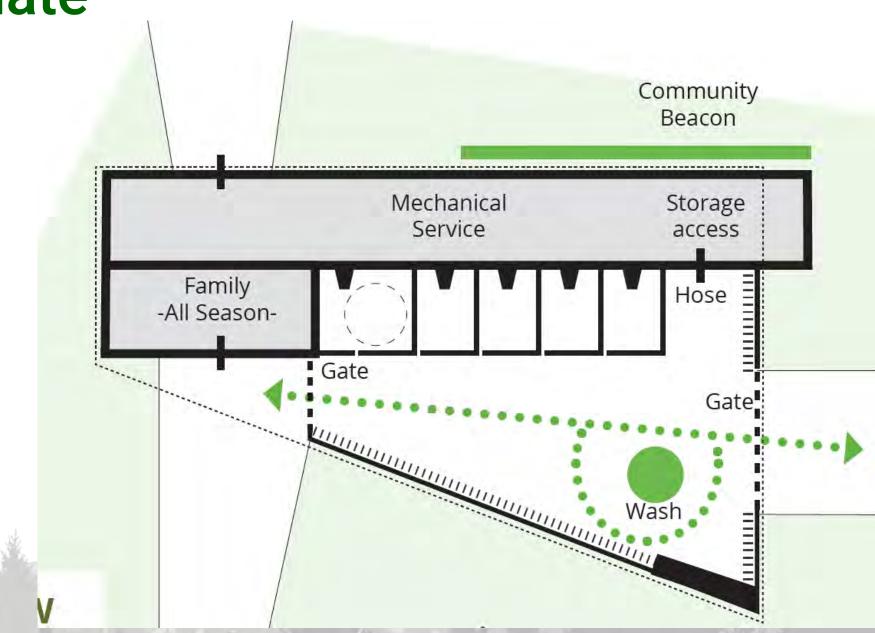
Initial Plan

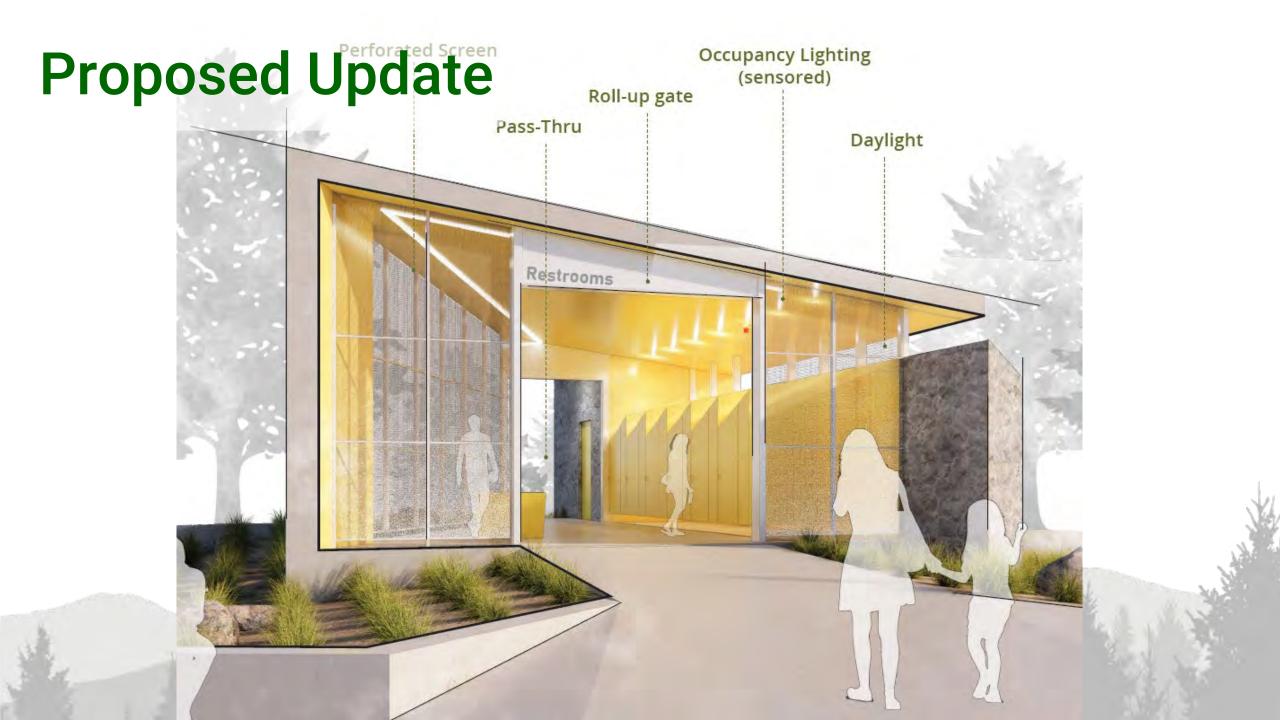


Initial Plan



Proposed Update











Mr. Berry Ellison Project Manager / Landscape Architect City of Spokane Parks & Recreation 808 W Spokane Falls Blvd #5 Spokane, WA 99201 509-625-6276 / bellison@spokanecity.org

RE: Landscape Architectural Design and Consultation Services for Meadowglen Park, Phase Three - ADD 05

Dear Mr. Ellison:

Following up on our meeting, please find the following Additional Services Request to modify the Phase Three design documents to include the new City of Spokane Parks Prototype Restroom at Meadowglen Park. The restroom design incorporates the work to date by ALSC Architects, and further develops the coordinated conceptual design at an accelerated rate to ensure a constructable design shall be included as part of bid improvements for the park. The restroom design fee is structured around the execution of the design and some limited continued research and development of this prototype.

Electrical/Mechanical/Plumbing will be provided by KWR which is intuitive as they are already working on and understand some of the utility challenges of Meadowglen. Their proposal has both base design services and additional services depending on overall remote controls for the Parks Department. Justin Cook and DCI will provide Structural services. They were chosen for the innovative explorations needed to ensure this structure is durable and stately for 50 years with the possibility of vandalism and abuse. Brian Sayler and MACC will provide two estimates for this restroom design, an early rough order of magnitude estimate followed by a detailed estimate of 50% Construction Documents.

PLACE LA Anticipates the following delivery timelines

| Task Name/Description | Target Completion | |
|-----------------------------|-------------------|--|
| 100% Complete Bid Documents | January 02, 2026 | |

As requested, PLACE Landscape Architecture is very pleased to offer you the following services for the project:

FEES

| Meadowglen Park - Prototype Restroom Facility | | | | |
|---|--|--------------|----------------------------|--|
| <u>Provider</u> | Scope Project validation, schematic design, contract documents, cost estimation, | <u>Fee</u> | <u>Notes</u> | |
| ALSC | bidding support, closeout. | \$86,030.00 | | |
| TD+H | Revise restroom placement, grading, utility plans, bid item list, and reports. | \$10,600.00 | | |
| KWR | Revise site plan, enlarged building plan, specifications. | \$1,000.00 | | |
| PLACE | Project management, coordination. | \$3,905.20 | (4% Markup of consultants) | |
| PLACE | Revise all 90% deliverable plans and specifications as necessary. | \$15,230.28 | | |
| | Total | \$116,765.48 | | |

We would propose lump sum fees for the work as follows, payable upon presentation of a monthly statement.

Proposed Total Fee: **\$116,765.48**

Mr. Berry Ellison November 03,2025

If these terms are agreeable to you, please sign a copy of this letter and send it back to us via email or US mail.

With Gratitude, PLACE Landscape Architecture

2/2

Joshua Tripp, PLA, ASLA Principal Landscape Architect

The undersigned accepts the above agreement.

This proposal is covered by our General Liability and Professional Practice Insurance Program.

Acceptance of Proposal: I have read the above prices, scope of work, and Exhibit "A"; it is satisfactory and hereby accepted. PLACE is authorized to commence work as specified and agreed to herein. Please sign below and return to our office. We will begin work immediately upon receipt of the signed agreement. Services will be billed monthly upon completion.

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| ACCEPTABLE: | |
|-------------|--|
| | |















LOCATION MAP Return to Minutes





The Basalt Tower Concept

Inspired in character by the formations of basalt rocks and cliff edges that occur throughout Washington.











- CONNECTS W/ NATURE
- SUSTAINABLE
- REGENERATIVE
- UNBROKEN CYCLES

SEPARATION OF ACCESS & FUNCTION



- WELCOMING

- SAFE

URE TMUL - SECURE

WELCOMING - PRIVATE

INTERDEPENDENCE





- IT TAKES A VILLAGE
- STRENGTH OF CONNECTIVITY
- MULTI-CULTURAL

- CONFLUENCE

- WALKING IN TWO WORLDS

- FLEXIBILITY/ ADAPTABILITY

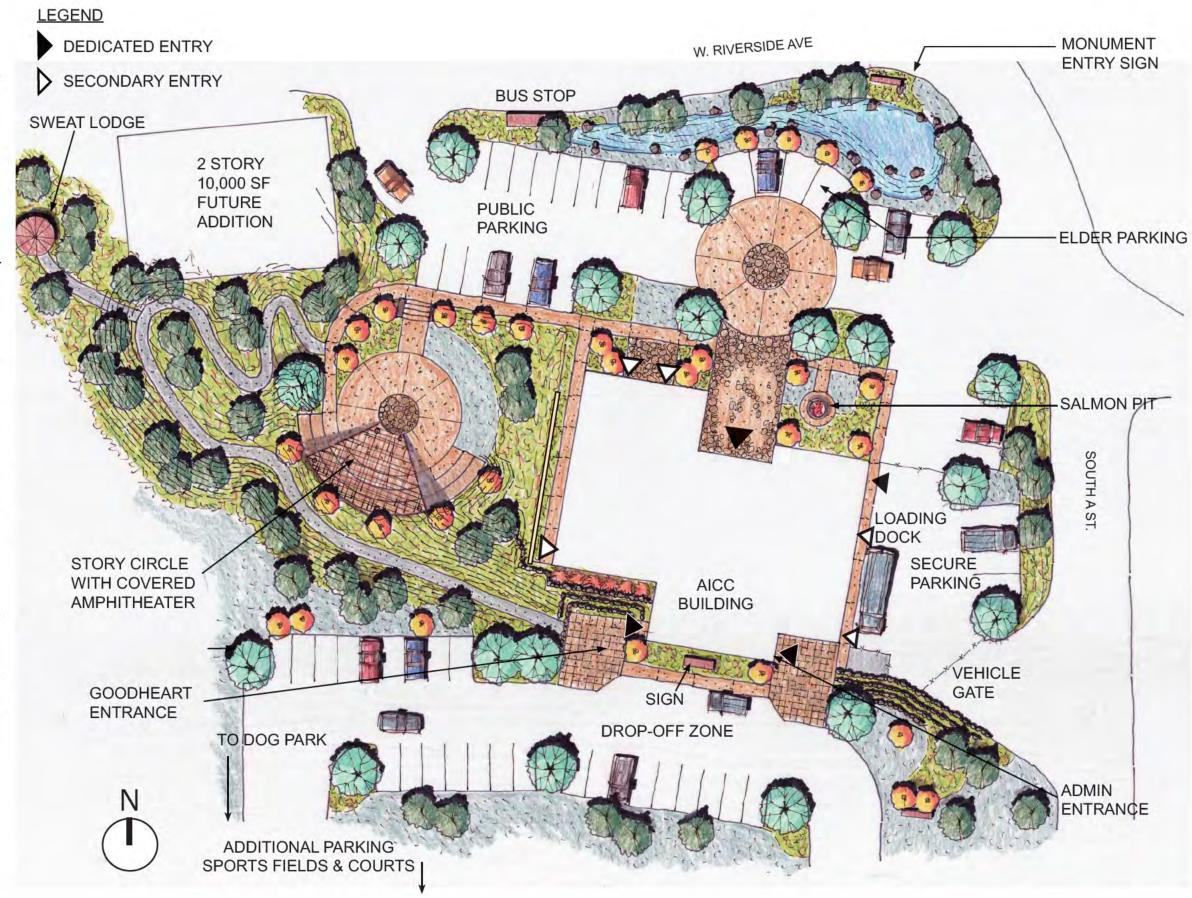
LANDSCAPE NARRATIVE

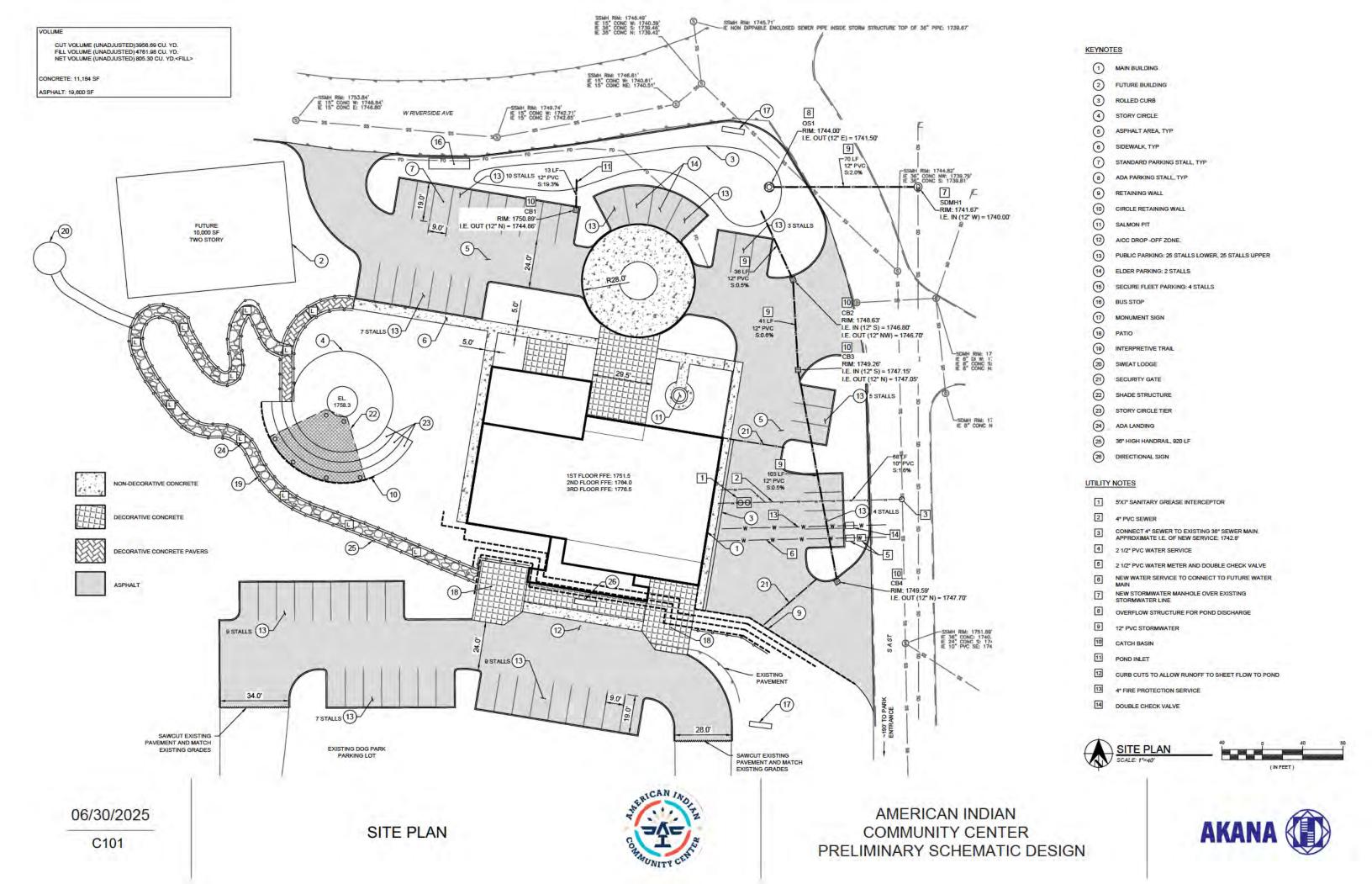
Inspired by the natural beauty of Spokane's basalt rock formations and river edges, the landscape concept aims to create a welcoming community space along the riverside. The design centers around a circular vehicular courtyard with an art installation, which can be adapted for events while maintaining efficient parking. Key features include a spacious outdoor area for gatherings and a covered story circle to support cultural activities, hoping to foster a sense of community and tradition. In an effort to honor and integrate Native culture, the design incorporates elements such as a salmon pit for cooking and a sweat lodge located discreetly up a trail for privacy.

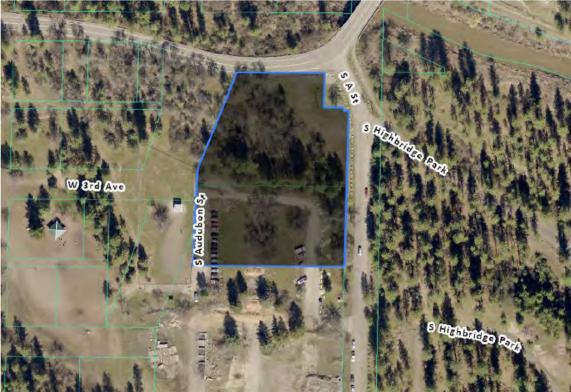
Practical needs are addressed through dividing the site on two levels - a higher portion of the site to the south with dedication entries for the administration and Good Heart areas. The lower area to the north has the back of house function spaces and the community focused food bank and event and learning center. Accessible intrepretive trails and landscaping connect the two halves of the site the inclusion of a bus shelter for easy access to the AICC. A bus stop provides public transit access on the north edge of the site.

The site plan balances these cultural and functional elements with the site's natural features. While the landscape plan strives to create a versatile and culturally rich space that can accommodate various community events and activities, its true value will be determined by how it serves and is embraced by the community.

PARKING: NORTH - 19 STALLS SOUTH - 25 STALLS











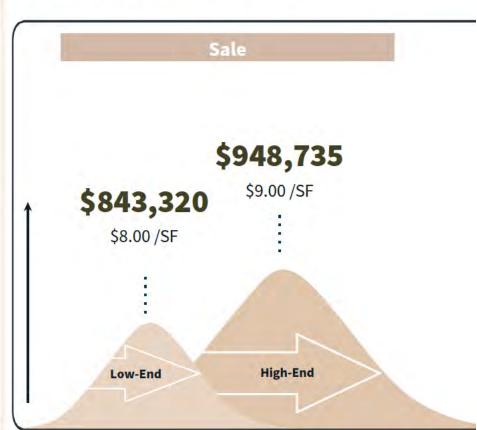








Summary of Property Value:



Project Overview

Executive Summary

- · Project: The American Indian Community Center (AICC) "Forever Home"
- Location: 1.6-acre site near Riverside Drive and Latah Creek in Spokane, Washington
- Scope: Three-story, 22,066 SF community center with mixed-use occupancy (Group B and A-3)
- Total Cost: Estimated at \$15,018,599 with a June 2026 start date
- · Cost Metrics: Building cost of \$428.28 per SF; Sitework cost of \$21.63 per SF

Building Design

- Construction: Type V-B, fully fire-sprinklered
- Structure: Steel-framed with wood and timber accent framing
- · Exterior: A mix of stone veneer, engineered wood siding, and a standing seam metal roof
- · Layout: Three stories with entries on both the ground and third floors due to the steep site
- Integration: Designed to be built into the slope, utilizing retaining walls

Site Development

- Topography: A steep site that requires extensive grading and retaining walls
- · Parking: Two-level system with 44 total stalls (25 upper, 19 lower) plus elder and fleet parking
- · Amenities: Story circle, covered amphitheater, sweat lodge, salmon pit, and an interpretive trail
- · Stormwater: Managed on-site via a bio-retention/infiltration pond

Building Systems

- · HVAC: Split-system heat pumps paired with energy recovery ventilators
- Plumbing: Central electric water heater, low-flow fixtures, and a grease interceptor for the kitchen
- Electrical: 1600-amp service, LED lighting, a 15kW PV system, and an emergency generator
- Fire Protection: Fully covered by an NFPA 13 sprinkler system

Programming

- Level 1 (7,690 SF): Food bank, event center, and commercial kitchen
- Level 2 (7,386 SF): Offices, classrooms, and gallery space
- · Level 3 (6,990 SF): Administrative offices, wellness center, and Good Heart program
- · Total Occupancy: 265 people (131 in Assembly spaces, 134 in Business spaces)

Code Compliance

- · Building Code: Adheres to the 2021 International Building Code with Washington State amendments
- Accessibility: Fully ADA compliant design
- Energy Code: Meets Washington State Energy Code, including the requirement for a PV system

Geotechnical Findings

- Soil Composition: Site consists of alluvial deposits (sand and gravel)
- Hazards: No geologic hazards were identified per Spokane County ordinances
- · Bearing Capacity: Presumptive bearing capacity is 2,000 PSF
- · Seismic: Classified as Seismic Design Category C with very low liquefaction risk
- · Next Steps: Recommendations for a detailed survey and infiltration testing





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