



City of Spokane Park Board Land Committee Meeting

3:30 p.m. Wednesday, Dec. 04, 2024
Hybrid in-person and WebEx virtual meeting
Al Vorderbrueggen – Park Operations Director

Committee members

X Greta Gilman – Chair
X Hannah Kitz
X Sally Lodato
Kevin Brownlee – absent (excused)
X Doug Kelley

Parks staff

Al Vorderbrueggen
Nick Hamad
Angel Spell
Kris Behr

SUMMARY

- The committee discussed the following action items which will not be presented to the Park Board due to a tied vote:
 - Land & Life, LLC. / Manito Park Memory Garden Planning & Initial Design (\$60,000) - motion failed.
- Al Vorderbrueggen gave a brief update on the Greenspace maintenance project.

The next regularly scheduled Land Committee meeting is set for 3:30 p.m. Wed. **Feb. 05, 2025.**

MINUTES

The meeting was called to order at 3:33 p.m. by committee chair Greta Gilman.

Public Comments: None

Action items:

1. [Land & Life, LLC. / Manito Park Memory Garden Planning & Initial Design \(\\$60,000\)](#) – Nick Hamad
 - a. A stakeholder advocacy group approached the Land Committee on two occasions to discuss a Memory Garden, but the committee has yet to move forward. It was surprising when City Council notified the Park Planners they were allocating \$60,000 in ARPA funds for a preliminary design, study, and public engagement for a memory garden. The funds are not to be used towards the construction of the garden itself. A memory garden is a third-tier priority for aging populations according to the Parks Master Plan and funding is currently unavailable currently. It is believed this allocation came about through discussions between the stakeholders and the council. Parks staff was not involved in any further discussions.
 - b. The original contract stated the memory garden would be placed in Manito Park, which has never been endorsed by the Park Board. The phrase “or elsewhere” has been included in the revised contract. An additional recital that “approval of this contract is not a commitment by Spokane Parks & Recreation [SPRD] to fund and/or maintain a memory garden in Manito Park, which is not a priority in the Parks and Natural Lands master Plan”.
 - c. Nick stated that SPRD does not feel Manito is the right place for a memory garden nor are they equipped to take on the maintenance at this time. Because this calls for ARPA funding, the money must be used by the end of the year.
 - d. Sally Lodato is afraid if this is approved, regardless of the wording in the contract, it would appear Park Board is in favor of this move. She is concerned that this is not on the master plan and with all the other high priority items in the parks, the apparent committee support could be mistaken. She feels that there are other high priority items that would benefit from the ARPA funds. Although she is in support of a memory garden at some point, she and the committee members all agree it is far too early to decide. There are many unanswered questions which must be discussed first. Nick stated the if this motion does not pass, council could easily reallocate the funds.

Motion #1 – Greta Gilman moved to recommend [Land & Life, LLC. / Manito Park Memory Garden Planning & Initial Design \(\\$60,000\)](#)

Hannah Kitz seconded. The motion failed (2-2 vote).

Discussion Items: none

Standing Reports:

Greta requested Al Vorderbrueggen brings a report to the next meeting regarding the ROW green space maintenance project. He did state that the project is still being funded by the water department but has been very successful. He is anticipating that in 2025, it will be fully transferred to SPRD. If it is determined that it is not sustainable by SPRD, it can be transferred back to Water. Nick suggested investigating the many swales throughout the City and decide who is to maintain them.

Adjournment: The meeting was adjourned at 4:02 p.m.

The next regularly scheduled Land Committee meeting is set for 3:30 p.m. Wed. **Feb. 05, 2025.**

Spokane Park Board

Briefing Paper



Committee	Land Committee	Committee meeting date: December 4, 2024	
Requester	Nick Hamad	Phone number: 509.363.5452	
Type of agenda item	<input type="radio"/> Consent <input type="radio"/> Discussion <input type="radio"/> Information <input checked="" type="radio"/> Action		
Type of contract/agreement	<input checked="" type="radio"/> New <input type="radio"/> Renewal/ext. <input type="radio"/> Lease <input type="radio"/> Amendment/change order <input type="radio"/> Other		
City Clerks file (OPR or policy #)			
Master Plan Goal, Objective, Strategy (Click HERE for link to the adopted plan)	Goal B, Obj. 1	Master Plan Priority Tier:	Third (pg. 171-175)
Item title: (Use exact language noted on the agenda)	Land & Life, LLC. / Manito Park Memory Garden Planning & Initial Design (\$60,000)		
Begin/end dates	Begins: 12/12/2024	Ends: 12/31/2025	<input type="checkbox"/> 06/01/2525
Background/history:			
<p>A private citizen group has sought improvement of a 'memory garden' within the city park system since 2023. Advocate's work has included outreach to neighborhoods, site assessments for suitability, and research. Advocates previously proposed a memory garden to park board land committee in September 2023 & April 2024, proposing several potential sites for the garden addition within Manito Park.</p> <p>In October of 2024, city council approved ordinance C36592 allocating \$60,000 in American Rescue Plan Act (ARPA) funding in order to formally develop a concept and site within Manito Park. This contract will more fully develop a concepts plans & cost estimates for the garden at no cost to parks.</p> <p>Approval of this contract is not a commitment by parks to fund and/or maintain a memory garden in Manito Park, which is not a priority of the parks and natural lands master plan.</p>			
Motion wording:			
Motion to approve Land & Life, LLC. contract for Manito Park Memory Garden Planning & Initial Design in the amount of \$60,000.00			
Approvals/signatures outside Parks: <input checked="" type="radio"/> Yes <input type="radio"/> No			
If so, who/what department, agency or company: Land & Life, LLC.			
Name: Bob Scarfo		Email address: bscarfo@landandlife.com	Phone: 509.220.5113
Distribution:			
Parks – Accounting			
Parks – Sarah Deatrich			
Requester: Nick Hamad			
Grant Management Department/Name:			
Fiscal impact: <input checked="" type="radio"/> Expenditure <input type="radio"/> Revenue			
Amount: \$60,000.00		Budget code: 1425-88155-94760-56414-97350	
Vendor: <input checked="" type="radio"/> Existing vendor <input type="radio"/> New vendor			
Supporting documents:			
<input type="checkbox"/> Quotes/solicitation (RFP, RFQ, RFB)		<input type="checkbox"/> W-9 (for new contractors/consultants/vendors)	
<input checked="" type="checkbox"/> Contractor is on the MRSC Roster - City of Spokane		<input checked="" type="checkbox"/> ACH Forms (for new contractors/consultants/vendors)	
<input checked="" type="checkbox"/> UBI: 603-242-120 Business license expiration date: 10/31/25		<input checked="" type="checkbox"/> Insurance Certificate (min. \$1 million in General Liability)	