



City of Spokane Park Board Land Committee Meeting

3:30 p.m. Wednesday, Dec. 1, 2021

WebEx virtual meeting

Al Vorderbrueggen – Park Operations Director

Committee members

X Greta Gilman – Chair
X Hannah Kitz
X Sally Lodato
X Kevin Brownlee

Parks staff

Garrett Jones
Al Vorderbrueggen
Jason Conley
Nick Hamad
Carl Strong
Pamela Clarke
Kris Behr

Other City staff

James Richman
Mike Piccolo
Andrew Chanse
Dan Buller

Guests

Jennifer Ogden
Amanda Dugger
Grace Wilkowski
Haley Hopkins
Matea Olson
Desirae Armijo

SUMMARY

- The committee approved to recommend the Park Board accept the following:
 - Parks and Recreation nicotine, smoke and vapor-free park zones policy. The committee agreed to present to the Park Board as a consent agenda item.
 - Park Board endorsement of procurement and selection process for art installations at the Shadle Park Library and Liberty Park Library. The committee agreed to present to the Park Board as a regular agenda item.
 - Shadle Park Library Land Lease and Use Agreement Amendment; Liberty Park Library Land Lease and Use Agreement Amendment; and Liberty Park Library remediation memorandum of understanding 2nd amendment (increase \$35,000). The committee agreed to present all three recommendations to the Park Board as regular agenda items.
 - Resolution supporting adding language specifically regarding art for all future agreements authorizing a third party to modify or improve park land. The committee agreed to present to the Park Board as a regular agenda item.

The next regularly scheduled Land Committee meeting is set for 3:30 p.m. Wednesday, Jan. 5, 2022, via WebEx.

MINUTES

The meeting was called to order at 3:32 p.m. by committee chair Greta Gilman.

Public Comments: [Underhill Park development resident email](#) - Amanda Babbitt

Action items

1. [Parks and Recreation nicotine, smoke and vapor-free park zones policy](#) – Jason Conley

The tobacco policy was last revised by the Park Board in 2009. The current policy does not address certain tobacco alternative devices, such as e-cigarettes and vaping. Members of the Community Prevention and Wellness Coalition and Spokane Regional Health District worked in tandem to create the new proposed language, redefining “tobacco.” With exception to the recently adopted City of Spokane policy format, no other changes were made to the existing policy. Marijuana usage was not included in the policy change as it is illegal at the federal level and addressed under current park rules and the Spokane Municipal Code, which could result in ticketing and fines.

Motion #1 – Greta Gilman moved to approve the Parks and Recreation nicotine, smoke and vapor-free park zones policy. Kevin Brownlee seconded and the motion passed unanimously (4-0 vote). The committee agreed to present the recommendation to the Park Board as a consent agenda item.

2. [Park Board endorsement of procurement & selection process for art installations at the Shadle Park Library and Liberty Park Library](#) – Garrett Jones / Andrew Chanse

- a. Intent – Action items 2-6 were discussed at the special Park Board meeting in November; however, the process, as well as the two art pieces for the Shadle and Liberty Park Libraries, must first be endorsed by the Land Committee.
- b. Process – Garrett Jones summarized the timeline employed by the Spokane Library in conjunction with Spokane Arts. An Arts Selection committee was formed; a jury was held by Spokane Arts; four finalists were chosen; the Arts Selection committee presented recommendations to the Library Board.
- c. Liberty Park artwork – The Library Board desired something whimsical and selfie-oriented. The piece, installed mid-2021, is bright and colorful, reflecting the Spokane Hooptown connection. Based on the artist’s rendering, the Land Committee felt this piece was garish, compared to the natural surroundings of the library. Andrew Chanse pointed out the colors are not what is represented in the drawing, but more compatible with the surrounding area and presented an actual photo, which was acceptable. Sally Lodato questioned whether an informational piece would be placed near the sculpture. Andrew stated without Park Board approval, nothing further would be installed; however, brochures regarding Library artwork are kept in the libraries for visitors. Garrett stated if approved, Parks would likely assist with signage.
- d. Shadle Park artwork – This art piece reflects the diversity of the community through the joy of reading. Prior to installation, the Library Board recognized they were in violation of the lease agreement through the Spokane Park Board. The Land Committee was pleased with the Shadle Park piece. Hannah Kitz questioned whether the books on the statues would replicate actual books. Andrew stated there would be no titles or authors, as this could cause future complications.

Motion #2 – Greta Gilman moved to approve the Park Board endorsement of procurement and selection process for art installations at the Shadle Park Library and Liberty Park Library. Kevin Brownlee and Sally Lodato simultaneously seconded and the motion passed unanimously (4-0 vote). The committee agreed to present the recommendation to the Park Board as a regular agenda item.

3. [Shadle Park Library land lease and use agreement amendment](#) – Garrett Jones/Andrew Chanse

Garrett Jones presented changes to the current land-use agreement for Shadle Park. Originally, the boundary was not to exceed 77,000 square feet. The proposed change would add 3,376 square feet to the boundary; also adding language regarding the installation of approved artwork. As Land Committee chair, Greta Gilman went on record to say this situation cannot happen again. The Library had a lease agreement with the Park Board and built something outside the scope of the lease agreement, which is illegal, a breach of trust and a breach of teamwork. She stated something must be done to avoid this from happening in the future.

Motion #3 – Greta Gilman moved to approve the Shadle Park Library land lease and use agreement amendment. Sally Lodato seconded and the motion passed unanimously (4-0 vote). The committee agreed to present the recommendation to the Park Board as a regular agenda item.

4. [Liberty Park Library land lease and use agreement amendment](#) – Garrett Jones/Andrew Chanse

Garrett Jones presented changes to the current land-use agreement for Liberty Park, which is similar to the previous agenda item. Originally, the boundary was not to exceed 43,000 square feet. The proposed change would add 6,645 square feet to the boundary; also adding language regarding the installation of approved artwork. Greta Gilman asked if the Library would maintain the additional square footage, to which Andrew Chanse consented.

Motion #4 – Greta Gilman moved to approve the Liberty Park Library land lease and use agreement amendment. Kevin Brownlee seconded and the motion passed unanimously (4-0 vote). The committee agreed to present the recommendation to the Park Board as a regular agenda item.

5. [Liberty Park Library remediation memorandum of understanding 2nd amendment \(increase \\$35,000\)](#) – Garrett Jones / Andrew Chanse

Garrett Jones explained this is a 2nd amendment, as the terms were amended May 2021, increasing the remediation amount to \$225,000, as part of the reimbursement from the removal of the tennis court. This 2nd amendment will increase the 1st amended amount by an additional \$35,000. Let it be known, the amended \$225,000 is currently in the 1950 account, to be used for park improvements at Liberty Park. The Library Board helped fund, and assisted in the creation of a master plan study for Liberty Park. Plans for improvements include: upgrading the playground; utilization of creative play; partnership with the Martin Luther King Jr. Community Center; and basketball court and play area renovations by Hooptown USA. Andrew Chanse reiterated his apology over the stress which was caused by the lease agreement error, and added his appreciation of the relationship with the Park Board.

Motion #5 – Greta Gilman moved to approve the Liberty Park Library remediation memorandum of understanding 2nd amendment (increase \$35,000). Sally Lodato seconded and the motion passed unanimously (4-0 vote). The committee agreed to present the recommendation to the Park Board as a regular agenda item.

6. [Resolution supporting adding language specifically regarding art for all future agreements authorizing a third party to modify or improve park land](#) – Nick Hamad

- a. Lease language – In light of recent events, Nick Hamad stressed the need to ensure future leases clearly inform partners in addressing art. James Richman drafted the resolution with special attention to the following:

BE IT RESOLVED by the City of Spokane Park Board that all future agreements by which third parties are authorized to make modifications or improvements to property under the Park Board's control shall incorporate the policies and procedures set forth in City of Spokane Administrative Policy ADMIN 1400-07-03, Artwork in Parks in Recreation Areas,

and that the selection, installation, and/or removal of art by such third parties shall be subject to the policies and procedures set forth therein.

- b. Art language – Language has been added to the original policy governing art in parks, subjecting all agreements with third parties to this policy. Nick Hamad noted this policy does not include every agreement made, only agreements authorizing a third party to modify or improve the land. He further noted the thoroughness of this policy, encompassing the placement, location, aesthetics, criteria, future development, removal, and funding of art in the parks. Other key elements noted:
 - 6.1.2. No pieces of art may be placed in any Park without a prior meeting with the Parks and Recreation Division and approval by the Selection Committee and the Park Board.
 - 6.1.3. Any pieces of art placed in Parks without prior approval shall be subject to removal at the discretion of the Parks Director or the Park Board.
 - 6.2.3 The Selection Committee recommendation shall be presented to the appropriate Park Board Committee for review and recommendation to the Park Board.
- c. Adjustments – Kevin Brownlee pointed out, in addition to some typographical errors, which Garrett Jones is aware of, the policy number referenced in the packet is incorrect; ADMIN 1400-07-03 should be changed to ADMIN 1400-07-05. Nick Hamad stated he would rectify this prior to the Park Board meeting. Jennifer Ogden stated by including this in the policy, the lessee must read the policy, rather than assume its contents. Hannah Kitz recommended adding language after ADMIN xxxx-xx-xx to read “as restated and amended from time to time [periodically]”. Greta Gilman indicated she was concerned about adding language regarding building structures in violation of the lease agreement, but understands it is implied by State law. Garrett Jones added that James Richman confirmed there are RCWs and State statutes in any type of lease agreement covering a third party extending beyond the leased boundary, which allows the lessor to take legal action. If the Park Board would like more information, Garrett would share the information acquired by James.

Motion #6 – Greta Gilman moved to approve the resolution supporting adding language specifically regarding art for all future agreements authorizing a third party to modify or improve park land. Sally Lodato seconded and the motion passed unanimously (4-0 vote). The committee agreed to present the recommendation to the Park Board as a regular agenda item.

Discussion Items

1. [Proposed Cochran control facility preliminary design briefing to Park Board](#) – Dan Buller
 - a. Background – In 2015, the Park Board approved an interdepartmental agreement with Utilities for storm infiltration and CSO (combined sewer overflow) tanks on park lands, authorizing the Parks Director to approve individual tanks/components. Prior to authorization, the Land Committee requires an informational briefing, familiarizing the Park Board with the project and allowing the opportunity for input and/or feedback on the project. Dan Buller explained a CSO combines storm and sanitary water. Approximately 40 years ago, the City of Spokane began reworking the piping, as the combined piping is an environmental hazard and illegal in new developments/cities.
 - b. The Cochran Basin – This area, located in NE section of Spokane, remains unaltered. The stormwater currently drains to the SW corner of this area, just outside the NW end of the T.J. Meenach Bridge, and into the Spokane River, carrying pollutants collected along the way. The City has been seeking funds for many years to mitigate the untreated water flow situation.
 - c. Intent – With funds currently in place, the City has designated several areas for water treatment swale construction. The Park Board previously approved several of these areas for reconstruction, including the developing Downriver Golf Course project. The current area of

interest is City-owned property located near the SE corner of West Northwest Blvd. and North T.J. Meenach Dr. A proposed pump station will be constructed for the purpose of directing the majority of the stormwater to the designated locations. This area was chosen because of the pipe coming from West Cleveland Ave., which picks up the majority of the stormwater and carries it to the T.J. Meenach Bridge. The entire facility will be underground, with the exception of a small above-ground utility box. A portion of the project will involve crossing North T.J. Meenach Dr. which, incidentally, is slated for reconstruction in 2022. This piping work will essentially pay for that reconstruction.

- d. Impact – There is substantial tree impact, as the facility will be 30' deep with no room to store dirt on site. Dan Buller emphasized the major impact would involve the removal of most or all trees and, upon completion, would have an underground facility with a renovated surface park space available for citizen enjoyment. The final park space design is open for discussion, with many options available. Jennifer Ogden expressed concern over the weight of replacing the trees over the underground facility; however, Dan assured there is sufficient room for trees surrounding the facility. Urban Forestry identified the trees as Norway maples and nearing their life expectancy. Kevin Brownlee added this intersection would be harsh without the existence of the trees. The site will be restored to a park-like condition after installation of tank. City Park staff shall participate in the park design process to ensure it meets expectations/standards for a park space.
 - e. Timeline – The timeline includes: design (winter/spring 2022), bidding (spring 2022), and construction (summer/fall 2022-spring 2023). Hannah Kitz inquired if this project will need a SEPA review process, which Dan Buller confirmed. He showed no concern with objections, as the project promotes environmental sustainability. Hannah also inquired as to the SEPA checklist timeline. Dan stated if concerns were expected, it would be done as early as possible (Jan. –Feb.); however, neither Dan nor Hannah anticipated any concerns. Nick Hamad clarified this is not an action item for the Park Board, but rather informational, as the Parks Director would make the final decision regarding project authorization.
- 2. Nick Hamad indicated there would be an action item come through the Finance Committee, an amendment related to the parks and natural lands master plan, which would normally go before the Land Committee; however, the pricing update had not been received in time. A few small items will be added to the design workshops list for this project based on public feedback, including: one additional neighborhood park concept plan (Cowley Park); a specific review of policies and partnerships; and a recommendation of higher-level lands management plans.
 - 3. Al Vorderbrueggen wanted everyone to know the Land Committee and Park Board would be receiving invitations to visit the Manito Holiday Light show on a special preview night, prior to opening Thursday, Dec. 9, following the Park Board meeting, between 6:30-8:30 pm.

Adjournment: The meeting was adjourned at 5:04 p.m.

The next regularly scheduled Land Committee meeting is set for 3:30 p.m. Wednesday, Jan. 5, 2022, via WebEx.

From: babbittam <babbittam@gmail.com>
Sent: Thursday, November 11, 2021 11:29 AM
To: Spokane Parks and Recreation <spokaneparks@spokanecity.org>
Subject: Underhill Park: Development to the East of the Park

[CAUTION - EXTERNAL EMAIL - Verify Sender]

Dear Spokane Parks,

I am writing to express my deep concern for the loss of the forested area to the East of Underhill Park. Although this is not an official part of the Park and is thus legally available for development, it is a critical part of the natural environment that is heavily used by local families and wildlife. It is a beautiful space beloved by my own children as they play in it multiple times a week. They have gained physical benefits, as they are naturally motivated to run, climb, and explore in "the forest." They have gained mental benefits, reducing anxiety/stress, and increasing joy, curiosity and contentment. They have connected with the multitude of birds, squirrels, turkeys, and other wildlife in this space - observing the science (habitats, adaptations, behaviors, etc) as well as gaining the human connection to nature that is widely missing in Spokane urban neighborhoods.

I would strongly urge the Spokane Parks to advocate for preserving this space. Please do everything you can to continue to allow children (and adults and wildlife) to connect with nature.

Thank you,
Amanda Babbitt

Spokane Park Board

Briefing Paper



Committee	Land Committee		
Committee meeting date	Dec. 1, 2021		
Requester	Jason Conley	Phone number: 625-6211	
Type of agenda item	<input type="radio"/> Consent <input type="radio"/> Discussion <input type="radio"/> Information <input checked="" type="radio"/> Action		
Type of contract/agreement	<input type="radio"/> New <input type="radio"/> Renewal/extension <input checked="" type="radio"/> Amendment/change order <input type="radio"/> Other		
City Clerks file (OPR or policy #)	New LGL#		
Item title: (Use exact language noted on the agenda)	Parks and Recreation Nicotine, Smoke and Vapor-free Park Zones policy		
Begin/end dates	Begins: 12/09/2021	Ends:	<input checked="" type="checkbox"/> Open ended
Background/history: In 2009, the Park Board updated the Parks Tobacco Policy. The current policy does not include, nicotine, vapor, or marijuana. Parks staff was approached by Community Prevention and Wellness Initiatives Coalition (CPWIC) who provided information supporting the need to update the policy. Last June, CPWIC representatives presented the Land Committee with proposed updates to the 2009 policy which takes current and future trends into consideration. Since then, Park staff has worked with CPWIC and City Legal to update the existing policy which addresses vaping devices and other nicotine products. CPWIC has dedicated funding to pay for a portion of the new signs to be placed in parks, and has agreed to work with other community partners to fund approximately 80 signs.			
Motion wording: Approve the proposed Parks and Recreation Nicotine, Smoke and Vapor-free Park Zones policy as presented			
Approvals/signatures outside Parks: <input type="radio"/> Yes <input checked="" type="radio"/> No If so, who/what department, agency or company: Name: _____ Email address: _____ Phone: _____			
Distribution: Parks – Accounting Parks – Pamela Clarke Requester: Jason Conley Grant Management Department/Name: _____			
Fiscal impact: <input type="radio"/> Expenditure <input checked="" type="radio"/> Revenue Amount: _____ Budget code: _____			
Vendor: <input type="radio"/> Existing vendor <input type="radio"/> New vendor Supporting documents: <div style="display: flex; justify-content: space-between;"> <div> <input type="checkbox"/> Quotes/solicitation (RFP, RFQ, RFB) <input type="checkbox"/> Contractor is on the City's A&E Roster - City of Spokane <input type="checkbox"/> UBI: _____ Business license expiration date: _____ </div> <div> <input type="checkbox"/> W-9 (for new contractors/consultants/vendors) <input type="checkbox"/> ACH Forms (for new contractors/consultants/vendors) <input type="checkbox"/> Insurance Certificate (min. \$1 million in General Liability) </div> </div>			

CITY OF SPOKANE ADMINISTRATIVE POLICY AND PROCEDURE	ADMIN XXX – 09 - 01
TITLE: PARKS AND RECREATION NICOTINE, SMOKE AND VAPOR-FREE PARK ZONES EFFECTIVE DATE: DECEMBER 9, 2021 REVISION EFFECTIVE DATE: N/A	

1.0 GENERAL

1.1 The statutory authority for the adoption of this policy is provided in WA. State RCW 70.160, Smoking in Public Places, RCW 70.345 Vapor Products, and the authority of RCW 70.05.060 to preserve, promote, and improve public health. Referenced include: <https://srhd.org/media/documents/901law1.pdf> [BoH Resolution 16-01](#). To establish a Park Board Policy designating specific Nicotine, Smoke, and Vapor-free zones in Parks and Recreation areas, and/or facilities. The purpose of this policy is to protect and promote the health, safety, and welfare of the public by reducing the potential for public exposure to nicotine, harmful chemicals, and other substances. To increase public awareness that consideration must be exercised by Nicotine, Smoke, and Vapor product users when they are in the proximity of non-Nicotine, Smoke, and Vapor users. To establish Nicotine, Smoke, and Vapor-free zones at large public events conducted in Parks and Recreation areas and/or facilities. To help minimize the amount of litter from discarded Nicotine, Smoke, and Vapor on park property.

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2.0 DEPARTMENTS/DIVISIONS AFFECTED

This policy shall apply to All property owned and/or managed by the Spokane Parks and Recreation Department, including all facilities located thereon except in any public right of way.

3.0 REFERENCES/AUTHORITY

- 3.1 City Charter Article V, Parks and Park Board, Section 48 Park Board powers:

“To make Rules and Regulations for the use of parks and provide for the enforcement of such Rules and Regulations.”

- 3.2 Rules of the Park Board Section 14, General Operating Policies and Procedures, Ruling and Appeals:

“The Park Board may from time to time adopt operating policies, rules of procedures, and codes of ethics to facilitate and guide the conduct of its business, which shall be considered an appendage to these rules of the Park Board.”

“The Director of Parks and Recreation may adopt administrative rules, policies, and procedures not in conflict with these rules or established law as he/she deems necessary to orderly conduct of the Parks and Recreation Department in administering Park Board business.”

4.0 DEFINITIONS

- 4.1 Park Use Rules: Standard rules for use of parks and park facilities

- 4.2 Nicotine, Smoke, and Vapor Users: Anyone using tobacco, nicotine, or vapor products of any type in Nicotine, Smoke, and Vapor-free zones in Parks and Recreation areas and/or facilities. This includes, but not limited to, electronic nicotine devices (ENDS), Chewable Tobacco, Cigarettes, and non-tobacco nicotine products.

- 4.3 Department: The city of Spokane Parks and Recreation Department

- 4.4 Director: The Director of the city of Spokane Parks and Recreation

- 4.5 Board: The Spokane Parks and Recreation Park Board

- 4.6 Parks and Recreation Areas: All property owned and/or managed by the Spokane Parks and Recreation Department, including all facilities located thereon except in any public right of way.

- 4.7 Nicotine, Smoke, and Vapor-Free Zones Areas: Any Parks and Recreation owned/or managed property or facility displaying Nicotine, Smoke, and Vapor -free signage.

4.8 Park Staff: Administrative staff working for the Spokane Parks and Recreation Department.

4.9 "Vape" or "Vaping": The use of a vapor product, or the act of inhaling/exhaling the vapor or aerosol from a vapor product.

5.0 POLICY

5.1 Tobacco-free zones are established where children recreate, such as playgrounds, swimming pools, splash pads, picnic shelters, park restrooms, skate parks, formal gardens, etc. Community events where Nicotine, Smoke, and Vapor use is restricted will be added as appropriate.

5.2 It shall be the responsibility of the Park Board to coordinate all media information related to this policy.

5.3 The Spokane Parks and Recreation Department will provide and install standardized Nicotine, Smoke, and Vapor-free signs where required.

5.4 Funding will be sought for procurement and installation of signs through outside resources. Temporary event signage will be the responsibility of the event sponsor. Signs will be updated as funding is available.

5.5 The promotion of Nicotine, Smoke, and Vapor-based products is prohibited at all park properties and event(s) conducted on park property.

5.6 Each and every request for an event permit will require a review of the Nicotine, Smoke, and Vapor policy with the user group.

5.7 Enforcement of this policy will be self-directed and by peer-pressure influence. Voluntary compliance will be encouraged through signage, educational material, and public information releases.

5.8 Exemptions to this policy are only to include FDA approved nicotine cessation methods.

APPROVED BY:

City Attorney

Date

Parks and Recreation Director

Date

City Administrator

Date



Final policy: September 10, 2009

Spokane Parks and Recreation Board Policy:

Tobacco-Free Park Zones In Parks and Recreation Areas and/or Facilities

Land Committee Recommended Approval of Pilot Project: April 30, 2003

Park Board Approval of Pilot Project: May 8, 2003

Pilot Program Effective Date: June 1, 2003, to December 31, 2003

Land Committee Recommended Approval of Permanent Policy: May 5, 2004

Park Board Recommended Approval of Permanent Policy: May 13, 2004

Permanent Policy Effective Date: May 13, 2004

Revised Policy approved by Park Board: July 9, 2009

Revised Policy Approved by Park Board: September 10, 2009

1.0 PURPOSE

- 1.1 To establish a Park Board Policy designating specific tobacco-free zones in Parks and Recreation areas and/or facilities.
- 1.2 To increase public awareness that consideration must be exercised by tobacco product users when they are in the proximity to non-tobacco users. Of primary importance is role modeling by adults to eliminate tobacco use by youth and children.
- 1.3 To establish tobacco-free zones at large public events conducted in Parks and Recreation areas and/or facilities.
- 1.4 To help minimize the amount of litter from discarded tobacco products on park property.

2.0 REFERENCES/AUTHORITY

- 2.1 City Charter Article V, Parks and Park Board, Section 48 Park Board powers:
"To make Rules and Regulations for the use of parks and provide for the enforcement of such Rules and Regulations".

- 2.2 Rules of the Park Board Section 14, General Operating Policies and Procedures, Ruling and Appeals:
“The Park Board may from time to time adopt operating policies, rules of procedures, and codes of ethics to facilitate and guide the conduct of its business, which shall be considered an appendage to these rules of the Park Board.”

“The Director of Parks and Recreation may adopt administrative rules, policies, and procedures not in conflict with these rules or established law as he/she deems necessary to orderly conduct of the Parks and Recreation Department in administering Park Board business.”

3.0 DEFINITIONS

- 3.1 **Park Use Rules**: Standard rules for use of parks and park facilities.
- 3.2 **Tobacco Users**: Anyone using tobacco products of any type in tobacco-free zones in Parks and Recreation areas and/or facilities.
- 3.3 **Department**: The City of Spokane Parks and Recreation Department.
- 3.4 **Director**: The Director of the City of Spokane Parks and Recreation Department.
- 3.5 **Board**: The Spokane Parks and Recreation Board.
- 3.6 **Parks and Recreation Areas**: All property owned and/or managed by the Spokane Parks and Recreation Department including all facilities located thereon except in any public right of way.
- 3.7 **Tobacco-Free Zones Areas**: Any Parks and Recreation owned/or managed property or facility displaying tobacco-free signage.
- 3.8 **Park Staff**: Administrative staff working for the Spokane Parks and Recreation Department.

4.0 POLICY

- 4.1 Tobacco-free zones areas are established where children recreate, such as playgrounds, swim pools, splash pads, picnic shelters, park restrooms, skateparks, formal gardens, etc. Community events where tobacco use is restricted will be added as appropriate.

- 4.2 It shall be the Policy of the Park Board to coordinate all media information regarding tobacco-free.
- 4.3 The Spokane Parks and Recreation Department will provide and install standardized tobacco-free zone signs where required.
- 4.4 Funding will be sought for procurement and installation of signs through outside resources. Temporary event signage will be the responsibility of the event sponsor.
- 4.5 The promotion of tobacco based products is prohibited at all park properties and events conducted on park property.
- 4.6 Each and every request for an event permit will require a review of the Tobacco policy with the user group.
- 4.7 Enforcement of this policy will be self directed and by peer pressure influence. Voluntary compliance will be encouraged through signage, educational material, and public information releases.

**Spokane Parks and Recreation Department
808 West Spokane Falls Boulevard -- Fifth Floor City Hall
Spokane, Washington 99201-3317
509-625-6200 www.spokaneparks.org**

***FINAL TOBACCO-FREE ZONES IN PARKS AND RECREATION AREAS
POLICY DISTRIBUTED SEPTEMBER 10, 2009 TO:***

**Park Board Members
Parks and Recreation Department Administrative Team Members
Spokane County Parks and Recreation Department
Jennifer Hansen, Spokane Regional Health District
Neighborhood Services Department
Mayor's Office**

Spokane Parks and Clean Air, Ground and Water

“4.1 Tobacco-free zones areas are established where children recreate, such as playgrounds, swimming pools, splash pads, picnic shelters, parks restrooms, skateparks, formal gardens, etc. Community events where tobacco use is restricted will be added as appropriate.”

Tobacco Users: Anyone using Tobacco products of any type in tobacco-free zones in Parks and Recreation areas and/or facilities

Tobacco-Free Zones Areas: Any Parks and Recreation owned/or managed property or facility displaying tobacco-free signage

- Enacted in 2009
- Collaboration between Spokane Regional Health District and Parks and Recreation
- Current policy was created at a time when vaping was not an issue, which has since changed
- Tobacco-free policies do not cover nicotine, vapor, or Marijuana usage

Proposal:

- Adapt current policy to include non-tobacco nicotine, and vapor products, as well as work with SRHD to ensure updated policy will cover upcoming trends as well
- Replacement of signage will occur as funding allows, with support from Community Prevention and Wellness Initiative Coalitions within Spokane.
- Change to policy is supported by Spokane Regional Health District





CPWI: COMMUNITY PREVENTION & WELLNESS INITIATIVE

What is CPWI? CPWI is a community- and school-based model for delivering prevention programs and strategies to reduce underage use of alcohol, marijuana, tobacco, and other drugs. This model uses a data-informed, community-level decision making process to determine root social and emotional causes that predict problem behaviors.

This work is done through community coalitions with a goal of collaboration and partnership between it's members to benefit and promote needed change in the community.

To help ensure a broad range of representation, each coalition strives to have at least eight active representatives from the following sectors:

- Youth
- Parents
- Business community
- Media
- Schools
- Youth-serving organizations
- Law enforcement
- Religious or fraternal organizations
- Civic and volunteer groups
- Healthcare professionals
- State or local government
- Behavioral Health Treatment Services
- Other organizations or groups involved in reducing substance abuse (prevention organizations)

Coalitions use a variety of strategies to promote prevention in their communities based on the current needs and ability to leverage resources available. This includes programs like parenting classes, youth prevention activities at local high schools, and public awareness and education campaigns, including prescription drug take-back events.

Visit www.theAthenaForum.org for more information on CPWI or www.spokaneprevention.com for more about your local Community Coalitions in Spokane County.

CPWI is funded by the Washington State Health Care Authority through the Division of Behavioral Health and Recovery.



Due to COVID precautions, coalition meetings and events are being held virtually. Please visit spokaneprevention.com or contact a coordinator directly for more information.

YOUR LOCAL COALITIONS

East Valley Community Coalition (EVCC): The East Valley Community Coalition empowers our community through education and substance abuse prevention to promote safe and healthy individuals in all families and neighborhoods by providing a variety of services and programs. Some programs include:

- Medication Take Back Events
- Too Good for Drugs
- East Valley Youth Coalition
- Guiding Good Choices
- And much more!



Coordinator: Kirsten Fuchs

kfuchs@esd101.net, (509) 280-1889

Meetings: Meets the fourth Tuesday of the month at 3:00pm at East Valley High School

Facebook: @EastValleyCommunityCoalition

Website: www.eastvalleycc.com

Northeast Support Team Coalition (NEST): The NEST Coalition has provided several programs to the NE/Hillyard Community:

- Strengthening Families Program 10-14
- SPORT Prevention Plus Wellness
- Medication Take Back Events
- Professional Development for our Partners
- Guiding Good Choices
- And much more, come learn more about us!



Coordinator: Leticia Juarez,

ljarez@esd101.net, (509) 703-0836

Meetings: Meets the fourth Thursday of the month

at 10:00am at the Northeast Community Center

Facebook: @NESTCoalition

Shadle Prevention & Wellness Coalition (SPWC): The SPWC works to nurture a drug free community within the Shadle area. We work with the community to provide:

- Strengthening Families Program 10-14
- Medication Take Back Events
- SPORT Prevention Plus Wellness
- Coalition & Community Training
- and much more!



SHADLE PREVENTION
& WELLNESS COALITION

Coordinator: Grace Wilkowski

gwilkowski@esd101.net, (509) 703-2924

Meetings: Meets the first Wednesday of the month at Noon at Shadle Park High School

Facebook: @ShadlePrevention

Website: <https://shadleprevention.com/>

Take Action and Link Kids to Healthy Choices (TALK 2 Healthy Choices) - Cheney School District: Talk 2 Healthy Choices has been busy this past year building their coalition and their community programs.

- High School Health Helpers (H³)
- Strengthening Families Program 10-14
- Medication Take Back Events
- And much more



Coordinator: Jessica Deutsch

jdeutsch@esd101.net, (509) 703-2802

Meetings: Meets the 3rd Tuesday of the month at 3:30pm, alternating between Westwood Middle School & Cheney Middle School.

Facebook: @TALK2HealthyChoices

West Spokane Wellness Partnership (WSWP): Is an active group of diverse members located in the North Central School District area. Below are some of the programs and services we offer plus much more!

- Free Medication Lock Boxes
- SPORT Prevention Plus Wellness
- Positive Action Prevention Program
- Drug-Free Community Grant Recipient (www.cadca.org/drug-free-communities-dfc-program)



Coordinator: Sarah McNew

smcnew@esd101.net, (509) 655-0161

Meetings: Meets the 3rd Tuesday of the month at 3:00pm, at the West Central Community Center.

Facebook: @WestSpokaneWellnessPartnership

Website: www.westspokanewellness.com

Visit us online: www.SpokanePrevention.com

Spokane Park Board

Briefing Paper



Committee	Land Committee		
Committee meeting date	December 1, 2021		
Requester	Garrett Jones		Phone number: 509-363-5452
Type of agenda item	<input type="radio"/> Consent <input type="radio"/> Discussion <input type="radio"/> Information <input checked="" type="radio"/> Action		
Type of contract/agreement	<input type="radio"/> New <input type="radio"/> Renewal/extension <input type="radio"/> Amendment/change order <input checked="" type="radio"/> Other		
City Clerks file (OPR or policy #)	Cross Ref: 2019-0534		
Item title: (Use exact language noted on the agenda)	Park Board endorsement of procurement & selection process for art installations at the Shadle Park Library and Liberty Park Library.		
Begin/end dates	Begins: 12/09/2021	Ends:	<input checked="" type="checkbox"/> Open ended
Background/history: In July of 2019, the Park Board entered a 'Land Lease and Use Agreement' with the Spokane Public Library Board, authorizing the construction of a library in Liberty Park and renovation / expansion of the existing library within Shadle Park. As a part of these projects, the Library Board is require to procure and install public art. The process used by the library differed from that typical park art procurement process. This agenda item details the process by which the Library Board procured and selected that art. Attachments include: An overview of the library art procurement process, the request for public art proposals for Liberty Park Library, the artist proposal selected for Liberty Park Library, the request for public art proposals for Shadle Park Library, and the artist proposal selected for the Shadle Park Library.			
Motion wording: Motion to endorse the procurement & selection process for art installations at Shadle Park Library and Liberty Park Library.			
Approvals/signatures outside Parks: <input type="radio"/> Yes <input checked="" type="radio"/> No If so, who/what department, agency or company: Name: _____ Email address: _____ Phone: _____			
Distribution: Parks – Accounting Parks – Pamela Clarke Requester: Garrett Jones Grant Management Department/Name: _____ <div style="text-align: right;"> achanse@spokanelibrary.org Nick Hamad </div>			
Fiscal impact: <input type="radio"/> Expenditure <input checked="" type="radio"/> Revenue Amount: _____ Budget code: _____ N/A N/A			
Vendor: <input type="radio"/> Existing vendor <input type="radio"/> New vendor Supporting documents: <div style="display: flex; justify-content: space-between;"> <div> <input type="checkbox"/> Quotes/solicitation (RFP, RFQ, RFB) <input type="checkbox"/> Contractor is on the City's A&E Roster - City of Spokane <input type="checkbox"/> UBI: _____ Business license expiration date: _____ </div> <div> <input type="checkbox"/> W-9 (for new contractors/consultants/vendors) <input type="checkbox"/> ACH Forms (for new contractors/consultants/vendors) <input type="checkbox"/> Insurance Certificate (min. \$1 million in General Liability) </div> </div>			

OVERVIEW OF LIBRARY ART SELECTION PROCESS

BACKGROUND:

A modified formal procurement process was utilized for the selection of artists and artwork. In lieu of advertising in the City of Spokane Gazette, Spokane Arts managed the process and issued a “call for artists”.

An Arts Selection Committee was formed that included Spokane Public Library staff Andrew Chanse and Amanda Donovan, Spokane Public Library Board of Trustee Chair, Mary Starkey, project architect, Mark Dailey of Integrus Architecture, and two City Arts Commission representatives, Andrew Whitver and Eva Silverstone.

Spokane Arts held a juried process to ultimately select one public artist for Shadle Park, Central, and Liberty Park Branches. Three RFQs (calls) were issued, one per branch. Applicants were asked to submit their curriculum vitae (CV) which are examples of past work and a description of their interest in creating artwork for the library.

The Arts Selection Committee members individually reviewed the responses of every applicant and met as a group to determine which artists would be “finalists” for each branch.

Four finalists were chosen for each of the branches and were invited to submit a design proposal that would fit within a specified art budget. Each artist was given one hour to present to the committee and field questions. The artist finalist interviews took place between December 16-18, 2020.

After reviewing design proposals and interviewing the finalists, the Committee held a group discussion to select an artist for each branch, and ultimately voted to recommend the library execute an agreement with the selected artists.

ART SELECTION PANELISTS/JURORS:

Andrew Chanse, Amanda Donovan, Mary Starkey, Mark Dailey, Eva Silverstone, Andrew Whitver, Carl Richardson, Remelisa Cullitan

SELECTION CRITERIA: Consideration of artists in the selection process includes but is not limited to the following:

- Aesthetic excellence of past projects
- Experience in materials and methods appropriate to the scope of this project
- Demonstrated ability to manage projects on time and on budget.
- Demonstrated delivery of projects with similar budgets will be reviewed.
- Goal to create a broad and diverse collection of artworks

TIMELINE:

July 2020: Preliminary Public Art Committee meeting, facilitated by Melissa & Amanda. Discuss the Hive studio naming & selection process; review art priorities & design updates at each location to help us decide on process and draft RFQ language.

August 2020: Briefed arts commission at public meeting that RFQs would be released soon for SPL projects including indoor & outdoor public art. Arts commission reviewed Helveticka suggestions re: Hive studio naming and provided comments via email, which Melissa passed on to SPL staff.

September 2020: SPL and Spokane Arts contract. RFQs for 3 public art pieces posted online 9/30/20 by Spokane Arts. Co-promoted by Spokane Arts and SPL.

October 2020: Promotion of call for artists throughout the month.

- Call for artists was shared/reposted/listed on various websites incl: [The Spokesman Review](#), The Inlander, [Artist Trust](#), Spokane Arts, SPL, and others.
- Promotion of the RFQ, which clearly stated we were seeking outdoor art for Shadle & Liberty as well as indoor art for Downtown, was shared in the October Spokane Arts newsletter multiple times: three separate newsletters on October [6](#), [16](#), and [27](#).
- Emailed to the full arts commission and asked them to share widely on social & in any newsletters. Promoted on Spokane Arts' social media & opportunity page on website.

November 2020:

- Art selection committee met on 11/17 to review summary of the group's online reviews & discuss/decide on finalists for each branch. 11/18 finalists notified.
- Public Meeting: Briefed arts commission on Library Public Art selection process; noted 89 submissions received which were narrowed down to 4 finalists per location.
- November 25: Project architects held virtual walkthroughs of each branch's design so far. All 12 finalists participated and received documents from the architects.

December 2020:

- Artist Finalist interviews/presentations: Liberty Library, 12/16/20; Shadle Library, 12/17/20; Downtown/Central Library, 12/18/20. Final deliberations on Monday, December 21 by art selection committee. All applicants notified of panel decision between 12/18 and 12/21.
- No arts commission meeting due to holiday; arts commission meetings are on 4th Tuesday of every month which in 2020 was December 22

January 2021: Artist selections and designs presented to SPL board. Board members asked questions of Spokane Arts' staff & SPL staff. Board reviewed and voted to approve SPL contracts with selected artists at each branch. SPL staff and SA staff worked with artists to finalize & sign contracts.

From February 2021, the timelines for each art piece's fabrication & installation were different depending on the construction schedule of each branch, the complexity of the artwork, the artist/fabricator production timelines, and various other factors.

- February 2021 – June 2021 for Liberty branch artwork: finalize design, design approval by art committee, coordination with building architects, landscape architects, construction team, Hill International, artist Shawn Parks, and fabrication/installation vendor Studio50 to complete work from design through fabrication to site prep and installation.

May 2021: Foundation for artwork poured at Liberty Park library branch.

June 2021: "Hoop" by Shawn Parks installed at Liberty Park Library branch.

July 2021: Joint press release by SPL & Spokane Arts re: installation of artwork at Liberty branch and update on Shadle Park outdoor artwork. Shared on SPL and Spokane Arts' social

media, websites and blogs. <https://spokanearts.org/news/spokane-public-library-selects-art-for-permanent-collection/>

November 2021: Shadle Park artwork delivered, waiting to be installed.



REQUEST FOR ARTIST PROPOSALS - LIBERTY PARK LIBRARY



Public Art - Liberty Park Public Library

Deadline: October 28 2021 at 11:59 PM PDT (Midnight) - CLOSED



This program is inactive or past the deadline.

► DESCRIPTION

We strongly suggest avoiding Internet Explorer while using this online application. We have encountered a number of issues in input and editing when that browser is used.

BACKGROUND: In 2018, Spokane voters passed a \$77 million bond issue for the remodel of four libraries and the construction of three additional libraries to serve the citizens of Spokane. For detailed information about the City of Spokane Public Library Projects, please see the website <http://future.spokanelibrary.org> (<http://future.spokanelibrary.org>).

Spokane Public Library Liberty Park Branch Outdoor Art Project, Future Liberty Park Library, 4th Avenue & S. Pittsburg Street, Spokane, WA

As a part of this project, Spokane Arts is hosting open calls for several public art projects. This call is to engage an artist or artist team to create a substantial work of art for the exterior of the Liberty Park Library. Artists from backgrounds that are traditionally underrepresented in public art are strongly encouraged to apply.

PROJECT AND SITE DESCRIPTION: The design theme for this architecture of this branch is to make patrons feel like they are “reading a book in the trees.” The artwork will be exterior and in an active urban park environment adjacent to the library in Liberty Park. This artwork could be playful and/or interactive and should appeal to families and young children. The goal of placing interactive artwork in this location is to create a friendly, activated pedestrian experience for both visitors to the Library and Liberty Park.

This artwork should be accessible and welcoming to the public and create an inviting destination for citizens, neighbors, visitors and users of the Spokane Public Library. A successful project will be made of durable materials suited to an active urban library.

SCOPE OF WORK: The artist is responsible for the design, fabrication and installation of the artwork within the given project budget. The artist will be asked to develop a design proposal with a detailed budget which will not exceed \$75,000 including all applicable expenses including sales tax, insurance, engineering, fabrication

and installation.

► REQUIREMENTS

PROJECT SCHEDULE AND SUBMITTAL DEADLINE: Submission deadline October 28, 2020, 11:59 p.m. Late or incomplete applications will not be accepted. **Please allow yourself additional time to address any technical issues you may have when submitting your application.**

This opportunity is open to individual artists/artist teams working in the United States. Preference will be given to Inland Northwest artists (Washington, Idaho, Oregon.) All applicants must be at least 18 years of age and have all necessary documentation and permits to work in the United States at the time of submittal of qualifications. One artist or artist team will be selected for the project.

Artist Selection (including finalist interviews) to be completed by late November 2020. Upon contracting, the artist will immediately join the design team for the project, attend design meetings and assist with coordination, structural and design details through the completion of the project. Artwork is to be completed by June 2021 so as to be integrated into the construction schedule. Artist will be expected to coordinate with the Spokane Public Library and project leads, with support from Spokane Arts, regarding the exact deadline for artwork delivery and installation, likely in June 2021. Construction on this facility has already begun.

The selected artist must comply with any local business licensing requirements including any local Business Tax requirements and will be required to obtain Automobile Insurance and General Liability Insurance coverages in conformance with requirements set by the Spokane Public Library.

SELECTION PROCESS AND EVALUATION CRITERIA: All interested artists must complete their submittal for this project online. There are no exceptions. The artist or artist team will be selected based on their submitted work samples from other completed projects and how those demonstrate design and execution of projects in varied environments.

General Review Criteria

Consideration of artists in the selection process will include but is not limited to the following: • Aesthetic excellence of past projects • Experience in materials and methods appropriate to the scope of this project • Demonstrated ability to manage projects on time and on budget. • Demonstrated delivery of projects with similar budgets will be reviewed.

There will be a two-phase selection process:

Phase I

Qualification Submittal and Short List: Qualifications, work samples, and statements of interest shall be submitted in accordance with the instructions below. Staff will preview all submissions for completeness prior to Selection Committee review and may reject incomplete applications or non-responsive submissions. Specific proposals are not requested and will not be reviewed at this time. Up to three (3) finalists will be

selected by a Selection Committee. The Committee will include Library stakeholders, representatives of the Spokane Arts Commission, affiliate organizations, and visual arts professionals. Complete applications will include:

1. Artist Statement of Interest: Submission must include an Artist Statement of Interest that specifically addresses your interest in this project. Please address the following in your statement (5000 word maximum): i. What specifically interests you about the project? ii. What is your experience in creating public art? (Specific proposals are not requested and will not be accepted at this time.)
2. Resume + References: Submission shall include a current resume that outlines your professional accomplishments as an artist (maximum of 3 pages; if a team, then 3 pages maximum for the team.)
3. Images of Past Work: Submission must include visual representations of past artwork that demonstrate your qualifications for this project. In order to be considered for this project, the applicant must upload a total of eight images that represent no more than five previously completed projects. (Proposal images from prior projects may be submitted, but should be clearly marked as proposals and cannot be more than three of the requested eight images.)
4. Descriptions of Images of Past Work: Submission must include a list of the submitted project images with descriptions that clearly explain both the projects and images. Each image must include the following information: a) title; b) date of completion; c) location; d) dimensions; e) significant materials; and f) budget. If you were the member of a team or otherwise worked with other artists on a project you are submitting for consideration, please clearly state your actual role in the creation of the work.

Phase 2

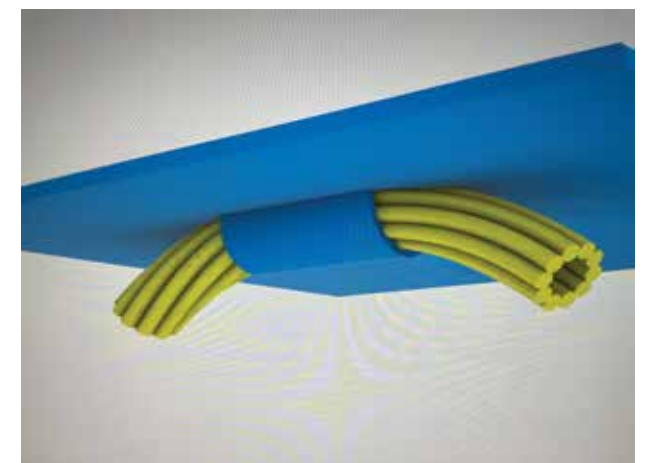
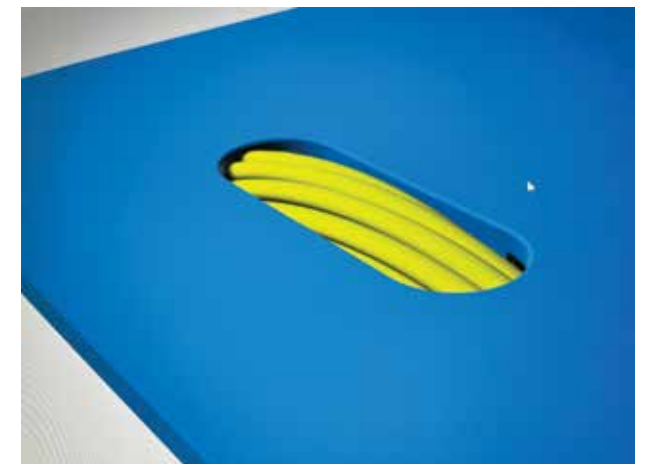
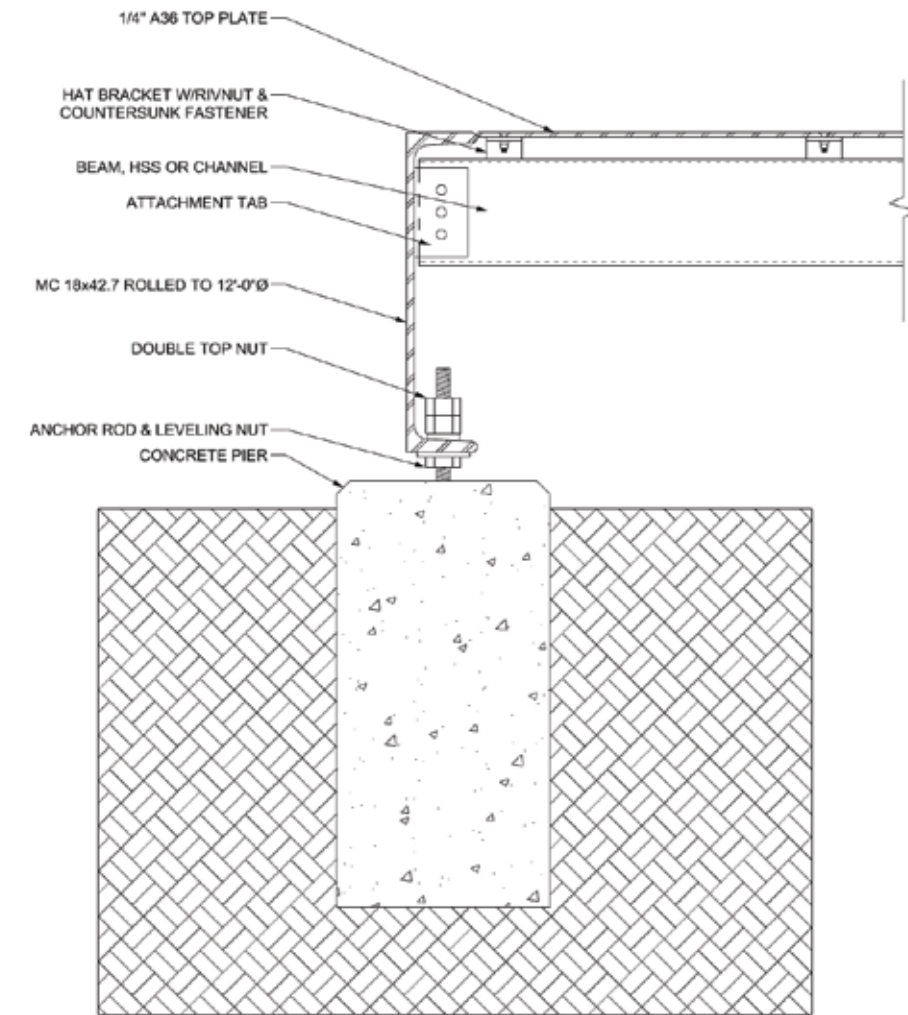
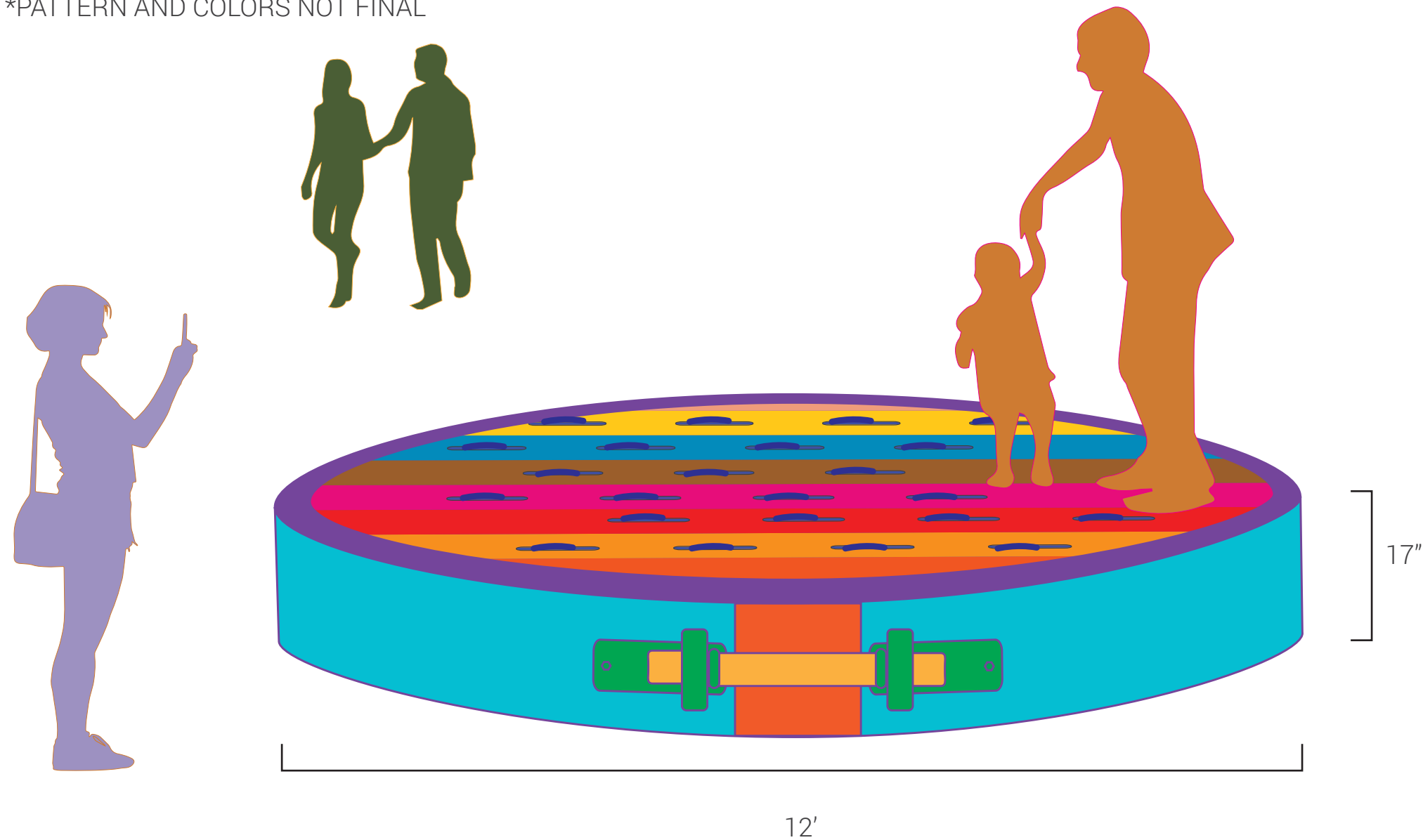
Finalists Interviews and Selection: The finalists will be asked to prepare a conceptual design which will be presented to the selection committee as part of an interview. The conceptual design should include a lighting plan.

ARTIST PROPOSAL SELECTED FOR INSTALLATION
- LIBERTY PARK LIBRARY



HOOP

*PATTERN AND COLORS NOT FINAL

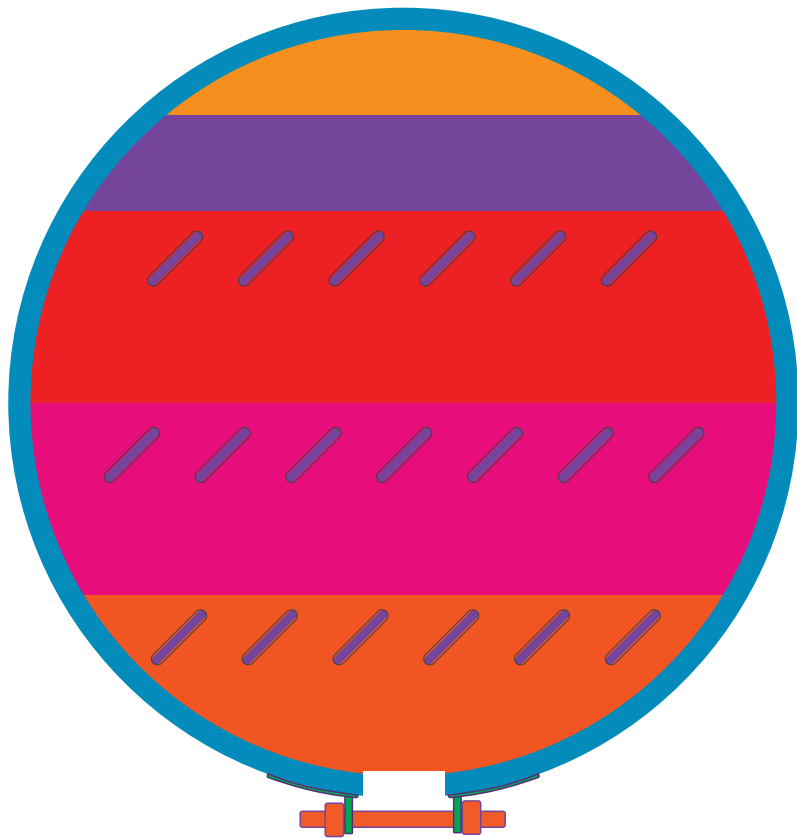


BUILD OUT:

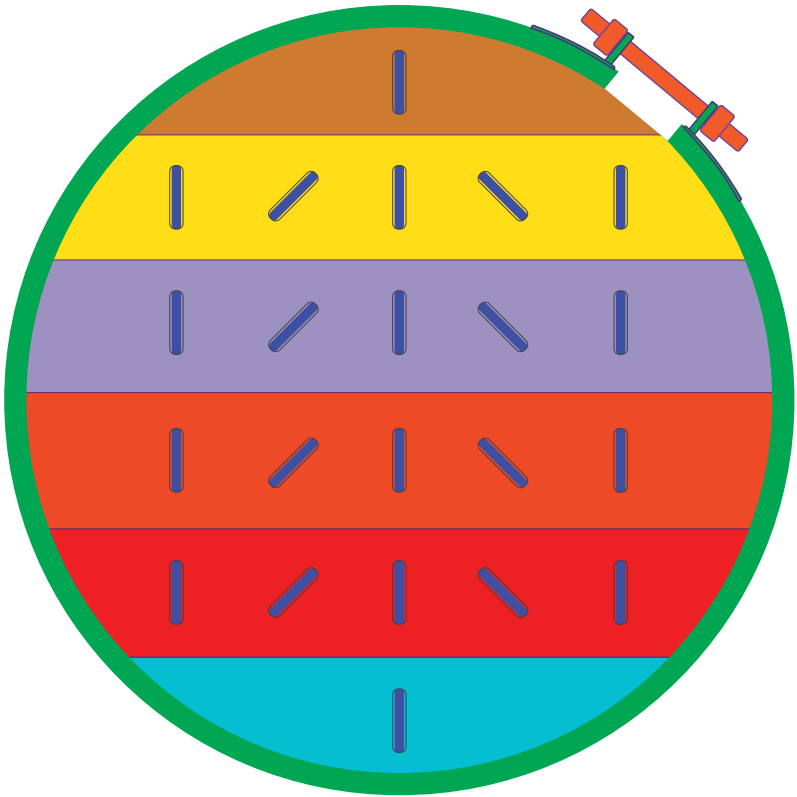
1. 18 X 4" steel channel rolled in two sections. BURLY! Additional edge treatment to make rounded edge for back of knees.
2. Horizontal beams span under top panels and are hung off channel.
3. 1/4" thick steel top panels are flush mounted with paint to match sunken hex screws.
4. 1/8" open 'seam' between panels for drainage and pine needles, etc to fall through.
5. Large 'bolt' using threaded 4" rod.
6. PPG paint (Disneyland uses it on rollercoasters) for longevity and easier maintenance.
7. Panels are able to be individually lifted for any future repair using two people instead of a crane.
8. 1-2" Polyester rope (an ACTUAL textile!) will be a visual texture up close. The install method (shown right) protects rope and reduces tripping hazard.
9. Sono tubes with concrete below ground for footing.
10. Mulch or gravel path circle around.

COLOR AND STITCH PLAY

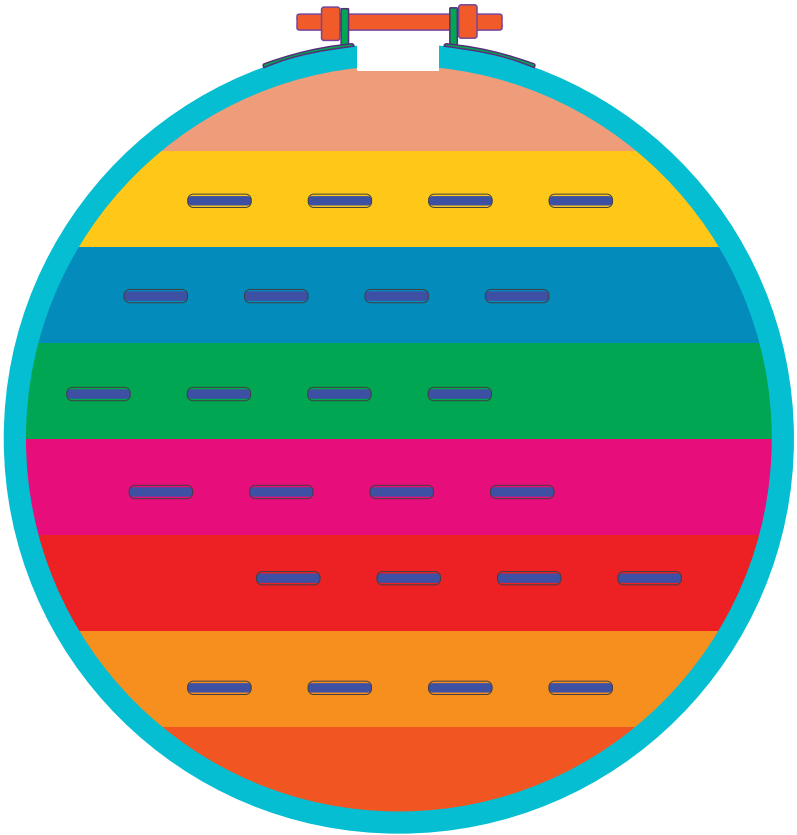
*PATTERN AND COLORS NOT FINAL



RAIN SHOWER STITCH



TREE STITCH



RIVER STITCH



REQUEST FOR ARTIST PROPOSALS - SHADLE PARK LIBRARY



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Spokane Public Library Shadle Branch Outdoor Public Art Project, Shadle Library, 2111 W. Wellesley, Spokane, WA

As a part of this project, Spokane Arts is hosting open calls for several public art projects. This call is to engage an artist or artist team to create a substantial work of art for the exterior of the Shadle Library at 2111 W. Wellesley, Spokane, WA. Artists from backgrounds that are traditionally underrepresented in public art are strongly encouraged to apply.

PROJECT AND SITE DESCRIPTION: The artwork will be outside in the plaza at the entrance to the library. The artwork could be a traditional above-ground, non-interactive sculpture, art work embedded into the plaza, interactive sculpture, a series of smaller works, playful sculptural outdoor furniture, or other outdoor appropriate public art work.

This artwork should be accessible and welcoming to the public and create an inviting destination for citizens, neighbors, visitors and users of the Spokane Public Library. A successful project will be made of durable materials suited to an active urban library and an outdoor setting.

SCOPE OF WORK: The artist is responsible for the design, fabrication and installation of the artwork within the given project budget. The artist will be asked to develop a design proposal with a detailed budget which will not exceed \$75,000 including all applicable expenses including sales tax, insurance, engineering, fabrication,

and installation.

► REQUIREMENTS

PROJECT SCHEDULE AND SUBMITTAL DEADLINE: Submission deadline October 28, 2020, 11:59 p.m. Late or incomplete applications will not be accepted. **Please allow yourself additional time to address any technical issues you may have when submitting your application.**

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SELECTION PROCESS AND EVALUATION CRITERIA: All interested artists must complete their submittal for this project online. There are no exceptions. The artist or artist team will be selected based on their submitted work samples from other completed projects and how those demonstrate design and execution of projects in varied environments.

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Phase 2

Finalists Interviews and Selection: The finalists will be asked to prepare a conceptual design which will be presented to the selection committee as part of an interview. The conceptual design should include a lighting plan.

ARTIST PROPOSAL SELECTED FOR INSTALLATION
- SHADLE PARK LIBRARY

Shadle Library Sculpture

Finalist Presentation

Jasmine Iona Brown

Resume Highlights

- BFA in design & MA in Intl Studies
- Extensive exhibition history
- Ethnic Artist Roster (Seattle)
- Winner of art awards (Puffin, GAP, WSU Museum of Art grant)
- Teacher and Project Manager for Arts Corps
- Public art training & experience





Black Teen with Hoodie - Reading

City of Seattle, Office of Arts & Culture, Art Interruptions in West Seattle
Delridge Pedestrian Bridge

Storefronts

Photo Center NW



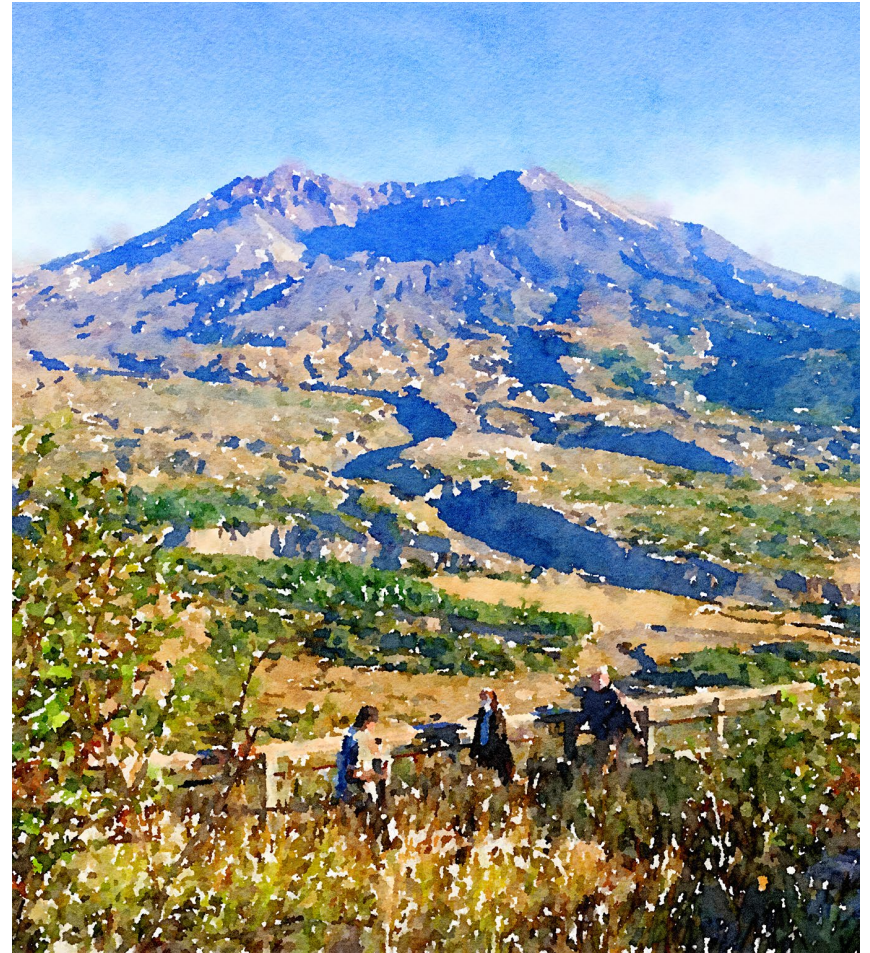
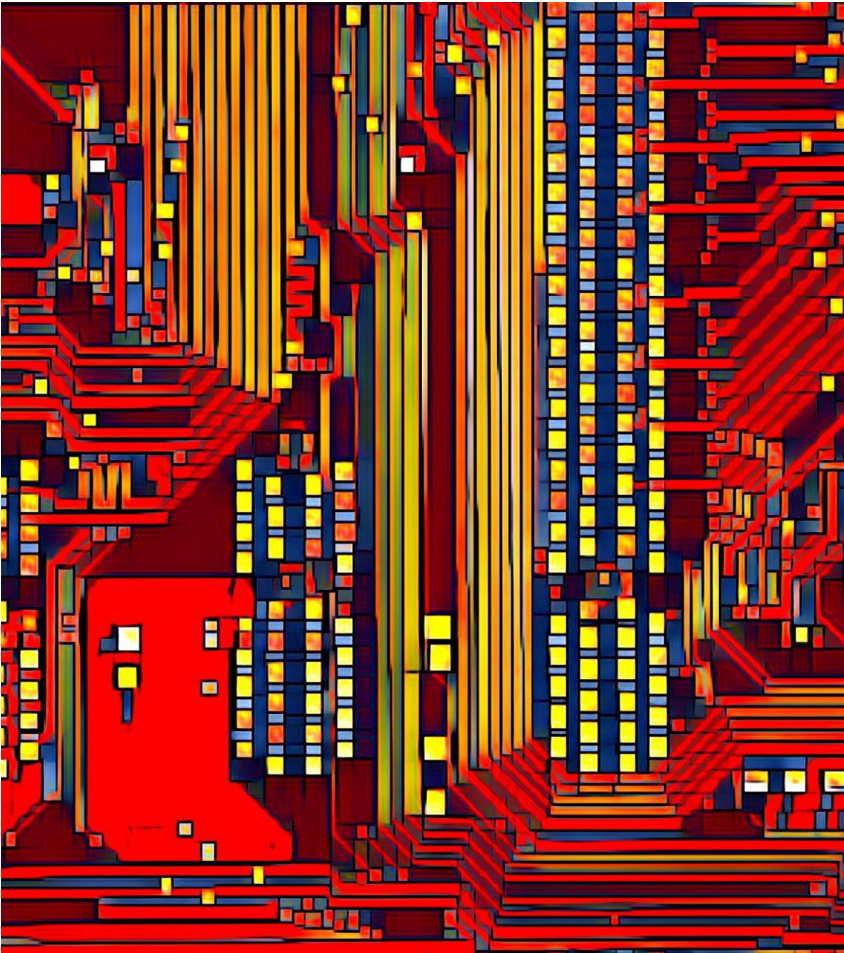
Amazon Headquarters



Sound Transit



Sound Transit



“You Got This” Billy Ray Memorial

Wax and resin busts

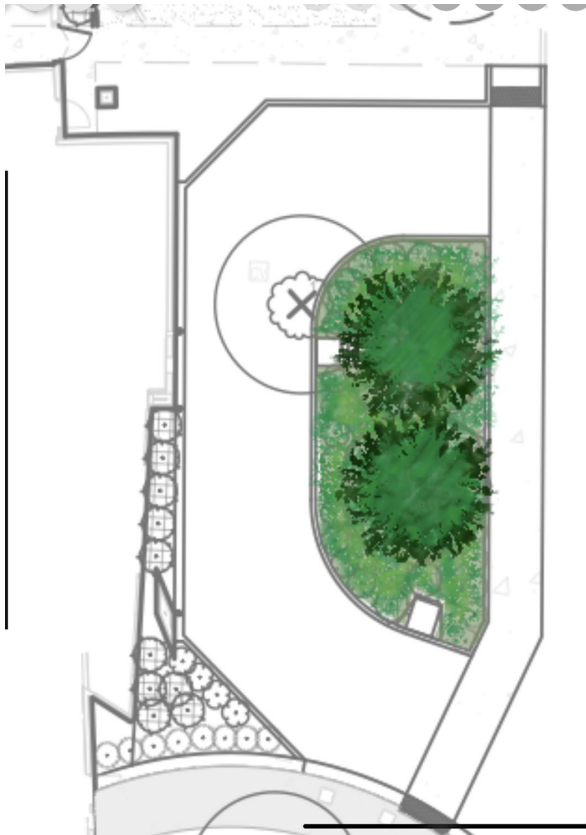


Bronze feet

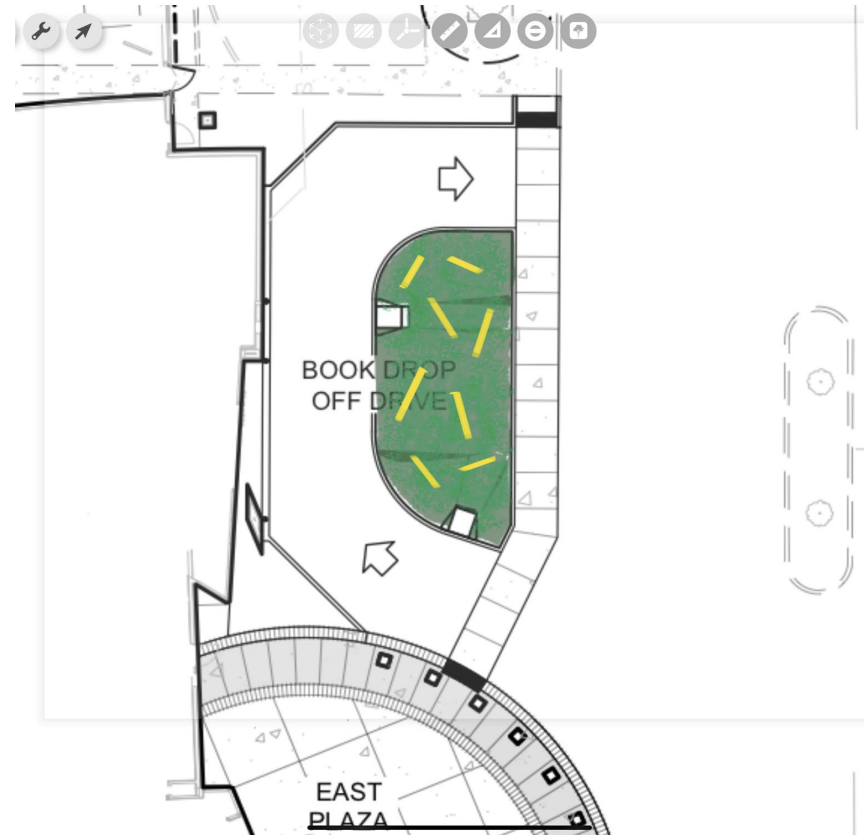


Location: Book Drop Island

Current Landscape plan

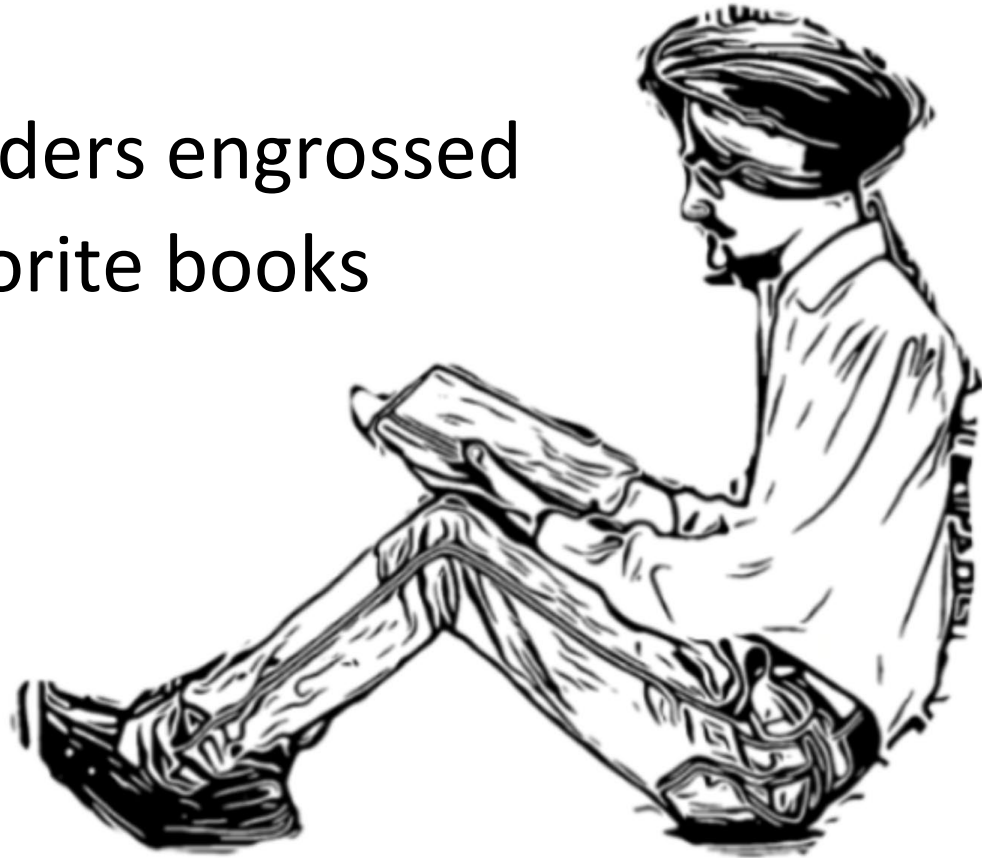


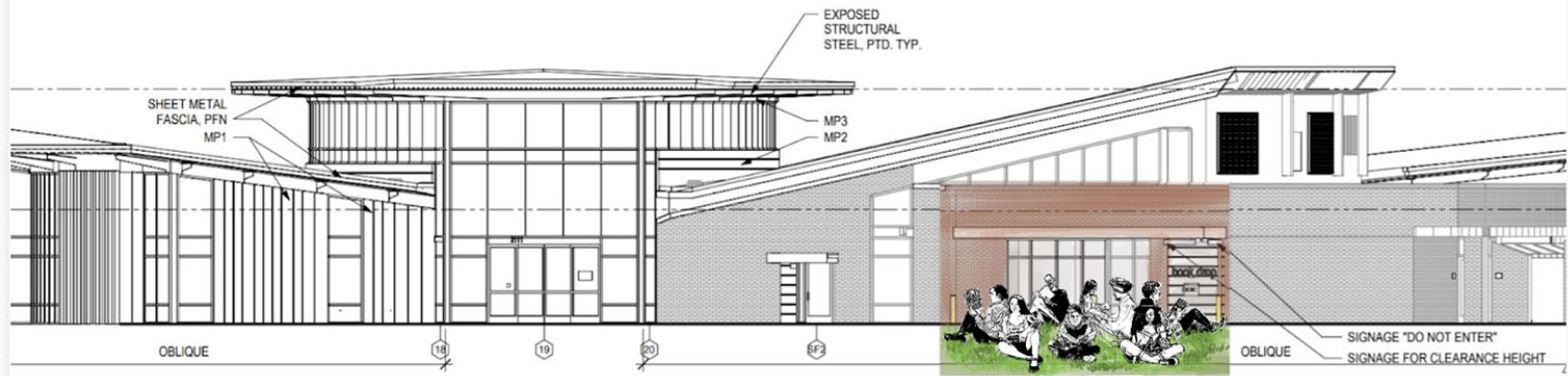
Groundcover under sculpture



Concept

Diverse readers engrossed
in their favorite books





Reading in the Grass



Cut Metal Art Examples



Budget

Design		20%	\$15,000
Artist fee	Design fee, insurance, project management		\$15,000
Fabrication		60%	\$45,000
metal work	waterjet cutting, welding		\$30,000
painting	powder coat painting		\$5,000
installation	delivery, installation, engineering		\$10,000
Other Costs		20%	\$15,000
taxes & fees		10%	\$7,500
contingency		10%	\$7,500
Total		100%	\$75,000

Fabricators



Artist support network



Thank You

Questions?

Spokane Park Board

Briefing Paper



Committee	Land Committee		
Committee meeting date	December 1, 2021		
Requester	Garrett Jones	Phone number: 509-363-5452	
Type of agenda item	<input type="radio"/> Consent <input type="radio"/> Discussion <input type="radio"/> Information <input checked="" type="radio"/> Action		
Type of contract/agreement	<input type="radio"/> New <input type="radio"/> Renewal/extension <input type="radio"/> Amendment/change order <input checked="" type="radio"/> Other		
City Clerks file (OPR or policy #)	OPR 2019-0536		
Item title: (Use exact language noted on the agenda)	Shadle Park Library Land Lease and Use Agreement Amendment.		
Begin/end dates	Begins: 12/09/2021	Ends:	<input checked="" type="checkbox"/> Open ended
Background/history: In July of 2019, the Park Board entered a 'Land Lease and Use Agreement' with the Spokane Public Library Board, authorizing the renovation / expansion of the existing library within Shadle Park. The agreement did not include the installation of art. It is necessary for the land lease and use agreement to be amended to include the installation of art and to expand the leased area to include the additional park area required for art installation. Attachments include: Amendment to Shadle Library Branch Land Lease and Use Agreement, updated Shadle Park lease area exhibit.			
Motion wording: Motion to approve the Shadle Park Library Land Lease & Use Agreement Boundary Amendment as proposed.			
Approvals/signatures outside Parks: <input type="radio"/> Yes <input checked="" type="radio"/> No If so, who/what department, agency or company: Name: _____ Email address: _____ Phone: _____			
Distribution: Parks – Accounting Parks – Pamela Clarke Requester: Garrett Jones Grant Management Department/Name: _____ <div style="text-align: right;"> achanse@spokanelibrary.org Nick Hamad </div>			
Fiscal impact: <input type="radio"/> Expenditure <input checked="" type="radio"/> Revenue Amount: N/A Budget code: N/A			
Vendor: <input type="radio"/> Existing vendor <input type="radio"/> New vendor Supporting documents: <div style="display: flex; justify-content: space-between;"> <div> <input type="checkbox"/> Quotes/solicitation (RFP, RFQ, RFB) <input type="checkbox"/> Contractor is on the City's A&E Roster - City of Spokane <input type="checkbox"/> UBI: _____ Business license expiration date: _____ </div> <div> <input type="checkbox"/> W-9 (for new contractors/consultants/vendors) <input type="checkbox"/> ACH Forms (for new contractors/consultants/vendors) <input type="checkbox"/> Insurance Certificate (min. \$1 million in General Liability) </div> </div>			

AMENDMENT TO SHADLE LIBRARY BRANCH LAND LEASE AND USE AGREEMENT

This Amendment to the Shadle Library Branch Land Lease and Use Agreement is made and entered into by and between the City of Spokane Park Board ("Park Board") and the Spokane Public Library Board of Trustees ("Library Board"), individually hereafter referenced as a "party," and together as the "parties."

WHEREAS, the parties entered into the Shadle Library Branch Land Lease and Use Agreement ("Agreement") in July of 2017 to provide for the continued operation and expansion of the Shadle Library as a result of the voter approved bond proposition to finance Spokane Public Library capital improvements, including the expansion and modernization of the Shadle Library Branch; and

WHEREAS, the Agreement provided in part for the Park Board to lease land to the Library Board in order to allow the Library Board to operate and expand the existing Shadle Library Branch located on Park property; and

WHEREAS, the Park land leased to the Library Board includes land for the footprint of the library building, and additional land for required parking, sidewalks, landscaping and other requirements; and

WHEREAS, public works projects typically require a percentage of the project cost to be spent on public art, which for the Shadle Library project includes an art project located outside of the library building; and

WHEREAS, the foundation of the outdoor art project was placed outside of the boundary of the footprint of the lease library site resulting in the need to amend the Agreement to revise the exhibit showing the expanded boundary of the site to encompass the art sculpture.

NOW, THEREFORE, the parties agree as follows:

1) CONTRACT DOCUMENTS.

The Shadle Library Branch Land Lease and Use Agreement, dated July 15, 2017 and July 16, 2017, any previous amendments, addendums and/or extensions/renewals thereof, are incorporated by reference into this document as though written in full and shall remain in full force and effect except as provided herein.

2) EFFECTIVE DATE.

This Amendment to the Shadle Library Branch Land Lease and Use Agreement shall become effective upon signature of the parties.

3) AMENDMENT.

1. PURPOSE. The purpose of this Agreement is for the Park Board to lease land to the Library Board in order to allow the Library Board to construct and operate a branch library on property, which is part of Shadle Park and under the care, custody and control of the Park Board. This authority shall include the continued

operation of the Shadle Branch Library as authorized in the July 3, 1995, Agreement as well as the expansion of the Shadle Branch as set forth in Paragraph 2. The lease from the Park Board to the Library Board shall be for fifty years, with an option to renew the lease for an additional fifty years, on the condition that the leased property be used solely by the Library Board for a branch library. The Park Board agrees to lease to the Library Board land adjacent to the existing Shadle Branch library for a branch library building expansion. The total amount of Park land to be leased to the Library Board at Shadle Park will not exceed 80,376 (~~77,000~~)) square feet, which shall consist of the footprint of the building, and additional land for required parking, sidewalks, landscaping, and other requirements (hereinafter referred to as the "Branch Site." The Branch Site will also include the installation of art. The art is within the revised boundary footprint and will be approved by the Library Board. The Park Board has reviewed and approves the Library Board's art selection process, including the use of its art selection panel, and endorses the selected art for the Branch Site. The Library Board will be responsible for the ongoing maintenance and operations of the art included with the lease boundary.

3. PROPERTY. The property to be leased by the Library Board is located on the northwest corner of Shadle Park, on the corner of Belt and Wellesley as depicted in the revised Exhibit B, attached hereto and incorporated by this reference. The Library Board shall have exclusive control of the Branch Site during the time a library branch is maintained on that site. All structures erected on the property shall remain the property of the Library Board as long as the property is used as a branch library.

SPOKANE PARK BOARD

By: _____

_____ Date

(Name) _____

(Title) _____

SPOKANE PUBLIC LIBRARY BOARD

By: _____

_____ Date

(Name) _____

(Title) _____

Approved as to form:

Attest:

Assistant City Attorney

City Clerk

SHADLE PARK LIBRARY

OCTOBER 28, 2021

ORIGINAL LEASE AREA: 77,000 SF
ADDED LEASE AREA: 3,376 SF
TOTAL AREA: 80,376 SF
(PERCENT INCREASE = 4.38%)



Spokane Park Board

Briefing Paper



Committee	Land Committee		
Committee meeting date	December 1, 2021		
Requester	Garrett Jones		Phone number: 509-363-5452
Type of agenda item	<input type="radio"/> Consent <input type="radio"/> Discussion <input type="radio"/> Information <input checked="" type="radio"/> Action		
Type of contract/agreement	<input type="radio"/> New <input type="radio"/> Renewal/extension <input type="radio"/> Amendment/change order <input checked="" type="radio"/> Other		
City Clerks file (OPR or policy #)	OPR 2019-0534		
Item title: (Use exact language noted on the agenda)	Liberty Park Library Land Lease and Use Agreement Amendment.		
Begin/end dates	Begins: 12/09/2021	Ends:	<input checked="" type="checkbox"/> Open ended
Background/history: In July of 2019, the Park Board entered a 'Land Lease and Use Agreement' with the Spokane Public Library Board, authorizing the construction of a new library within Liberty Park. The agreement did not include the installation of art. It is necessary for the land lease and use agreement to be amended to include the installation of art and to expand the leased area to include the additional park area required for art installation. Attachments include: Amendment to Liberty Park Library Branch Land Lease and Use Agreement, updated Liberty Park lease area exhibit.			
Motion wording: Motion to approve the Liberty Park Library Land Lease & Use Agreement Boundary Amendment as proposed.			
Approvals/signatures outside Parks: <input type="radio"/> Yes <input checked="" type="radio"/> No If so, who/what department, agency or company: Name: _____ Email address: _____ Phone: _____			
Distribution: Parks – Accounting Parks – Pamela Clarke Requester: Garrett Jones Grant Management Department/Name: _____ <div style="text-align: right;"> achanse@spokanelibrary.org Nick Hamad </div>			
Fiscal impact: <input type="radio"/> Expenditure <input checked="" type="radio"/> Revenue Amount: _____ Budget code: _____ N/A N/A			
Vendor: <input type="radio"/> Existing vendor <input type="radio"/> New vendor Supporting documents: <div style="display: flex; justify-content: space-between;"> <div> <input type="checkbox"/> Quotes/solicitation (RFP, RFQ, RFB) <input type="checkbox"/> Contractor is on the City's A&E Roster - City of Spokane <input type="checkbox"/> UBI: _____ Business license expiration date: _____ </div> <div> <input type="checkbox"/> W-9 (for new contractors/consultants/vendors) <input type="checkbox"/> ACH Forms (for new contractors/consultants/vendors) <input type="checkbox"/> Insurance Certificate (min. \$1 million in General Liability) </div> </div>			

AMENDMENT TO LIBERTY PARK LIBRARY BRANCH LAND LEASE AND USE AGREEMENT

This Amendment to the Liberty Park Library Branch Land Lease and Use Agreement is made and entered into by and between the City of Spokane Park Board ("Park Board") and the Spokane Public Library Board of Trustees ("Library Board"), individually hereafter referenced as a "party," and together as the "parties."

WHEREAS, the parties entered into the Liberty Park Library Branch Land Lease and Use Agreement ("Agreement") in July of 2017 to provide for the construction and operation of the Liberty Park Library as a result of the voter approved bond proposition to finance Spokane Public Library capital improvements, including the construction of the Liberty Park Library Branch; and

WHEREAS, the Agreement provided in part for the Park Board to lease land to the Library Board in order to allow the Library Board to construct and operate the Liberty Park Library Branch located on Park property; and

WHEREAS, the Park land leased to the Library Board includes land for the footprint of the library building, and additional land for required parking, sidewalks, landscaping and other requirements; and

WHEREAS, public works projects typically require a percentage of the project cost to be spent on public art, which for the Liberty Park Library project includes an art project located outside of the library building; and

WHEREAS, the outdoor art project has been installed on Park property outside of the boundary of the footprint of the lease library site resulting in the need to amend the Agreement to revise the exhibit showing the expanded boundary of the site to encompass the art sculpture.

NOW, THEREFORE, the parties agree as follows:

1) CONTRACT DOCUMENTS.

The Liberty Park Library Branch Land Lease and Use Agreement, dated July 15, 2017 and July 16, 2017, any previous amendments, addendums and/or extensions/renewals thereof, are incorporated by reference into this document as though written in full and shall remain in full force and effect except as provided herein.

2) EFFECTIVE DATE.

This Amendment to the Liberty Park Library Branch Land Lease and Use Agreement shall become effective upon signature of the parties.

3) AMENDMENT.

1. PURPOSE. The purpose of this Agreement is for the Park Board to lease land to the Library Board in order to allow the Library Board to construct and operate a new branch library in Liberty Park. The lease from the Park Board to the Library Board shall be for fifty years, with an option to renew the lease for an additional fifty years, on the condition that the leased property be used solely by the Library

Board for a branch library. The Park Board agrees to lease to the Library Board land at Liberty Park for a new branch library. The total amount of Park land to be lease to the Library Board at Liberty Park will not exceed 49,645 (~~43,000~~) square feet. This 49,645 (~~43,000~~) square feet includes land for a building, required parking, sidewalks, landscaping and other necessary requirements (hereinafter referred to as the "Branch Site"). The Branch Site will also include the installation of art. The art is within the revised boundary footprint and will be approved by the Library Board. The Park Board has reviewed and approves the Library Board's art selection process, including the use of its art selection panel, and endorses the selected art for the Branch Site. The Library Board will be responsible for the ongoing maintenance and operations of the art included with the lease boundary.

2. PROPERTY. The property to be leased to the Library Board is located on the northeast quadrant of Liberty Park, on the corner of Pittsburgh St and 4th Ave as depicted in the revised Exhibit A, attached hereto and incorporated by this reference. The Library Board shall have exclusive control of the Branch Site during the time a library branch is maintained on that site. All structures erected on the property shall remain the property of the Library Board as long as the property is used as a branch library.

SPOKANE PARK BOARD

By: _____

_____ Date

(Name) _____

(Title) _____

SPOKANE PUBLIC LIBRARY BOARD

By: _____

_____ Date

(Name) _____

(Title) _____

Approved as to form:

Attest:

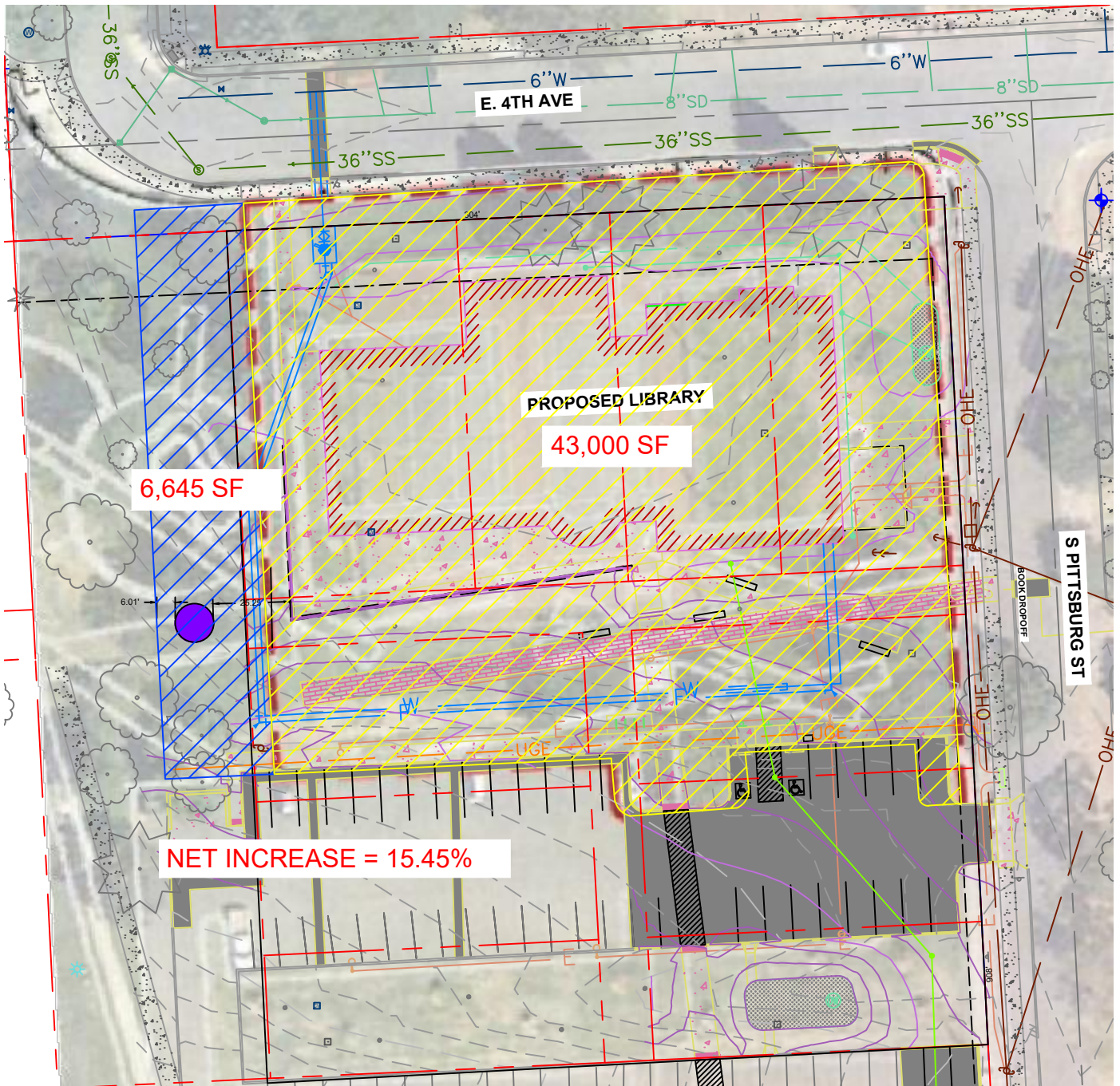
Assistant City Attorney

City Clerk

LIBERTY PARK LIBRARY

OCTOBER 29, 2021

ORIGINAL LEASE AREA: 43,000 SF
ADDED LEASE AREA: 6,645 SF
TOTAL AREA: 49,645 SF
(PERCENT INCREASE = 15.45%)



Spokane Park Board

Briefing Paper



Committee	Land Committee		
Committee meeting date	December 1, 2021		
Requester	Garrett Jones		Phone number: 509-363-5452
Type of agenda item	<input type="radio"/> Consent <input type="radio"/> Discussion <input type="radio"/> Information <input checked="" type="radio"/> Action		
Type of contract/agreement	<input type="radio"/> New <input type="radio"/> Renewal/extension <input type="radio"/> Amendment/change order <input checked="" type="radio"/> Other		
City Clerks file (OPR or policy #)	OPR 2020-0275		
Item title: (Use exact language noted on the agenda)	Second Amendment to MOU regarding remediation for location of Liberty Park Library on Park Property		
Begin/end dates	Begins: 12/09/2021	Ends:	<input checked="" type="checkbox"/> Open ended
Background/history: In February of 2020, the Park Board entered a 'MOU' with the Spokane Public Library Board, providing remediation for the displacement of the existing tennis courts and to repair any damage to the park turf or irrigation system during the construction of the Liberty Park Library. The initial remediation value was determined mutually between park staff and library staff to be \$175,000.00. The value was increased to a total of \$225,000 in May of 2021. As the park land area utilized by the Library has increased to accommodate public art, it is necessary to amend the MOU to increase the remediation value an additional \$35,000 to a total of \$260,000.00			
Motion wording: Motion to approve the Liberty Park Library Land Lease & Use Agreement Boundary Amendment as proposed.			
Approvals/signatures outside Parks: <input type="radio"/> Yes <input checked="" type="radio"/> No If so, who/what department, agency or company: Name: _____ Email address: _____ Phone: _____			
Distribution: Parks – Accounting Parks – Pamela Clarke Requester: Garrett Jones Grant Management Department/Name: _____ <div style="text-align: right;"> achanse@spokanelibrary.org Nick Hamad </div>			
Fiscal impact: <input type="radio"/> Expenditure <input checked="" type="radio"/> Revenue Amount: _____ Budget code: _____ N/A N/A			
Vendor: <input type="radio"/> Existing vendor <input type="radio"/> New vendor Supporting documents: <div style="display: flex; justify-content: space-between;"> <div> <input type="checkbox"/> Quotes/solicitation (RFP, RFQ, RFB) <input type="checkbox"/> Contractor is on the City's A&E Roster - City of Spokane <input type="checkbox"/> UBI: _____ Business license expiration date: _____ </div> <div> <input type="checkbox"/> W-9 (for new contractors/consultants/vendors) <input type="checkbox"/> ACH Forms (for new contractors/consultants/vendors) <input type="checkbox"/> Insurance Certificate (min. \$1 million in General Liability) </div> </div>			

SECOND AMENDMENT TO MEMORANDUM OF UNDERSTANDING REGARDING REMEDATION FOR LOCATION OF LIBERTY PARK LIBRARY BRANCH ON PARK PROPERTY

This Second Amendment to Memorandum of Understanding regarding Remediation for Location of Liberty Park Library Branch on Park Property (Second Amendment MOU) is between the City of Spokane Park Board ("Park Board") and the Spokane Public Library Board of Trustees ("Library Board"), jointly referred to as the "parties".

WHEREAS, the Park Board and the Library Board entered into the Liberty Park Library Branch Land Lease and Use Agreement ("Agreement") in July of 2019 for the construction and operation of the new Liberty Park Library Branch on current park land at Liberty Park; and

WHEREAS, one of the terms of the agreement required the Library, after consultation with and concurrence from Park staff, to provide remediation for the displacement of existing tennis courts, and to repair any damage to the turf and irrigation system during construction of the library expansion; and

WHEREAS, the parties entered into the original Memorandum of Understanding, which was approved by the Park Board on February 13, 2020, and the Library Board on February 18, 2020; and

WHEREAS, the Park and Library boards revised the terms of the original MOU and increased the remediation amount from \$175,000 to \$225,000 on May 15, 2021, and May 20, 2021, respectively; and

WHEREAS, the parties desire to amend the MOU again to increase the remediation amount by \$35,000 to a total of \$260,000 to reflect an increase to the boundary of the Liberty Park Branch footprint.

NOW, THEREFORE, the previously Amended Memorandum of Understanding regarding Remediation for Location of Liberty Park Library Branch on Park Property is hereby amended and the parties agree to this Second Amendment as follows:

1. DOCUMENTS. The Amended Memorandum of Understanding regarding Remediation for Location of Liberty Park Library Branch dated May 15, 2021, by the Spokane Park Board and May 20, 2021, by the Spokane Public Library Board is incorporated by reference into this document as though written in full and shall remain in full force and effect except as provided herein.

2 AMENDMENT. The remediation amount set forth in Sections 1 and 2 of the Amended Memorandum of Understanding Regarding Remediation for Location of Liberty Park Library Branch shall be increased by THIRTY-FIVE THOUSAND AND NO/100 DOLLARS(\$35,000.00) for a total remediation amount of TWO HUNDRED AND SIXTY THOUSAND AND NO/100 DOLLARS (\$260,000.00).

3. EFFECTIVE DATE. This second amendment shall become effective upon signature of both the Spokane Park Board and the Spokane Public Library Board.

SPOKANE PARK BOARD

By _____

_____ Date

(Name) _____

(Title) _____

SPOKANE PUBLIC LIBRARY BOARD

By: _____

_____ Date

(Name) _____

(Title) _____

Approved as to form:

Attest:

Assistant City Attorney

City Clerk

Spokane Park Board

Briefing Paper



Committee	Land Committee		
Committee meeting date	December 1, 2021		
Requester	Nick Hamad		Phone number: 509-363-5452
Type of agenda item	<input type="radio"/> Consent <input type="radio"/> Discussion <input type="radio"/> Information <input checked="" type="radio"/> Action		
Type of contract/agreement	<input type="radio"/> New <input type="radio"/> Renewal/extension <input type="radio"/> Amendment/change order <input checked="" type="radio"/> Other		
City Clerks file (OPR or policy #)			
Item title: (Use exact language noted on the agenda)	Resolution supporting adding language specifically regarding art for all future agreements authorizing a third party to modify or improve park land		
Begin/end dates	Begins: 12/09/2021	Ends:	<input checked="" type="checkbox"/> Open ended
Background/history: The Park Board, at its discretion, enters various agreements with parties both public and private which permit development on park land when said agreements are consistent with the goals and objectives of the Park Board and increase the level of public service provided to the citizens of Spokane. Occasionally, these parties desire to propose, install and maintain public art in various forms. Previous agreements with these parties have not typically included language specifically referencing the existing policies and procedures required for procuring, reviewing, authorizing, installing, and maintaining art of park lands. This resolution supports adding language specifically governing art to all agreement which authorize another part to modify city park land.			
Motion wording: Motion to approve resolution supporting adding language regarding art for all future agreements authorizing a third party to modify or improve park land.			
Approvals/signatures outside Parks: <input type="radio"/> Yes <input checked="" type="radio"/> No If so, who/what department, agency or company: Name: _____ Email address: _____ Phone: _____			
Distribution: Parks – Accounting Parks – Pamela Clarke Requester: Nick Hamad Grant Management Department/Name: _____ <div style="float: right; text-align: right;"> Al Vorderbrueggen James Richman Garrett Jones </div>			
Fiscal impact: <input type="radio"/> Expenditure <input checked="" type="radio"/> Revenue Amount: _____ Budget code: _____ N/A N/A			
Vendor: <input type="radio"/> Existing vendor <input type="radio"/> New vendor Supporting documents: <div style="display: flex; justify-content: space-between;"> <div> <input type="checkbox"/> Quotes/solicitation (RFP, RFQ, RFB) <input type="checkbox"/> Contractor is on the City's A&E Roster - City of Spokane <input type="checkbox"/> UBI: _____ Business license expiration date: _____ </div> <div> <input type="checkbox"/> W-9 (for new contractors/consultants/vendors) <input type="checkbox"/> ACH Forms (for new contractors/consultants/vendors) <input type="checkbox"/> Insurance Certificate (min. \$1 million in General Liability) </div> </div>			

CITY OF SPOKANE PARK BOARD

RESOLUTION

A RESOLUTION supporting adding language specifically regarding art for all future agreements authorizing a third party to modify or improve park land

WHEREAS, under the City Charter, the Spokane Park Board has exclusive jurisdiction and control over city park land and facilities located within and outside the City of Spokane, and

WHEREAS, the Park Board is empowered by the City Charter to lay out, establish, purchase, procure, accept, and have the care, management control and improvement of, all parks and grounds used for park purposes, all boulevards, connecting parks and structures thereon, and all parkways; and

WHEREAS the Park Board is empowered by the City Charter to exercise supervision over all shade trees, shrubs and plants of all kinds on or in the streets and public places of the city, and over all resting places, water stations, playgrounds and parade grounds; and

WHEREAS the Park Board is empowered by the City Charter to make rules and regulations for the use of parks and provide for the enforcement of such rules and regulations; and

WHEREAS the Park Board is empowered by the City Charter to improve and adorn parks and park property and do all things necessary or proper to render the parks or other property of value to the public; and

WHEREAS the Park Board is empowered by the City Charter to grant concessions, leases and privileges under such restrictions and for such compensation as it shall prescribe; and

WHEREAS, the City Charter provides that the Park Board may not sell or exchange any existing park or portion thereof without the prior approval of the electorate given by a majority vote of citizens of Spokane; and

WHEREAS, the City Charter provides that the Park Board may not sell or exchange any existing park or portion thereof without the prior approval of the electorate given by a majority vote of citizens of Spokane; and

WHEREAS, the Park Board enters agreements (MOA's, MOU's, interdepartmental, leases, joint-use, etc.) with parties both public and private permitting development on park land when said agreements are consistent with the goals and objectives of the Park Board, are open for public use, and increase the level of public service provided to the citizens of Spokane; and

WHEREAS, the parties, lessees, successors and assigns authorized by the Park Board to access, alter, modify, improve, or maintain a particular portion of city park land may desire to install and maintain art in various forms; and

WHEREAS, pursuant to City of Spokane Administrative Policy ADMIN 1400-07-03, Artwork in Parks and Recreation Areas, the Park Board has established policies and procedures around the selection, installation, and/or removal of art from property under Park Board control and wishes to ensure that these policies and procedures are followed in future arrangements where others wish or plan to select and install art on said properties

NOW, THEREFORE,

BE IT RESOLVED by the City of Spokane Park Board that all future agreements by which third parties are authorized to make modifications or improvements to property under the Park Board's control shall incorporate the policies and procedures set forth in City of Spokane Administrative Policy ADMIN 1400-07-03, Artwork in Parks in Recreation Areas, and that the selection, installation, and/or removal of art by such third parties shall be subject to the policies and procedures set forth therein.

ADOPTED BY THE PARK BOARD ON _____

Attest:

Park Board President
Approved as to form:

City Clerk

Assistant City Attorney

Spokane Park Board

Briefing Paper



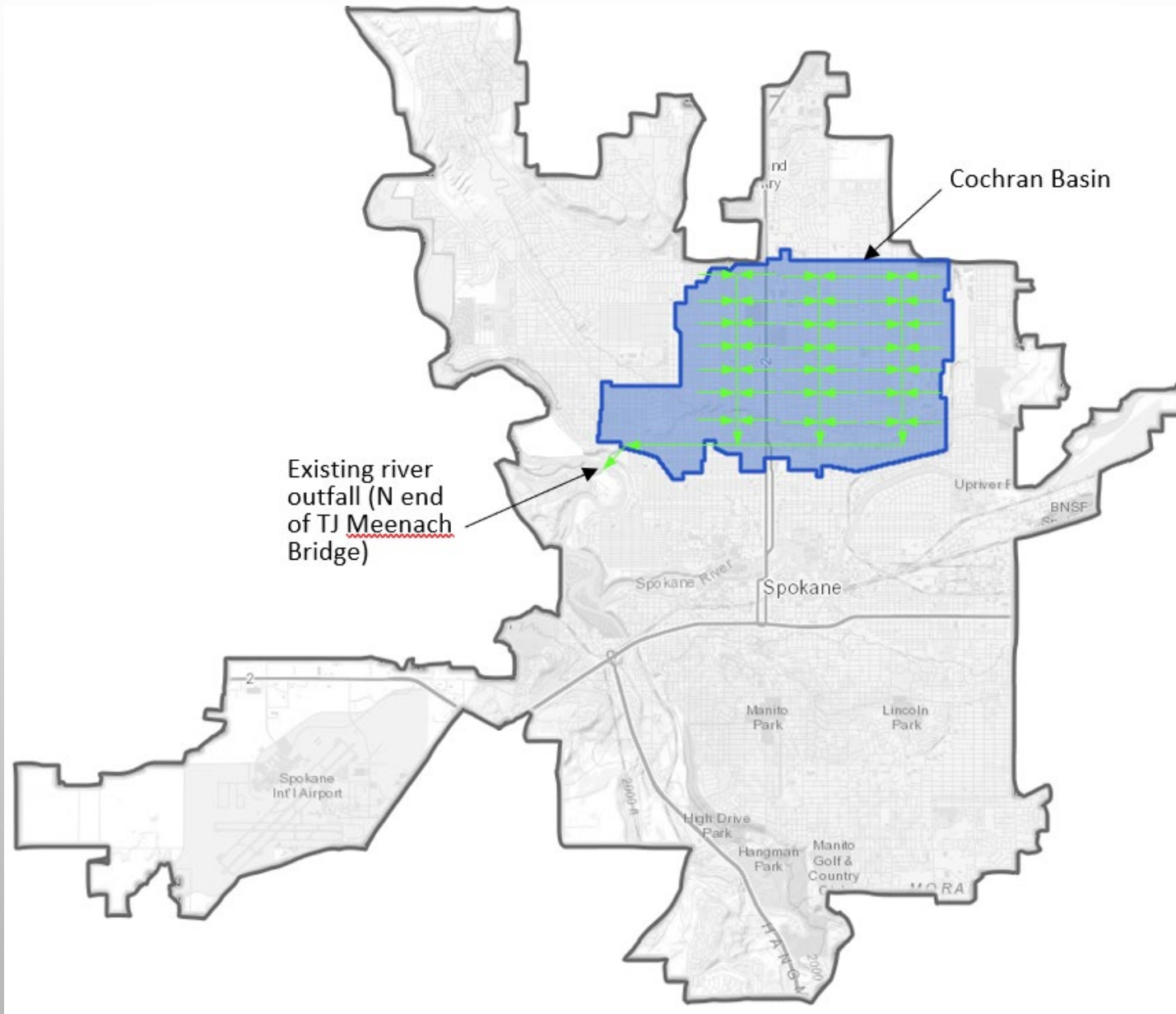
Committee	Land Committee		
Committee meeting date	December 1, 2021		
Requester	Nick Hamad	Phone number: 509-363-5452	
Type of agenda item	<input type="radio"/> Consent <input type="radio"/> Discussion <input checked="" type="radio"/> Information <input type="radio"/> Action		
Type of contract/agreement	<input type="radio"/> New <input type="radio"/> Renewal/extension <input type="radio"/> Amendment/change order <input checked="" type="radio"/> Other		
City Clerks file (OPR or policy #)			
Item title: (Use exact language noted on the agenda)	Proposed Cochran Control Facility Preliminary Design Briefing to Park Board		
Begin/end dates	Begins: 12/01/2021	Ends:	<input checked="" type="checkbox"/> Open ended
Background/history: <p>The proposed improvement is an underground structure on park property near TJ Meenach and NW Boulevard which separates and diverts storm water flows from the Cochran Basin into one of three separate grassy swale locations for treatment and infiltration. This reduces the amount of storm water which flows into the Spokane River. Upon construction of the proposed storm improvement, all affected park property shall be restored to a condition equal to or better than the current condition.</p> <p>In 2015, the park board approved an interdepartmental agreement with city wastewater management for CSO control facilities and storm water surface and infiltration facilities authorizing the installation of CSO Control Facilities by the Wastewater Management Department on Park property in accord with project, plans and schedules as approved by the Parks Director. Per this agreement, all proposed designs must be presented to the Land Committee of the Park Board for information purposes prior to approval.</p>			
Motion wording:			
Approvals/signatures outside Parks: <input type="radio"/> Yes <input checked="" type="radio"/> No If so, who/what department, agency or company: Name: _____ Email address: _____ Phone: _____			
Distribution: Parks – Accounting Parks – Pamela Clarke Requester: Nick Hamad Grant Management Department/Name: _____ <div style="float: right; text-align: right;"> Dan Buller Garrett Jones </div>			
Fiscal impact: <input type="radio"/> Expenditure <input checked="" type="radio"/> Revenue Amount: _____ Budget code: _____ N/A N/A			
Vendor: <input type="radio"/> Existing vendor <input type="radio"/> New vendor Supporting documents: <div style="display: flex; justify-content: space-between;"> <div> <input type="checkbox"/> Quotes/solicitation (RFP, RFQ, RFB) <input type="checkbox"/> Contractor is on the City's A&E Roster - City of Spokane <input type="checkbox"/> UBI: _____ Business license expiration date: _____ </div> <div> <input type="checkbox"/> W-9 (for new contractors/consultants/vendors) <input type="checkbox"/> ACH Forms (for new contractors/consultants/vendors) <input type="checkbox"/> Insurance Certificate (min. \$1 million in General Liability) </div> </div>			

COCHRAN CONTROL FACILITY

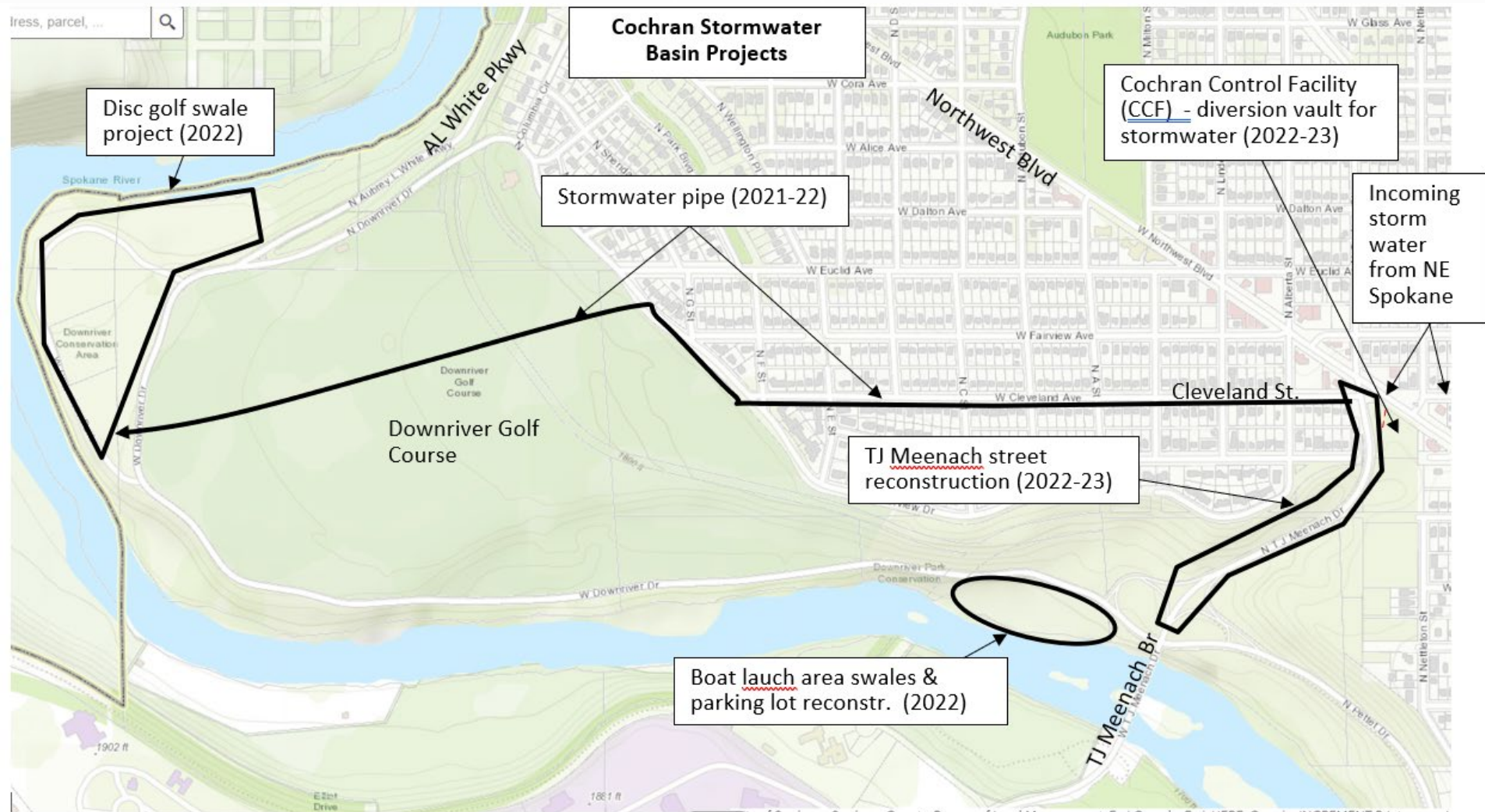
TJ Meenach & Northwest Blvd



COCHRAN BASIN



COCHRAN BASIN PROJECTS



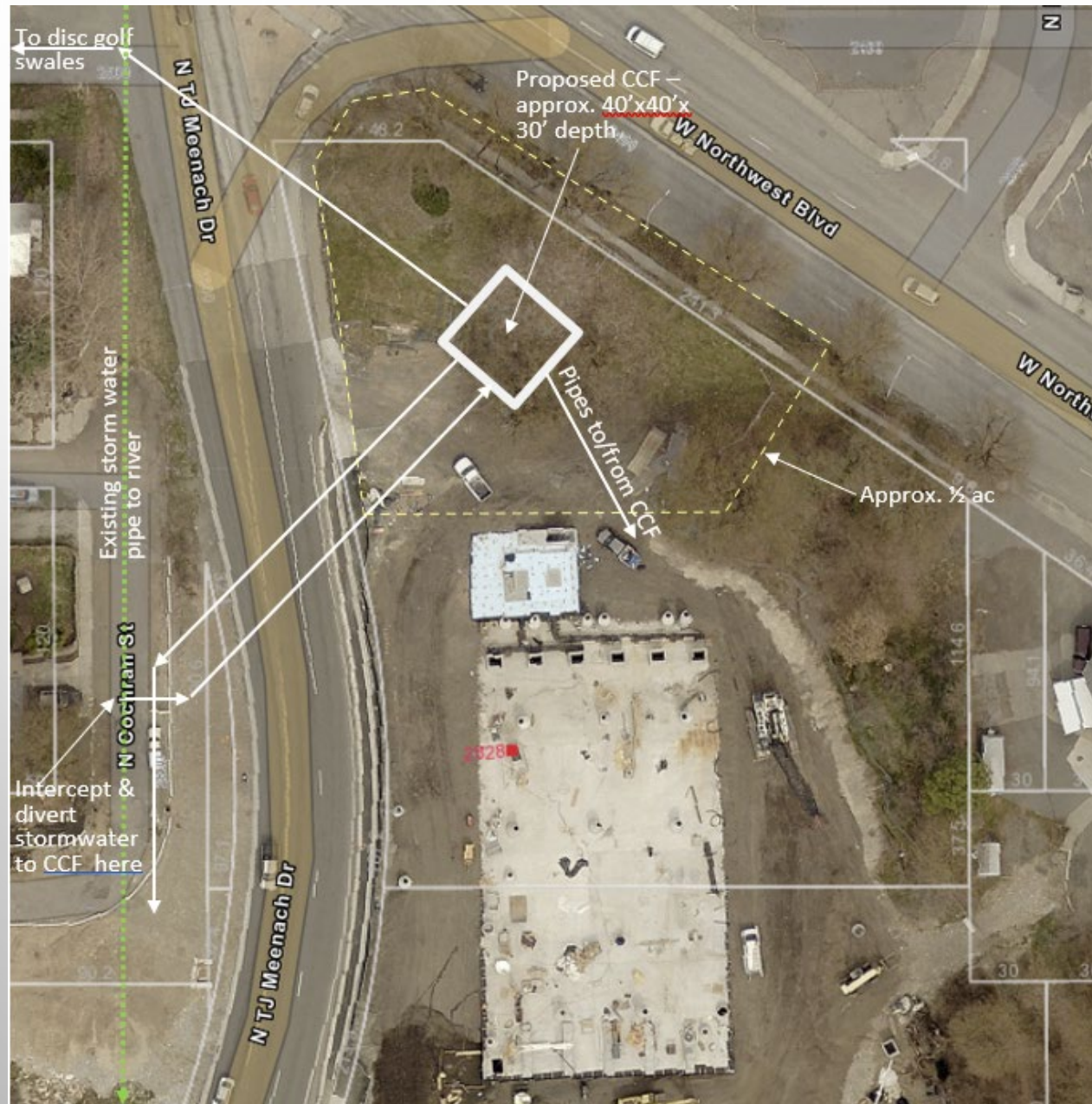
COCHRAN CONTROL FACILITY SITE EXISTING CONDITIONS



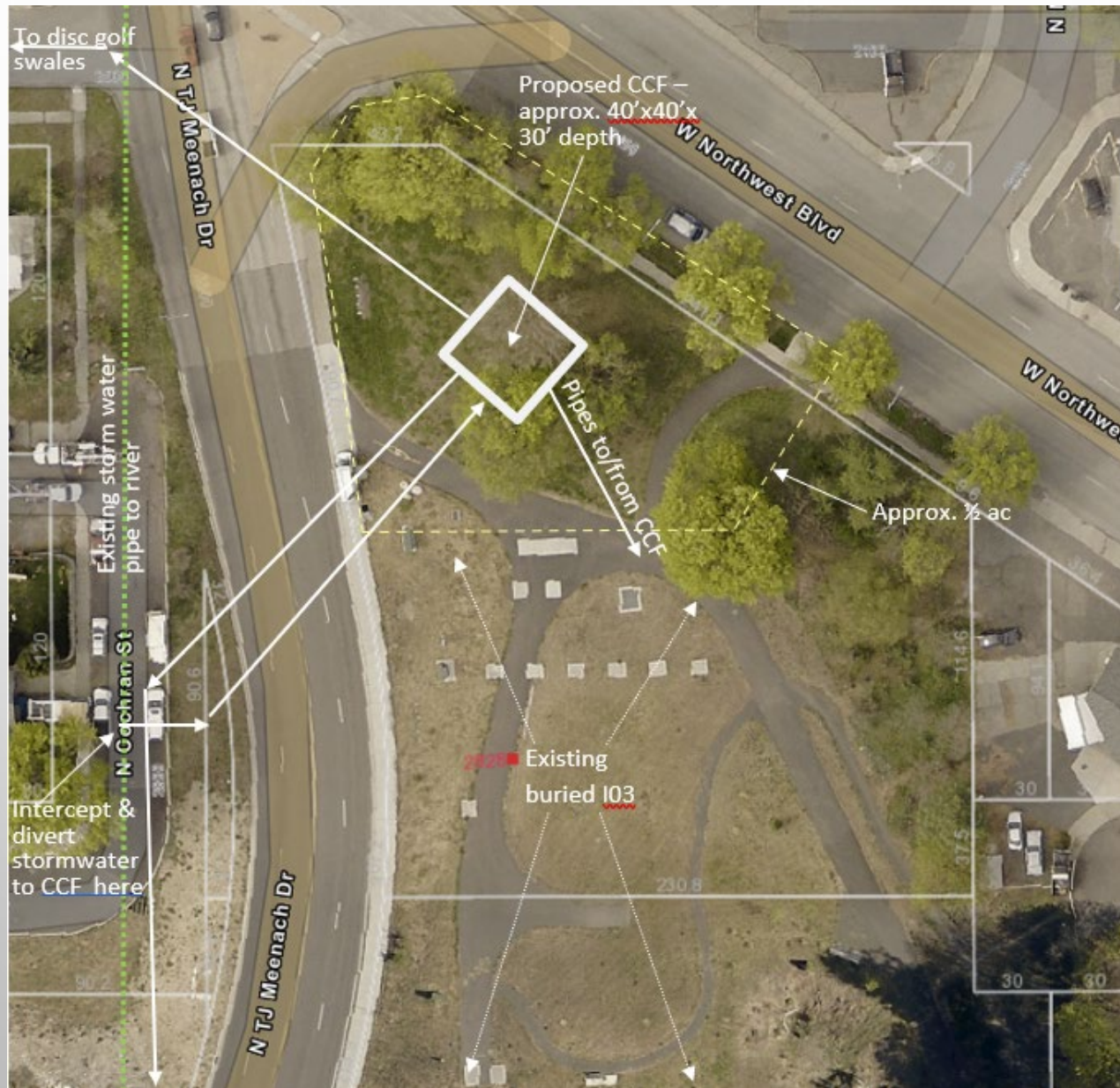
COCHRAN CONTROL FACILITY SITE EXISTING CONDITIONS



PROPOSED COCHRAN CONTROL FACILITY



PROPOSED COCHRAN CONTROL FACILITY



CCF TIMELINE

- DESIGN – WINTER/SPRING 2022
- BIDDING – LATE SPRING 2022
- CONSTRUCTION – SUMMER/FALL 2022
(POSSIBLY SPANNING INTO SPRING 2023)