



**Special Meeting of the Land Committee of the
Spokane Park Board**

December 6, 2017, 3:00 p.m. – 5:00 p.m.
Park Operations Complex Lunchroom
2304 E Mallon Avenue
Spokane, Washington

Al Vorderbrueggen – Park Operations Director

Committee Members:

X Gilman, Greta – Chairperson
X Kelley, Ross
X Lodato, Sally
X Ogden, Jennifer
Salvatori, Steve
E Fagan, Mike – Council Liaison

Also present:

Park Board:

Rick Chase
Ted McGregor
Chris Wright

Parks Staff:

Jason Conley
Fianna Dickson
Leroy Eadie
Garrett Jones
Carl Strong
Al Vorderbrueggen

Other City Staff:

Andrew Chanse
Pat Dalton
James Richman

Guest(s):

Carol Evans
Otto Klein

(Note: Greta Gilman and Sally Lodato arrived shortly after the meeting convened. Rick Chase arrived about 4:17 p.m. Ross Kelley left about 3:45 p.m. Mike Fagan was an excused absence.)

Summary

- The Committee recommended Park Board approve the resolution supporting the location of a new south hill branch library at Thornton Murphy Park, with the addition of the discussed 'whereas' and public participation language changes.
- The Committee advanced the Trust for Public Lands Letter of Intent pertaining to Dutch Jake's Park, with the discussed clarification changes, to Park Board.
- The Spokane Indians Baseball team Senior Vice-president reviewed a very successful campaign honoring the native and rare redband trout, which are historically significant to the Spokane Tribes. Due to recent and future related projects at Glover Field, the Committee was asked to consider renaming the facility 'Glover Park' and the ball diamond 'Redband Field'. The Historic Preservation Officer will be consulted to help determine if changing the park name would be appropriate.
- The November Park Operations Financial report was provided and reviewed by staff.
- A written Capital Projects report was provided and reviewed by staff. A recap presentation will be given at a future Land or Finance Committee meeting.
- No Parks Report was given.
- No CSO Tank update was given.

MINUTES

Acting Chairperson, Ross Kelley, convened the meeting at 3:05 p.m. Agenda order changes were made as the meeting progressed. Chairperson Greta Gilman assumed control of the meeting once she arrived.

Action Items:

1. Parks and Library Agreement – A draft resolution regarding a potential library in Thornton Murphy Park was provided. The City of Spokane Library Director was introduced. He and Park staff reviewed the item background and purpose, and project location, scope, and benefits. A lease agreement will be presented to the Committee at the appropriate time. Clarifications, questions, concerns, and adding a 'whereas' item and language regarding public participation were discussed.

Motion #1: Ross Kelley moved approval of the resolution supporting the location of a new south hill branch library at Thornton Murphy Park, with addition of the discussed 'whereas' and public participation language changes.

Jennifer Ogden seconded. Motion carried.

2. Trust for Public Lands Agreement – A draft Letter of Intent between Parks and the Trust for Public Lands regarding Dutch Jake's Park was provided and reviewed by Park staff. A Trust for Public Lands representative will give a brief presentation at the December Park Board meeting. Questions, concerns, and suggested clarification changes were discussed.

Motion #2: Greta Gilman motioned to advance the Trust for Public Lands Letter of Intent, with the discussed clarification changes, to Park Board.

Jennifer Ogden seconded. Motion carried, unanimously.

Discussion Items:

1. **Glover Park and Redband Field** – Guests Carol Evans, Spokane Tribes Chairwoman, and Otto Klein, Senior Vice-president and part owner of the Spokane Indians Baseball team, were introduced. Mr. Klein reviewed a recent and very successful campaign, the Redband Rally, honoring the native and rare redband trout, which are historically significant to the Spokane Tribes. Campaign popularity has already resulted in several benefits, with more expected. A portion of the proceeds from sales of Redband Rally Campaign merchandise goes to help fund cleanup of the Spokane River, improving habitat of the namesake fish, which spawn near Glover Field. The campaign has received national recognition and is in the running for a national award. The Glover Field ball facility was rehabilitated earlier this year. Increasing positive activity in the area is expected due to this and other planned projects. On behalf of the Campaign, and with support of the Spokane Tribes, Mr. Klein asked the Committee to consider renaming the area 'Glover Park' and naming the ball diamond there 'Redband Field'. Park staff expressed support for the change, if the Historic Preservation Officer confirms it would be acceptable to do so. Questions, clarifications, concerns, and next steps were discussed.

Standing Report Items:

1. **Park Operations Monthly Financial Report** – The November report was provided and reviewed by staff. Expectations are to finish the year on target. Questions and concerns were discussed.

2. **Parks Capital Projects Update** – A written list was provided and reviewed by staff. Highlights included Hays Park lighting improvements, the Mission Park Ability Ball Field Phase II, the Coeur d'Alene Park entrance project, and RCO grants. A recap presentation will be given at a future Land or Finance Committee meeting. Clarifications and the fact there are numerous non-Riverfront Park projects were discussed.

3. Parks Report – No report was given.
4. CSO Tank Update – No update was given.

The Chairperson adjourned the Land Committee meeting at 4:10 p.m. If not cancelled, the next meeting will be January 8, 2018, at 3:00 p.m. at the Park Operations Complex, located at 2304 East Mallon, Spokane, Washington.

Special Items:

1. Park Board Executive Session – Park Board Executive Session convened at 4:12 p.m. Roll Call was taken with Chris Wright, Jennifer Ogden, Greta Gilman, Jason Conley, Leroy Eadie, Garrett Jones, Ted McGregor, Al Vorderbrueggen, Sally Lodato, Carl Strong, Fianna Dickson, Pat Dalton, and James Richman attending. Executive Session adjourned at 4:45 p.m.

CITY OF SPOKANE PARK BOARD

RESOLUTION

A Resolution supporting the location of a new South Hill Branch Library in Thornton Murphy Park.

WHEREAS, the Park Board is empowered by the City Charter to lay out, establish, purchase, procure, accept, and have the care, management control and improvement of, all parks and grounds used for park purposes, all boulevards, connecting parks and structures thereon, and all parkways; and

WHEREAS the Park Board is empowered by the City Charter to exercise supervision over all shade trees, shrubs and plants of all kinds on or in the streets and public places of the city, and over all resting places, water stations, playgrounds and parade grounds; and

WHEREAS the Park Board is empowered by the City Charter to make rules and regulations for the use of parks and provide for the enforcement of such rules and regulations; and

WHEREAS the Park Board is empowered by the City Charter to improve and adorn parks and park property and do all things necessary or proper to render the parks or other property of value to the public; and

WHEREAS the Park Board is empowered by the City Charter to grant concessions, leases and privileges under such restrictions and for such compensation as it shall prescribe; and

WHEREAS, the Spokane Public Library plans to present a Library Bond to be considered in a vote by the citizens of Spokane in 2018; and

WHEREAS, the current South Hill Library site on Perry Street is too small and essentially landlocked; and Spokane cannot fully offer a 21st century library experience in its current location; and

WHEREAS, Thornton Murphy Park has an undeveloped portion along Ray Avenue, approximately 1.4 acres in size, which may be a suitable site for a new branch library; and

WHEREAS, the location at Thornton Murphy Park allows the library to expand to a recommended size (15,000 to 30,000 sq. ft.); and

WHEREAS, the location offers greater access to the community via STA route and by its proximity to busy retail; and

WHEREAS, the location offers greater access to the developing regional services offered at South Hill to east central residents who primarily receive basic level of service; and

WHEREAS, the proximity to the Southside Senior and Community Center has potential to increase the positive experience for both organizations; and

WHEREAS, the proximity to surrounding park land would allow for more educational opportunities in collaboration with parks in outdoor learning; and

WHEREAS, there is potential to increase the usage of Thornton Murphy Park due to people coming to the library; and

WHEREAS, the Spokane Comprehensive Plan, by policy, encourages the joint location of public facilities; and

WHEREAS, locating the library in Thornton Murphy Park will spur greater revitalization to the Lincoln Heights area as a District Center which is encouraged in the Spokane Comprehensive Plan; and

NOW THEREFORE, IT IS HEREBY RESOLVED by the Park Board to support the Spokane Public Library's desire to locate a new South Hill Branch Library in the southeast undeveloped portion of Thornton Murphy Park (see attached map) subject to an adequate public participation process and a future lease agreement between Spokane Parks and Recreation, and the Spokane Library.

Dated this 14th day of December 2017.

Park Board President

City Clerk

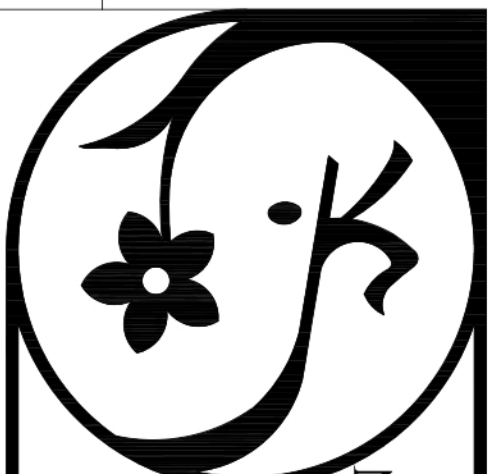
Approved as to form:

Assistant City Attorney



THORNTON MURPHY PARK

APPROXIMATE EXTENT
OF NEW LIBRARY FACILITY



CITY OF
SPOKANE
PARKS
& RECREATION

THORNTON MURPHY PARK

3105 E. 27TH AVE. SPOKANE, WA 99223

SITE AREA EXHIBIT

BAR IS ONE INCH ON ORIGINAL
DRAWING. IF NOT ONE INCH ON
THIS SHEET, ADJUST SCALES
ACCORDINGLY

DATE: 2017.12.04

DRAWN BY: -

CHECKED BY: -

PROJECT NO: -

REVISION

1

3

2

4

SHEET 1 OF 1

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SITE EXHIBIT

November 30, 2017

The purpose of this letter is to establish a general, mutually agreeable framework for the collaborative relationship between The Trust for Public Land (“TPL”) and City of Spokane Parks and Recreation Department (“SPRD”).

This letter shall not create binding legal obligations or liability on or for TPL or SPRD, or on the part of any other person or entity, unless and until such time as definitive agreements providing for all terms, covenants, conditions, and understandings are reduced to binding written agreements that are mutually executed by the parties.

The Trust for Public Land is a national nonprofit organization that partners with community organizations and individuals for the purpose of planning and creating parks and open spaces that contribute to healthy, livable communities. We believe that expertise on place is local and that robust engagement with local communities is essential to creating successful community spaces.

The City of Spokane Parks and Recreation Department is responsible for the professional management and prudent caretaking of all park land and park facilities including Riverfront Park, Manito Park, Gaiser Conservatory and the many city-wide gardens, Finch Arboretum and the Urban Forestry Program, and 87 neighborhood parks, including Dutch Jake’s Park.

TPL and SPRD have worked in partnership to analyze, identify, and prioritize revitalization opportunities at Dutch Jake’s Park in the West Central neighborhood of Spokane. This letter seeks to outline the organizations’ mutual understanding of the opportunities going forward, such as park programming and site improvements driven by community engagement (which programming and improvements shall be referred to in this letter as “Park Activations”) and outlines a mutually agreeable path to accomplish the common goal of revitalizing Dutch Jake’s Park no later than December 30, 2019 (“the Project”).

A mutual commitment to this goal is not intended to restrict in any way SPRD and TPL from joining similar activities or arrangements with other public, private, or nonprofit entities.

I. Statement of Mutual Interest and Mutual Benefits

Both TPL and SPRD place a high value on the cultural and social benefits that parks and open spaces provide to make communities healthy and livable. Therefore, TPL and SPRD have a mutual interest to provide tailored park activations that contribute to improved health and the reduction of chronic diseases in individuals, children, and families.

Expected Outcomes

- ✓ We will work with local residents and community partners in Spokane to make sure park activations meet community needs.
- ✓ The success of these park activations will help city and community leaders make the case for future park improvements.
- ✓ These park activations will emphasize health. Not only the absence of illness or disease, but with an emphasis on community wellness and healthy lifestyles.
- ✓ We will look to foster and build on civic and community partnerships.

II. Project Timeline and Completion Dates

Timing is contingent upon a community engagement and design development process for Dutch Jake's Park, and may require additional design consideration and push the construction schedule back beyond what is outlined below. Project schedule should be discussed by both TPL and SPRD and revised on a quarterly basis or as necessary.

- Community Outreach: Fall 2017
- Memorandum of Understanding: Spring 2018
- Phase I Improvement: Spring 2018
- Phase II Design Development & Construction Documentation: Spring 2018 – Summer 2018
- Phase II Construction: Summer 2018 - Spring 2019

TPL, SPRD and other key partner organizations will meet at least once monthly each year up to project completion to review the schedule, develop recommended actions, and discuss outreach.

III. Costs and Funding

TPL has obtained grant funding which it believes to be sufficient to complete the projects outlined in Section I above. TPL may attempt to raise additional grant funding to augment those funds already secured. Grant administration will be the responsibility of TPL for all grants applied for and obtained by TPL for the Project.

Should the organizations wish to pursue such additional funding, SPRD and TPL agree they will, at that time, enter into a formal Memorandum of Understanding which shall outline the parties' respective roles and responsibilities for such joint fundraising.

IV. Maintenance

TPL does not have funding to provide ongoing maintenance for the site improvements included as part of these park activations. As TPL defines the scope of services for the design and implementation of such improvements and their respective locations, TPL will seek to confirm with SPRD that maintenance requirements for such improvements are within the capacity of SPRD. Following this preliminary assessment of maintenance requirements, TPL will either update

this agreement or draft a separate agreement to define the maintenance expectations for, and the anticipated lifespan of, such improvements.

V. Additional Documents

As the implementation of the park activations contemplated above include specific work projects or activities which will involve construction and the engagement of contractors, as well as the potential transfer of physical property (for example, fitness equipment) to SPRD by TPL, as well as the potential transfer of grant funds from TPL to SPRD for specific aspects of the park activations, SPRD and TPL agree that in advance of such construction and transfer, they will execute separate, contractual agreements between each other governing roles and responsibilities for any construction, engagement of contractors or transfer of grant funds or physical property. Until such definitive agreements have been signed, the parties understand that all costs, expenses and fees related to this letter shall be paid for by the party incurring such expenses without recourse against the other party and that no claim for expenses or liability of any kind related to this letter shall be based upon reliance, estoppel, or equity. In the event the parties do not enter into such definitive agreements, this letter shall terminate without any liability to the parties.

If the foregoing accurately reflects SPRD's understanding of the framework for a collaborative relationship between SPRD and TPL, please sign below where indicated.



Cary Simmons
Parks for People
Northwest Program Director



Grace Bergman
Parks for People
Northwest Project Manger

CITY OF SPOKANE PARKS AND RECREATION DEPARTMENT

By

Its

Date

**City of Spokane - Parks & Recreation
Park Operations
Financial Report
November 2017**

	Monthly Comparison					Year-to-Date Comparison				2016 YTD % of Annual Budget	2017 YTD % of Annual Budget	Change in %
	2017 Current Adopted Annual Budget	2017 Budget Balance	2016 November Actual	2017 November Actual	2016 - 2017 Monthly Difference	2015 YTD Actual	2016 YTD Actual	2017 YTD Actual	2016 - 2017 YTD Difference			
Revenue:												
Program Revenue	190,430	55,916	3,694	446	\$ (3,248)	162,706	183,415	134,514	\$ (48,901)	84.4%	70.6%	-13.80%
General Fund Transfer	-	-	-	-	\$ -	-	-	-	\$ -			
Grants Receivable	180,000	144,019	-	35,981	\$ 35,981	-	-	35,981	\$ 35,981		20.0%	19.99%
TOTAL REVENUE:	\$ 370,430	\$ 199,935	\$ 3,694	\$ 36,427	\$ 32,733	162,706	183,415	\$ 170,495	\$ (12,920)	46.2%	46.0%	-0.15%
Expenditures:												
Salaries and Wages	2,398,801	230,198	182,994	187,489	\$ (4,495)	1,958,844	2,058,534	2,168,603	\$ (110,070)	85.5%	90.4%	4.90%
Personnel Benefits	844,810	115,106	68,647	62,279	\$ 6,368	711,662	732,297	729,704	\$ 2,593	78.9%	86.4%	7.47%
Supplies	179,500	47,742	6,025	14,762	\$ (8,737)	138,880	161,803	131,758	\$ 30,045	85.0%	73.4%	-11.63%
Services and Charges	1,090,436	53,541	116,086	80,386	\$ 35,699	938,705	974,456	1,036,895	\$ (62,439)	93.6%	95.1%	1.44%
Interdepartment Svcs	-	-	-	-	\$ -	869	2	-	\$ 2			
Intergovernment Svcs	-	-	-	-	\$ -	-	-	-	\$ -			
Subtotal Op. Exp.	\$ 4,513,547	\$ 446,586	\$ 373,752	\$ 344,916	\$ 28,836	3,748,960	3,927,092	\$ 4,066,961	\$ (139,869)	86.0%	90.1%	4.11%
Capital Outlay	1,164,896	576,113	102,506	8,839	\$ 93,667	451,703	271,096	588,783	\$ (317,687)	20.2%	50.5%	30.32%
Transfers Out	25,526	-	-	-	\$ -	133,000	116,000	25,526	\$ 90,474	100.0%	100.0%	
TOTAL EXPENDITURES:	\$ 5,703,969	\$ 1,022,700	\$ 476,258	\$ 353,755		4,333,663	4,314,187	\$ 4,681,269		71.6%	82.1%	10.44%
Total Funding: (Rev. less Exp.)	\$ (5,333,539)		\$ (472,564)	\$ (317,328)		\$ (4,170,957)	\$ (4,130,772)	\$ (4,510,774)				

City of Spokane Park Planning: Special Projects 2017				
Project Description	Funding Source	Project Status	Estimated Cost	Updated
CHHS FUNDED				
Rochester Heights Park Improvements Phase I	Community, Housing & Human Services	COMPLETE	\$ 60,800.00	12/6/2017
Hays Park Improvements	Community, Housing & Human Services	Construction starts 12/11	\$ 29,798.00	12/6/2017
Mission Park Ability Field	Community, Housing & Human Services	Under construction 50% complete	\$ 33,800.00	12/6/2017
Glass Park Lighting and Ballfield Upgrades	Community, Housing & Human Services	Design complete, ready to bid	\$ 15,000.00	12/6/2017
Coeur D' Alene Park Improvements	Community, Housing & Human Services	Received rebids. Working with the neighborhood on scope	\$ 2,900.00	12/6/2017
PARKS CAPITAL				
Park Operations Annex and Storage	2017 Parks Capital	Scoping design	\$ 150,000.00	10/4/2017
Park Planning Neighborhood Match Funds	2017 Parks Capital	COMPLETE	\$ 20,000.00	12/6/2017
Manito Duncan Garden Fountain Repairs	2017 Parks Capital	Carryover to 2018	\$ 35,000.00	12/6/2017
Manito Duncan Garden Reflecting Pond Repairs	2017 Parks Capital	Carryover to 2018	\$ 35,000.00	12/6/2017
Manito Roof Replacements	2017 Parks Capital	COMPLETE	\$ 55,000.00	12/6/2017
Friends of Manito Match	2017 Parks Capital	\$20k for Overhead Structure	\$ 40,000.00	12/6/2017
Park Operations Admin Building Upgrades	2017 Parks Capital	COMPLETE	\$ 40,000.00	12/6/2017
Park Restroom Upgrades	2017 Parks Capital		\$ 25,000.00	2/1/2017

City of Spokane Park Planning: Special Projects 2017				
Project Description	Funding Source	Project Status	Estimated Cost	Updated
Playground Replacements	2017 Parks Capital	COMPLETE	\$ 40,000.00	12/6/2017
Finch Arboretum IT Upgrades	2017 Parks Capital		\$ 30,000.00	2/1/2017
Mission Adaptive Ball Field / Restroom and Lighting Match	2017 Parks Capital	Under construction 50% complete	\$ 60,000.00	12/6/2017
Recreation Facility Renovations	2017 Parks Capital		\$ 10,000.00	2/1/2017
Finch Arboretum Master Plan	2017 Parks Capital	Workshop next Friday (15th)	\$ 30,000.00	12/6/2017
Safer Routes to Parks	2017 Parks Capital	Bid winter 2017	\$ 30,000.00	12/6/2017
Franklin Shade/Safety Structures	2016 Capital Carryover and 2017 Capital		\$ 70,000.00	2/1/2017
Asphalt Repairs	2016 Parks Capital Carryover	COMPLETE	\$ 64,000.00	12/6/2017
Coeur D' Alene Park Entrances/Pathways Install	2016 Parks Capital Carryover	Received rebids. Working with the neighborhood on scope	\$ 75,000.00	12/6/2017
Edwidge Woldson Park Restroom Design	2016 Parks Capital Carryover	60% design complete	\$ 35,000.00	12/6/2017
Rotary Fountain Design	2016 Parks Capital Carryover	COMPLETE	\$ 85,000.00	10/4/2017
Historic Rock Repairs	2016 Parks Capital Carryover	Moved to CDA Park Entrances	\$ 29,000.00	10/4/2017
Building Security Upgrades	2016 Parks Capital Carryover	Implement recommendations from study	\$ 29,000.00	2/1/2017
Peaceful Valley Sports/Futsal Court	2016 Parks Capital Carryover	COMPLETE	\$ 78,000.00	10/4/2017
Corbin Art Center Improvements	2016 Parks Capital Carryover	COMPLETE	\$ 30,000.00	4/5/2017

City of Spokane Park Planning: Special Projects 2017				
Project Description	Funding Source	Project Status	Estimated Cost	Updated
Merkel Lighting Upgrade	2016 Parks Capital Carryover		\$ 25,000.00	2/1/2017
OTHER FUNDING				
2015 Wind Storm Cleanup	Parks Emergency Fund	Substantially complete Dec. 15th	\$ 300,000.00	12/6/2017
Mirror Pond Project	RCO/Friends of Manito	COMPLETE	\$ 180,000.00	12/6/2017
SE Complex Park Plan	Strategic Investments	Working on plan with RCO and submitted grant applications	\$ 16,000.00	2/1/2017
Shadle Park Event Pad	Strategic Investments	COMPLETE	\$ 80,000.00	8/2/2017
Sky Prairie Park Improvements	Impact Fees	COMPLETE	\$ 50,000.00	8/2/2017
General Park Improvements	Strategic Investments	COMPLETE	\$ 200,000.00	8/2/2017
Rotary Fountain Repairs		Under Construction	\$ 350,000.00	12/6/2017
Park Operations Screening	Strategic Investments	Combine with Ops storage design	\$ 50,000.00	4/5/2017
Dutch Jakes Park	Strategic Investment / CDBG / TPL	Open houses Dec. 14th and 15th	\$ 240,000.00	12/6/2017
Manito Overhead Structure	Friends of Manito / Parks	Under Consreuction	\$ 74,000.00	12/6/2017
Don Kardong Bridge Design	Friends of the Centennial Trail	Under Design	\$ 75,000.00	12/6/2017
Mission Park Ability Field	RCO/Cal Ripken Sr. Foundation	Under construction 50% complete	\$ 895,411.00	12/6/2017
PROJECT ADMIN.				

City of Spokane Park Planning: Special Projects 2017				
Project Description	Funding Source	Project Status	Estimated Cost	Updated
CSO Projects	Utilities	Bosch Lot, Liberty, Pettet Dr, Nettleton		12/6/2017
RCO Grants		Grant applications submitted		10/5/2016