



**Special Meeting of the Land Committee of the
Spokane Park Board**

June 1, 2016, 3:00 p.m. – 5:00 p.m.
City Hall Conference Room 5A – Fifth Floor
808 W Spokane Falls Boulevard
Spokane, Washington
Tony Madunich – Park Operations Director

Committee Members:

- X Van Voorhis, Ken – Chairperson
- X Kelley, Ross
McGregor, Ted
- X Mumm, Candace
Selinger, Samuel
- X Traver, Susan

**Also present:
Park Board:**

Parks Staff:
Fianna Dickson
Leroy Eadie
Ryan Griffith
Garrett Jones
Tony Madunich
Al Vorderbrueggen

Other City Staff:

Guest(s):
Nate Huchens
Paul Knowles
Will Stone

Summary

- The Committee deferred action on the Beacon Hill Trail Preservation Plan to the July Land Committee meeting.
- The Committee recommended Park Board approve the resolution declaring Western Equipment Distributors, Inc. as sole source for Toro equipment repair and replacement parts.
- The Committee recommended Park Board approve the contract with Bacon Concrete in the amount of \$72,013.75 for replacement of playground equipment in Manito Park.
- The Committee deferred action on a Land Acquisition Policy to the July Land Committee meeting.
- A Park Ranger Program began in May. First month statistics, hot spot emphasis, and initial results were reviewed by Staff.
- A listing of some Conservation Futures Property Nominations that Park Board may consider in August for potential City ownership was provided and reviewed by Spokane County Park Staff.
- 2017 Preliminary Budget Run #1 for Park Operations, as provided by Central Accounting, was reviewed by Staff.
- The Park Operations Financial Report was not scheduled.
- A written Capital Projects update was provided and reviewed by Staff.
- A CSO Tank update was not scheduled.

MINUTES

Chairperson, Ken Van Voorhis, convened the meeting at 3:03 p.m. Introductions were made. Agenda order changes were announced.

Action Items:

1. **Beacon Hill Trail Preservation Plan** – The plan, as presented at the May meeting, was provided. Evergreen East Mountain Biking Alliance representatives distributed revised pages eight and nine. Concerns, questions, clarifications, the need for a resolution, and possible Bicycle Advisory Board input were discussed during and after review of the plan.

Motion #1: Ross Kelley motioned to defer action to the July Land Committee meeting. Susan Traver seconded. Motion passed.

2. **Resolution Declaring Western Equipment Distributors, Inc. as Sole Source for Toro Equipment Repair and Replacement Parts** – Per Staff this updates the resolution from 2010. The associated value blanket was approved last month.

Motion #2: Susan Traver motioned to approve the resolution declaring Western Equipment Distributors, Inc. as sole source for Toro equipment repair and replacement parts. Ross Kelley seconded. Motion passed.

3. **Approval to Enter into Contract with Bacon Concrete in the amount of \$72,013.75 for Replacement of Playground Equipment in Manito Park** – A few months ago purchase of equipment for the Manito lower playground replacement project was approved. The project scope was reviewed. Two bids for installation were received. Staff recommended approving the base bid to Bacon Concrete. The amount is under budget and includes tax. The alternate was not included.

Motion #3: Ross Kelley moved to recommend approving the contract with Bacon Concrete in the amount of \$72,013.75 for replacement of playground equipment in Manito Park. Candace Mumm seconded. Motion passed.

4. **Land Acquisition Policy** – A Board Member provided and reviewed a draft version of the policy. Concerns, clarifications, intent, impacts, various perspectives, and questions were discussed. Focus was on acquisitions outside the city limits.

Motion #4: Susan Traver motioned to defer action on approving to the July Land Committee meeting. Ross Kelley seconded. Motion passed.

Information Items:

1. **Park Ranger Program** – Per Staff a new Park Ranger program began in May. First month statistics, hot spot emphasis, flexibility, and initial results were reviewed. Questions, benefits, clarifications, and year-round need were discussed.

Discussion Items:

1. **Conservation Futures Property Nominations** – Spokane County Park Staff provided a listing of some nominations that Park Board may consider in August for potential City ownership. Questions and clarifications were discussed during review.

2. **2017 Preliminary Budget** – The Park Operations Budget Run #1, as provided by Central Accounting, was reviewed by Staff. Questions, expectations, and clarifications were discussed.

Standing Report Items:

1. Park Operations Financial Report – No report was scheduled.
2. Capital Projects Update – A written report was provided and reviewed by Staff. Questions, comments, communication with the public, and maintenance plan development were discussed.
3. CSO Tank Update – No update was scheduled.

Meeting adjourned at 5:35 p.m. Next scheduled meeting is July 6, 2016, at 3:00 p.m. in City Hall Conference Room 5 A, on the fifth floor in City Hall.

Beacon Hill Trail System Preservation Plan

Prepared by Evergreen East Mountain Biking Alliance

April 2016



Beacon Hill Trail System Preservation Plan

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Figure 2 – Current Ownership Map

Figure 3 – Proposed Ownership Map

1 INTRODUCTION

1.1 BACKGROUND

The Beacon Hill Trail System Draft Concept Plan (2009) was prepared by the Fat Tire Trail Riders Club (FTTRC) after receiving a technical assistance grant through the National Park Service's RTCA Program in 2008. The plan was recognized by Spokane County in the Spokane County Regional Trail Plan (2014). In 2012 the FTTRC dissolved and became the Evergreen East Mountain Biking Alliance (Evergreen). Evergreen is a 501(c)3 nonprofit organization and the eastern chapter of the statewide Evergreen Mountain Biking Alliance organization which is dedicated to trail building, maintenance, advocacy, and education for the sport of mountain biking.

The Beacon Hill Trail System Draft Concept Plan identified landowners effected by the Beacon Hill Trail System (trail system) and identified several methods in which private properties may continue to be utilized for future recreational use. The plan found that in order to preserve the existing trail system for future recreational use agreements between landowners and the public must be formalized. The purpose of the Beacon Hill Trail System Preservation Plan (Evergreen, 2016) is to build on concepts discussed in the Beacon Hill Trail System Draft Concept Plan and provide a means of preserving the trail system for future use.

1.2 PURPOSE

The plan's scope of work is comprised of the following:

- Inventory the existing trail system
- Discuss any existing park management practices
- Identify the different land ownership entities within the Beacon Hill area
- Provide alternatives for maintaining access to the existing/future Beacon Hill trail system
- Provide alternatives for managing the existing/future Beacon Hill trail system
- Create a shared vision for promoting and developing the area among partners including land managers, owners, trail users and adjacent neighbors

1.3 PROJECT NEED

The Beacon Hill Trail System is located on approximately 30 contiguous parcels spanning approximately 650 acres. The existing trail system is located on public, private, and utility owned lands. Recreational use is permitted on these lands based on "handshake" agreements with private landowners, utilities and land trust entities. Excluding the existing memorandum of understanding between the Evergreen East Mountain Biking Alliance (Evergreen) and the City of Spokane for operation and management of the Camp Sekani trails there are no formal agreements between landowners and the public ensuring continued access of their land. The trail system risks becoming fragmented and unusable if land use permission is restricted.

Much of the trail is not formally managed by any entity and the recreating public is often ignorant of land ownership issues in the Beacon Hill area. This has led to the construction of illegal or "rogue" trails. Older trails were often not constructed in a sustainable manner and have led to habitat destruction by erosion and soil disturbance. Formal management of the entire trail system is needed to ensure that trails are constructed and maintained in a responsible and sustainable manner.

2 EXISTING TRAIL SYSTEM

2.1 LOCATION

The Beacon Hill Trail System is located on land within the City of Spokane and Spokane County. Beacon Hill proper is considered to be bounded by Esmerelda Golf Course to the east, Camp Sekani to the west, Upriver Drive and Frederick Avenue to the south and Valley Springs Road to the north. The city limits of Spokane extend past Esmerelda Golf Course east to the Avista Corporation property. Land to the east of City limits is within Spokane County. Camp Sekani is located outside of City limits but is owned by the City of Spokane.

The trail system lies on land within and just outside of City limits and offers one of only a handful of outdoor urban recreation experiences within the greater Spokane area. Beacon Hill consists of approximately 1,000 acres of undeveloped ridgeline, pine tree forests, and granite rock outcroppings which offer vista views of the surrounding mountains, valley and the City of Spokane and Spokane Valley.

2.2 TRAIL SYSTEM CHARACTERISTICS

The Beacon Hill Trail System consists of over 30 recognized singletrack and doubletrack trails. There are approximately 17 miles of recognized singletrack trails and approximately 10 miles of recognized doubletrack trails (**Figure 1**). The existing trail system serves to connect the individual parks within the Beacon Hill park system. The parks which are connected by the trail system include Camp Sekani, John C. Shields Park and Minnehaha Park as well as the Centennial Trail and Esmerelda Golf Course. The trail system is accessed by the existing parking lots.

Trail use is made up of hikers, trail runners, disc golfers and mountain bikers. Trails are most concentrated within Camp Sekani Park and contribute approximately 60% of the overall singletrack trails within the trail system. Camp Sekani functions as the hub of the existing trail network and hosts several annual community events such as Hub-A-Palooza, the Double Down Hoe Down, Spoketopia and the Sekani Trail Run. Camp Sekani offers a great selection of multi-use trails but specializes in mountain biking specific activities such as downhill racing, dirt jumping, cross country riding and also contains a skills park. Trail users may access the western portion of the trail system from the Camp Sekani parking lot. An 18-hole disc golf course is provided within Camp Sekani.

Outside of Camp Sekani trails extend west toward Shields Park, Minnehaha Park and Esmerelda Golf Course. Esmerelda Golf Course is commonly used to access the western trails off of Beacon Hill. Trails from the Esmerelda Golf Course access the top of Beacon Hill. The western section of Beacon Hill generally consists of privately owned lands including several properties owned by the Avista Corporation.

2.3 OPERATIONS AND MAINTENANCE

Excluding the existing memorandum of understanding between the Evergreen East Mountain Biking Alliance (EEMBA) for operation and management within Camp Sekani there are no formal agreements between landowners and the public for continued public access to their land. Due the lack of formal management some of the older trails were not constructed in a sustainable manner. Non-sustainable trails may cause destruction to habitat through erosion, are unsightly and may be built without private landowners consideration.

2.3.1 *Existing MOU Between EEMBA and the City of Spokane*

In 2014, Evergreen East Mountain Biking Alliance (EEMBA) entered into a 2-year contract with the City of Spokane Parks and Recreation Department which defines the working relationship between the Evergreen East Mountain Bike Alliance and the City of Spokane; Parks and Recreation Department (Parks),

for the City park property, known as Camp Sekani under the Parks' "Adopt-a-Park" program. Under the current MOU EEMBA is responsible for the following trail construction and maintenance practices:

1. Maintaining the single track trails, using standards and techniques for sustainable trails as presented in the IMBA trail building manual, Trail Solutions
2. Using techniques for maintenance that include water control treatments and correcting tread by de-berming and maintaining outslopes
3. Re-routing fall line trails as contour trails in order to correct drainage, minimize erosion and provide for sustainable trail conditions
4. Decommissioning and reclaiming excess braided trail lines and rerouting to a single line
5. Decommissioning unused trails
6. Vegetation and overgrowth control
7. Maintaining and up keeping the mountain bike skills park, structures and the dirt jump park
8. Implement a risk management plan for trails, dirt jump park, skills course and structures within Camp Sekani
9. Preparing a trail map of Camp Sekani and creating a trail numbering or naming system
10. Providing volunteers and tracking volunteer hours per the program
11. Collecting signatures on agreed upon liability waivers, and provide copies of records to Parks of all EEMBA work performed within Camp Sekani

EEMBA intends to continue their stewardship of the entire Beacon Hill trail system. EEMBA is dedicated to maintaining and managing the trail system on all future acquired lands.

3 LAND OWNERSHIP

3.1 SUMMARY OF LAND OWNERSHIP

Ownership of the Beacon Hill trail system consists of public, private, and utility owned lands. **Figure 2** shows the ownership layout of Beacon Hill. A parcel breakdown for the area is shown in Table 3-1.

Table 3-1 Summary of Land Ownership of the Existing Trail System

Ownership	No. of Parcels ⁽¹⁾	Total Acreage ⁽²⁾
Public (includes City & County)	14	450 ⁽³⁾
Private	32	465
Utility (includes Avista Corporation)	4	100
Total	50	1,015

(1) Number of parcels are the number of parcels which currently have a section of trail located on them

(2) Total acreage is the summation of parcels which currently have a section of trail located on them

(3) Includes Esmerelda Golf Course, Camp Sekani, Minnehaha Park and John C. Shields Park

3.2 CRITICAL PARCELS

Maintaining access to trails which currently act as connectors to the various parks as well as maintaining the overall quality of the trail system represents the best means of preserving the trail system to its' best and fullest potential.

Parcels which are critical are as follows:

- Parcel 35012.9023 which serves to connect City owned parcels just west of Camp Sekani
- Sections of parcels 36364.9052, 36364.9064, 36364.9065, 36364.9066 north of Camp Sekani in order to preserve the downhill (race) trails and key climbing trails
- Corridor from the western border of Camp Sekani to the top of Beacon Hill and continuing west to the Esmerelda access
- Parcel 35021.9055, 35021.9056 and 35021.9057 which could serve as an access point or trailhead along E. Valley Springs Road

4 PRESERVATION ALTERNATIVES

The greatest challenge that the Beacon Hill Trail System faces is that most of the corridor trails and downhill trails off of Beacon Hill are privately owned and therefore public access may be restricted at any time.

4.1 ACCESS ALTERNATIVES

Approximately 60% of the existing trail system is located on privately owned lands. Recreational use is permitted on these lands through handshake agreements between the landowners and the public. Landowners may withdraw permission for use of their lands. Much of these lands are crucial to the connectivity and enjoyment of the overall trail system and loss of access may result in the fragmentation of the trail system.

4.1.1 Renew Handshake Agreements

Private landowners allow recreational use of their lands under RCW 4.24.200 and 4.24.210. RCW 4.24.200 states: “The purpose of RCW 4.24.200 and 4.24.210 is to encourage owners or others in lawful possession and control of land and water areas or channels to make them available to the public for recreational purposes by limiting their liability toward persons entering thereon and toward persons who may be injured or otherwise damaged by the acts or omissions of persons entering thereon.”

Handshake agreements have been made between private landowners and the public and are intended as an informal means of allowing access to the trail system. Handshake agreements are non-binding and may be withdrawn at any time.

Trails which are on private lands currently operate under such handshake agreements. This system of recreational use has been mostly effective in the past but there have been occasions in which property owners have restricted access onto their land necessitating the rerouting of trails to maintain trail system connectivity.

4.1.2 Memorandum of Understanding

Memorandums of understanding (MOU) are a formal agreement between two or more parties. Evergreen East Mountain Biking Alliance entered into a 2-year MOU with the City of Spokane Parks and Recreation Department in 2014. The MOU established Evergreen as the Camp Sekani trail system stewards. Under this agreement Evergreen is committed to maintaining and operating the Camp Sekani trails and Beacon Hill Trail System.

MOUs could be sought between Evergreen and private landowners in order to formalize recreational use on private lands. This option is not beneficial for private landowners as RCW 4.24.200 and 4.24.210 does not apply to private lands operating under legally binding MOUs. More liability is incurred by the private party if the agreement is legally binding.

4.1.3 Easement

Easements grant the right to cross or otherwise use someone else’s land for a specified purpose. Easements are legally binding and could be sought to ensure that trail corridors are preserved for future use. Easements may be purchased and owned by the City or County or gifted for the purpose of recreation use.

Recreational trails have a service life and must be reconstructed after they become degraded over time. If easements are pursued for the trail system, then future reroutes must be planned in order to ensure that connector trails are maintained within the designated easement.

4.1.4 Land Acquisition

Much of the Beacon Hill Trail System is located on private, undeveloped lands. These private lands are situated between several existing parks and make up the Beacon Hills Park System. The trail system serves to connect each of these parks.

The preferred alternative is that land is purchased by the City or County and used to expand upon these existing parks. By acquiring public lands, the trails which are currently situated on private lands may be preserved, expanded upon or rerouted for future use.

Several funding options are available for the acquisition of private lands. Potential routes of funding are:

- Conservation Futures
- Recreation and Conservation (RCO) Grant
- State Legislative Set-asides

Figure 3 is intended to show future ownership roles for the City of Spokane and Spokane County for critical parcels located within the Beacon Hill area.

4.2 TRAIL SYSTEM MANAGEMENT

The City of Spokane currently owns approximately 450 acres of parkland within the proposed Beacon Hill preservation area and Spokane County currently owns 13.5 acres of parkland within the proposed Beacon Hill preservation area. The Beacon Hill Trail System consists of trails which are situated within the public parks and outside of public parks on private lands. In 2014 Evergreen entered into an MOU with the City of Spokane which established Evergreen as the trail stewards to the Camp Sekani trails.

4.2.1 No Action

The no action alternative represents the least cost to landowners and includes suspending all management actions to the existing trail system. Under this alternative it is expected that the trail system would fall into disrepair and the trails would become degraded and unusable. In some cases, trails may be kept up by unqualified individuals and rogue trails may be reestablished leading to the destruction of natural habitat. Pride of ownership will fade and the Beacon Hill area will become unusable over time.

4.2.2 Ownership Management

Established City and County parks are owned and maintained internally by the landowners. As sections of the Beacon Hill trail system are acquired by the City and County over time, the cost of maintaining the trail system may increase. In addition, it is difficult to appropriate sufficient labor to maintaining a heavily used and expansive trail system.

The proposed ownership of the trail system will be by either the City of Spokane or Spokane County depending on property locations. Trails within the existing trail system extend from Camp Sekani (City owned), through Spokane County and then back into the City of Spokane. Therefore, individual trails management will need to be coordinated between the City and County.

4.2.3 Formalize Management Agreements with Evergreen East Mountain Biking Alliance

Trail system management is currently performed by Evergreen under the existing MOU between Evergreen and the City of Spokane. Evergreen works with the City of Spokane in order to maintain the existing trail system within Camp Sekani. Additionally, Evergreen performs services to the overall trail system which are located on private/utility lands, Evergreen is the main point of contact between landowners and the public.

The Evergreen East Mountain Bike Alliance is a nonprofit 501(c)(3) and volunteers trail management for the greater Spokane area. As the existing trail system becomes acquired by the City/County MOUs could be expanded between landowners and the Evergreen consistent with the existing MOU between the City of Spokane and Evergreen for management of the Camp Sekani trails.

5 GOALS AND POLICIES

The goals and policies section is intended to discuss the preferred alternatives and additional steps that will be required in-order to preserve the Beacon Hill Trail System.

5.1 PRESERVE THE BEACON HILL TRAIL SYSTEM

Preserving the existing trail system requires that access to all corridor trails between Esmerelda Golf Course, Minnehaha Park, John C. Shields Park and Camp Sekani are maintained. Current handshake agreements between private landowners and the public are non-binding and may be withdrawn at any time. Developed lands or lands which become restricted may become unusable and result in the overall fragmentation of the existing trail system.

Maintaining access to the existing trail system involves acquiring privately held lands, renewing handshake agreements with landowners and securing trail easements through properties while focusing effort on critical sections of the trail system.

Preserving the trail system requires the following:

- Secure City commitment to ownership of critical parcels within City boundaries and critical land locked parcels adjacent to Camp Sekani
- Secure County commitment to ownership of critical parcels within the County
- Maintain working relationships between Evergreen, the City and County to order to dedicate future ownership of non-critical parcels on a case-by-base basis as properties become available for purchase
- Maintain working relationships with private landowners in order to renew handshake agreements
- Proactively work with the City and County in securing public grants for property acquisition
- Seek other ways in which to formally maintain access to the trail system

5.2 SUSTAINABLY MANAGE THE BEACON HILL TRAIL SYSTEM

The Beacon Hill Trail System consists of over 30 designated trails located on approximately 650 acres of land. Camp Sekani contains the highest concentration of the trail system and is operated and managed by the Evergreen East Mountain Biking Alliance (Evergreen) through a memorandum of understanding between the City of Spokane and Evergreen. Evergreen also manages trails outside of Camp Sekani “unofficially.” Under this preservation plan Evergreen proposes to become the de facto managing organization for the entire Beacon Hill Trail System.

Trail system management will consist of the following policies:

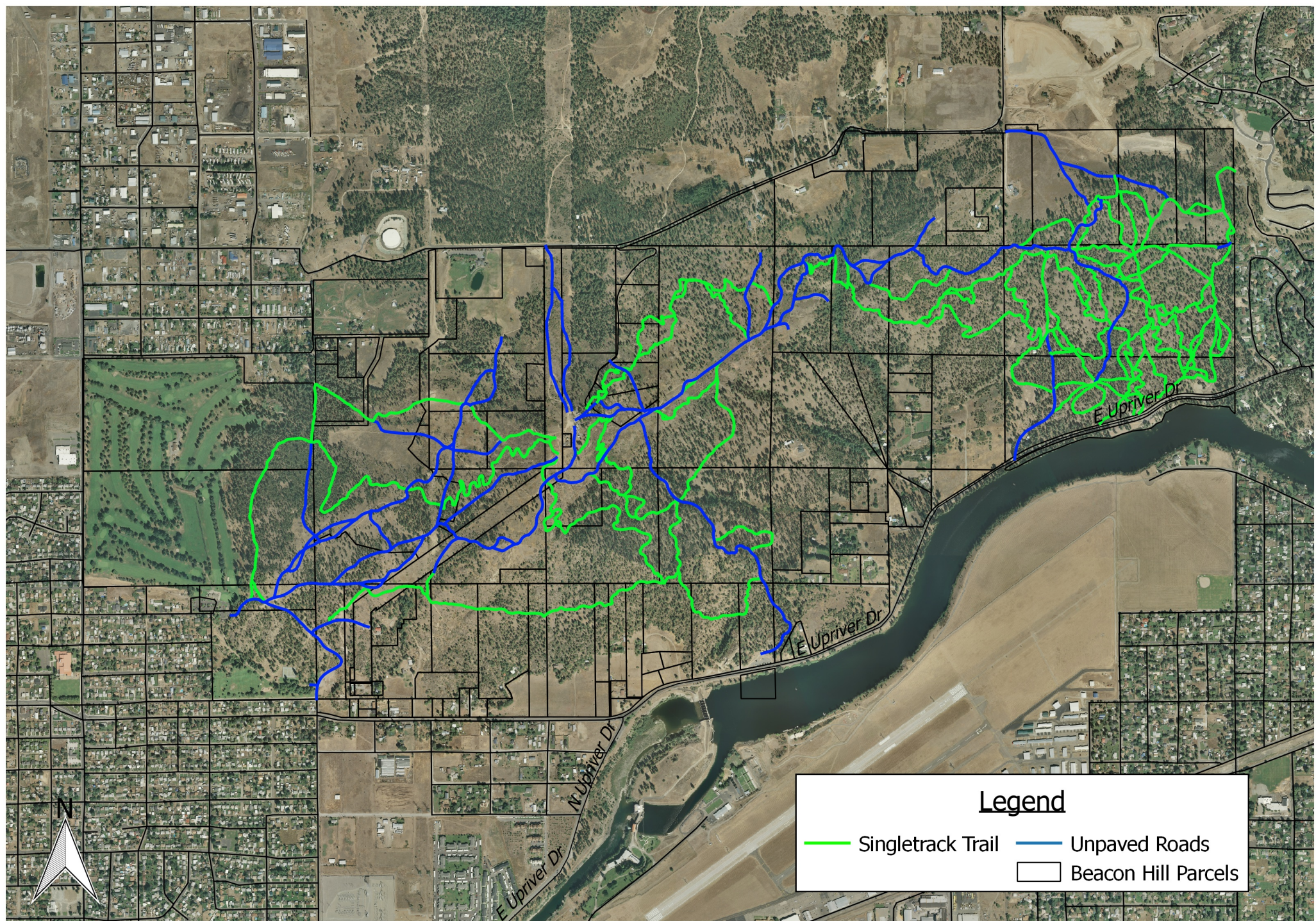
- Renewal of the current MOU between the City of Spokane and Evergreen in managing the Camp Sekani Trail System
- Expand existing MOU’s between the City of Spokane and Evergreen for management of all future City owned properties/easements which support the Beacon Hill Trail System
- Enter into new MOU’s between Spokane County and Evergreen for management of all future County owned properties/easements which support the Beacon Hill Trail System
- Coordinate trail maintenance and development with current landowners

5.3 PROMOTE AND DEVELOP THE TRAIL SYSTEM

The Beacon Hill Park System serves as one of the only urban recreational areas within the greater Spokane area. The three existing parks (Camp Sekani, John C. Shields, Minnehaha) are all connected by the existing Beacon Hill Trail System. Many of the recreational users of the trail system do not understand that many of the connecting trails are not public and may be restricted at any time. Since lands are not owned by the City or County outside of the established parks development within these lands are limited.

Promotion and development of the trail system will consist of the following policies:

- Evergreen will produce the Comprehensive Beacon Hill Trail System Plan with input from the City, County, private landowners and the numerous user groups
- Perform community outreach programs with the intent of educating trail users of trail management policies and trail use policies
- Promote and the Beacon Hill Trail System as a community gathering place with the capacity to host various trail-based events and attract recreation-based tourism



SCALE: NTS
 DESIGNED: --
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 CHECKED:
 APPROVED:
 PROJ. NO.:
 DATE: 3/29/16

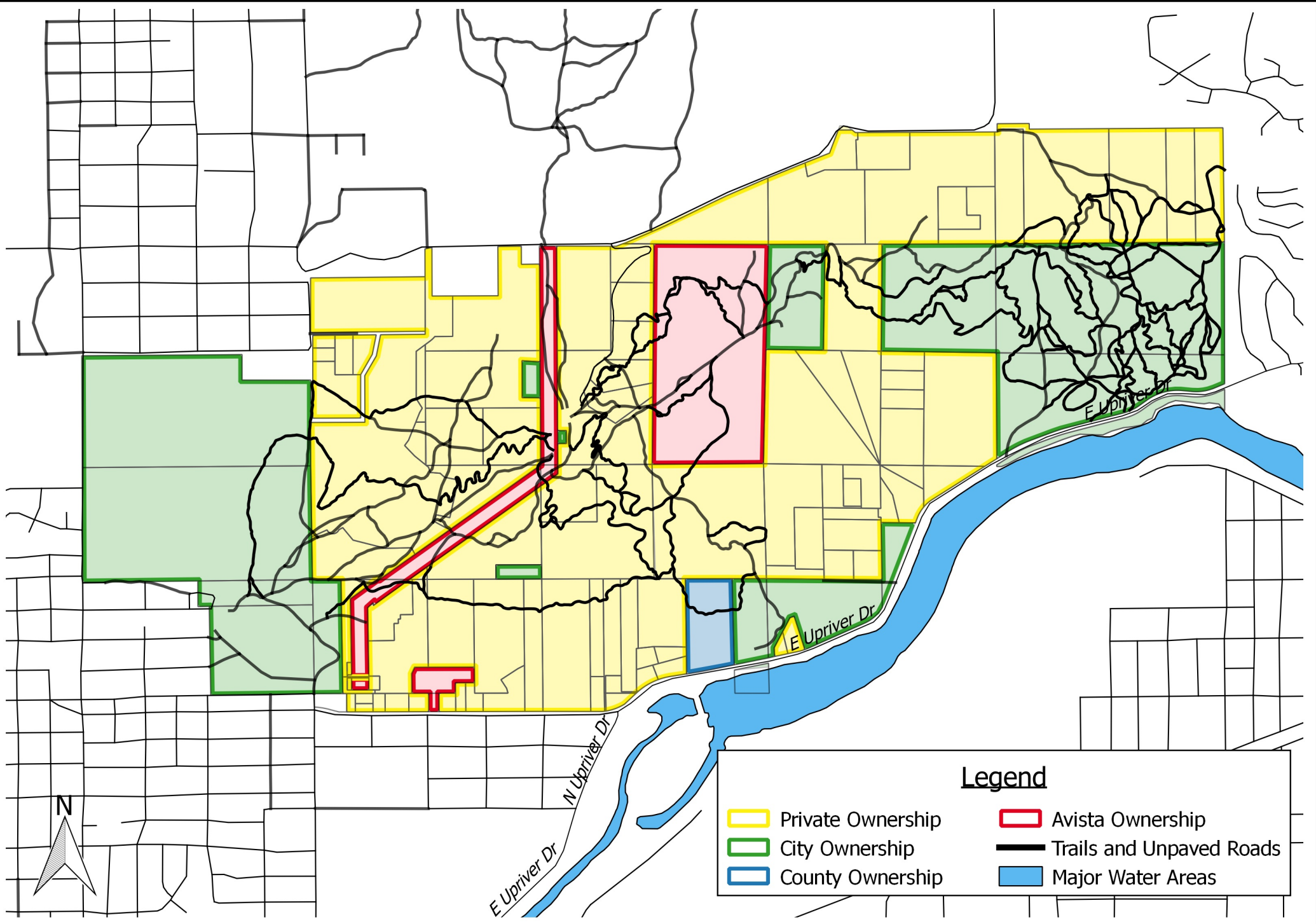


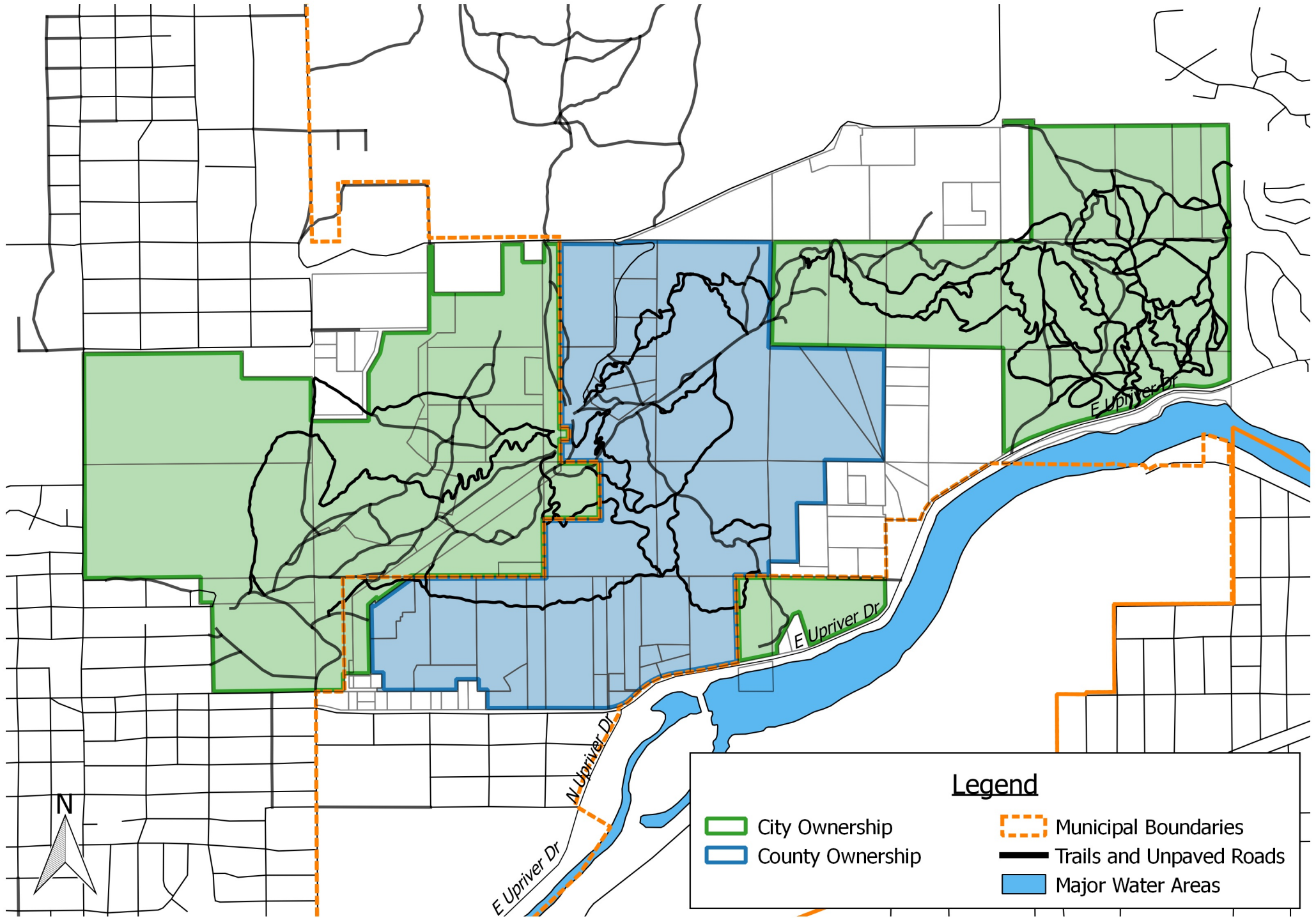
BEACON HILL TRAIL SYSTEM PRESERVATION PLAN

FIGURE






EXISTING TRAIL SYSTEM MAP

1





Legend

 City Ownership	 Municipal Boundaries
 County Ownership	 Trails and Unpaved Roads
	 Major Water Areas

RESOLUTION

A resolution declaring Western Equipment Distributors, Inc. a sole source for Toro park and golf course equipment repair and replacement parts.

WHEREAS, the City of Spokane Parks and Recreation Division has a considerable amount of Toro brand maintenance equipment used at parks and golf courses for which repair and replacement parts are necessary; and

WHEREAS, many repair and replacement parts are only available from Toro and use of any other brand other than genuine Toro parts could void equipment warranties; and

WHEREAS, Western Equipment Distributors, Inc. is the exclusive local authorized dealer for commercial Toro equipment and parts and other dealers are not allowed by Toro to sell in the Spokane area; and

WHEREAS, a Value Blanket Purchase Order in an amount not to exceed \$70,000 annually has been established with Park Board approval, Now, Therefore,

BE IT RESOLVED by the Spokane Park Board for the City of Spokane that Western Equipment Distributors, Inc. is declared a sole source for Toro commercial equipment repair and replacement parts.

ADOPTED BY THE SPOKANE PARK BOARD ON JUNE 9, 2016

Park Board President

CITY OF SPOKANE ADMINISTRATIVE POLICY AND PROCEDURE	ADMIN
TITLE: PARKS AND RECREATION LAND ACQUISITION POLICY	
EFFECTIVE DATE REVISION EFFECTIVE DATE: N/A	

- 1.0 GENERAL: As of the time of this Policy, Spokane Parks and Recreation is responsible for maintenance and repair of:

88 Parks (2 of which are designated as Major Parks and are outside of the City's boundaries),
6 Aquatic centers,
1 Art center,
3 Sport Complexes,
15 Conservation Lands (2 of which are outside of the City's boundaries),
8 Conservations Future Lands (4 of which are outside of the City's boundaries),
18 Parkways,
4 Trails (two of which are outside the City's boundaries) and
8 Public Gardens

This policy will address the future non-acquisition of park land outside the Spokane City boundaries and general policy and procedure for future acquisition of park land within the boundaries of Spokane.

1.1 TABLE OF CONTENTS

- 1.0 GENERAL
- 2.0 DEPARTMENTS/DIVISIONS AFFECTED
- 3.0 POLICY
- 4.0 PROCEDURE

2.0 DEPARTMENTS/DIVISIONS AFFECTED

Parks Division
Park Board
Operations Dept.

3.0 POLICY

- 3.1 Effective immediately the Spokane Park Board will no longer acquire any land for public use outside the boundaries of The City of Spokane.

- 3.2 Only the Spokane Park Board may acquire land for use as public lands.
- 3.3 There may be instances where the Spokane Park Board will acquire land within The City of Spokane.
- 4.0 PROCEDURE
- 4.1 Land may be acquired only after the following:
- a. The Land Acquisition Checklist has been completed and presented as an information item to the all members of the Spokane Park Board.
 - b. The Land Committee votes to bring forward to the entire Spokane Park Board the recommendation for land acquisition.
 - c. The Spokane Park Board must have six members vote yes for the land acquisition within the City's boundaries.
- 4.2 Land being considered for acquisition will have some sort of maintenance sustainment fund attached to the acquisition.

APPROVED BY:

City Attorney

Date

Director

Date

President, Spokane Park Board

Date

City Administrator

Date

Tour Date	Location / #	Parcel #'s	Address (if any)	Future Probable Ownership	Contact Info	Property Size (Acres)	Estimated Cost - Provided in the nomination form	Inside the UGA	Access Notes	Future Public Access	Water Resources	Connectivity
6/8	Beacon Hill - 05-16	35023.0020, 35024.0029	Vacant	City of Spokane	Pete Rayner 509-263-4848 or pete@beaconhillevent.com	25	\$200,000	Yes	No vehicle access - foot access via Minnehaha Park & Avista Property	Existing Minnehaha Park		Potential connector
6/8	Beacon Hill - 04-16	Portions of 36364.9052, .9065, .9066	6702 E. Valley Springs Rd	City of Spokane	George Paras 509-535-8377 or george@parashomes.com	19.7	\$1,750,000	Yes	As proposed, no vehicle access - foot access through Camp Sekani Park	Existing Camp Sekani Park trailhead		Addition to Camp Sekani Park
6/8	High Drive - 15-16	34051.0902	5600 S. Hatch Rd	City of Spokane	Greg Durham (Agent), 509-747-1051	22.7	\$2,880,000	Yes	Paved - High Drive / 57th Ave	Could be served by an existing access point. Developing an official parking area may be a challenge due to busy road and slopes.		Addition to High Drive Park and a connection between to segments of the park.
6/8	Latah Creek - 17-16	25361.0006, 25361.0007, 35312.0002	3515 S. Inland Empire Way	City of Spokane	Taude Hime, 509-981-8848 or thume@pblaw.biz	47	\$2,400,000	Yes	Paved - Inland Empire Way	Pedestrian access could occur from the Bluffs or from off of Inland Empire Way. Could develop trailhead parking on property near the current home site.	Latah Creek Frontage	Addition to High Drive Park
6/8	Palisades - 26-16	25152.0142	Vacant	City of Spokane	D. Sharon Osborne, 206-695-3281	0.1549	\$1,000	No	Landlocked - Foot access via Palisades Park	Served by trailhead at Palisades Park and access by foot.		Inholding to Palisades Park
6/8	Palisades - 27-16	25152.0111	Vacant	City of Spokane	Ramona Rae-Conley	0.1549	\$0	No	Landlocked - Foot access via Palisades Park	Served by trailhead at Palisades Park and access by foot.		Inholding to Palisades Park
6/8	Palisades - 28-16	25102.9031	Vacant	City of Spokane / Spokane County	Patti Beal 208-304-1006 or pattisbeal@gmail.com; Elizabeth Bendinelli (Agent) 509-389-6380	12.3	\$139,000	No	Gravel - Houston Road	Served by trailhead at Palisades Park and access by foot.		Potential connector
6/8	Palisades - 29-16	25152.0139	Vacant	City of Spokane	Karen Griffith 253-307-6396 or karenngo@hotmail.com	0.3099	\$3,500	No	Landlocked - Foot access via Palisades Park	Served by trailhead at Palisades Park and access by foot.		Inholding to Palisades Park
6/8	Palisades - 30-16	25152.0127	Vacant	City of Spokane	Kim Nollette	1.8595	\$10,000	No	Landlocked - Foot access via Palisades Park	Served by trailhead at Palisades Park and access by foot.		Inholding to Palisades Park
6/8	Palisades - 31-16	25151.0213	Vacant	City of Spokane	Jeannine Patterson	0.2754	\$2,000	No	Landlocked - Foot access via Palisades Park	Served by trailhead at Palisades Park and access by foot.		Inholding to Palisades Park

Tour Date	Location / #	Parcel #'s	Address (if any)	Future Probable Ownership	Contact Info	Property Size (Acres)	Estimated Cost - Provided in the nomination form	Inside the UGA	Access Notes	Future Public Access	Water Resources	Connectivity
6/8	Palisades - 32-16	25152.0129	Vacant	City of Spokane	Garrett Stokesberry	0.1549	\$1,000	No	Landlocked - Foot access via Palisades Park	Served by trailhead at Palisades Park and access by foot.		Inholding to Palisades Park
6/8	Palisades - 33-16	25152.0118	Vacant	City of Spokane	Randall Stout	0.4648	\$1,000	No	Landlocked - Foot access via Palisades Park	Served by trailhead at Palisades Park and access by foot.		Inholding to Palisades Park
6/8	Palisades - 34-16	25152.0123	Vacant	City of Spokane	Fred Thompson 509-995-2295 or fscott@comcast.net	0.1549	\$2,000	No	Landlocked - Foot access via Palisades Park	Served by trailhead at Palisades Park and access by foot.		Inholding to Palisades Park
6/8	Palisades - 35-16	25152.9039	Vacant	City of Spokane	Joe Trujillo 8014-510-3986 or trujillo4786@yahoo.com	10	\$50,000	No	Landlocked - Foot access via Palisades Park	Served by trailhead at Palisades Park and access by foot.		Inholding to Palisades Park
6/8	Palisades - 36-16	25103.9015	Vacant	City of Spokane / Spokane County	James Wallace 208-371-8023 or cjwallace@wispwest.net	22.48	\$160,000	No	Gravel - Houston Road	Served by trailhead at Palisades Park and access by foot.	Vernal Wetlands	Potential connector
6/8	Indian Trail - 16-16	26262.0047, 26262.0045, 26262.0048	3910 W. Indian Trail Rd	City of Spokane	Andrew Hill, 509-328-7041 or andrewH1@4eyc.org	14	\$2,000,000	Yes	Paved - Indian Trail Road	Parking would need to be developed or an agreement could be executed with Excelsior for parking.	Spring	

Code	Desc	Adopted BT 0/13 2014	Adopted BT 0/13 2015	Adopted BT 0/13 2016	Budget Current 0/13 2017	% of Overall Bdgt
54500 OPERATIONS EXP						
51000	SAL & WAGE	1,517,937	1,488,337	1,580,580	1,590,678	50%
52000	PERS BENE	511,758	520,703	546,013	578,197	18%
53000	SUPPLIES	111,750	99,028	105,250	97,300	3%
54000	SERV/CHRGs	712,823	719,867	777,224	795,548	25%
56000	CAP OUTLAY	0	291,500	780,000	0	0%
59000	IF SERVICE	0	0	0	0	0%
5995X	RSV/BGT AJ	0	0	0	0	0%
80000	Transfer Out	136,100	136,100	108,000	108,000	3%
Total		2,990,368	3,255,535	3,897,067	3,169,723	

10,098 Central Accounting
32,184 Central Accounting
-7,950
18,324 Utilities and Rep&Mnt
-780,000 centralizing CIP
0
0
0
0

-727,344

Code	Desc	Adopted BT 0/13 2014	Adopted BT 0/13 2015	Adopted BT 0/13 2016	Budget Current 0/13 2017	% of Overall Bdgt
54500 OPERATIONS REV						
34000	SERVICES	(30,000)	(30,000)	(65,000)	(40,000)	53%
36000	MISC REV	(43,600)	(43,600)	(43,730)	(35,430)	47%
39000	OPERTRANIN	-	-	-	-	0%
Total		-73,600	-73,600	-108,730	-75,430	

25,000 IF Environ Rev dropped - clean up - nothing rec'd 2013-2015 (30K)
8,300
0

33,300

54500 NET Ops		2,916,768	3,181,935	3,788,337	3,094,293	
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-694,044

Code	Desc	Adopted BT 0/13 2014	Adopted BT 0/13 2015	Adopted BT 0/13 2016	Budget Current 0/13 2017	% of Overall Bdgt
54600 HORTCLTRAL						
51000	SAL & WAGE	796,399	809,218	824,394	831,929	55%
52000	PERS BENE	278,338	286,116	288,426	301,594	20%
53000	SUPPLIES	66,040	80,978	81,530	81,200	5%
54000	SERV/CHRGs	213,534	262,231	246,371	292,961	19%
55000	IG PROF SRV	0	0	0	0	0%
56000	CAP OUTLAY	300,000	80,000	0	0	0%
59000	IF SERVICE	0	0	0	0	0%
5995X	RSV/BGT AJ	0	0	0	0	0%
80000	Transfer Out	30,000	5,000	8,000	8,000	1%
Total		1,684,311	1,523,543	1,448,721	1,515,684	

7,535 Central Accounting
13,168 Central Accounting
-330
46,590 utilities
0
0
0
0
0
0

66,963

Code	Desc	Adopted BT 0/13 2014	Adopted BT 0/13 2015	Adopted BT 0/13 2016	Budget Current 0/13 2017	% of Overall Bdgt
54600 HORT REV						
34000	SERVICES	-	-	-	-	0%
36000	MISC REV	(327,500)	(107,500)	(108,500)	(107,000)	100%
39000	OPERTRANIN	-	-	-	-	0%
Total		-327,500	-107,500	-108,500	-107,000	

0
1,500 consolidation of contribution line and 3 AVG
0

1,500

54600 NET HORT		1,356,811	1,416,043	1,340,221	1,408,684	
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-68,463

City of Spokane Park Planning: Special Projects 2016				
Project Description	Funding Source	Project Status	Estimated Cost	Updated
CHHS FUNDED				
Rochester Heights Park Improvements	Community, Housing & Human Services	Forming scope for playground improvements	\$ 20,000.00	3/2/2016
Peaceful Valley Lighting Upgrades	Community, Housing & Human Services	Design complete - forming bid documents	\$ 12,000.00	6/1/2016
Hays Park Improvements	Community, Housing & Human Services	Forming scope	\$ 15,000.00	3/2/2016
Coeur D' Alene Park Improvements	Community, Housing & Human Services	Forming scope for playground and entrance improvements	\$ 25,000.00	6/1/2016
Mission Park Volleyball/Sports court Project	Community, Housing & Human Services	Meeting with the neighborhood	\$ 35,000.00	3/2/2016
Peaceful Valley River walk Enhancements	Community, Housing & Human Services	Ready for construction	\$ 53,500.00	6/1/2016
Harmon Park Pedestrian Lighting Project	Community, Housing & Human Services	PROJECT COMPLETE	\$ 65,000.00	3/2/2016
Polly Judd Park North Entrance Improvements and Community Garden Proposal	Community, Housing & Human Services	Installing irrigation for gardens	\$ 14,000.00	6/1/2016
Shadle Park Amphitheatre Demolition	Community, Housing & Human Services	PROJECT COMPLETE	\$ 25,000.00	6/1/2016
Overlook Park Improvements	Community, Housing & Human Services/Parks	Signs are ordered	\$ 5,000.00	6/1/2016
PARKS CAPITAL				
Asphalt Repairs	2016 Parks Capital	Forming scope	\$ 75,000.00	1/6/2016
Park System Restroom Infrastructure	2016 Parks Capital	Meeting with staff to form scope	\$ 30,000.00	6/1/2016
Coeur D' Alene Park Entrances/Pathways Install	2016 Parks Capital	Under design - 60%	\$ 75,000.00	6/1/2016

City of Spokane Park Planning: Special Projects 2016				
Project Description	Funding Source	Project Status	Estimated Cost	Updated
Edwidge Woldson Park Restroom Design	2016 Parks Capital	Evaluating existing site conditions	\$ 15,000.00	2/3/2016
Corbin Park Tennis Court Install	2016 Parks Capital	Waiting to rebid	\$ 60,000.00	6/1/2016
Historic Rock Repairs	2016 Parks Capital	Meeting with staff to form scope	\$ 40,000.00	6/1/2016
Building Security Upgrades	2016 Parks Capital	Implement recommendations from study	\$ 40,000.00	1/6/2016
Park System Lighting Upgrades	2016 Parks Capital	Forming scopes for multiple locations	\$ 200,000.00	6/1/2016
Playground Replacements	2016 Parks Capital	Under designs	\$ 90,000.00	6/1/2016
Park Irrigation	2016 Parks Capital	Comstock and Franklin Parks - Under design for next phases	\$ 30,000.00	6/1/2016
Roof Replacements	2016 Parks Capital	Identifying structures	\$ 30,000.00	6/1/2016
Sidewalk Replacements	2016 Parks Capital	Identifying areas and forming bid docs	\$ 20,000.00	6/1/2016
Shade/Safety Structures (Merkel and Franklin)	2016 Parks Capital	Updated footing engineering completed	\$ 50,000.00	1/6/2016
Youth Baseball Field Improvements	2016 Parks Capital	Forming scope	\$ 25,000.00	6/1/2016
Lower Manito Park Playground	(2015 Parks Capital Carryover)	Ready for construction	\$ 50,000.00	6/1/2016
Coeur D' Alene Park Entrances/Pathways Design	(2015 Parks Capital Carryover)	Under design - 60%	\$ 10,000.00	6/1/2016
Corbin Park Tennis Courts Design	(2015 Parks Capital Carryover)	PROJECT COMPLETE	\$ 7,500.00	6/1/2016
Peaceful Valley Sports/Futsal Court	(2015 Parks Capital Carryover)	Ready to bid for construction this spring	\$ 34,000.00	3/2/2016

City of Spokane Park Planning: Special Projects 2016				
Project Description	Funding Source	Project Status	Estimated Cost	Updated
Recycling Equipment Install	(2015 Parks Capital Carryover)	Under construction - Audubon Park complete	\$ 20,000.00	2/3/2016
Merkel Lighting Upgrade	(2015 Parks Capital Carryover)	Purchasing lighting equipment	\$ 25,000.00	1/6/2016
Sports Field/Aquatics Lighting Upgrades	(2015 Parks Capital Carryover)	Purchasing lighting equipment	\$ 178,000.00	1/6/2016
OTHER FUNDING				
2015 Wind Storm Cleanup	Parks Emergency Fund	Evaluating Byrne Park restroom		6/1/2016
Dutch Jakes Park Plan	Neighborhood/Parks	Study underway	\$ 10,000.00	6/1/2016
Mirror Pond Project	RCO	Design underway for phas 2	\$ 180,000.00	6/1/2016
SE Complex Park Plan	Strategic Investments	working on plan with RCO and submitted grant applications	\$ 16,000.00	6/1/2016
Glover Field Park Plan	Strategic Investments	Capital Programs submitted grant applications	\$ 15,000.00	6/1/2016
Shadle Park Event Pad	Strategic Investments	Under Design	\$ 50,000.00	6/1/2016
Irrigation Study	Strategic Investments	Study underway - 90% complete	\$ 22,500.00	6/1/2016
Edwidge Woldson Park Trail Feasibility Study	City Council	Scheduling neighborhood kickoff meeting	\$ 25,000.00	6/1/2016
Sky Prairie Park Improvements	Impact Fees	Forming scope for improvements	\$ 50,000.00	6/1/2016
Mission Park Universal Baseball Field	RCO	Fundraising kick off meeting complete	\$ 470,000.00	6/1/2016
PROJECT ADMIN.				

City of Spokane Park Planning: Special Projects 2016				
Project Description	Funding Source	Project Status	Estimated Cost	Updated
Right-of-way and Boulevard maintenance	Utilities	Resource Management Plan underway - 90% draft		6/1/2016
CSO Projects	Utilities	Bosch Lot, Liberty, Pettet Dr, Nettleton		6/1/2016
Ben Burr Trail	Engineering	Construction starting beginning of June. Tree removal started		6/1/2016
RCO grants		Grant applications submitted		6/1/2016
Kendall Yards Centennial Trail Project		Installing sign at Veterans Court		6/1/2016