



**Special Meeting of the Land Committee of the
Spokane Park Board**

November 4, 2015, 3:00 p.m. – 5:00 p.m.
City Hall Conference Room 3B, Third Floor
808 W Spokane Falls Boulevard
Spokane, Washington
Tony Madunich – Park Operations Director

Committee Members:

- X Van Voorhis, Ken – Chairperson
- X Kelley, Ross
- X McGregor, Ted
Selinger, Samuel
- X Traver, Susan

Also present:

Park Board:

Chris Wright

Parks Staff:

Jason Conley
Garrett Jones
Sari Luciano
Tony Madunich

Other City Staff:

Guest(s):

Lynn Mandyke

Summary

- The Committee deferred the Heath Park Agreement with St. Aloysius action item until the December Land Committee meeting. Staff was directed to refer the document back to Legal Staff for revision, and to continue discussing alternatives with the Parish Representatives.
- Spokane Parks/Blvd MPD & the Manito Park and Blvd National Register Nomination Update – Parks Staff thanked Lynn Mandyke and her support team for their efforts to make the nomination possible. Lynn gave a PowerPoint presentation. Manito Park and Manito Blvd have been successfully placed on the State Historic Register and will be nominated for placement on the National Register. The decision of the National Register of Historic Places is expected to be made before year end, and will be announced at a future Land Committee meeting.
- Regulation Language for Cell Phone Towers - On November 2, 2015, the City Council passed Ordinance No. C35312. Staff identified the statements in the document pertaining to park property, and explained the process to obtain Park Board approval.
- Hamblen Overlook Update – Staff reviewed the location and history of the Overlook, and gave an update regarding new signage.
- Park Operations Financial Report – A written report was provided and reviewed by Staff. Finances are tracking as expected.
- Capital Projects Update – A written list was provided and reviewed by Staff.
- There was no CSO Tank Update.

MINUTES

The meeting was called to order at 3:00 p.m. by Chairperson Ken Van Voorhis. Introductions were made.

Action Items:

1. **Heath Park Agreement with St. Aloysius** – Staff reviewed the background of Heath Park and the agreement. Questions, clarifications, concerns, document changes, and neighborhood support were discussed. Following the vote, Staff was directed to refer the document back to Legal Staff for revision, and to continue discussing alternatives with the Parish Representatives. **Motion #1:** Ross Kelley motioned to defer the Heath Park Agreement with St. Aloysius action item until the December Land Committee meeting. Ted McGregor seconded. Motion passed.

Information Items:

1. **Spokane Parks/Blvd MPD & the Manito Park and Blvd National Register Nomination Update** – On behalf of the Division, Staff thanked Lynn Mandyke and her support team for all their efforts to make this nomination possible. Lynn gave a presentation reviewing the fact sheet provided at the meeting, the nomination process and recent hearing, benefits, document importance, and some historic facts. Manito Park and Manito Blvd were successful in being placed on the State Historic Register and will be nominated for placement on the National Register. The decision of the National Register of Historic Places is expected to be made before year end, and will be announced at a future Land Committee meeting. Questions and clarifications were discussed.
2. **Regulation Language for Cell Phone Towers** – On November 2, 2015, the City Council passed Ordinance No. C35312. The first 17 pages of the document were provided, as they contain the information pertaining to parks. Staff identified the applicable statements, and explained the process to obtain Park Board approval. Landowner permission for placement of a cell phone tower is required before a Conditional use Permit can be pursued. Clarifications and potential locations were discussed.
3. **Hamblen Overlook Update** – Staff reviewed the location and history of the Overlook, and gave an update regarding new signage. Questions, clarifications, concerns, new sign installation and a dedication ceremony, and suggested additional signage were discussed.

Discussion Items: None were scheduled.

Standing Report Items:

1. **Park Operations Financial Report** – A written report was provided and reviewed by Staff. Overall finances are tracking as expected. Trends should continue through year end.
2. **Capital Projects Update** – A written list was provided. Questions, clarifications, and collaboration with the Water Department were discussed during Staff review.
3. **CSO Tank Update** – No update was given.

Meeting adjourned at 5:12p.m. Next scheduled meeting is December 2, 2015, at 3:00 p.m. Location to be announced later.

AGREEMENT

This Agreement is between the City of Spokane Parks and Recreation Department, whose address is 808 W. Spokane Falls Blvd., Spokane, WA 99201 (Parks) and the Saint Aloysius Parish, whose address is 330 E Boone Ave., Spokane, WA 99202 (Parish).

WHEREAS, for 35 years Parks has leased from the Catholic Diocese of Spokane land commonly referred to as "Heath Park," located in the East 600 block of Augusta Avenue near the Saint Aloysius Grade School (the Premises, identified as Exhibit A), and

WHEREAS, this lease ends on 12/31/2015, and

WHEREAS, the parties hereto desire to continue some public use of the Premises but do not wish to continue with the existing lessor-lessee relationship, and

WHEREAS, this Agreement will identify the rights and obligations of the parties concerning the Premises –

NOW, THEREFORE, the Parish and Parks agree as follows:

1. Parks will inspect, maintain and repair the playground equipment and fall-surfacing depicted in Exhibit B only. Replacement of playground equipment, once it has reached the end of its useful life, is dependent upon available funding.
2. The Parish will inspect the Premises and pick up garbage and litter daily and will repair and maintain all fencing.
3. The Parish will have use and supervision of the playground equipment from opening of the Premises until 6:00 pm, Monday through Friday. The Parish will inform Parks of any safety issues it observes or should have observed concerning the playground equipment.
4. The Parish will indemnify and hold harmless the City of Spokane against any claims that arise from use of the playground equipment during the hours when the Parish has the use and supervision of the playground equipment. In the hours the Parish does not have use and supervision of the equipment (Section 3), the City of Spokane will indemnify and hold harmless the Parish against any claims that arise from use of the equipment.

5. This Agreement will require the advance approval of both parties if the playground equipment depicted in Exhibit B is to be moved or altered by either party.
6. The Parish will manage and care for the remainder of the property identified in Exhibit A.
7. The term of this Agreement is three (3) years, commencing on January 1, 2016.
8. The Parish shall maintain at its sole expense and for the term the City enters the premises; General Liability Insurance coverage for the "Heath Park" premises, in the amount of ONE MILLION FIVE HUNDRED THOUSAND AND NO/100 DOLLARS (\$1,500,000.00).
9. This Agreement may be modified with mutual agreement of the parties, and executed with the same written formality as this Agreement.
10. CONTRACT DOCUMENTS. The contract documents are this Agreement and any supporting documents outlining the Heath Park premises and the City Parks and Recreation Department's use. Federal and state requirements and the terms of this Agreement, respectively, supersede other inconsistent provisions. These contract documents are on file in the City of Spokane Parks and Recreation Department, and are incorporated into this Agreement by reference, as if they were set forth at length.
11. TERMINATION. Either party may terminate this Agreement by thirty (30) days written notice to the other party. In the event of such termination, the parties shall agree and finalize all work, discussions and understandings previously authorized and performed prior to the termination date.
12. NONDISCRIMINATION. No individual shall be excluded from participation in, denied the benefit of, subjected to discrimination under, or denied employment in the administration of or in connection with this Contract because of age, sex, race, color, religion, creed, marital status, familial status, sexual orientation including gender expression or gender identity, national origin, honorably discharged veteran or military status, the presence of any sensory, mental or physical disability, or use of a service animal by a person with disabilities. The parties agree to comply with, and to require that all subcontractors comply with, Section 504 of the Rehabilitation Act of 1973 and the Americans with Disabilities Act, as applicable to the parties.
13. ASSIGNMENTS. The parties may not assign, transfer or sublet any part of the work under this Agreement, or assign any monies due, without the written approval of the parties, except as may be required by law.
14. ANTI KICKBACK. No officer or employee of the City of Spokane, having the power or duty to perform an official act or action related to this Agreement shall have or acquire any interest in the Agreement, or have solicited, accepted or granted a present or future gift, favor, service or other thing of value from or to any person involved in the Agreement.

15. INTEGRATION. This Agreement, including any and all exhibits and schedules referred to herein set forth the entire Agreement and understanding between the parties pertaining to the subject matter and merges all prior agreements, negotiations and discussions between them on the same subject matter.
16. FORCE MAJEURE. Neither party shall be liable to the other for any failure or delay in performing its obligations hereunder, or for any loss or damage resulting therefrom, due to: (1) acts of God or public enemy, acts of government, riots, terrorism, fires, floods, strikes, lock outs, epidemics, act or failure to act by the other party, or unusually severe weather affecting City, Contractor or its subcontractors, or (2) causes beyond their reasonable control and which are not foreseeable (each a "Force Majeure Event"). In the event of any such Force Majeure Event, the date of delivery or performance shall be extended for a period equal to the time lost by reason of the delay.
17. COMPLIANCE WITH LAWS. Each party shall comply with all applicable federal, state, and local laws and regulations that apply to the subject matter of this Agreement, and thus are incorporated herein by reference.
18. DISPUTES. This Agreement shall be performed under the laws of the State of Washington. Any litigation to enforce this Agreement or any of its provisions shall be brought in a court of competent jurisdiction in Spokane County, Washington.
19. SEVERABILITY. In the event any provision of this Agreement should become invalid, the rest of the Agreement shall remain in full force and effect.

STANDARD STREET

PARK
METER
LOCATION

TURF
AREA



PLAY EQUIP. AREA

SCHOOL

MISSION AVENUE

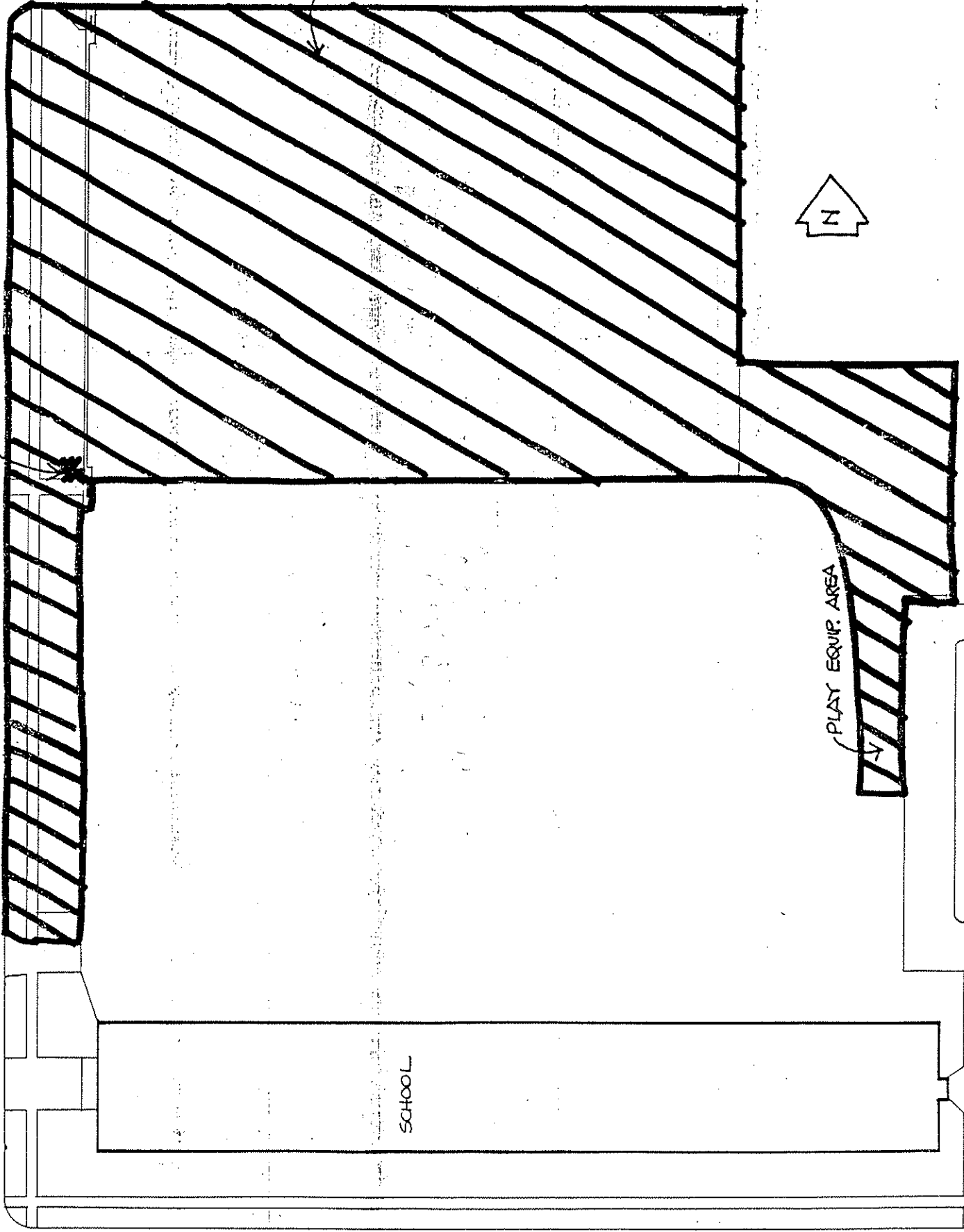
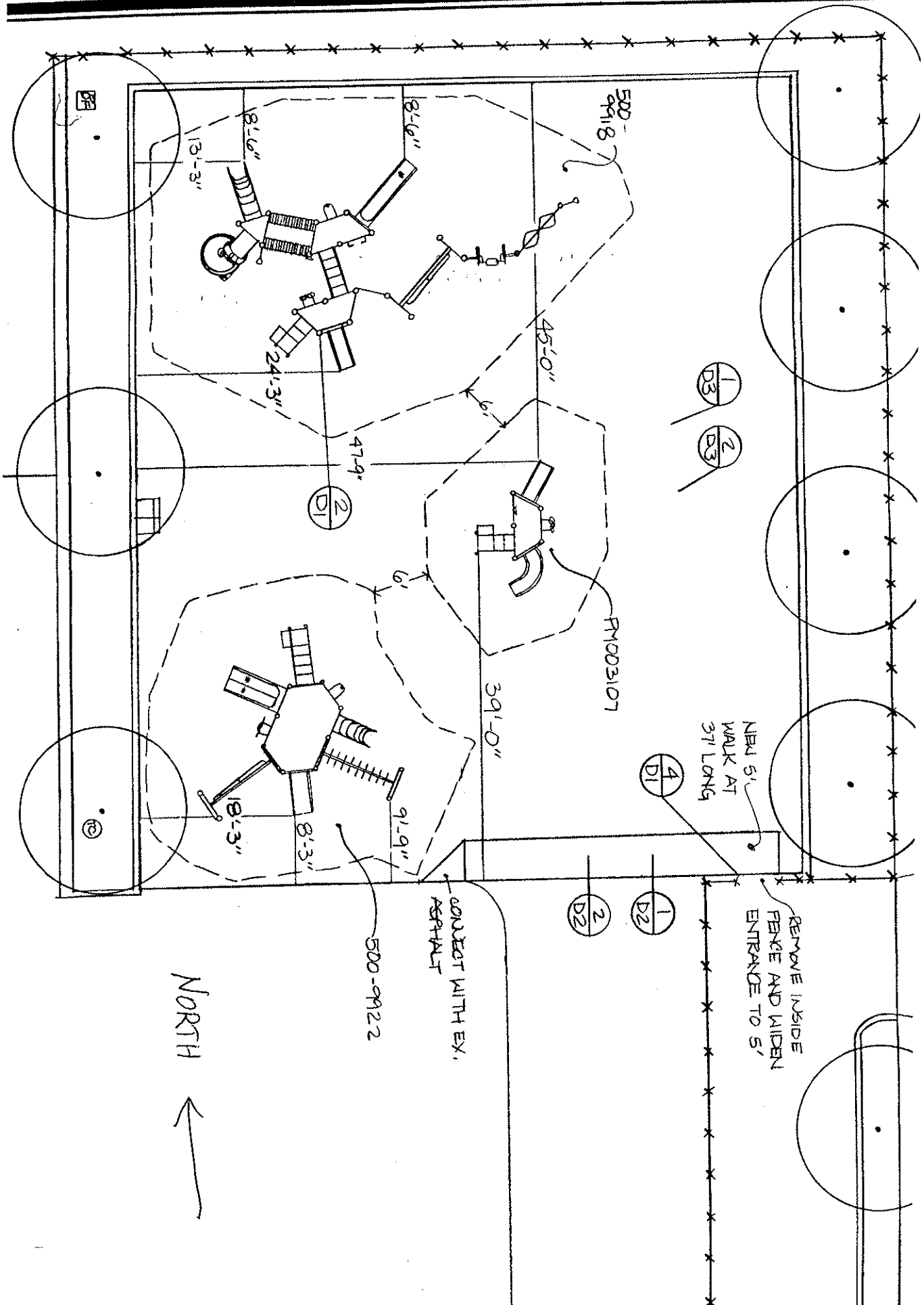


EXHIBIT B

DAKOTA ST.



The City of Spokane Parks and Boulevards MPD & the Manito Park and Boulevard National Register Nomination

October 16, 2015, the Washington State Advisory Council for Historic Preservation approved the City of Spokane Parks and Boulevard MPD and the Manito Park and Boulevard National Register Nomination for submission to the National Register of Historic Places. Held in Dayton, Washington, Lynn Mandyke, Spokane Historic Landmarks Commission Chair, attended the hearing. The State Advisory Council also placed Manito Park and Boulevard on the Washington Heritage Register, an honorary designation.

The National Register of Historic Places Multiple Property Documentation Form (MPD) nominates groups of related significant properties. Information common to the group of properties is presented in the Multiple Property Documentation, while information specific to each individual building, site, district, structure or object is placed on the National Register Individual Registration form. Initially, Manito Park and Boulevard were submitted, the remaining park and boulevard landscapes can be nominated individually in the future.

1. “The City of Spokane Parks and Boulevards” MPD

A cover document, the MPD identified the themes, trends and patterns of history shared by the park system properties and organized the findings into the **historic contexts** and **property types**, establishing significance and integrity requirements for nominating the properties to the National Register of Historic Places.

The historic contexts section identified the park system’s **period of significance as 1891 to 1974** and includes:

- Descriptions of the topography, geography and prehistory context
- Early history of development from 1891 to 1906
- Olmsted influence from 1907 to 1959
- Modern period from 1960 to 1974

The property types section identifies categories for the park landscapes based on their similar physical characteristics and historical associations. Four **associated property types** were identified for the more than 100 park properties:

- Naturalistic Parks (Property Type I)
- Community Parks (Property Type II)
- Recreational Parks and Facilities (Property Type III)
- Boulevards and Parkways (Property Type IV)

2. “Manito Park and Boulevard” National Register Nomination

Eligible as a Community Park (Property Type II) with an attached Boulevard (Type IV), the landscapes retain historic integrity within the period of significance (1891 – 1974) and are eligible to be listed on the National Register under Criterion A (Recreation, Culture, Politics and Government) and Criterion C (Landscape Architecture).

The narrative documents the landscape’s historic context, design intent and primary design principles; key developments, features and physical relationships; social, cultural, economic and political movements; trends and patterns of area settlement and development; and important events and relationships with significant persons occurring simultaneously within the community, state and the nation.

The park and boulevard remain in their original location and retain the original boundaries and setting. They also retain integrity of design, materials and workmanship; original integrity of feeling and association, as the city’s primary community park; and are a significant example of recreational, cultural, architectural and political trends that occurred in Spokane between 1891 and 1974.

Thirty-eight contributing and non-contributing historic features were identified in the nomination described as the named gardens, buildings, structures, objects and sites. The contributing features date from the **park’s period of significance (1904 - 1974)** and are components of historic integrity.

- Contributing features: 35
- Noncontributing features: 3

**CITY OF SPOKANE
ORDINANCE NO. C35312**

An Ordinance Relating to Wireless Communication Facilities; repealing Chapter 17C.355 SMC; adopting a New Chapter 17C.355A SMC; amending SMC Section 17C.110.110, Table 17C.110-1, 17C.320.080, 17C.130.220, 17C.120.220, 17C.110.215, 17C.124.220, 17A.020.010, 17A.020.200, 17C.120.110, Table 17C.120-1, 17C.124.110, 17C.130.110, Table 17C.130-1, and 01.05.160, as those sections relate to wireless communications facilities; and Declaring an Emergency.

WHEREAS, Chapter 17C.355 SMC currently governs the City's regulation of wireless communication facilities; and

WHEREAS, some of the existing regulations for wireless communication facilities are more than ten years old and federal laws, regulations and court decisions, wireless technology and consumer usage have reshaped the environment within which Wireless Communications Facilities are permitted and regulated; and

WHEREAS, federal laws and regulations that govern local zoning standards and procedures for wireless communications have substantially changed since the City adopted Chapter 17C.355; and

WHEREAS, on March 9, 2015, the City Council adopted Ordinance No. C35243 imposing a moratorium on applications for new wireless communications support towers in the City's residential zones; and

WHEREAS, following the adoption of the moratorium, the City has been engaged in an extensive stakeholder process that has resulted in a substantial re-write of the City's regulations relating to wireless communications facilities; and

WHEREAS, following appropriate procedures and public notice, on October 14, 2015, the Spokane Plan Commission conducted a hearing on proposed amendments to the City's wireless communication facility regulations and recommended that the City Council approved the proposed amendments; and

WHEREAS, at the conclusion of its public hearing, the Plan Commission approved written findings, conclusions, and recommendation (the "Plan Commission Recommendation") which is incorporated into this Ordinance as if set forth fully herein; and

WHEREAS, on October 26, 2015, the City Council conducted a lawfully-noticed public hearing and received the report and recommendation of the Plan Commission regarding the Ordinance which modifies the code sections relating to wireless communication facilities; and

WHEREAS, the City Council of the City of Spokane desires to update its local standards and procedures to protect and promote the public health, safety and welfare of the City of Spokane community, to reasonably regulate wireless communication facilities aesthetics, to protect and promote the City's unique character in a manner consistent with State and federal laws and regulations; and

NOW, THEREFORE, THE CITY OF SPOKANE DOES ORDAIN:

SECTION 1. That Chapter 17C.355 of the Spokane Municipal Code is hereby repealed.

SECTION 2. That there is adopted a new Chapter 17C.355A of the Spokane Municipal Code to read as follows:

Section 17C.355A.010 Purpose

Section 17C.355A.020 Definitions

Section 17C.355A.030 Towers

Section 17C.355A.040 Collocation of Antennas, DAS, and Small Cells

Section 17C.355A.050 Tower Sharing, Collocation and Preferred Tower Locations

Section 17C.355A.060 Application Submittal Requirements

Section 17C.355A.070 General Development Standards Applicable to WCFs

Section 17C.355A.080 Regulations for Facilities Subject to a Conditional Use Permit

Section 17C.355A.090 Exception from Standards

Section 17C.355A.100 Final Inspection

Section 17C.355A.110 Maintenance

Section 17C.355A.120 Discontinuation of Use

Section 17C.355A.130 Independent Technical Review

Section 17C.355A.140 Exempt Facilities

Section 17C.355A.150 Indemnification

Chapter 17C.355A

Wireless Communication Facilities

Section 17C.355A.010 Purpose

The purpose of this Chapter is:

- A. To protect the community's natural beauty, visual quality and safety while facilitating the reasonable and balanced provision of wireless communication services. More specifically, it is the City's goal to minimize the visual impact of wireless communication facilities on the community, particularly in and near residential zones;
- B. To promote and protect the public health, safety and welfare, preserve the aesthetic character of the Spokane community, and to reasonably regulate the development and operation of wireless communication facilities within the City to the extent permitted under State and federal law;
- C. To minimize the impact of WCFs by establishing standards for siting design and screening;
- D. To encourage the collocation of antennas on existing structures, thereby minimizing new visual impacts and reducing the potential need for new towers that are built in or near residential zones by encouraging that WCFs first be located on buildings, existing towers or utility poles in public rights-of-way;
- E. To protect residential zones from excessive development of WCFs;
- F. To ensure that towers in or near residential zones are only sited when alternative facility locations are not feasible;
- G. To preserve the quality of living in residential areas which are in close proximity to WCFs;
- H. To preserve the opportunity for continued and growing service from the wireless industry;

- I. To preserve neighborhood harmony and scenic viewsheds and corridors;
- J. To accommodate the growing need and demand for wireless communication services;
- K. To establish clear guidelines and standards and an orderly process for expedited permit application review intended to facilitate the deployment of wireless transmission equipment, to provide advanced communication services to the City, its residents, businesses and community at large;
- L. To ensure City zoning regulations are applied consistently with federal telecommunications laws, rules, regulations and controlling court decisions;
- M. To encourage the use of Distributed Antenna Systems (DAS) and other small cell systems that use components that are a small fraction of the size of macrocell deployments, and can be installed with little or no impact on utility support structures, buildings, and other existing structures; and
- N. To provide regulations which are specifically not intended to, and shall not be interpreted or applied to, (1) prohibit or effectively prohibit the provision of personal wireless services, (2) unreasonably discriminate among functionally equivalent service providers, or (3) regulate WCFs and wireless transmission equipment on the basis of the environmental effects of radio frequency emissions to the extent that such emissions comply with the standards established by the Federal Communications Commission.

Section 17C.355A.020 Definitions

- A. "Antenna" means one or more rods, panels, discs or similar devices used for wireless communication, which may include, but is not limited to, omni-directional antenna (whip), directional antenna (panel), and parabolic antenna (dish).
- B. "Antenna Array" means a single or group of antenna elements and associated mounting hardware, transmission lines, or other appurtenances which share a common attachment device such as a mounting frame or mounting support structure for the sole purpose of transmitting or receiving electromagnetic waves.
- C. "Base Station" means a structure or equipment at a fixed location that enables Commission-licensed or authorized wireless communications between user equipment and a communications network. The term does not encompass a tower as defined in this chapter or any equipment associated with a tower.
 - 1. The term includes, but is not limited to, equipment associated with wireless communications services such as private, broadcast, and public safety services, as well as unlicensed wireless services and fixed wireless services such as microwave backhaul.
 - 2. The term includes, but is not limited to, radio transceivers, antennas, coaxial or fiber-optic cable, regular and backup power supplies, and comparable equipment, regardless of technological configuration (including Distributed Antenna Systems and small cell networks).
 - 3. The term includes any structure other than a tower that, at the time the relevant application is filed with the City under this section, supports or houses equipment described in this section that has been reviewed and approved under the applicable

zoning or siting process, or under Washington or local regulatory review process, even if the structure was not built for the sole or primary purpose of providing such support.

4. The term does not include any structure that, at the time the relevant application is filed with Washington or the City under this section, does not support or house equipment described in this section.
- D. “Collocation” means the mounting or installation of transmission equipment on an eligible support structure for the purpose of transmitting and/or receiving radio frequency signals for communications purposes.
- E. “Commission” means the Federal Communications Commission (“FCC”).
- F. “Distributed Antenna System” or “DAS” means a network consisting of transceiver equipment at a central hub site to support multiple antenna locations throughout the desired coverage area.
- G. “Small Cells” mean compact wireless base stations containing their own transceiver equipment and function like cells in a mobile network but provide a smaller coverage area than traditional macrocells. Small cells will meet the two parameters in subsections (a) and (b). For purposes of these definitions, volume is a measure of the exterior displacement, not the interior volume of the enclosures. Antennas or equipment concealed from public view in or behind an otherwise approved structure or concealment are not included in calculating volume.
 - (a) Small Cell Antenna: Each antenna shall be no more than three (3) cubic feet in volume.
 - (b) Small Cell Equipment: Each equipment enclosure shall be no larger than seventeen (17) cubic feet in volume. Associated conduit, mounting bracket or extension arm, electric meter, concealment, telecommunications demarcation box, ground-based enclosures, battery back-up power systems, grounding equipment, power transfer switch, and cut-off switch may be located outside the primary equipment enclosure(s) and are not included in the calculation of equipment volume.
- H. “Stealth design” means technology that minimizes the visual impact of wireless communications facilities by camouflaging, disguising, screening, and/or blending into the surrounding environment. Examples of stealth design include but are not limited to facilities disguised as trees, flagpoles, bell towers, and architecturally screened roof-mounted antennas.
- I. “Tower” means any structure built for the sole or primary purpose of supporting any Commission-licensed or authorized antennas and their associated facilities, including structures that are constructed for wireless communications services including, but not limited to, private, broadcast, and public safety services, as well as unlicensed wireless services and fixed wireless services such as microwave backhaul, and the associated site.
- J. “Tower Height” means the vertical distance measured from the base of the tower structure at grade to the highest point of the structure including the antenna.
- K. “Transmission Equipment” means equipment that facilitates transmission for any Commission-licensed or authorized wireless communication service, including, but not

limited to, radio transceivers, antennas, coaxial or fiber-optic cable, and regular and backup power supply. The term includes equipment associated with wireless communications services including, but not limited to, private, broadcast, and public safety services, as well as unlicensed wireless services and fixed wireless services such as microwave backhaul.

- L. "Utility Support Structure" means utility poles or utility towers supporting electrical, telephone, cable or other similar facilities; street light standards; pedestrian light standards; traffic light structures; traffic sign structures; or water towers.
- M. "Wireless Communication Facilities" or "WCF" means a staffed or unstaffed facility or location for the transmission and/or reception of radio frequency (RF) signals or other wireless communications or other signals for commercial communications purposes, typically consisting of one or more antennas or group of antennas, a tower or attachment support structure, transmission cables and other transmission equipment, and an equipment enclosure or cabinets.

Section 17C.355A.030 Towers

- A. Towers shall be located only in those areas and pursuant to the process described in SMC Tables 17C.355A-1 and 17C.355A-2, provided that towers that are proposed to be located in a residential zone or within 150 feet of a residential zone shall be subject to the siting priorities set forth for preferred tower locations in SMC 17C.355A.050.

Table 17C.355A-1 New Wireless Communication Tower Criteria Allowed by Type II Permit				
Zone Category	Located in Public Right-of-way (ROW)	Maximum Tower Height	Stealth Design	Setback from Property Lines (does not apply within ROW)[2]
O & OR[1]	Yes	60'	Optional[1]	N/A
	No	60'	Optional[1]	20'
NR, NMU CC & CA[1]	Yes	60'	Optional[1]	N/A
	No	60'	Optional[1]	20'
CB & GC[1]	Yes or No	70'	Optional[1]	20'
All DT[1]	Yes or No (allowed in ROW only if less than or equal to 70')	150'	Optional[1]	20'
Industrial[1]	Yes or No (allowed in ROW only if less than or equal to 70')	150'	Optional[1]	20'

[1] If an applicant wants to construct a tower in a residential zone or within 50' of a residential zone, then a Type III process and stealth design are required. If an applicant wants to construct a tower

within 51' - 150' of a residential zone, then a Type II process and stealth design are required. If an applicant wants to construct a tower beyond 150' of a residential zone, then the review process is that which is required in the zone in which the tower is to be located.

[2] See exception for locations adjacent to a residence in SMC 17C.355A.070(B).

Table SMC 17C.355A-2 New Wireless Communication Tower Criteria Allowed by Type III Conditional Use Permit				
Zone Category	Located in Public Right-of-way (ROW)	Maximum Tower Height	Stealth Design	Setback from Property Lines[2] (does not apply within ROW)
All R[1]	Yes or No	60'	Required	20'
O, OR, NR, NMU, CC & CA[1]	Yes or No	61' - 70'[3]	Optional[1]	20'
CB & GC[1]	Yes or No	71' - 90'[4]	Optional[1]	20'

[1] If an applicant wants to construct a tower in a residential zone or within 50' of a residential zone, then stealth design is required.

[2] See exceptions for locations adjacent to a residence in SMC 17C.355A.070(B).

[3] An additional 20 feet in height is allowed if applicant uses stealth design.

[4] An additional 30 feet in height is allowed if applicant uses stealth design.

Section 17C.355A.040 Collocation of Antennas, DAS, and Small Cells

- A. To the extent not otherwise covered by Chapter 17C.356 (Eligible Facilities Requests), collocation and new wireless communication antenna arrays are permitted in all zones via administrative approval provided that they are attached to or inside of an existing structure (except on the exterior of pole signs or anywhere on a billboard) that provides the required clearances for the array's operation without the necessity of constructing a tower or other apparatus to extend the antenna array more than 15 feet above the structure.
- B. Installation requires the granting of development permits prescribed by chapters 17G.010 and 17G.060 SMC.
- C. For antenna arrays on City-owned property, the execution of necessary agreements is also required.
- D. If any support structure must be constructed to achieve the needed elevation or if the attachment adds more than 15 feet above the existing structure, the proposal is subject to Type II review. The limitation to 15 feet applies to cumulative increases and any previously approved additions to height made under this section must be included in its measurement.
- E. Any equipment shelter or cabinet and other ancillary equipment are subject to the general development standards of SMC 17C.355A.070.
- F. Distributed Antenna Systems and Small Cells.
 1. Distributed Antenna Systems (DAS) and Small Cells are allowed in all land use zones, regardless of the siting preferences listed in SMC 17C.355A.050.

2. DAS and small cells are subject to approval via administrative review only unless their installation requires the construction of a new utility support structure or building. Type II review is required when the applicant proposes a new utility support structure or building.
3. Multiple Site DAS and Small Cells.
 - a. A single permit may be used for multiple distributed antennas that are part of a larger overall DAS network.
 - b. A single permit may be used for multiple small cells spaced to provide wireless coverage in a contiguous area.

Section 17C.355A.050 Tower Sharing, Collocation and Preferred Tower Locations

- A. Tower Sharing and Collocation. New WCF facilities must, to the maximum extent feasible, collocate on existing towers or other structures of a similar height to avoid construction of new towers, unless precluded by zoning constraints such as height, structural limitations, inability to obtain authorization by the owner of an alternative location, or where an alternative location will not meet the service coverage objectives of the applicant. Applications for a new tower must address all existing towers or structures of a similar height within 1/2 mile of the proposed site as follows: (a) by providing evidence that a request was made to locate on the existing tower or other structure, with no success; or (b) by showing that locating on the existing tower or other structure is infeasible.
- B. Preferred Tower Locations. All new towers proposed to be located in a residential zone or within 150 feet of a residential zone are permitted only after application of the following siting priorities, ordered from most-preferred (1) to least-preferred (8);
 1. City-owned or operated property and facilities, not including right-of-way and right-of-way facilities, that are not in residential zones or located within 150 feet of residential zones;
 2. industrial zones and downtown zones;
 3. City-owned or operated property and facilities in any zone, as long as the tower is inconspicuous from a public street, public open areas, or property that is being used for residential purposes;
 4. Community Business and General Commercial zones (CB & GC);
 5. office and other commercial zones;
 6. other City-owned or operated property and facilities;
 7. parcels of land in residential zones;
 8. sites in residential zones on or within 150 feet of a designated historic structure or district.

The applicant for a tower located in a residential zone or within 150 feet of a residential zone shall address these preferences in an alternative sites analysis meeting the requirements of section 17C.355A.060 below.

Section 17C.355A.060 Application Submittal Requirements

In addition to the application materials identified in SMC 17G.060.070, Type II and Type III applications submitted under this chapter shall include the following materials.

- A. Requirement for FCC Documentation. The applicant shall provide a copy of:
 - 1. its documentation for FCC license submittal or registration, and
 - 2. the applicant's FCC license or registration.
- B. Site plans. Complete and accurate plans and drawings to scale, prepared, signed and sealed by a Washington-licensed engineer, land surveyor and/or architect, including (1) plan views and all elevations before and after the proposed construction with all height and width measurements called out; (2) a depiction of all proposed transmission equipment; (3) a depiction of all proposed utility runs and points of contact; and (4) a depiction of the leased or licensed area with all rights-of-way and/or easements for access and utilities in plan view.
- C. Visual analysis. A color visual analysis that includes to-scale visual simulations that show unobstructed before-and-after construction daytime and clear-weather views from at least four angles, together with a map that shows the location of each view.
- D. Statement of Purpose/RF Justification. A clear and complete written Statement of Purpose shall minimally include: (1) a description of the technical objective to be achieved; (2) a to-scale map that identifies the proposed site location and the targeted service area to be benefited by the proposed project; and (3) full-color signal propagation maps with objective units of signal strength measurement that show the applicant's current service coverage levels from all adjacent sites without the proposed site, predicted service coverage levels from all adjacent sites with the proposed site, and predicted service coverage levels from the proposed site without all adjacent sites. These materials shall be reviewed and signed by a Washington-licensed professional engineer or a qualified employee of the applicant. The qualified employee of the applicant shall submit his or her qualifications with the application.
- E. Design justification. A clear and complete written analysis that explains how the proposed design complies with the applicable design standards under this chapter to the maximum extent feasible. A complete design justification must identify all applicable design standards under this chapter and provide a factually detailed reason why the proposed design either complies or cannot feasibly comply.
- F. Collocation and alternative sites analysis.
 - 1. All Towers. All applications for a new tower will demonstrate that collocation is not feasible, consistent with SMC 17C.355A.050.
 - 2. Towers in a residential zone or within 150 feet of a residential zone.
 - a. For towers in or within 150 feet of a residential zone, the applicant must address the City's preferred tower locations in SMC 17.355A.050 with a detailed explanation justifying why a site of higher priority was not selected. The City's tower location preferences must be addressed in a clear and complete written alternative site analysis that shows at least five (5) higher

ranked, alternative sites considered that are in the geographic range of the service coverage objectives of the applicant, together with a factually detailed and meaningful comparative analysis between each alternative candidate and the proposed site that explains the substantive reasons why the applicant rejected the alternative candidate. An applicant may reject an alternative tower site for one or more of the following reasons:

1. preclusion by structural limitations;
2. inability to obtain authorization by the owner;
3. failure to meet the service coverage objectives of the applicant;
4. failure to meet other engineering requirements for such things as location, height and size;
5. zoning constraints, such as the inability to meet setbacks;
6. physical or environmental constraints, such as unstable soils or wetlands; and/or
7. being a more intrusive location despite the higher priority in this chapter as determined by the Planning Director or Hearing Examiner, as applicable.

- b. A complete alternative sites analysis provided under this subsection (F)(2) may include less than five (5) alternative sites so long as the applicant provides a factually detailed written rationale for why it could not identify at least five (5) potentially available, higher ranked, alternative sites.

3. Required description of coverage objectives. For purposes of disqualifying potential collocations and/or alternative sites for the failure to meet the applicant's service coverage objectives the applicant will provide (a) a description of its objective, whether it be to close a gap or address a deficiency in coverage, capacity, frequency and/or technology; (b) detailed technical maps or other exhibits with clear and concise RF data to illustrate that the objective is not met using the alternative (whether it be collocation or a more preferred location); and (c) a description of why the alternative (collocation or a more preferred location) does not meet the objective.

- G. DAS and small cells. As outlined in SMC 17C.355A.010, the City encourages, but it does not require, the use of DAS and small cells. Each applicant will submit a statement that explains how it arrived at the structure and design being proposed.

- H. Radio frequency emissions compliance report. A written report, prepared, signed and sealed by a Washington-licensed professional engineer or a competent employee of the applicant, which assesses whether the proposed WCF demonstrates compliance with the exposure limits established by the FCC. The report shall also include a cumulative analysis that accounts for all emissions from all WCFs located on or adjacent to the proposed site, identifies the total exposure from all facilities and demonstrates planned compliance with all maximum permissible exposure limits established by the FCC. The report shall include a detailed description of all mitigation measures required by the FCC.

- I. Noise study. A noise study, prepared, signed and sealed by a Washington-licensed engineer, for the proposed WCF and all associated equipment in accordance with the Spokane Municipal Code.
- J. Collocation consent. A written statement, signed by a person with the legal authority to bind the applicant and the project owner, which indicates whether the applicant is willing to allow other transmission equipment owned by others to collocate with the proposed wireless communication facility whenever technically and economically feasible and aesthetically desirable.
- K. Other published materials. All other information and/or materials that the City may, from time to time, make publicly available and designate as part of the application requirements.

Section 17C.355A.070 General Development Standards Applicable to WCFs

The following criteria shall be applied in approving, approving with conditions or denying a WCF. Unless otherwise provided in this chapter, WCF construction shall be consistent with the development standards of the zoning district in which it is located.

- A. Height. Refer to SMC Tables 17C.355A-1 and 2.
- B. Setback Requirements. Refer to SMC Tables 17C.355A-1 and 2 for towers. All equipment shelters, cabinets or other on-the-ground ancillary equipment shall be buried or meet the setback requirement of the zone in which located. Notwithstanding the setbacks provided for in Tables 17C.355A-1 and 2, when a residence is located on an adjacent parcel, the minimum side setback from the lot line for a new tower must be equal to the height of the proposed tower, unless:
 - 1. The setback is waived by the owner of the residence; or
 - 2. The tower is constructed with breakpoint design technology. If the tower has been constructed using breakpoint design technology, the minimum setback distance shall be equal to 110 percent (110%) of the distance from the top of the structure to the breakpoint level of the structure, or the applicable zone's minimum side setback requirements, whichever is greater. (For example, on a 100-foot tall monopole with a breakpoint at eighty [80] feet, the minimum setback distance would be twenty-two [22] feet [110 percent of twenty (20) feet, the distance from the top of the monopole to the breakpoint] or the minimum side yard setback requirements for that zone, whichever is greater.) Provided, that if an applicant proposes to use breakpoint design technology to reduce the required setback from a residence, the issuance of building permits for the tower shall be conditioned upon approval of the tower design by a structural engineer.
- C. Landscaping. All landscaping shall be installed and maintained in accordance with this chapter. Existing on-site vegetation shall be preserved to the greatest extent reasonably possible and/or improved, and disturbance of the existing topography shall be minimized. The director may grant a waiver from the required landscaping based on findings that a different requirement would better serve the public interest.
 - 1. Tower bases, when fenced (compounds), or large equipment shelters (greater than three feet by three feet by three feet), shall be landscaped following the provisions of this section. In all residential, O, OR, NR, NMU, CC, CA, CB, GC, Downtown, and other commercial zones, landscaping shall consist of a six-foot wide strip of L2

landscaping as described in SMC 17C.200.030. Street Frontage and perimeter property landscaping where required shall follow standards set forth in SMC 17C.200.040 Site Planting Standards.

2. If fencing is installed, it shall consist of decorative masonry or wood fencing. Chain link is not allowed in residential, O, OR, NR, NMU, CC, and CA zones, except that in a CB and GC zone up to 3 strands of barbed wire may be placed atop a lawful fence exceeding six feet in height above grade. In Downtown and industrial zones, three strands of barbed wire may be placed atop a lawful fence if the fence is not visible from an adjacent street or is placed behind a sight-obscuring fence or wall. Electrified fences are not permitted in any zone. Razor or concertina wire is not allowed.
 3. Applicant shall meet the irrigation requirements of SMC 17C.200.100 where feasible and ensure the full establishment of plantings for two years in accordance with SMC 17C.200.090.
- D. Visual Impact. All WCFs in residential zones and within 150 feet of residential zones, including equipment enclosures, shall be sited and designed to minimize adverse visual impacts on surrounding properties and the traveling public to the greatest extent reasonably possible, consistent with the proper functioning of the WCF. Such WCFs and equipment enclosures shall be integrated through location and design to blend in with the existing characteristics of the site. Such WCFs shall also be designed to either resemble the surrounding landscape and other natural features where located in proximity to natural surroundings, or be compatible with the urban, built environment, through matching and complimentary existing structures and specific design considerations such as architectural designs, height, scale, color and texture, and/or be consistent with other uses and improvements permitted in the relevant zone.
- E. Use of Stealth Design/Technology. The applicant shall make an affirmative showing as to why they are not employing stealth technology. More specifically:
1. Stealth design is required in residential zones and to the extent shown in Tables A-1 and A-2. Stealth and concealment techniques must be appropriate given the proposed location, design, visual environment, and nearby uses, structures, and natural features. Stealth design shall be designed and constructed to substantially conform to surrounding building designs or natural settings, so as to be visually unobtrusive. Stealth design that relies on screening wireless communications facilities in order to reduce visual impact must screen all substantial portions of the facility from view. Stealth and concealment techniques do not include incorporating faux-tree designs of a kind that are not native to the Pacific Northwest.
- F. Lighting. For new wireless communication support towers, only such lighting as is necessary to satisfy FAA requirements is permitted. All FAA-required lighting shall use lights that are designed to minimize downward illumination. Security lighting for the equipment shelters or cabinets and other on-the-ground ancillary equipment is also permitted as long as it is down shielded to keep light within the boundaries of the site. Motion detectors for security lighting are encouraged in residential, O and OR zones or adjacent to residences.
- G. Noise. At no time shall transmission equipment or any other associated equipment (including, but not limited to, heating and air conditioning units) at any wireless communication facility emit noise that exceeds the applicable limit(s) established in SMC 10.08D.070.

- H. Signage. No facilities may bear any signage or advertisement(s) other than signage required by law or expressly permitted/required by the City.
- I. Code compliance. All facilities shall at all times comply with all applicable federal, State and local building codes, electrical codes, fire codes and any other code related to public health and safety.
- J. Building-mounted WCFs.
 - 1. In residential zones, all transmission equipment shall be concealed within existing architectural features to the maximum extent feasible. Any new architectural features proposed to conceal the transmission equipment shall be designed to mimic the existing underlying structure, shall be proportional to the existing underlying structure or conform to the underlying use and shall use materials in similar quality, finish, color and texture as the existing underlying structure.
 - 2. In residential zones, all roof-mounted transmission equipment shall be set back from all roof edges to the maximum extent feasible.
 - 3. In all other zones, antenna arrays and supporting transmission equipment shall be installed so as to camouflage, disguise or conceal them to make them closely compatible with and blend into the setting and/or host structure.
- K. WCFs in the public rights-of-way.
 - 1. *Preferred locations.* Facilities shall be located as far from residential uses as feasible, and on main corridors and arterials to the extent feasible. Facilities in the rights-of-way shall maintain at least a two hundred (200) foot separation from other wireless facilities (except with respect to DAS or Small Cells), except when collocated or on opposite sides of the same street.
 - 2. *Pole-mounted or tower-mounted equipment.* All pole-mounted and tower-mounted transmission equipment shall be mounted as close as possible to the pole or tower so as to reduce the overall visual profile to the maximum extent feasible. All pole-mounted and tower-mounted transmission equipment shall be painted with flat, non-reflective colors that blend with the visual environment.
 - 3. For all WCFs to be located within the right-of-way, prior to submitting for a building permit, the applicant must have a valid municipal master permit, municipal franchise, or exemption otherwise granted by applicable law, to the extent consistent with RCW 35.21.860.
- L. Accessory Equipment. In residential zones, all equipment shall be located or placed in an existing building, underground, or in an equipment shelter that is (a) designed to blend in with existing surroundings, using architecturally compatible construction and colors; and (b) located so as to be unobtrusive as possible consistent with the proper functioning of the WCF.
- M. Spacing of Towers. Towers shall maintain a minimum spacing of one-half mile, unless it can be demonstrated that physical limitations (such as topography, terrain, tree cover or location of buildings) in the immediate service area prohibit adequate service by the existing facilities or that collocation is not feasible under SMC 17C.355A.050.

- N. Site Design Flexibility. Individual WCF sites vary in the location of adjacent buildings, existing trees, topography and other local variables. By mandating certain design standards, there may result a project that could have been less intrusive if the location of the various elements of the project could have been placed in more appropriate locations within a given site. Therefore, the WCF and supporting equipment may be installed so as to best camouflage, disguise them, or conceal them, to make the WCF more closely compatible with and blend into the setting and/or host structure, upon approval by the Planning Director or the Hearing Examiner, as applicable. The design flexibility allowed under this subsection includes additional height for a tower located within tall trees on (i) City property or (ii) other parcels at least 5 acres in size, so that the impact of the tower may be minimized by the trees while still allowing for the minimum clearance needed for the tower to achieve the applicant's coverage objectives. A formal exception from standards under SMC 17C.355A.090 is not required for proposals meeting this subsection by being a less intrusive design option.
- O. Structural Assessment. The owner of a proposed tower shall have a structural assessment of the tower conducted by a professional engineer, licensed in the State of Washington, which shall be submitted with the application for a building permit.

Section 17C.355A.080 Regulations for Facilities Subject to a Conditional Use Permit

- A. Approval criteria. In addition to the development standards in this chapter and the approval criteria in SMC 17G.060.170, the following additional approval criteria apply:
 - 1. The need for the proposed tower shall be demonstrated if it is to be located in a residential zone or within one hundred fifty feet of an existing residential lot. An evaluation of the operational needs of the wireless communications provider, alternative sites, alternative existing facilities upon which the proposed antenna array might be located, and collocation opportunities on existing support towers within one-half mile of the proposed site shall be provided. Evidence shall demonstrate that no practical alternative is reasonably available to the applicant.
 - 2. The proposed tower satisfies all of the provisions and requirements of this chapter 17C.355A.
- B. Public Notice. In addition to the notice requirements of SMC 17G.060.120, for proposals in residential zones and within 150 feet of a residential zone, public notice shall include:
 - 1. A black and white architectural elevation and color photo simulation rendering of the proposed WCF.
 - 2. The sign required by SMC 17G.060.120(B) shall include that same architectural elevation and color photo simulation combination selected by the City that depicts the visual impact of the WCF.

Section 17C.355A.090 Exception from Standards

- A. Applicability. Except as otherwise provided in this chapter (under Site Design Flexibility), no WCF shall be used or developed contrary to any applicable development standard unless an exception has been granted pursuant to this Section. These provisions apply exclusively to WCFs and are in lieu of the generally applicable variance and design deviation provisions in SMC Title 17, provided this section does not provide an exception from this chapter's visual

impact and stealth design requirements or the approval criteria set forth in Section 17C.355A.080.

- B. Procedure Type. A wireless communications facility exception is a Type III procedure.
- C. Submittal Requirements. In addition to the general submittal requirements for a Type III application, an application for a wireless communication facility exception shall include:
 - 1. A written statement demonstrating how the exception would meet the criteria.
 - 2. A site plan that includes:
 - a. Description of the proposed facility's design and dimensions, as it would appear with and without the exception.
 - b. Elevations showing all components of the wireless communication facility as it would appear with and without the exception.
 - c. Color simulations of the wireless communication facility after construction demonstrating compatibility with the vicinity, as it would appear with and without the exception.
- D. Criteria. An application for a wireless communication facility exception shall be granted if the following criteria are met:
 - 1. The exception is consistent with the purpose of the development standard for which the exception is sought.
 - 2. Based on a visual analysis, the design minimizes the visual impacts to residential zones through mitigating measures, including, but not limited to, building heights, bulk, color, and landscaping.
 - 3. The applicant demonstrates the following:
 - a. A significant gap in the coverage, capacity, or technologies of the service network exists such that users are regularly unable to connect to the service network, or are regularly unable to maintain a connection, or are unable to achieve reliable wireless coverage within a building;
 - b. The gap can only be filled through an exception to one or more of the standards in this chapter; and
 - c. The exception is narrowly tailored to fill the service gap such that the wireless communication facility conforms to this chapter's standards to the greatest extent possible.
 - 4. Exceptions in Residential Zones. For a new tower proposed to be located in a residential zone or within 150 feet of a residential zone, unless the proposal qualifies as a preferred location on City-owned or operated property or facilities under SMC 17C.355A.050(B)(3), the applicant must also demonstrate that the manner in which it proposes to fill the significant gap in coverage, capacity, or technologies of the service network is the least intrusive on the values that this chapter seeks to protect.

Section 17C.355A.100 Final Inspection

- A. A Certificate of Occupancy will only be granted upon satisfactory evidence that the WCF was installed in substantial compliance with the approved plans and photo simulations.
- B. Failure to Comply. If it is found that the WCF installation does not substantially comply with the approved plans and photo simulations, the applicant immediately shall make any and all such changes required to bring the WCF installation into compliance.

Section 17C.355A.110 Maintenance

- A. All wireless communication facilities must comply with all standards and regulations of the FCC and any other State or federal government agency with the authority to regulate wireless communication facilities.
- B. The site and the wireless communication facilities, including all landscaping, fencing and related transmission equipment must be maintained at all times in a neat and clean manner and in accordance with all approved plans.
- C. All graffiti on wireless communication facilities must be removed at the sole expense of the permittee after notification by the City to the owner/operator of the WCF as provided in SMC 10.10.090.
- D. If any FCC, State or other governmental license or any other governmental approval to provide communication services is ever revoked as to any site permitted or authorized by the City, the permittee must inform the City of the revocation within thirty (30) days of receiving notice of such revocation.

Section 17C.355A.120 Discontinuation of Use

- A. Any wireless communication facility that is no longer needed and its use is discontinued shall be reported immediately by the service provider to the planning director. Discontinued facilities shall be completely removed within six months and the site restored to its pre-existing condition.
- B. There shall also be a rebuttable presumption that any WCF that is regulated by this chapter and that is not operated for a period of six (6) months shall be considered abandoned. This presumption may be rebutted by a showing that such WCF is an auxiliary back-up or emergency utility or device not subject to regular use or that the WCF is otherwise not abandoned. For those WCFs deemed abandoned, all equipment, including, but not limited to, antennas, poles, towers, and equipment shelters associated with the WCF shall be removed within six (6) months of the cessation of operation. Irrespective of any agreement among them to the contrary, the owner or operator of such unused facility, or the owner of a building or land upon which the WCF is located, shall be jointly and severally responsible for the removal of abandoned WCFs. If the WCF is not thereafter removed within ninety (90) days of written notice from the City, the City may remove the WCF at the owner of the property's expense or at the owner of the WCF's expense, including all costs and attorneys' fees. If there are two or more wireless communications providers collocated on a single support structure, this provision shall not become effective until all providers cease using the WCF for a continuous period of six (6) months.

Section 17C.355A.130 Independent Technical Review

Although the City intends for City staff to review administrative matters to the extent feasible, the City may retain the services of an independent, radio frequency technical expert of its choice to provide technical evaluation of permit applications for WCFs, including administrative and conditional use permits. The technical expert review may include, but is not limited to (a) the accuracy and completeness of the items submitted with the application; (b) the applicability of analysis and techniques and methodologies proposed by the applicant; (c) the validity of conclusions reached by the applicant; and (d) whether the proposed WCF complies with the applicable approval criteria set forth in this chapter. The applicant shall pay the cost for any independent consultant fees, along with applicable overhead recovery, through a deposit, estimated by the City, paid within ten (10) days of the City's request. When the City requests such payment, the application shall be deemed incomplete for purposes of application processing timelines. In the event that such costs and fees do not exceed the deposit amount, the City shall refund any unused portion within thirty (30) days after the final permit is released or, if no final permit is released, within thirty (30) days after the City receives a written request from the applicant. If the costs and fees exceed the deposit amount, then the applicant shall pay the difference to the City before the permit is issued.

Section 17C.355A.140 Exempt Facilities

The following are exempt from this chapter:

- A. FCC licensed amateur (ham) radio facilities;
- B. Satellite earth stations, dishes and/or antennas used for private television reception not exceeding one (1) meter in diameter;
- C. A government-owned WCF installed upon the declaration of a state of emergency by the federal, state or local government, or a written determination of public necessity by the City; except that such facility must comply with all federal and state requirements. The WCF shall be exempt from the provisions of this chapter for up to one week after the duration of the state of emergency; and
- D. A temporary, commercial WCF installed for providing coverage of a special event such as news coverage or sporting event, subject to approval by the City. The WCF shall be exempt from the provisions of this chapter for up to one week before and after the duration of the special event.
- E. In locations more than 150 feet from a residential zone, other temporary, commercial WCFs installed for a period of 90 days, subject to renewals at the City's discretion; provided, that such temporary WCF will comply with applicable setbacks and height requirements.
- F. Eligible Facilities Requests permitted under Chapter 17C.356 SMC.

Section 17C.355A.150 Indemnification

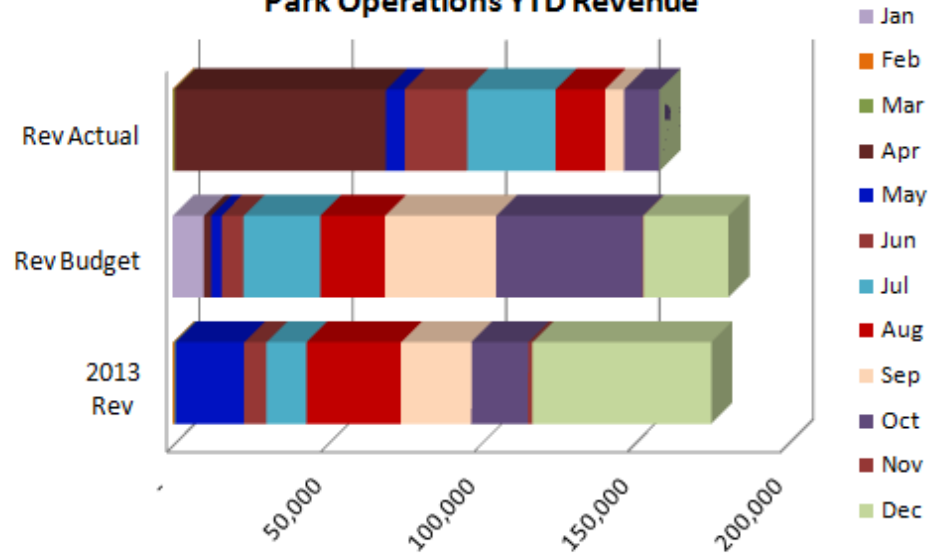
Each permit issued shall have as a condition of the permit a requirement that the applicant defend, indemnify and hold harmless the City and its officers, agents, employees, volunteers, and contractors from any and all liability, damage, or charges (including attorneys' fees and expenses) arising out of claims, suits, demands, or causes of action as a result of the permit process, granted permit, construction, erection, location, performance, operation, maintenance, repair, installation, replacement, removal, or restoration of the WCF on City property or in the public right-of-way.

SECTION 3. That SMC 17C.110.110 is amended to read as follows:

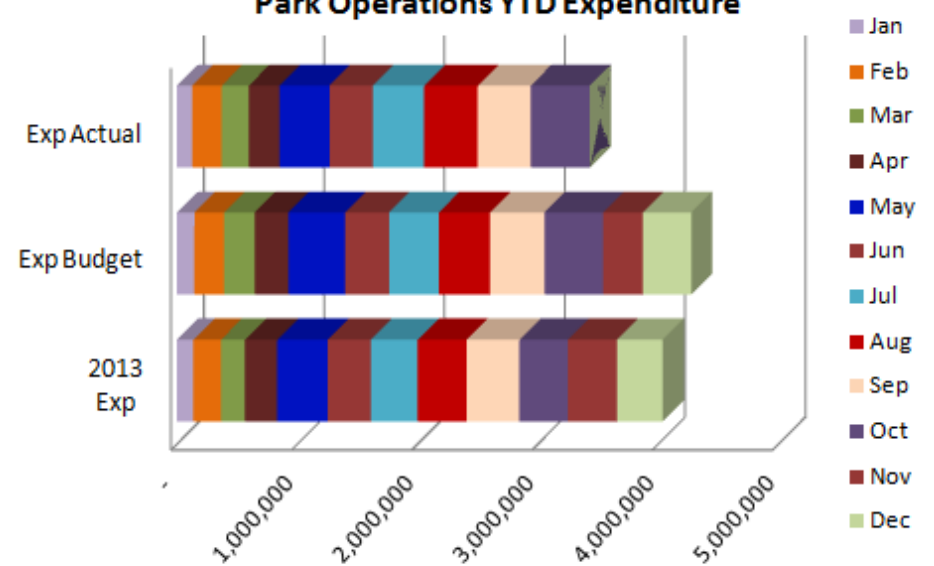
Park Operations Dashboard

As of October 31, 2015

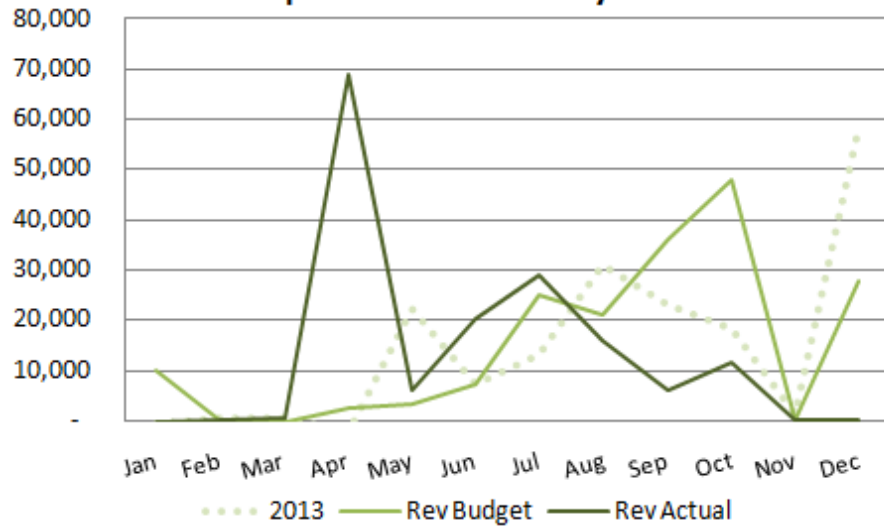
Park Operations YTD Revenue



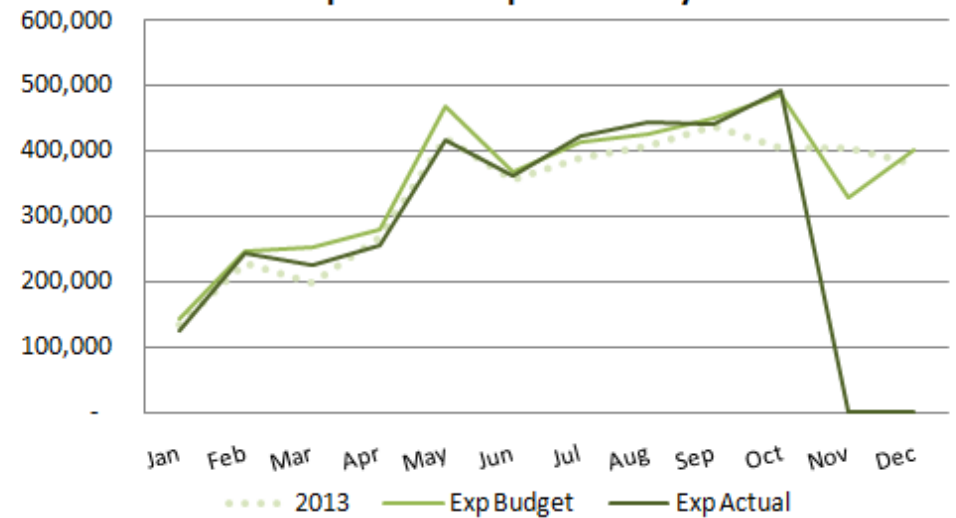
Park Operations YTD Expenditure



Operations Revenue by Month



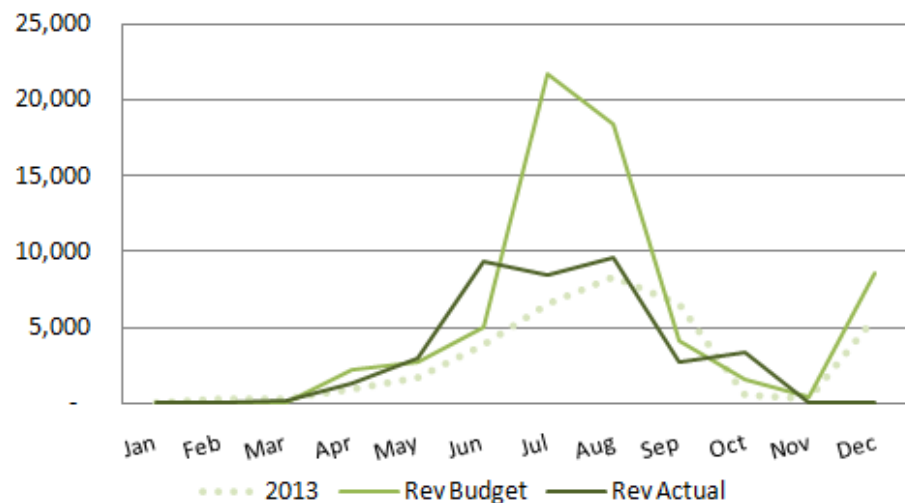
Operations Expenditure by Month



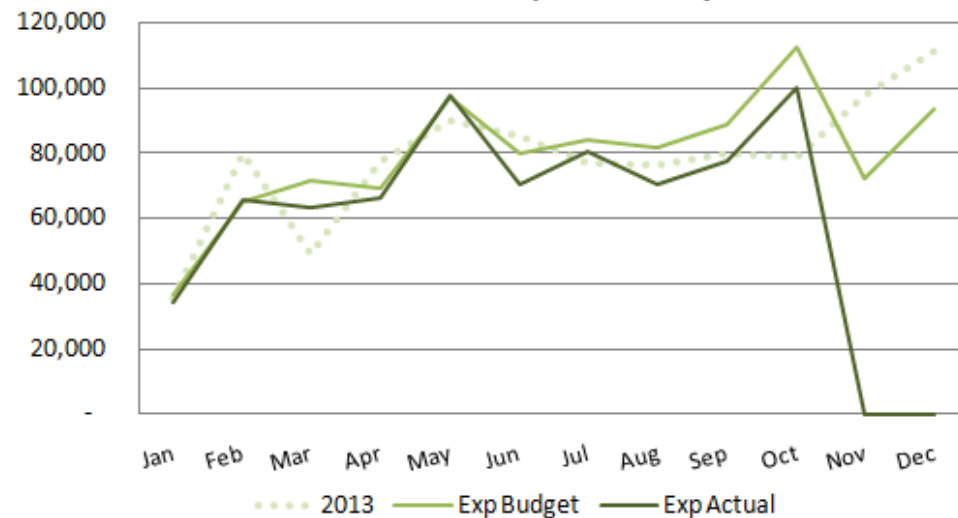
CITY OF SPOKANE PARKS AND RECREATION
STATEMENT OF ACTIVITY WITH ANNUAL BUDGET
PARK OPERATIONS
OCTOBER, 2015

	Month Actual	YTD Budget	YTD Actual	Budget Variance	Fav. ↑ Unfav. ↓	2014 YTD Actual	2013 YTD Actual	Annual Budget	% of Budget	Project Calc	Project Mgr
Revenue	<u>11,597</u>	<u>153,113</u>	<u>158,516</u>	<u>5,403</u>	↑	<u>249,230</u>	<u>112,973</u>	<u>181,100</u>	<u>88%</u>	<u>107%</u>	<u>100%</u>
Salaries and Wages	273,844	1,918,801	1,780,713	(138,088)	↑	1,850,528	1,805,357	2,297,555	78%	94%	100%
Personnel Benefits	78,649	671,831	644,550	(27,281)	↑	622,162	577,480	806,819	80%	97%	100%
Supplies	21,601	148,846	129,596	(19,250)	↑	140,736	148,829	178,056	73%	88%	101%
Services and Charges	119,094	803,043	877,603	74,560	↓	752,485	719,563	992,504	88%	107%	101%
Intergovernment Prof Services	-	-	-	-	↑	242	-	-	0%	0%	100%
Expenditures	<u>493,188</u>	<u>3,542,521</u>	<u>3,432,462</u>	<u>(110,060)</u>	↑	<u>3,366,153</u>	<u>3,251,229</u>	<u>4,274,934</u>	<u>80%</u>	<u>77%</u>	<u>100%</u>
Net Revenue	<u>(481,591)</u>	<u>(3,389,408)</u>	<u>(3,273,946)</u>	<u>115,463</u>	↑	<u>(3,116,923)</u>	<u>(3,138,257)</u>	<u>(4,093,834)</u>			
Transfers In	-	-	-	-		6,000	2,000	-	0%	0%	100%
Transfers Out	-	(141,100)	(133,000)	8,100		(158,000)	(539,397)	(141,100)	94%	94%	100%
Net Transfers	<u>-</u>	<u>(141,100)</u>	<u>(133,000)</u>	<u>8,100</u>		<u>(152,000)</u>	<u>(537,397)</u>	<u>(141,100)</u>			
Net Operations	<u>(481,591)</u>	<u>(3,530,508)</u>	<u>(3,406,946)</u>	<u>123,563</u>	↑	<u>(3,268,923)</u>	<u>(3,675,654)</u>	<u>(4,234,934)</u>			
Capital Outlay	<u>(122,837)</u>	<u>(242,285)</u>	<u>(451,508)</u>	<u>(209,223)</u>		<u>(309,380)</u>	<u>(481,956)</u>	<u>(625,560)</u>	<u>72%</u>	<u>129%</u>	<u>100%</u>
Revenue less Expenditures	<u>(604,429)</u>	<u>(3,772,793)</u>	<u>(3,858,454)</u>	<u>(85,661)</u>	↓	<u>(3,578,303)</u>	<u>(4,157,610)</u>	<u>(4,860,494)</u>		YTD	83.33%

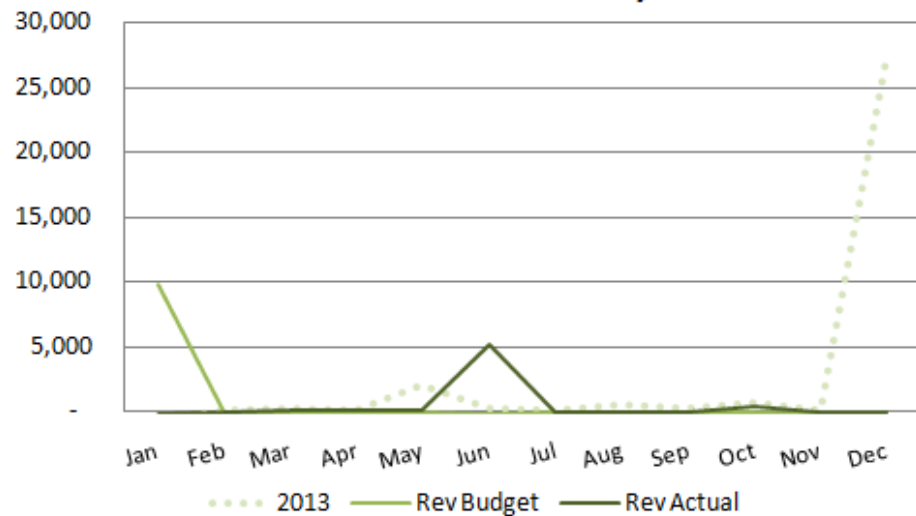
Park Facilities Revenue by Month



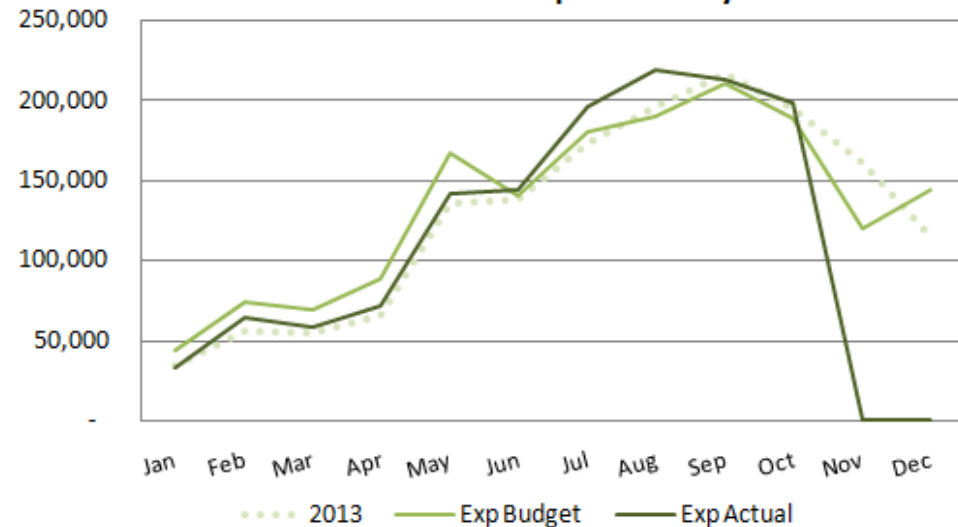
Park Facilities Expenditure by Month



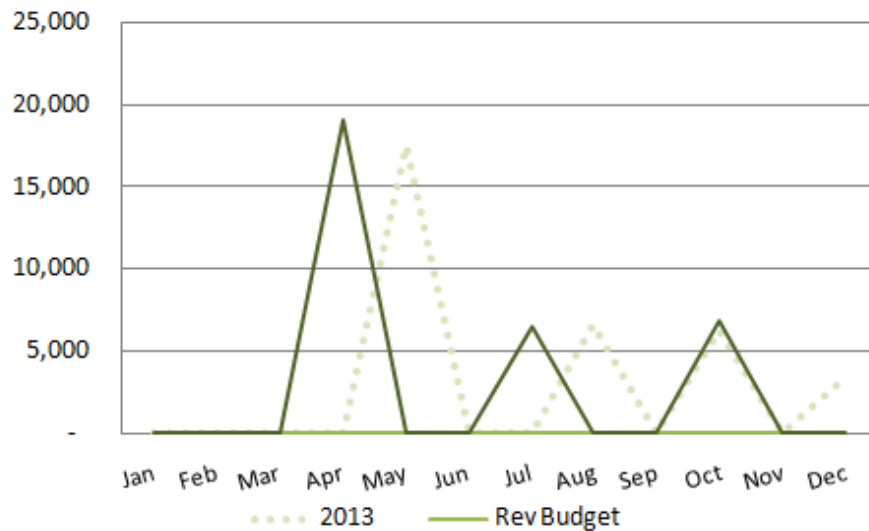
Park Grounds Revenue by Month



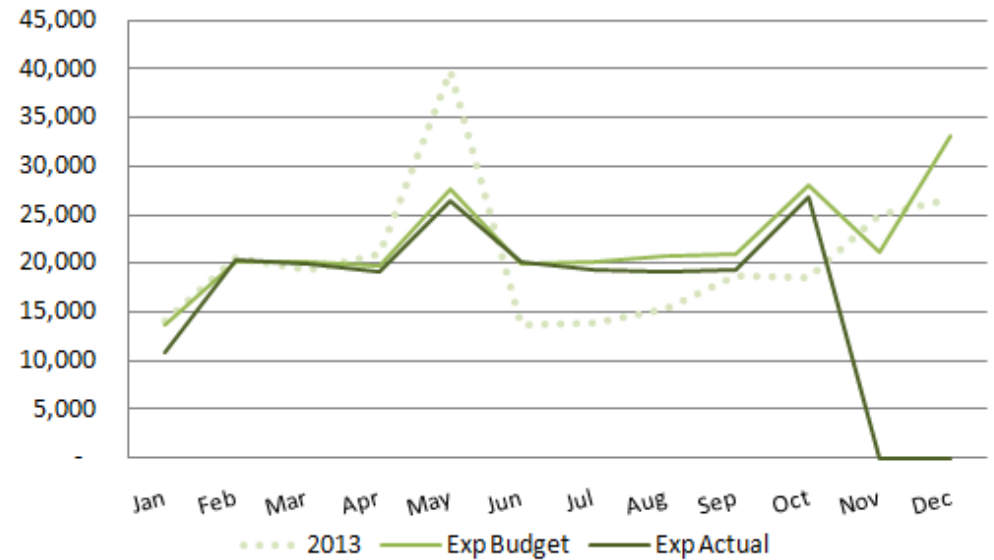
Park Grounds Expenditure by Month



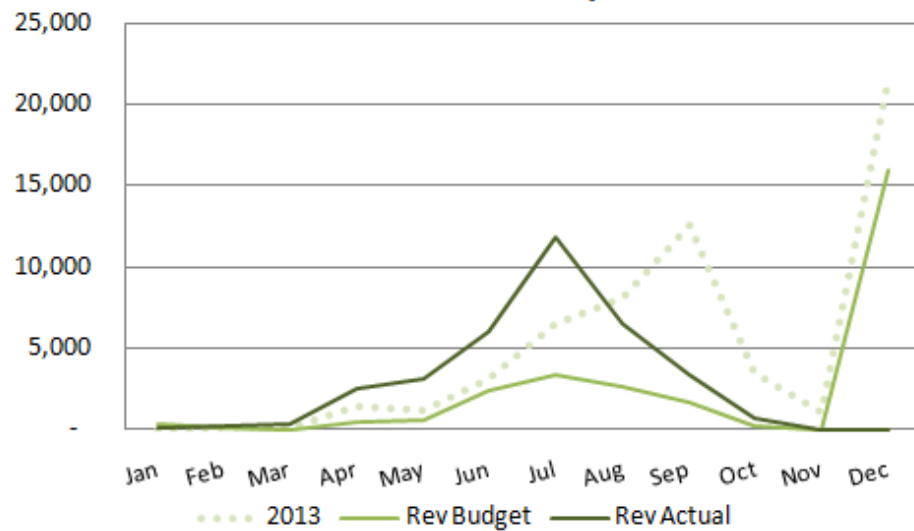
Equipment Maintenance Revenue by Month



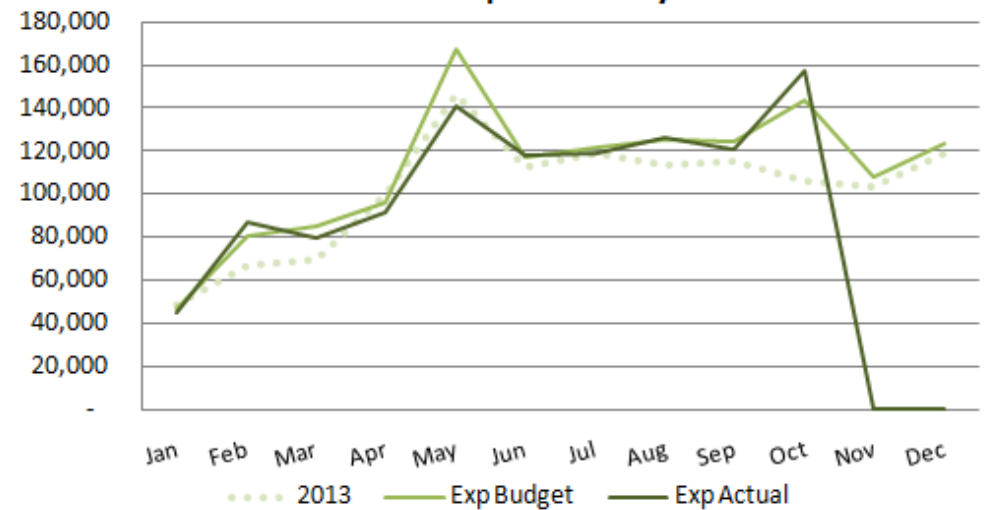
Equipment Maintenance Expenditure by Month

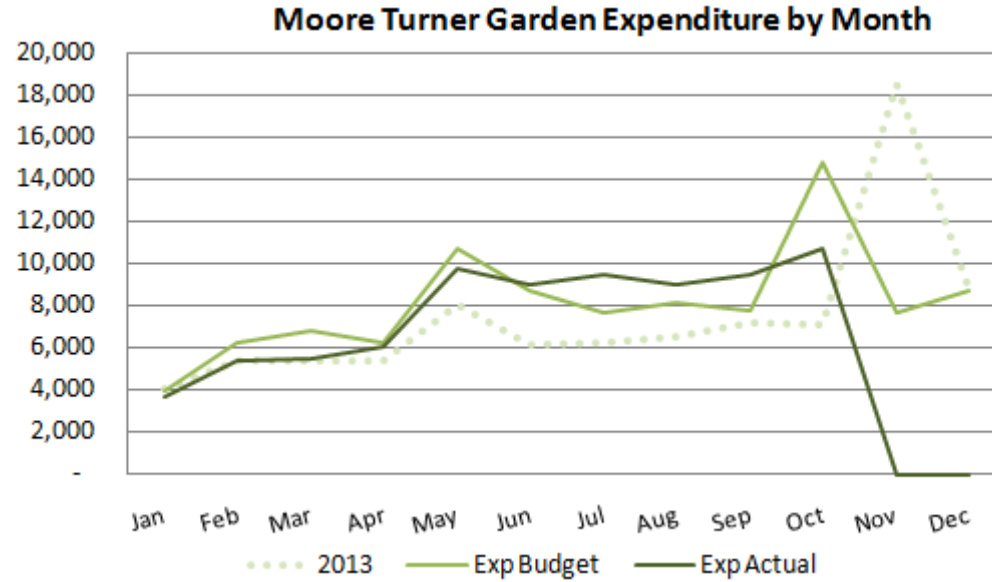


Manito Revenue by Month



Manito Expenditure by Month





City of Spokane Parks & Recreation

Park Operations Revenue			Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Oct YTD	Total
Park Facilities	Rev 2013		9	259	321	862	1,645	3,822	6,484	8,334	6,500	507	266	5,603	28,743	34,613
	Rev Budget		14	38	17	2,228	2,758	4,974	21,755	18,455	4,135	1,597	414	8,616	55,970	65,000
	Rev Actual		11	36	111	1,309	2,913	9,354	8,486	9,553	2,772	3,312	-	-	37,856	37,856
Park Grounds	Rev 2013	(675)	103	195	129	2,086	263	85	579	202	731	58	27,208	3,697	30,963	30,963
	Rev Budget		9,799	(27)	(117)	(183)	(27)	(196)	(27)	(136)	(111)	(27)	(201)	(146)	8,946	8,600
	Rev Actual		(267)	-	71	75	50	5,126	-	25	25	372	-	-	5,477	5,477
Equipment Maint.	Rev 2013		-	-	-	-	17,441	-	-	6,542	-	6,268	-	3,340	30,251	33,591
	Rev Budget		-	-	-	-	-	-	-	-	-	-	-	-	-	-
	Rev Actual		-	-	-	19,056	-	-	6,536	-	-	6,845	-	-	32,437	32,437
Manito	Rev 2013		-	25	50	1,425	1,202	3,150	6,476	8,115	12,500	3,507	1,062	21,520	36,450	59,031
	Rev Budget		358	19	-	391	543	2,386	3,385	2,653	1,605	188	-	15,972	11,528	27,500
	Rev Actual		47	151	351	2,443	3,089	5,984	11,793	6,523	3,318	676	-	-	34,374	34,374
Moore Turner Garden	Rev 2013		-	-	-	-	-	-	-	-	-	-	-	-	-	-
	Rev Budget		-	-	-	-	-	-	-	-	-	-	-	-	-	-
	Rev Actual		-	-	-	-	-	-	-	-	-	-	-	-	-	-
Other (Undesignated)	Rev 2013		-	-	-	(4,644)	-	-	-	7,275	3,776	7,425	-	670	13,832	14,502
	Rev Budget		-	-	-	-	-	-	-	30,634	46,035	-	-	3,332	76,668	80,000
	Rev Actual		-	-	-	45,980	-	-	2,000	-	-	391	-	-	48,371	48,371
Revenue Totals	Actual 2013		(666)	387	566	(2,228)	22,374	7,235	13,045	30,846	22,977	18,438	1,386	58,340	112,973	172,699
	Budget		10,172	30	(101)	2,437	3,274	7,163	25,112	20,972	36,262	47,793	214	27,774	153,113	181,100
	Actual 2015		(209)	186	532	68,863	6,052	20,464	28,816	16,101	6,115	11,597	-	-	158,516	158,516

Park Operations Expenditures			Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Oct YTD	Total
Park Facilities	Exp 2013		35,516	80,151	49,338	77,296	90,059	85,114	77,093	76,518	79,733	78,629	97,999	111,472	729,445	938,917
	Exp Budget		36,384	65,390	71,843	69,423	96,948	80,081	83,830	81,917	88,820	112,790	72,087	93,607	787,425	953,119
	Exp Actual		34,194	65,959	63,458	66,556	97,776	70,688	80,696	70,183	77,806	100,192	-	-	727,508	727,508
Park Grounds	Exp 2013		34,171	56,302	55,038	65,706	136,378	138,637	173,594	196,293	216,721	194,653	161,369	115,671	1,267,493	1,544,532
	Exp Budget		44,335	74,795	69,252	88,149	166,839	140,894	180,527	189,696	210,135	189,123	120,390	144,400	1,353,744	1,618,535
	Exp Actual		32,718	63,978	58,001	71,249	141,518	144,386	195,703	219,554	213,203	198,080	-	-	1,338,390	1,338,390
Equipment Maint.	Exp 2013		14,018	20,491	19,374	21,000	39,749	13,704	13,916	15,305	18,638	18,602	25,101	26,625	194,796	246,523
	Exp Budget		13,613	20,171	20,057	19,674	27,606	20,016	20,225	20,825	21,037	27,996	21,060	33,007	211,220	265,287
	Exp Actual		10,933	20,416	19,999	19,207	26,338	20,132	19,248	19,148	19,253	26,733	-	-	201,407	201,407
Manito	Exp 2013		48,460	67,308	69,455	99,373	146,340	112,797	118,696	113,854	115,116	106,607	103,274	118,934	998,005	1,220,213
	Exp Budget		47,037	80,365	85,261	96,417	167,621	117,569	121,518	125,154	124,117	143,649	107,622	123,803	1,108,707	1,340,132
	Exp Actual		44,595	87,353	80,064	91,923	140,895	118,211	118,943	126,513	120,969	157,490	-	-	1,086,956	1,086,956
Moore Turner Garden	Exp 2013		4,054	5,370	5,364	5,431	8,067	6,122	6,296	6,508	7,186	7,093	18,544	8,816	61,490	88,850
	Exp Budget		3,949	6,284	6,863	6,294	10,754	8,695	7,728	8,206	7,808	14,842	7,681	8,755	81,425	97,861
	Exp Actual		3,727	5,372	5,484	6,094	9,814	9,008	9,486	8,978	9,543	10,694	-	-	78,200	78,200
Other Accounts (Undesignated)	Exp 2013		-	-	-	-	-	-	-	-	-	-	-	-	-	-
	Exp Budget		-	-	-	-	-	-	-	-	-	-	-	-	-	-
	Exp Actual		-	-	-	-	-	-	-	-	-	-	-	-	-	-
Expenditure Totals	Actual 2013		136,219	229,621	198,569	268,806	420,593	356,374	389,595	408,476	437,394	405,583	406,287	381,518	3,251,229	4,039,035
	Budget		145,318	247,004	253,277	279,958	469,769	367,254	413,828	425,797	451,918	488,399	328,841	403,572	3,542,521	4,274,934
	Actual 2015		126,167	243,078	227,006	255,029	416,341	362,425	424,075	444,376	440,775	493,188	-	-	3,432,462	3,432,462

City of Spokane Park Operations: Special Projects 2015				
Project Description	Funding Source	Project Status	Estimated Cost	Updated
CHHS FUNDED				
Mission Park Senior Exercise Equipment Project	Community, Housing & Human Services (GRANT)	PROJECT COMPLETE	\$ 25,000.00	9/30/2015
Coeur D' Alene Park Improvements	Community, Housing & Human Services (2014 allocations)	PROJECT COMPLETE	\$ 21,000.00	9/30/2015
Mission Park Volleyball/Sports court Project	Community, Housing & Human Services	Forming estimate	\$ 35,000.00	8/5/2015
Kehoe Park Restroom Project	Community, Housing & Human Services	PROJECT COMPLETE	\$ 86,439.00	6/3/2015
Peaceful Valley River walk Enhancements	Community, Housing & Human Services	Ready to bid	\$ 53,500.00	11/4/2015
Peaceful Valley Upper Playground Project	Community, Housing & Human Services / Parks Capital	Under construction	\$ 45,000.00	11/4/2015
Harmon Park Pedestrian Lighting Project	Community, Housing & Human Services	Under construction	\$ 65,000.00	11/4/2015
A.M. Cannon Playground Improvement Project	Community, Housing & Human Services / Parks Capital (2014)	PROJECT COMPLETE	\$ 24,000.00	9/30/2015
Polly Judd Park North Entrance Improvements and Community Garden Proposal	Community, Housing & Human Services	Identifying other funding options	\$ 14,000.00	8/5/2015
Shadle Park Amphitheatre Demolition and Reconstruction	Community, Housing & Human Services	Drafting contract	\$ 25,000.00	11/4/2015
Overlook Park Improvements	Community, Housing & Human Services/Parks	Receiving quotes for signage	\$ 5,000.00	9/30/2015
PARKS CAPITAL				
Mission Park Tennis Court Replacement	2014 Parks Capital (carry over)	PROJECT COMPLETE	\$ 180,000.00	6/3/2015
Ben Burr Park Playground Replacement	2014 Parks Capital (carry over)	staff preparing install	\$ 20,000.00	11/4/2015
Franklin Park Irrigation Upgrade	2014 Parks Capital (carry over)	PROJECT COMPLETE	\$ 15,000.00	4/1/2015

City of Spokane Park Operations: Special Projects 2015				
Project Description	Funding Source	Project Status	Estimated Cost	Updated
Cliff Park Sidewalk Replacement	2014 Parks Capital (carry over)	PROJECT COMPLETE	\$ 22,000.00	4/1/2015
Parking Lot Improvements (SE Complex and Park Ops)	2014 Parks Capital (carry over)	PROJECT COMPLETE	\$ 24,000.00	7/1/2015
High Bridge Access Road Improvements	2014 Parks Capital (carry over)	PROJECT COMPLETE	\$ 33,000.00	4/1/2015
Minnehaha Park Playground Improvements	2015 Parks Capital	Moving construction to 2016	\$ 25,000.00	11/4/2015
Lower Manito Park Playground	2015 Parks Capital	Equipment purchased and forming bid documents	\$ 50,000.00	11/4/2015
Wildhorse Park Playground	2015 Parks Capital	Moving construction to 2016	\$ 40,000.00	11/4/2015
Corbin Art Center Fencing	2015 Parks Capital	PROJECT COMPLETE	\$ 16,000.00	8/5/2015
Coeur D' Alene Park Entrances/Pathways Design	2015 Parks Capital	Forming design scope and RFQ	\$ 10,000.00	11/4/2015
Corbin Park Tennis Courts Design	2015 Parks Capital	Reviewing responses	\$ 7,500.00	11/4/2015
Historic Rock Repair	2015 Parks Capital	PROJECT COMPLETE	\$ 25,000.00	11/4/2015
Mirror Pond Shoreline Improvements	2015 Parks Capital	Dredging options are being explored	\$ 30,000.00	11/4/2015
Peaceful Valley Sports/Futsal Court	2015 Parks Capital	Forming bid documents	\$ 34,000.00	11/4/2015
Recycling Equipment Install	2015 Parks Capital	Out to bid week of 11/2	\$ 20,000.00	11/4/2015
Sidewalk Replacements	2015 Parks Capital	Under contract	\$ 20,000.00	11/4/2015
Roof Replacements	2015 Parks Capital	Under contract	\$ 35,000.00	11/4/2015

City of Spokane Park Operations: Special Projects 2015				
Project Description	Funding Source	Project Status	Estimated Cost	Updated
Franklin Park Sports Complex Renovations	2015 Parks Capital	Backstop work at Bud Adams Field	\$ 10,000.00	11/4/2015
Merkel Lighting Upgrade	2015 Parks Capital	Under engineering design	\$ 25,000.00	11/4/2015
Shade/Safety Structures (Merkel and Franklin)	2015 Parks Capital	updated footing engineering underway	\$ 20,000.00	11/4/2015
Sports Field/Aquatics Lighting Upgrades	2015 Parks Capital	Under engineering design	\$ 178,000.00	11/4/2015
OTHER FUNDING				
Friendship Park Playground Improvements	2008 Parks Bond	removed existing structure	\$ 35,000.00	12/3/2014
Cowley Park Playground Replacement Project	2008 Parks Bond	PROJECT COMPLETE	\$ 40,000.00	4/1/2015
Manito Park Rose Garden Gazebo	TFM	PROJECT COMPLETE	\$ 60,000.00	9/30/2015
Skate Park Improvements	2008 Parks Bond	Draft study complete		8/5/2015
National Register Multiple Property Submission	Grant Funded / Parks Match	PROJECT COMPLETE	\$ 33,000.00	11/4/2015
SE Complex Park Plan	Strategic Investments	working on phase 2 plan	\$ 16,000.00	11/4/2015
Glover Field Park Plan	Strategic Investments	Compiling comments from neighborhood workshops	\$ 15,000.00	11/4/2015
Friends of Manito Project Designs	Strategic Investments	PROJECT COMPLETE	\$ 15,000.00	9/2/2015
Irrigation Study	Strategic Investments	Study underway	\$ 22,500.00	11/4/2015
Building Security Study	Strategic Investments	PROJECT COMPLETE	\$ 10,000.00	11/4/2015

City of Spokane Park Operations: Special Projects 2015				
Project Description	Funding Source	Project Status	Estimated Cost	Updated
Don Kardong Bridge Electrical/Lighting	Strategic Investments	PROJECT COMPLETE	\$ 15,000.00	8/5/2015
Mission Park Universal Baseball Field	RCO	Scheduling stakeholder meeting	\$ 470,000.00	8/5/2015
PROJECT ADMIN.				
Indian Canyon Golf Course Vegetation Renovation Project		Implementing phased project		2/4/2015
Put-in/take-out under Division Street Bridge		PROJECT COMPLETE		9/2/2015
First Tee golf holes at Qualchan		Reviewing revised design and forming scope		3/4/2015
Underhill Park CSO Project		PROJECT COMPLETE		9/30/2015
Kendall Yards Centennial Trail Project		Hamblen Overlook sign is being fabricated		2/4/2015
High Drive Road Project (Phase 2)	Engineering Services	PROJECT COMPLETE		11/4/2015