Spokane Park Board Briefing Paper

Committee	Land
Committee meeting date	11.4.2020
Requester	Carl Strong **Phone number**: 509.363.5415
Type of agenda item	◯ Consent ◯ Discussion ◯ Information ◉ Action
Type of contract/agreement	◯ New ◯ Renewal/ext. ◉ Lease ◯ Amendment/change order ◯ Other
City Clerks file (OPR or policy #)	
Item title: (Use exact language noted on the agenda)	Park Operations Turf Star Western Equipment Lease, NTE (Not to Exceed) $100.000.00 (tax inclusive).
Begin/end dates	Begins: 04/12/2020 Ends: 12/31/2025 ☐ Open ended

Background/history:

Lease of grounds equipment such as mowers and implements that are in need of replacement, the highest equipment run time, and most critical to operations. Rate of return for maintenance over equipment downtime warrants replacement.

Motion wording:

Move to approve Park Operations Turf Star Western Equipment Lease, NTE (Not to Exceed) $100.000.00 (tax inclusive).

Approvals/signatures outside Parks: ◯ Yes ◯ No

If so, who/what department, agency or company:

Name: Email address: Phone:

Distribution:

Parks – Accounting JLBrown@spokanecity.org

Parks – Pamela Clarke

Requester: Carl Strong

Grant Management Department/Name:

Fiscal impact: ◯ **Expenditure** ◯ **Revenue**

Amount: Budget code:

$100,000.00

Vendor: ◯ Existing vendor ◯ New vendor

Supporting documents:

- ☐ Quotes/solicitation (RFP, RFQ, RFB)
- ☐ Contractor is on the City's A&E Roster - City of Spokane
- ☑ UBI: 603 608 523 Business license expiration date:
- ☐ W-9 (for new contractors/consultants/vendors
- ☐ ACH Forms (for new contractors/consultants/vendors
- ☐ Insurance Certificate (min. $1 million in General Liability)