Spokane Park Board Briefing Paper

Committee	Land
Committee meeting date	Nov. 4, 2020
Requester	Angel Spell **Phone number**: 509.363.5493
Type of agenda item	◯ Consent ◯ Discussion ◯ Information ◉ Action
Type of contract/agreement	◯ New ◉ Renewal/ext. ◯ Lease ◯ Amendment/change order ◯ Other
City Clerks file (OPR or policy #)	OPR2016-1017
Item title: (Use exact language noted on the agenda)	MOU Renewal with Friends of the Bluff
Begin/end dates	Begins: Ends: 12/31/2023 ☐ Open ended

Background/history:

This agreement is an update and renewal of the MOU first established between SPRD and Friends of the Bluff in 2016. Friends of the Bluff is a non-profit stewardship and conservation organization. The revisions to the previous agreement are minor in nature and primarily address: 1) language clean-up; 2) inclusion of a map exhibit and description of High Drive Bluff land area; 3) provide operational decision-making authority to the Parks Director or designee rather than by Park Board consent; and 4) establish regular meetings between FoB board members and Parks & Rec staff.

Motion wording:

Move to approve MOU Renewal with Friends of the Bluff.

Approvals/signatures outside Parks: ◉ Yes ◯ No

If so, who/what department, agency or company: Friends of the Bluff

Name: Trevor Finchamp Email address: tfinchamp@gmail.com Phone: 509.992.3623

Distribution:

Parks – Accounting JLbrown@spokanecity.org

Parks – Pamela Clarke

Requester: Angel Spell

Grant Management Department/Name:

Fiscal impact: ◯ **Expenditure** ◯ **Revenue**

Amount: Budget code:

N/A

Vendor: ◉ Existing vendor ◯ New vendor

Supporting documents:

- ☐ Quotes/solicitation (RFP, RFQ, RFB)
- ☐ Contractor is on the City's A&E Roster - City of Spokane
- ☐ UBI: Business license expiration date:
- ☐ W-9 (for new contractors/consultants/vendors
- ☐ ACH Forms (for new contractors/consultants/vendors
- ☐ Insurance Certificate (min. $1 million in General Liability)