



**City of Spokane Park Board  
Golf Committee Meeting**

8:00 a.m. Tuesday, Nov. 12, 2024  
Hybrid in-person and WebEx virtual meeting  
Mark Poirier – Golf Manager

**Committee Members**

- X Nick Sumner – Chair (left at 9:05)
- X Gerry Sperling
- X Barb Richey
- X Doug Kelley

**Parks Staff**

Jennifer Papich  
Mark Poirier  
Nick Hamad  
Berry Ellison  
Jerry Stacy  
Kris Behr

**Golf Staff**

Josh Harty

**SUMMARY**

- The committee approved to recommend the Park Board accept the following agenda items:
  - None
- Berry Ellison presented the Indian Canyon bunker project update.
- Nick Hamad presented the Downriver cart path phase 1 project update.
- Mark Poirier discussed the financial reports.
- An overview of What's Happening at the Courses was presented.

The next regularly scheduled meeting is 8 a.m. Tue., Dec. 10, 2024.

# MINUTES

The meeting was called to order at 8:06 a.m. by committee chair Nick Sumner.

**Public comment** - None

**Action items** - None

## Discussion items

### 1. Indian Canyon bunker project update – Berry Ellison

Berry shared some photos of the progress, indicating that each of the bunkers will be reshaped with well-defined edges. A layer of basalt rock along the bottom for better drainage followed by a layer of gravel that has been treated with a porous polymer and covered with sand. This gravel/polymer layer is a unique proprietary design which will allow for water drainage but will prevent sand from sifting through. It will also prevent weeds and grass from coming through. Josh Harty explained that the bunkers will not be open for use in the spring as the new sod around the edges of the bunker will need time to root properly. Some sod has also been added along cart paths that have been worn thin over time.

### 2. Downriver cart path phase 1 project update – Nick Hamad

To recap, all the cart paths have been renovated around the clubhouse tee 1, 10, 18 and 9. The goal is to complete as much as possible before the end of the year, which is primarily along the parking lot. Much of the curbing has been poured with some perennial landscaping along the side. The number 1 tee now includes a staging area for up to 16 golf carts, which will also allow for more room for car parking in the lot. The curb will continue down the hill at tee 1, widening from 6 to 8 feet. There is also a narrow cut out in the curb to allow for handicap and/or mower access. Next spring the remaining area by the clubhouse should be completed and the construction should be less impactful to the golfers. There is also a plan in place to restripe the parking lot, which will turn it into a one-way drive through.

## Standing reports

### 1. [Golf financial report](#) – Mark Poirier

With only a few days remaining in November unaccounted for, there were 189,267 rounds in total for 2024, which is nearly 13,000 more than 2023. The previous record for Golf the 2021 record of nearly 179,000. The year to date adopted budget for 2024 is about \$1M lower than actual. With the increase in minimum wage and temp seasonal costs, salaries and wages went up. Golf is taking in more money in the FIF fund than what is being spent on the SIP Loan.

### 2. Superintendents' reports - What's Happening at the Courses – Mark Poirier

All 4 courses are closed for the season. Mark reports they are assessing Request for Proposals for a new golf course management software. Mark's main goal is to be able to sell passes and gift cards online. The Holiday four-pack and season passes will be rolled out next month. All the staff is working on cleaning up leaves and packing equipment away for the winter. Simulator Golf is being set up at the facilities.

- a. [Qualchan](#) – the pump house project is coming along well. Berry stated the pump house and system will be replaced, which the Water Department is paying for. There is fuels mitigation of about 150 acres NW corner of the course.
- b. [Indian Canyon](#) – Josh Harty reports the cross-country ski trail is up, twined and almost ready to go.

**Adjournment:** The meeting was adjourned at 9:14 a.m.

The next regularly scheduled meeting is 8 a.m. Tue., Dec. 10, 2024.

# 2024 Annual YOY Golf Comparison Report

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ROUNDS																									
	2024	DOWNRIVER 2023		DIFF	2024	ESMERALDA 2023		DIFF	2024	INDIAN CANYON 2023		DIFF	2024	QUALCHAN 2023		DIFF	2024	CITY HALL 2023		DIFF	2024	TOTALS 2023		DIFF	
<b>COUNT</b>	REGULAR ROUND	20,209	18,379	1,830	18,115	16,652	1,463	22,015	20,433	1,582	19,565	17,257	2,308	0	9	(9)	79,904	72,729	7,174						
	DISCOUNT ROUND	23,966	24,042	(76)	23,218	22,850	368	16,260	16,611	(351)	16,530	15,720	810	0	0	0	79,974	79,223	751						
	MULTI-PLAY ROUND	4,101	2,920	1,181	3,591	2,259	1,332	2,418	1,870	548	5,518	4,601	917	0	0	0	15,628	11,650	3,978						
	OTHER ROUND	3,629	3,134	495	2,304	2,203	101	5,129	4,922	207	2,699	2,510	189	0	0	0	13,761	12,769	992						
	<b>TOTAL</b>	<b>51,905</b>	<b>48,475</b>	<b>3,430</b>	<b>47,228</b>	<b>43,964</b>	<b>3,264</b>	<b>45,822</b>	<b>43,836</b>	<b>1,986</b>	<b>44,312</b>	<b>40,088</b>	<b>4,224</b>	<b>0</b>	<b>9</b>	<b>(9)</b>	<b>189,267</b>	<b>176,371</b>	<b>12,896</b>						
<b>REVENUE</b>	REGULAR ROUND	\$ 612,478	\$ 494,342	\$ 118,135	\$ 568,381	\$ 467,566	\$ 100,815	\$ 704,379	\$ 598,308	\$ 106,072	\$ 646,097	\$ 502,549	\$ 143,548	\$ -	\$ 9	\$ (9)	\$ 2,531,335	\$ 2,062,773	\$ 468,562						
	DISCOUNT ROUND	\$ 619,789	\$ 519,156	\$ 100,633	\$ 614,512	\$ 508,352	\$ 106,160	\$ 452,658	\$ 394,706	\$ 57,952	\$ 481,780	\$ 390,078	\$ 91,702	\$ -	\$ -	\$ -	\$ 2,168,739	\$ 1,812,292	\$ 356,447						
	MULTI-PLAY ROUND	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 39,792	\$ 34,450	\$ 5,342	\$ -	\$ -	\$ -	\$ 39,792	\$ 34,450	\$ 5,342					
	OTHER ROUND	\$ 56,420	\$ 37,024	\$ 19,396	\$ 6,941	\$ 3,080	\$ 3,861	\$ 110,285	\$ 101,249	\$ 9,036	\$ 30,034	\$ 29,643	\$ 391	\$ -	\$ -	\$ -	\$ 203,682	\$ 170,997	\$ 32,685						
	<b>TOTAL</b>	<b>\$ 1,288,687</b>	<b>\$ 1,050,523</b>	<b>\$ 238,164</b>	<b>\$ 1,189,834</b>	<b>\$ 978,997</b>	<b>\$ 210,836</b>	<b>\$ 1,267,323</b>	<b>\$ 1,094,263</b>	<b>\$ 173,060</b>	<b>\$ 1,197,704</b>	<b>\$ 956,720</b>	<b>\$ 240,984</b>	<b>\$ -</b>	<b>\$ 9</b>	<b>\$ (9)</b>	<b>\$ 4,943,548</b>	<b>\$ 4,080,512</b>	<b>\$ 863,036</b>						
PASSES																									
	2024	DOWNRIVER 2023		DIFF	2024	ESMERALDA 2023		DIFF	2024	INDIAN CANYON 2023		DIFF	2024	QUALCHAN 2023		DIFF	2024	CITY HALL 2023		DIFF	2024	TOTALS 2023		DIFF	
<b>COUNT</b>	DISCOUNT PASS	1,124	1,471	(347)	883	931	(48)	654	724	(70)	1,173	1,037	136	36	42	(6)	3,870	4,205	(335)						
	SEASON PASS	8	24	(16)	43	30	13	16	21	(5)	44	36	8	5	1	4	116	112	4						
	OTHER PASS	64	87	(23)	517	579	(62)	50	78	(28)	58	51	7	367	379	(12)	1,056	1,174	(118)						
	<b>TOTAL</b>	<b>1,196</b>	<b>1,582</b>	<b>(386)</b>	<b>1,443</b>	<b>1,540</b>	<b>(97)</b>	<b>720</b>	<b>823</b>	<b>(103)</b>	<b>1,275</b>	<b>1,124</b>	<b>151</b>	<b>408</b>	<b>422</b>	<b>(14)</b>	<b>5,042</b>	<b>5,491</b>	<b>(449)</b>						
<b>REVENUE</b>	DISCOUNT PASS	\$ 78,600	\$ 94,641	\$ (16,042)	\$ 73,685	\$ 56,688	\$ 16,998	\$ 43,157	\$ 37,367	\$ 5,791	\$ 77,679	\$ 57,586	\$ 20,093	\$ 3,057	\$ 2,873	\$ 184	\$ 276,178	\$ 249,155	\$ 27,024						
	SEASON PASS	\$ 12,851	\$ 31,403	\$ (18,553)	\$ 31,031	\$ 23,531	\$ 7,500	\$ 20,482	\$ 16,053	\$ 4,430	\$ 45,548	\$ 22,763	\$ 22,785	\$ 5,395	\$ 1,930	\$ 3,465	\$ 115,307	\$ 95,680	\$ 19,627						
	OTHER PASS	\$ 11,035	\$ 13,113	\$ (2,078)	\$ 29,420	\$ 29,496	\$ (76)	\$ 7,975	\$ 10,810	\$ (2,835)	\$ 11,076	\$ 8,717	\$ 2,359	\$ 20,371	\$ 21,007	\$ (636)	\$ 79,878	\$ 83,143	\$ (3,266)						
	<b>TOTAL</b>	<b>\$ 102,486</b>	<b>\$ 139,158</b>	<b>\$ (36,672)</b>	<b>\$ 134,136</b>	<b>\$ 109,714</b>	<b>\$ 24,422</b>	<b>\$ 71,615</b>	<b>\$ 64,229</b>	<b>\$ 7,385</b>	<b>\$ 134,303</b>	<b>\$ 89,067</b>	<b>\$ 45,236</b>	<b>\$ 28,823</b>	<b>\$ 25,810</b>	<b>\$ 3,013</b>	<b>\$ 471,364</b>	<b>\$ 427,978</b>	<b>\$ 43,385</b>						
CART FEES																									
	2024	DOWNRIVER 2023		DIFF	2024	ESMERALDA 2023		DIFF	2024	INDIAN CANYON 2023		DIFF	2024	QUALCHAN 2023		DIFF	2024	CITY HALL 2023		DIFF	2024	TOTALS 2023		DIFF	
<b>COUNT</b>	PRIVATE CART FEE & PERMIT	563	587	(25)	633	760	(127)	322	405	(83)	403	435	(32)	0	0	0	1,921	2,187	(267)						
	PRO CART FEE	24,632	23,323	1,309	26,278	25,060	1,218	28,142	27,292	850	23,957	22,258	1,699	0	0	0	103,009	97,933	5,076						
	<b>TOTAL</b>	<b>25,194</b>	<b>23,910</b>	<b>1,285</b>	<b>26,911</b>	<b>25,820</b>	<b>1,091</b>	<b>28,464</b>	<b>27,697</b>	<b>767</b>	<b>24,360</b>	<b>22,693</b>	<b>1,667</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>104,929</b>	<b>100,120</b>	<b>4,810</b>						
<b>REVENUE</b>	PRIVATE CART FEE & PERMIT	\$ 18,386	\$ 16,444	\$ 1,942	\$ 20,178	\$ 18,040	\$ 2,137	\$ 7,199	\$ 7,403	\$ (204)	\$ 18,263	\$ 13,568	\$ 4,695	\$ -	\$ -	\$ -	\$ 64,026	\$ 55,456	\$ 8,570						
	PRO CART FEE	\$ 4,791	\$ 4,523	\$ 268	\$ 8,559	\$ 8,023	\$ 535	\$ 11,056	\$ 10,935	\$ 121	\$ 4,679	\$ 4,365	\$ 314	\$ -	\$ -	\$ -	\$ 29,084	\$ 27,847	\$ 1,238						
	<b>TOTAL</b>	<b>\$ 23,177</b>	<b>\$ 20,967</b>	<b>\$ 2,210</b>	<b>\$ 28,736</b>	<b>\$ 26,064</b>	<b>\$ 2,673</b>	<b>\$ 18,254</b>	<b>\$ 18,338</b>	<b>\$ (84)</b>	<b>\$ 22,942</b>	<b>\$ 17,934</b>	<b>\$ 5,009</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 93,110</b>	<b>\$ 83,303</b>	<b>\$ 9,808</b>						
BUCKET OF BALLS																									
	2024	DOWNRIVER 2023		DIFF	2024	ESMERALDA 2023		DIFF	2024	INDIAN CANYON 2023		DIFF	2024	QUALCHAN 2023		DIFF	2024	CITY HALL 2023		DIFF	2024	TOTALS 2023		DIFF	
<b>COUNT</b>	14,110	13,354	756	12,612	12,280	332	23,483	20,415	3,068	12,810	11,636	1,174	0	0	0	63,015	57,685	5,330							
<b>REVENUE</b>	\$ 1,360	\$ 1,288	\$ 72	\$ 2,571	\$ 2,451	\$ 120	\$ 5,005	\$ 4,308	\$ 697	\$ 1,263	\$ 1,051	\$ 212	\$ -	\$ -	\$ -	\$ 10,199	\$ 9,098	\$ 1,101							
FACILITY IMPROVEMENT FEE																									
	2024	DOWNRIVER 2023		DIFF	2024	ESMERALDA 2023		DIFF	2024	INDIAN CANYON 2023		DIFF	2024	QUALCHAN 2023		DIFF	2024	CITY HALL 2023		DIFF	2024	TOTALS 2023		DIFF	
<b>COUNT</b>	46,134	43,617	2,517	42,144	40,254	1,890	40,320	39,317	1,003	38,643	35,873	2,770	59	1,856	(1,797)	167,300	160,917	6,383							
<b>REVENUE</b>	\$ 230,273	\$ 225,413	\$ 4,859	\$ 213,629	\$ 203,658	\$ 9,970	\$ 203,705	\$ 200,708	\$ 2,997	\$ 201,901	\$ 186,629	\$ 15,272	\$ 1,368	\$ 1,856	\$ (488)	\$ 850,876	\$ 818,265	\$ 32,610							
REVENUE SUMMARY																									
	2024	DOWNRIVER 2023		DIFF	2024	ESMERALDA 2023		DIFF	2024	INDIAN CANYON 2023		DIFF	2024	QUALCHAN 2023		DIFF	2024	CITY HALL 2023		DIFF	2024	TOTALS 2023		DIFF	
Lessons	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
MISC REVENUE	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
<b>TOTAL REVENUE</b>	<b>\$ 1,645,983</b>	<b>\$ 1,437,349</b>	<b>\$ 208,634</b>	<b>\$ 1,568,907</b>	<b>\$ 1,320,884</b>	<b>\$ 248,022</b>	<b>\$ 1,565,902</b>	<b>\$ 1,381,847</b>	<b>\$ 184,055</b>	<b>\$ 1,558,113</b>	<b>\$ 1,251,401</b>	<b>\$ 306,712</b>	<b>\$ 30,192</b>	<b>\$ 27,675</b>	<b>\$ 2,517</b>	<b>\$ 6,369,096</b>	<b>\$ 5,419,156</b>	<b>\$ 949,941</b>							

## Golf Fund - October 2024



	Adopted Budget 2024	2024 Remaining Budget Balance	2023 October Actual	2024 October Actual	2023-2024 Monthly Difference	2023 YTD Actual	2024 YTD Actual	2023-2024 YTD Difference	2023 YTD % Of Budget	2024 YTD % Of Budget	YOY % Change
<b>Revenue</b>											
Program Revenue	\$ 5,374,077	\$ (1,215,358)	\$ 401,903	\$ 412,232	\$ 10,329	\$ 5,507,678	\$ 6,589,435	\$ 1,081,757			
Pre-Sale Revenue					\$ -	174,793	216,362	\$ 41,569			
Facility Improvement Fee	\$ -		\$ (57,483)	\$ (56,434)	\$ 1,049	\$ (827,802)	\$ (867,642)	\$ (39,841)			
Other Transfers-In	\$ -	\$ -			\$ -						
<b>Total Revenue</b>	<b>\$ 5,374,077</b>	<b>\$ 564,078</b>	<b>\$ 344,420</b>	<b>\$ 355,798</b>	<b>\$ 11,378</b>	<b>\$ 4,854,669</b>	<b>\$ 5,938,155</b>	<b>\$ 1,083,486</b>	<b>112.88%</b>	<b>110.50%</b>	<b>-2.38%</b>
<b>Expenditures</b>											
Salaries and Wages	\$ 1,127,824	\$ 219,814	\$ 87,164	\$ 90,230	\$ (3,066)	\$ 779,372	\$ 919,208	\$ (139,836)	68.42%	81.50%	13.08%
Temp/Seasonal	\$ 651,762	\$ 131,647	\$ 61,599	\$ 62,232	\$ (633)	\$ 478,209	\$ 520,853	\$ (42,644)	73.29%	79.91%	6.63%
Personnel Benefits	\$ 467,123	\$ (97,164)	\$ 45,598	\$ 45,195	\$ 402	\$ 389,718	\$ 420,201	\$ (30,483)	120.64%	89.96%	-30.69%
Supplies	\$ 531,900	\$ (2,538)	\$ 50,490	\$ 43,187	\$ 7,303	\$ 432,588	\$ 413,288	\$ 19,300	105.32%	77.70%	-27.62%
Services and Charges	\$ 1,435,756	\$ (191,076)	\$ 199,026	\$ 176,685	\$ 22,341	\$ 1,055,575	\$ 1,244,144	\$ (188,569)	100.24%	86.65%	-13.58%
Interfund Payments	\$ 237,008	\$ 97,407	\$ 41,358	\$ 32,884	\$ 8,474	\$ 257,268	\$ 200,270	\$ 56,999	86.43%	84.50%	-1.93%
<b>Subtotal Op. Expense</b>	<b>\$ 4,451,373</b>	<b>\$ 733,410</b>	<b>\$ 485,235</b>	<b>\$ 450,413</b>	<b>\$ 34,822</b>	<b>\$ 3,392,730</b>	<b>\$ 3,717,963</b>	<b>\$ (325,233)</b>	<b>87.53%</b>	<b>83.52%</b>	<b>-4.01%</b>
Capital Outlay	\$ 714,650	\$ 84,472		\$ 118,267	\$ (118,267)	\$ 490,482	\$ 630,178	\$ (139,696)	119.63%	88.18%	-31.45%
Transfers Out		\$ -	\$ 27,898		\$ 27,898	\$ 1,497		\$ 1,497			
<b>Total Expenditures</b>	<b>\$ 5,166,023</b>	<b>\$ 817,881</b>	<b>\$ 513,133</b>	<b>\$ 568,681</b>	<b>\$ (55,548)</b>	<b>\$ 3,884,709</b>	<b>\$ 4,348,142</b>	<b>\$ 463,433</b>	<b>90.64%</b>	<b>84.17%</b>	<b>-6.47%</b>
<b>Net Gain/(Loss)</b>	<b>\$ 208,054</b>		<b>\$ (168,714)</b>	<b>\$ (212,883)</b>	<b>\$ (44,169)</b>	<b>\$ 969,961</b>	<b>\$ 1,590,013</b>	<b>\$ 620,053</b>			

* Beginning Fund Balance	\$ 348,984	Updated 4/23
Less 7% Reserve	\$ (404,883)	
Less Current Lease Payments	\$ (164,729)	
<b>Beginning Year Reserves</b>	<b>\$ (220,628)</b>	
YTD Change in Cash	\$ 1,590,013	
<b>YTD Available Cash</b>	<b>\$ 1,369,386</b>	

\* 2024 Beginning Fund Balance does not include the FIF reserve of \$2,218,214

## Facility Improvement Fee - October 2024



	2023 October Actual	2024 October Actual	2023-2024 Monthly Difference	2023 YTD Actual	2024 YTD Actual	2023-2024 Monthly Difference
<b>Revenue</b>	\$ 57,483	\$ 56,434	\$ (1,049)	\$ 827,802	\$ 867,642	\$ 39,840
<b>Debt Service Payments</b>	\$ -	\$ -	\$ -	\$ (309,469)	\$ (309,417)	\$ (52)

Facility Improvement Fee - Fund Balance	
Beginning Fund Balance	\$ 2,218,214
YTD Revenues	\$ 867,642
YTD Loan Payments	\$ (309,417)
Ending Fund Balance	\$ 2,776,439

Golf SIP Loan Amortization		
Period Ending	Payment	Principal Balance
12/1/2023	\$ 308,666	\$ 6,349,397
6/1/2024	\$ 309,417	\$ 6,071,552
12/1/2024	\$ 308,608	\$ 5,793,183