



**City of Spokane Park Board
Golf Committee Meeting**

8:00 a.m. Tuesday, Oct. 08, 2024
Hybrid in-person and WebEx virtual meeting
Mark Poirier – Golf Manager

Committee Members

- X Nick Sumner – Chair (arrived 8:06)
- X Gerry Sperling
- X Barb Richey
- X Doug Kelley

Parks Staff

- Mark Poirier
- Jennifer Papich
- Nick Hamad
- Berry Ellison
- Fianna Dickson
- Kris Behr

SUMMARY

- The committee approved to recommend the Park Board accept the following agenda items:
 - Zetin Contractors / Downriver Golf Course Cart Path Renovation - Phase 1 Contract \$292,000.00 (plus applicable tax) – regular agenda item
 - Hixson Golf Design, LLC Contract Amendment #1 / Indian Canyon Bunker Renovation (\$9,981.62 non-taxable service) – consent agenda item
- Omission of the pre-season pass sale was discussed.
- Golf participation in the 2025 Golf Show was discussed.
- Fianna Dickson presented the golf marketing report.
- Mark Poirier discussed the financial reports.
- An overview of What's Happening at the Courses was presented.

The next regularly scheduled meeting is 8 a.m. Tue., Nov. 12, 2024.

MINUTES

The meeting was called to order at 8:04 a.m. by Barb Richey in the absence of the committee chair.

Public comment - None

Action items

1. [Zetin Contractors / Downriver Golf Course Cart Path Renovation - Phase 1 Contract \\$292,000.00 \(plus applicable tax\)](#) – Nick Hamad / Mark Poirier

Nick explained the current cart paths were installed in the 1980's with a 20-year life expectancy. They are in terrible condition and in need of total replacement. According to studies, a two-way cart path should be 12 feet wide, a one-way path should be 8 feet wide. Most of the Downriver paths are 6 feet wide. Part of the new path design includes a curb to prevent carts from pulling off onto the turf. Phase one replacement includes the paths at 10, 18, 1 and 9 tees. The project also includes rectifying the congestion at the south end of the parking lot which will encourage more cart traffic to stay on the paths rather than moving into the parking lot. Three bids were received and Zetin was the lowest. The plan is to have everything south of the clubhouse completed in 2024. The funding will come from capital dollars which is available to use.

Motion #1 – Barb Richey moved to recommend the Zetin Contractors / Downriver Golf Course Cart Path Renovation - Phase 1 Contract \$292,000.00 (plus applicable tax)

Gerry Sperling seconded. The motion passed unanimously (3-0 vote, Nick Sumner did not vote).

The committee agreed to present this recommendation as a regular agenda item on the Oct. 10 Park Board meeting agenda.

2. [Hixson Golf Design, LLC Contract Amendment #1 / Indian Canyon Bunker Renovation \(\\$9,981.62 non-taxable service\)](#) – Berry Ellison

The purpose of this change order is to cover expenses for some additional design work which was deemed necessary throughout the construction phase. Berry will be meeting with the designer later this week and all involved parties have agreed there will be no additional rock digging and should not have any additional change orders.

Motion #1 – Barb Richey moved to recommend the Hixson Golf Design, LLC Contract Amendment #1 / Indian Canyon Bunker Renovation (\$9,981.62 non-taxable service)

Doug Kelley seconded. The motion passed unanimously (3-0 vote, Nick Sumner did not vote).

The committee agreed to present this recommendation as a consent agenda item on the Oct. 10 Park Board meeting agenda.

Discussion item

1. Pre-season pass sale – Mark Poirier

The greens fees and passes were raised \$5 across the board in 2024 with no intention of raising fees in 2025. The purpose of offering the pre-season pass was to allow patrons to take advantage of the current year pricing. Rather than offering a discounted rate, Mark recommends not offering the program this fall. This would not include the holiday sale, which will still commence. Just to compare, Mark spoke with Doug Chase at the County who stated they never discount their pre-season sales. Gerry suggested rather than offering a discounted pre-season pass, to emphasize “no change in 2025 fees” with our fall marketing.

2. Golf show – Mark Poirier / Fianna Dickson

It should cost roughly \$1,800 to \$2,000 for a booth plus staff time. Passes will not be sold at the show because of the spotty internet connectivity and point of sale (POS) software issues. There is currently a Request for Proposal (RFP) for new POS software which should be installed in early 2025. Gerry is very supportive of having a presence at the show. Doug suggested partnering with

the County to reduce costs, however, the committee felt that could cause confusion. Fianna Dickson also said that a wider booth would double the cost. Barb suggested board members volunteer their time to man the booth as well.

Standing reports

1. Golf marketing report – Fianna Dickson

The media buy through DH will end this month. The Indian Canyon bunker renovation received great media coverage with all three major networks. They are working on putting together the ads for holiday promotions

2. [Golf financial report](#) – Mark Poirier

As of September 30th, rounds are about 13,000 ahead of this time last year. All four courses are up in rounds with Qualchan showing the largest difference. September revenue is nearly \$125,000 higher than last year. Expenditures are less than last year, but the \$350,000 difference will be used to fund the two action items. Another item to note is Golf is nearly 4% higher than budgeted predictions. The year-to-date facility improvement fee shows a near \$41,000 gain.

3. Superintendents' reports - What's Happening at the Courses – Mark Poirier

Downriver Great September round count and October looks strong as well. Course healed from fall aeration process and the parking lot is currently being resealed. Phase 1 of cart path renovations (Nick Hamad) were before you today, looking forward to getting that started, thank you for your approval.

Currently have another 22 dead standing trees. We will work with UF and Airway heights crews for felling and extraction work.

Qualchan – Rob Decker reports nearly 2 irrigation breaks per week which takes several hours per day to fix. It is getting more difficult to isolate portions of the course. They have had extensive electrical problems associated with the irrigation. EWU hosted a golf tournament this weekend with great feedback. Winter leagues are being planned.

Indian Canyon Course has had some impacts but ALL for the greater good and really couldn't have happened at a better time of year. Bunker renovation continues (update from Berry), fall aerification, and some warranty work on sprinkler head decoders. All good stuff and IC should open up next spring with a fresh new look!

Esmeralda Rounds were up. Held 6 small tournament events in September and junior golf has officially wrapped up with over 325 kids participating in various programs. Course is in amazing shape and came out of fall aeration great!

Adjournment: The meeting was adjourned at 9:05 a.m.

The next regularly scheduled meeting is 8 a.m. Tue., Nov. 12, 2024.

Spokane Park Board

Briefing Paper



Committee	Golf Committee	Committee meeting date: October 8, 2024	
Requester	Nick Hamad / Mark Poirier	Phone number: 509.363.5452	
Type of agenda item	<input type="radio"/> Consent <input type="radio"/> Discussion <input type="radio"/> Information <input checked="" type="radio"/> Action		
Type of contract/agreement	<input checked="" type="radio"/> New <input type="radio"/> Renewal/ext. <input type="radio"/> Lease <input type="radio"/> Amendment/change order <input type="radio"/> Other		
City Clerks file (OPR or policy #)			
Master Plan Goal, Objective, Strategy (Click HERE for link to the adopted plan)	N/A	Master Plan Priority Tier: (pg. 171-175)	N/A
Item title: (Use exact language noted on the agenda)	Zetin Contractors / Downriver Golf Course Cart Path Renovation - Phase 1 Contract \$292,000.00 (plus applicable tax).		
Begin/end dates	Begins: 10/10/2024	Ends: 06/06/2025	<input type="checkbox"/> 06/01/2525
Background/history:			
Construction contract with the low responsive bidder, Zetin, for the complete reconstruction of all sand bunkers at Indian Canyon Golf Course. Bid price is \$292,000.00 plus applicable tax.			
This contract will include the base bid scope of work, which includes the replacement of cart paths near the clubhouse, parking area, and upper portions of holes #1, #9, #10, #18. Cart paths included will be completely reconstructed, regraded and widened to improve functionality and condition.			
Alternate #1 for additional cart storage is not accepted at this time but may be added at a later time during construction.			
Motion wording:			
Motion to approve Zetin Contractors for the Downriver Golf Course Cart Path Renovation - Phase 1 construction contract in the amount of \$292,000.00 plus applicable tax.			
Approvals/signatures outside Parks: <input checked="" type="radio"/> Yes <input type="radio"/> No			
If so, who/what department, agency or company: Zetin Contractors			
Name: Chris Florko		Email address: TBD	Phone:
Distribution:			
Parks – Accounting		Mark Poirier	
Parks – Sarah Deatrich		Jason Conley	
Requester: Nick Hamad		Nick Hamad	
Grant Management Department/Name:			
Fiscal impact: <input checked="" type="radio"/> Expenditure <input type="radio"/> Revenue			
Amount: \$292,000.00 plus applicable tax		Budget code: TBD	
Vendor: <input type="radio"/> Existing vendor <input checked="" type="radio"/> New vendor			
Supporting documents:			
<input checked="" type="checkbox"/> Quotes/solicitation (RFP, RFQ, RFB)		<input type="checkbox"/> W-9 (for new contractors/consultants/vendors)	
<input type="checkbox"/> Contractor is on the City's A&E Roster - City of Spokane		<input type="checkbox"/> ACH Forms (for new contractors/consultants/vendors)	
<input checked="" type="checkbox"/> UBI: 603 435 502 Business license expiration date: 9/30/25		<input checked="" type="checkbox"/> Insurance Certificate (min. \$1 million in General Liability)	

CITY OF SPOKANE, WASHINGTON
DEPARTMENT OF PARKS AND RECREATION

DOWNRIVER GOLF COURSE PHASE 1 CART PATH RENOVATION 24002 - BID DRAWINGS 09.16.2024

DESCRIPTION OF WORK

BASE BID SCOPE

REMOVE, RE-GRADE, AND REPLACE EXISTING ONE AND TWO-WAY ASPHALT CART PATHS SURROUNDING THE CLUBHOUSE, PRACTICE AREA, AND UPPER PORTIONS OF HOLES #1 AND #10 AT DOWNRIVER GOLF COURSE. WORK INCLUDES BUT IS NOT LIMITED TO:

- REMOVAL OF 14,100 SF OF EXISTING CART PATH ASPHALT PAVEMENT AND ASSOCIATED BASE MATERIAL.
- REMOVAL OF 2,150 SF OF EXISTING VEHICULAR PARKING LOT ASPHALT PAVEMENT.
- REMOVAL OF 235 LINEAR FEET OF EXISTING TYPE A CURBING.
- REMOVAL OF TWO EXISTING TREES AND ROOT MASSES.
- INSTALLATION OF 153 LF OF NEW BOULDER RETAINING WALL.
- 14,850 SF OF CART PATH ASPHALT PAVING AND ASSOCIATED BASE MATERIAL.
- PLACEMENT OF 262 LF OF CART PATH CURBING.
- PLACEMENT OF 279 LF OF TYPE A CURBING.
- ASSOCIATED APPURTENANCES AND LANDSCAPE REPAIR.
- ADDITIVE ALTERNATE #1 - ADD CART STAGING AREA PAVING AND CURB - SEE DRAWINGS

ADDITIONAL WORK REQUIREMENTS

WORK SHALL BE EXECUTED ACCORDING TO THE ATTACHED CONSTRUCTION DRAWINGS, PLAN NOTES, AND IN THE ABSENCE OF DIRECTION ON THESE DRAWINGS, 'THE STANDARD SPECIFICATIONS FOR ROAD, BRIDGE, AND MUNICIPAL CONSTRUCTION, CURRENT EDITION' AND 'THE OF THE STANDARD PLANS FOR ROAD, BRIDGE AND MUNICIPAL CONSTRUCTION CURRENT EDITION', BOTH AS PREPARED BY THE WASHINGTON STATE DEPARTMENT OF TRANSPORTATION (WSDOT). THE STANDARD SPECIFICATIONS ARE HEREBY MADE A PART OF THIS CONTRACT. THE STANDARD SPECIFICATIONS, EXCEPT AS MAY BE MODIFIED OR SUPERSEDED BY THESE CONTRACT DOCUMENTS, SHALL GOVERN ALL PHASES OF THE WORK SPECIFIED IN THESE CONTRACT DOCUMENTS.

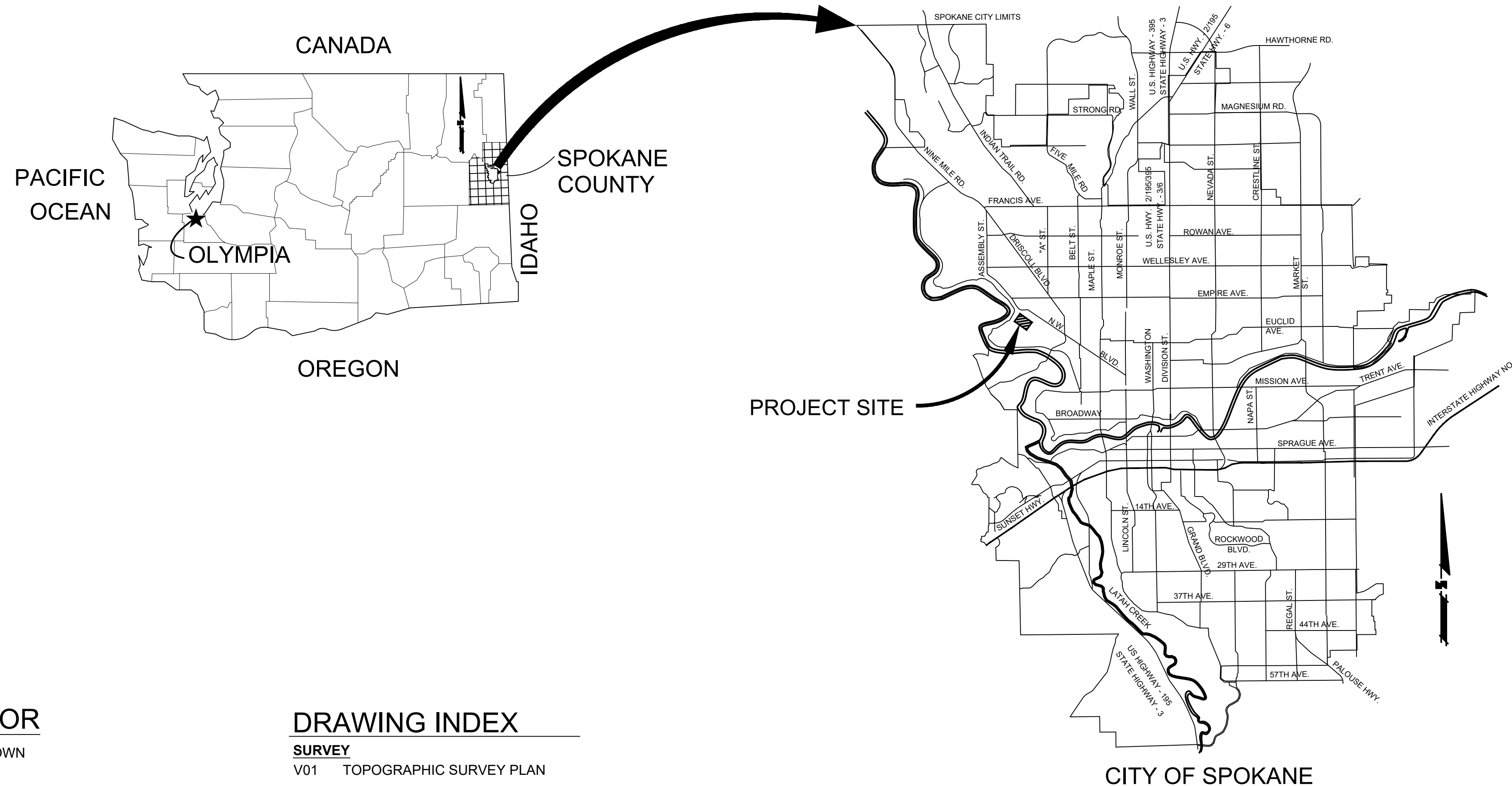
ALL WORK, INCLUDING APPROXIMATE QUANTITIES FOR EACH SITE, SHALL BE MUTUALLY AGREED UPON BY THE CONTRACTOR AND OWNER'S REPRESENTATIVE PRIOR TO THE COMMENCEMENT OF WORK.

REQUIRED COMPLETION DATE

ALL WORK SHALL BE COMPLETED BY COMPLETION DATED

GENERAL NOTES

1. CONTRACTOR IS RESPONSIBLE FOR VERIFYING CONDITIONS IN THE FIELD PRIOR TO BID SUBMISSION. ANY DISCREPANCIES BETWEEN FIELD CONDITIONS AND PROJECT INTENT / CONTRACT DOCUMENTS AFFECTING THE COST OF THE PROJECT SHALL BE REPORTED TO THE OWNER'S REPRESENTATIVE IMMEDIATELY.
2. IT IS THE RESPONSIBILITY OF THE CONTRACTOR TO LOCATE ALL UTILITIES PRIOR TO CONSTRUCTION. COST OF LOCATES IS THE SOLE RESPONSIBILITY OF THE CONTRACTOR.
4. CONTRACTOR IS RESPONSIBLE FOR TEMPORARY OBTAINING ALL PERMITS, INCLUDING RIGHT-OF-WAY OBSTRUCTION PERMITS WHERE APPLICABLE.
5. CONTRACTOR IS RESPONSIBLE FOR INCIDENTAL TRAFFIC CONTROL MEASURES AS REQUIRED IN ACCORDANCE WITH THE MANUAL ON TRAFFIC CONTROL DEVICES (MUTCD) AND WASHINGTON STATE MODIFICATIONS TO THE MUTCD.
6. PRESERVE AND PROTECT EXISTING IMPROVEMENTS TO REMAIN. REPAIR OR REPLACE ALL HARDSCAPE AND SOFTSCAPE DAMAGED AS A RESULT OF CONSTRUCTION ACTIVITY.
7. TREE PRUNING, AIR SPADING AND ROOT PRUNING SHALL BE PERFORMED BY CITY OF SPOKANE ARBORIST. CONTRACTOR SHALL COORDINATE DIRECTLY WITH CITY OF SPOKANE ARBORIST TO SCHEDULE WORK.
8. OWNER WILL FURNISH COMPACTION & MATERIAL TESTING. IF CONTRACTOR FAILS TESTING, THE CONTRACTOR SHALL BE RESPONSIBLE FOR ADDITIONAL TESTING UNTIL COMPACTION AND MATERIALS MEET SPECIFICATION.



WORK LOCATION		
SITE	WORK LOCATION	TYPE OF IMPROVEMENT
1.0	3225 N COLUMBIA CIR SPOKANE, WA 99205	PATHWAY IMPROVEMENTS

MAYOR

LISA BROWN

COUNCIL MEMBERS

- BETSY WILKERSON, CITY COUNCIL PRESIDENT
- JONATHAN BINGLE
- MICHAEL CATHCART
- PAUL DILLON
- LILI NAVARRETE
- ZACK ZAPPONE
- KITTY KLITZKE

CITY ADMINISTRATOR

GARRET JONES (ACTING)

DIRECTOR OF PARKS

JASON CONLEY (INTERIM)

PROJECT CONTACT(S)

NICK HAMAD, PLA.
SPOKANE PARKS AND RECREATION
PROJECT MANAGER, (509) 363-5452

DRAWING INDEX

SURVEY

V01 TOPOGRAPHIC SURVEY PLAN

LANDSCAPE PLANS

1. CV001 COVER SHEET
2. LS001 GENERAL NOTES
3. LS002 OVERALL SITE WORK AREA
4. LD101 LANDSCAPE DEMOLITION PLAN - NORTH
5. LD102 LANDSCAPE DEMOLITION PLAN - SOUTH
6. LS101 PATHWAY AND LANDSCAPE RESTORATION PLAN - NORTH
7. LS102 PATHWAY AND LANDSCAPE RESTORATION PLAN - SOUTH
8. LG101 PATHWAY GRADING PLAN - NORTH
9. LG102 PATHWAY GRADING PLAN - SOUTH
10. LI101 IRRIGATION PLAN - NORTH
11. LI102 IRRIGATION PLAN - SOUTH
12. LS501 PATHWAY AND LANDSCAPE RESTORATION PLAN ENLARGEMENTS
13. LS502 PATHWAY AND LANDSCAPE RESTORATION PLAN DETAILS





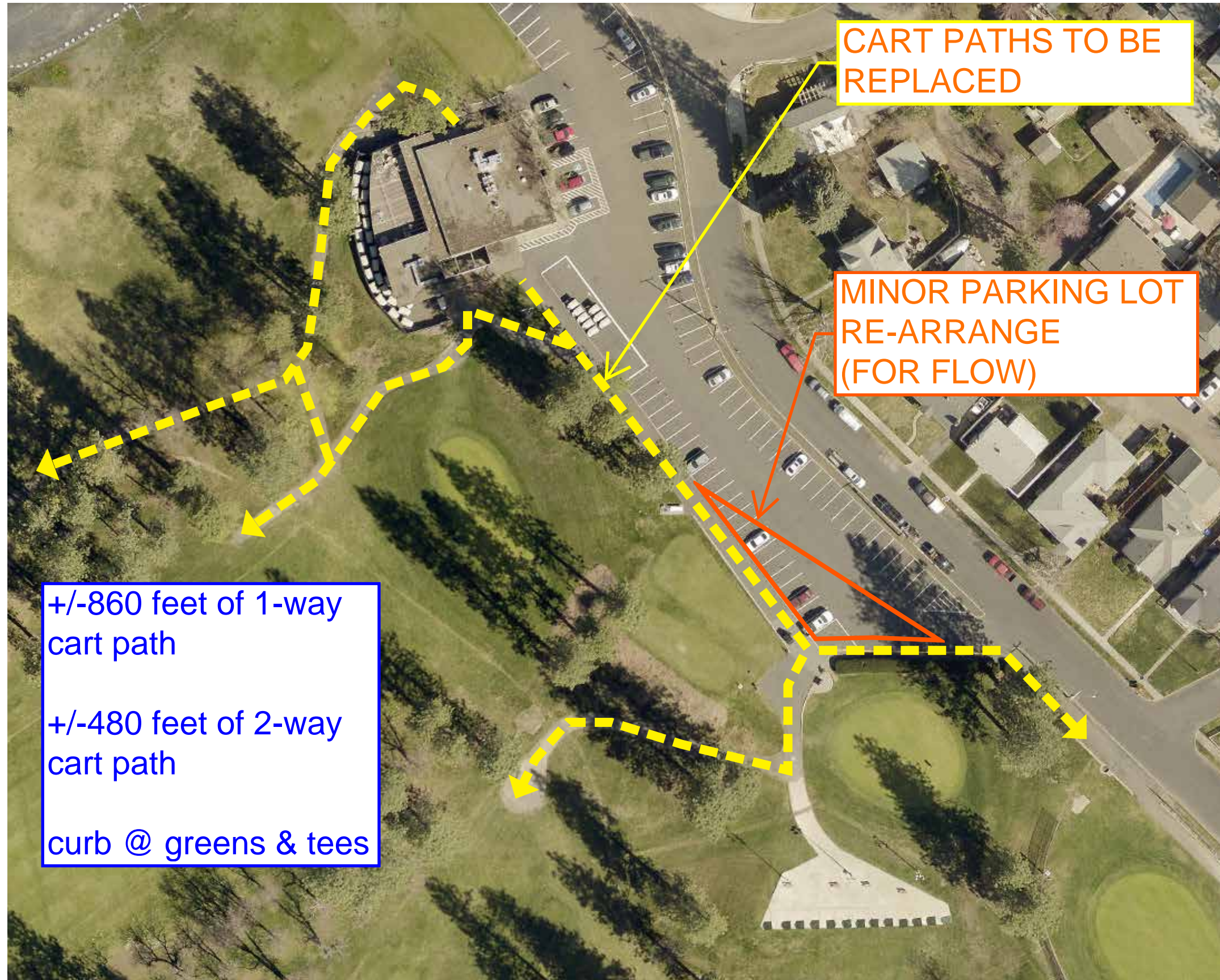


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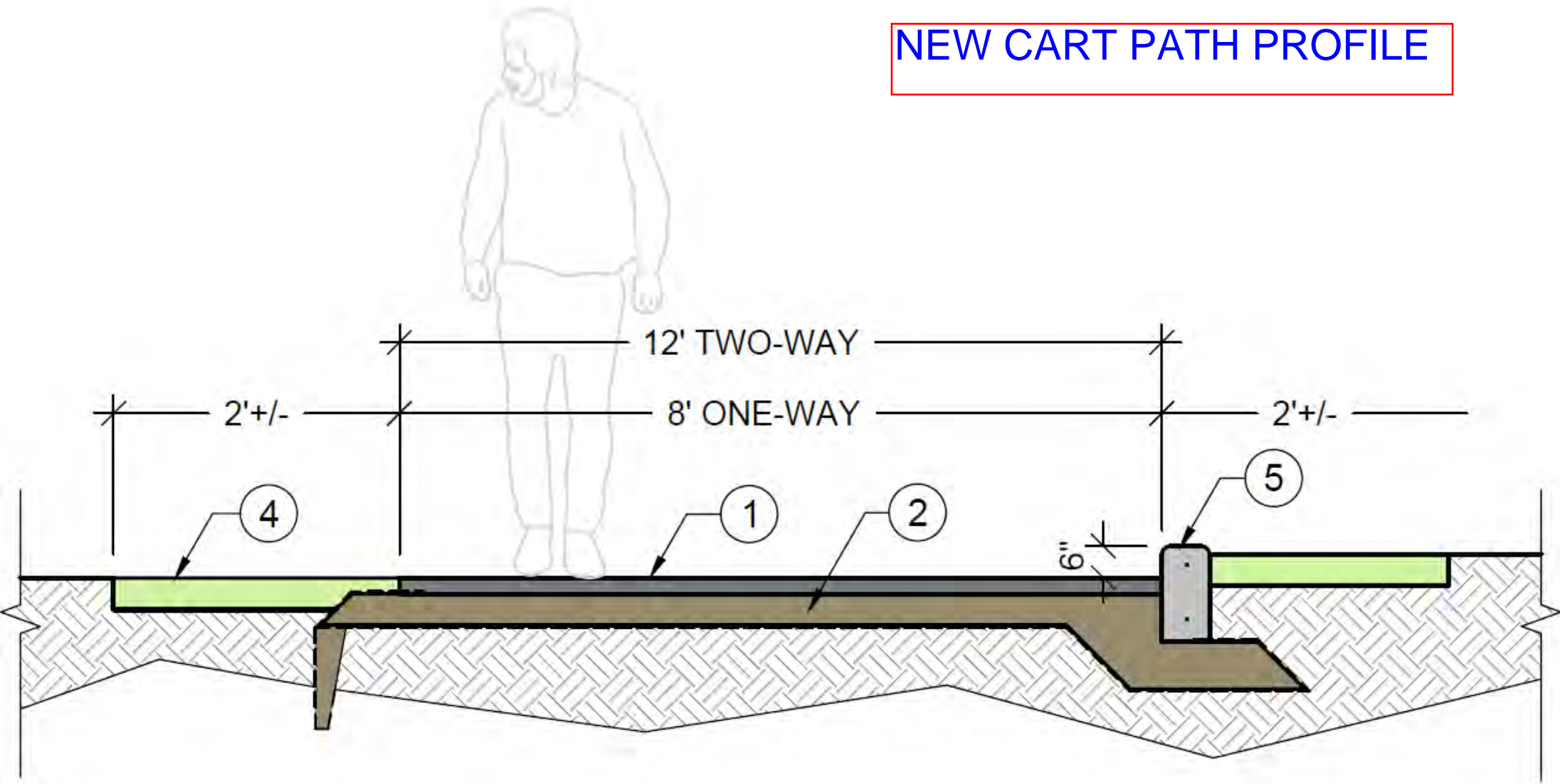




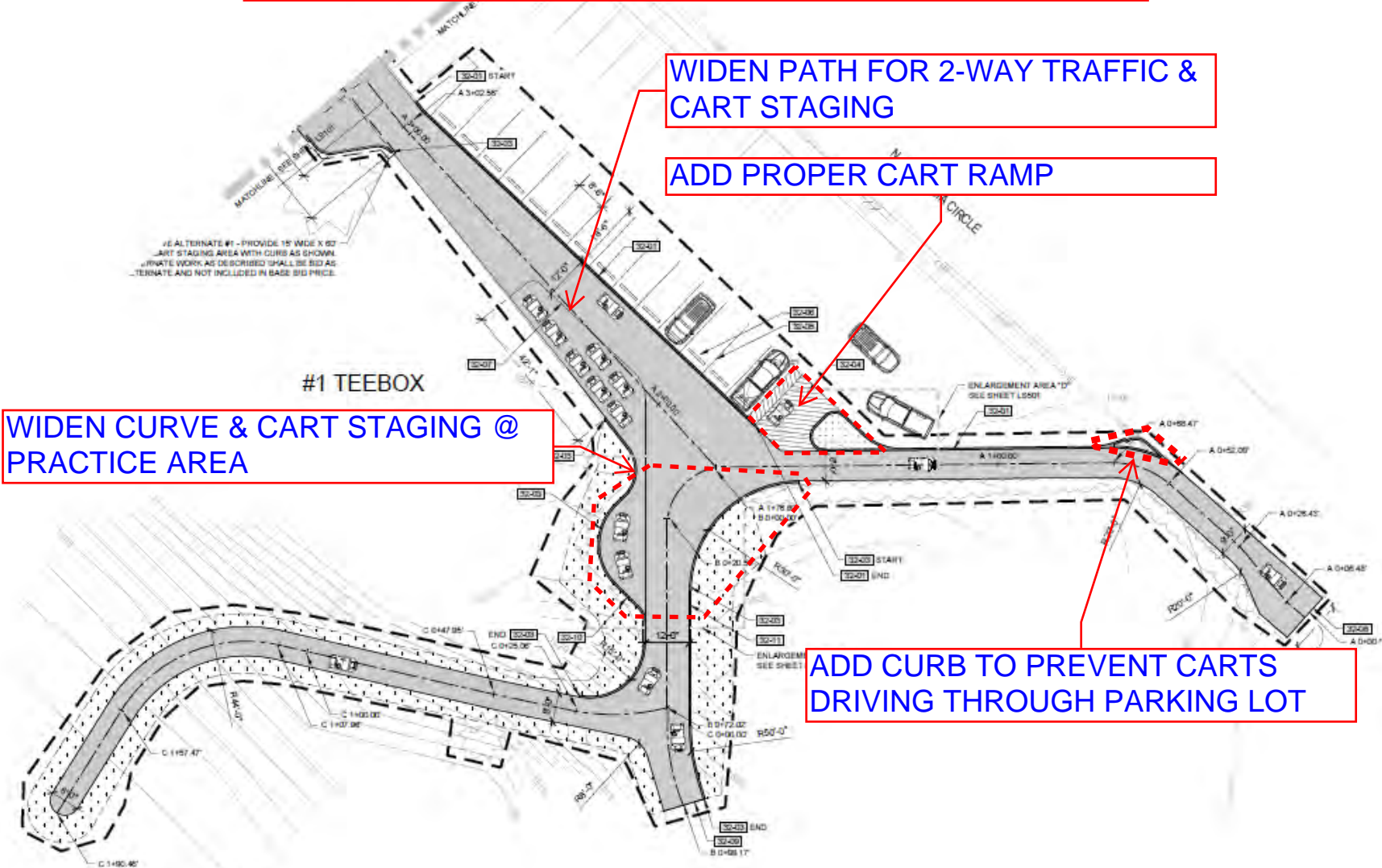
DOWNRIVER GOLF COURSE - PATHWAY REPLACEMENT PHASE 1



NEW CART PATH PROFILE



'CIRCULATION IMPROVEMENTS @ #1 TEE



WIDEN PATH FOR 2-WAY TRAFFIC & CART STAGING

ADD PROPER CART RAMP

WIDEN CURVE & CART STAGING @ PRACTICE AREA

ADD CURB TO PREVENT CARTS DRIVING THROUGH PARKING LOT

Bid Tabulation - Downriver Golf Course Cart Path Renovation - Phase 1

Extended Price Analysis							
Item	Description	UOM	Quantity	Zetin Contractors	Inland Asphalt Company	Inland Infrastructure LLC	Average
BASE BID	Base Bid	Each	1	\$292,000.00	\$315,820.00	\$399,500.00	
TOTAL BASE BID (NO TAX)				\$292,000.00	\$315,820.00	\$399,500.00	\$335,773.33
ALTERNATE 1	Total Bid	Each	1	\$8,100.00	\$8,670.00	\$7,500.00	\$8,090.00
TOTAL BASE BID + ALTERNATE 1 (NO TAX)				\$300,100.00	\$324,490.00	\$407,000.00	\$343,863.33
Washington State Retail Sales Tax (9.0%)				\$27,009.00	\$29,204.10	\$36,630.00	\$30,947.70
Total All Work + Tax				\$327,109.00	\$353,694.10	\$443,630.00	\$374,811.03

THESE NEXT THREE PAGES MUST BE COMPLETED AND UPLOADED INTO THE CITY OF SPOKANE'S ELECTRONIC BIDDING SYSTEM AND INFORMATION MUST BE SUBMITTED ONLINE PER INSTRUCTIONS TO BIDDERS PARAGRAPH #16.

BID PROPOSAL

To: Honorable Mayor
Members of the City Council
City of Spokane, Washington

PROJECT: #6236-24 DOWNRIVER GOLF COURSE CART PATH RENOVATION –
PHASE 1

BIDDER'S DECLARATION.

The undersigned bidder certifies that it has examined the site, read and understands the specifications for the above project, and agrees to comply with all applicable federal, state and local laws and regulations. The bidder is advised that by signature of this bid proposal it has acknowledged all bid requirements and signed all certificates contained herein.

BID OFFER.

The price(s) listed in this bid proposal is tendered as an offer to furnish all labor, materials, equipment and supervision required to complete the proposed project in strict accordance with the contract documents. The bidder proposes to do the project at the following price:

BASE BID: \$ 292,000.00
(do not include Washington State Sales Tax)

BID ALTERNATES

Alt. 1 – Add Cart Staging Area: \$ 8,100.00
(do not include Washington State Sales Tax)

The Owner reserves the right to accept or reject any or all bid prices within sixty (60) days of the bid date.

ADDENDA.

The undersigned acknowledges receipt of addenda number(s) memos 1 & 2 and agrees that their requirements have been included in this bid proposal.

CONTRACT COMPLETION TIME.

The bidder agrees to start the work under this contract within ten (10) days of the Notice to Proceed and to substantially complete the specified work in two phases, with Phase A (Hole #18 improvements) being completed by November 22nd, 2024 and Phase B (all remaining improvements) being completed by May 16, 2025.

LIQUIDATED DAMAGES.

In the event the bidder is awarded the contract and fails to complete the work within the time limit or any agreed upon time extensions, liquidated damages shall be paid to the City of Spokane in the amount of SEVEN HUNDRED-FIFTY DOLLARS (\$750.00) per working day until the work is satisfactorily completed.

BIDDER RESPONSIBILITY.

Washington State Contractor's Registration No. ZETINCL861O4
(must be in effect at time of bid submittal)

U.B.I. Number 603 435 502

Washington Employment Security Department Number 000-046998-00-5

Washington Excise Tax Registration Number 603 435 502

City of Spokane Business License Number 603 435 502

(The successful bidder and all subcontractors shall be licensed or have applied for a license to do business in the City of Spokane prior to proceeding with the proposed project.)

BID SECURITY.

A bid security in the amount of FIVE PERCENT (5%) of the total project bid as indicated above, is attached to this bid proposal. If the bidder is awarded the contract and fails to enter into a construction contract and/or furnish payment / performance bond(s) and proof of insurance within the required time period, the bid security shall be forfeited to the City of Spokane.

NON-COLLUSION.

The undersigned authorized representative of the undersigned firm, being first sworn on oath, certifies that the firm has not, directly or indirectly, entered into any agreement, participated in any collusion, or otherwise taken any action in restraint of free competitive bidding in connection with the project for which this bid proposal is submitted.

Name of Bidder: Zetin Contractors LLC



Signature of Bidder's Authorized Representative

CFO (W. Chris Florko)
Title

4015 E. Francis Ave Spokane WA 99217
Address

509-892-4025
Phone

IF INDIVIDUAL

Signed and Sworn To (or Affirmed) Before Me On _____
date

(Seal Or Stamp)

Signature of Notary Public

My appointment expires _____

IF PARTNERSHIP

I certify that I know or have satisfactory evidence that the above named person signed this bid proposal, on oath stated that he/she was authorized to sign it and acknowledged it as the partner(s) of the bidder, a partnership, to be the free and voluntary act of such party for the uses and purposes herein mentioned.

Signed and Sworn To (or Affirmed) Before Me On _____
date

(Seal Or Stamp)

Signature of Notary Public

My appointment expires _____

IF CORPORATION

I certify that I know or have satisfactory evidence that the above named person signed this bid proposal, on oath stated that he/she was authorized to sign it and acknowledged it as the representative of the bidder, a corporation, to be the free and voluntary act of such party for the uses and purposes herein mentioned.

Signed and Sworn To (or Affirmed) Before Me On 9/30/2024
date



Melissa Davidson
Signature of Notary Public

My appointment expires 4/15/2028

THIS FORM MUST BE COMPLETED AND UPLOADED INTO THE CITY OF SPOKANE'S ELECTRONIC BIDDING SYSTEM AND INFORMATION MUST BE SUBMITTED ONLINE PER INSTRUCTIONS TO BIDDERS PARAGRAPH #16.

SUBCONTRACTOR LIST

PROJECT NAME: PW ITB #6236-24 Downriver Golf Course Path Renovation Phase 1

IMPORTANT: REFER TO SECTION 5.2.1 OF THE SUPPLEMENTAL CONDITIONS FOR INSTRUCTIONS ON COMPLETING THE SUBCONTRACTOR LIST (use additional pages if necessary):

CONTRACTOR/SUPPLIER Hidden Rivers

TYPE OF WORK/BID ITEM Landscaping

AMOUNT \$74,000.00

CONTRACTOR'S REGISTRATION NO. HIDDERS162NA

CONTRACTOR/SUPPLIER Diamond Asphalt Paving

TYPE OF WORK/BID ITEM Paving

AMOUNT \$38,000.00

CONTRACTOR'S REGISTRATION NO. DIAMOAP841DN

CONTRACTOR/SUPPLIER Jett Concrete

TYPE OF WORK/BID ITEM Concrete

AMOUNT \$21,000.00

CONTRACTOR'S REGISTRATION NO. JETTCCI785KJ

CONTRACTOR/SUPPLIER _____

TYPE OF WORK/BID ITEM _____

AMOUNT _____

CONTRACTOR'S REGISTRATION NO. _____

_____ NO SUBCONTRACTORS WILL BE USED ON THIS PROJECT

THIS PAGES MUST BE COMPLETED AND UPLOADED INTO THE CITY OF SPOKANE'S ELECTRONIC BIDDING SYSTEM.

BID BOND

We, Zetin Contractors LLC as Principal,
and Merchants National Bonding, Inc. as Surety,
are held and firmly bound unto the CITY OF SPOKANE, a Washington State municipal corporation, in the penal sum of FIVE PERCENT (5%) OF THE TOTAL AMOUNT BID, for the payment of which we jointly and severally bind ourselves, and our legal representatives and successors.

THE CONDITIONS OF THE OBLIGATION are that if the City of Spokane shall make timely award to the Principal for the

DOWNRIVER GOLF COURSE CART PATH RENOVATION – PHASE 1

according to the terms of the bid made by the Principal; and the Principal shall, within the specified time, enter into a contract with the City of Spokane and furnish bond(s) acceptable to the City, if required, then this obligation shall be null and void; otherwise it shall remain in full force and effect; but in no event will the surety's liability exceed this bond's face amount.

SIGNED AND SEALED on September 30, 2024

AS PRINCIPAL

Zetin Contractors LLC


By: 

Title: W. Chris Florko (CFO)

A valid POWER OF ATTORNEY must accompany this bond.

Merchants National Bonding, Inc.

AS SURETY

By: 
Attorney in Fact (Shawn M. Wilson)



MERCHANTS BONDING COMPANY™

POWER OF ATTORNEY

Know All Persons By These Presents, that MERCHANTS BONDING COMPANY (MUTUAL) and MERCHANTS NATIONAL BONDING, INC., both being corporations of the State of Iowa, d/b/a Merchants National Indemnity Company (in California only) (herein collectively called the "Companies") do hereby make, constitute and appoint, individually,

George C Schroeder; Jennifer Mendenhall; Nicholas W Paget; Peggy A Firth; Shawn M Wilson

their true and lawful Attorney(s)-in-Fact, to sign its name as surety(ies) and to execute, seal and acknowledge any and all bonds, undertakings, contracts and other written instruments in the nature thereof, on behalf of the Companies in their business of guaranteeing the fidelity of persons, guaranteeing the performance of contracts and executing or guaranteeing bonds and undertakings required or permitted in any actions or proceedings allowed by law.

This Power-of-Attorney is granted and is signed and sealed by facsimile under and by authority of the following By-Laws adopted by the Board of Directors of Merchants Bonding Company (Mutual) on April 23, 2011 and amended August 14, 2015 and April 27, 2024 and adopted by the Board of Directors of Merchants National Bonding, Inc., on October 16, 2015 and amended on April 27, 2024.

"The President, Secretary, Treasurer, or any Assistant Treasurer or any Assistant Secretary or any Vice President shall have power and authority to appoint Attorneys-in-Fact, and to authorize them to execute on behalf of the Company, and attach the seal of the Company thereto, bonds and undertakings, recognizances, contracts of indemnity and other writings obligatory in the nature thereof."

"The signature of any authorized officer and the seal of the Company may be affixed by facsimile or electronic transmission to any Power of Attorney or Certification thereof authorizing the execution and delivery of any bond, undertaking, recognizance, or other suretyship obligations of the Company, and such signature and seal when so used shall have the same force and effect as though manually fixed."

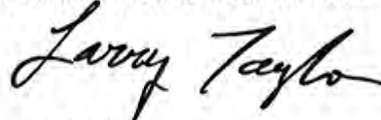
In connection with obligations in favor of the Florida Department of Transportation only, it is agreed that the power and authority hereby given to the Attorney-in-Fact includes any and all consents for the release of retained percentages and/or final estimates on engineering and construction contracts required by the State of Florida Department of Transportation. It is fully understood that consenting to the State of Florida Department of Transportation making payment of the final estimate to the Contractor and/or its assignee, shall not relieve this surety company of any of its obligations under its bond.

In connection with obligations in favor of the Kentucky Department of Highways only, it is agreed that the power and authority hereby given to the Attorney-in-Fact cannot be modified or revoked unless prior written personal notice of such intent has been given to the Commissioner-Department of Highways of the Commonwealth of Kentucky at least thirty (30) days prior to the modification or revocation.

In Witness Whereof, the Companies have caused this instrument to be signed and sealed this 29th day of July, 2024.

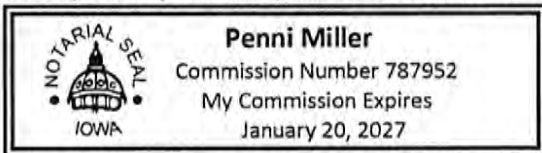



MERCHANTS BONDING COMPANY (MUTUAL)
MERCHANTS NATIONAL BONDING, INC.
d/b/a MERCHANTS NATIONAL INDEMNITY COMPANY

By 
President

STATE OF IOWA
COUNTY OF DALLAS ss.

On this 29th day of July, 2024, before me appeared Larry Taylor, to me personally known, who being by me duly sworn did say that he is President of MERCHANTS BONDING COMPANY (MUTUAL) and MERCHANTS NATIONAL BONDING, INC.; and that the seals affixed to the foregoing instrument are the Corporate Seals of the Companies; and that the said instrument was signed and sealed in behalf of the Companies by authority of their respective Boards of Directors.




Notary Public

(Expiration of notary's commission does not invalidate this instrument)

I, Elisabeth Sandersfeld, Secretary of MERCHANTS BONDING COMPANY (MUTUAL) and MERCHANTS NATIONAL BONDING, INC., do hereby certify that the above and foregoing is a true and correct copy of the POWER-OF-ATTORNEY executed by said Companies, which is still in full force and effect and has not been amended or revoked.

In Witness Whereof, I have hereunto set my hand and affixed the seal of the Companies on this 30th day of September, 2024.




Secretary



City of Spokane, Washington

Supplemental Bidder Responsibility Criteria

<p>After bid opening and prior to award, the apparent low bidder shall complete, sign and submit this form with attachments to the City (See instructions at the end of this form). The form shall be submitted within twenty four (24) hours after the notification, unless a different time and date is required by the specifications or otherwise mutually agreed upon.</p>	
<p>Project Name: DOWNRIVER GOLF COURSE CART PATH RENOVATION – PHASE 1</p>	
	<p>Project #6236-24</p>
<p>Part A: General Company Information</p>	
<p>Company Name Inland Asphalt Company</p>	
<p>Address 5111 E Broadway Ave Spokane WA 99212</p>	
<p>Contact Name and Title Jared Boucher Construction Manager</p>	
<p>Contact Phone 509-534-2657</p>	<p>Contact E-mail Jared.boucher@inlandnw.com</p>
<p>Years in business as a Prime Contractor 90</p>	<p>Years in business as a sub-contractor 90</p>
<p>Years in business under present Name 90</p>	
<p>List any former company names under which the company, its owners, and/or its principals has operated in the past five (5) years n/a</p>	
<p>Explain reason for name change(s) in the past five (5) years n/a</p>	
<p>Part B: Work Experience</p>	
<p>If the request for bids has project specific criteria, including work experience, list at least the requested number of construction projects completed within the required time frame on the attached Project Experience form which are similar in type, size and scope of work required for this project. List a minimum of four (4) cart path, trail and pathway projects of equal size and scope contractor has completed within the last 24 months. Contractor to have experience working in the Pacific and/or Inland Northwest Region.</p>	
<p>Part C: Performance Evaluation</p>	
<p>Under past or present names does the bidder have a history of receiving “deficient” or “inadequate” evaluations on two (2) or more contracts from the City or other municipalities or another governmental agency on a public works project within the last five (5) years?</p>	
<p><input type="checkbox"/> Yes <input checked="" type="checkbox"/> No</p>	
<p>If “Yes” attach a separate, signed / dated statement listing the projects and an explanation.</p>	
<p>Part D: Record of Debarment / Disqualification</p>	
<p>Has the bidder (including the primary contractor, any firm with which any of the primary contractor’s owners, officers, or partners was associated) been debarred, disqualified, removed or has been otherwise prevented from bidding on, or completing any governmental agency or public works projects, including debarment by the federal, state or other municipal government during the last five (5) years?</p>	
<p><input type="checkbox"/> Yes <input checked="" type="checkbox"/> No</p>	
<p>If “Yes”, attach a separate signed / dated statement listing any debarments, disqualifications, removal, etc. from any governmental public works project and the basis for the action.</p>	

Part E: Safety
In the last five (5) years, has the bidder received willful or repeat violations of safety or health regulations by the OSHA or other agencies responsible for safety oversight?
<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No
If "Yes," attach a separate signed /dated statement describing each willful or repeat violation, including information about the dates and nature of the violations, the project on which the citation(s) was or were issued, the amount of penalty paid, if any. If the citation was appealed and a decision has been issued, state the case number and the date of the decision.
Part F: Environmental
In the last five (5) years, has the bidder received serious citations from government environmental enforcement agencies on projects for which the bidder was the contractor?
<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No
If "Yes," attach a separate signed / dated statement describing each serious citation, including information about the dates of the citations, the nature of the violation, the project on which the citation(s) was or were issued, the amount of penalty paid, if any. If the citation was appealed and a decision has been issued, state the case number and the date of the decision.
Part G. Utilization Requirements
In the last five (5) years, has it been determined by a government agency that the bidder did not comply with disadvantaged business enterprises, apprenticeship or other similar utilization requirements on public works projects?
<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No
If "Yes", attach a separate signed / dated statement listing the violations or failures to meet utilization requirements along with a detailed explanation of the extenuating circumstances surrounding the violation and/or failure.
Part H: Discrimination
Has the bidder or any of its owners, officers or partners been found guilty of violating or failing to comply with discrimination laws in contracting, employment or provision of public services?
<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No
If "Yes", attach a separate signed / dated statement identifying the type of violation, who was involved, the name of the public agency, year of the investigation, the resolution in court or administrative process, and the grounds for the findings.
Part I. Prevailing Wage
In the last five (5) years, has the bidder received prevailing wage violations as determined by the applicable state or federal government agency monitoring prevailing and/or Davis Bacon wage compliance?
<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No
If "Yes," attach a separate signed/dated statement listing the prevailing wage violations, along with an explanation of each violation and how it was resolved. The City shall evaluate these explanations and the resolution of each violation to determine whether the violations demonstrate a pattern of failure to pay prevailing wages to workers unless there are extenuating circumstances acceptable to the City.

Part J: Public Bidding Crime (Criminal Convictions)
Has the bidder been convicted of a crime involving bidding on a public works contract within the last five (5) years?
<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No
If "Yes", attach a separate signed / dated statement listing the dates of conviction(s), the offense(s) convicted of, the punishment, and a brief statement of the facts underlying the conviction(s)
Part K. Claims Against Retainage and Bonds
Does the bidder have a record of multiple claims filed against the retainage or payment bonds for public works projects during the previous three (3) years?
<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No
If "Yes", attach a separate signed / dated statement listing the claims filed against the retainage and/or payment bond for any completed public works projects and include for each project a written explanation of the circumstances surrounding the claim and the ultimate resolution of the claim. The City shall evaluate the statement to determine if it demonstrates a lack of effective management by the bidder of making timely and appropriate payments, unless there are extenuating circumstances acceptable to the City in its sole discretion.
Part L. Termination for Cause
Has the bidder had any public works contract terminated for cause by any government agency during the previous five (5) years?
<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No
If "Yes", attach a separate signed / dated statement listing each contract terminated, the government agency terminating the contract and the circumstances involving the termination for cause. The City will determine if there are extenuating circumstances acceptable to the City in its sole discretion.
Part M: Litigation
Has the bidder been involved in lawsuits (or arbitrations for those instances where arbitration is completed in lieu of a lawsuit) with judgments entered against the bidder for failure to meet terms on contracts in the previous five (5) years?
<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No
If "Yes", attach a list of lawsuits and/or arbitrations with judgments / arbitration awards entered against the bidder along with a written explanation of the circumstances surrounding each lawsuit and/or arbitration. The City will evaluate the explanations to determine whether the lawsuits and/or arbitrations demonstrate a pattern of failing to meeting terms of conditions of contracts, unless there are extenuating circumstances acceptable to the City in its sole discretion.
Part N: Delinquent State Taxes
Does the bidder owe delinquent taxes to the Washington State Department of Revenue without a payment plan approved by the Department before the date of contract award?
<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No
If "Yes", attach a separate signed / dated statement describing the circumstances and stating that the bidder is not on the Washington State Department of Revenue's "Delinquent Taxpayer List".

Part O: Subcontractor Responsibility

Does the bidder's standard subcontract form include the subcontractor language required by RCW 39.06.020? Does the bidder have an established procedure which it uses to validate the responsibility of each of its subcontractor? Does the subcontract form require that each of the bidder's subcontractors have and document a similar procedure for sub-tier subcontractors?

Yes No

If "Yes" or "No", provide a copy of its standard subcontract form and a copy of the procedures used to validate the responsibility of subcontractors.

Signature

The undersigned certifies that the information and data contained herein is correct and complete. Failure to disclose information or submitting false or misleading information may result in rejection of my bid, revocation of award, contract termination, or may impact my firm's ability to bid on future projects by the City of Spokane.

Signature of Authorized Representative

Date

Jared Boucher

10/1/24

17C404354A0FBED69BEC564475BD91A6

readysign

Printed Name of Authorized Representative

Title

Jared Boucher

Construction Manager

Instructions for the Supplemental Bidder Responsibility Form

<p>After bid opening and prior to award, the apparent low bidder shall complete, sign and submit this form with attached documentation to the City of Spokane Purchasing Section by one of the methods listed below within twenty four (24) hours of notification.</p>	
<p>The City's evaluation may include further investigations to establish the responsibility, qualifications, financial resources and experience of a bidder to complete the work of this contract. The City may contact previous owners or others to validate the information provided by the bidder. The City will assess the information provided and other information gathered in determining whether a bidder is responsible. List all information you feel is relevant to the City making an informed decision. The City reserves the right to request additional information from the bidder.</p>	
<p>For criteria with check boxes, the bidder will check either "Yes" or "No. " For each "Yes" answer on the form, the Bidder shall provide a signed and dated statement providing the project information requested and explaining the extenuating circumstances.</p>	
<p>Form Submittal:</p>	
<p>Submit this form to Purchasing Department by one of the following methods within twenty four (24) hours after the time of notification (unless the specifications provide a different time or date)</p>	
<p>Email (preferable)</p>	<p>tprince@spokanecity.org with the Email Subject line: Supplemental Bidder Form for City of Spokane DOWNRIVER GOLF COURSE CART PATH RENOVATION – PHASE 1</p>
<p> </p>	
<p> </p>	
<p> </p>	
<p> </p>	
<p> </p>	
<p> </p>	
<p> </p>	
<p> </p>	
<p>Questions: Please call (509) 625-6400</p>	

Attachment to Supplemental Bidder Responsibility Criteria Work Experience Form

Please complete one form per project and include the minimum number of projects (and forms) as requested. You may include any additional work experience you deem relevant in determining bidder responsibility. Please be sure to provide a thorough description of the work in order to demonstrate how your firm meets any required experience detailed in the specifications. You may attach additional documentation if needed.			
PROJECT DETAIL			
Bidder's Company Name Inland Asphalt Company		Bidders Contact Name & Phone Number Jared Boucher 509-534-2657	
Project Name Trail Head Golf Course		Project Contract Number: K - 775-02	
Project Owner City of Liberty Lake		Project Location Spokane WA	
Project Owner Contact Name & Title Lisa Key		Owner's Telephone Number 509-755-6708	
Notice to Proceed Date 6/2/2022	Final Completion Date 9/8/2023	Awarded Contract Value 133223.15	Final Contract Price 184,092.25
Prime Contractor Name (If Not Bidder) Bouten Construction		Contractor Contact Name & Phone Number (If Not Bidder) Angela Madison 509-202-0036	
Brief Project Description Grade & pave			
Brief Summary Of Technical Work Completed By Bidder, Including Any Relevant Details To Demonstrate Similar Experience And Any Required Experience Detailed In the Specifications <p style="text-align: center;">grade and pave 4,859 sy asphalt & 1,600 crushed rock, including traffic control</p>			

Attachment to Supplemental Bidder Responsibility Criteria Work Experience Form

Please complete one form per project and include the minimum number of projects (and forms) as requested. You may include any additional work experience you deem relevant in determining bidder responsibility. Please be sure to provide a thorough description of the work in order to demonstrate how your firm meets any required experience detailed in the specifications. You may attach additional documentation if needed.

PROJECT DETAIL

Bidder's Company Name		Bidders Contact Name & Phone Number	
Inland Asphalt Company		Jared Boucher	509-534-2657
Project Name		Project Contract Number:	
Children of the Sun Trail		009552	
Project Owner		Project Location	
WSDOT		Spokane WA	
Project Owner Contact Name & Title		Owner's Telephone Number	
Bob Hilmes		509-324-6091	
Notice to Proceed Date	Final Completion Date	Awarded Contract Value	Final Contract Price
6/24/22	12/1/2023	\$204,323.20	252,681.35
Prime Contractor Name (If Not Bidder)		Contractor Contact Name & Phone Number (If Not Bidder)	
Graham Contracting LTD		Matthew Hibbs 425-691-3591	
Brief Project Description			
Grade & pave			
Brief Summary Of Technical Work Completed By Bidder, Including Any Relevant Details To Demonstrate Similar Experience And Any Required Experience Detailed In the Specifications			
3000 sy Asphalt, patching, remove & replace, curb work			

Attachment to Supplemental Bidder Responsibility Criteria Work Experience Form

Please complete one form per project and include the minimum number of projects (and forms) as requested. You may include any additional work experience you deem relevant in determining bidder responsibility. Please be sure to provide a thorough description of the work in order to demonstrate how your firm meets any required experience detailed in the specifications. You may attach additional documentation if needed.			
PROJECT DETAIL			
Bidder's Company Name		Bidders Contact Name & Phone Number	
Inland Asphalt Company		Jared Boucher 509-534-2657	
Project Name		Project Contract Number:	
East Valley School Sports Field		18-04-088	
Project Owner		Project Location	
East Valley School Dist		Spokane, WA	
Project Owner Contact Name & Title		Owner's Telephone Number	
Jonathan Miller		509-464-2206	
Notice to Proceed Date	Final Completion Date	Awarded Contract Value	Final Contract Price
3/29/2022	5/31/23	160,287.00	164,323.10
Prime Contractor Name (If Not Bidder)		Contractor Contact Name & Phone Number (If Not Bidder)	
AM Landshaper		Mark Albin / Justin Carr 509-468-4335	
Brief Project Description			
Grade & Pave			
Brief Summary Of Technical Work Completed By Bidder, Including Any Relevant Details To Demonstrate Similar Experience And Any Required Experience Detailed In the Specifications			
5000 sy Item 01: Grade and Pave Parking Lot Place 6" CSTC and Pave 2.5" HMA PG 64H-28. Includes weedkill under asphalt. Item 02: PAVE ONLY Wellesley Patch Pave up to 6" HMA Includes 2 Mobilizations			

Attachment to Supplemental Bidder Responsibility Criteria Work Experience Form

Please complete one form per project and include the minimum number of projects (and forms) as requested. You may include any additional work experience you deem relevant in determining bidder responsibility. Please be sure to provide a thorough description of the work in order to demonstrate how your firm meets any required experience detailed in the specifications. You may attach additional documentation if needed.

PROJECT DETAIL

Bidder's Company Name		Bidders Contact Name & Phone Number	
Inland Asphalt Company		Jared Boucher	509-534-2657
Project Name		Project Contract Number:	
The Hub		24-15	
Project Owner		Project Location	
Spokane Valley HUB dba HUB Sports Center		Spokane WA	
Project Owner Contact Name & Title		Owner's Telephone Number	
John Minder		509-822-8930	
Notice to Proceed Date	Final Completion Date	Awarded Contract Value	Final Contract Price
7/30/24	9/28/24	173,726.00	173,726.00
Prime Contractor Name (If Not Bidder)		Contractor Contact Name & Phone Number (If Not Bidder)	
AM Landshaper		Mark Albin / Justin Carr 509-468-4335	
Brief Project Description			
Pave only			
Brief Summary Of Technical Work Completed By Bidder, Including Any Relevant Details To Demonstrate Similar Experience And Any Required Experience Detailed In the Specifications			
8194 sy 3" Asphalt & 2" CR paving parking lot and pathway			

Spokane Park Board

Briefing Paper



Committee	Golf		Committee meeting date: Oct 2, 2024
Requester	Berry Ellison		Phone number: 509 293-6743
Type of agenda item	<input type="radio"/> Consent <input type="radio"/> Discussion <input type="radio"/> Information <input checked="" type="radio"/> Action		
Type of contract/agreement	<input type="radio"/> New <input type="radio"/> Renewal/ext. <input type="radio"/> Lease <input checked="" type="radio"/> Amendment/change order <input type="radio"/> Other		
City Clerks file (OPR or policy #)	OPR 2024-0837		
Master Plan Goal, Objective, Strategy (Click HERE for link to the adopted plan)		Master Plan Priority Tier: (pg. 171-175)	
Item title: (Use exact language noted on the agenda)	Hixson Golf Design, LLC Contract Amendment #1 / Indian Canyon Bunker Renovation Design (\$9,981.62 non-taxable service)		
Begin/end dates	Begins: 10/10/2024	Ends: 07/07/2025	<input type="checkbox"/> 06/01/2525
Background/history:			
<p>Indian Canyon Bunker Renovation Design contract was drafted and executed in May, 2024 by the Acting Park Director under his authority for \$24,795.00 including reimbursable expenses for seven site visits.</p> <p>As the project developed, additional scope was requested by the Golf Director and Staff. The added scope resulted in a negotiated fee of \$9,981.62. Staff recommends approval.</p>			
Motion wording:			
Move to approve Hixson Golf Design, LLC Contract Amendment #1 for Indian Canyon Bunker Renovation Design in the amount of \$9,981.62, a non-taxable service from Golf Capital Fund.			
Approvals/signatures outside Parks: <input checked="" type="radio"/> Yes <input type="radio"/> No			
If so, who/what department, agency or company: Hixson Golf Design, LLC			
Name: Dan Hixson		Email address: danhix@yahoo.com	Phone: 503 789-7176
Distribution:			
Parks – Accounting		nhamad@spokanecity.org	
Parks – Sarah Deatrich		jkconley@spokanecity.org	
Requester: bellison@spokanecity.org		mpoirier@spokanecity.org	
Grant Management Department/Name:			
Fiscal impact: <input checked="" type="radio"/> Expenditure <input type="radio"/> Revenue			
Amount: \$9,981.62 (non-taxable service)		Budget code: 4600-55100-94000-56522-48029	
Vendor: <input checked="" type="radio"/> Existing vendor <input type="radio"/> New vendor			
Supporting documents:			
<input type="checkbox"/> Quotes/solicitation (RFP, RFQ, RFB)		<input type="checkbox"/> W-9 (for new contractors/consultants/vendors)	
<input checked="" type="checkbox"/> Contractor is on the City's A&E Roster - City of Spokane		<input type="checkbox"/> ACH Forms (for new contractors/consultants/vendors)	
<input checked="" type="checkbox"/> UBI: 605-566-526 Business license expiration date: 7/31/25		<input checked="" type="checkbox"/> Insurance Certificate (min. \$1 million in General Liability)	

2024 Annual YOY Golf Comparison Report

[Return to Minutes](#)

ROUNDS

		DOWNRIVER			ESMERALDA			INDIAN CANYON			QUALCHAN			CITY HALL			TOTALS		
		2024	2023	DIFF	2024	2023	DIFF	2024	2023	DIFF	2024	2023	DIFF	2024	2023	DIFF	2024	2023	DIFF
COUNT	REGULAR ROUND	18,999	17,105	1,895	16,875	15,369	1,506	19,880	18,591	1,289	18,099	15,948	2,151	0	9	(9)	73,853	67,021	6,832
	DISCOUNT ROUND	21,994	21,869	125	21,447	21,127	320	15,303	15,184	119	15,298	14,645	653	0	0	0	74,042	72,825	1,217
	MULTI-PLAY ROUND	3,668	2,578	1,090	3,219	2,052	1,167	2,261	1,663	598	4,994	4,193	801	0	0	0	14,142	10,486	3,656
	OTHER ROUND	3,387	2,815	572	2,064	1,973	91	4,964	4,690	274	2,550	2,370	180	0	0	0	12,965	11,848	1,117
	TOTAL	48,048	44,367	3,682	43,605	40,521	3,084	42,408	40,128	2,280	40,941	37,156	3,785	0	9	(9)	175,002	162,180	12,822
REVENUE	REGULAR ROUND	\$ 576,366	\$ 461,554	\$ 114,812	\$ 529,498	\$ 432,135	\$ 97,363	\$ 637,093	\$ 544,573	\$ 92,520	\$ 597,666	\$ 464,078	\$ 133,589	\$ -	\$ 9	\$ (9)	\$ 2,340,623	\$ 1,902,347	\$ 438,276
	DISCOUNT ROUND	\$ 568,331	\$ 472,144	\$ 96,187	\$ 566,172	\$ 468,831	\$ 97,341	\$ 429,170	\$ 361,027	\$ 68,143	\$ 445,305	\$ 362,646	\$ 82,659	\$ -	\$ -	\$ -	\$ 2,008,977	\$ 1,664,648	\$ 344,329
	MULTI-PLAY ROUND	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 35,978	\$ 31,478	\$ 4,500	\$ -	\$ -	\$ -	\$ 35,978	\$ 31,478	\$ 4,500
	OTHER ROUND	\$ 55,919	\$ 35,525	\$ 20,394	\$ 6,941	\$ 2,677	\$ 4,265	\$ 109,331	\$ 98,817	\$ 10,514	\$ 28,917	\$ 29,335	\$ (418)	\$ -	\$ -	\$ -	\$ 201,108	\$ 166,354	\$ 34,755
	TOTAL	\$ 1,200,616	\$ 969,223	\$ 231,393	\$ 1,102,611	\$ 903,642	\$ 198,969	\$ 1,175,594	\$ 1,004,417	\$ 171,177	\$ 1,107,866	\$ 887,535	\$ 220,331	\$ -	\$ 9	\$ (9)	\$ 4,586,686	\$ 3,764,826	\$ 821,860

PASSES

		DOWNRIVER			ESMERALDA			INDIAN CANYON			QUALCHAN			CITY HALL			TOTALS		
		2024	2023	DIFF	2024	2023	DIFF	2024	2023	DIFF	2024	2023	DIFF	2024	2023	DIFF	2024	2023	DIFF
COUNT	DISCOUNT PASS	1,124	1,414	(290)	883	929	(46)	654	714	(60)	1,173	1,005	168	36	42	(6)	3,870	4,104	(234)
	SEASON PASS	8	21	(13)	43	28	15	16	21	(5)	44	34	10	5	1	4	116	105	11
	OTHER PASS	64	86	(22)	517	577	(60)	50	78	(28)	58	51	7	359	377	(18)	1,048	1,169	(121)
	TOTAL	1,196	1,521	(325)	1,443	1,534	(91)	720	813	(93)	1,275	1,090	185	400	420	(20)	5,034	5,378	(344)
REVENUE	DISCOUNT PASS	\$ 78,600	\$ 90,233	\$ (11,634)	\$ 73,685	\$ 56,600	\$ 17,085	\$ 43,157	\$ 36,051	\$ 7,106	\$ 77,679	\$ 54,871	\$ 22,807	\$ 3,057	\$ 2,873	\$ 184	\$ 276,178	\$ 240,628	\$ 35,550
	SEASON PASS	\$ 12,851	\$ 26,798	\$ (13,947)	\$ 31,031	\$ 20,855	\$ 10,175	\$ 20,482	\$ 16,053	\$ 4,430	\$ 45,548	\$ 18,816	\$ 26,732	\$ 5,395	\$ 1,930	\$ 3,465	\$ 115,307	\$ 84,452	\$ 30,855
	OTHER PASS	\$ 11,035	\$ 12,828	\$ (1,793)	\$ 29,420	\$ 29,408	\$ 12	\$ 7,975	\$ 10,810	\$ (2,835)	\$ 11,076	\$ 8,717	\$ 2,359	\$ 20,028	\$ 20,836	\$ (809)	\$ 79,534	\$ 82,600	\$ (3,065)
	TOTAL	\$ 102,486	\$ 129,860	\$ (27,374)	\$ 134,136	\$ 106,863	\$ 27,273	\$ 71,615	\$ 62,914	\$ 8,701	\$ 134,303	\$ 82,405	\$ 51,899	\$ 28,479	\$ 25,639	\$ 2,840	\$ 471,020	\$ 407,680	\$ 63,340

CART FEES

		DOWNRIVER			ESMERALDA			INDIAN CANYON			QUALCHAN			CITY HALL			TOTALS		
		2024	2023	DIFF	2024	2023	DIFF	2024	2023	DIFF	2024	2023	DIFF	2024	2023	DIFF	2024	2023	DIFF
COUNT	PRIVATE CART FEE & PERMIT	515	523	(8)	588	690	(102)	310	370	(60)	378	399	(21)	0	0	0	1,791	1,982	(191)
	PRO CART FEE	22,853	21,427	1,426	24,395	23,154	1,241	26,089	25,090	999	22,180	20,700	1,480	0	0	0	95,517	90,371	5,146
	TOTAL	23,367	21,949	1,418	24,983	23,844	1,139	26,399	25,460	939	22,558	21,099	1,459	0	0	0	97,307	92,352	4,955
REVENUE	PRIVATE CART FEE & PERMIT	\$ 17,594	\$ 15,557	\$ 2,037	\$ 19,435	\$ 17,077	\$ 2,358	\$ 7,001	\$ 6,921	\$ 79	\$ 17,850	\$ 13,073	\$ 4,777	\$ -	\$ -	\$ -	\$ 61,880	\$ 52,628	\$ 9,252
	PRO CART FEE	\$ 4,456	\$ 4,171	\$ 286	\$ 7,948	\$ 7,415	\$ 534	\$ 10,197	\$ 9,988	\$ 209	\$ 4,317	\$ 4,052	\$ 266	\$ -	\$ -	\$ -	\$ 26,919	\$ 25,625	\$ 1,294
	TOTAL	\$ 22,050	\$ 19,727	\$ 2,323	\$ 27,383	\$ 24,492	\$ 2,891	\$ 17,197	\$ 16,909	\$ 288	\$ 22,168	\$ 17,125	\$ 5,043	\$ -	\$ -	\$ -	\$ 88,798	\$ 78,253	\$ 10,546

BUCKET OF BALLS

		DOWNRIVER			ESMERALDA			INDIAN CANYON			QUALCHAN			CITY HALL			TOTALS		
		2024	2023	DIFF	2024	2023	DIFF	2024	2023	DIFF	2024	2023	DIFF	2024	2023	DIFF	2024	2023	DIFF
COUNT		13,339	12,530	809	11,857	11,583	274	22,091	18,863	3,228	11,872	10,955	917	0	0	0	59,159	53,931	5,228
REVENUE		\$ 1,289	\$ 1,213	\$ 76	\$ 2,425	\$ 2,324	\$ 100	\$ 4,711	\$ 4,004	\$ 707	\$ 1,168	\$ 992	\$ 176	\$ -	\$ -	\$ -	\$ 9,592	\$ 8,533	\$ 1,059

FACILITY IMPROVEMENT FEE

		DOWNRIVER			ESMERALDA			INDIAN CANYON			QUALCHAN			CITY HALL			TOTALS		
		2024	2023	DIFF	2024	2023	DIFF	2024	2023	DIFF	2024	2023	DIFF	2024	2023	DIFF	2024	2023	DIFF
COUNT		43,000	40,175	2,825	39,203	37,317	1,886	37,485	36,239	1,246	35,851	33,388	2,463	59	1,856	(1,797)	155,598	148,975	6,623
REVENUE		\$ 215,256	\$ 208,326	\$ 6,930	\$ 199,383	\$ 189,275	\$ 10,107	\$ 190,431	\$ 186,020	\$ 4,412	\$ 188,003	\$ 173,783	\$ 14,221	\$ 1,368	\$ 1,856	\$ (488)	\$ 794,442	\$ 759,260	\$ 35,182

REVENUE SUMMARY

		DOWNRIVER			ESMERALDA			INDIAN CANYON			QUALCHAN			CITY HALL			TOTALS		
		2024	2023	DIFF	2024	2023	DIFF	2024	2023	DIFF	2024	2023	DIFF	2024	2023	DIFF	2024	2023	DIFF
	Lessons	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
	MISC REVENUE	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
	TOTAL REVENUE	\$ 1,541,697	\$ 1,328,349	\$ 213,348	\$ 1,465,938	\$ 1,226,597	\$ 239,340	\$ 1,459,548	\$ 1,274,263	\$ 185,285	\$ 1,453,508	\$ 1,161,839	\$ 291,669	\$ 29,848	\$ 27,504	\$ 2,344	\$ 5,950,538	\$ 5,018,552	\$ 931,986

Golf Fund - September 2024



	Adopted Budget 2024	2024 Remaining Budget Balance	2023 September Actual	2024 September Actual	2023-2024 Monthly Difference	2023 YTD Actual	2024 YTD Actual	2023-2024 YTD Difference	2023 YTD % Of Budget	2024 YTD % Of Budget	YOY % Change
Revenue											
Program Revenue	\$ 5,374,077	\$ (803,126)	\$ 681,609	\$ 812,072	\$ 130,463	\$ 5,105,775	\$ 6,177,203	\$ 1,071,428			
Pre-Sale Revenue					\$ -	174,793	216,362	\$ 41,569			
Facility Improvement Fee	\$ -		\$ (99,796)	\$ (105,692)	\$ (5,896)	\$ (770,318)	\$ (811,208)	\$ (40,890)			
Other Transfers-In	\$ -	\$ -			\$ -						
Total Revenue	\$ 5,374,077	\$ 208,280	\$ 581,813	\$ 706,380	\$ 124,567	\$ 4,510,250	\$ 5,582,357	\$ 1,072,107	104.87%	103.88%	-0.99%
Expenditures											
Salaries and Wages	\$ 1,127,824	\$ 310,044	\$ 82,719	\$ 86,708	\$ (3,989)	\$ 692,208	\$ 828,978	\$ (136,770)	60.77%	73.50%	12.73%
Temp/Seasonal	\$ 651,762	\$ 193,879	\$ 61,084	\$ 69,800	\$ (8,716)	\$ 416,610	\$ 458,621	\$ (42,011)	63.85%	70.37%	6.52%
Personnel Benefits	\$ 467,123	\$ (51,969)	\$ 47,161	\$ 46,075	\$ 1,086	\$ 344,121	\$ 375,006	\$ (30,885)	106.53%	80.28%	-26.25%
Supplies	\$ 531,900	\$ 40,649	\$ 55,334	\$ 80,847	\$ (25,513)	\$ 382,098	\$ 370,101	\$ 11,997	93.02%	69.58%	-23.44%
Services and Charges	\$ 1,435,756	\$ (3,774)	\$ 184,083	\$ 216,496	\$ (32,413)	\$ 856,549	\$ 1,056,842	\$ (200,293)	81.34%	73.61%	-7.73%
Interfund Payments	\$ 237,008	\$ 130,292	\$ 26,999	\$ 21,863	\$ 5,136	\$ 215,910	\$ 167,385	\$ 48,525	72.53%	70.62%	-1.91%
Subtotal Op. Expense	\$ 4,451,373	\$ 1,194,440	\$ 457,380	\$ 521,790	\$ (64,410)	\$ 2,907,496	\$ 3,256,933	\$ (349,437)	75.01%	73.17%	-1.84%
Capital Outlay	\$ 714,650	\$ 202,739	\$ 10,101		\$ 10,101	\$ 490,482	\$ 511,911	\$ (21,429)	119.63%	71.63%	-48.00%
Transfers Out		\$ -	\$ 1,497		\$ 1,497	\$ 29,395		\$ 29,395			
Total Expenditures	\$ 5,166,023	\$ 1,397,179	\$ 468,978	\$ 521,790	\$ (52,812)	\$ 3,427,373	\$ 3,768,844	\$ 341,471	79.97%	72.95%	-7.01%
Net Gain/(Loss)	\$ 208,054		\$ 112,835	\$ 184,591	\$ 71,755	\$ 1,082,877	\$ 1,813,513	\$ 730,636			

Facility Improvement Fee - September 2024



	2023 September Actual	2024 September Actual	2023-2024 Monthly Difference	2023 YTD Actual	2024 YTD Actual	2023-2024 Monthly Difference
Revenue	\$ 99,796	\$ 105,692	\$ 5,896	\$ 770,318	\$ 811,208	\$ 40,890
Debt Service Payments	\$ -	\$ -	\$ -	\$ (309,469)	\$ (309,417)	\$ (52)

Facility Improvement Fee - Fund Balance	
Beginning Fund Balance	\$ 2,218,214
YTD Revenues	\$ 811,208
YTD Loan Payments	\$ (309,417)
Ending Fund Balance	\$ 2,720,005

Golf SIP Loan Amortization		
Period Ending	Payment	Principal Balance
12/1/2023	\$ 308,666	\$ 6,349,397
6/1/2024	\$ 309,417	\$ 6,071,552
12/1/2024	\$ 308,608	\$ 5,793,183