



## City of Spokane Park Board Golf Committee Meeting

8:00 a.m. Tuesday, Feb. 06, 2024  
Hybrid in-person and WebEx virtual meeting  
Mark Poirier – Golf Manager

### Committee Members

- X Nick Sumner - Chair
- X Bob Anderson
- X Gerry Sperling
- X Barb Richey – arrived 8:05, left 8:29

### Parks Staff

- Mark Poirier
- Jennifer Papich
- Al Vorderbrueggen
- Fianna Dickson
- Steve Nittolo
- Kris Behr

## SUMMARY

- The committee approved to recommend the Park Board accept the following agenda items:
  - Amendment to Exhibit C – Golf Joint Use Agreement – of the Spokane Public Schools and Parks Joint Use Agreement (no cost) - consent agenda item.
  - 2024 Golf/Parks Chemical/Fertilizer Value Blanket NTE \$300,000 – consent agenda item.
  - Used/new golf equipment purchase authority NTE \$300,000 – consent agenda item.
- Steve Nittolo updated the committee on the Urban Forestry tree management for the courses.
- Mark Poirer gave an update on the flood in Qualchan Clubhouse.
- Fianna Dickson presented the golf marketing report.
- An overview of What's Happening at the Courses was presented.

The next regularly scheduled meeting is 8 a.m. Tue., Mar. 12, 2024.

# MINUTES

The meeting was called to order at 8:01 a.m. by committee chair Nick Sumner.

**Public comment** - None

## Action items

1. [Amendment to Exhibit C – Golf Joint Use Agreement – of the Spokane Public Schools and Parks Joint Use Agreement](#) (no cost) – Mark Poirier
  - a. This agreement, officially ratified in 1981, encompasses all areas of Spokane Parks and Recreation (SPRD). Exhibit C specifically refers to Golf which states the five Spokane Public School (SPS) high school golf teams may use the four City-owned golf courses two days a week at no cost. The language in Exhibit C has caused confusion in the past, especially in reference to the golf professionals, which should not be a part of this agreement and will be removed. The original intent of this agreement has not changed, but simply clarification.
  - b. Additional changes to the agreement include but are not limited to the removal of “GSL” (Greater Spokane League) in the title, as the agreement is with SPS, not GSL; SPRD provides four practice tee times per school, two days a week, which now states “inclusive of both genders”. With an average of 20 players per team, it does cause scheduling difficulties, however, the benefits far outweigh the problems.

**Motion #1** – Nick Sumner moved to recommend the Amendment to Exhibit C – Golf Joint Use Agreement – of the Spokane Public Schools and Parks Joint Use Agreement (no cost).

Barb Richey seconded. The motion passed unanimously (4-0 vote).

The committee agreed to present this recommendation as a consent agenda item on the Feb. 08 Park Board meeting agenda.

2. [2024 Golf/Parks Chemical/Fertilizer Value Blanket NTE \\$300,000](#) – Mark Poirier

Ben Nelson from Downriver works on this value blanket which is presented to Golf Committee each February. It covers all the chemicals used for both Park Operations and Golf for the year. With the continual rise in fuel, shipping and fertilizer costs, the request is \$40,000 higher than 2023. The [cost breakdown](#) of each vendor is attached and based on overall value, one vendor will be chosen, and prices will be locked in for the year.

**Motion #2** – Nick Sumner moved to recommend the 2024 Golf/Parks Chemical/Fertilizer Value Blanket NTE \$300,000.

Bob Anderson seconded. The motion passed unanimously (4-0 vote).

The committee agreed to present this recommendation as a consent agenda item on the Feb. 08 Park Board meeting agenda.

3. [Used/new golf equipment purchase authority NTE \\$300,000](#) – Mark Poirier

There has been a considerable delay across the board receiving major equipment purchases from dealers, in the meantime, equipment continues to deteriorate. Oft times, a 30-40% bargain is found, however, due to the City approval process, the purchase cannot be made quickly, and the item is sold elsewhere. The vetting process on each piece of equipment will remain the same (inspection from Parks mechanics and a fair market valuation) however this proposal will give Golf the budget authority to purchase any equipment and/or attachments quickly, up to \$300,000.

**Motion #3** – Nick Sumner moved to recommend the used/new golf equipment purchase authority NTE \$300,000.

Gerry Sperling seconded. The motion passed unanimously (4-0 vote).

The committee agreed to present this recommendation as a consent agenda item on the Feb. 08 Park Board meeting agenda.

## Discussion item

1. [Golf course tree management update](#) – Steve Nittolo
  - a. Since 2022, a portion of Steve’s workload as an Urban Forester/Certified Arborist is with Golf. Prior to that time, Golf was required to hire an Urban Forestry (UF) approved outside Arborist to maintain the thousands of trees on the courses. The courses are between 30 and 110 years old and because of the UF requirement, has accumulated a substantial backlog of deferred maintenance on these aging trees. Although large projects, such as the beetle infestation, required additional outside contractors, most work can now be done in-house and occasionally at no cost to Golf.
  - b. With the assistance of each superintendent, Steve has developed a management plan for existing trees, undesirable tree removal and fuels reduction, tree monitoring, and a new tree planting plan.
2. The Creek at Qualchan flood update – Mark Poirier
  - a. On January 18, a hot water line broke in the woman’s restroom at the Qualchan Clubhouse. There was about a 1-inch split in the pipe, running for about 7-8 hours and discovered at 7 a.m. The restaurant, hallways and bathrooms were flooded. Drywall and ceilings were saturated and falling.
  - b. ServPro responded immediately and has been drying the area out over 2 weeks and a POD was rented to store furniture, fixtures, etc. Both restrooms were torn down to the studs. Carpet was removed and substrate flooring in the restaurant was replaced. The plumbing has been repaired, all electrical and HVAC has passed inspection, drains cleared and duct cleaning will be scheduled later. The carpet should be installed later this week; however, the restrooms will be unavailable for the foreseeable future. Port-a-pots will be placed at the course until restrooms are available.
  - c. Mark has had a few plumbers look at the damage to determine the cause, which could be numerous factors including design flaws that have eroded over time. This is the first catastrophe since the course opened in 1993.

## Standing reports

1. [Golf marketing 2023 recap report](#) – Fianna Dickson
  - a. [Print and digital ads](#) were both targeted at specific audiences as well as a broader range and included the Spokane Visitor Guide and the Inlander. There was a great deal of [earned media](#) in the spring with course openings. The drone footage on KXLY was a great way to show off the courses. There was tremendous success with [digital marketing](#), reaching over 90,000 area residents. The Google search buy more than doubled from 2022, topping the national average in click through rate by over 25%. Most of the social media focused on seasonal promotions such as Moms, Dads & Grads. There is a robust [TV & Streaming](#) campaign, including short stories and promos on Cable 5. The total number of impressions topped 3.5 million.
  - b. [Looking ahead](#), Mark and Fianna would like to have more collaboration with Visit Spokane as well as maximizing the new flyover videos. Golf will once again be present at the Golf Show, but will not attempt to sell passes, as network connectivity has been an ongoing problem. In addition, they will work to amplify each course’s social media presence.
2. Superintendents’ reports - What’s Happening at the Courses – Mark Poirier

Golf sold 40,000 more passes in their pre-season sale over last year. The second assistants have

returned as of the first of the month and everyone is looking forward to the golf show this weekend. Downriver has started the removal of 30 additional trees. Mark is feeling nervous due to the soft terrain right now. Qualchan simulators had to be shut down because of the flood. The courses are and eagerly preparing for opening season.

**Adjournment:** The meeting was adjourned at 9:26 a.m.

The next regularly scheduled meeting is 8 a.m. Tue., Mar. 12, 2024.

# Spokane Park Board

## Briefing Paper



<b>Committee</b>	Golf	<b>Committee meeting date:</b> 2.6.24	
<b>Requester</b>	Mark Poirier	<b>Phone number:</b> 509.625.4653	
<b>Type of agenda item</b>	<input type="radio"/> Consent <input type="radio"/> Discussion <input type="radio"/> Information <input checked="" type="radio"/> Action		
<b>Type of contract/agreement</b>	<input type="radio"/> New <input type="radio"/> Renewal/ext. <input type="radio"/> Lease <input checked="" type="radio"/> Amendment/change order <input type="radio"/> Other		
<b>City Clerks file</b> (OPR or policy #)	OPR 2019-0679		
<b>Master Plan Goal, Objective, Strategy</b> (Click <a href="#">HERE</a> for link to the adopted plan)	n/a	<b>Master Plan Priority Tier:</b>	n/a (pg. 171-175)
<b>Item title:</b> (Use exact language noted on the agenda)	Amendment to Exhibit C - Golf Joint Use Agreement – of the Spokane Public Schools and Parks Joint Use Agreement (no cost)		
<b>Begin/end dates</b>	Begins: 02/09/2024	Ends:	<input checked="" type="checkbox"/> 06/01/2525
<b>Background/history:</b>			
Spokane City Golf is currently under a joint use agreement with Spokane Public Schools for the use of golf courses for high school golf practice.			
This amendment is to update, define, and outline the usage agreement with City golf courses.			
The amended agreement is shown in Exhibit C, attached.			
<b>Motion wording:</b>			
To approve Amendment to Exhibit C - Golf Joint Use Agreement – of the Spokane Public Schools and Parks Joint Use Agreement.			
<b>Approvals/signatures outside Parks:</b> <input checked="" type="radio"/> Yes <input type="radio"/> No			
If so, who/what department, agency or company: Spokane Public Schools			
Name: Cindy Coleman		Email address: CindyCo@spokaneschools.org	Phone: n/a
<b>Distribution:</b>			
Parks – Accounting		Barb Carson - CarbCa@spokaneschools.org	
Parks – Sarah Deatrich			
Requester: Mark Poirier			
Grant Management Department/Name:			
<b>Fiscal impact:</b> <input type="radio"/> Expenditure <input type="radio"/> Revenue			
Amount:		Budget code:	
<b>Vendor:</b> <input type="radio"/> Existing vendor <input type="radio"/> New vendor			
<b>Supporting documents:</b>			
<input type="checkbox"/>	Quotes/solicitation (RFP, RFQ, RFB)	<input type="checkbox"/>	W-9 (for new contractors/consultants/vendors)
<input type="checkbox"/>	Contractor is on the City's A&E Roster - City of Spokane	<input type="checkbox"/>	ACH Forms (for new contractors/consultants/vendors)
<input type="checkbox"/>	UBI: n/a	<input type="checkbox"/>	Insurance Certificate (min. \$1 million in General Liability)
	Business license expiration date:		

**First Addendum to the Interlocal Agreement  
Between Spokane Public Schools and City of Spokane Parks and Recreation Department  
Regarding Joint Use of Facilities**

This First Addendum to the Interlocal Agreement (“Addendum No.1”) is entered into by and between Spokane Public Schools (“District”), legally known as Spokane Public Schools District No. 81, and The City of Spokane Parks and Recreation Department (“City”)

WHEREAS, the parties entered into a Interlocal Agreement dated August 9, 2019;

and

WHEREAS, the parties agree that the Interlocal Agreement shall remain in full force and effect except for the following modifications;

NOW, THEREFORE, for good and valuable consideration, the sufficiency of which is hereby acknowledged, the parties agree to amend the Interlocal Agreement as follows to this end:

**Addendum Purpose.**

This Addendum is for the purpose of updating the District Coordinator of Services, updating the Recipients of Termination Notices for the District, and for replacing **Exhibit C**, GSL Golf Joint Use Agreement Language.

**3. Administration.**

**3.2 Coordinator of Services.** *(Revise as follows:)*

District: Chief Finance and Business Services Officer – 509-354-7318

**12. Termination/Written Notice.**

**12.2 Recipients of Termination Notices.** Notice shall be sent to the parties as follows:

**District:** *(Delete and Replace with the following:)*

Finance and Business Services  
Chief Finance and Business Services Officer  
Spokane Public Schools  
200 North Bernard Street  
Spokane, WA 99201-0282

**Exhibit C** – Golf Joint Use Agreement Language *(Delete in its entirety and replace with the attached Exhibit C)*

IN WITNESS WHEREOF, this First Addendum to the Interlocal Agreement between Spokane Public Schools and city of Spokane Parks and Recreation Department has been executed at Spokane, Washington.

Dated this \_\_\_\_\_ day of \_\_\_\_\_, 2024.

SPOKANE PUBLIC SCHOOLS:

\_\_\_\_\_  
Cindy Coleman  
Chief Finance & Business Services Officer

\_\_\_\_\_  
Date

**CITY OF SPOKANE PARKS AND RECREATION DEPARTMENT**

\_\_\_\_\_  
NAME  
TITLE

\_\_\_\_\_  
Date

Attest:

Approved as to form:

\_\_\_\_\_  
City Clerk

\_\_\_\_\_  
Assistant City Attorney

**Exhibit C**  
**Golf Joint Use Agreement Language**

SPS has five (5) high school golf teams that use four (4) City golf courses. Driving range and golf carts are under the ownership and operation of the Golf Professional at each course; usage needs to be scheduled through them separately from this agreement.

**The City has agreed to:**

1. Provide at no cost to SPS four (4) practice tee times (inclusive of both genders) per school two (2) days a week. Coaches have the ability to communicate directly with the Course Golf Professional to request additional practice tee times- these requests will be determined on a case by case bases where schedule availability allows. These additional tee times may subject to fees.
2. Provide tee times at no cost to SPS for four (4) events annually: three (3) during the regular season and one Inland Empire Tournament. Cart and range usage and any applicable fees will be negotiated through the Golf Professional at the specific course separately. Teams will be able to purchase additional tee times as available by working through scheduling and availability with the course professional; usage and agreements would be scheduled and created for those additional purchases.
3. Provide tee times for GSL post-season two-day GSL-paid event with date and course to be negotiated between Parties. GSL Event charges will be the current junior golf rate. Cart and range usage and any applicable fees will be negotiated through the Golf Professional at the specific course separately.
4. Finalize the SPS team schedules designating the specific dates for receipt by SPS no later than January 31 of each year.
5. Reschedule events canceled due to weather whenever feasible. This shall be a communication between the high school golf coach and the course pro directly.

**SPS has agreed to:**

1. Golf coaches are responsible for setting up and using the four (4) tee times per day, for two days a week as assigned, with no more than four (4) players per tee time.
  2. Submit schedule requests to the City not later than January 31 of each year.
  3. Make every effort to make the public, parents, and constituents aware of the benefits SPS students are receiving from the donations of the course professional and from the golf division under the umbrella of our Joint Use Agreement with the City Parks and Recreation Department.
    - a. SPS will provide SPRD an outlined plan as to how they intend on sharing this message.
    - b. SPS will encourage school booster clubs who hold annual golf tournaments to support the City courses.
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# Spokane Park Board

## Briefing Paper



<b>Committee</b>	Golf	<b>Committee meeting date:</b> 2.6.24	
<b>Requester</b>	Mark Poirier	<b>Phone number:</b> 509.625.4653	
<b>Type of agenda item</b>	<input type="radio"/> Consent <input type="radio"/> Discussion <input type="radio"/> Information <input checked="" type="radio"/> Action		
<b>Type of contract/agreement</b>	<input checked="" type="radio"/> New <input type="radio"/> Renewal/ext. <input type="radio"/> Lease <input type="radio"/> Amendment/change order <input type="radio"/> Other		
<b>City Clerks file</b> (OPR or policy #)			
<b>Master Plan Goal, Objective, Strategy</b> (Click <a href="#">HERE</a> for link to the adopted plan)		<b>Master Plan Priority Tier:</b> (pg. 171-175)	
<b>Item title:</b> (Use exact language noted on the agenda)	2024 Golf/Parks chemical/fertilizer value blanket NTE \$300,000.		
<b>Begin/end dates</b>	Begins: 03/01/2024	Ends: 02/28/2025	<input type="checkbox"/> 06/01/2525
<b>Background/history:</b>			
<p>This annual bid goes out to distributors each spring, for various turf chemicals used throughout Golf and Parks systems. With new products, rising shipping/fuel/fertilizer costs, this gives Golf and Parks the best chance to acquire the lowest prices. This value blanket also locks us in for a year to help with consistent pricing for budgetary purposes.</p> <p>Attached is a tabulation sheet for these quotes as prepared by City Purchasing Department using required purchasing guidelines.</p>			
<b>Motion wording:</b>			
To approve the 2024 Golf/Parks chemical/fertilizer value blanket NTE \$300,000.			
<b>Approvals/signatures outside Parks:</b> <input type="radio"/> Yes <input type="radio"/> No			
If so, who/what department, agency or company:			
Name:	Email address:	Phone:	
<b>Distribution:</b>			
Thea Prince			
Parks – Accounting			
Parks – Sarah Deatrich			
Requester: Mark Poirier			
Grant Management Department/Name:			
<b>Fiscal impact:</b> <input type="radio"/> Expenditure <input type="radio"/> Revenue			
Amount:		Budget code:	
NTE \$300,000		4600-55200-76680-53201	
		4600-55300-76680-53201	
		4600-55400-76680-53201	
		4600-55500-76680-53201	
<b>Vendor:</b> <input type="radio"/> Existing vendor <input type="radio"/> New vendor			
<b>Supporting documents:</b>			
<input checked="" type="checkbox"/>	Quotes/solicitation (RFP, RFQ, RFB)	<input type="checkbox"/>	W-9 (for new contractors/consultants/vendors)
<input type="checkbox"/>	Contractor is on the City's A&E Roster - City of Spokane	<input type="checkbox"/>	ACH Forms (for new contractors/consultants/vendors)
<input type="checkbox"/>	UBI:                      Business license expiration date:	<input type="checkbox"/>	Insurance Certificate (min. \$1 million in General Liability)

Reference Number	Description	UOM	Soil Technologies Corp.	HORIZON DIST	PLANET TURF	Helena Agri-Enterprises	WILBUR ELLIS	SIMPLOT PARTNERS	SiteOne Landscape	Heritage Landscape Supply Group
			2103 185th Street	4004 E Francis Ave	6422 E 2nd Ave	4802 N Florida st	12001 E EMPIRE AVE	11600 NE Marx St	3718 E Decatur Ave	Group 7440 State Highway 121
			Fairfield, IA 52556	Spokane WA 99217	Spokane WA 99212	Spokane, WA 99217	Spokane Valley, WA 99206	Portland OR 97220	Spokane, WA 99217	McKinney, TX 75070
			VB#	VB#	VB#	VB#	VB#	VB#	VB#	VB#
			xavier@soiltechcorp.com	nick.newman@horizonturf.com	jordan@planeturfusa.com	conciennec@helenaagri.com	bradford@wilburellis.com	jacob.close@simplot.com	jbender@siteone.com	jeff.baker@heritageppg.com
			(641) 472-6189	(208)929-2522	(816) 217-7363	(509)795-9175	(509) 994-4735	(425) 293-9773	(509) 869-3563	(207) 606-9119
Fertilizers										
1	0-0-50 Sop mini	50 lb bag					\$35.00	\$26.40	\$35.25	\$31.18
2	11-11-11 Pro Peat	50 lb bag				\$39.00				\$33.04
3	16-16-16 Standard Grade	50 lb bag		\$24.40	\$25.00		\$19.79	\$22.25	\$21.15	\$22.27
4	Earthworks Replenish 5-4-5 greens grade	50 lb bag						\$41.00		
5	Earthworks Replenish 10-2-5 greens grade	50 lb bag						\$51.00		
6	Earthworks Myco-Replenish 3-3-3 greens grade	50 lb bag						\$41.00		
7	Earthworks Replenish 16-0-5 standard grade	50 lb bag						\$65.00		
8	Earthworks Replenish 8-2-2 standard grade	50 lb bag						\$33.00		
9	Helena Pro Mate 23.9-11.7-3.8 standard grade	50 lb bag					\$36.00			
10	21-0-5 + FE > 5% urea	50 lb bag		\$22.54	\$22.00		\$21.75	\$19.00		
11	Nucleus 0-0-21	5 gal					\$75.00			
12	Hydra-Hume 0-0-1	5 gal					\$75.00			
13	Super Trace 2-0-4 6%FE	2.5 gal						\$65.77		
14	28-0-0 liquid w/MU	2.5 gal			\$38.00					
15	43-0-0 Gal-Xe Standard Grade	50 lb bag						\$41.03		
16	25-0-10 w/slow release	50 lb bag		22.56			\$22.75	\$19.50	\$28.65	
17	46-0-0 Umaxx Mini	50 lb bag						\$46.25	\$45.15	
18	46-0-0 Urea Solution Grade	50 lb bag			27.5		\$22.75	\$29.44	\$24.96	\$20.62
19	Ammonium Sulfate 21-0-0 Solution Grade	50 lb bag			18.76		\$18.00	\$18.70	\$16.45	\$16.32
20	25-0-0 (1/4 nitrate 3/4 ammonium sulfate)	50 lb bag						\$18.00		
21	Liquid K, no Cl	2.5 gal		80.42/5 gallons	\$40.00			\$35.62	\$68.00	
22	25-3-15 Perfection Mini Eagle plus Infiltrate	50 lb bag						\$40.67		
23	Micro Sea	2.5 gal			\$85.00					
24	Andersons 18-0-4 w/Dimension	50 lb bag						\$37.66		
25	Humic Acid 60%+	50 lb bag				\$60.00		\$59.60		\$15.65
26	WETCIT	2.5 gal			\$200.00					
27	Fulvic Acid liquid	2.5 gal			\$37.50			\$32.77		
28	Microgreens 10-4-16 Best greens grade	50 lb bag						\$41.50	\$38.66	
29	ORO-RZ	2.5 gal			\$200.00					
30	Perfect Blend Organics 4-4-4 sgn 150	50 lb bag				\$28.75	\$28.00	\$23.25	\$29.00	
31	21-3-5 w/Surge	50 lb bag			36.99 - minimum 1 ton because it's a special order		\$35.00	44.76	\$42.00	
32	Andersons 16-0-9 w/Surge Mini	40 lb bag			\$28.75		\$27.50	\$34.57		\$27.93
33	Perfect Blend Organics 4-4-2 sgn 100	50 lb bag						\$23.50		
34	Andersons DG 12-3-12 greens grade	40 lb bag						\$65.30		\$61.09
35	Andersons DG 14-7-14 greens grade	40 lb bag						\$72.00		\$63.80
36	Turface MVP Infield Conditioner	50 lb bag		\$17.00			\$14.20	\$17.42	\$15.15	\$17.30
38	SuperCal SO4 standard sgn	50 lb bag		\$16.00						

39	Primacy ALPHA	2.5 gal			\$145.00	\$150.00				
40	Gypsum standard sgn	50 lb bag	\$15.18	\$13.00	\$12.00	\$14.85	\$18.50	28.02 LESCO 25-0-10 25% NOS 25% NOS PLUS AS 2Fe 1Mn Gypsum	\$11.09	
41	Amend Simplot	260 gal					\$7,280.00			
42	Amend Simplot	2.5 gal					\$69.76			
Grass Seed										
1	Alpha Bentgrass non coated	25 lb bag					\$255.82		\$266.58	
2	Pure Distinction Bentgrass non coated	25 lb bag	293.75/11.75# bucket	\$437.50	\$425.00	375.00 only available coated	\$425.75		\$113.04	
3	L-93 XD Bentgrass non coated	25 lb bag		288.46 Only available coated and limited stock			\$265.88		\$241.84	
4	TTTT(85-95%)/KBG(5-15%) mix	50 lb bag	\$80.00	\$96.92	\$100.00		\$164.70		\$323.64	
5	(70/80%) KBG (30/20%) PRG	50 lb bag	\$110.00	\$102.66			\$162.00		\$102.72	
6	Regenerating Perennial Ryegrass Certified non coated	50 lb bag	\$88.00	\$94.00	\$119.00		\$170.00	\$95.50	\$80.43	
7	Regenerating Perennial Ryegrass Certified	50 lb bag	\$94.12	115.38 Coated			\$197.05		\$533.30	
8	T-1 Bentgrass	25 lb bkt		\$275.00	\$275.00		\$279.41	\$284.00	\$244.48	
Fungicides										
1	Headway G	30 lb bag	\$79.00	55.00 /Zoxy-PG 30lb bg	\$51.60		\$63.90	\$64.05	\$56.07	\$61.96
2	Turficide 10G	50 lb bag	\$151.50	\$151.50	\$151.50		\$151.50	\$151.50		\$151.50
3	Affirm	2.4 lb bag		\$265.92	\$265.92		\$265.92	\$265.92	\$265.92	\$265.92
4	Chipco 26019	2.5 gal				\$182.50	\$198.80	\$225.95		\$179.35
5	Dorado	2 gal				\$164.44	\$178.32	\$196.71		\$160.87
6	Fame + C (AGENCY)	2.5 gal			\$564.00		\$564.00	\$564.00	\$564.00	\$564.00
7	Insignia Sc Intrinsic (AGENCY)	30.5 oz			\$564.25		\$564.25	\$564.25	\$564.25	\$564.25
8	Previa	2.5 gal						\$103.56		
9	Instrata (Volume Order >25 gals) (AGENCY)	2.5 gal			\$402.80		\$402.80	\$402.80		\$470.00
10	Turficide 400 PCNB	2.5 gal	\$210.15	\$210.15	\$210.15		\$210.15	\$220.15		\$210.15
11	Velista (AGENCY)	22 oz			\$288.20		\$288.20	\$288.20		\$288.20
12	Premion	2.5 gal			\$257.50		\$257.50	\$257.50		\$257.50
13	Signature XTRA STRESSGUARD (AGENCY)	5.5 lb			\$211.98		\$211.98	\$211.98		\$211.98
14	Maxtima (AGENCY)	26 oz			\$234.00		\$234.00	\$234.00		\$234.00
15	Tekken	2.5 gal			\$412.50		\$412.50	\$412.50	\$412.50	\$412.50
16	Navicon (AGENCY)	37 oz			\$564.25		\$564.25	\$564.25		\$564.25
17	Secure Action (AGENCY)	0.5 gal			\$413.38		\$413.38	\$413.38	\$413.38	\$413.38
18	Segway SC	39.2 oz			\$440.00		\$440.00	\$440.00		\$440.00
19	Union SC	2.5 gal			\$702.50		\$702.50	\$702.50		\$702.50
20	Appear II (AGENCY)	2 gal			\$418.92		\$418.92	\$418.92		\$418.92
21	Pedigree SC	2.5 gal			\$852.50		\$852.50	\$852.50		\$852.50
22	Densicor(AGENCY)	51 oz			\$744.78		\$744.78	\$744.78		\$744.78
23	Subdue Maxx (AGENCY)	1 gal			\$615.28		\$615.28	\$615.28	\$615.28	\$615.28
24	Posterity XT (AGENCY)	2.5 gal			\$644.50		\$644.50	\$644.50		\$644.50
25	Serata (AGENCY)	35 oz			\$475.00		\$475.00	\$475.00	\$475.00	\$475.00
26	Tuque exoGEM (AGENCY)	2.5 gal			\$730.10		\$730.10	\$730.10	\$730.10	\$730.10
27	Ascernity (AGENCY)	1 gal			\$500.48		\$500.48	\$500.48		\$500.48

Generic Fungicides (any brand)										
1	Chlorothalonil	2.5 gal		\$136.54	\$78.00	\$77.50	\$117.87	\$100.48	64.82 LESCO Manicure 6FI	67.78 QUALI-PRO CHLOROTHALONIL 720
2	Propiconazole 14.3%	2.5 gal		\$290.50			\$185.77			159.32 QUALI-PRO PPZ 14.3 2.5G
3	Iprodione	2.5 gal		\$278.67		\$182.50	\$208.12	\$211.53	182.09 LESCO 19 PLUS	167.11 QUALI-PRO IPRO 2
4	Fluazinam	1 gal		\$360.00	\$280.00					661.00 SECURE AGENCY 2.5G
5	Tebuconazole	1 gal		\$84.00	\$60.00		\$94.95	\$56.19		66.85 QUALI-PRO TEBUCONAZOLE 3.6F
6	Thiophanate-Methyl	2.5 gal		\$143.00	\$150.00	\$109.38	\$171.70	\$134.61	111.54 LESCO T-Storm	303.53 NUFARM CLEARY 3336F
7	Prohexadione calcium 27.5%	1 lb			64.00/6 lb minimum order					118.20 ANUEW PGR 1.5LB
8	Trinexapac ethyl 11.3%	1 gal		\$132.00	\$100.00	\$105.00	\$112.00	\$171.79	110.94 Trin-Pac Select	364.13 LEGACY 64 OZ
9	Ethephon 21.7%	2.5 gal		\$90.00	\$75.00	\$145.00	\$85.17	\$93.91		79.34 QUALI-PRO ETHERPHON 2SL
10	Azoxystrobin 50 WDG	1 lb		\$143.00	\$124.00					378.00 HERITAGE ACTION AGENCY LB
Wetting Agents										
1	Aristocracy	2.5 gal				\$180.00				
2	Duplex (AGENCY)	20 gal			\$830.00		\$830.00			
3	Rely III	2.5 gal						\$220.00		
4	Rely III	30 gal						\$1,915.00		
5	Dispatch Injectable	30 gal		\$1,201.50			\$1,237.50			\$1,237.50
6	Soaker +	2.5 gal				\$120.00				
7	Soaker +	30 gal				\$1,410.00				
8	Revolution	2.5 gal		\$293.13			\$313.50		\$313.50	\$313.50
9	Vivax	20 gal			\$1,520.00		\$1,520.00			
Herbicides										
1	Desperado	2.5 gal					\$196.77			
2	Battleship III	2.5 gal				\$195.00				
3	Defendor (AGENCY)	32 oz		\$203.00	\$203.00	\$203.00	\$203.00	\$203.00	\$203.00	\$203.00
4	Roundup Quick Pro SC Total	2.5 gal				\$231.25	\$237.95		\$240.43	\$156.71
5	Dithiopyr 20-25%	2.5 gal	220.00/gallon jug			\$613.00			613.00 Dimension 2EW	
6	GameOn	2.5 gal				\$163.88	\$163.87	\$163.88	\$163.88	\$65.55
7	On Deck	2.5 gal				\$150.00				
8	Sublime	2.5 gal		\$345.00					\$345.00	
9	Glyphosate 41%	2.5 gal		\$41.40	\$45.00	\$74.55	\$51.66	49.07 LESCO Prosecutor Pro		\$158.69
10	Drive XLR8	.5 gal			\$57.00	\$54.97	\$51.37	\$58.46		\$49.58
11	Vastlan	2.5 gal				\$255.00	\$262.50			\$262.50
12	Quicksilver	8 oz		\$247.20		\$187.37	\$214.46	\$192.13	\$119.58	\$178.00
13	Crew	50 lb bag				\$115.00	\$115.00	\$115.00	\$115.00	\$115.00
14	Speedzone EW	2.5 gal		\$227.50		\$277.50	\$227.50	\$227.50	\$227.50	\$227.50
Other										
1	Podium	1 gal				\$155.00	\$161.00	\$193.00	\$152.61	\$145.65
2	In-Place	2.5 gal					\$147.47			
3	Tea See Meal	50 lb		\$70.00						
4	Peaco peat moss hypnum peat	2.0 cbft					\$12.50			

5	Premier Pro Mix HP w/Mycorrhizae	3.8 cbft					\$43.97			
6	Premier Pro Mix HP W/MYC + BIO	3.8 cbft					\$45.92			
7	<b>Bac-Pack, Soil Tech Corp</b>	2.5 gal	\$672.64							
8	Anuew	1.5 lb		\$118.20	\$118.20	\$118.20	\$118.20	\$118.20	\$118.20	\$118.20
9	Anuew EZ	2.5 gal			\$738.00	\$173.00	\$738.00	\$738.00	\$738.00	\$738.00
10	Quanta	2.5 gal			\$162.50					
12	DuraPhite 12	2.5 gal					\$125.00			
13	Oskie	2.5 gal			\$162.50					
14	Transition HC pigment	1 gal			\$196.50	\$118.88				

# Spokane Park Board

## Briefing Paper



<b>Committee</b>	Golf		<b>Committee meeting date:</b> 2.6.24
<b>Requester</b>	Mark Poirier		<b>Phone number:</b> 509.625.4653
<b>Type of agenda item</b>	<input type="radio"/> Consent <input type="radio"/> Discussion <input type="radio"/> Information <input checked="" type="radio"/> Action		
<b>Type of contract/agreement</b>	<input checked="" type="radio"/> New <input type="radio"/> Renewal/ext. <input type="radio"/> Lease <input type="radio"/> Amendment/change order <input type="radio"/> Other		
<b>City Clerks file</b> (OPR or policy #)			
<b>Master Plan Goal, Objective, Strategy</b> (Click <a href="#">HERE</a> for link to the adopted plan)	n/a	<b>Master Plan Priority Tier:</b> (pg. 171-175)	n/a
<b>Item title:</b> (Use exact language noted on the agenda)	Used/new golf equipment purchase authority NTE \$300,000		
<b>Begin/end dates</b>	Begins: 02/09/2024	Ends: 12/31/2024	<input type="checkbox"/> 06/01/2525
<b>Background/history:</b> Parks Department/Golf would like to receive pre-approval to purchase used/new golf equipment, not to exceed \$300,000. Receiving pre-approval on the purchase of used/new equipment will allow the purchase of equipment, as we find them, in this ever so growing competitive market. Lightly used equipment is also drastically less expensive than new, and sometimes is the only option in this market climate due to the backlog of ordering new. However, Golf would also like the option to purchase new if that opportunity presented itself. Golf equipment purchases are at a high priority and play an extremely important role in delivering a high-level turf condition our customers are accustomed to. Examples of golf equipment needed are, but not limited to, greens mowers, rough and fairway units, tank sprayers, sand pros, and workman type vehicles. These examples may also include some attachments/parts that support said equipment. On top of following standard procurement procedures, Golf will also work with an outside agency to determine fair market value, and have each piece evaluated but Park Operations mechanics.			
<b>Motion wording:</b> To approve the used/new golf equipment purchase authority NTE \$300,000.			
<b>Approvals/signatures outside Parks:</b> <input type="radio"/> Yes <input checked="" type="radio"/> No If so, who/what department, agency or company: Name: _____ Email address: _____ Phone: _____			
<b>Distribution:</b> Parks – Accounting Parks – Sarah Deatrich Requester: Mark Poirier Grant Management Department/Name: _____			
<b>Fiscal impact:</b> <input checked="" type="radio"/> Expenditure <input type="radio"/> Revenue Amount: _____ Budget code: _____ NTE \$300,000    4600-55100-9400-56203			
<b>Vendor:</b> <input type="radio"/> Existing vendor <input type="radio"/> New vendor			
<b>Supporting documents:</b> <input type="checkbox"/> Quotes/solicitation (RFP, RFQ, RFB) <input type="checkbox"/> W-9 (for new contractors/consultants/vendors) <input type="checkbox"/> Contractor is on the City's A&E Roster - City of Spokane <input type="checkbox"/> ACH Forms (for new contractors/consultants/vendors) <input type="checkbox"/> UBI: _____ Business license expiration date: _____ <input type="checkbox"/> Insurance Certificate (min. \$1 million in General Liability)			

# Golf Course Tree Management Update

January 30, 2024



# Update Overview

- ▶ History
- ▶ Partnership with Golf
  
- ▶ Tasks
  - ▶ Tree Management Plans
  - ▶ Tree Planting Plans
  - ▶ Pruning for Clearance
  - ▶ Pest Monitoring and Management





# History

- ▶ The Creek at Qualchan opened 1993
- ▶ Esmeralda Golf Course opened 1956
- ▶ Indian Canyon Golf Course opened 1935
- ▶ Downriver Golf Course opened 1916
  
- ▶ Although there are thousands of trees on the courses, there has not been a full inventory of any of the courses.
- ▶ Golf operates as an enterprise fund - must be self-sustaining
- ▶ Although the trees are on Parks owned land, Golf is responsible for their maintenance.
- ▶ Urban Forestry (UF) has assisted periodically with pruning and removal of trees. All pruning and removals by others must be approved by UF, subject to policy covering public trees.
- ▶ Over many years, a backlog of deferred maintenance has accumulated due to the amount of certified arborist labor required to maintain the number of trees on the courses



# Partnership with Golf

- ▶ In the past Urban Forestry has invoiced Golf for work done on courses.
- ▶ Starting January 2022 Golf has contributed funding for 20% of an Urban Forestry position.
- ▶ UF helps with creating and updating tree management plans, pruning, and removals.
- ▶ Plans include identifying locations for plantings, trees for removal, and trees in need of pruning.
- ▶ UF has also contributed work on highest priority pruning and removal.
- ▶ Golf has also contracted some work to implement plans.
- ▶ Plans address issues with Play on the course, Safety, Turf Health, and Tree Health.





Turf issues

# Tree Health



# Update for Courses

## ▶ Downriver

- ▶ Management Plan for existing trees
- ▶ Planting Plan
  - ▶ WA DNR Grant application for replanting
- ▶ Tree Monitoring, removals of dead trees (in-house in partnership with work crews for clean up)
- ▶ Locust removals and replacements

## ▶ Qualchan

- ▶ Tree Planting Plan - has more areas for planting than other courses
- ▶ Shoreline Policies
- ▶ Permit for planting in WSDOT right-of-way
- ▶ Fuels reduction work on slope above course



# TreeWorks Map

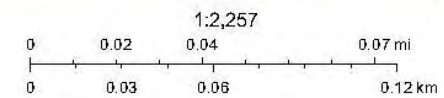


10/21/2022, 12:26:23 PM

TreeWorks\_Data

- removal site
- stump
- tree

## Sheet 6



Esri Community Maps Contributors, City of Spokane, Spokane County, WA State Parks GIS, © OpenStreetMap, Microsoft, Esri, HERE, Garmin, SafeGraph, GeoTechnologies, Inc, METI/NASA, USGS,



Qualchan 4 tee, 4 green, 5tee, 5 green, 6 green, 7 green, 3 green, 8 tee





# Update for Courses

## ▶ Indian Canyon

- ▶ Tree management plan for existing trees
  - ▶ Turf and play issues
- ▶ Fuels Reduction work

## ▶ Esmeralda

- ▶ Tree management plan and tree planting plan
  - ▶ Turf and play issues- canopy raising
  - ▶ Planting sites along Freya on west and Rich on north
- ▶ Fuels Reduction work

17 tee, 16 green, 14 green, 15 tee, 11 tee

# TreeWorks Map

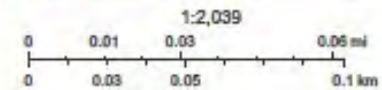


11/1/2022, 2:10:56 PM

TreeWorks\_Data

- planting site
- removal site
- stump
- tree

## Sheet 3



Earl Community Maps Contributors, City of Spokane, Spokane County, WA State Parks GIS, © OpenStreetMap, Microsoft, Earl, HERE, Garmin, SateGraph, GeoTechnologies, Inc, METNAGA, USGS,

TreeWorks User

Spokane Image Consortium, Mixer, Microsoft | Earl Community Maps Contributors, City of Spokane, Spokane County, WA State Parks GIS, © OpenStreetMap, Microsoft, Earl, HERE, Garmin, SateGraph, GeoTechnologies, Inc, METNAGA, USGS, Bureau of Land Management, EPA, NPS, US Census Bureau



# Plantings Esmeralda



# Golf Course Tree Management Update

- ▶ Any questions?



# 2023 Golf Communications Report

February 2024



# Print & Digital Ads

**FOUR CITY COURSES WITHIN 10 MINUTES OF DOWNTOWN!**

**INDIAN CANYON**

Scenic vistas of downtown, rise above the stress and rise to the challenge of this historic course.

**DOWNRIVER**

A 100-year favorite, just down the river, just far enough away from everything else.

**ESMERALDA**

Where the obsession starts, open spaces and flat fairways for all skill levels. Warm up your swing here.

**THE CREEK AT QUALCHAN**

A grand challenge, modern target-style golf carved into untamed, natural beauty with panoramic views.

VISIT SPOKANEORG.ORG TO BOOK YOUR ONLINE TEE TIME OR CALL MYSPOKANE AT (509) 755-2489

**SPOKANE CITY GOLF CHAMPIONSHIP**

Presented by Renaissance Financial

  
**AUG 25**

  
**AUG 26**

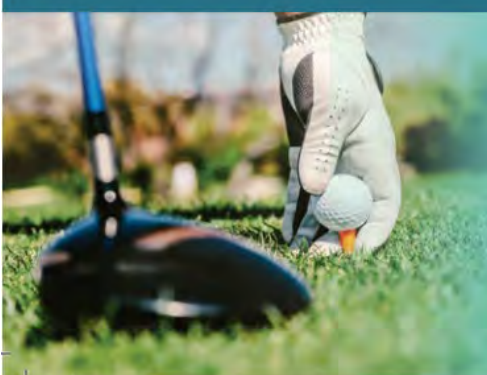
  
**AUG 27**

●

**AUGUST 25-27, 2023**  
CALL 509-448-9317 OR VISIT SPOKANEORG.ORG





**ENTRY FEE: \$225**  
USGA handicap required. Field will be flighted by handicap and will include a Senior flight.





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Choose from four beautiful Spokane City courses just 10 minutes from downtown. Book your tee time now!

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100-year favorite on the river.

  
A grand challenge, natural views.

  
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Walkable, for all skill levels.

- Spokane Visitor Guide
- Inlander Annual Manual
- Inlander Best Of issue
- Inlander Winter Gift Guide
- NW Golf Maps – back cover
- Quarterly Activity Guide ads



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Your support has allowed us to provide awesome outdoor spaces, camps and classes, four golf courses, six aquatic centers, beloved attractions, and more than 80 parks that are fun for all ages.

Thank you to Inlander readers for voting us the best.

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Call 311 or 509.755.2489 | SPOKANEPARTS.ORG

**BEST PLAYGROUND**

- Riverfront Ice Age Floods Playground
- Riverfront Providence Playscape
- Manito Park Playgrounds

**BEST DISC GOLF COURSE**

- Downriver
- Camp Sekani
- High Bridge Park

**BEST PUBLIC ART PIECE**

- Garbage Goat
- Bloomsday Runners
- Big Red Wagon

**BEST PLACE TO MOUNTAIN BIKE**

- Beacon Hill/Camp Sekani

**BEST DOG PARK**

- SpokAnimal Dog Park at High Bridge

**BEST GOLF COURSE**

- Indian Canyon
- Downriver



winter ACTIVITY guide

GIFT CARDS AVAILABLE!

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Golf Pre-Season Pass Sale!

Buy 2024 passes now for great savings.






SpokaneGolf.org

HOLIDAY 4-PACK

Dec. 1-31 | 1 round at each course \$169.



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Admission - Adult \$9.95  
Youth (ages 3-12): \$6.95  
Skate Rental: \$6.95

riverfrontspokane.org

# Earned Media

- Pine Beetle tree removals (KREM, KXLY, KHQ)
- Course openings (KREM, KXLY, KHQ, Spokesman)
- Fly-over drone highlight (KXLY)
- Year-over-year growth (Journal of Business, Spokesman)
- Junior golf, lessons (KREM)
- End of season prep (KREM)



Spokane golf instructors ready for a busy season

KREM 2 News 45.5K subscribers [Subscribe](#) [Like](#) 1 [Comment](#) [Share](#) [More](#)

## Golf courses around Spokane getting ready to close for winter



The golf courses are getting ready to close for the winter, but for avid golfers there's still some time to tee off.

Author: krem.com  
Published: 4:38 PM PDT November 2, 2023



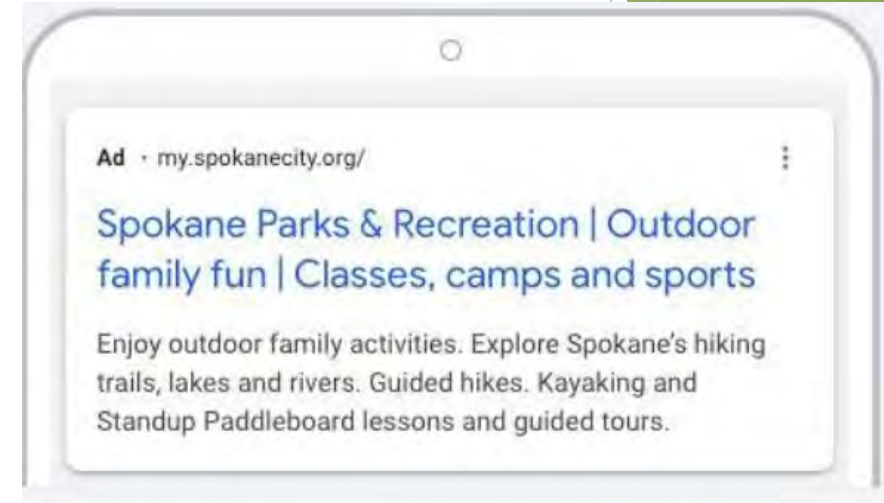
# Digital marketing

## Emails

- Our Club Prophet database (23,000+)
- City-wide e-newsletter (90,000+)

## Google search buy

- 123,000 impressions
- Average click-thru rate of 29.4%, more than double the click-thru rate from two years prior (national average <2%)



# Flyovers



# Social Media & Seasonal Promotions

- ▶ Facebook: 35,000
  - ▶ Moms, Dads, and Grads social media ad garnered 18,500 reach with 4% click-thru rate [national average .09%]
- ▶ Seasonal promotions part of weekly :30 KHQ commercials
- ▶ Golf is one of the City's top 3 sites during the season, with about 90,000+ visitors.

**Spokane Parks and Recreation**  
 Published by Josh At Parks · April 26 ·

Give your mom, dad, or grad the gift of golf with 4 rounds for just \$149. That's \$39 in savings! The 4-pack pass gets you one round each at Indian Canyon, Creek at Qualchan, Downriver, and Esmeralda Golf Course.

**MOMS  
DADS &  
GRADS**

**4-ROUND PASS** 1 ROUND AT EACH CITY GOLF COURSE!  
**\$149** (\$39 SAVINGS)  
Purchase by June 19. Use in 2023



MY.SPOKANECITY.ORG  
**4-Pack Golf Pass Sale!**  
 Golf special events, tournaments, and special promotions [Learn more](#)



*Wishing you a wonderful 2024!*

Mark Gardner  
Creek at Qualchan

Doug Phares  
Indian Canyon

Steve Conner  
Downriver

Rob Sanders  
Esmeralda



**Spokane Parks and Recreation**  
 Published by Josh At Parks · July 24 at 2:29 PM ·

Renaissance Financial presents the 2023 Spokane City Golf Championship, Friday August 25 through Sunday, August 27 at three of our beautiful City courses. Sign up today!



MY.SPOKANECITY.ORG  
**Spokane Golf Championship**  
 Golf special events, tournaments, and special promotions [Sign up](#)

**Spokane Parks and Recreation**  
 Published by Josh At Parks · March 21 at 5:09 PM ·

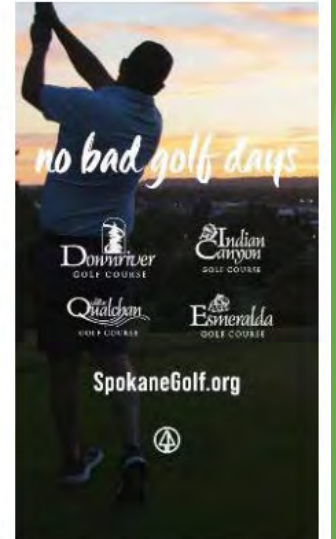
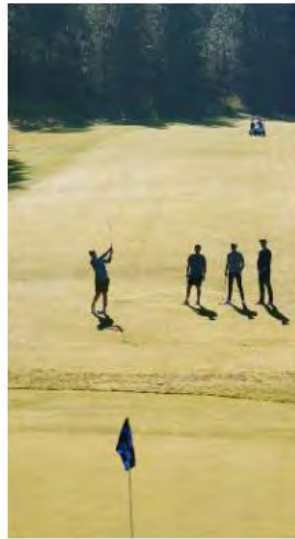
It's finally happening! [Downriver Golf Course](#) opens this Friday, March 24, and [Esmeralda Golf Course](#) opens Monday, March 27! We'll keep you updated as other city courses open for the season. 🌲



# TV & Streaming

## Cable 5

- Short news-style stories
- Promotional content



## Golf

- Cable & Broadcast TV in target Eastern WA, North ID, Western MT, & Southern Canada - 30 spots during high viewing & golf programs, with 300,000 impressions
- Incorporated into KHQ weekly content
- Streaming & YouTube – 1M impressions
- KXLY & MeTV trade - \$14,000 ad value for equal trade in passes, providing 2.2M TV impressions (plus 166,000 web/social impressions).
- Total TV & Streaming Impressions: 3.5M+



# 2024 Look Ahead

- Visit Spokane collaboration
- Maximizing flyover videos
- Golf show
- Social media amplification of course pages
- Utilizing TV screens inside courses
- Continued focus on junior & beginner golfers, reducing barriers
- Continued messaging around water conservation, course improvements with capital investments



Thank you