



**City of Spokane Park Board  
Golf Committee Meeting**

8:00 a.m. Tuesday, September 06, 2022  
Hybrid in-person and WebEx virtual meeting  
Mark Poirier – Golf Manager

**Committee Members**

- X Gerry Sperling
- X Nick Sumner
- X Bob Anderson
- X Barb Richey

**Parks Staff**

- Mark Poirier
- Megan Qureshi
- Nick Hamad
- Fianna Dickson
- Kris Behr

**SUMMARY**

- The committee approved to recommend the Park Board accept the following consent agenda item:
  - Fisher Construction Group, Inc., construction change order #1 / Downriver Golf Course roof renovation (\$70,472.33, plus applicable tax) – Consent agenda
- 2023 budget and fee increase was presented and discussed.
- Mark Poirier gave a recap of the Spokane city championship.
- Fianna Dickson presented the golf marketing report.
- Mark Poirier furnished the financial reports.
- Mark Poirier provided an overview of What's Happening at the Courses.

The next regularly scheduled meeting is 8 a.m. Tuesday, Oct. 11, 2022.

# MINUTES

The meeting was called to order at 8:00 a.m. by committee chair Gerry Sperling.

**Public comment** - None

## Action items

1. [Fisher Construction Group, Inc., construction change order #1 / Downriver Golf Course roof renovation \(\\$70,472.33, plus applicable tax\)](#) – Nick Hamad
  - a. Prior to roof replacement, the existing roof was tested for hazardous materials, which was found to contain asbestos in the membrane. For this reason, the entire roof must be treated as if it contains asbestos. It can be removed during open hours and is not airborne. Abatement will add roughly \$24,000 to the initial contract, which includes full removal, abatement and disposal. The option of keeping the existing roof in place and going over the top was investigated; however, the plywood underneath contains a great deal of dry rot which cannot be replaced without full removal of the roof.
  - b. The HVAC system, which is currently on the roof was contains duct work under the roof which was also found to have asbestos laden caulk. Again, the entire duct system must be treated as if it contains asbestos. It was originally planned to remove the HVAC system to access the roof, however, the duct work must now be removed as well.
  - c. Several options were researched, including framing a new roof over the existing roof which was not cost effective. There is a concern due to the age of building of additional issues. Nick expressed confidence there should not be any unexpected costly expenses. He also indicated that this type of extensive renovation should alleviate costly repairs in the future.

**Motion #1** – Gerry Sperling moved to recommend the Fisher Construction Group, Inc., construction change order #1 / Downriver Golf Course roof renovation (\$70,472.33, plus applicable tax)

Bob Anderson seconded.

The motion passed unanimously (4-0 vote).

The committee agreed to present this recommendation as a consent agenda item on the September 8 Park Board meeting agenda.

## Discussion item

1. [2023 budget and fee increase](#) – Mark Poirier
  - a. Mark presented the revenue versus expenditures comparing 2021 to the current year, noting the to-date 2022 revenue figure should be closer to \$3.6 million. There is a substantial increase in supplies due to increased prices as well as salaries and wages, factoring in cost-of-living and step increases. New for 2023 is the \$186,990 reserve which is for the proposed Golf I position.
  - b. The budgeted numbers do not include the proposed rate increase. There has been very little push back with the 2022 rate increases. The recommendation is to increase the rates by \$1. Apart from the unlimited pass and spouse add-on, season passes, junior, sunset and cart rates will not change. The proposed increases should cut operating expenses by half as well as provide a safety net for unforeseen costs. Mark also suggested patrons would be more receptive of a yearly \$1 increase as opposed to waiting several years with a large price surge.
2. Spokane city championship recap – Mark Poirier

The championship, sponsored by Renaissance Financial, was a huge success with 152 players. It is set up to accommodate all ages and skill levels from beginner to pro. It was a great way to showcase the upgrades to Esmeralda and Indian Canyon. In addition to great prizes, Qualchan hosted the banquet, which has been canceled the last few years. New this year was a fun band

and dancing on the deck.

## Standing reports

### 1. [Golf marketing report](#) – Fianna Dickson

Social media has been a great resource with 32,000 followers. The Golf page of the city website is one of the top three pages visited during this season with nearly 55,000 unique views. Marketing is continuing to work with DH & Little Fish Productions, updating the on-air commercial with new footage. Although the KXLY “4 Course Pass” will expire soon, the ad will continue to run until the end of the year.

### 2. [Golf financial report](#) – Mark Poirier

Again, note the year-to-date figures are off, where the year-to-date difference is actually ahead by nearly \$100,000. Although the count is down slightly compared to last year, due in part to the wet spring, the rounds revenue has increased. Most of the expenses have increased with the exception of Services and Charges, which reflects the water usage savings after the irrigation renovations. The year-to-date available cash stands at \$1,263,282 and Facility Improvement Fee cash balance stands at \$2,063,617.

### 3. Superintendents’ reports - What’s Happening at the Courses – Mark Poirier

- a. Downriver needs equipment repairs or replacement, which is essential throughout the courses. The irrigation system is at full capacity and running great. The greens were aerated and are looking good. August was very busy with a few tournaments left in September and are hosting a Halloween Open at the beginning of October.
- b. Qualchan reports the best August ever, September is looking good and the course is in great condition.
- c. Indian Canyon is also reporting the best August ever with great conditions. They are working to get the bunkers repaired and sand fluffed up.
- d. Esmerelda reports the City Championship was a success and the course is in great condition. They are having to borrow a mower as they are having problems with broken equipment with a 2-3 week repair turnaround. The hot weather has taken a toll on some turf conditions. The course will be aerated this week. Steve Nittolo is continuing to trim branches throughout the course.

**Adjournment:** The meeting was adjourned at 9:00 a.m.

The next regularly scheduled meeting is 8 a.m. Tuesday, Oct. 11, 2022.

# Spokane Park Board

## Briefing Paper



<b>Committee</b>	Golf Committee		
<b>Committee meeting date</b>	September 6, 2022		
<b>Requester</b>	Nick Hamad	<b>Phone number:</b> 509.363.5452	
<b>Type of agenda item</b>	<input type="radio"/> Consent	<input type="radio"/> Discussion	<input type="radio"/> Information <input checked="" type="radio"/> Action
<b>Type of contract/agreement</b>	<input type="radio"/> New	<input type="radio"/> Renewal/ext.	<input type="radio"/> Lease <input checked="" type="radio"/> Amendment/change order <input type="radio"/> Other
<b>City Clerks file</b> (OPR or policy #)	OPR 2022-0561		
<b>Item title:</b> (Use exact language noted on the agenda)	Fisher Construction Group, Inc., Construction Change Order #1 / Downriver Golf Course Roof Renovation (\$70,472.33, plus applicable tax)		
<b>Begin/end dates</b>	Begins: 09/06/2022	Ends: 01/31/2023	<input type="checkbox"/> Open ended
<b>Background/history:</b>			
<p>Changer Order #1 for the Downriver Golf Course Roof Renovation project, which:</p> <ul style="list-style-type: none"> <li>-Adds removal and replacement of HVAC units (including new ductwork) to accommodate roof renovation work,</li> <li>-Adds disconnection / reconnect of rooftop gas piping to accommodate roof renovation work,</li> <li>-Adds disconnection / reconnect of rooftop electrical components to accommodate roof renovation work,</li> <li>-Adds abatement, disposal and air monitoring for removal of asbestos containing roofing materials discovered after bidding and prior to construction during required 'good faith survey'.</li> </ul> <p>Asbestos abatement and HVAC unit removal / relocation / re-installation are required to complete roof repairs.</p>			
<b>Motion wording:</b>			
Move to approve Fisher Construction Group, Inc change order #1 for the Downriver Golf Course Roof Renovation project in the amount of \$70,472.33, plus applicable tax.			
<b>Approvals/signatures outside Parks:</b> <input checked="" type="radio"/> Yes <input type="radio"/> No			
If so, who/what department, agency or company: Fisher Construction Group, Inc.			
Name: Darrell Kidwell		Email address: ddk@fishercgi.com	Phone: 360.757.4094
<b>Distribution:</b>			
Parks – Accounting		Mark Poirier	
Parks – Pamela Clarke		Thea Prince	
Requester: Nick Hamad			
Grant Management Department/Name:		N/A	
<b>Fiscal impact:</b> <input checked="" type="radio"/> Expenditure <input type="radio"/> Revenue			
Amount:		Budget code:	
\$70,472.33 (plus tax)		4600-55100-94000-56203	
<b>Vendor:</b> <input checked="" type="radio"/> Existing vendor <input type="radio"/> New vendor			
<b>Supporting documents:</b>			
<input checked="" type="checkbox"/> Quotes/solicitation (RFP, RFQ, RFB)		<input type="checkbox"/> W-9 (for new contractors/consultants/vendors)	
<input checked="" type="checkbox"/> Contractor is on the City's A&E Roster - City of Spokane		<input type="checkbox"/> ACH Forms (for new contractors/consultants/vendors)	
<input checked="" type="checkbox"/> UBI: 600170606 Business license expiration date: 7/31/23		<input type="checkbox"/> Insurance Certificate (min. \$1 million in General Liability)	

**CITY OF SPOKANE  
PARKS AND RECREATION DEPARTMENT  
CHANGE ORDER NO. 1**

NAME OF CONTRACTOR: FISHER CONSTRUCTION GROUP

PROJECT TITLE: DOWNRIVER GOLF COURSE ROOF RENOVATION

CITY CLERK CONTRACT NUMBER: OPR2022-0561

<u>DESCRIPTION OF CHANGE:</u>	<u>AMOUNT:</u>
HVAC, Electrical, Gas Utility Disconnect, Relocation, Reconnect	\$46,732.06
Asbestos Abatement & Air Monitoring	\$23,740.27

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**TOTAL AMOUNT: \$70,472.33**

<b>CONTRACT SUM (EXCLUDE SALES TAX)</b>	
ORIGINAL CONTRACT SUM (INCLUDE ALTERNATES)	\$ 403,424.59
NET AMOUNT OF PREVIOUS CHANGE ORDERS	\$ 0.00
CURRENT CONTRACT AMOUNT	\$ 0.00
CURRENT CHANGE ORDER (EXCLUDES SALES TAX)	\$ 70,472.33
<b>REVISED CONTRACT SUM</b>	<b>\$ 473,896.92</b>

<b>CONTRACT COMPLETION DATE</b>	
ORIGINAL CONTRACT COMPLETION DATE	October 1, 2022
CURRENT COMPLETION DATE	October 1, 2022
<b>REVISED COMPLETION DATE</b>	<b>October 14, 2022</b>

Contractor's Acceptance: \_\_\_\_\_ Date: \_\_\_\_\_

City Approval: \_\_\_\_\_ Date: \_\_\_\_\_

Attest: \_\_\_\_\_ City Clerk

Approved as to form: \_\_\_\_\_ Assistant City Attorney



**Change Order Request**

**SPOKANE DOWNRIVER GOLF COURSE ROOF - OPR 2022-**  
3225 N COLUMBIA CIR

**Project #: 22F129-**  
Tel: Fax:

**Change Order Request: 1** **Date: 8/16/22**

**To:** CITY OF SPOKANE PARKS AND RECREATION  
808 WEST SPOKANE FALLS BLVD, FIFTH FLOOR  
SPOKANE, WA 99201

**From:** DARRELL KIDWELL  
Fisher Construction Group, Inc.  
625 Fisher Lane  
Burlington, WA 98233

**COR Description**

Change Order #1

Required By	Days Req	COR Amount Requested
		\$70,472.33

**COR Details**

Mechanical Roof Work, Acm Removal

**Potential Change Order Detail**

PCO: 1	Reason	PCO Amount Requested
PCO Description: Change Order #1		
<b>Item Description</b>		
1 Mckinstry HVAC Work		42,483.69
Profit 10%		4,248.37
	<b>Total for PCO Item 1:</b>	46,732.06
2 Summit Enviromental ACM Removal		20,643.71
Profit 15%		3,096.56
	<b>Total for PCO Item 2:</b>	23,740.27
	<b>Total for PCO 1:</b>	<b>70,472.33</b>

**Approved By:**

**Owner Signature:** \_\_\_\_\_

**Date:** \_\_\_\_\_

**Name:** CITY OF SPOKANE PARKS AND RECREAT

**Contractor Signature:** \_\_\_\_\_

**Date:** \_\_\_\_\_

**Name:** Fisher Construction Group, Inc.



## Mechanical & Electrical Proposal r2

August 16<sup>th</sup>, 2022

Darrell Kidwell  
Fisher Construction Group  
625 Fisher Lane  
Burlington, WA 98233

### Project: Downriver Golf Course Clubhouse Reroof Project

Dear Mr. Kidwell,

Thank you for the opportunity to provide our proposal for this project. McKinstry employs an integrated services model to deliver thousands of building solutions across the Inland Northwest. We are excited to apply our experience at developing and executing a variety of projects to address your current needs. We were asked to provide pricing for the Mechanical & Electrical on the Downriver Golf Course Clubhouse Reroof Project. Below are the project details and our recommendations.

### PRICING

ITEM	PRICING
HVAC	\$39,956.49
Gas Piping	\$1,948.25
Electrical	\$4,360.00

*Note: The breakout values above are provided for your competitive and budgetary evaluation only. Breakouts are not offered as "alternates" and cannot be selected or eliminated at discretion. The valid price is for the full base bid total.*

### REFERENCED DOCUMENTS

- As-Built Drawings provided

### CLARIFICATIONS

- Work is to be performed during normal working hours (M-F; 6am-4pm)
- A good faith survey has been provided. Abatement for hot duct sealant on existing ductwork and handling of ACM duct sealant is excluded.
- (2) Crane picks are included in base HVAC price
- GC to provide all curbs
- All work inside the building (controls, ducting, piping, ect.) is excluded

- WSST is included

### SCOPE OF WORK

# Downriver Golf Course Clubhouse Reroof Project

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Our scope of work includes the following equipment, labor, and materials;

- HVAC Lower Roof
  - Demo existing rooftop ductwork & shimmy new unit out of the way to allow for GC to install new roof curb
  - Reinstall existing unit on GC provided roof curb and provide new rooftop ducting
  - Disconnect & reconnect of existing control wiring at the units are included
- HVAC Upper Roof
  - Demo existing rooftop ductwork & hoist off existing units prior to roof replacement
  - Hoist exiting units back onto new curbs (provided by GC) and provide new rooftop ductwork
  - Disconnect & reconnect of existing control wiring at the units are included
  - Provide structural review/engineering for unit being slightly relocated
- Piping
  - Gas piping disconnect/reconnect & extension to units being relocated as needed
- Electrical
  - RTU Electrical Work
    - Safe off/Disconnect of electrical for (4) RTU's
    - Provide and install approximately 10' of conduit for relocating rooftop units
    - Reconnect of electrical for (4) RTU's once roofing is complete
  - Rework on Lower Roof
    - Safe off/Demo of (1) outlet

## EXCLUSIONS

- Any work not specifically included in the scope of work
- Overtime, double time, and shift premiums
- Unforeseen and hidden conditions
- Performance and payment bonds
- Removal of waste or scrap from the jobsite (provision of dumpsters)
- Roofing and building envelope penetrations and sealing
- Material cost escalation
- Painting
- Fire Suppression Systems
- Low Voltage
- Utility company charges.
- Correcting existing code violations
- Temporary power and lighting
- Fire Stopping
- Fire Alarm
- BIM/Coordination Drawings
- Engineering, calculations, drawings, and peer review services not specifically included
- Handling of hazardous materials including, but not limited to, asbestos, lead, and PCB's





# Downriver Golf Course Clubhouse Reroof Project

## SAFETY

McKinstry focuses on jobsite and company safety and has enjoyed excellent safety ratings for over 10 years. As a people-first company, safety is taken very seriously. The safety of our employees can never be compromised for operational efficiency.

We have a full-time safety team dedicated to preventing loss and maintaining a safe and healthy work environment. Our project team will fully implement our safety program on this project.

Payment is due in full upon substantial completion. This proposal is valid for 45 days from the date proposed.

Upon your favorable review, please sign and return this proposal for scheduling and implementation. Should you have any questions or require additional information, please feel free to call me at 509-789-0533.

Sincerely,

**McKinstry Co., LLC.**



Casie Lund | Account Executive – Construction  
509-237-6852 | CasieL@mckinstry.com

## ACCEPTED BY

### CITY OF SPOKANE

By: \_\_\_\_\_

Printed Name: \_\_\_\_\_

Title: \_\_\_\_\_

Date Signed: \_\_\_\_\_

## Terms & Conditions

### PERFORMANCE OF WORK

McKinstry shall perform the scope of work (“Work”) specified herein. McKinstry shall furnish all services necessary to perform the Work and perform the Work to completion diligently, expeditiously and with adequate forces. Customer shall use its best efforts to provide all information, materials, documents, and assistance that is reasonably required for McKinstry to perform any and all aspects of the Work.

### PAYMENTS

Customer shall pay McKinstry the compensation specified herein (“Price”) for the value of Work that McKinstry has completed, as the Work is completed. Customer shall pay McKinstry within thirty (30) days of receiving an invoice. McKinstry will be entitled to interest at the maximum rate allowed by law on all sums overdue and unpaid from the date due.

### WARRANTIES

Customer shall receive a one (1) year warranty that covers labor and materials provided by McKinstry as part of the Work. This warranty commences on the date that the portion of the Work warranted is substantially complete. However, McKinstry makes no warranty whatsoever regarding components of the Work provided by third parties, and in such case the terms of the third party’s warranty, including manufacturers’ warranties, if any, shall apply between Customer and the third party. The warranties in this section are exclusive and in lieu of all other warranties, whether express or implied.



# Downriver Golf Course Clubhouse Reroof Project

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## **TERMINATION**

Either Party may terminate this agreement upon fifteen (15) days written notice to the other Party. In such case the rights and obligations of each Party that arose prior to the termination date shall survive such termination, except that McKinstry shall have no obligation to perform Work after termination.

## **DISPUTES**

In case of dispute between the Parties, the Parties will attempt to negotiate a resolution. If a dispute remains unresolved more than thirty (30) calendar days after the commencement of negotiation, then the Parties shall pursue mediation. If any dispute remains unresolved more than sixty (60) calendar days after the commencement of mediation, then either Party may commence binding arbitration. No litigation will be commenced by either Party unless all of the foregoing steps have been pursued to completion.

## **CHOICE OF LAW, VENUE**

The validity, interpretation, and performance of this agreement shall be governed by the laws of the state in which the Work is performed. The venue for resolving any dispute shall be the county in which the Work is performed.

## **FORCE MAJEURE**

Neither McKinstry nor Customer shall be considered in breach of this agreement to the extent that the Party's performance is prevented by an event or events that are beyond the control of such party, including but not limited to acts of God, fire, earthquake, flood, storm, war, rebellion, revolution, insurrection, riot, strike, nuclear contamination, and/or acts or threats of terrorism.

## **NO WAIVER**

No waiver of any breach, failure, right, or remedy shall be deemed a waiver of any other breach, failure, right, or remedy, whether or not similar, nor shall any waiver constitute a continuing waiver.

## **INTELLECTUAL PROPERTY**

Intellectual property provided by McKinstry to Customer as part of the Work are instruments of service owned by McKinstry and are not "work made for hire" as such term is defined under U.S. copyright law. When the Work is performed to completion, McKinstry grants to Customer a limited license to use the Intellectual Property to operate, maintain, renovate, and manage the subject matter of the Work.

## **DAMAGES LIMITATION**

Neither party shall be liable for any consequential, indirect, special, incidental, exemplary, or similar, damages or losses, including loss of profits, whether based in contract or tort or any other theory, even if a party has been advised of the possibility of such damages. Furthermore, the total aggregate liability of either party, under any theory, is limited to the agreement Price.

## **INDEMNIFICATION**

Each party shall indemnify and hold harmless the other party from and against all third-party claims, damages, losses and expenses for bodily injury, sickness, disease, or death or destruction of tangible property but only to the extent directly caused by the negligent acts or omissions of the indemnitor.

## **SEVERABILITY, SURVIVAL**

If any portion of this agreement shall be held invalid in whole or in part under any law, rule, regulation, or order, then such portion shall remain in effect only to the extent permitted, and the remaining portions of the agreement shall remain in full force and effect. Any invalid portions shall be substituted with an interpretation that most accurately reflects the Parties' intentions.

## **AMENDMENT**

This agreement may not be amended except pursuant to a written amendment signed by an authorized signer of each Party.

## **COMPLETE AGREEMENT**

This agreement, including the exhibits attached hereto, is a fully integrated agreement. Any legal terms and conditions appearing elsewhere in this agreement shall be ignored to the extent they contradict or are inconsistent with the terms and conditions contained in the foregoing list. All previous agreements between McKinstry and Customer as to the Work are superseded by this agreement.



Summit Environmental, Inc  
P.O. Box 3600  
Post Falls, Id 83877-3600  
(208) 762-1101

RE: Asbestos Abatement at Downriver Golf Club House Spokane WA

Summit Environmental, Inc can complete the asbestos abatement of the above mentioned Project as follows:

- Remove approximately 6500 SF of roofing and ballast
- Remove flashing
- Remove sealant on HVAC

**Price: \$22,481.00**

Price Includes:

- Labor and materials to complete work as outlined
- Disposal Costs
- Liability Insurance of \$2,000,000.00
- Mobilization
- Air-monitoring
- Notification fees

Price excludes the following:

- All lay-out
- All patching or build back
- Mechanical or electrical disconnects, purging or capping

Thank you for considering Summit Environmental, Inc

If you have any questions or concerns please contact Mike Stroh @ (509) 979-0941

<b>City of Spokane - Parks &amp; Recreation</b>					
<b>Fund 4600 - Golf Fund w/o Debt Service</b>					
<b>2023 Initial Budget</b>					
	2021 Actual	2022 Adopted Budget	2022 Thru August	2023 Recommended Budget	Difference from 2022 Adopted Budget
<b>Revenues</b>	4,317,883	3,905,000	3,443,697	4,300,901	395,901
<u>ExpenditureCategories:</u>					
Salaries & Wages	1,271,116	1,421,077	865,051	1,585,901	164,824
Personnel Benefits	394,656	358,806	282,836	313,593	(45,213)
Supplies	323,246	345,020	313,909	410,750	65,730
Svcs. & Charges	1,338,500	1,012,176	482,860	1,053,068	40,892
Interfund Services	262,120	265,787	176,344	283,068	17,281
Operating Transfers	53,760	80,000	26,950		(80,000)
Reserve for Budget Adj.		-		186,990	186,990
Debt Service		-	-		
Capital Outlay	-	420,000	60,810	420,000	-
<b>Total Expenditures</b>	3,643,398	3,902,866	2,208,760	4,253,370	
<b>Net Revenues minus Expenditures</b>	674,485	2,134	1,234,937	47,531	

## 2023 RECOMMENDED RATES

*Sept. Golf Committee*

### REGULAR GOLF RATES

18 hole pre-book - \$50 → **\$51**

18 hole Mon-Sun - \$46 → **\$47**

9 hole Mon-Sun - \$30 → **\$31**

Junior rate - \$15 → **No Change**

Sunset rate - \$25 → **No Change**

Daily private cart - \$15 → **No Change**

Annual private cart - \$300 → **No Change**

### LOYALTY PASS AND RATES

Loyalty Pass - \$300 → **No Change**

Adult round - \$27 → **\$28**

Senior round - \$26 → **\$27**

### UNLIMITED PASS

Junior unlimited - \$250 → **No Change**

Adult unlimited - \$2200 → **\$2300**

Senior unlimited - \$2100 → **\$2200**

### PLAYERS PASS AND RATES

Players pass - \$60 → **No Change**

18 hole Mon-Sun - \$36 → **\$37**

9 hole Mon-Sun - \$27 → **\$28**

Senior 18 hole Mon-Sun - \$34 → **\$35**

### MISC RATES

10 play pass - \$400 → **No change**

Spouse add on - \$750 → **\$800**

# Golf

# Communications

September 2022



# Social Media



- 32,000 Facebook followers (Tacoma 25k, Boise 24K)

Spokane Parks and Recreation  
Sponsored · 🌐

SPOKANE GOLFERS: To thank you for your ongoing investment in the future of our golf courses, for improving the greens while saving resources, and for your patience during construction, we're having a Golfers' Appreciation Day! Monday, August 1 at Esmeralda, Downriver, Indian Canyon, and The Creek at Qualchan Golf Course.

\$36 for 18 holes (\$10 savings)  
\$27 for 9 holes (\$3 savings)  
(Players Pass rate)  
Food specials and raffles for free golf!

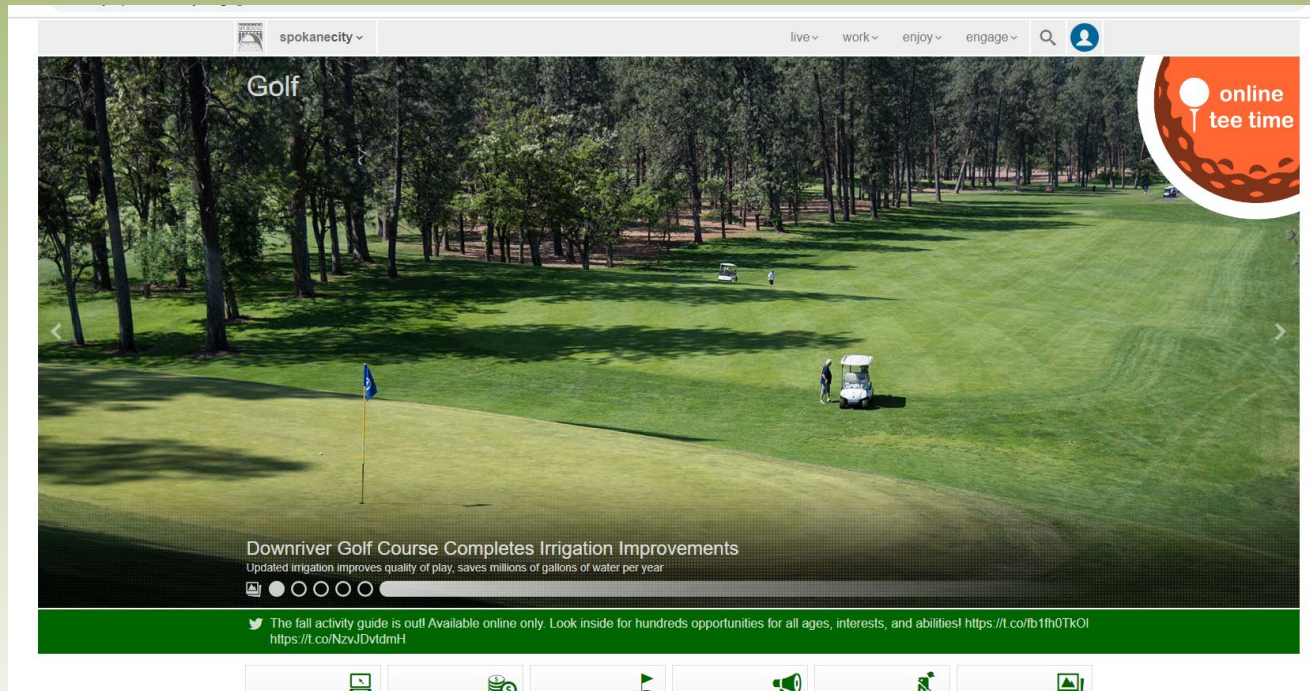
All registered golfers playing on August 1 will be automatically entered to win one of four 4-packs, good for a round at each of the City's courses (\$184 value).

**GOLFERS' APPRECIATION DAY**  
A RENOVATION CELEBRATION  
MONDAY, AUGUST 1  
INDIAN CANYON - EMERALDA - DOWNRIVER - AND THE CREEK AT QUALCHAN

my.spokanecity.org  
**Golfers' Appreciation Day**  
Golf special events, tourn... [Book now](#)

The image shows a Facebook post from Spokane Parks and Recreation. The post text is as above. Below the text is a promotional graphic for 'GOLFERS' APPRECIATION DAY'. The graphic features a green golf bag with clubs on a green golf course. The text on the graphic reads: 'GOLFERS' APPRECIATION DAY', 'A RENOVATION CELEBRATION', 'MONDAY, AUGUST 1', 'INDIAN CANYON - EMERALDA - DOWNRIVER - AND THE CREEK AT QUALCHAN'. At the bottom of the graphic is the Spokane Parks and Recreation logo. Below the graphic is a link to 'my.spokanecity.org', the text 'Golfers' Appreciation Day', and a 'Book now' button.

# Website



- Nearly 55,000 unique page views on the City tee times page so far this season
- Usually one of the City's top 3 most visited pages during golf season



# Updating Commercial



- Working with DH & Little Fish Productions to update commercial with new footage
- Airing on KREM, Golf channel, USA Network, YouTube & Streaming platforms
- Google key word search buy

# KXLY Trade: “4 Course Pass”

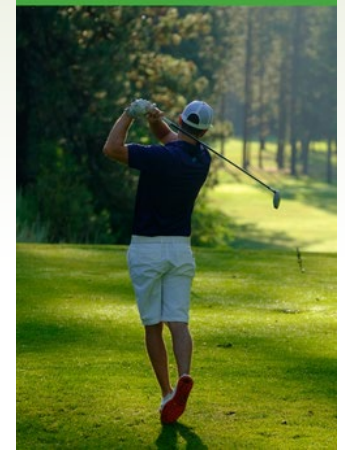
- TV & digital commercials
- Digital ads: homepage takeovers
- Email blasts
- Social media posts



**BOOK YOUR  
TEE TIME  
AT  
DOWNRIVER  
GOLF  
COURSE**

**509.  
327.5269**

**BOOK YOUR TEE TIME  
@ DOWNRIVER GOLF COURSE**



**2022  
Annual YOY Golf  
Comparison Report**

[Return to Minutes](#)

**ROUNDS**

	DOWNRIVER			ESMERALDA			INDIAN CANYON			QUALCHAN			CITY HALL			TOTALS		
	2022	2021	DIFF	2022	2021	DIFF	2022	2021	DIFF	2022	2021	DIFF	2022	2021	DIFF	2022	2021	DIFF
<b>COUNT</b>																		
REGULAR ROUND	14,051	14,812	(761)	11,202	12,057	(855)	14,225	13,716	509	12,288	12,452	(164)	0	0	0	51,766	53,037	(1,271)
DISCOUNT ROUND	17,971	21,626	(3,655)	17,420	20,215	(2,795)	14,385	16,275	(1,890)	12,627	15,110	(2,483)	0	0	0	62,403	73,226	(10,823)
MULTI-PLAY ROUND	2,318	2,199	119	1,755	1,267	488	1,618	1,224	394	3,207	2,846	361	0	0	0	8,898	7,536	1,362
OTHER ROUND	2,139	2,267	(128)	1,800	1,141	659	3,775	2,929	846	2,253	1,880	373	0	0	0	9,967	8,217	1,750
<b>TOTAL</b>	<b>36,479</b>	<b>40,904</b>	<b>(4,426)</b>	<b>32,177</b>	<b>34,680</b>	<b>(2,503)</b>	<b>34,003</b>	<b>34,144</b>	<b>(141)</b>	<b>30,375</b>	<b>32,288</b>	<b>(1,913)</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>133,034</b>	<b>142,016</b>	<b>(8,982)</b>
<b>REVENUE</b>																		
REGULAR ROUND	\$ 363,242	\$ 345,733	\$ 17,509	\$ 308,424	\$ 272,250	\$ 36,174	\$ 410,332	\$ 377,788	\$ 32,544	\$ 350,740	\$ 359,433	\$ (8,693)	\$ -	\$ -	\$ -	\$ 1,432,739	\$ 1,355,204	\$ 77,535
DISCOUNT ROUND	\$ 366,889	\$ 403,907	\$ (37,018)	\$ 376,832	\$ 351,738	\$ 25,094	\$ 332,841	\$ 358,303	\$ (25,462)	\$ 299,308	\$ 336,389	\$ (37,081)	\$ -	\$ -	\$ -	\$ 1,375,869	\$ 1,450,337	\$ (74,468)
MULTI-PLAY ROUND	\$ -	\$ -	\$ -	\$ -	\$ 0	\$ -	\$ -	\$ -	\$ -	\$ 21,551	\$ 17,535	\$ 4,016	\$ -	\$ -	\$ -	\$ 21,551	\$ 17,535	\$ 4,016
OTHER ROUND	\$ 19,932	\$ 17,227	\$ 2,705	\$ 4,412	\$ 126	\$ 4,286	\$ 67,888	\$ 42,122	\$ 25,766	\$ 25,196	\$ 17,838	\$ 7,358	\$ -	\$ -	\$ -	\$ 117,428	\$ 77,313	\$ 40,114
<b>TOTAL</b>	<b>\$ 750,063</b>	<b>\$ 766,867</b>	<b>\$ (16,804)</b>	<b>\$ 689,669</b>	<b>\$ 624,115</b>	<b>\$ 65,554</b>	<b>\$ 811,060</b>	<b>\$ 778,212</b>	<b>\$ 32,848</b>	<b>\$ 696,796</b>	<b>\$ 731,196</b>	<b>\$ (34,400)</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 2,947,587</b>	<b>\$ 2,900,389</b>	<b>\$ 47,198</b>

**PASSES**

	DOWNRIVER			ESMERALDA			INDIAN CANYON			QUALCHAN			CITY HALL			TOTALS		
	2022	2021	DIFF	2022	2021	DIFF	2022	2021	DIFF	2022	2021	DIFF	2022	2021	DIFF	2022	2021	DIFF
<b>COUNT</b>																		
DISCOUNT PASS	1,229	1,265	(36)	847	754	93	703	619	84	1,148	1,194	(46)	212	46	166	4,139	3,878	261
SEASON PASS	25	5	20	28	6	22	12	3	9	24	24	0	5	0	5	94	38	56
OTHER PASS	57	56	1	446	441	5	30	42	(12)	47	41	6	319	129	191	899	709	190
<b>TOTAL</b>	<b>1,311</b>	<b>1,326</b>	<b>(15)</b>	<b>1,321</b>	<b>1,201</b>	<b>120</b>	<b>745</b>	<b>664</b>	<b>81</b>	<b>1,219</b>	<b>1,259</b>	<b>(40)</b>	<b>536</b>	<b>175</b>	<b>362</b>	<b>5,132</b>	<b>4,625</b>	<b>507</b>
<b>REVENUE</b>																		
DISCOUNT PASS	\$ 70,639	\$ 66,002	\$ 4,637	\$ 51,029	\$ 37,892	\$ 13,137	\$ 40,220	\$ 28,828	\$ 11,391	\$ 62,282	\$ 57,677	\$ 4,606	\$ 12,154	\$ 1,986	\$ 10,167	\$ 236,323	\$ 192,385	\$ 43,939
SEASON PASS	\$ 17,105	\$ 7,902	\$ 9,204	\$ 26,513	\$ 8,560	\$ 17,953	\$ 12,347	\$ 4,917	\$ 7,430	\$ 24,890	\$ 22,915	\$ 1,975	\$ 4,211	\$ -	\$ 4,211	\$ 85,066	\$ 44,293	\$ 40,773
OTHER PASS	\$ 8,276	\$ 8,430	\$ (154)	\$ 21,491	\$ 20,936	\$ 555	\$ 5,544	\$ 6,141	\$ (597)	\$ 8,421	\$ 6,699	\$ 1,722	\$ 16,230	\$ 7,226	\$ 9,004	\$ 59,963	\$ 49,433	\$ 10,529
<b>TOTAL</b>	<b>\$ 96,021</b>	<b>\$ 82,334</b>	<b>\$ 13,687</b>	<b>\$ 99,033</b>	<b>\$ 67,388</b>	<b>\$ 31,645</b>	<b>\$ 58,110</b>	<b>\$ 39,886</b>	<b>\$ 18,224</b>	<b>\$ 95,594</b>	<b>\$ 87,291</b>	<b>\$ 8,303</b>	<b>\$ 32,594</b>	<b>\$ 9,213</b>	<b>\$ 23,381</b>	<b>\$ 381,352</b>	<b>\$ 286,111</b>	<b>\$ 95,241</b>

**CART FEES**

	DOWNRIVER			ESMERALDA			INDIAN CANYON			QUALCHAN			CITY HALL			TOTALS		
	2022	2021	DIFF	2022	2021	DIFF	2022	2021	DIFF	2022	2021	DIFF	2022	2021	DIFF	2022	2021	DIFF
<b>COUNT</b>																		
PRIVATE CART FEE & PERMIT	492	623	(131)	574	691	(117)	367	446	(79)	420	510	(90)	0	0	0	1,853	2,270	(417)
PRO CART FEE	16,854	16,286	568	17,822	19,508	(1,686)	20,590	20,318	272	16,561	17,280	(719)	0	0	0	71,827	73,392	(1,565)
<b>TOTAL</b>	<b>17,346</b>	<b>16,908</b>	<b>437</b>	<b>18,396</b>	<b>20,199</b>	<b>(1,803)</b>	<b>20,957</b>	<b>20,764</b>	<b>193</b>	<b>16,981</b>	<b>17,790</b>	<b>(809)</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>73,680</b>	<b>75,661</b>	<b>(1,982)</b>
<b>REVENUE</b>																		
PRIVATE CART FEE & PERMIT	\$ 15,398	\$ 14,726	\$ 673	\$ 12,605	\$ 10,453	\$ 2,151	\$ 7,665	\$ 7,536	\$ 129	\$ 14,669	\$ 14,142	\$ 527	\$ -	\$ -	\$ -	\$ 50,337	\$ 46,857	\$ 3,480
PRO CART FEE	\$ 3,206	\$ 3,136	\$ 70	\$ 5,451	\$ 5,585	\$ (133)	\$ 7,771	\$ 7,408	\$ 363	\$ 3,061	\$ 3,065	\$ (4)	\$ -	\$ -	\$ -	\$ 19,488	\$ 19,193	\$ 295
<b>TOTAL</b>	<b>\$ 18,604</b>	<b>\$ 17,862</b>	<b>\$ 743</b>	<b>\$ 18,056</b>	<b>\$ 16,038</b>	<b>\$ 2,018</b>	<b>\$ 15,435</b>	<b>\$ 14,944</b>	<b>\$ 491</b>	<b>\$ 17,730</b>	<b>\$ 17,206</b>	<b>\$ 523</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 69,825</b>	<b>\$ 66,050</b>	<b>\$ 3,775</b>

**BUCKET OF BALLS**

	DOWNRIVER			ESMERALDA			INDIAN CANYON			QUALCHAN			CITY HALL			TOTALS		
	2022	2021	DIFF	2022	2021	DIFF	2022	2021	DIFF	2022	2021	DIFF	2022	2021	DIFF	2022	2021	DIFF
<b>COUNT</b>	9,860	11,150	(1,290)	8,814	9,929	(1,115)	19,299	19,358	(60)	8,861	10,713	(1,852)	0	0	0	46,834	51,150	(4,317)
<b>REVENUE</b>	\$ 884	\$ 905	\$ (20)	\$ 1,666	\$ 1,669	\$ (3)	\$ 3,580	\$ 3,627	\$ (47)	\$ 737	\$ 907	\$ (171)	\$ -	\$ -	\$ -	\$ 6,867	\$ 7,109	\$ (241)

**FACILITY IMPROVEMENT FEE**

	DOWNRIVER			ESMERALDA			INDIAN CANYON			QUALCHAN			CITY HALL			TOTALS		
	2022	2021	DIFF	2022	2021	DIFF	2022	2021	DIFF	2022	2021	DIFF	2022	2021	DIFF	2022	2021	DIFF
<b>COUNT</b>	33,274	35,837	(2,563)	29,603	31,568	(1,965)	30,580	30,880	(300)	27,223	29,811	(2,588)	242	55	187	120,922	128,151	(7,229)
<b>REVENUE</b>	\$ 161,598	\$ 179,652	\$ (18,054)	\$ 149,548	\$ 157,947	\$ (8,400)	\$ 152,955	\$ 155,793	\$ (2,838)	\$ 143,353	\$ 154,865	\$ (11,512)	\$ 3,022	\$ 678	\$ 2,343	\$ 610,476	\$ 648,937	\$ (38,461)

**REVENUE SUMMARY**

	DOWNRIVER			ESMERALDA			INDIAN CANYON			QUALCHAN			CITY HALL			TOTALS		
	2022	2021	DIFF	2022	2021	DIFF	2022	2021	DIFF	2022	2021	DIFF	2022	2021	DIFF	2022	2021	DIFF
Lessons	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
MISC REVENUE	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
<b>TOTAL REVENUE</b>	<b>\$ 1,027,170</b>	<b>\$ 1,047,619</b>	<b>\$ (20,449)</b>	<b>\$ 957,971</b>	<b>\$ 867,157</b>	<b>\$ 90,814</b>	<b>\$ 1,041,140</b>	<b>\$ 992,463</b>	<b>\$ 48,678</b>	<b>\$ 954,209</b>	<b>\$ 991,465</b>	<b>\$ (37,256)</b>	<b>\$ 35,616</b>	<b>\$ 9,891</b>	<b>\$ 25,725</b>	<b>\$ 4,016,107</b>	<b>\$ 3,908,596</b>	<b>\$ 107,511</b>

**City of Spokane - Parks & Recreation**  
**Golf Fund -- 4600 (w/o Facility Improvement Fee)**  
**Financial Report**  
**August 2022 - Preliminary**

	ADOPTED BUDGET 2022	2022 ADOPTED BUDGET Balance	2021 August Actual	2022 August Actual	2021-2022 Monthly Difference	2021 YTD Actual	2022 YTD Actual	2021-2022 YTD Difference	2021 YTD % OF BUDGET	2022 YTD % OF BUDGET	Change in %
<b>Revenue:</b>											
Program Revenue	3,905,000	64,980	737,910	587,478	\$ (150,432)	3,966,089	3,840,020	\$ (126,069)	116.6%	98.3%	-18.27%
Pre-Sale Revenue		(164,033)	-	-	\$ -	181,318	164,033	\$ (17,285)			
Facility Improvement Fee	-		(118,317)	(88,445)	\$ 29,872	(661,928)	(587,305)	\$ 74,623			
Other Transfers In	-	(26,950)	-	-	\$ -	26,949	26,950	\$ 0			
<b>TOTAL REVENUE:</b>	<b>\$ 3,905,000</b>	<b>\$ (461,303)</b>	<b>\$ 619,593</b>	<b>\$ 499,033</b>	<b>\$ (120,560)</b>	<b>3,512,428</b>	<b>\$ 3,443,697</b>	<b>\$ (68,731)</b>	<b>103.3%</b>	<b>88.2%</b>	<b>-15.08%</b>
<b>Expenditures:</b>											
Salaries and Wages	1,421,077	409,330	119,050	140,430	\$ (21,380)	813,078	865,051	\$ (51,974)	63.8%	67.9%	4.08%
Personnel Benefits	360,727	51,034	37,773	42,877	\$ (5,104)	266,200	282,836	\$ (16,637)	79.7%	84.7%	4.98%
Supplies	345,020	3,011	55,920	57,506	\$ (1,586)	219,741	313,909	\$ (94,169)	69.3%	99.1%	29.71%
Services and Charges	1,012,176	511,216	166,176	104,406	\$ 61,770	625,257	482,860	\$ 142,397	62.9%	48.6%	-14.32%
Interfund Payments	267,587	81,043	33,419	35,917	\$ (2,498)	169,102	176,344	\$ (7,242)	65.7%	68.5%	2.81%
<b>Subtotal Op. Exp.</b>	<b>\$ 3,406,587</b>	<b>\$ 1,285,586</b>	<b>\$ 412,338</b>	<b>\$ 381,135</b>	<b>\$ 31,203</b>	<b>2,093,377</b>	<b>\$ 2,121,001</b>	<b>\$ (27,624)</b>	<b>65.9%</b>	<b>62.3%</b>	<b>-3.64%</b>
Capital Outlay	420,000	359,190	-	-			60,810	\$ (60,810)		14.5%	14.48%
Transfers Out	80,000	53,050	-	-		35,117	26,950	\$ 8,167	27.0%	33.7%	6.67%
<b>TOTAL EXPENDITURES:</b>	<b>\$ 3,906,587</b>	<b>\$ 1,697,827</b>	<b>\$ 412,338</b>	<b>\$ 381,135</b>	<b>\$ 31,203</b>	<b>2,128,494</b>	<b>\$ 2,208,760</b>	<b>\$ 80,266</b>	<b>58.0%</b>	<b>56.5%</b>	<b>-1.48%</b>
<b>Total Funding:</b> (Rev. less Exp.)	<b>\$ (1,587)</b>		<b>\$ 207,255</b>	<b>\$ 117,898</b>	<b>\$ (89,358)</b>	<b>\$ 1,383,934</b>	<b>\$ 1,234,937</b>	<b>\$ (148,997)</b>			

<b>* Beginning Fund Balance</b>	<b>\$ 338,711</b>
Less 7% Reserve Requirement	\$ (310,366)
<b>Beginning Year Reserves</b>	<b>\$ 28,345</b>
YTD Change in Cash	\$ 1,234,937
<b>YTD Available Cash</b>	<b>\$ 1,263,282</b>

\* 2022 Beginning Fund Balance does not include the FIF reserve of \$1,774,230

**City of Spokane - Parks & Recreation**  
**Facility Improvement Fee -- Subset of the Golf Fund**  
**Financial Report**  
**August 2022 - Preliminary**

	2021 August Actual	2022 August Actual	2020-2021 Monthly Difference	2021 YTD Actual	2022 YTD Actual	2020-2021 YTD Difference
<b>Revenue:</b>						
Revenue:	118,317	88,445	\$ (29,872)	661,928	587,305	\$ (74,623)
<b>Expenditures:</b>						
Debt Service Payments	-	-	\$ -	40,977	267,918	\$ (226,941)

<b>Beginning Fund Balance</b>	<b>\$ 1,744,230</b>
<b>YTD Revenues</b>	<b>\$ 587,305</b>
<b>YTD Debt Service Payments</b>	<b>\$ (267,918)</b>
<b>YTD Cash Balance</b>	<b>\$ 2,063,617</b>