



City of Spokane Park Board Golf Committee Meeting

August 6, 2019 – 8:00 a.m.

Ponderosa Room, Woodland Center – John A Finch Arboretum
3404 West Woodland Boulevard, Spokane, Washington

Mark Poirier – Golf Manager

Committee Members:

X Sperling, Gerry – Chair
X Chase, Rick
AE Sumner, Nick
X Anderson, Bob
AE Richey, Barb

Parks Staff:

Papich, Jennifer
Poirier, Mark
Hamad, Nick
Greene, Mike
Souza, Richard
Barrong, Tyler
Siesser, Derek

Guest(s):

Saraceno, David
Holland, Kevin
Papich, Mark

SUMMARY

- Gerry Sperling made a motion to approve the revised resolution for stormwater facilities at Downriver golf course be presented to Park Board, it was seconded by Bob Anderson, and passed unanimously.
- Follow-up for the 2020 preliminary budget was unavailable, but Mark Poirier presented budgetary savings information for Indian Canyon due to installation of its new irrigation system.
- The Golf marketing report was not available.
- Mark Poirier reviewed the financial report for July that reflected a significant increase in revenue in comparison with July 2018.
- Due to the unavailability of Golf Professionals, course Superintendents reported on the upcoming events and current conditions of their courses.

MINUTES

The meeting was called to order at 8:01 a.m. by Chair, Gerry Sperling. Introductions were made.

Action Items:

1. Stormwater Facilities Resolution Revision for Downriver Golf Course – Nick reviewed suggested revisions to this resolution from the Park Board, in addition to clarifying the project's scope of work and utility funding support. The purpose of passing this resolution is to receive approval for the Park Director and City staff to create a detailed proposal for a stormwater improvement project at Downriver.

Motion #1: Gerry motioned to approve the resolution for moving forward to Park Board, Bob seconded, and the motion carried unanimously.

Discussion Items:

1. 2020 Preliminary Budget Follow-Up

Due to unexpected circumstances, Mark was unable to provide figures for the preliminary 2020 budget, but he did provide the budgetary effect from 16 million gallons of water being saved at Indian Canyon due to installation of its new irrigation system; calculated at \$1 per unit (748 gallons), the savings amount to \$22,000. In addition, another \$23,000 will be saved by eliminating temporary seasonal positions previously necessary for night watering. The projected total \$45,000 savings are potentially planned to be used for capital improvements, including tank sprayers for Downriver and Qualchan.

Standing Report Items:

1. Golf Marketing Report

The Golf Marketing Report was not available.

2. Golf Financial Report

Mark presented and reviewed the golf financial report for July, which reflected a significant revenue increase in comparison with July 2018. Also noted, the second debt service payment for Indian Canyon's irrigation system is due in September.

3. Superintendents' Report

Downriver will be hosting Dan Kleckner's Golf Classic Tournament for Vets on Saturday August 10th, followed by the State Championship on Sunday, August 11th. Indian Canyon is enjoying numerous activities involving PGA Junior League, and many golfers have expressed their appreciation for the course's improvements. Esmeralda's PGA Junior League team made it to playoffs. Qualchan will be hosting City Championships, as will Downriver and Indian Canyon in August.

4. What's Happening at the Courses

Golf Professionals were not available to share activities at the courses, so information was provided in the Superintendents' report.

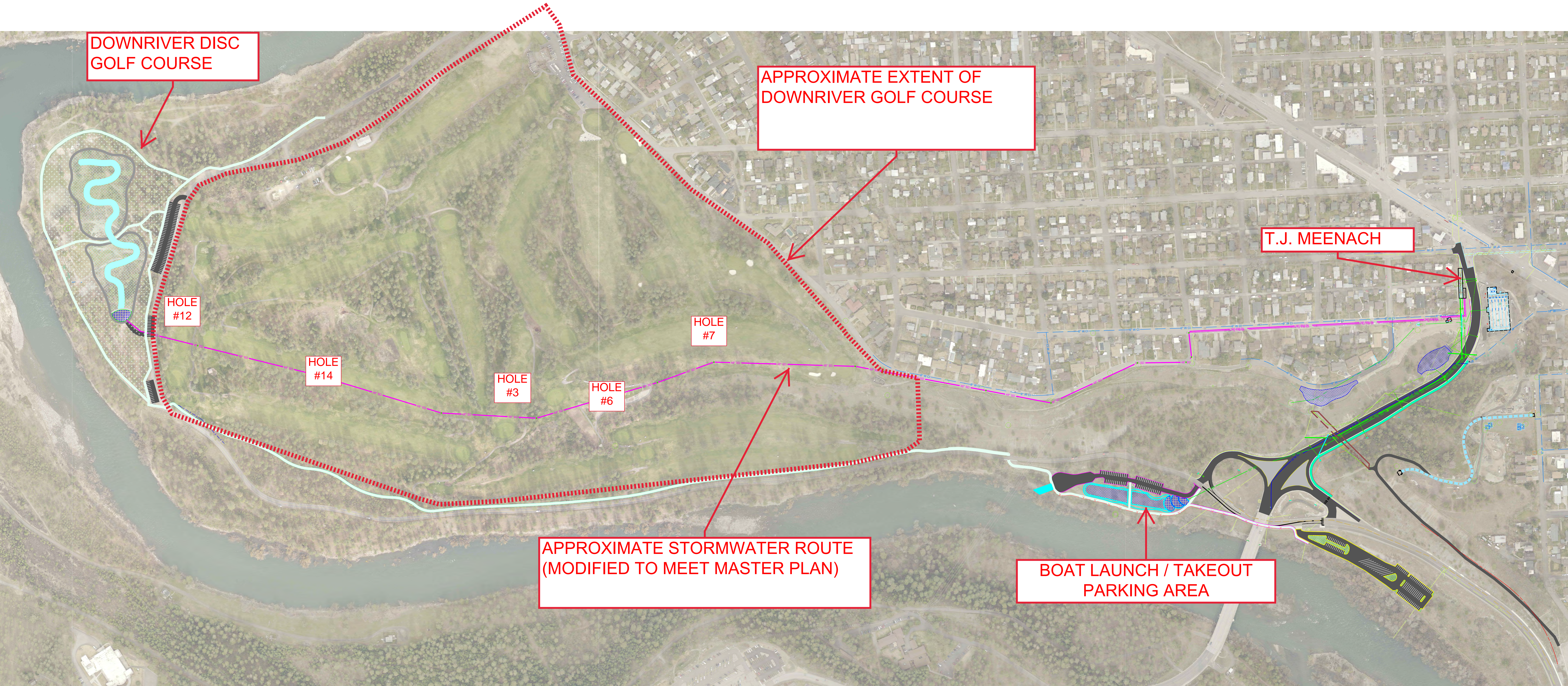
Meeting adjourned at 9:03 a.m.

The next regularly scheduled meeting is September 10, 2019, at Finch Arboretum Woodland Center's Ponderosa Room.



Downriver Golf Course

Stormwater Improvements Resolution – rev 1



DOWNRIVER DISC
GOLF COURSE

APPROXIMATE EXTENT OF
DOWNRIVER GOLF COURSE

T.J. MEENACH

HOLE
#12

HOLE
#14

HOLE
#3

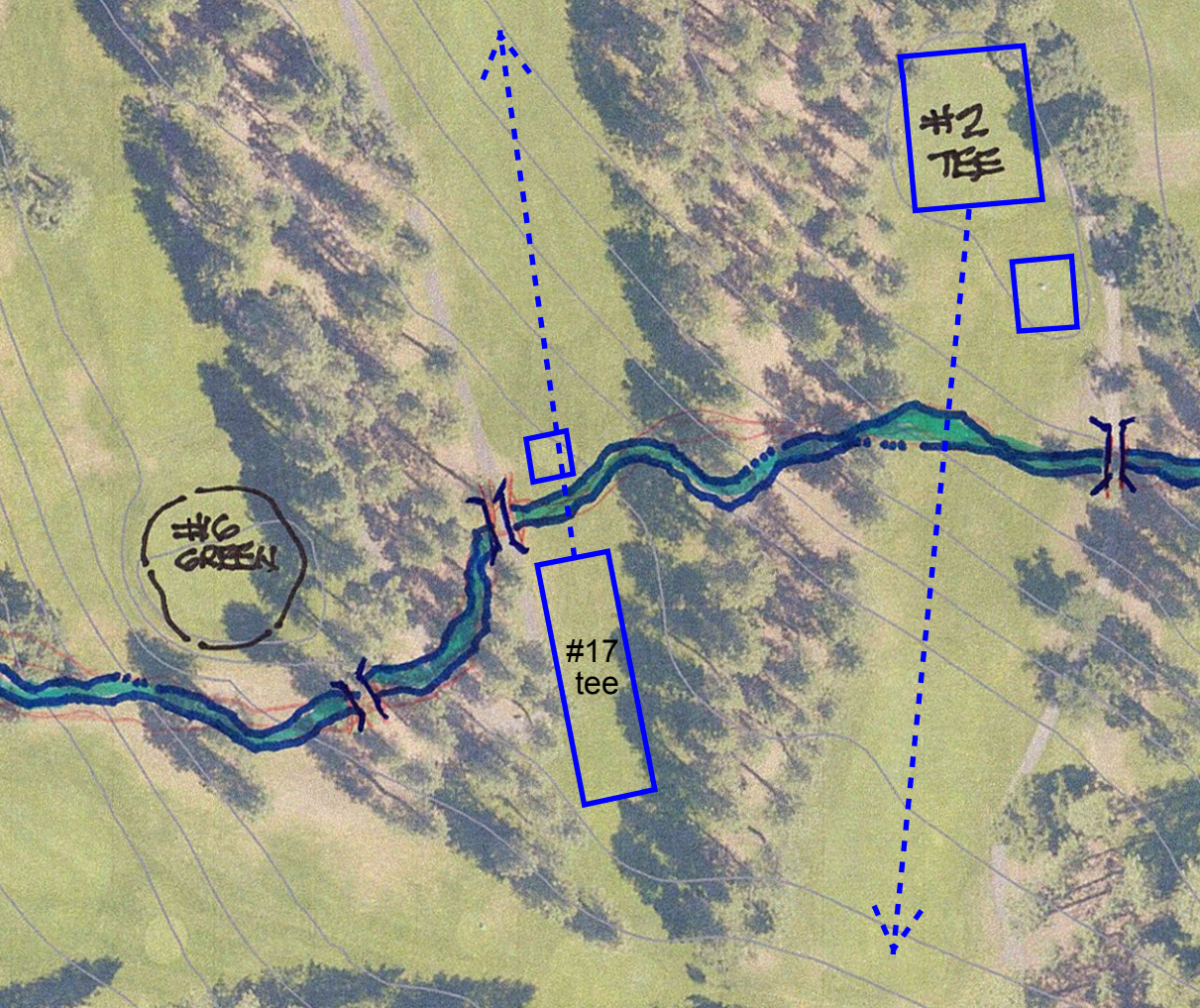
HOLE
#6

HOLE
#7

APPROXIMATE STORMWATER ROUTE
(MODIFIED TO MEET MASTER PLAN)

BOAT LAUNCH / TAKEOUT
PARKING AREA





#2
Tee

#17
tee

#6
GREEN









Resolution Overview

- Authorizes Park Director & staff to work with City Integrated Capital to study and design of on-course stormwater and associated improvements.
- Detailed improvements & compensation to be presented to park board at later date.
- Where affected by stormwater improvements, course will be repaired / improved. Work may include cart tee box improvements, tree work, cart path repair, irrigation repair & improvement, landscape regrading and shaping, etc.
- A licensed golf course architect or landscape architect shall be retained for on-course landscape & irrigation drawings.
- Project team shall solicit & incorporate feedback from course super, park planning, course professional.
- Improvements to be constructed concurrent with other planned on-course work.
- Utilities division shall pay for all installation, maintenance, and removal of proposed storm facilities.

CITY OF SPOKANE
PARK BOARD RESOLUTION

A RESOLUTION for Improvements to the Downriver Golf Course

WHEREAS, the City of Spokane owns and operates four municipal golf courses open to the public, providing opportunity for residents and visitors to actively recreate and connect to the unique cultural, historical and environmental heritage of our region; and

WHEREAS, the City of Spokane Parks and Recreation Department is currently rectifying deferred maintenance of golf course assets through strategic investment in capital repairs and improvements to the Downriver Golf Course; and

WHEREAS, Parks staff evaluating strategic investment options on courses through sponsorships, grants, partnerships, etc.; and

WHEREAS, the City of Spokane and its consultants are conducting extensive planning and public outreach to create a golf course refinements master plan, collaborating with the golfing public, golf course professionals, and golf course superintendents; and

WHEREAS, the Parks department has an existing memorandum of understanding with the City of Spokane Utilities Division, dated May 15th, 2015, (OPR 2015-0364) that provides that, if and where appropriate, Park property may be used for storm water mitigation facilities in exchange for a stormwater charge offset and an annual payment from the Utilities Division; and

WHEREAS, the City of Spokane Department of Integrated Capital Management is developing the scope of a project for extensive improvements to manage storm water within the Cochran Basin, which encompasses Downriver Golf Course; and

WHEREAS, it is beneficial to the City's storm water management efforts to construct storm water improvements on the Downriver Golf Course, including but not limited to storm water conveyance piping, conveyance channels, infiltration basins, etc.; and

WHEREAS, the Park Board recognizes that continued and expanded use of golf course land for the proposed storm water facilities will not negatively impact citizen's recreational use of Downriver Golf Course, but will instead allow for improvements that enhance the citizens' enjoyment of the course; and

WHEREAS, any proposed storm water improvements must be consistent with the golf course refinements master plan; and

WHEREAS, during the design process, a licensed golf course architect or professional landscape architect specializing in golf course design and construction shall be retained to prepare the on-course landscape and irrigation restoration documents; and

WHEREAS, the project team will solicit feedback from the course superintendent, Park planning staff, and course golf professional and incorporate that feedback into proposed improvements as appropriate; and

WHEREAS, the City of Spokane and its partners shall construct proposed storm water improvements concurrently with the planned on-course capital repairs and improvements at Downriver Golf Course; and

WHEREAS, storm water improvements shall be completed in coordination with other golf course construction so as to minimize disruption to golfers; and

WHEREAS, the Utilities Division shall accept all financial responsibility for installing, maintaining, and removing (as necessary) the proposed storm water facilities, as provided for in OPR 2015-0364; and

WHEREAS, the Park Board is willing to permit expanded and continued use of Downriver Golf Course for storm water facilities in exchange for additional compensation to the Golf Fund via a one-time capital investment in golf course improvements as a result of the storm water mitigation efforts; and

WHEREAS, in addition to proposed storm water facilities, the Utilities Division shall fund the design and implementation of golf course improvements associated with the storm water improvements, which may include but are not limited to: green rebuilds, tee box leveling, tree pruning, removal, and planting, hole renovations, bunker renovations, cart paths, irrigation upgrades and other improvements as outlined by the golf course refinements master plan; and

WHEREAS, the Utilities Division shall work with the Park Department Director to provide to the Park Board a detailed itemization of proposed one-time golf course improvements and associated costs for review and approval by the Park Board,

NOW, THEREFORE,

BE IT RESOLVED by the Park Board that the Park Director and appropriate Park staff are authorized to work with the City of Spokane Department of Integrated Capital Management and its consultants to study, design, and construct storm water facilities on the Downriver Golf Course and to recommend to the Park Board appropriate compensation to the golf fund via a one-time capital investment in golf course improvements at Downriver Golf Course; and

BE IT FURTHER RESOLVED that the detailed design of the storm water facilities, appurtenances, associated golf course improvements, and a maintenance frequency schedule for the proposed storm water facilities shall be submitted for Park Board review and authorization prior to project implementation.

ADOPTED BY THE PARK BOARD ON _____

Attest:

Park Board President
Approved as to form:

City Clerk

Assistant City Attorney

City of Spokane - Parks & Recreation
Golf Fund -- 4600
Financial Report
July 2019

Notes:	2019 Current		Monthly Comparison				Year-to-Date Comparison				2018 YTD 2019 YTD	
	Adopted Annual Budget	2019 Budget Balance	2018 July Actual	2019 July Actual	2018 - 2019 Monthly Difference	2017 YTD Actual	2018 YTD Actual	2019 YTD Actual	2018 - 2019 YTD Difference	% of Annual Budget	% of Annual Budget	Change in Budget %
Revenue:												
a.												
Program Revenue	3,805,270	-	490,478	530,940	\$ 40,462	2,005,159	2,149,703	1,930,769	\$ (218,934)	56.5%	50.7%	-5.75%
Pre-Sale Revenue	-	-	-	-	-	60,671	73,068	130,199	\$ 57,131			
Pepsi Commissions	-	-	-	-	-	-	-	13,500	\$ -			
Facility Improvement Fee	-	-	32,643	103,289	\$ 70,646	-	66,482	374,248	\$ 307,766			
Other Transfers In	-	-	-	-	-	-	-	-	\$ -			
TOTAL REVENUE:	\$ 3,805,270	\$ (1,356,553)	\$ 523,121	\$ 634,229	\$ 111,108	2,065,830	2,289,253	\$ 2,448,717	\$ 159,464	60.2%	64.4%	4.19%
Expenditures:												
Salaries and Wages	1,245,067	641,245	123,251	113,854	\$ (9,397)	586,951	579,877	603,822	\$ (23,946)	47.6%	48.5%	0.89%
Personnel Benefits	324,942	122,673	41,823	37,836	\$ (3,986)	216,682	207,821	202,269	\$ 5,552	61.2%	62.2%	1.10%
Supplies	320,250	169,434	74,821	33,222	\$ (41,599)	158,167	154,438	150,816	\$ 3,622	46.3%	47.1%	0.82%
Services and Charges	1,059,599	724,795	99,754	108,323	\$ 8,569	377,511	371,206	334,804	\$ 36,402	36.9%	31.6%	-5.33%
Interdepartment Svcs	286,529	141,568	14,446	24,896	\$ 10,450	179,876	184,175	144,961	\$ 39,214	50.9%	50.6%	-0.33%
Intergovernment Svcs	21,000	9,792	3,867	3,884	\$ 17	9,931	11,265	11,208	\$ 57	53.6%	53.4%	-0.27%
Subtotal Op. Exp.	\$ 3,257,387	\$ 1,809,506	\$ 357,962	\$ 322,014	\$ (35,947)	1,529,117	1,508,782	\$ 1,447,881	\$ 60,901	46.0%	44.4%	-1.56%
Capital Outlay	267,913	168,134	-	3,999	\$ 3,999	117,848	21,756	99,779	\$ (78,024)	6.0%	37.2%	31.21%
Transfers Out	275,934	162,967	-	-	\$ -	-	-	112,967	\$ (112,967)		40.9%	40.94%
TOTAL EXPENDITURES:	\$ 3,801,234	\$ 2,140,607	\$ 357,962	\$ 326,014		1,646,965	1,530,538	\$ 1,660,627		41.5%	43.7%	2.21%
Total Funding: (Rev. less Exp.)	\$ 4,036		\$ 165,160	\$ 308,215		\$ 418,864	\$ 758,715	\$ 788,089				

Beginning Fund Balance	\$ 126,813
Less 7% Reserve Requirement	\$ (266,086)
Beginning 2018 Excess Reserves	\$ (139,273)
2018 YTD Change in Cash	\$ 788,089
Encumbrances at Month End	
Facility Improvement Reserve	\$ (405,365)
2018 YTD Available Cash	\$ 243,451

\$ (70,341)

2019 Annual YOY Golf Comparison Report

ROUNDS

		DOWNRIVER			ESMERALDA			INDIAN CANYON			QUALCHAN			CITY HALL			TOTALS		
		2019	2018	DIFF	2019	2018	DIFF	2019	2018	DIFF	2019	2018	DIFF	2019	2018	DIFF	2019	2018	DIFF
COUNT	REGULAR ROUND	11,729	8,544	3,185	6,491	6,850	(359)	7,475	8,594	(1,119)	7,247	6,809	438	0	0	0	32,942	30,797	2,145
	DISCOUNT ROUND	12,878	15,308	(2,430)	12,658	11,354	1,304	3,573	8,231	(4,658)	10,260	10,446	(186)	0	0	0	39,369	45,339	(5,970)
	MULTI-PLAY ROUND	1,113	2,148	(1,035)	788	1,055	(267)	283	821	(538)	1,810	1,553	257	0	0	0	3,994	5,577	(1,583)
	OTHER ROUND	1,699	1,725	(26)	1,009	1,102	(93)	535	1,890	(1,355)	1,602	1,844	(242)	0	0	0	4,845	6,561	(1,716)
	TOTAL	27,419	27,725	(306)	20,946	20,361	585	11,866	19,536	(7,670)	20,919	20,652	267	0	0	0	81,150	88,274	(7,124)
REVENUE	REGULAR ROUND	\$ 260,274	\$ 212,240	\$ 48,035	\$ 161,636	\$ 156,441	\$ 5,196	\$ 154,408	\$ 223,407	\$ (68,998)	\$ 213,731	\$ 194,788	\$ 18,944	\$ -	\$ -	\$ -	\$ 790,050	\$ 786,874	\$ 3,176
	DISCOUNT ROUND	\$ 251,635	\$ 298,102	\$ (46,466)	\$ 232,649	\$ 207,257	\$ 25,392	\$ 72,875	\$ 176,877	\$ (104,002)	\$ 219,228	\$ 220,023	\$ (795)	\$ -	\$ -	\$ -	\$ 776,388	\$ 902,258	\$ (125,870)
	MULTI-PLAY ROUND	\$ -	\$ 15,441	\$ (15,441)	\$ -	\$ 5,293	\$ (5,293)	\$ -	\$ 6,716	\$ (6,716)	\$ 14,101	\$ 15,319	\$ (1,218)	\$ -	\$ -	\$ -	\$ 14,101	\$ 42,769	\$ (28,668)
	OTHER ROUND	\$ 19,686	\$ 18,095	\$ 1,591	\$ 400	\$ 868	\$ (468)	\$ 4,499	\$ 21,996	\$ (17,497)	\$ 18,365	\$ 19,412	\$ (1,047)	\$ -	\$ -	\$ -	\$ 42,951	\$ 60,371	\$ (17,420)
	TOTAL	\$ 531,596	\$ 543,877	\$ (12,282)	\$ 394,686	\$ 369,858	\$ 24,828	\$ 231,782	\$ 428,995	\$ (197,213)	\$ 465,425	\$ 449,541	\$ 15,884	\$ -	\$ -	\$ -	\$ 1,623,489	\$ 1,792,272	\$ (168,783)

PASSES

		DOWNRIVER			ESMERALDA			INDIAN CANYON			QUALCHAN			CITY HALL			TOTALS		
		2019	2018	DIFF	2019	2018	DIFF	2019	2018	DIFF	2019	2018	DIFF	2019	2018	DIFF	2019	2018	DIFF
COUNT	DISCOUNT PASS	1,429	1,494	(65)	808	1,172	(364)	150	620	(470)	1,059	952	107	\$ 19	216	(197)	3,465	4,454	(989)
	SEASON PASS	11	8	3	5	3	2	0	6	(6)	10	8	2	\$ 1	0	1	27	25	2
	OTHER PASS	38	39	(1)	321	21	300	34	25	9	60	37	23	\$ 246	401	(155)	699	523	176
	TOTAL	1,478	1,541	(63)	1,134	1,196	(62)	184	651	(467)	1,129	997	132	266	617	(351)	4,191	5,002	(811)
REVENUE	DISCOUNT PASS	\$ 73,408	\$ 76,521	\$ (3,113)	\$ 39,990	\$ 52,459	\$ (12,469)	\$ 6,580	\$ 27,700	\$ (21,120)	\$ 47,931	\$ 46,540	\$ 1,391	\$ 2,192	\$ 10,456	\$ (8,265)	\$ 170,100	\$ 213,676	\$ (43,576)
	SEASON PASS	\$ 16,342	\$ 11,687	\$ 4,655	\$ 6,677	\$ 3,427	\$ 3,250	\$ -	\$ 6,503	\$ (6,503)	\$ 11,158	\$ 9,666	\$ 1,492	\$ 176	\$ -	\$ 176	\$ 34,352	\$ 31,283	\$ 3,069
	OTHER PASS	\$ 5,746	\$ 7,347	\$ (1,601)	\$ 15,419	\$ 4,041	\$ 11,378	\$ 4,493	\$ 5,289	\$ (796)	\$ 8,828	\$ 7,117	\$ 1,712	\$ 9,814	\$ 17,810	\$ (7,996)	\$ 44,301	\$ 41,605	\$ 2,696
	TOTAL	\$ 95,495	\$ 95,555	\$ (60)	\$ 62,085	\$ 59,927	\$ 2,158	\$ 11,074	\$ 39,492	\$ (28,418)	\$ 67,918	\$ 63,323	\$ 4,595	\$ 12,182	\$ 28,267	\$ (16,085)	\$ 248,754	\$ 286,563	\$ (37,810)

CART FEES

		DOWNRIVER			ESMERALDA			INDIAN CANYON			QUALCHAN			CITY HALL			TOTALS		
		2019	2018	DIFF	2019	2018	DIFF	2019	2018	DIFF	2019	2018	DIFF	2019	2018	DIFF	2019	2018	DIFF
COUNT	PRIVATE CART FEE & PERMIT	500	480	20	338	438	(100)	129	251	(122)	318	356	(38)	0	0	0	1,285	1,525	(240)
	PRO CART FEE	10,269	9,694	574	10,490	9,733	757	7,619	11,140	(3,521)	10,561	9,734	827	0	0	0	38,939	40,301	(1,363)
	TOTAL	10,769	10,174	594	10,828	10,171	657	7,748	11,391	(3,643)	10,879	10,090	789	0	0	0	40,224	41,826	(1,603)
REVENUE	PRIVATE CART FEE & PERMIT	\$ 13,600	\$ 15,575	\$ (1,976)	\$ 7,004	\$ 8,550	\$ (1,546)	\$ 1,859	\$ 4,300	\$ (2,441)	\$ 10,501	\$ 10,270	\$ 230	\$ -	\$ -	\$ -	\$ 32,963	\$ 38,696	\$ (5,732)
	PRO CART FEE	\$ 1,756	\$ 1,678	\$ 78	\$ 2,684	\$ 2,499	\$ 185	\$ 2,216	\$ 3,659	\$ (1,444)	\$ 1,677	\$ 1,592	\$ 85	\$ -	\$ -	\$ -	\$ 8,332	\$ 9,428	\$ (1,096)
	TOTAL	\$ 15,355	\$ 17,253	\$ (1,898)	\$ 9,688	\$ 11,049	\$ (1,361)	\$ 4,074	\$ 7,959	\$ (3,885)	\$ 12,178	\$ 11,862	\$ 316	\$ -	\$ -	\$ -	\$ 41,295	\$ 48,124	\$ (6,828)

BUCKET OF BALLS

		DOWNRIVER			ESMERALDA			INDIAN CANYON			QUALCHAN			CITY HALL			TOTALS		
		2019	2018	DIFF	2019	2018	DIFF	2019	2018	DIFF	2019	2018	DIFF	2019	2018	DIFF	2019	2018	DIFF
	COUNT	6,849	6,391	458	5,626	5,979	(353)	8,595	10,511	(1,916)	7,128	6,729	399	0	0	0	28,198	29,610	(1,412)
	REVENUE	\$ 475	\$ 427	\$ 48	\$ 829	\$ 795	\$ 34	\$ 1,416	\$ 1,670	\$ (254)	\$ 561	\$ 466	\$ 95	\$ -	\$ -	\$ -	\$ 3,282	\$ 3,358	\$ (77)

FACILITY IMPROVEMENT FEE

		DOWNRIVER			ESMERALDA			INDIAN CANYON			QUALCHAN			CITY HALL			TOTALS		
		2019	2018	DIFF	2019	2018	DIFF	2019	2018	DIFF	2019	2018	DIFF	2019	2018	DIFF	2019	2018	DIFF
	COUNT	25,060	11,097	13,963	19,573	8,994	10,579	10,265	8,086	2,179	19,533	9,361	10,172	35	20	15	74,466	37,558	36,908
	REVENUE	\$ 127,834	\$ 18,332	\$ 109,502	\$ 99,292	\$ 15,412	\$ 83,880	\$ 42,693	\$ 15,697	\$ 26,997	\$ 101,736	\$ 16,845	\$ 84,891	\$ 632	\$ 193	\$ 439	\$ 372,188	\$ 66,480	\$ 305,708

REVENUE SUMMARY

		DOWNRIVER			ESMERALDA			INDIAN CANYON			QUALCHAN			CITY HALL			TOTALS		
		2019	2018	DIFF	2019	2018	DIFF	2019	2018	DIFF	2019	2018	DIFF	2019	2018	DIFF	2019	2018	DIFF
	Lessons																		
	MISC REVENUE	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 10,360	\$ 14,810	\$ (4,450)	\$ 10,360	\$ 14,810	\$ (4,450)
		\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 10,360	\$ 14,810	\$ (4,450)	\$ 10,360	\$ 14,810	\$ (4,450)
	TOTAL REVENUE	\$ 770,755	\$ 675,445	\$ 95,311	\$ 566,580	\$ 457,042	\$ 109,538	\$ 291,039	\$ 493,813	\$ (202,774)	\$ 647,818	\$ 542,038	\$ 105,781	\$ 23,174	\$ 43,270	\$ (20,096)	\$ 2,299,367	\$ 2,211,608	\$ 87,760