



City of Spokane Park Board Golf Committee Meeting

July 10, 2018 – 8:00 a.m.

Manito Park Meeting Room

1702 South Grand Boulevard, Spokane, Washington

Jennifer Papich – Recreation Director

Committee Members:

- X Sumner, Nick – Chair Pro tem
- X Chase, Rick
- X Sperling, Gerry

Park Board:

Wright, Chris

Parks Staff:

Conley, Jason
Papich, Jennifer
Jones, Garrett
Dickson, Fianna
Hamad, Nick
Martelle, LaVonne
Christenson, Dave
McMahon, Colin

Golf Professionals:

Phares, Doug
Conner, Steve
Sanders, Rob
Gardner, Mark

Guest(s):

Saraceno, Dave

SUMMARY

- Nick Sumner made a motion to approve the Indian Canyon Irrigation Contract Award of \$2,151,101.12, to low bidder Wadsworth Golf Construction Company. The motion was seconded by Gerry Sperling and carried unanimously.
- A motion to approve Irrigation Technologies' contract to include Phase 2 of the project for the amount of \$43,550.00, was made by Nick Sumner, seconded by Rick Chase, and unanimously passed.
- Jason Conley provided an update on the SIP Loan Strategic Plan Projects that included the procurement/implementation schedule for Indian Canyon's Irrigation project and a target date for Esmeralda's irrigation pre-design and mapping.
- Budgetary figures were provided by Nick Hamad for the SIP-funded improvement projects.
- Jennifer Papich presented the preliminary 2019 Golf budget.
- Fianna Dickson shared a presentation of the current and forthcoming promotional campaigns for Golf, including television spots, website redevelopment, and a construction kick-off-party.
- Dave Christenson shared with the Committee his involvement in Master Plan discussions, researching sponsorship opportunities, and more.
- Jason Conley presented June's financial report that reflected increased rounds played of nearly 5,800 over 2017. All golf courses reported amazing playing conditions.

MINUTES

The meeting was called to order at 8:02 a.m., by Chair Pro tem, Nick Sumner. Introductions were made.

Action Items:

1. Nick Hamad presented contract bid information for the Indian Canyon Irrigation Renovation project. Low bidder was Wadsworth Golf Construction Company for the amount of \$2,151,101.12, which includes the base bid, alternates two and three, and sales tax. A considerable discussion revolved around the type of future repairs and their interruption of course operations. Desire was expressed for developing an all course Master Plan and implementing additional on-course improvements.

Motion #1: A motion to approve the contract with Wadsworth Golf Construction Company for the amount of \$2,151,101.12 was presented by Nick Sumner, seconded by Gerry Sperling, and unanimously passed.

2. Nick Hamad presented information to amend the contract with Irrigation Technologies by adding Phase 2, which includes regular site inspections during the initial process, and post-construction documentation and mapping. Phase 2 will be added for the amount of \$43,550.00.

Motion #2: Nick Sumner moved to approve the contract amendment with Irrigation Technologies, Rick Chase seconded the motion, and motion carried unanimously.

Discussion Items:

1. Golf SIP Loan Update

Jason Conley reviewed the SIP Loan Strategic Plan Project Status Report with the Committee that reflects where we are in the process of irrigation improvements at Indian Canyon as well as forthcoming irrigation pre-design for Esmeralda. In addition, 2018 facility improvement fees were implemented June 1st.

2. Indian Canyon Irrigation & Construction Update

Nick Hamad provided documentation reflecting the SIP-funded improvement projects and costs associated with those projects.

3. 2019 Golf Fund Budget

Jennifer Papich presented the preliminary 2019 Golf Budget, reflecting little change from 2017.

Standing Report Items:

1. Golf Marketing Report

Fianna Dickson reviewed recent and future golf promotions, some of which were Dads & Grads, KAYU television spots running through August, golf course videos, and golf's website redevelopment.

2. Golf Report

Dave Christenson informed the Committee that currently he's been in discussions regarding the Master Plan, working on the website, and researching sponsorship possibilities.

3. Financial Report / Course Conditions

Jason Conley presented the June financial report, highlighting that rounds played were up nearly 5,800 from 2017, and replenishing of the reserve fund. Also, the nationwide forecast reflects good golfing weather through September. All golf courses reported amazing conditions.

Meeting adjourned at 9:42 a.m.

The next regularly scheduled meeting is August 7, 2018.



2017.07.10

CONSTRUCTION CONTRACT | INDIAN CANYON GOLF COURSE IRRIGATION RENOVATION

INTENT

Contract with apparent low bidder, 'Wadsworth Golf Construction Company', to construct the base bid and alternates 2 & 3 of the Indian Canyon Golf Course Irrigation Renovation project.

Contractor shall hold alternate 1 pricing for up to **60 days**.

<u>ITEM</u>	<u>QTY</u>	<u>UNIT PRICE</u>	<u>EXTENDED COST</u>
Base Bid - 18 hole course irrigation system	1.0	\$ (2,018,300.00)	\$ (2,018,300.00)
Alternate 2 - Rock Excavation per cubic yard	1.0	\$ (125.00)	\$ (125.00)
Alternate 3 - Reduce mainline depth to 24" cover	1.0	\$ 41,310.00	\$ 41,310.00
Tax (8.8%)	1.0	\$ (173,986.12)	\$ (173,986.12)
Total :			\$ (2,151,101.12)
Alternate 1 - Add Driving Range	1.0	\$ (66,860.00)	\$ (66,860.00)
Tax (8.8%)	1.0	\$ (5,883.68)	\$ (5,883.68)
Total Alternate 1 (not accepted):			\$ (72,743.68)

BID TABULATION

BID NUMBER: 4466-18

BID TITLE: INDIAN CANYON GOLF COURSE IRRIGATION RENOVATION

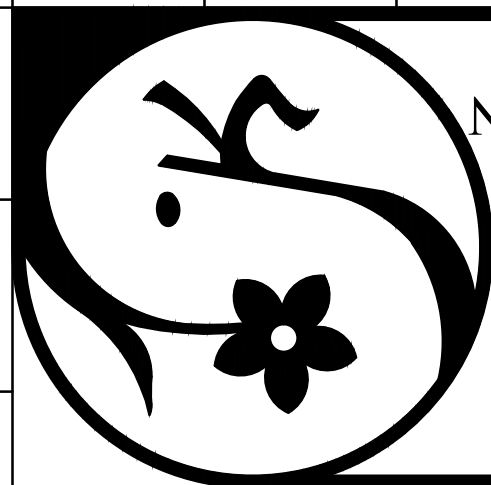
DUE DATE: 7/2/18



CITY OF SPOKANE - PURCHASING
808 W. Spokane Falls Blvd.
Spokane, Washington 99201-3316
(509) 625-6400

BIDS RECEIVED FROM:	Wadsworth Golf Construction Co.	Frontier Golf Inc.	Landscapes Unlimited	Duininck Inc.
Base Bid:	\$2,018,300.00	\$2,176,420.00	\$2,344,900.00	\$2,662,000.00
Trenching System	\$0.00	\$ 16,200.00	\$0.00	\$ 1,000.00
Wa State Sales Tax	\$ 177,610.40	\$ 192,950.56	\$ 206,351.20	\$ 234,344.00
TOTAL BASE BID:	\$2,195,910.40	\$2,385,570.56	\$2,551,251.20	\$2,897,344.00
ALTERNATE 1 : Driving Range – No tax included	\$66,860.00	\$77,000.00	\$76,000.00	\$114,000.00
ALTERNATE 2 : Rock Excavation – Per cubic yard – No tax included	\$125.00	\$180.00	\$325.00	\$250.00
ALTERNATE 3: Reduce Mainline depth – No tax included	\$-41,310.00	\$-4,500.00	\$-29,000.00	\$-20,000.00
Sales Tax on Alternates	\$ 2,259.40	\$ 6,395.84	\$ 4,165.60	\$8,294.00
TOTAL	\$2,223,849.80	\$2,464,646.40	\$2,602,741.80	\$2,999,888.00
BID BOND	Yes	Yes	Yes	Yes
ADDENDA	Yes	Yes	Yes	Yes
CONTRACTOR LICENSE	WADSWG990NF Mountain States Electrical Electrical	N/A PCI Renewables Electrical	CC LANDSUL954MG PCI Renewables Electrical	DUIJII*855BW PCI Renewables Electrical

**No Wa St Contractor's
License – Non Responsive**



CITY OF
SPOKANE
& RECREATION
PARKS



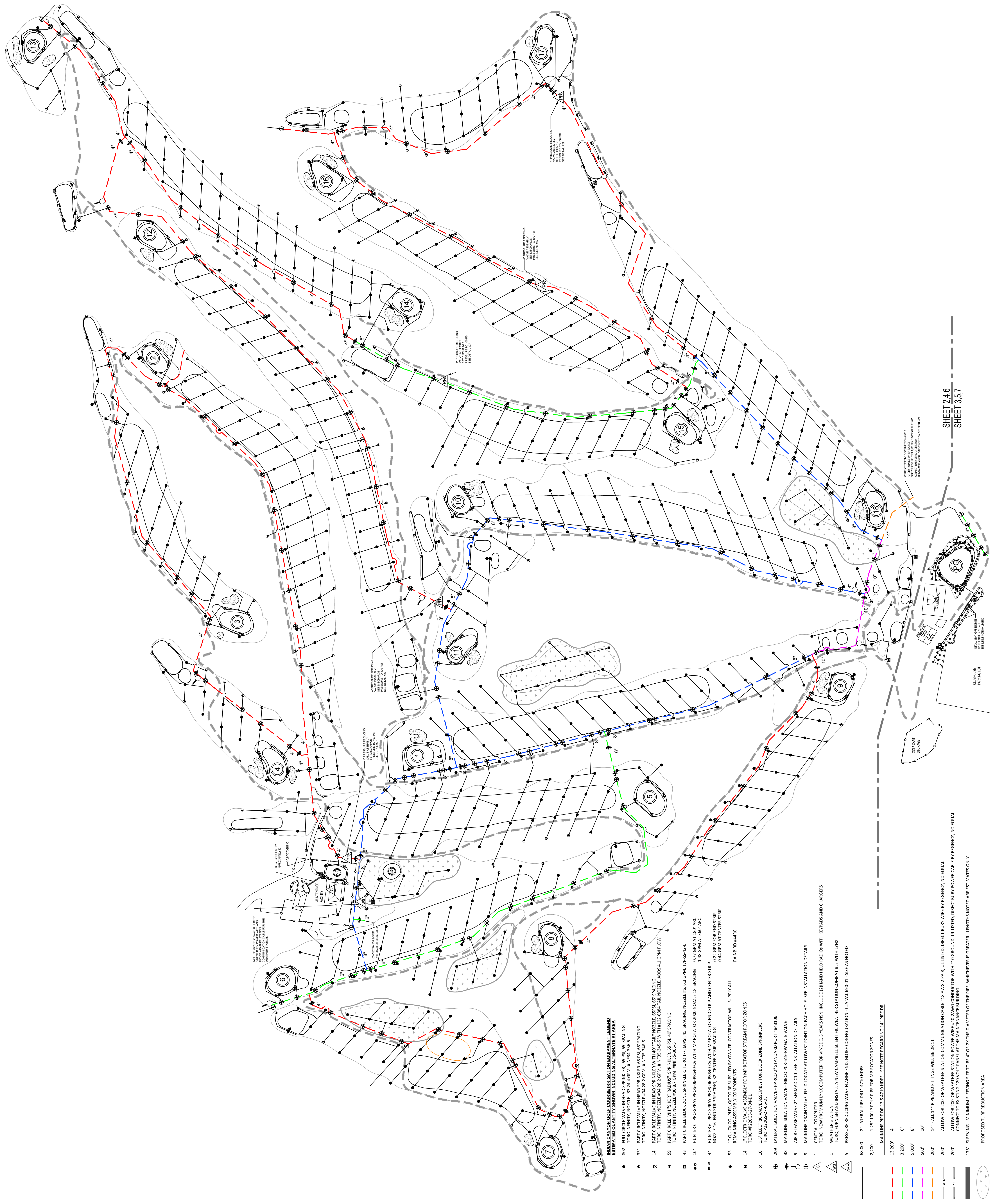
Irrigation Consultant
Irrigation Technologies, Inc.
10395 W. Ottawa Ave.
Littleton, CO 80127
Phone 720.240.6208
irrigationtechnologies.biz

INDIAN CANYON GOLF COURSE IRRIGATION RENOVATION

MECHANICAL, HOLES 1-18

1000 S. ASSEMBLY SPOKANE, WA 99224

DATE:	2018.05.14
DRAWN BY:	BDK
CHECKED BY:	
PROJECT NO.:	PW 4466-18
REVISION	
1	
2	
3	
4	
SHEET	2 OF 10
IR-2	
MECHANICAL - HOLES 1-18	



SHEET 2.4.6
SHEET 3.5.7

- INDIAN CANYON GOLF COURSE IRRIGATION RENOVATION EQUIPMENT LEGEND**
ESTIMATED QUANTITIES SHOWN INCLUDING ALTERNATE AREA
- 802 FULL CIRCLE VALVE IN HEAD SPRINKLER, 65 PSI, 45' SPACING
 - TORO INFINITY, NOZZLE #13 24.4 GPM, #IN#24-336-5
 - 331 PART CIRCLE VALVE IN HEAD SPRINKLER, 65 PSI, 45' SPACING
 - TORO INFINITY, NOZZLE #14 28.2 GPM, #IN#25-346-5
 - 14 PART CIRCLE VALVE IN HEAD SPRINKLER WITH 40" TAIL NOZZLE, 65PSI, 45' SPACING
 - TORO INFINITY, NOZZLE #14 28.2 GPM, #IN#25-346-5 WITH #102-6884 TAIL NOZZLE, ADDS 4.1 GPM FLOW
 - 59 PART CIRCLE V.H. "SHORT RADIUS" SPRINKLER, 65 PSI, 40' SPACING
 - TORO INFINITY, NOZZLE #10 8.7 GPM, #IN#5-305-5
 - 43 PART CIRCLE BLOCK ZONE SPRINKLER, TORO F-7 60PSI, 45' SPACING, NOZZLE #E, 6.3 GPM, T79-S-42-L
 - 164 HUNTER 6" PRO-SPRAY PROS-66-PR646-CV WITH MP ROTATOR 2000 NOZZLE 15' SPACING 0.37 GPM AT 300' AWC
 - 1.48 GPM AT 300' AWC
 - 44 HUNTER 6" PRO-SPRAY PROS-66-PR646-CV WITH MP ROTATOR END STRIP AND CENTER STRIP 0.22 GPM FOR END STRIP
 - 0.44 GPM AT CENTER STRIP
 - NOZZLE 15' END STRIP SPACING, 32' CENTER STRIP SPACING
 - 53 1" QUICK COUPLER, DC TO BE SUPPLIED BY OWNER, CONTRACTOR WILL SUPPLY ALL REMAINING ASSEMBLY COMPONENTS
 - RAINBIRD #44RC
 - 14 1" ELECTRIC VALVE ASSEMBLY FOR MP ROTATOR STREAM ROTOR ZONES
 - TORO #P220527-04CL
 - 10 1.5" ELECTRIC VALVE ASSEMBLY FOR BLOCK ZONE SPRINKLERS
 - TORO #Z20527-04CL
 - 209 LATERAL ISOLATION VALVE - HARKO 2" STANDARD PORT #R43106
 - 38 MAINLINE ISOLATION VALVE - NIBCO PCR-619-RV GATE VALVE
 - AIR RELEASE VALVE 2" BERKAD C10 - SEE INSTALLATION DETAILS
 - 9 MAINLINE DRAIN VALVE, FIELD LOCATE AT LOWEST POINT ON EACH HOLE - SEE INSTALLATION DETAILS
 - 1 CENTRAL COMPUTER
 - TORO NEW PREMIUM LYNX COMPUTER FOR W/60DC, 3 YEARS MSN, INCLUDE DJHARD HELD RADIUS WITH KEYPADS AND CHANGERS
 - 1 WEATHER STATION
 - TORO, FINISH AND INSTALL A NEW CAMPBELL SCIENTIFIC WEATHER STATION COMPATIBLE WITH LYNX
 - 5 PRESSURE REDUCING VALVE FLANGE END, GLOBE CONFIGURATION - CIA VAL 690-01 - SIZE AS NOTED
- 66,000 2" LATERAL PIPE DR13 4710 HDPE
2,200 1.25" 100' POLY PIPE FOR MP ROTATOR ZONES
MANIFOLD PIPE DR 1.5 4710 HDPE - SEE NOTE REGARDING 14" PIPE DR
- 13,200' 4"
 - 3,200' 6"
 - 5,000' 8"
 - 500' 10"
 - 200' 14"
 - 200' 14" - ALL 14" PIPE AND FITTINGS WILL BE DR 11
 - 200' ALLOW FOR 200' OF WEATHER STATION COMMUNICATION CABLE #18 AWG 2 PAIR, UL LISTED, DIRECT BURY WIRE BY REGENCY, NO EQUAL
 - 200' ALLOW FOR 200' OF WEATHER STATION POWER WIRE #10-2AWG CONDUCTOR WITH #10 GROUND, UL LISTED, DIRECT BURY POWER CABLE BY REGENCY, NO EQUAL
 - CONNECT TO EXISTING 120 VOLT PANEL AT THE MAINTENANCE BUILDING.
 - 175' SLEEVING - MINIMUM SLEEVING SIZE TO BE 4" OR 2X THE DIAMETER OF THE PIPE, WHICHEVER IS GREATER. LENGTHS NOTED ARE ESTIMATES ONLY
- PROPOSED TURF REDUCTION AREA

CONTRACTOR SHALL VERIFY ALL DIMENSIONS AND LOCATIONS OF ALL EXISTING UTILITIES AND STRUCTURES PRIOR TO CONSTRUCTION. SEE SHEET 2.4.6 AND SHEET 3.5.7 FOR ADDITIONAL INFORMATION.

July 6, 2018

To: Mr. Nick Hamad, PLA
From: Brian Keighin, Irrigation Technologies
Re: Indian Canyon Golf Course Irrigation System Bid Review

I have reviewed the four submitted bids for the golf course irrigation project and would recommend that Wadsworth Golf Construction be awarded the contract for the project. The submitted documents and past project experience indicate that this company will be able to install the irrigation system as specified in the construction documents.

CC; File



2017.07.10

CONTRACT AMENDMENT | IRRIGATION RE-DESIGN AT INDIAN CANYON GOLF COURSE

INTENT

Amend contract with 'Irrigation Technologies' to add 'Phase 2 - construction layout, supervision, and post construction services' for the Indian Canyon Golf Course Irrigation Renovation project.

<u>ITEM</u>	<u>QTY</u>	<u>UNIT PRICE</u>	<u>EXTENDED COST</u>
Construction Staking	1.0	\$ 16,800.00	\$ 16,800.00
Post Construction	1.0	\$ 26,750.00	\$ 26,750.00
Total:			\$ 43,550.00



City of Spokane

**CONTRACT EXTENSION & AMENDMENT
WITH COST**

**Title: IRRIGATION TECHNOLOGIES, INC. FOR THE
ADDITION OF PHASE II (TASKS No. 3 AND 4) TO
THE INDIAN CANYON GOLF COURSE IRRIGATION
DESIGN SCOPE**

This Contract Amendment and Extension, including additional compensation, is made and entered into by and between the **City of Spokane**, a municipal corporation, whose address is West 808 Spokane Falls Boulevard, Spokane, Washington, 99201, as ("City") and **Irrigation Technologies, Inc.**, whose address is 10395 West Ottawa Avenue, Littleton, Colorado, 80127, as ("Company").

WHEREAS, the parties entered into an agreement wherein the "Company" agreed to provide the City of Spokane's Parks Department with the design of a new and automated irrigation system for Indian Canyon Golf Course; and,

WHEREAS, the City desires to now provide for Phase II of this work;

NOW, THEREFORE, in consideration of these terms, the parties mutually agree as follows:

1. CONTRACT DOCUMENTS.

The Contract, dated August 18, 2017 and any amendments or renewals, are incorporated by reference into this document as though written in full and shall remain in full force and effect except as provided herein.

2. EFFECTIVE DATE.

This Contract Extension shall become effective on May 1, 2018.

3. EXTENSION.

The contract documents are hereby extended and shall run through July 31, 2019.

4. AMENDMENT.

The Scope of Work under this agreement shall be amended to include Phase II, consisting of Task 3 - Construction Layout and Supervision and Task 4 – Post Construction.

5. COMPENSATION.

The City shall pay an additional amount not to exceed **FORTY THREE THOUSAND, FIVE HUNDRED FIFTY AND 00/100 DOLLARS (\$43,550.00)**, plus authorized travel expenses and applicable taxes, for everything furnished and done under this Contract Amendment / Extension.

IN WITNESS WHEREOF, in consideration of the terms, conditions and covenants contained, or attached and incorporated and made a part, the parties have executed this Contract Extension by having legally-binding representatives affix their signatures below.

IRRIGATION TECHNOLOGIES, INC.

CITY OF SPOKANE

By Brian D. Keighin 5-3-18
Signature Date

By _____
Signature Date

Brian D. Keighin
Type or Print Name

Leroy Eadie
Type or Print Name

President
Title

Director, Spokane Parks & Recreation
Title

604-036-039 With /
WA UBI No. City of Spokane
Endorsement

Attest:

City Clerk

Approved as to form:
[Signature]
Assistant City Attorney

Attachments that are part of this Contract Extension/Amendment:
OPR 2017-0627

2018-1100-79

**Irrigation Design and
Construction Services for
Indian Canyon Golf Course
Spokane, WA**

Prepared for:
Mr. Nicholas Hamad, Landscape Architect
City of Spokane Parks & Recreation
2304 E. Mallon Ave.
Spokane WA 99202

Presented By:



10395 W. Ottawa Ave
Littleton, Colorado 80127
Phone 720.240.6208

www.IrrigationTechnologies.biz

Phase I – Irrigation Design Services

This phase will develop a plan set that will be used to solicit bids from Contractors to build the irrigation system

Task 1. 60% Design Development

Irrigation Technologies will develop a 60% Plan Set to include the following:

- System design shall feature triple row heads in triangular configuration and irrigate all +/- 72 acres of irrigated area.
- The system will be capable of applying 0.25" of water to the entire course within 6 hours per the recommendation of the pre-design report.
- Plans will be full size (22"x34") and include all information as listed per the best management practices as listed by the irrigation association.
- Construction detailing of all system components, including but not limited to, heads, pipe, valves, controllers, pumps and/or pressure reducing valves, etc. as required to accurately ensure proper construction.
- Identification of potential turf areas to reduce irrigated area and/or provide water savings.
- Sprinkler head layout for the 18 hole golf course and practice area based on the digital AutoCAD compatible grading, grassing and topography plan developed October 2016.
- An irrigation edge treatment that allows for a blended edge between the rough and naturalized areas.
- Double head sprinkler configuration for the greens and green complex surrounds.
- A design narrative that identifies the components on the plan and the expected performance of the system (i.e water window).
- A plan set that allows for bidding of Toro, Rainbird sprinklers and controls. Control system options will be discussed at the 60% design meeting and the selected control system (satellite or 2 wire) will be developed for the 95% plan set. A control system will not be developed for the 60% plan set.
- Pipe routing and size, all pipe will be specified as HDPE.
- Single head control for all sprinklers.
- Placement of 1 quick coupler at each green and each tee complex.
- Herringbone lateral design, with isolation at every other lateral. Green loops will be isolated independently from fairway isolation.
- Mainline isolation to allow for isolation of each golf hole.
- Lateral, mainline, air relief, and mainline drain valve placement.
- Identify plan set quantities, Installation and assembly details.
- Assembly of a preliminary cost estimate.
- Discussion of phasing options for the installation of the system.
- Conference calls with The City of Spokane Parks and Recreation staff as needed.

Task 1 continued

- Attendance at one (1) on-site 60% design meeting.
- 60% plans will be completed within 6 weeks of a notice to proceed.

This task will be billed at 100% when the 60% plan is presented to The City of Spokane Parks and Recreation Department.

Task 2. 95% Plan Set and Bidding Documents, 100% Plan Set & Bid Support

After the 60% plan set development and review, Irrigation Technologies will assemble a 95% Design Plan Set and 100% Plan Set that will be used to solicit bids from qualified Golf Course Irrigation Contractors. Task 2 will have the following components:

- Revisions of the 65% Plan Set as directed by The City of Spokane Parks and Recreation Department. Plans will be delivered at 95% for final Owner review.
- Complete bid documents including;
 - Recommend qualified golf irrigation Contractors for installation of the system.
 - Contractor bid forms and unit pricing that will be used to identify the most advantageous bid for the project.
 - Materials and methods of construction specifications.
 - Development of a plan set that identifies a phased approach to the system installation, if identified during the 60% design meeting.
 - 100% plans will be completed within 4 weeks following the 60% design review meeting.
- Participation in the bidding process by providing the following items;
 - Attendance at the pre-bid meeting, one (1) on-site meeting.
 - Prepare a bid tabulation spreadsheet.
 - Prepare a written recommendation of the submitted contractor's bids.
 - Provide answers to bidder's questions, and issue any necessary addenda prior to bid.

This task will be billed 100% when the final plan set is presented to The City of Spokane Parks and Recreation Department.

Phase II – Construction Services

The following services are offered to provide Construction Layout/Supervision, As-built Generation, and Programming of the Irrigation Central Computer

Task 3. Construction Layout and Supervision

Irrigation Technologies will provide regular interval site inspections during the irrigation installation process. During the site visits the following items will be reviewed:

- Perform initial and periodic observations of the Contractor supplied materials to ensure that the materials meet the design specification. An estimated eight (8) site visits will be made during the construction phase of the project.

Task 3 continued

- Field stake mainline pipe routing, isolation valves, sprinkler heads, and other associated equipment. As-staked plans will be developed after each site visit that identifies the equipment staked during each site visit. Electronic format (PDF) as-staked plans will be delivered via e-mail to the Contractor and design team members within 48 hours of the site visit.
- Generate a report after each site visit that details the specifics of the visit and identifies any deviations from the design documents.
- Review any change order documents issued by the installing Contractor.

This task will be billed after each individual site visit.

Task 4. Post Construction

During construction and with completion of the irrigation installation, Irrigation Technologies will provide the following construction documentation service and deliverables:

- Generate an AutoCAD based drawing of record for the new irrigation system. All data collected will be via GPS technology. The record drawing will identify all the installed components and associated station numbers and identifiers. Three (3) 11 x17 laminated ledger sized, hole by hole field books will be supplied along with one (1) large laminated wall print.
- Generate a digital map from the GPS collected data that will be loaded into the irrigation central computer and database.
- Generate a central computer database of all the necessary sprinkler data to allow the irrigation system to function in a fully automatic fashion. Eight (8) hours of training will be included that will identify the development and operation of the control system.
- Review of the Contractors installation and generation of a punch list document that identifies any component that needs to be modified or repaired to meet the design specification. A second visit will occur after the Contractor has repaired the items identified on the initial punch list to verify that the repairs meet the defined specification.
- Provide The City of Spokane Parks and Recreation all pdf and AutoCAD files of the completed irrigation as-built.

Each task will be billed at 25%, 50% 75%, and 100% complete.

Schedule of Fees

<u>Phase I – Design Development and Bid</u>	<u>Fee</u>	<u>Accepted by Initial</u>
1). 60% Design Process	\$9,200	_____
2a). 95% & 100% Design Process	\$5,500	_____
2b). Pre-bid meeting attendance and bid tabulation	\$2,100	_____
<u>Phase I Total \$16,800</u>		
<u>Phase II – Layout, Supervision, As-built, Programming, Punch List</u>		
3). Construction Staking Service to include eight (8) site visits	\$16,800	_____
4). Post Construction		
• Central Computer Programming	\$10,800	_____
• Digital Map Development for the Central Computer	\$2,150	_____
• Construction Record Drawing	\$9,600	_____
• Punch List (2 visits)	\$4,200	_____
<u>Phase II Total \$43,550</u>		
Phase I & II Total	\$60,350	

Conditions of Agreement:

- Plan/Report set production; (noted quantities) are included in the proposed items.
- Grading and topography data will need to be provided in an AutoCAD compatible .dwg format.
- Plan/Report set shipping costs are not included in the proposed items and will be billed at cost.
- The City of Spokane Parks and Recreation Department will designate one representative who will provide any necessary approvals to Irrigation Technologies.
- Travel expenses (coach class airfare, rental car expense, airport parking, lodging/meals while on site) are not included in the proposed items and will be billed at cost.
- Invoices will be submitted at the time of service with payment terms of net 30. 1.5% monthly accrual will be added to all invoices over 30 days from invoice date.
- Pricing for the as-built, central computer programming and mapping component are based on acceptance of the field staking portion of the proposal. In the event the field staking component is not selected, the as-built, central computer programming and mapping component pricing will be re-quoted.
- **This pricing in this proposal is good until September 15, 2017.**
- Any governing body Permit/ Design/Engineering fees are not included in this proposal.
- In the event the project becomes inactive for a period of more than 12 months, not due to seasonal weather, pricing for items that are not completed are subject to revised pricing.
- The proposal does not include irrigation design of the clubhouse or non-golf areas.
- This pricing in this proposal is good for sixty (60) days from the date of the proposal on page 1.

Conditions of agreement continued

- The design will follow industry accepted irrigation standards for materials and practice.
- Professional engineering fees and or required stamps associated with any components of the design necessary to meet The City of Spokane, State of Washington, Army Corps of Engineers, or other federal, state, or local agency requirements are not included with this proposal.

Any additional Services not included in the above proposal will be billed at the following rates. All additions will be proposed and accepted in writing prior to action.

Standard Hourly Rates:

<i>Principal</i>	<i>\$160.00 per hour</i>
<i>Project Manager</i>	<i>\$140.00 per hour</i>
<i>Technical Staff/Mapping</i>	<i>\$120.00 per hour</i>
<i>Administrative Tasks</i>	<i>\$55.00per hour</i>

Acceptance of Agreement

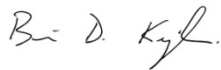
The City of Spokane Parks and Recreation Department

By:

Title:

Date:

Respectfully submitted,



Brian Keighin
President
Irrigation Technologies

Golf SIP Strategic Plan Projects

Status Report July 10, 2018

Loan Repayment Schedule:

- First loan payment will be due June 2019
- Loan will be locked by Gavin Cooley in August 2018

Facility Improvement Fees:

- 2018 Facility Improvement Fee (FIF) was implemented June 1, 2018

Indian Canyon Irrigation Project:

Procurement/Implementation Schedule:

- | | |
|-------------------------------|-----------------|
| ✓ Issue Request for Proposal | 5/30/18 |
| ✓ Mandatory pre-bid meeting | 6/14/2018 |
| ✓ Bidder questions due | 6/22/18 |
| ✓ Proposals due | 7/02/18 |
| ✓ Evaluate (4) Proposals | 7/03/18-7/09/18 |
| ✓ Golf Committee | 07/10/18 |
| • Contract Award @ Park Board | 07/12/18 |
| • Golf Pro Contract/Amendment | TBD |
| • Project Start | TBD |

Esmeralda Irrigation Project:

- Irrigation Pre-design and Mapping August 2018

**City of Spokane - Parks & Recreation
Fund 4600 - Golf fund
2019 Preliminary Budget**

	2017 Actual	2018 Adopted Budget	2017 Thru June	2019 Preliminary
Revenues	3,167,223	3,805,270	1,766,132	3,805,270
<u>ExpenditureCategories:</u>				
Salaries & Wages	1,139,014	1,183,085	456,626	1,219,907
Personnel Benefits	384,933	339,840	165,998	359,438
Supplies	304,860	316,920	79,617	316,920
Svcs. & Charges	1,150,880	1,010,076	271,452	1,010,076
Intergovernmental Services	20,742	21,000	7,398	21,000
Interfund Services	341,800	361,684	169,729	344,061
Operating Transfers		50,000		50,000
Reserve for Budget Adj.		42,000		42,000
Debt Service	41,668			
Capital Outlay	196,332	250,000	21,756	250,000
Total Expenditures	3,580,229	3,574,605	1,172,576	3,613,402
Net Revenues minus Expenditures	(413,006)	230,665	593,556	191,868

Golf Marketing



Dads & Grads Promotion

55 passes sold

\$119 each

= \$6,545

2017:

59 passes

\$109

= \$6,430

Thank you



**The Perfect Gift for your Dad
or Grad**

4 rounds of golf for just \$119
(\$46 in savings)

A round of golf at each of the four beautiful City of
Spokane courses, each just 10 minutes from downtown.

Purchase by June 17, 2018. Use during 2018 season.
Call 509-755-2489 to purchase or with questions.

[LEARN MORE](#)



Indian Canyon Golf Course: Historic course, scenic vistas of downtown.



The Creek at Qualchan Golf Course: A grand challenge with natural views.



Downriver Golf Course: A 100-year favorite on the river.



Esmeralda Golf Course: Walkable, for all skill levels.

Inlander: Millennials

THE GOLF EXPERIENCE.

Schedule your tee time today and play one – or all four – of our historic City of Spokane golf courses. Each course affords a unique challenge with unparalleled beauty. Conveniently located 10 minutes from downtown.

Book now at SpokaneGolf.org

 **Indian Canyon**
GOLF COURSE

Historic course, scenic vistas of downtown.

 **Qualchan**
GOLF COURSE

A grand challenge, natural views.

 **Downriver**
GOLF COURSE

100-year classic on the river.

 **Esmeralda**
GOLF COURSE

Walkable, for all skill levels.

CITY OF
SPOKANE PARKS
& RECREATION
GOLF 

game on



PNW Golf: Family

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family time



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- Video filming
- Photography sessions
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- Discount card promotion
- Website redevelopment
- Construction kick-off party

BAKER CONSTRUCTION PRESENTS
**SPOKANE CITY
GOLF
CHAMPIONSHIP**
AUGUST 24 - 26, 2018

Indian Canyon
GOLF COURSE
AUG 24

Downriver
GOLF COURSE
AUG 25

The Club at Qualchan
GOLF COURSE
AUG 26

CITY OF SPOKANE PARKS & RECREATION
GOLF

B BAKER
CONSTRUCTION
& DEVELOPMENT, INC.

ENTRY FEE: \$180
USCA handicap required
Field will be flighted by handicap
and will include a Senior flight.

CALL 509-448-9317 OR VISIT SPOKANEGOLF.ORG

2018 Annual YOY Golf

ROUNDS

	DOWNRIVER			ESMERALDA			INDIAN CANYON			QUALCHAN			CITY HALL			TOTALS		
	2018	2017	DIFF	2018	2017	DIFF	2018	2017	DIFF	2018	2017	DIFF	2018	2017	DIFF	2018	2017	DIFF
COUNT REGULAR ROUND	6,069	5,610	459	5,088	4,164	924	5,346	4,703	643	4,793	4,482	311	0	0	0	21,296	18,959	2,337
DISCOUNT ROUND	11,830	11,124	706	8,733	8,556	177	6,291	5,275	1,016	7,938	8,054	(116)	0	0	0	34,792	33,009	1,783
MULTI-PLAY ROUND	1,704	1,559	145	837	627	210	602	377	225	1,000	1,005	(5)	0	0	0	4,143	3,568	575
OTHER ROUND	1,374	952	422	1,000	683	317	1,043	945	98	1,546	1,297	249	0	0	0	4,963	3,877	1,086
TOTAL	20,977	19,245	1,732	15,658	14,030	1,628	13,282	11,300	1,982	15,277	14,838	439	0	0	0	65,194	59,413	5,781

	DOWNRIVER			ESMERALDA			INDIAN CANYON			QUALCHAN			CITY HALL			TOTALS		
	2018	2017	DIFF	2018	2017	DIFF	2018	2017	DIFF	2018	2017	DIFF	2018	2017	DIFF	2018	2017	DIFF
REVENUE REGULAR ROUND	\$ 148,359	\$ 135,973	\$ 12,386	\$ 120,611	\$ 101,394	\$ 19,217	\$ 141,767	\$ 118,318	\$ 23,449	\$ 137,265	\$ 122,727	\$ 14,538	\$ -	\$ -	\$ -	\$ 548,002	\$ 478,413	\$ 69,589
DISCOUNT ROUND	\$ 230,609	\$ 210,981	\$ 19,628	\$ 163,501	\$ 164,562	\$ (1,061)	\$ 135,219	\$ 108,599	\$ 26,621	\$ 166,866	\$ 160,770	\$ 6,096	\$ -	\$ -	\$ -	\$ 696,197	\$ 644,912	\$ 51,285
MULTI-PLAY ROUND	\$ 12,369	\$ 10,357	\$ 2,012	\$ 4,341	\$ 3,756	\$ 585	\$ 4,927	\$ 3,251	\$ 1,676	\$ 8,860	\$ 9,221	\$ (361)	\$ -	\$ -	\$ -	\$ 30,497	\$ 26,585	\$ 3,912
OTHER ROUND	\$ 12,229	\$ 12,257	\$ (28)	\$ 735	\$ 968	\$ (234)	\$ 16,977	\$ 14,833	\$ 2,143	\$ 14,799	\$ 11,459	\$ 3,340	\$ -	\$ -	\$ -	\$ 44,739	\$ 39,517	\$ 5,222
TOTAL	\$ 403,567	\$ 369,568	\$ 33,999	\$ 289,188	\$ 270,681	\$ 18,507	\$ 298,890	\$ 245,001	\$ 53,889	\$ 327,790	\$ 304,177	\$ 23,613	\$ -	\$ -	\$ -	\$ 1,319,435	\$ 1,189,427	\$ 130,008

PASSES

	DOWNRIVER			ESMERALDA			INDIAN CANYON			QUALCHAN			CITY HALL			TOTALS		
	2018	2017	DIFF	2018	2017	DIFF	2018	2017	DIFF	2018	2017	DIFF	2018	2017	DIFF	2018	2017	DIFF
COUNT DISCOUNT PASS	1,470	1,491	(21)	1,130	1,399	(269)	599	526	73	917	1,081	(164)	215	38	177	4,331	4,535	(204)
SEASON PASS	8	9	(1)	3	3	0	6	0	6	8	8	0	-	1	(1)	25	21	4
OTHER PASS	37	22	15	20	21	(1)	22	18	4	36	68	(32)	283	298	(15)	398	427	(29)
TOTAL	1,515	1,522	(7)	1,153	1,423	(270)	627	544	83	961	1,157	(196)	498	337	161	4,754	4,983	(229)

	DOWNRIVER			ESMERALDA			INDIAN CANYON			QUALCHAN			CITY HALL			TOTALS		
	2018	2017	DIFF	2018	2017	DIFF	2018	2017	DIFF	2018	2017	DIFF	2018	2017	DIFF	2018	2017	DIFF
REVENUE DISCOUNT PASS	\$ 75,572	\$ 69,621	\$ 5,951	\$ 50,860	\$ 57,877	\$ (7,017)	\$ 26,993	\$ 18,998	\$ 7,994	\$ 45,210	\$ 47,716	\$ (2,506)	\$ 10,417	\$ 2,306	\$ 8,111	\$ 209,051	\$ 196,517	\$ 12,534
SEASON PASS	\$ 11,687	\$ 10,840	\$ 847	\$ 3,427	\$ 4,617	\$ (1,190)	\$ 6,503	\$ -	\$ 6,503	\$ 9,666	\$ 11,539	\$ (1,873)	\$ -	\$ 1,539	\$ (1,539)	\$ 31,283	\$ 28,536	\$ 2,747
OTHER PASS	\$ 7,082	\$ 3,324	\$ 3,758	\$ 3,785	\$ 3,684	\$ 100	\$ 4,519	\$ 2,636	\$ 1,883	\$ 6,860	\$ 4,332	\$ 2,529	\$ 13,870	\$ 14,181	\$ (311)	\$ 36,116	\$ 28,157	\$ 7,959
TOTAL	\$ 94,340	\$ 83,784	\$ 10,556	\$ 58,072	\$ 66,179	\$ (8,107)	\$ 38,015	\$ 21,634	\$ 16,380	\$ 61,737	\$ 63,587	\$ (1,850)	\$ 24,287	\$ 18,026	\$ 6,261	\$ 276,450	\$ 253,210	\$ 23,240

CART FEES

	DOWNRIVER			ESMERALDA			INDIAN CANYON			QUALCHAN			CITY HALL			TOTALS		
	2018	2017	DIFF	2018	2017	DIFF	2018	2017	DIFF	2018	2017	DIFF	2018	2017	DIFF	2018	2017	DIFF
COUNT PRIVATE CART FEE & PERMIT	375	374	1	338	359	(21)	181	199	(18)	286	290	(4)	0	0	0	1,180	1,222	(43)
PRO CART FEE	6,937	6,169	768	7,182	5,748	1,434	7,560	6,638	922	6,941	6,468	473	0	0	0	28,620	25,023	3,597
TOTAL	7,311	6,543	768	7,520	6,107	1,413	7,741	6,837	904	7,227	6,758	469	0	0	0	29,799	26,245	3,554

	DOWNRIVER			ESMERALDA			INDIAN CANYON			QUALCHAN			CITY HALL			TOTALS		
	2018	2017	DIFF	2018	2017	DIFF	2018	2017	DIFF	2018	2017	DIFF	2018	2017	DIFF	2018	2017	DIFF
REVENUE PRIVATE CART FEE & PERMIT	\$ 14,412	\$ 13,318	\$ 1,094	\$ 7,447	\$ 8,338	\$ (891)	\$ 3,528	\$ 2,851	\$ 676	\$ 9,498	\$ 8,890	\$ 609	\$ -	\$ -	\$ -	\$ 34,885	\$ 33,397	\$ 1,488
PRO CART FEE	\$ 1,187	\$ 1,087	\$ 100	\$ 1,846	\$ 1,442	\$ 404	\$ 2,385	\$ 2,064	\$ 321	\$ 1,140	\$ 1,058	\$ 82	\$ -	\$ -	\$ -	\$ 6,558	\$ 5,651	\$ 907
TOTAL	\$ 15,599	\$ 14,405	\$ 1,194	\$ 9,293	\$ 9,779	\$ (486)	\$ 5,912	\$ 4,915	\$ 998	\$ 10,638	\$ 9,948	\$ 690	\$ -	\$ -	\$ -	\$ 41,443	\$ 39,047	\$ 2,395

BUCKET OF BALLS

	DOWNRIVER			ESMERALDA			INDIAN CANYON			QUALCHAN			CITY HALL			TOTALS		
	2018	2017	DIFF	2018	2017	DIFF	2018	2017	DIFF	2018	2017	DIFF	2018	2017	DIFF	2018	2017	DIFF
COUNT	5,061	4,481	580	4,707	4,126	581	8,210	5,729	2,481	5,274	5,280	(6)	0	0	0	23,252	19,615	3,637
REVENUE	\$ 339	\$ 300	\$ 39	\$ 629	\$ 789	\$ (160)	\$ 1,329	\$ 837	\$ 492	\$ 366	\$ 363	\$ 3	\$ -	\$ -	\$ -	\$ 2,664	\$ 2,290	\$ 374

FACILITY IMPROVEMENT FEE

	DOWNRIVER			ESMERALDA			INDIAN CANYON			QUALCHAN			CITY HALL			TOTALS		
	2018	2017	DIFF	2018	2017	DIFF	2018	2017	DIFF	2018	2017	DIFF	2018	2017	DIFF	2018	2017	DIFF
COUNT	5,455	0	5,455	4,783	0	4,783	4,478	0	4,478	4,595	0	4,595	20	0	20	19,331	0	19,331
REVENUE	\$ 8,571	\$ -	\$ 8,571	\$ 8,196	\$ -	\$ 8,196	\$ 8,728	\$ -	\$ 8,728	\$ 8,149	\$ -	\$ 8,149	\$ 193	\$ -	\$ 193	\$ 33,838	\$ 0	\$ 33,838

REVENUE SUMMARY

	DOWNRIVER			ESMERALDA			INDIAN CANYON			QUALCHAN			CITY HALL			TOTALS		
	2018	2017	DIFF	2018	2017	DIFF	2018	2017	DIFF	2018	2017	DIFF	2018	2017	DIFF	2018	2017	DIFF
Lessons	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 14,810	\$ 11,967	\$ 2,843	\$ 14,810	\$ 11,967	\$ 2,843
MISC REVENUE	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 14,810	\$ 11,967	\$ 2,843	\$ 14,810	\$ 11,967	\$ 2,843
TOTAL REVENUE	\$ 522,417	\$ 468,058	\$ 54,359	\$ 365,378	\$ 347,428	\$ 17,950	\$ 352,875	\$ 272,387	\$ 80,487	\$ 408,681	\$ 378,075	\$ 30,605	\$ 39,290	\$ 29,993	\$ 9,297	\$ 1,688,640	\$ 1,495,941	\$ 192,698

**City of Spokane - Parks & Recreation
Golf Fund -- 4600
Financial Report
June 2018**

	Monthly Comparison				Year-to-Date Comparison							
	2018 Current Adopted Annual Budget	2018 Budget Balance	2017 June Actual	2018 June Actual	2017 - 2018 Monthly Difference	2016 YTD Actual	2017 YTD Actual	2018 YTD Actual	2017 - 2018 YTD Difference	2017 YTD % of Annual Budget	2018 YTD % of Annual Budget	Change in %
Revenue:												
Program Revenue	3,805,270	2,146,046	532,766	541,849	9,083	1,733,571	1,503,721	1,659,224	155,503	40.8%	43.6%	2.76%
Pre-Sale Revenue	-	-	-	-	-	-	60,671	73,068	12,397	-	-	-
Facility Improvement Fee	-	-	-	33,839	33,839	-	-	33,839	33,839	-	-	-
Other Transfers In	-	-	-	-	-	-	-	-	-	-	-	-
TOTAL REVENUE:	\$ 3,805,270	\$ (2,039,138)	\$ 532,766	\$ 575,689	\$ 42,923	\$ 1,733,571	\$ 1,564,392	\$ 1,766,132	\$ 201,739	42.0%	46.4%	4.43%
Expenditures:												
Salaries and Wages	1,225,085	768,459	114,093	122,960	8,867	509,755	464,851	456,626	8,225	36.9%	37.3%	0.41%
Personnel Benefits	339,840	173,842	40,289	40,568	279	189,338	176,598	165,998	10,600	55.2%	48.8%	-6.39%
Supplies	318,162	238,545	55,594	38,940	(16,654)	100,047	128,400	79,617	48,784	37.2%	25.0%	-12.19%
Services and Charges	1,024,308	752,856	96,547	103,584	7,037	270,361	262,398	271,452	(9,054)	24.1%	26.5%	2.43%
Interdepartment Svcs	361,684	191,955	16,181	19,442	3,261	155,880	168,022	169,729	(1,707)	42.2%	46.9%	4.74%
Intergovernment Svcs	21,000	13,602	3,078	3,530	452	8,028	6,346	7,398	(1,053)	30.2%	35.2%	5.01%
Subtotal Op. Exp.	\$ 3,290,079	\$ 2,139,259	\$ 325,782	\$ 329,023	\$ 3,241	\$ 1,233,408	\$ 1,206,615	\$ 1,150,820	\$ 55,795	35.1%	35.0%	-0.15%
Capital Outlay	350,046	328,290	62,814	15,720	(47,094)	92,741	73,273	21,756	51,517	24.3%	6.2%	-18.12%
Transfers Out	50,000	50,000	-	-	-	-	-	-	-	-	-	-
TOTAL EXPENDITURES:	\$ 3,690,125	\$ 2,517,549	\$ 388,596	\$ 344,743	\$ 43,857	\$ 1,326,150	\$ 1,279,888	\$ 1,172,576	\$ 153,572	34.3%	31.8%	-2.48%
Total Funding: (Rev. less Exp.)	\$ 115,145		\$ 144,170	\$ 230,946		\$ 407,422	\$ 284,505	\$ 593,556				

Beginning Fund Balance	\$ 168,253
Less 7% Reserve Requirement	\$ (258,309)
Beginning 2017 Excess Reserves	\$ (90,056)
2017 YTD Change in Cash	\$ 593,556
Encumbrances at Month End	\$ (174,177)
Facility Improvement Reserve	\$ (33,839)
2017 YTD Available Cash	\$ 295,484