



## Spokane Park Board Golf Committee

8:00 a.m. Tue., Mar. 11, 2025

**In-person:** Ponderosa Room, Finch Arboretum  
3404 W. Woodland Blvd, Spokane, WA 99224

**WebEx virtual meeting:**

Call-in: 408-418-9388; Access code: 2482 126 7597

Mark Poirier – Golf Manager

### Committee Members:

Barb Richey – Chair

Gerry Sperling

Doug Kelley

The Golf Committee meeting will be held in-person in the **Ponderosa Room, Finch Arboretum, 3404 W. Woodland Blvd, Spokane, WA 99224** and virtually via WebEx at 8:00 a.m. Tuesday, Mar. 11, 2025. Committee members, staff, and presenters still have the option to participate virtually via WebEx during all meetings.

The public may listen to the meeting by calling 408-418-9388 and entering access code **2482 126 7597**, when prompted.

Written public comment may be submitted via email or mail. Comments must be received no later than 1 p.m. Mar. 10 by email to: [spokaneparks@spokanecity.org](mailto:spokaneparks@spokanecity.org) or mail to: Spokane Park Board, 5th floor City Hall, 808 West Spokane Falls Blvd., Spokane, Washington 99201. Submitted public comments will be presented to committee members prior to the meeting.

## Agenda

**Call to order** – Barb Richey

**Public comment** –

### Action items:

1. [Zetin Contractors / Downriver Golf Course Cart Path Renovation Phase 1 Amendment #2](#) (\$45,091.84 plus tax) – Nick Hamad

### Old Business:

1. Point of Sale software upgrade at courses
2. Qualchan pump house and progress
3. Golf Course opening schedules and kicking off 2025
4. Golf Show Feedback
5. Budget and updated financials
6. Golf Committee member feedback

### Standing reports:

1. Golf marketing report – Fianna Dickson
2. Golf financial report ([2024 year-end](#) and [February 2025](#)) – Mark Poirier
3. Superintendents' report – Mark Poirier

#### 4. What's happening at the Courses – Mark Poirier

##### Agenda Subject to Change

**AMERICANS WITH DISABILITIES ACT (ADA) INFORMATION:** The City of Spokane is committed to providing equal access to its facilities, programs and services for persons with disabilities. Individuals requesting reasonable accommodations or further information may call, write, or email Risk Management at 509.625.6221, 808 W. Spokane Falls Blvd, Spokane, WA, 99201; or [mlovmaster@spokanecity.org](mailto:mlovmaster@spokanecity.org). Persons who are deaf or hard of hearing may contact Risk Management through the Washington Relay Service at 7-1-1. Please contact us forty-eight (48) hours before the meeting date.

# Spokane Park Board

## Briefing Paper



<b>Committee</b>	Golf Committee	<b>Committee meeting date:</b> March 11, 2025	
<b>Requester</b>	Nick Hamad	<b>Phone number:</b> 509.363.5452	
<b>Type of agenda item</b>	<input type="radio"/> Consent <input type="radio"/> Discussion <input type="radio"/> Information <input checked="" type="radio"/> Action		
<b>Type of contract/agreement</b>	<input type="radio"/> New <input type="radio"/> Renewal/ext. <input type="radio"/> Lease <input checked="" type="radio"/> Amendment/change order <input type="radio"/> Other		
<b>City Clerks file</b> (OPR or policy #)	OPR 2024-0921		
<b>Master Plan Goal, Objective, Strategy</b> (Click <a href="#">HERE</a> for link to the adopted plan)	N/A	<b>Master Plan Priority Tier:</b> (pg. 171-175)	N/A
<b>Item title:</b> (Use exact language noted on the agenda)	Zetin Contractors / Downriver Golf Court Cart Path Renovation - Phase 1 Amendment #2 (\$45,091.84 plus tax)		
<b>Begin/end dates</b>	Begins: 03/06/2025	Ends: 06/06/2025	<input type="checkbox"/> 06/01/2525
<b>Background/history:</b>			
<p>Amend contract with Zetin Contractors to increase project scope as needed to deliver a 'like new' condition for cart paths on hole #10 and remedy minor conditions encountered during construction. Additional work includes:</p> <ul style="list-style-type: none"> <li>-Replacing asphalt curb with concrete curb by practice green on hole #10</li> <li>-Remove damaged concrete slab and replace with new asphalt surface on hole #10</li> <li>-Extend cart path removal &amp; replacement on hole #10 for an additional 240 feet to include all path on upper hole #10.</li> <li>-Include additional tree protection / air-spading required to protect nearby trees during construction.</li> </ul>			
<b>Motion wording:</b>			
Motion to approve Zetin Contractors contract amendment #2 for the Downriver Golf Course Cart Path Renovation - Phase 1 project in the amount of \$45,091.84 plus tax.			
<b>Approvals/signatures outside Parks:</b> <input checked="" type="radio"/> Yes <input type="radio"/> No			
If so, who/what department, agency or company: Zetin Contractors, LLC.			
Name: Shawn Walker		Email address: swalker@zetin.net	Phone:
<b>Distribution:</b>			
Parks – Accounting		Mark Poirier	
Parks – Sarah Deatrich		swalker@zetin.net	
Requester: Nick Hamad		Thea Prince	
Grant Management Department/Name:			
<b>Fiscal impact:</b> <input checked="" type="radio"/> Expenditure <input type="radio"/> Revenue			
Amount: \$45,091.84 plus tax		Budget code: 4600-55100-94000-56301-99999	
<b>Vendor:</b> <input checked="" type="radio"/> Existing vendor <input type="radio"/> New vendor			
<b>Supporting documents:</b>			
<input checked="" type="checkbox"/> Quotes/solicitation (RFP, RFQ, RFB)		<input type="checkbox"/> W-9 (for new contractors/consultants/vendors)	
<input type="checkbox"/> Contractor is on the MRSC Roster - City of Spokane		<input type="checkbox"/> ACH Forms (for new contractors/consultants/vendors)	
<input checked="" type="checkbox"/> UBI: 603-435-502    Business license expiration date: 9/30/25		<input checked="" type="checkbox"/> Insurance Certificate (min. \$1 million in General Liability)	

**REQUEST 1 - ADD CURB BY #10 PRACTICE GREEN:**  
REMOVE 55 LF ASPHALT THICKENED EDGE / CURB, AND PLACE 55 LF OF NEW CART PATH CURBING.

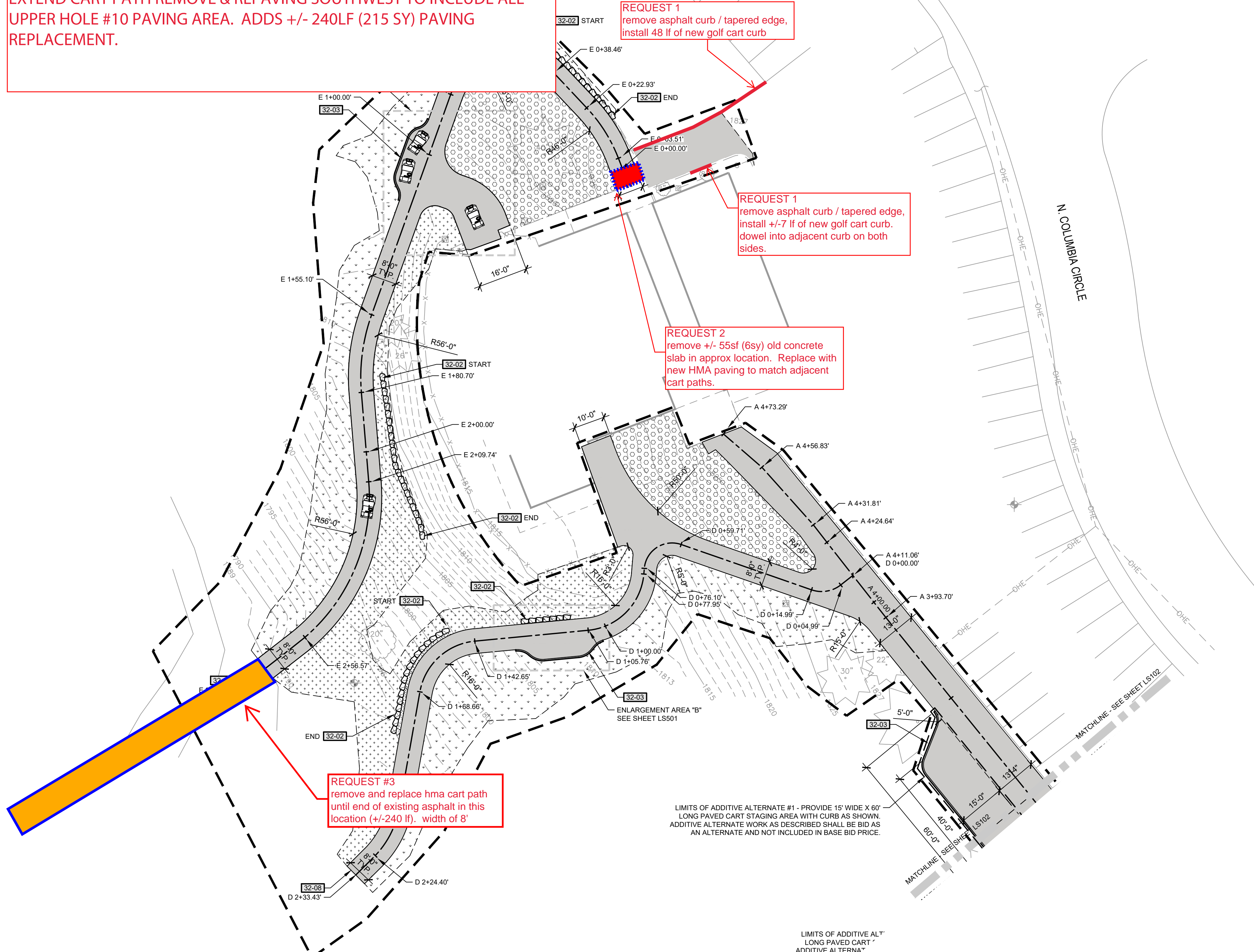
**REQUEST 2 - REMOVE & REPLACE CONCRETE SLAB**  
REMOVE +/-55 SF OF EXISTING DAMAGED CONCRETE SLAB AND REPLACE WITH NEW HMA CART PATH PAVING & BASE TO MATCH ADJACENT PAVEMENT.

**REQUEST 3 - ADDED HOLE #10 PAVING**  
EXTEND CART PATH REMOVE & REPAVING SOUTHWEST TO INCLUDE ALL UPPER HOLE #10 PAVING AREA. ADDS +/- 240LF (215 SY) PAVING REPLACEMENT.

32 EXTERIOR IMPROVEMENTS SCHEDULE NORTH

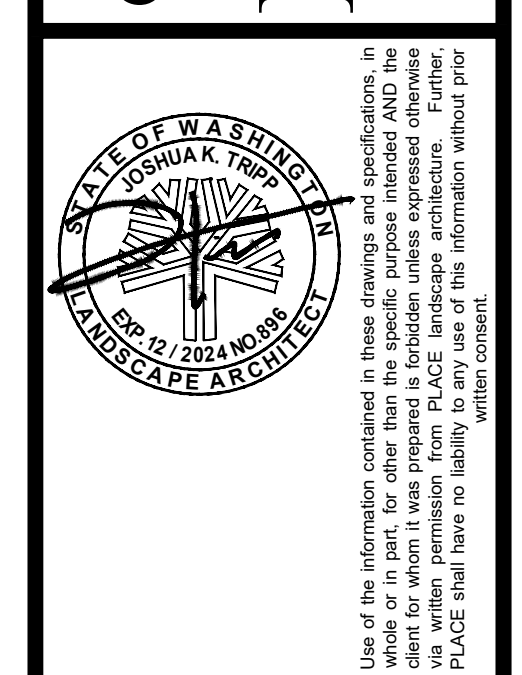
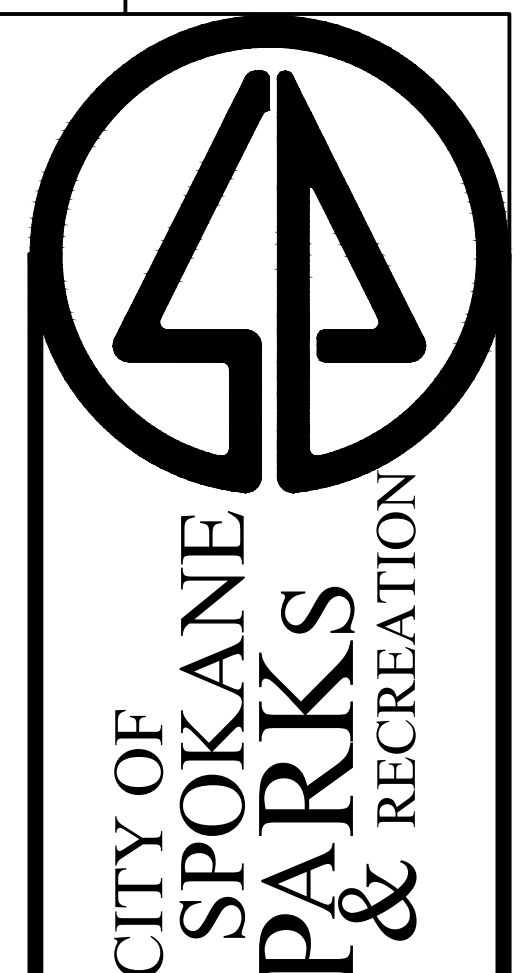
SYMBOL	DESCRIPTION	QTY	DETAIL
32-02	CONSTRUCT DRY STACK BOULDER RETAINING WALL PER DETAIL. SEE GRADING PLANS FOR WALL HEIGHTS.		1/L/S502
32-03	CONSTRUCT 6" X 1'-0" GOLF CART CURB PER DETAIL.	138 LF	3/L/S502
32-08	CONNECT TO EXISTING CART PATH IN APPROXIMATE LOCATION SHOWN. MINOR ADJUSTMENT MAY BE REQUIRED.		
	INSTALL NEW ASPHALT CART PATH PAVING PER DETAIL.	3,209 SF	3/L/S502
	INSTALL TURFGRASS SOD OVER 4" DEPTH TOPSOIL ON FAIRWAY SIDE OF NEW PATHWAYS. LIMITS SHOWN ARE APPROXIMATE. CONTRACTOR SHALL EXTEND LIMITS TO MATCH LIMITS OF DISTURBANCE IF NECESSARY. SOD TYPE TO MATCH EXISTING TURF.	5,000 SF +/-	
	INSTALL DROUGHT TOLERANT FESCUE SEEDING WITHIN NATIVE RESTORATION AREAS OVER 2" DEPTH OF TOPSOIL. SEE DETAIL FOR SEED REQUIREMENTS.	3,300 SF +/-	5/L/S502
	INSTALL GRAVEL MULCH AT 3" DEPTH OVER COMPACTED NATIVE SOIL WITHOUT WEED BARRIER FABRIC PER DETAIL.	50 SF +/-	2/L/S502
	INSTALL SHREDDED CEDAR BARK MULCH AT 3" DEPTH WITHOUT WEED BARRIER FABRIC PER DETAIL.	3,350 SF +/-	2/L/S502

NOTE: QUANTITIES SHOWN ARE FOR REFERENCE, AND WORK ON THIS SHEET ONLY. CONTRACTOR SHALL VERIFY ALL QUANTITIES AND SEE OTHER SHEETS FOR KEYED NOTES AND QUANTITIES RELATING TO SUCH WORK.



**GENERAL SITE ACCESS, GOLF COURSE FAIRWAY & ROUGH RESTORATION NOTES:**

- SITE ACCESS & CONSTRUCTION SEQUENCING**
- ACTIVE PLAY ON THE GOLF COURSE IS EXPECTED FROM MID-FEBRUARY THROUGH MID-OCTOBER (WEATHER DEPENDENT). THE CONTRACTOR WILL BE ALLOWED TO CONSTRUCT IMPROVEMENTS ON ACTIVE GOLF COURSE HOLES WHERE IMPROVEMENTS ARE PROPOSED. WHEN CROSSING PLAYABLE AREAS ON-COURSE, THE CONTRACTOR SHALL NOT DISRUPT PLAY ON THAT HOLE. ADDITIONALLY, THE CONTRACTOR SHALL BE RESPONSIBLE FOR OPERATING EQUIPMENT AND VEHICLES IN A MANNER THAT PROTECTS PLAYERS, WORKERS, AND PROPERTY (CONTRACTOR INCLUDED) WITH THE UNDERSTANDING THAT WORK IS TAKING PLACE ON AN ACTIVE GOLF COURSE AND CARRIES UNIQUE RISK.
  - CONTRACTOR SHALL DEMO, PREP AND PAVE ALL CART PATH IMPROVEMENTS ON HOLE #18 PRIOR TO COMMENCING WORK ON EITHER HOLE #10 OR #1. THIS SEQUENCING IS REQUIRED TO ENSURE GOLFERS ARE ABLE TO MOVE CARTS ON/OFF THE COURSE AT ALL TIMES DURING CONSTRUCTION. AFTER COMPLETION OF PATHWAY IMPROVEMENTS ON HOLE #18, ALL REMAINING WORK MAKE OCCUR CONCURRENTLY.
- GOLF COURSE TURF PROTECTION AND REPAIR**
- CONTRACTOR SHALL EITHER PROTECT EXISTING GOLF COURSE TURF FROM EQUIPMENT & VEHICLE DAMAGE OR REPLACE TURF DAMAGED BY EQUIPMENT & VEHICLE ACCESS. PROTECTION AND/OR REPLACEMENT SHALL BE IN ACCORDANCE WITH THE BELOW.
    - TURF PROTECTION**
      - CONTRACTOR SHALL PLACE A 'SUFFICIENTLY RESILIENT PROTECTIVE SURFACE' ATOP GOLF COURSE TURF OUTSIDE OF THE DESIGNATED PATHWAY CONSTRUCTION AREA, IF CONSTRUCTION / EQUIPMENT ACTIVITY IS EXPECTED IN THESE AREAS.
      - A 'SUFFICIENTLY RESILIENT PROTECTIVE SURFACE' SHALL PREVENT 'RUTTING' OR DEPRESSIONS OF EXISTING TURF SUCH THAT AFTER CONSTRUCTION THE EXISTING TURF BENEATH THE ACCESS ROUTE REMAINS PLANAR WITH ADJACENT TURF AND COMPLETELY UNDAMAGED BY ACCESS. PRODUCTS WHICH MAY BE SUFFICIENT TO FORM PROTECTIVE SURFACE INCLUDE STEEL PLATES, HIGH DENSITY POLYMER GROUND PROTECTION MATS, PLYWOOD SHEETS (LAYERED AS REQUIRED TO PREVENT RUTTING), OR OTHER CONTRACTOR SUBMITTED SURFACING.
    - TURF REPLACEMENT**
      - SOD CUT ALL LONGITUDINAL EDGES AT THE OUTER EDGES OF THE PATH CONSTRUCTION AREA AND REMOVE ALL TURF WITHIN IMPACT ZONE.
      - PLACE 4" DEPTH IMPORTED TYPE-A TOPSOIL ATOP ENTIRE TURF RESTORATION AREA.
      - CENTER OF TURF REPAIR AREA TO BE CROWNED 1" ABOVE ADJACENT EXISTING SOD TO REMAIN TO ALLOW FOR SETTLING.
      - EDGES OF REPAIR AREA TO BE FLUSH WITH ADJACENT TURF ON ALL SIDES AFTER ROLLING AND COMPACTION.
      - PLACE SOD TO ENSURE 100% COVERAGE OF ENTIRE REPAIR AREA, CUTTING & TRIMMING ALL EDGES.
      - SOD AND SEED USED FOR TURF REPAIR SHALL BE 'RYE-BLUE MIX SOD' BY DESERT GREEN TURF OR APPROVED EQUAL. CONTACT NATHAN @ 509.750.1614 OR NATHAN@DESERTGREENTURF.COM. NO SUBSTITUTE SOD SPECIES SHALL BE PERMITTED WITHOUT WRITTEN AUTHORIZATION FROM GOLF COURSE SUPERINTENDENT / LANDSCAPE ARCHITECT.
      - AFTER PLACEMENT OF SOD, CONTRACTOR SHALL FLATTEN SOD WITH A 2-TON SMOOTH DOUBLE DRUM HYDROSTATIC VIBRATORY ROLLER. ROLLING WILL CONTINUE UNTIL THE GOLF COURSE SUPERINTENDENT OR LANDSCAPE ARCHITECT PROVIDE ACCEPTANCE.
      - AFTER ROLLING, CONTRACTOR TO TOP DRESS ALL NEW SOD WITH APPROVED TOP-DRESSING MATERIAL.
      - PRE-APPROVED LOCAL SUPPLIERS FOR TOPDRESSING SAND FOR THE PROJECT ARE ACTION MATERIALS & SITE ONE ENTERPRISES.
      - AFTER TOP DRESSING, CONTRACTOR SHALL HAND SEED ENTIRE TRENCH REPAIR AREA AT A RATE OF 3 POUNDS PER 1,000 SQUARE FEET.
    - NATIVE AREA RESTORATION**
      - AFTER CONSTRUCTION OF WALLS, PATHWAYS AND APPURTENANCES, PLACE 2" DEPTH IMPORTED TYPE-A TOPSOIL ATOP ENTIRE NATIVE RESTORATION AREA.
      - NATIVE MATERIAL SCREENED FOR RE-USE IS ACCEPTABLE FOR TOPSOIL WITHIN THE NATIVE AREAS (NOT TURF AREA) SO LONG AS IT IS FREE OF ALL DIRT, CODS, ROCKS, ROOTS AND DELETERIOUS MATERIALS GREATER THAN 1" IN DIAMETER. CONTRACTOR SHALL APPLY A SEED MIX OF PURE LIVE SEED AT A RATE OF 5 POUNDS PER 1,000 SQUARE FEET OF NATIVE AREA. MIX SHALL BE 'SCOTTISH LINKS SEED MIX; AS MANUFACTURED BY JAKLIN SEED OR APPROVED EQUAL WHICH MEETS THE SEED COMPOSITION LISTED BELOW:
        - 40% AUDUBON RED FESCUE
        - 30% ECOSTAR HARD FESCUE
        - 30% MARCO POLO SHEEP FESCUE
        - CONTRACTOR SHALL APPLY A SEED MIX OF PURE LIVE SEED AT A RATE OF 5 POUNDS PER 1,000 SQUARE FEET OF NATIVE AREA. MIX SHALL BE 'SCOTTISH LINKS SEED MIX; AS MANUFACTURED BY JAKLIN SEED OR APPROVED EQUAL. CONTRACTOR SHALL APPLY ALL SEED AS A HYDROSEED MIX.



**CART PATHS PHASE 1**  
3225 N. COLUMBIA CIRCLE  
SPOKANE, WA 99205

**LANDSCAPE SITE PLAN - NORTH**

DATE:	09/16/2024
DRAWN BY:	EP/JCW
CHECKED BY:	JCW/JKT
PROJECT NO:	24002
REVISION	
SHEET	6 OF 13
<b>LS101</b>	LANDSCAPE SITE PLAN

Use of the information contained in these drawings and specifications, in whole or in part, for any purpose other than that intended by the author for whom it was prepared is prohibited unless expressed otherwise in writing. The user assumes all liability for any use of the information without prior written permission from PL&L Landscape Architecture. Further, PL&L shall have no liability for any use of the information without prior written permission.

Downriver Golf Course Cart Path Renovation - Phase 1

<b>Base Contract</b>	<b>\$</b>	<b>292,000.00</b>	
<b>CO #1</b>	<b>\$</b>	<b>19,631.00</b>	
<hr/>			
<b>current</b>	<b>\$</b>	<b>311,631.00</b>	6.7%
<b>CO #2</b>			
<hr/>			
-air spade		\$1,426.84	
-op1 R&R asphalt curb		\$2,219.00	
-op2 R&R concrete		\$1,137.00	
-op3 R&R all #10		\$13,423.00	
-op4 PG Landscape		\$26,886.00	
<hr/>			
<b>CO #2 total</b>		<b>\$45,091.84</b>	15%
<b>contract total w/ CO #2</b>	<b>\$</b>	<b>356,722.84</b>	<b>22%</b>

# AIR SPADING / TREE WORK COST

Zetin Contractors, LLC  
 4015 E Francis Ave.  
 Spokane, WA 99217

Job>> Down River RFC SHEET

COP 2

Qty	U/M	Labor		Equipment		Material		Lower Tier		Totals
		Unit	Extension	Unit	Extension	Unit	Extension	Unit	Extension	
Date Added Air Spading and Credit for Damaged irrigation										
							-			-
<b>Subcontractors</b>										
	Bartlett	1.00	LS					3,000.00	3,000.00	3,000.00
									-	-

<b>Sub Total Lower Tier</b>								3,000.00	
<b>Subtotal Self Performed</b>		-		-		-			
<b>Lower Tier Markup</b>	8%							240	
<b>Sub Total</b>		-	-	-	-	-		3,240	3,240
<b>Over Head &amp; Profit</b>	15%	-	-	-	-	-			
<b>Total Self Performed</b>		-	-	-	-	-			-
		-	-	-	-	-			-
								<b>SUB TOTAL</b>	<b>3,240</b>
									-
								<b>TOTAL</b>	<b>\$ 3,240</b>

Credit for damage Heads (\$1,813.16)  
Change Order Pricing Total \$1,426.84

Shawn Walker Digitally signed by Shawn Walker



P.O. Box 3067  
Stamford, CT 06905-0067

**INVOICE**

Page 1 of 2  
Account Number 0582247  
Invoice Date 12/16/2024  
**Pay This Amount \$3,270.00**  
**Payable upon Receipt**

Your Bartlett Representative is:  
**Joseph R Zubaly (141112)**  
**Office Number: 509-892-0110**

Address Service Requested


ZETIN CONTRACTORS  
4015 EAST FRANCIS AVE.  
SPOKANE WA 99217-6536

INVOICE NO.	SERVICE ADDRESS	WORK COMPLETED	AMOUNT	TAX	PAYMENTS/ CREDITS	SERVICE CHARGE	TOTAL
	3225 N Columbia Circle 42154792-1 Spokane WA 99205 US 12/10/2024		\$3,000.00	\$270.00	\$0.00	\$0.00	\$3,270.00
<p>Root prune 2 Ponderosa Pine located at the Construction Project to reduce the risk of root damage and subsequent decay within the critical root zone. Root treatments (4) @ \$750 per root treatment -PO # 22411-945</p>							

**Autumn is here.** If you were already thinking about your trees, the time to call is now! Contact us today to schedule a complimentary property inspection.

Register for **"Your Account"** at [www.bartlett.com](http://www.bartlett.com) to see your service history, review work orders and more. Also, if you had a good experience with us, let others know by submitting an online review. Go to [www.bartlett.com/review](http://www.bartlett.com/review).

*Thank you for the opportunity to care for your property.*



**A service charge of 1.5 % per month which is an annual percentage of 18.0% is added to accounts 30 days after invoice date.**


Page 1 of 2 Retain this portion for your records.

To ensure proper credit please detach and return this portion with your payment.

**INVOICE**

**REMITTANCE COUPON**

Account Number	0582247
Invoice Date	12/16/2024
Invoice Number	42154792-1
<b>Amount Due</b>	<b>\$3,270.00</b>



Your Check Number: \_\_\_\_\_

**Payable upon receipt**



P.O. Box 3067  
Stamford, CT 06905-0067

**Pay Online at: <https://www.bartlett.com> or call our office to make a payment**  
**Please check box if your contact information is incorrect or has changed. Indicate change(s) on reverse side.**

**MAKE CHECKS PAYABLE TO:**

BARTLETT TREE EXPERTS  
P.O. Box 15162  
Spokane Valley, WA 99215-9900



000058224700042154792000005068501



P.O. Box 3067  
Stamford, CT 06905-0067

## INVOICE

Page	2 of 2
Account Number	0582247
Invoice Date	12/16/2024
<b>Pay This Amount</b>	<b>\$3,270.00</b>

Page 2 of 2

### HAVE YOU MOVED OR CHANGED YOUR CONTACT INFORMATION?

Please provide your new address or telephone number and return this portion with your payment. Your records will be updated on request.

Effective Date: \_\_\_\_\_ Account Name: \_\_\_\_\_

New Address: \_\_\_\_\_ City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_

Contact Name: \_\_\_\_\_ Phone Number: \_\_\_\_\_

Work Number: \_\_\_\_\_ Signature: \_\_\_\_\_

Email: \_\_\_\_\_

**The F. A. Bartlett Tree Expert Company**



# REQUEST #1 - REOMVAL AND REPLACE CURB @ #10 PRACTICE GREEN

Zetin Contractors, LLC  
 4015 E Francis Ave.  
 Spokane, WA 99217

Job>> **Down River RFC SHEET**

**Option 1 COP 2**

Date		Qty	U/M	Labor		Equipment		Material		Lower Tier		Totals
				Unit	Extension	Unit	Extension	Unit	Extension	Unit	Extension	
	<b>Remove 55 LF of curb and replace.</b>											
	General Laborer	2.00	HR	58.22	116.44	-	-	-	-	-	-	116.44
	Grade Checker	2.00	HR	61.57	123.13	-	-	-	-	-	-	123.13
	906M Cat Loader	1.00	HR	66.86	66.86	38.55	38.55	-	-	-	-	105.41
	Dump Truck 10-20 YRDS	1.00	HR	69.24	69.24	98.35	98.35	-	-	-	-	167.59
	303 Cat mini	1.00	HR	66.86	66.86	28.75	28.75	-	-	-	-	95.61
	<b>Materials</b>											-
	Material Dump	2.00	TN					6.00	12.00		-	12.00
	Gravel	2.00	TN					9.00	18.00		-	18.00
	<b>Subcontractors</b>											-
	Jett Concrete	55.00	LF							25.00	1,375.00	1,375.00

<b>Sub Total Lower Tier</b>									<b>1,375.00</b>	
<b>Subtotal Self Performed</b>		<b>443</b>		<b>166</b>		<b>30</b>				
<b>Lower Tier Markup</b>	<b>8%</b>								<b>110</b>	
<b>Sub Total</b>		<b>443</b>	<b>-</b>	<b>166</b>	<b>-</b>	<b>30</b>			<b>1,485</b>	<b>1,485</b>
<b>Over Head &amp; Profit</b>	<b>15%</b>	<b>66</b>	<b>-</b>	<b>25</b>	<b>-</b>	<b>5</b>				
<b>Total Self Performed</b>		<b>509</b>	<b>-</b>	<b>190</b>	<b>-</b>	<b>35</b>				<b>734</b>
		<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>				<b>-</b>
									<b>SUB TOTAL</b>	<b>2,219</b>
										<b>-</b>
									<b>TOTAL</b>	<b>\$ 2,219</b>

# REQUEST #2 - REQUEST OLD CONCRETE SLAB BY CLUBHOUSE

Zetin Contractors, LLC  
4015 E Francis Ave.  
Spokane, WA 99217

Job>> Down River RFC SHEET

COP 2 Option 2

Date		Qty	U/M	Labor		Equipment		Material		Lower Tier		Totals
				Unit	Extension	Unit	Extension	Unit	Extension	Unit	Extension	
	<b>Remove approx. 55SF of concrete and replace with asphalt at #10</b>											
	General Laborer	1.00	HR	58.22	58.22				-		-	58.22
	Grade Checker	1.00	HR	61.57	61.57				-		-	61.57
	906M Cat Loader	1.00	HR	66.86	66.86	38.55	38.55		-		-	105.41
	Dump Truck 10-20 YRDS	1.00	HR	69.24	69.24	98.35	98.35		-		-	167.59
	S7 - CAT289D Skidsteer	1.00	HR	66.86	66.86	46.15	46.15		-		-	113.01
	Z101 -2013 Ford F350	1.00	HR	66.86	66.86	42.45	42.45		-		-	109.31
	303 Cat mini	1.00	HR	66.86	66.86	28.75	28.75		-		-	95.61
	R-3 Dynapac CA152D 66" Roller	1.00	HR	65.19	65.19	36.85	36.85		-		-	102.04
	<b>Materials</b>											-
	Dump Fee	4.00	TN					9.50	38.00		-	38.00
	CSTC	4.00	TN					12.00	48.00		-	48.00
	<b>Subcontractors</b>											-
	Diamond Asphalt	7.00	SY							21.00	147.00	147.00

<b>Sub Total Lower Tier</b>								<b>147.00</b>	
<b>Subtotal Self Performed</b>		<b>522</b>		<b>291</b>		<b>38</b>			
<b>Lower Tier Markup</b>	<b>8%</b>							<b>12</b>	
<b>Sub Total</b>		<b>522</b>	<b>-</b>	<b>291</b>	<b>-</b>	<b>38</b>		<b>159</b>	<b>159</b>
<b>Over Head &amp; Profit</b>	<b>15%</b>	<b>78</b>	<b>-</b>	<b>44</b>	<b>-</b>	<b>6</b>			
<b>Total Self Performed</b>		<b>600</b>	<b>-</b>	<b>335</b>	<b>-</b>	<b>44</b>			<b>978</b>
		<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>			<b>-</b>
								<b>SUB TOTAL</b>	<b>1,137</b>
									<b>-</b>
								<b>TOTAL</b>	<b>\$ 1,137</b>

# REQUEST #3 - REPLACE ALL OLD PAVING ON UPPER HOLE #10

option 3

Zetin Contractors, LLC  
4015 E Francis Ave.  
Spokane, WA 99217

Job>> **Down River RFC SHEET**

Change Order Estimate

Date	Option 3 Add approx 215 SY of paving.	Qty	U/M	Labor		Equipment		Material		Lower Tier		Totals
				Unit	Extension	Unit	Extension	Unit	Extension	Unit	Extension	
	General Laborer	14.00	HR	58.22	815.06					-	-	815.06
	Grade Checker	14.00	HR	61.57	861.94					-	-	861.94
	906M Cat Loader	10.00	HR	66.86	668.60	38.55	385.50			-	-	1,054.10
	Dump Truck 10-20 YRDS	8.00	HR	69.24	553.94	98.35	786.80			-	-	1,340.74
	S7 - CAT289D Skidsteer	9.00	HR	66.86	601.74	46.15	415.35			-	-	1,017.09
	Z101 -2013 Ford F350	4.00	HR	66.86	267.44	42.45	169.80			-	-	437.24
	303 Cat mini	10.00	HR	66.86	668.60	28.75	287.50			-	-	956.10
	R-3 Dynapac CA152D 66" Roller	4.00	HR	65.19	260.78	36.85	147.40			-	-	408.18
	<b>Materials</b>											-
	Dump Fee	57.00	TN					9.50	541.50		-	541.50
	CSTC	35.00	TN					12.00	420.00		-	420.00
	<b>Subcontractors</b>											-
	Diamond Asphalt	215.00	SY							21.00	4,515.00	4,515.00

<b>Sub Total Lower Tier</b>									<b>4,515.00</b>	
<b>Subtotal Self Performed</b>		<b>4,698</b>		<b>2,192</b>		<b>542</b>				
<b>Lower Tier Markup</b>	<b>8%</b>								<b>361</b>	
<b>Sub Total</b>		<b>4,698</b>	-	<b>2,192</b>	-	<b>542</b>			<b>4,876</b>	<b>4,876</b>
<b>Over Head &amp; Profit</b>	<b>15%</b>	<b>705</b>	-	<b>329</b>	-	<b>81</b>				
<b>Total Self Performed</b>		<b>5,403</b>		<b>2,521</b>		<b>623</b>				<b>8,547</b>
		-	-	-	-	-				-
									<b>SUB TOTAL</b>	<b>13,423</b>
									<b>TOTAL</b>	<b>\$ 13,423</b>

# REQUEST #4 - MAIN PRACTICE AREA LANDSCAPING

option 4

Zetin Contractors, LLC  
4015 E Francis Ave.  
Spokane, WA 99217

Job>> Down River RFC SHEET

Change Order Estimate

Date	Description	Qty	U/M	Labor		Equipment		Material		Lower Tier		Totals
				Unit	Extension	Unit	Extension	Unit	Extension	Unit	Extension	
	Added Landscaping by Range Owner to supply and furnish irrigation, subgrade prep and top soil. GC to provide plants, edging and mulch											
	General Laborer	10.00	HR	58.22	582.19				-		-	582.19
	<b>Materials</b>											-
	<b>Subcontractors</b>											-
	Hidden Rivers	1.00	LS							24,057.64	24,057.64	24,057.64

<b>Sub Total Lower Tier</b>									24,057.64	
<b>Subtotal Self Performed</b>		713		74		-				
<b>Lower Tier Markup</b>	8%								1,925	
<b>Sub Total</b>		713	-	74	-	-			25,982	25,982
<b>Over Head &amp; Profit</b>	15%	107	-	11	-					
<b>Total Self Performed</b>		819		85		-				904
		-	-	-	-	-				-
									<b>SUB TOTAL</b>	<b>26,886</b>
										-
									<b>TOTAL</b>	<b>\$ 26,886</b>



January 22, 2025

Zetin Contractors  
 4015 E Francis Ave  
 Spokane, WA 99217

Attn: Shawn Walker

Re: Downriver Golf Course Cart Pathways  
 Added Landscaping

**Added Landscaping**

**Added Materials**

- 6' Evergreen Tree	1.0	Ea	@	475.00	/Ea = \$	475.00
- 6' Arborvitae Tree	3.0	Ea	@	140.00	/Ea = \$	420.00
- 1 Gallon Shrub	96.0	Ea	@	22.00	/Ea = \$	2,112.00
- 2 Gallon Shrub	22.0	Ea	@	48.00	/Ea = \$	1,056.00
- 5 Gallon Shrub	16.0	Ea	@	69.00	/Ea = \$	1,104.00
- Misc. Stakes, Fertilizer Tabs, Warranty, Etc.	1.0	LS	@	300.00	/LS = \$	300.00
- Boulders	16.0	Ea	@	90.00	/Ea = \$	1,440.00
- 2"-8" Rock Mulch	30.0	Yds	@	61.00	/Yd = \$	1,830.00
- Concrete Edging	151.0	Ft	@	20.00	/Ft = \$	3,020.00
- Gravel Under Edging	3.5	Yds	@	48.00	/Yd = \$	168.00
- Bark Mulch	1.0	Yds	@	50.00	/Yd = \$	50.00

**Added Labor**

- Onsite Laborer	105.0	Hrs	@	58.50	/Hr = \$	6,142.50
- Equipment Operator	20.0	Hrs	@	69.60	/Hr = \$	1,392.00

**Added Equipment**

- Mini Excavator	6.0	Hrs	@	50.00	/Hr = \$	300.00
- Skid Steer	14.0	Hrs	@	50.00	/Hr = \$	700.00

**Subtotal of Added items**

- Overhead & Profit			@	15%	= \$	3,076.43
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**Subtotal**

- Insurance			@	2%	= \$	471.72
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**Total of All items**

**\$ 24,057.64**



Exclusions

- Irrigation System
- Sub-grade Preparation
- Topsoil and Placement of

Above items all provided by the owner.

A handwritten signature in blue ink, appearing to be 'JB', is written over a horizontal line.

Jeff Brady

## Golf Fund - Year-End 2024



	Adopted Budget 2024	2024 Remaining Budget Balance	2023 13th Month Actual	2024 13th Month Actual	2023-2024 Monthly Difference	2023 YTD Actual	2024 YTD Actual	2023-2024 YTD Difference	2023 YTD % Of Budget	2024 YTD % Of Budget	YOY % Change
<b>Revenue</b>											
Program Revenue	\$ 5,374,077	\$ (1,253,891)	\$ (3,008)	\$ 769	\$ 3,777	\$ 5,590,704	\$ 6,627,968	\$ 1,037,263			
Pre-Sale Revenue					\$ -	174,793	216,362	\$ 41,569			
Facility Improvement Fee	\$ -		\$ (191)		\$ 191	\$ (831,559)	\$ (870,942)	\$ (39,383)			
Other Transfers-In	\$ -	\$ (53,698)			\$ -	\$ 53,746	\$ 53,698	\$ (48)			
<b>Total Revenue</b>	<b>\$ 5,374,077</b>	<b>\$ 653,008</b>	<b>\$ (3,199)</b>	<b>\$ 769</b>	<b>\$ 3,968</b>	<b>\$ 4,987,684</b>	<b>\$ 6,027,085</b>	<b>\$ 1,039,401</b>	<b>115.97%</b>	<b>112.15%</b>	<b>-3.82%</b>
<b>Expenditures</b>											
Salaries and Wages	\$ 1,127,824	\$ (114,080)	\$ 75,473	\$ 107,152	\$ (31,679)	\$ 1,075,460	\$ 1,253,102	\$ (177,641)	94.42%	111.11%	16.69%
Temp/Seasonal	\$ 651,762	\$ 86,183	\$ -	\$ -		\$ 520,930	\$ 566,317	\$ (45,386)	79.84%	86.89%	7.05%
Personnel Benefits	\$ 467,123	\$ (176,868)	\$ 4,501	\$ 5,734	\$ (1,233)	\$ 469,740	\$ 499,905	\$ (30,165)	145.41%	107.02%	-38.40%
Supplies	\$ 531,900	\$ (26,157)	\$ (10,653)	\$ (2,692)	\$ (7,961)	\$ 442,659	\$ 436,907	\$ 5,751	107.77%	82.14%	-25.63%
Services and Charges	\$ 1,435,756	\$ (942,426)	\$ 407,341	\$ 586,611	\$ (179,270)	\$ 1,625,408	\$ 1,995,494	\$ (370,086)	154.35%	138.99%	-15.36%
Interfund Payments	\$ 237,008	\$ 60,915	\$ (7,317)	\$ 4,032	\$ (11,349)	\$ 291,812	\$ 236,762	\$ 55,049	98.03%	99.90%	1.87%
<b>Subtotal Op. Expense</b>	<b>\$ 4,451,373</b>	<b>\$ (537,115)</b>	<b>\$ 469,345</b>	<b>\$ 700,836</b>	<b>\$ (231,491)</b>	<b>\$ 4,426,010</b>	<b>\$ 4,988,488</b>	<b>\$ (562,478)</b>	<b>114.19%</b>	<b>112.07%</b>	<b>-2.12%</b>
Capital Outlay	\$ 714,650	\$ (377,773)	\$ 76,176	\$ 42,369	\$ 33,807	\$ 587,155	\$ 1,092,423	\$ (505,268)	143.21%	152.86%	9.65%
Transfers Out		\$ -				\$ 1,607	\$ 1,607				
<b>Total Expenditures</b>	<b>\$ 5,166,023</b>	<b>\$ (914,888)</b>	<b>\$ 545,521</b>	<b>\$ 743,205</b>	<b>\$ (197,684)</b>	<b>\$ 5,014,771</b>	<b>\$ 6,080,911</b>	<b>\$ 1,066,139</b>	<b>117.00%</b>	<b>117.71%</b>	<b>0.71%</b>
<b>Net Gain/(Loss)</b>	<b>\$ 208,054</b>		<b>\$ (548,720)</b>	<b>\$ (742,436)</b>	<b>\$ (193,717)</b>	<b>\$ (27,087)</b>	<b>\$ (53,826)</b>	<b>\$ (26,739)</b>			

<b>* Beginning Fund Balance</b>	<b>\$ 348,984</b>
Less 7% Reserve	\$ (404,883)
Less Current Lease Payments	\$ (164,729)
<b>Beginning Year Reserves</b>	<b>\$ (220,628)</b>
YTD Change in Cash	\$ (53,826)
<b>YTD Available Cash</b>	<b>\$ (274,453)</b>

\* 2024 Beginning Fund Balance does not include the FIF reserve of \$2,218,214

## Facility Improvement Fee - Year-End 2024



	2023 13th Month Actual	2024 13th Month Actual	2023-2024 Monthly Difference	2023 YTD Actual	2024 YTD Actual	2023-2024 Monthly Difference
<b>Revenue</b>	\$ 191	\$ -	\$ (191)	\$ 831,559	\$ 870,942	\$ 39,383
<b>Debt Service Payments</b>	\$ -	\$ -	\$ -	\$ (618,135)	\$ (618,025)	\$ (110)

### Facility Improvement Fee - Fund Balance

Beginning Fund Balance	\$ 2,218,214
YTD Revenues	\$ 870,942
YTD Loan Payments	\$ (618,025)
Ending Fund Balance	\$ 2,471,131

### Golf SIP Loan Amortization

Period Ending	Payment	Principal Balance
12/1/2023	\$ 308,666	\$ 6,349,397
6/1/2024	\$ 309,417	\$ 6,071,552
12/1/2024	\$ 308,608	\$ 5,793,183



# 2025 Annual YOY Golf Comparison Report

[Return to Agenda](#)

## ROUNDS

	DOWNRIVER			ESMERALDA			INDIAN CANYON			QUALCHAN			CITY HALL			TOTALS		
	2025	2024	DIFF	2025	2024	DIFF	2025	2024	DIFF	2025	2024	DIFF	2025	2024	DIFF	2025	2024	DIFF
<b>COUNT</b>																		
REGULAR ROUND	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
DISCOUNT ROUND	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
MULTI-PLAY ROUND	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
OTHER ROUND	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
<b>TOTAL</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>REVENUE</b>																		
REGULAR ROUND	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
DISCOUNT ROUND	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
MULTI-PLAY ROUND	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
OTHER ROUND	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
<b>TOTAL</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>

## PASSES

	DOWNRIVER			ESMERALDA			INDIAN CANYON			QUALCHAN			CITY HALL			TOTALS		
	2025	2024	DIFF	2025	2024	DIFF	2025	2024	DIFF	2025	2024	DIFF	2025	2024	DIFF	2024	2023	DIFF
<b>COUNT</b>																		
DISCOUNT PASS	9	5	4	0	0	0	10	6	4	31	20	11	19	706	(687)	69	737	(668)
SEASON PASS	1	0	1	0	0	0	0	3	(3)	6	7	(1)	0	0	0	7	10	(3)
OTHER PASS	2	0	2	0	0	0	5	0	5	1	0	1	0	1,604	(1,604)	8	1,604	(1,596)
<b>TOTAL</b>	<b>12</b>	<b>5</b>	<b>7</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>15</b>	<b>9</b>	<b>6</b>	<b>38</b>	<b>27</b>	<b>11</b>	<b>19</b>	<b>2,310</b>	<b>(2,291)</b>	<b>84</b>	<b>2,351</b>	<b>(2,267)</b>
<b>REVENUE</b>																		
DISCOUNT PASS	\$ 1,399	\$ 263	\$ 1,136	\$ -	\$ -	\$ -	\$ 1,215	\$ 1,013	\$ 202	\$ 4,184	\$ 2,680	\$ 1,504	\$ 1,522	\$ 706	\$ 816	\$ 8,320	\$ 4,662	\$ 3,658
SEASON PASS	\$ 2,018	\$ -	\$ 2,018	\$ -	\$ -	\$ -	\$ -	\$ 4,320	\$ (4,320)	\$ 7,851	\$ 9,934	\$ (2,083)	\$ -	\$ -	\$ -	\$ 9,868	\$ 14,254	\$ (4,386)
OTHER PASS	\$ 253	\$ -	\$ 253	\$ -	\$ -	\$ -	\$ 632	\$ -	\$ 632	\$ 329	\$ -	\$ 329	\$ -	\$ 1,604	\$ (1,604)	\$ 1,213	\$ 1,604	\$ (390)
<b>TOTAL</b>	<b>\$ 3,669</b>	<b>\$ 263</b>	<b>\$ 3,406</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 1,847</b>	<b>\$ 5,333</b>	<b>\$ (3,487)</b>	<b>\$ 12,364</b>	<b>\$ 12,614</b>	<b>\$ (250)</b>	<b>\$ 1,522</b>	<b>\$ 2,310</b>	<b>\$ (788)</b>	<b>\$ 19,402</b>	<b>\$ 20,520</b>	<b>\$ (1,119)</b>

## CART FEES

	DOWNRIVER			ESMERALDA			INDIAN CANYON			QUALCHAN			CITY HALL			TOTALS		
	2025	2024	DIFF	2025	2024	DIFF	2025	2024	DIFF	2025	2024	DIFF	2025	2024	DIFF	2025	2024	DIFF
<b>COUNT</b>																		
PRIVATE CART FEE & PERMIT	1	0	1	0	0	0	2	0	2	0	4	(4)	0	0	0	3	4	(1)
PRO CART FEE	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
<b>TOTAL</b>	<b>1</b>	<b>0</b>	<b>1</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>2</b>	<b>0</b>	<b>2</b>	<b>0</b>	<b>4</b>	<b>(4)</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>3</b>	<b>4</b>	<b>(1)</b>
<b>REVENUE</b>																		
PRIVATE CART FEE & PERMIT	\$ 330	\$ -	\$ 330	\$ -	\$ -	\$ -	\$ 661	\$ -	\$ 661	\$ -	\$ 1,321	\$ (1,321)	\$ -	\$ -	\$ -	\$ 991	\$ 1,321	\$ (330)
PRO CART FEE	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
<b>TOTAL</b>	<b>\$ 330</b>	<b>\$ -</b>	<b>\$ 330</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 661</b>	<b>\$ -</b>	<b>\$ 661</b>	<b>\$ -</b>	<b>\$ 1,321</b>	<b>\$ (1,321)</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 991</b>	<b>\$ 1,321</b>	<b>\$ (330)</b>

## BUCKET OF BALLS

	DOWNRIVER			ESMERALDA			INDIAN CANYON			QUALCHAN			CITY HALL			TOTALS		
	2025	2024	DIFF	2025	2024	DIFF	2025	2024	DIFF	2025	2024	DIFF	2025	2024	DIFF	2025	2024	DIFF
<b>COUNT</b>	0	0	0	0	0	0	0	2	(2)	0	0	0	0	0	0	0	2	(2)
<b>REVENUE</b>	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 1	\$ (1)	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 0	\$ 1	\$ (1)

## FACILITY IMPROVEMENT FEE

	DOWNRIVER			ESMERALDA			INDIAN CANYON			QUALCHAN			CITY HALL			TOTALS		
	2025	2024	DIFF	2025	2024	DIFF	2025	2024	DIFF	2025	2024	DIFF	2025	2024	DIFF	2025	2024	DIFF
<b>COUNT</b>	12	5	7	0	0	0	15	9	6	35	25	10	19	289	(270)	81	328	(247)
<b>REVENUE</b>	\$ 263	\$ 44	\$ 219	\$ -	\$ -	\$ -	\$ 237	\$ 289	\$ (53)	\$ 746	\$ 640	\$ 105	\$ 206	\$ 289	\$ (83)	\$ 1,452	\$ 1,263	\$ 189

## REVENUE SUMMARY

	DOWNRIVER			ESMERALDA			INDIAN CANYON			QUALCHAN			CITY HALL			TOTALS		
	2025	2024	DIFF	2025	2024	DIFF	2025	2024	DIFF	2025	2024	DIFF	2025	2024	DIFF	2025	2024	DIFF
Lessons	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
MISC REVENUE	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
<b>TOTAL REVENUE</b>	<b>\$ 4,263</b>	<b>\$ 307</b>	<b>\$ 3,956</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 2,744</b>	<b>\$ 5,623</b>	<b>\$ (2,879)</b>	<b>\$ 13,110</b>	<b>\$ 14,576</b>	<b>\$ (1,466)</b>	<b>\$ 1,728</b>	<b>\$ 2,599</b>	<b>\$ (871)</b>	<b>\$ 21,844</b>	<b>\$ 23,105</b>	<b>\$ (1,261)</b>

## Golf Fund - February 2025



	Adopted Budget 2025	2025 Remaining Budget Balance	2024 February Actual	2025 February Actual	2024-2025 Monthly Difference	2024 YTD Actual	2025 YTD Actual	2024-2025 YTD Difference	2024 YTD % Of Budget	2025 YTD % Of Budget	YOY % Change
<b>Revenue</b>											
Program Revenue	\$ 5,930,281	\$ 5,877,097	\$ 18,885	\$ 32,093	\$ 13,208	\$ 30,375	\$ 53,185	\$ 22,809			
Pre-Sale Revenue					\$ -	216,362	125,204	\$ (91,158)			
Facility Improvement Fee	\$ -		\$ (1,013)	\$ (561)	\$ 452	\$ (18,029)	\$ (10,346)	\$ 7,683			
Other Transfers-In	\$ -	\$ -			\$ -						
<b>Total Revenue</b>	<b>\$ 5,930,281</b>	<b>\$ (5,762,239)</b>	<b>\$ 17,871</b>	<b>\$ 31,532</b>	<b>\$ 13,660</b>	<b>\$ 228,708</b>	<b>\$ 168,042</b>	<b>\$ (60,665)</b>	<b>4.26%</b>	<b>2.83%</b>	<b>-1.42%</b>
<b>Expenditures</b>											
Salaries and Wages	\$ 1,263,109	\$ 982,315	\$ 93,657	\$ 88,549	\$ 5,108	\$ 155,853	\$ 145,509	\$ 10,345	13.82%	11.52%	-2.30%
Temp/Seasonal	\$ 722,232	\$ 651,762	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -			
Personnel Benefits	\$ 503,997	\$ 406,321	\$ 34,786	\$ 33,157	\$ 1,630	\$ 63,756	\$ 60,802	\$ 2,954	13.65%	12.06%	-1.58%
Supplies	\$ 561,900	\$ 522,826	\$ 5,192	\$ 7,501	\$ (2,309)	\$ 5,947	\$ 9,074	\$ (3,127)	1.12%	1.61%	0.50%
Services and Charges	\$ 1,471,356	\$ 1,331,419	\$ 52,764	\$ 92,038	\$ (39,275)	\$ 58,096	\$ 104,337	\$ (46,241)	4.05%	7.09%	3.04%
Interfund Payments	\$ 356,409	\$ 191,898	\$ 9,677	\$ 45,111	\$ (35,434)	\$ 9,677	\$ 45,111	\$ (35,434)	4.08%	12.66%	8.57%
<b>Subtotal Op. Expense</b>	<b>\$ 4,879,003</b>	<b>\$ 4,514,171</b>	<b>\$ 196,076</b>	<b>\$ 266,356</b>	<b>\$ (70,280)</b>	<b>\$ 293,329</b>	<b>\$ 364,832</b>	<b>\$ (71,502)</b>	<b>6.59%</b>	<b>7.48%</b>	<b>0.89%</b>
Capital Outlay	\$ 1,000,000	\$ 950,474	\$ 82,934	\$ 49,526	\$ 33,407	\$ 6,758	\$ 49,526	\$ (42,768)	0.95%	4.95%	4.01%
Transfers Out		\$ -									
<b>Total Expenditures</b>	<b>\$ 5,879,003</b>	<b>\$ 5,464,645</b>	<b>\$ 279,009</b>	<b>\$ 315,882</b>	<b>\$ (36,872)</b>	<b>\$ 300,087</b>	<b>\$ 414,358</b>	<b>\$ 114,270</b>	<b>5.81%</b>	<b>7.05%</b>	<b>1.24%</b>
<b>Net Gain/(Loss)</b>	<b>\$ 51,278</b>		<b>\$ (261,138)</b>	<b>\$ (284,350)</b>	<b>\$ (23,212)</b>	<b>\$ (71,380)</b>	<b>\$ (246,316)</b>	<b>\$ (174,936)</b>			

<b>* Beginning Fund Balance</b>	<b>\$ 80,905</b>	Updated 3/4/25
Less 7% Reserve	\$ (454,810)	
Less Current Lease Payments	\$ (164,729)	
<b>Beginning Year Reserves</b>	<b>\$ (538,634)</b>	
YTD Change in Cash	\$ (246,316)	
<b>YTD Available Cash</b>	<b>\$ (784,950)</b>	

\* 2025 Beginning Fund Balance does not include the FIF reserve of \$2,471,131

## Facility Improvement Fee - February 2025



	2024 February Actual	2025 February Actual	2024-2025 Monthly Difference	2024 YTD Actual	2025 YTD Actual	2024-2025 Monthly Difference
<b>Revenue</b>	\$ 1,013	\$ 561	\$ (452)	\$ 18,029	\$ 10,346	\$ (7,683)
<b>Debt Service Payments</b>	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -

Facility Improvement Fee - Fund Balance	
Beginning Fund Balance	\$ 2,471,131
YTD Revenues	\$ 10,346
YTD Loan Payments	\$ -
Ending Fund Balance	\$ 2,481,477

GOLF SIP Loan Amortization				
Period Ending	Principal	Interest	Total Payment	Principal Balance
6/1/2024	\$ 277,845	\$ 31,571	\$ 309,417	\$ 6,071,552
12/1/2024	\$ 278,369	\$ 30,239	\$ 308,608	\$ 5,793,183
6/1/2025	\$ 280,645	\$ 28,903	\$ 309,548	\$ 5,512,538
12/1/2025	\$ 281,175	\$ 27,557	\$ 308,732	\$ 5,231,363