



## Spokane Park Board Golf Committee

8:00 a.m. Tue., Oct. 08, 2024

**In-person:** Conference Room "C"

The Hive, 2904 E. Sprague Ave. Spokane WA 99202

**WebEx virtual meeting:**

Call-in: 408-418-9388; Access code: 2486 692 1659

Mark Poirier – Golf Manager

### Committee Members:

Nick Sumner – Chair

Gerry Sperling

Barb Richey

Doug Kelley

The Golf Committee meeting will be held in-person in the **Spokane Public Library, The Hive - Conference Room "C", 2904 E. Sprague Ave. Spokane WA 99202** and virtually via WebEx at 8:00 a.m. Tuesday, Oct 08, 2024. Committee members, staff, and presenters still have the option to participate virtually via WebEx during all meetings.

The public may listen to the meeting by calling 408-418-9388 and entering access code **2486 692 1659**, when prompted.

Written public comment may be submitted via email or mail. Comments must be received no later than 1 p.m. Oct. 07 by email to: [spokaneparks@spokanecity.org](mailto:spokaneparks@spokanecity.org) or mail to: Spokane Park Board, 5th floor City Hall, 808 West Spokane Falls Blvd., Spokane, Washington 99201. Submitted public comments will be presented to committee members prior to the meeting.

### Agenda

**Call to order** – Nick Sumner

**Public comment** – Nick Sumner

#### Action items:

1. [Zetin Contractors / Downriver Golf Course Cart Path Renovation - Phase 1 Contract](#) \$292,000.00 (plus applicable tax) – Nick Hamad / Mark Poirier
2. [Hixson Golf Design, LLC Contract Amendment #1 / Indian Canyon Bunker Renovation](#) (\$9,981.62 non-taxable service) – Berry Ellison

#### Discussion items:

1. Pre-season pass sale – Mark Poirier
2. Golf show – Mark Poirier / Fianna Dickson

#### Standing reports:

1. Golf marketing report – Fianna Dickson
2. [Golf financial report](#) – Mark Poirier
3. Superintendents' report – Mark Poirier

#### 4. What's happening at the Courses – Mark Poirier

##### Agenda Subject to Change

**AMERICANS WITH DISABILITIES ACT (ADA) INFORMATION:** The City of Spokane is committed to providing equal access to its facilities, programs and services for persons with disabilities. Individuals requesting reasonable accommodations or further information may call, write, or email Risk Management at 509.625.6221, 808 W. Spokane Falls Blvd, Spokane, WA, 99201; or [mlovmaster@spokanecity.org](mailto:mlovmaster@spokanecity.org). Persons who are deaf or hard of hearing may contact Risk Management through the Washington Relay Service at 7-1-1. Please contact us forty-eight (48) hours before the meeting date.

# Spokane Park Board

## Briefing Paper



<b>Committee</b>	Golf Committee	<b>Committee meeting date:</b> October 8, 2024	
<b>Requester</b>	Nick Hamad / Mark Poirier	<b>Phone number:</b> 509.363.5452	
<b>Type of agenda item</b>	<input type="radio"/> Consent <input type="radio"/> Discussion <input type="radio"/> Information <input checked="" type="radio"/> Action		
<b>Type of contract/agreement</b>	<input checked="" type="radio"/> New <input type="radio"/> Renewal/ext. <input type="radio"/> Lease <input type="radio"/> Amendment/change order <input type="radio"/> Other		
<b>City Clerks file</b> (OPR or policy #)			
<b>Master Plan Goal, Objective, Strategy</b> (Click <a href="#">HERE</a> for link to the adopted plan)	N/A	<b>Master Plan Priority Tier:</b> (pg. 171-175)	N/A
<b>Item title:</b> (Use exact language noted on the agenda)	Zetin Contractors / Downriver Golf Course Cart Path Renovation - Phase 1 Contract \$292,000.00 (plus applicable tax).		
<b>Begin/end dates</b>	Begins: 10/10/2024	Ends: 06/06/2025	<input type="checkbox"/> 06/01/2525
<b>Background/history:</b>			
Construction contract with the low responsive bidder, Zetin, for the complete reconstruction of all sand bunkers at Indian Canyon Golf Course. Bid price is \$292,000.00 plus applicable tax.			
This contract will include the base bid scope of work, which includes the replacement of cart paths near the clubhouse, parking area, and upper portions of holes #1, #9, #10, #18. Cart paths included will be completely reconstructed, regraded and widened to improve functionality and condition.			
Alternate #1 for additional cart storage is not accepted at this time but may be added at a later time during construction.			
<b>Motion wording:</b>			
Motion to approve Zetin Contractors for the Downriver Golf Course Cart Path Renovation - Phase 1 construction contract in the amount of \$292,000.00 plus applicable tax.			
<b>Approvals/signatures outside Parks:</b> <input checked="" type="radio"/> Yes <input type="radio"/> No			
If so, who/what department, agency or company: Zetin Contractors			
Name: Chris Florko		Email address: TBD	Phone:
<b>Distribution:</b>			
Parks – Accounting		Mark Poirier	
Parks – Sarah Deatrich		Jason Conley	
Requester: Nick Hamad		Nick Hamad	
Grant Management Department/Name:			
<b>Fiscal impact:</b> <input checked="" type="radio"/> Expenditure <input type="radio"/> Revenue			
Amount: \$292,000.00 plus applicable tax		Budget code: TBD	
<b>Vendor:</b> <input type="radio"/> Existing vendor <input checked="" type="radio"/> New vendor			
<b>Supporting documents:</b>			
<input checked="" type="checkbox"/> Quotes/solicitation (RFP, RFQ, RFB)		<input type="checkbox"/> W-9 (for new contractors/consultants/vendors)	
<input type="checkbox"/> Contractor is on the City's A&E Roster - City of Spokane		<input type="checkbox"/> ACH Forms (for new contractors/consultants/vendors)	
<input checked="" type="checkbox"/> UBI: 603 435 502    Business license expiration date: 9/30/25		<input checked="" type="checkbox"/> Insurance Certificate (min. \$1 million in General Liability)	

CITY OF SPOKANE, WASHINGTON  
DEPARTMENT OF PARKS AND RECREATION

# DOWNRIVER GOLF COURSE PHASE 1 CART PATH RENOVATION 24002 - BID DRAWINGS 09.16.2024

## DESCRIPTION OF WORK

### BASE BID SCOPE

REMOVE, RE-GRADE, AND REPLACE EXISTING ONE AND TWO-WAY ASPHALT CART PATHS SURROUNDING THE CLUBHOUSE, PRACTICE AREA, AND UPPER PORTIONS OF HOLES #1 AND #10 AT DOWNRIVER GOLF COURSE. WORK INCLUDES BUT IS NOT LIMITED TO:

- REMOVAL OF 14,100 SF OF EXISTING CART PATH ASPHALT PAVEMENT AND ASSOCIATED BASE MATERIAL.
- REMOVAL OF 2,150 SF OF EXISTING VEHICULAR PARKING LOT ASPHALT PAVEMENT.
- REMOVAL OF 235 LINEAR FEET OF EXISTING TYPE A CURBING.
- REMOVAL OF TWO EXISTING TREES AND ROOT MASSES.
- INSTALLATION OF 153 LF OF NEW BOULDER RETAINING WALL.
- 14,850 SF OF CART PATH ASPHALT PAVING AND ASSOCIATED BASE MATERIAL.
- PLACEMENT OF 262 LF OF CART PATH CURBING.
- PLACEMENT OF 279 LF OF TYPE A CURBING.
- ASSOCIATED APPURTENANCES AND LANDSCAPE REPAIR.
- ADDITIVE ALTERNATE #1 - ADD CART STAGING AREA PAVING AND CURB - SEE DRAWINGS

### ADDITIONAL WORK REQUIREMENTS

WORK SHALL BE EXECUTED ACCORDING TO THE ATTACHED CONSTRUCTION DRAWINGS, PLAN NOTES, AND IN THE ABSENCE OF DIRECTION ON THESE DRAWINGS, 'THE STANDARD SPECIFICATIONS FOR ROAD, BRIDGE, AND MUNICIPAL CONSTRUCTION, CURRENT EDITION' AND 'THE OF THE STANDARD PLANS FOR ROAD, BRIDGE AND MUNICIPAL CONSTRUCTION CURRENT EDITION', BOTH AS PREPARED BY THE WASHINGTON STATE DEPARTMENT OF TRANSPORTATION (WSDOT). THE STANDARD SPECIFICATIONS ARE HEREBY MADE A PART OF THIS CONTRACT. THE STANDARD SPECIFICATIONS, EXCEPT AS MAY BE MODIFIED OR SUPERSEDED BY THESE CONTRACT DOCUMENTS, SHALL GOVERN ALL PHASES OF THE WORK SPECIFIED IN THESE CONTRACT DOCUMENTS.

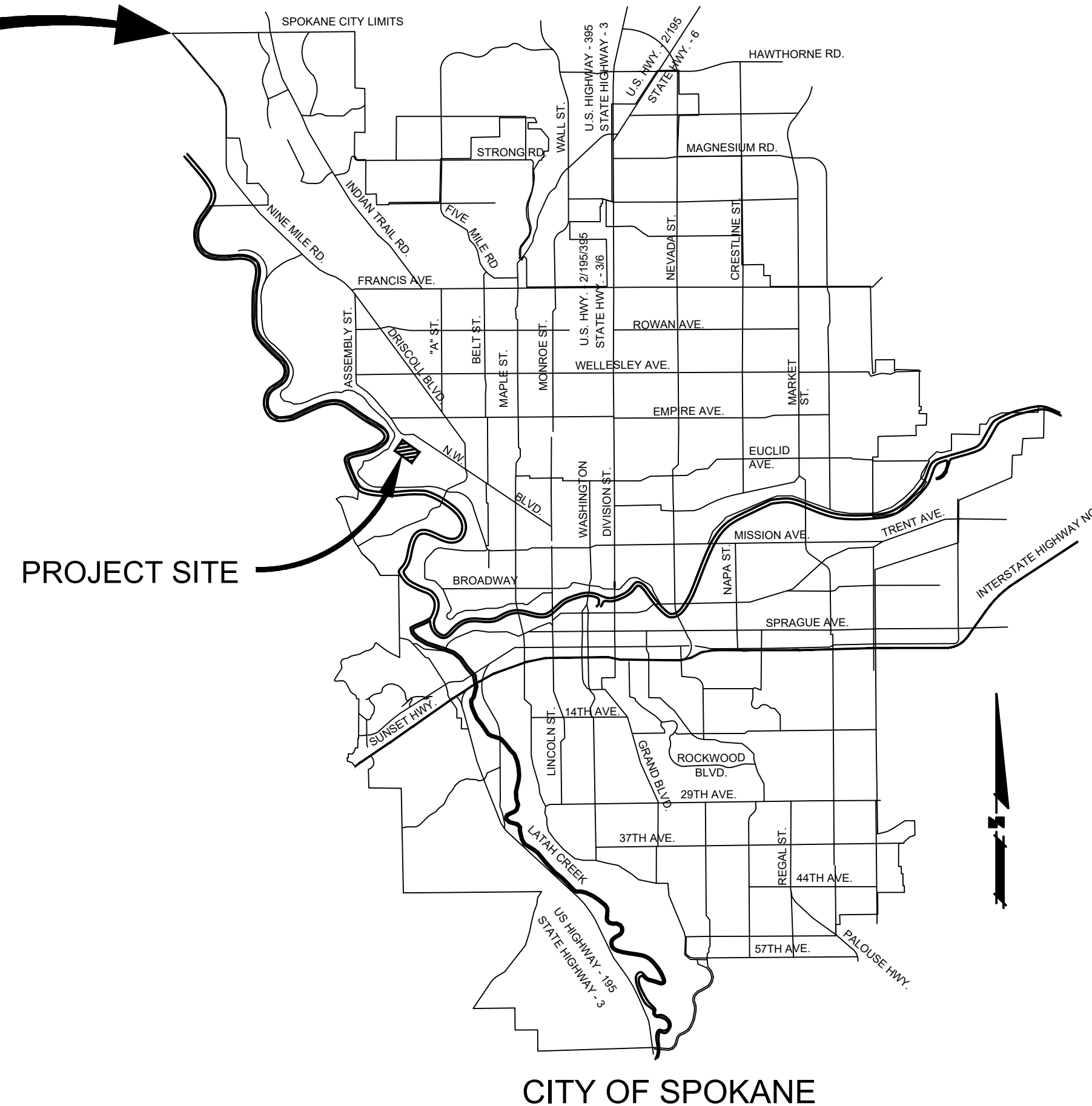
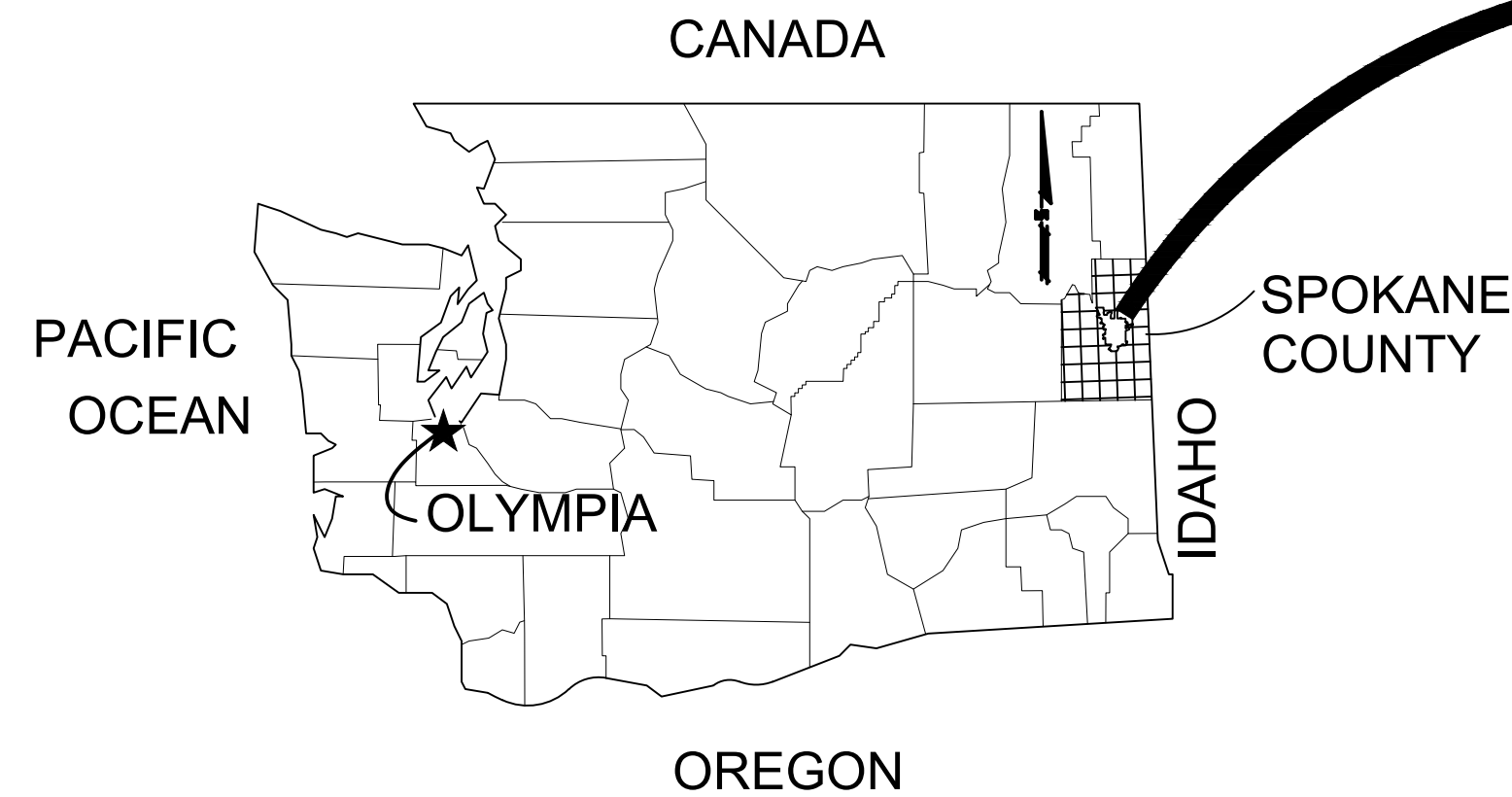
ALL WORK, INCLUDING APPROXIMATE QUANTITIES FOR EACH SITE, SHALL BE MUTUALLY AGREED UPON BY THE CONTRACTOR AND OWNER'S REPRESENTATIVE PRIOR TO THE COMMENCEMENT OF WORK.

### REQUIRED COMPLETION DATE

ALL WORK SHALL BE COMPLETED BY COMPLETION DATED

## GENERAL NOTES

1. CONTRACTOR IS RESPONSIBLE FOR VERIFYING CONDITIONS IN THE FIELD PRIOR TO BID SUBMISSION. ANY DISCREPANCIES BETWEEN FIELD CONDITIONS AND PROJECT INTENT / CONTRACT DOCUMENTS AFFECTING THE COST OF THE PROJECT SHALL BE REPORTED TO THE OWNER'S REPRESENTATIVE IMMEDIATELY.
2. IT IS THE RESPONSIBILITY OF THE CONTRACTOR TO LOCATE ALL UTILITIES PRIOR TO CONSTRUCTION. COST OF LOCATES IS THE SOLE RESPONSIBILITY OF THE CONTRACTOR.
4. CONTRACTOR IS RESPONSIBLE FOR TEMPORARY OBTAINING ALL PERMITS, INCLUDING RIGHT-OF-WAY OBSTRUCTION PERMITS WHERE APPLICABLE.
5. CONTRACTOR IS RESPONSIBLE FOR INCIDENTAL TRAFFIC CONTROL MEASURES AS REQUIRED IN ACCORDANCE WITH THE MANUAL ON TRAFFIC CONTROL DEVICES (MUTCD) AND WASHINGTON STATE MODIFICATIONS TO THE MUTCD.
6. PRESERVE AND PROTECT EXISTING IMPROVEMENTS TO REMAIN. REPAIR OR REPLACE ALL HARDSCAPE AND SOFTSCAPE DAMAGED AS A RESULT OF CONSTRUCTION ACTIVITY.
7. TREE PRUNING, AIR SPADING AND ROOT PRUNING SHALL BE PERFORMED BY CITY OF SPOKANE ARBORIST. CONTRACTOR SHALL COORDINATE DIRECTLY WITH CITY OF SPOKANE ARBORIST TO SCHEDULE WORK.
8. OWNER WILL FURNISH COMPACTION & MATERIAL TESTING. IF CONTRACTOR FAILS TESTING, THE CONTRACTOR SHALL BE RESPONSIBLE FOR ADDITIONAL TESTING UNTIL COMPACTION AND MATERIALS MEET SPECIFICATION.



CITY OF SPOKANE

## WORK LOCATION

SITE	WORK LOCATION	TYPE OF IMPROVEMENT
1.0	3225 N COLUMBIA CIR SPOKANE, WA 99205	PATHWAY IMPROVEMENTS

### MAYOR

LISA BROWN

### COUNCIL MEMBERS

BETSY WILKERSON, CITY COUNCIL PRESIDENT  
JONATHAN BINGLE  
MICHAEL CATHCART  
PAUL DILLON  
LILI NAVARRETE  
ZACK ZAPPONE  
KITTY KLITZKE

### CITY ADMINISTRATOR

GARRET JONES (ACTING)

### DIRECTOR OF PARKS

JASON CONLEY (INTERIM)

### PROJECT CONTACT(S)

NICK HAMAD, PLA.  
SPOKANE PARKS AND RECREATION  
PROJECT MANAGER, (509) 363-5452

### DRAWING INDEX

#### SURVEY

V01 TOPOGRAPHIC SURVEY PLAN

#### LANDSCAPE PLANS

- |     |       |                                                     |
|-----|-------|-----------------------------------------------------|
| 1.  | CV001 | COVER SHEET                                         |
| 2.  | LS001 | GENERAL NOTES                                       |
| 3.  | LS002 | OVERALL SITE WORK AREA                              |
| 4.  | LD101 | LANDSCAPE DEMOLITION PLAN - NORTH                   |
| 5.  | LD102 | LANDSCAPE DEMOLITION PLAN - SOUTH                   |
| 6.  | LS101 | PATHWAY AND LANDSCAPE RESTORATION PLAN - NORTH      |
| 7.  | LS102 | PATHWAY AND LANDSCAPE RESTORATION PLAN - SOUTH      |
| 8.  | LG101 | PATHWAY GRADING PLAN - NORTH                        |
| 9.  | LG102 | PATHWAY GRADING PLAN - SOUTH                        |
| 10. | LI101 | IRRIGATION PLAN - NORTH                             |
| 11. | LI102 | IRRIGATION PLAN - SOUTH                             |
| 12. | LS501 | PATHWAY AND LANDSCAPE RESTORATION PLAN ENLARGEMENTS |
| 13. | LS502 | PATHWAY AND LANDSCAPE RESTORATION PLAN DETAILS      |







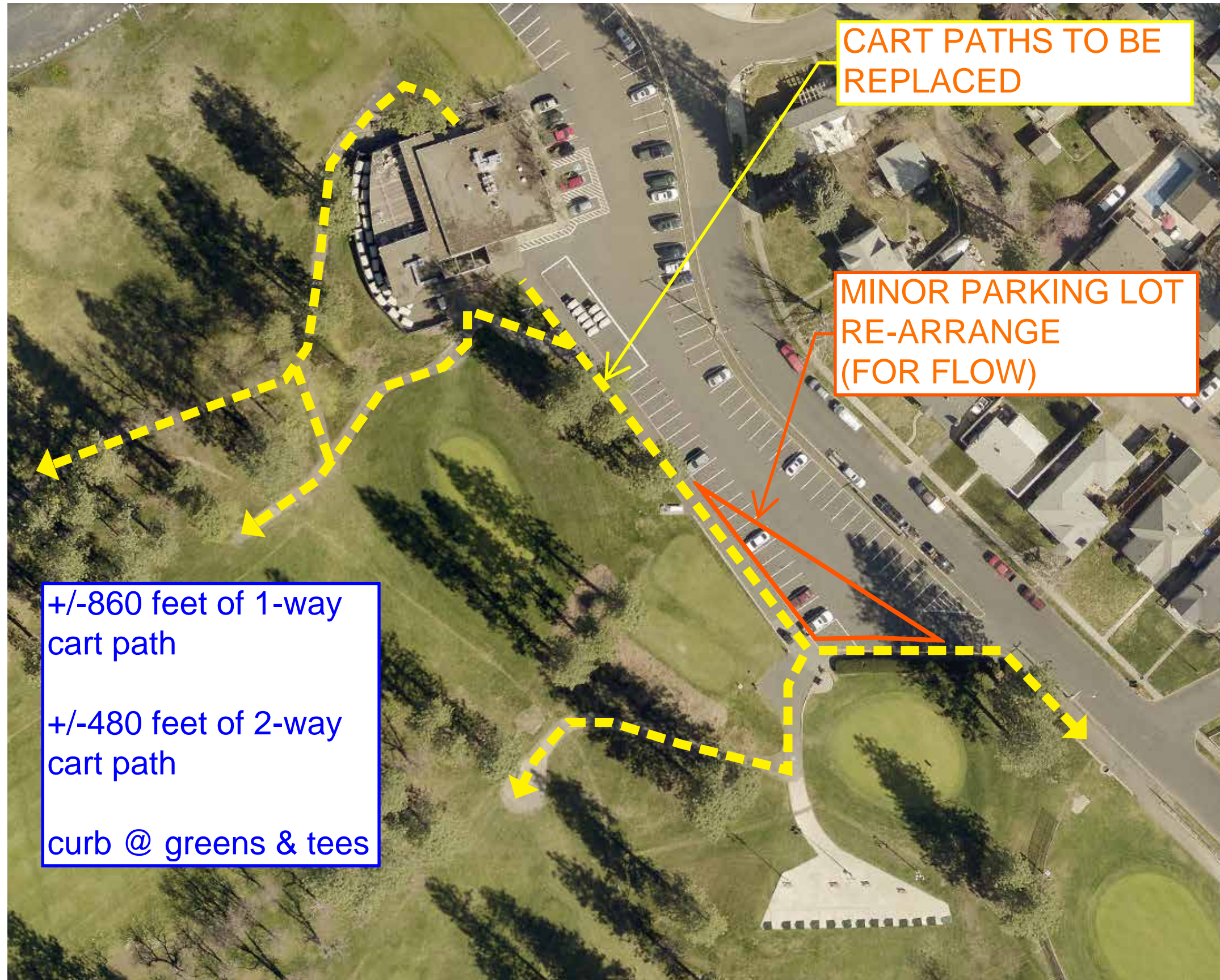
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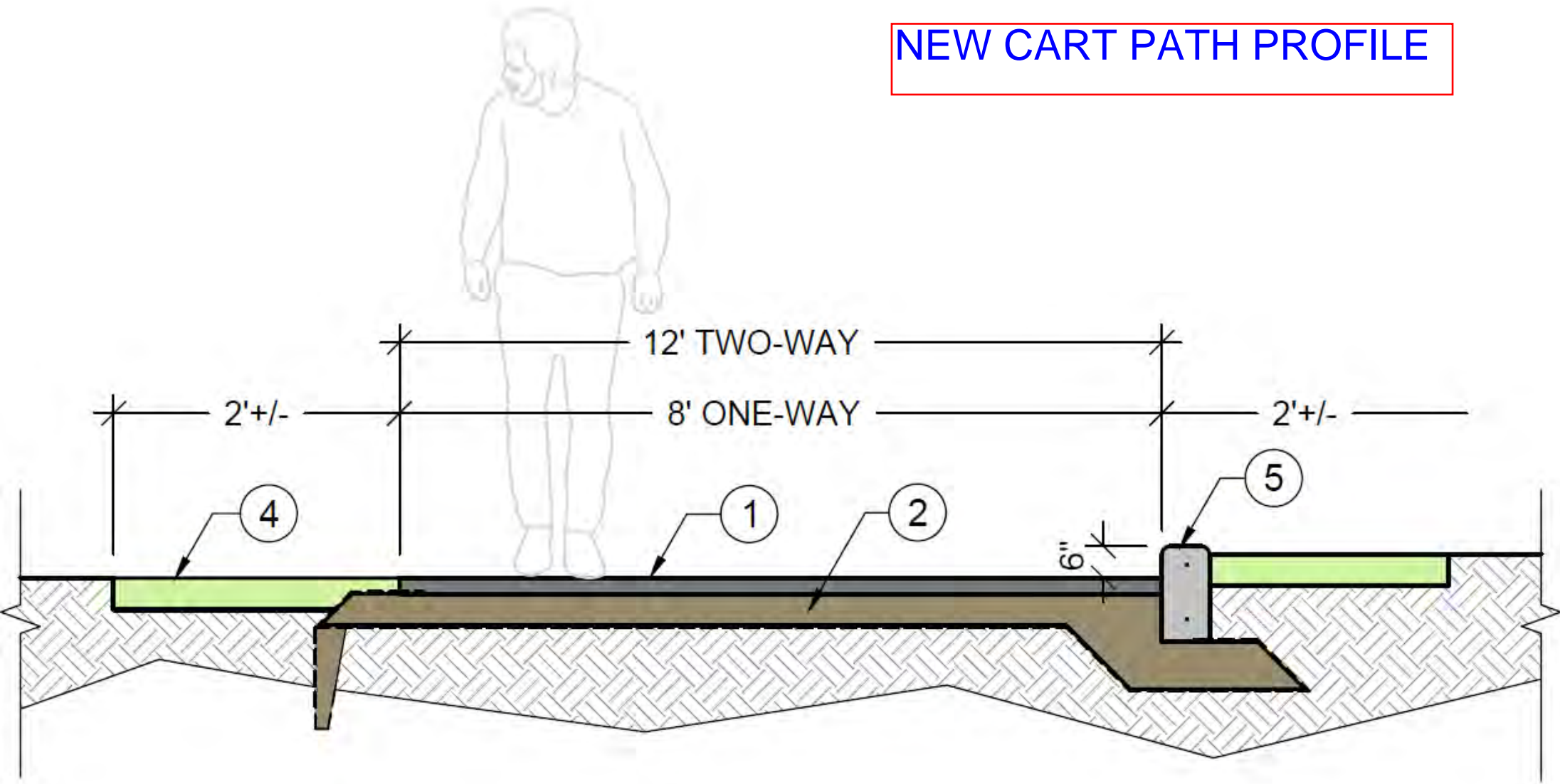




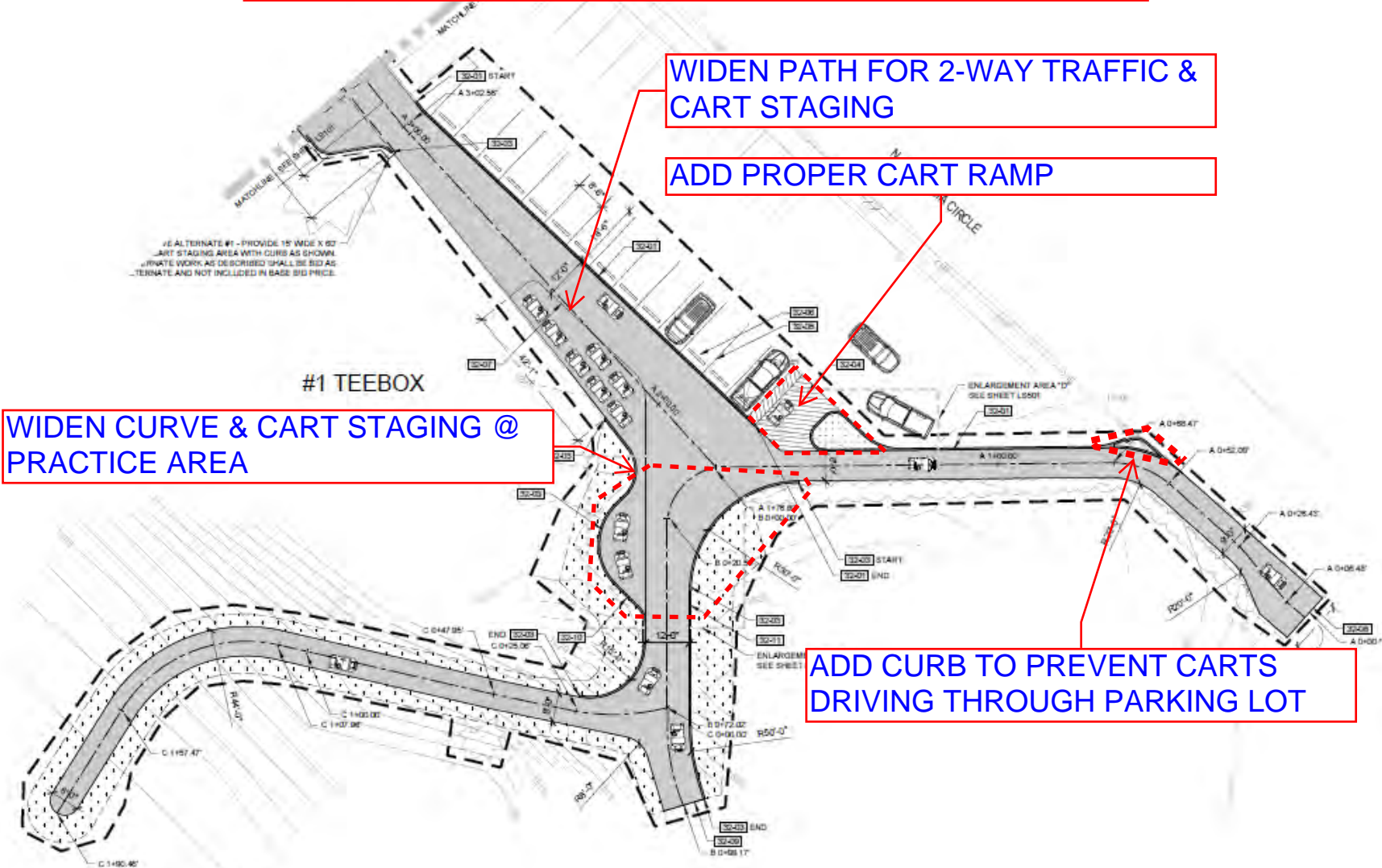
# DOWNRIVER GOLF COURSE - PATHWAY REPLACEMENT PHASE 1



NEW CART PATH PROFILE



# 'CIRCULATION IMPROVEMENTS @ #1 TEE



WIDEN PATH FOR 2-WAY TRAFFIC & CART STAGING

ADD PROPER CART RAMP

WIDEN CURVE & CART STAGING @ PRACTICE AREA

ADD CURB TO PREVENT CARTS DRIVING THROUGH PARKING LOT

## Bid Tabulation - Downriver Golf Course Cart Path Renovation - Phase 1

Extended Price Analysis							
Item	Description	UOM	Quantity	Zetin Contractors	Inland Asphalt Company	Inland Infrastructure LLC	Average
BASE BID	Base Bid	Each	1	\$292,000.00	\$315,820.00	\$399,500.00	
<b>TOTAL BASE BID (NO TAX)</b>				<b>\$292,000.00</b>	<b>\$315,820.00</b>	<b>\$399,500.00</b>	<b>\$335,773.33</b>
ALTERNATE 1	Total Bid	Each	1	\$8,100.00	\$8,670.00	\$7,500.00	\$8,090.00
<b>TOTAL BASE BID + ALTERNATE 1 (NO TAX)</b>				<b>\$300,100.00</b>	<b>\$324,490.00</b>	<b>\$407,000.00</b>	<b>\$343,863.33</b>
Washington State Retail Sales Tax (9.0%)				\$27,009.00	\$29,204.10	\$36,630.00	\$30,947.70
Total All Work + Tax				\$327,109.00	\$353,694.10	\$443,630.00	\$374,811.03

**THESE NEXT THREE PAGES MUST BE COMPLETED AND UPLOADED INTO THE CITY OF SPOKANE'S ELECTRONIC BIDDING SYSTEM AND INFORMATION MUST BE SUBMITTED ONLINE PER INSTRUCTIONS TO BIDDERS PARAGRAPH #16.**

**BID PROPOSAL**

To: Honorable Mayor  
Members of the City Council  
City of Spokane, Washington

**PROJECT:** #6236-24 DOWNRIVER GOLF COURSE CART PATH RENOVATION –  
PHASE 1

**BIDDER'S DECLARATION.**

The undersigned bidder certifies that it has examined the site, read and understands the specifications for the above project, and agrees to comply with all applicable federal, state and local laws and regulations. The bidder is advised that by signature of this bid proposal it has acknowledged all bid requirements and signed all certificates contained herein.

**BID OFFER.**

The price(s) listed in this bid proposal is tendered as an offer to furnish all labor, materials, equipment and supervision required to complete the proposed project in strict accordance with the contract documents. The bidder proposes to do the project at the following price:

BASE BID: \$ 292,000.00  
(do not include Washington State Sales Tax)

**BID ALTERNATES**

Alt. 1 – Add Cart Staging Area: \$ 8,100.00  
(do not include Washington State Sales Tax)

The Owner reserves the right to accept or reject any or all bid prices within sixty (60) days of the bid date.

**ADDENDA.**

The undersigned acknowledges receipt of addenda number(s) memos 1 & 2 and agrees that their requirements have been included in this bid proposal.

**CONTRACT COMPLETION TIME.**

The bidder agrees to start the work under this contract within ten (10) days of the Notice to Proceed and to substantially complete the specified work in two phases, with Phase A (Hole #18 improvements) being completed by November 22<sup>nd</sup>, 2024 and Phase B (all remaining improvements) being completed by May 16, 2025.

**LIQUIDATED DAMAGES.**

In the event the bidder is awarded the contract and fails to complete the work within the time limit or any agreed upon time extensions, liquidated damages shall be paid to the City of Spokane in the amount of SEVEN HUNDRED-FIFTY DOLLARS (\$750.00) per working day until the work is satisfactorily completed.

**BIDDER RESPONSIBILITY.**

Washington State Contractor's Registration No. ZETINCL861O4  
(must be in effect at time of bid submittal)

U.B.I. Number 603 435 502

Washington Employment Security Department Number 000-046998-00-5

Washington Excise Tax Registration Number 603 435 502

City of Spokane Business License Number 603 435 502

(The successful bidder and all subcontractors shall be licensed or have applied for a license to do business in the City of Spokane prior to proceeding with the proposed project.)

**BID SECURITY.**

A bid security in the amount of FIVE PERCENT (5%) of the total project bid as indicated above, is attached to this bid proposal. If the bidder is awarded the contract and fails to enter into a construction contract and/or furnish payment / performance bond(s) and proof of insurance within the required time period, the bid security shall be forfeited to the City of Spokane.

**NON-COLLUSION.**

The undersigned authorized representative of the undersigned firm, being first sworn on oath, certifies that the firm has not, directly or indirectly, entered into any agreement, participated in any collusion, or otherwise taken any action in restraint of free competitive bidding in connection with the project for which this bid proposal is submitted.

Name of Bidder: Zetin Contractors LLC



*Signature of Bidder's Authorized Representative*

CFO (W. Chris Florko)  
*Title*

4015 E. Francis Ave Spokane WA 99217  
*Address*

509-892-4025  
*Phone*

**IF INDIVIDUAL**

Signed and Sworn To (or Affirmed) Before Me On \_\_\_\_\_  
date

(Seal Or Stamp)

\_\_\_\_\_  
Signature of Notary Public

My appointment expires \_\_\_\_\_

**IF PARTNERSHIP**

I certify that I know or have satisfactory evidence that the above named person signed this bid proposal, on oath stated that he/she was authorized to sign it and acknowledged it as the partner(s) of the bidder, a partnership, to be the free and voluntary act of such party for the uses and purposes herein mentioned.

Signed and Sworn To (or Affirmed) Before Me On \_\_\_\_\_  
date

(Seal Or Stamp)

\_\_\_\_\_  
Signature of Notary Public

My appointment expires \_\_\_\_\_

**IF CORPORATION**

I certify that I know or have satisfactory evidence that the above named person signed this bid proposal, on oath stated that he/she was authorized to sign it and acknowledged it as the representative of the bidder, a corporation, to be the free and voluntary act of such party for the uses and purposes herein mentioned.

Signed and Sworn To (or Affirmed) Before Me On 9/30/2024  
date



Melissa Davidson  
Signature of Notary Public

My appointment expires 4/15/2028

**THIS FORM MUST BE COMPLETED AND UPLOADED INTO THE CITY OF SPOKANE'S ELECTRONIC BIDDING SYSTEM AND INFORMATION MUST BE SUBMITTED ONLINE PER INSTRUCTIONS TO BIDDERS PARAGRAPH #16.**

**SUBCONTRACTOR LIST**

**PROJECT NAME: PW ITB #6236-24 Downriver Golf Course Path Renovation Phase 1**

**IMPORTANT: REFER TO SECTION 5.2.1 OF THE SUPPLEMENTAL CONDITIONS FOR INSTRUCTIONS ON COMPLETING THE SUBCONTRACTOR LIST (use additional pages if necessary):**

**CONTRACTOR/SUPPLIER** Hidden Rivers

TYPE OF WORK/BID ITEM Landscaping

AMOUNT \$74,000.00

CONTRACTOR'S REGISTRATION NO. HIDDERS162NA

**CONTRACTOR/SUPPLIER** Diamond Asphalt Paving

TYPE OF WORK/BID ITEM Paving

AMOUNT \$38,000.00

CONTRACTOR'S REGISTRATION NO. DIAMOAP841DN

**CONTRACTOR/SUPPLIER** Jett Concrete

TYPE OF WORK/BID ITEM Concrete

AMOUNT \$21,000.00

CONTRACTOR'S REGISTRATION NO. JETTCCI785KJ

**CONTRACTOR/SUPPLIER** \_\_\_\_\_

TYPE OF WORK/BID ITEM \_\_\_\_\_

AMOUNT \_\_\_\_\_

CONTRACTOR'S REGISTRATION NO. \_\_\_\_\_

\_\_\_\_\_ NO SUBCONTRACTORS WILL BE USED ON THIS PROJECT



**THIS PAGES MUST BE COMPLETED AND UPLOADED INTO THE CITY OF SPOKANE'S ELECTRONIC BIDDING SYSTEM.**

**BID BOND**

We, Zetin Contractors LLC as Principal,  
and Merchants National Bonding, Inc. as Surety,  
are held and firmly bound unto the CITY OF SPOKANE, a Washington State municipal corporation, in the penal sum of FIVE PERCENT (5%) OF THE TOTAL AMOUNT BID, for the payment of which we jointly and severally bind ourselves, and our legal representatives and successors.

THE CONDITIONS OF THE OBLIGATION are that if the City of Spokane shall make timely award to the Principal for the

**DOWNRIVER GOLF COURSE CART PATH RENOVATION – PHASE 1**

according to the terms of the bid made by the Principal; and the Principal shall, within the specified time, enter into a contract with the City of Spokane and furnish bond(s) acceptable to the City, if required, then this obligation shall be null and void; otherwise it shall remain in full force and effect; but in no event will the surety's liability exceed this bond's face amount.

SIGNED AND SEALED on September 30, 2024

AS PRINCIPAL

Zetin Contractors LLC


By: 

Title: W. Chris Florko (CFO)

A valid POWER OF ATTORNEY must accompany this bond.

Merchants National Bonding, Inc.

AS SURETY

By:   
Attorney in Fact (Shawn M. Wilson)



# MERCHANTS BONDING COMPANY™ POWER OF ATTORNEY

Know All Persons By These Presents, that MERCHANTS BONDING COMPANY (MUTUAL) and MERCHANTS NATIONAL BONDING, INC., both being corporations of the State of Iowa, d/b/a Merchants National Indemnity Company (in California only) (herein collectively called the "Companies") do hereby make, constitute and appoint, individually,

George C Schroeder; Jennifer Mendenhall; Nicholas W Paget; Peggy A Firth; Shawn M Wilson

their true and lawful Attorney(s)-in-Fact, to sign its name as surety(ies) and to execute, seal and acknowledge any and all bonds, undertakings, contracts and other written instruments in the nature thereof, on behalf of the Companies in their business of guaranteeing the fidelity of persons, guaranteeing the performance of contracts and executing or guaranteeing bonds and undertakings required or permitted in any actions or proceedings allowed by law.

This Power-of-Attorney is granted and is signed and sealed by facsimile under and by authority of the following By-Laws adopted by the Board of Directors of Merchants Bonding Company (Mutual) on April 23, 2011 and amended August 14, 2015 and April 27, 2024 and adopted by the Board of Directors of Merchants National Bonding, Inc., on October 16, 2015 and amended on April 27, 2024.

"The President, Secretary, Treasurer, or any Assistant Treasurer or any Assistant Secretary or any Vice President shall have power and authority to appoint Attorneys-in-Fact, and to authorize them to execute on behalf of the Company, and attach the seal of the Company thereto, bonds and undertakings, recognizances, contracts of indemnity and other writings obligatory in the nature thereof."

"The signature of any authorized officer and the seal of the Company may be affixed by facsimile or electronic transmission to any Power of Attorney or Certification thereof authorizing the execution and delivery of any bond, undertaking, recognizance, or other suretyship obligations of the Company, and such signature and seal when so used shall have the same force and effect as though manually fixed."

In connection with obligations in favor of the Florida Department of Transportation only, it is agreed that the power and authority hereby given to the Attorney-in-Fact includes any and all consents for the release of retained percentages and/or final estimates on engineering and construction contracts required by the State of Florida Department of Transportation. It is fully understood that consenting to the State of Florida Department of Transportation making payment of the final estimate to the Contractor and/or its assignee, shall not relieve this surety company of any of its obligations under its bond.

In connection with obligations in favor of the Kentucky Department of Highways only, it is agreed that the power and authority hereby given to the Attorney-in-Fact cannot be modified or revoked unless prior written personal notice of such intent has been given to the Commissioner-Department of Highways of the Commonwealth of Kentucky at least thirty (30) days prior to the modification or revocation.

In Witness Whereof, the Companies have caused this instrument to be signed and sealed this 29th day of July, 2024.

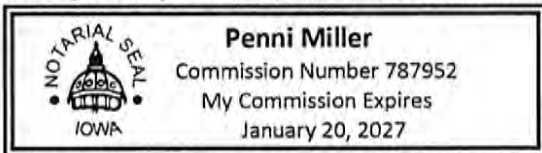



MERCHANTS BONDING COMPANY (MUTUAL)  
MERCHANTS NATIONAL BONDING, INC.  
d/b/a MERCHANTS NATIONAL INDEMNITY COMPANY

By   
President

STATE OF IOWA  
COUNTY OF DALLAS ss.

On this 29th day of July, 2024, before me appeared Larry Taylor, to me personally known, who being by me duly sworn did say that he is President of MERCHANTS BONDING COMPANY (MUTUAL) and MERCHANTS NATIONAL BONDING, INC.; and that the seals affixed to the foregoing instrument are the Corporate Seals of the Companies; and that the said instrument was signed and sealed in behalf of the Companies by authority of their respective Boards of Directors.



  
Notary Public

(Expiration of notary's commission does not invalidate this instrument)

I, Elisabeth Sandersfeld, Secretary of MERCHANTS BONDING COMPANY (MUTUAL) and MERCHANTS NATIONAL BONDING, INC., do hereby certify that the above and foregoing is a true and correct copy of the POWER-OF-ATTORNEY executed by said Companies, which is still in full force and effect and has not been amended or revoked.

In Witness Whereof, I have hereunto set my hand and affixed the seal of the Companies on this 30th day of September, 2024.



  
Secretary



# City of Spokane, Washington

## Supplemental Bidder Responsibility Criteria

<p>After bid opening and prior to award, the apparent low bidder shall complete, sign and submit this form with attachments to the City (See instructions at the end of this form). The form shall be submitted within twenty four (24) hours after the notification, unless a different time and date is required by the specifications or otherwise mutually agreed upon.</p>	
<p>Project Name: <b>DOWNRIVER GOLF COURSE CART PATH RENOVATION – PHASE 1</b></p>	
	<p>Project #6236-24</p>
<p><b>Part A: General Company Information</b></p>	
<p>Company Name <b>Inland Asphalt Company</b></p>	
<p>Address <b>5111 E Broadway Ave Spokane WA 99212</b></p>	
<p>Contact Name and Title <b>Jared Boucher Construction Manager</b></p>	
<p>Contact Phone <b>509-534-2657</b></p>	<p>Contact E-mail <b>Jared.boucher@inlandnw.com</b></p>
<p>Years in business as a Prime Contractor <b>90</b></p>	<p>Years in business as a sub-contractor <b>90</b></p>
<p>Years in business under present Name <b>90</b></p>	
<p>List any former company names under which the company, its owners, and/or its principals has operated in the past five (5) years <b>n/a</b></p>	
<p>Explain reason for name change(s) in the past five (5) years <b>n/a</b></p>	
<p><b>Part B: Work Experience</b></p>	
<p>If the request for bids has project specific criteria, including work experience, list at least the requested number of construction projects completed within the required time frame on the attached Project Experience form which are similar in type, size and scope of work required for this project.</p> <p><b>List a minimum of four (4) cart path, trail and pathway projects of equal size and scope contractor has completed within the last 24 months. Contractor to have experience working in the Pacific and/or Inland Northwest Region.</b></p>	
<p><b>Part C: Performance Evaluation</b></p>	
<p>Under past or present names does the bidder have a history of receiving “deficient” or “inadequate” evaluations on two (2) or more contracts from the City or other municipalities or another governmental agency on a public works project within the last five (5) years?</p>	
<p><input type="checkbox"/> Yes     <input checked="" type="checkbox"/> No</p>	
<p>If “Yes” attach a separate, signed / dated statement listing the projects and an explanation.</p>	
<p><b>Part D: Record of Debarment / Disqualification</b></p>	
<p>Has the bidder (including the primary contractor, any firm with which any of the primary contractor’s owners, officers, or partners was associated) been debarred, disqualified, removed or has been otherwise prevented from bidding on, or completing any governmental agency or public works projects, including debarment by the federal, state or other municipal government during the last five (5) years?</p>	
<p><input type="checkbox"/> Yes     <input checked="" type="checkbox"/> No</p>	
<p>If “Yes”, attach a separate signed / dated statement listing any debarments, disqualifications, removal, etc. from any governmental public works project and the basis for the action.</p>	

<b>Part E: Safety</b>
In the last five (5) years, has the bidder received willful or repeat violations of safety or health regulations by the OSHA or other agencies responsible for safety oversight?
<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No
If "Yes," attach a separate signed /dated statement describing each willful or repeat violation, including information about the dates and nature of the violations, the project on which the citation(s) was or were issued, the amount of penalty paid, if any. If the citation was appealed and a decision has been issued, state the case number and the date of the decision.
<b>Part F: Environmental</b>
In the last five (5) years, has the bidder received serious citations from government environmental enforcement agencies on projects for which the bidder was the contractor?
<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No
If "Yes," attach a separate signed / dated statement describing each serious citation, including information about the dates of the citations, the nature of the violation, the project on which the citation(s) was or were issued, the amount of penalty paid, if any. If the citation was appealed and a decision has been issued, state the case number and the date of the decision.
<b>Part G. Utilization Requirements</b>
In the last five (5) years, has it been determined by a government agency that the bidder did not comply with disadvantaged business enterprises, apprenticeship or other similar utilization requirements on public works projects?
<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No
If "Yes", attach a separate signed / dated statement listing the violations or failures to meet utilization requirements along with a detailed explanation of the extenuating circumstances surrounding the violation and/or failure.
<b>Part H: Discrimination</b>
Has the bidder or any of its owners, officers or partners been found guilty of violating or failing to comply with discrimination laws in contracting, employment or provision of public services?
<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No
If "Yes", attach a separate signed / dated statement identifying the type of violation, who was involved, the name of the public agency, year of the investigation, the resolution in court or administrative process, and the grounds for the findings.
<b>Part I. Prevailing Wage</b>
In the last five (5) years, has the bidder received prevailing wage violations as determined by the applicable state or federal government agency monitoring prevailing and/or Davis Bacon wage compliance?
<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No
If "Yes," attach a separate signed/dated statement listing the prevailing wage violations, along with an explanation of each violation and how it was resolved. The City shall evaluate these explanations and the resolution of each violation to determine whether the violations demonstrate a pattern of failure to pay prevailing wages to workers unless there are extenuating circumstances acceptable to the City.

<b>Part J: Public Bidding Crime (Criminal Convictions)</b>
Has the bidder been convicted of a crime involving bidding on a public works contract within the last five (5) years?
<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No
If "Yes", attach a separate signed / dated statement listing the dates of conviction(s), the offense(s) convicted of, the punishment, and a brief statement of the facts underlying the conviction(s)
<b>Part K. Claims Against Retainage and Bonds</b>
Does the bidder have a record of multiple claims filed against the retainage or payment bonds for public works projects during the previous three (3) years?
<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No
If "Yes", attach a separate signed / dated statement listing the claims filed against the retainage and/or payment bond for any completed public works projects and include for each project a written explanation of the circumstances surrounding the claim and the ultimate resolution of the claim. The City shall evaluate the statement to determine if it demonstrates a lack of effective management by the bidder of making timely and appropriate payments, unless there are extenuating circumstances acceptable to the City in its sole discretion.
<b>Part L. Termination for Cause</b>
Has the bidder had any public works contract terminated for cause by any government agency during the previous five (5) years?
<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No
If "Yes", attach a separate signed / dated statement listing each contract terminated, the government agency terminating the contract and the circumstances involving the termination for cause. The City will determine if there are extenuating circumstances acceptable to the City in its sole discretion.
<b>Part M: Litigation</b>
Has the bidder been involved in lawsuits (or arbitrations for those instances where arbitration is completed in lieu of a lawsuit) with judgments entered against the bidder for failure to meet terms on contracts in the previous five (5) years?
<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No
If "Yes", attach a list of lawsuits and/or arbitrations with judgments / arbitration awards entered against the bidder along with a written explanation of the circumstances surrounding each lawsuit and/or arbitration. The City will evaluate the explanations to determine whether the lawsuits and/or arbitrations demonstrate a pattern of failing to meeting terms of conditions of contracts, unless there are extenuating circumstances acceptable to the City in its sole discretion.
<b>Part N: Delinquent State Taxes</b>
Does the bidder owe delinquent taxes to the Washington State Department of Revenue without a payment plan approved by the Department before the date of contract award?
<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No
If "Yes", attach a separate signed / dated statement describing the circumstances and stating that the bidder is not on the Washington State Department of Revenue's "Delinquent Taxpayer List".

**Part O: Subcontractor Responsibility**

Does the bidder's standard subcontract form include the subcontractor language required by RCW 39.06.020? Does the bidder have an established procedure which it uses to validate the responsibility of each of its subcontractor? Does the subcontract form require that each of the bidder's subcontractors have and document a similar procedure for sub-tier subcontractors?

Yes     No

If "Yes" or "No", provide a copy of its standard subcontract form and a copy of the procedures used to validate the responsibility of subcontractors.

**Signature**

The undersigned certifies that the information and data contained herein is correct and complete. Failure to disclose information or submitting false or misleading information may result in rejection of my bid, revocation of award, contract termination, or may impact my firm's ability to bid on future projects by the City of Spokane.

Signature of Authorized Representative

Date

*Jared Boucher*

10/1/24

17C404354A0FBED69BEC564475BD91A6

readysign

Printed Name of Authorized Representative

Title

Jared Boucher

Construction Manager

## Instructions for the Supplemental Bidder Responsibility Form

<p>After bid opening and prior to award, the apparent low bidder shall complete, sign and submit this form with attached documentation to the City of Spokane Purchasing Section by one of the methods listed below within twenty four (24) hours of notification.</p>	
<p>The City's evaluation may include further investigations to establish the responsibility, qualifications, financial resources and experience of a bidder to complete the work of this contract. The City may contact previous owners or others to validate the information provided by the bidder. The City will assess the information provided and other information gathered in determining whether a bidder is responsible. List all information you feel is relevant to the City making an informed decision. The City reserves the right to request additional information from the bidder.</p>	
<p>For criteria with check boxes, the bidder will check either "Yes" or "No. " For each "Yes" answer on the form, the Bidder shall provide a signed and dated statement providing the project information requested and explaining the extenuating circumstances.</p>	
<p><b>Form Submittal:</b></p>	
<p>Submit this form to Purchasing Department by one of the following methods within twenty four (24) hours after the time of notification (unless the specifications provide a different time or date)</p>	
<p>Email (preferable)</p>	<p><a href="mailto:tprince@spokanecity.org">tprince@spokanecity.org</a> with the Email Subject line: Supplemental Bidder Form for City of Spokane <b>DOWNRIVER GOLF COURSE CART PATH RENOVATION – PHASE 1</b></p>
<p> </p>	
<p> </p>	
<p> </p>	
<p> </p>	
<p> </p>	
<p> </p>	
<p> </p>	
<p>Questions: Please call (509) 625-6400</p>	

## Attachment to Supplemental Bidder Responsibility Criteria Work Experience Form

Please complete one form per project and include the minimum number of projects (and forms) as requested. You may include any additional work experience you deem relevant in determining bidder responsibility. Please be sure to provide a thorough description of the work in order to demonstrate how your firm meets any required experience detailed in the specifications. You may attach additional documentation if needed.			
<b>PROJECT DETAIL</b>			
Bidder's Company Name		Bidders Contact Name & Phone Number	
Inland Asphalt Company		Jared Boucher    509-534-2657	
Project Name		Project Contract Number:	
Trail Head Golf Course		K - 775-02	
Project Owner		Project Location	
City of Liberty Lake		Spokane WA	
Project Owner Contact Name & Title		Owner's Telephone Number	
Lisa Key		509-755-6708	
Notice to Proceed Date	Final Completion Date	Awarded Contract Value	Final Contract Price
6/2/2022	9/8/2023	133223.15	184,092.25
Prime Contractor Name (If Not Bidder)		Contractor Contact Name & Phone Number (If Not Bidder)	
Bouten Construction		Angela Madison 509-202-0036	
Brief Project Description			
Grade & pave			
Brief Summary Of Technical Work Completed By Bidder, Including Any Relevant Details To Demonstrate Similar Experience And Any Required Experience Detailed In the Specifications			
grade and pave 4,859 sy asphalt & 1,600 crushed rock, including traffic control			



## Attachment to Supplemental Bidder Responsibility Criteria Work Experience Form

Please complete one form per project and include the minimum number of projects (and forms) as requested. You may include any additional work experience you deem relevant in determining bidder responsibility. Please be sure to provide a thorough description of the work in order to demonstrate how your firm meets any required experience detailed in the specifications. You may attach additional documentation if needed.

### PROJECT DETAIL

Bidder's Company Name		Bidders Contact Name & Phone Number	
Inland Asphalt Company		Jared Boucher	509-534-2657
Project Name		Project Contract Number:	
Children of the Sun Trail		009552	
Project Owner		Project Location	
WSDOT		Spokane WA	
Project Owner Contact Name & Title		Owner's Telephone Number	
Bob Hilmes		509-324-6091	
Notice to Proceed Date	Final Completion Date	Awarded Contract Value	Final Contract Price
6/24/22	12/1/2023	\$204,323.20	252,681.35
Prime Contractor Name (If Not Bidder)		Contractor Contact Name & Phone Number (If Not Bidder)	
Graham Contracting LTD		Matthew Hibbs 425-691-3591	
Brief Project Description			
Grade & pave			
Brief Summary Of Technical Work Completed By Bidder, Including Any Relevant Details To Demonstrate Similar Experience And Any Required Experience Detailed In the Specifications			
3000 sy Asphalt, patching, remove & replace, curb work			

## Attachment to Supplemental Bidder Responsibility Criteria Work Experience Form

Please complete one form per project and include the minimum number of projects (and forms) as requested. You may include any additional work experience you deem relevant in determining bidder responsibility. Please be sure to provide a thorough description of the work in order to demonstrate how your firm meets any required experience detailed in the specifications. You may attach additional documentation if needed.			
<b>PROJECT DETAIL</b>			
Bidder's Company Name <b>Inland Asphalt Company</b>		Bidders Contact Name & Phone Number <b>Jared Boucher                      509-534-2657</b>	
Project Name <b>East Valley School Sports Field</b>		Project Contract Number: <b>18-04-088</b>	
Project Owner <b>East Valley School Dist</b>		Project Location <b>Spokane, WA</b>	
Project Owner Contact Name & Title <b>Jonathan Miller</b>		Owner's Telephone Number <b>509-464-2206</b>	
Notice to Proceed Date <b>3/29/2022</b>	Final Completion Date <b>5/31/23</b>	Awarded Contract Value <b>160,287.00</b>	Final Contract Price <b>164,323.10</b>
Prime Contractor Name (If Not Bidder) <b>AM Landshaper</b>		Contractor Contact Name & Phone Number (If Not Bidder) <b>Mark Albin / Justin Carr 509-468-4335</b>	
Brief Project Description <b>Grade &amp; Pave</b>			
Brief Summary Of Technical Work Completed By Bidder, Including Any Relevant Details To Demonstrate Similar Experience And Any Required Experience Detailed In the Specifications  5000 sy Item 01: Grade and Pave Parking Lot Place 6" CSTC and Pave 2.5" HMA PG 64H-28. Includes weedkill under asphalt. Item 02: PAVE ONLY Wellesley Patch Pave up to 6" HMA Includes 2 Mobilizations			

## Attachment to Supplemental Bidder Responsibility Criteria Work Experience Form

Please complete one form per project and include the minimum number of projects (and forms) as requested. You may include any additional work experience you deem relevant in determining bidder responsibility. Please be sure to provide a thorough description of the work in order to demonstrate how your firm meets any required experience detailed in the specifications. You may attach additional documentation if needed.

### PROJECT DETAIL

Bidder's Company Name		Bidders Contact Name & Phone Number	
Inland Asphalt Company		Jared Boucher	509-534-2657
Project Name		Project Contract Number:	
The Hub		24-15	
Project Owner		Project Location	
Spokane Valley HUB dba HUB Sports Center		Spokane WA	
Project Owner Contact Name & Title		Owner's Telephone Number	
John Minder		509-822-8930	
Notice to Proceed Date	Final Completion Date	Awarded Contract Value	Final Contract Price
7/30/24	9/28/24	173,726.00	173,726.00
Prime Contractor Name (If Not Bidder)		Contractor Contact Name & Phone Number (If Not Bidder)	
AM Landshaper		Mark Albin / Justin Carr 509-468-4335	
Brief Project Description			
Pave only			
Brief Summary Of Technical Work Completed By Bidder, Including Any Relevant Details To Demonstrate Similar Experience And Any Required Experience Detailed In the Specifications			
8194 sy 3" Asphalt & 2" CR paving parking lot and pathway			



# 2024 Annual YOY Golf Comparison Report

[Return to Agenda](#)

## ROUNDS

		DOWNRIVER			ESMERALDA			INDIAN CANYON			QUALCHAN			CITY HALL			TOTALS		
		2024	2023	DIFF	2024	2023	DIFF	2024	2023	DIFF	2024	2023	DIFF	2024	2023	DIFF	2024	2023	DIFF
<b>COUNT</b>	REGULAR ROUND	18,999	17,105	1,895	16,875	15,369	1,506	19,880	18,591	1,289	18,099	15,948	2,151	0	9	(9)	73,853	67,021	6,832
	DISCOUNT ROUND	21,994	21,869	125	21,447	21,127	320	15,303	15,184	119	15,298	14,645	653	0	0	0	74,042	72,825	1,217
	MULTI-PLAY ROUND	3,668	2,578	1,090	3,219	2,052	1,167	2,261	1,663	598	4,994	4,193	801	0	0	0	14,142	10,486	3,656
	OTHER ROUND	3,387	2,815	572	2,064	1,973	91	4,964	4,690	274	2,550	2,370	180	0	0	0	12,965	11,848	1,117
	<b>TOTAL</b>	<b>48,048</b>	<b>44,367</b>	<b>3,682</b>	<b>43,605</b>	<b>40,521</b>	<b>3,084</b>	<b>42,408</b>	<b>40,128</b>	<b>2,280</b>	<b>40,941</b>	<b>37,156</b>	<b>3,785</b>	<b>0</b>	<b>9</b>	<b>(9)</b>	<b>175,002</b>	<b>162,180</b>	<b>12,822</b>
<b>REVENUE</b>	REGULAR ROUND	\$ 576,366	\$ 461,554	\$ 114,812	\$ 529,498	\$ 432,135	\$ 97,363	\$ 637,093	\$ 544,573	\$ 92,520	\$ 597,666	\$ 464,078	\$ 133,589	\$ -	\$ 9	\$ (9)	\$ 2,340,623	\$ 1,902,347	\$ 438,276
	DISCOUNT ROUND	\$ 568,331	\$ 472,144	\$ 96,187	\$ 566,172	\$ 468,831	\$ 97,341	\$ 429,170	\$ 361,027	\$ 68,143	\$ 445,305	\$ 362,646	\$ 82,659	\$ -	\$ -	\$ -	\$ 2,008,977	\$ 1,664,648	\$ 344,329
	MULTI-PLAY ROUND	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 35,978	\$ 31,478	\$ 4,500	\$ -	\$ -	\$ -	\$ 35,978	\$ 31,478	\$ 4,500
	OTHER ROUND	\$ 55,919	\$ 35,525	\$ 20,394	\$ 6,941	\$ 2,677	\$ 4,265	\$ 109,331	\$ 98,817	\$ 10,514	\$ 28,917	\$ 29,335	\$ (418)	\$ -	\$ -	\$ -	\$ 201,108	\$ 166,354	\$ 34,755
	<b>TOTAL</b>	<b>\$ 1,200,616</b>	<b>\$ 969,223</b>	<b>\$ 231,393</b>	<b>\$ 1,102,611</b>	<b>\$ 903,642</b>	<b>\$ 198,969</b>	<b>\$ 1,175,594</b>	<b>\$ 1,004,417</b>	<b>\$ 171,177</b>	<b>\$ 1,107,866</b>	<b>\$ 887,535</b>	<b>\$ 220,331</b>	<b>\$ -</b>	<b>\$ 9</b>	<b>\$ (9)</b>	<b>\$ 4,586,686</b>	<b>\$ 3,764,826</b>	<b>\$ 821,860</b>

## PASSES

		DOWNRIVER			ESMERALDA			INDIAN CANYON			QUALCHAN			CITY HALL			TOTALS		
		2024	2023	DIFF	2024	2023	DIFF	2024	2023	DIFF	2024	2023	DIFF	2024	2023	DIFF	2024	2023	DIFF
<b>COUNT</b>	DISCOUNT PASS	1,124	1,414	(290)	883	929	(46)	654	714	(60)	1,173	1,005	168	36	42	(6)	3,870	4,104	(234)
	SEASON PASS	8	21	(13)	43	28	15	16	21	(5)	44	34	10	5	1	4	116	105	11
	OTHER PASS	64	86	(22)	517	577	(60)	50	78	(28)	58	51	7	359	377	(18)	1,048	1,169	(121)
	<b>TOTAL</b>	<b>1,196</b>	<b>1,521</b>	<b>(325)</b>	<b>1,443</b>	<b>1,534</b>	<b>(91)</b>	<b>720</b>	<b>813</b>	<b>(93)</b>	<b>1,275</b>	<b>1,090</b>	<b>185</b>	<b>400</b>	<b>420</b>	<b>(20)</b>	<b>5,034</b>	<b>5,378</b>	<b>(344)</b>
<b>REVENUE</b>	DISCOUNT PASS	\$ 78,600	\$ 90,233	\$ (11,634)	\$ 73,685	\$ 56,600	\$ 17,085	\$ 43,157	\$ 36,051	\$ 7,106	\$ 77,679	\$ 54,871	\$ 22,807	\$ 3,057	\$ 2,873	\$ 184	\$ 276,178	\$ 240,628	\$ 35,550
	SEASON PASS	\$ 12,851	\$ 26,798	\$ (13,947)	\$ 31,031	\$ 20,855	\$ 10,175	\$ 20,482	\$ 16,053	\$ 4,430	\$ 45,548	\$ 18,816	\$ 26,732	\$ 5,395	\$ 1,930	\$ 3,465	\$ 115,307	\$ 84,452	\$ 30,855
	OTHER PASS	\$ 11,035	\$ 12,828	\$ (1,793)	\$ 29,420	\$ 29,408	\$ 12	\$ 7,975	\$ 10,810	\$ (2,835)	\$ 11,076	\$ 8,717	\$ 2,359	\$ 20,028	\$ 20,836	\$ (809)	\$ 79,534	\$ 82,600	\$ (3,065)
	<b>TOTAL</b>	<b>\$ 102,486</b>	<b>\$ 129,860</b>	<b>\$ (27,374)</b>	<b>\$ 134,136</b>	<b>\$ 106,863</b>	<b>\$ 27,273</b>	<b>\$ 71,615</b>	<b>\$ 62,914</b>	<b>\$ 8,701</b>	<b>\$ 134,303</b>	<b>\$ 82,405</b>	<b>\$ 51,899</b>	<b>\$ 28,479</b>	<b>\$ 25,639</b>	<b>\$ 2,840</b>	<b>\$ 471,020</b>	<b>\$ 407,680</b>	<b>\$ 63,340</b>

## CART FEES

		DOWNRIVER			ESMERALDA			INDIAN CANYON			QUALCHAN			CITY HALL			TOTALS		
		2024	2023	DIFF	2024	2023	DIFF	2024	2023	DIFF	2024	2023	DIFF	2024	2023	DIFF	2024	2023	DIFF
<b>COUNT</b>	PRIVATE CART FEE & PERMIT	515	523	(8)	588	690	(102)	310	370	(60)	378	399	(21)	0	0	0	1,791	1,982	(191)
	PRO CART FEE	22,853	21,427	1,426	24,395	23,154	1,241	26,089	25,090	999	22,180	20,700	1,480	0	0	0	95,517	90,371	5,146
	<b>TOTAL</b>	<b>23,367</b>	<b>21,949</b>	<b>1,418</b>	<b>24,983</b>	<b>23,844</b>	<b>1,139</b>	<b>26,399</b>	<b>25,460</b>	<b>939</b>	<b>22,558</b>	<b>21,099</b>	<b>1,459</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>97,307</b>	<b>92,352</b>	<b>4,955</b>
<b>REVENUE</b>	PRIVATE CART FEE & PERMIT	\$ 17,594	\$ 15,557	\$ 2,037	\$ 19,435	\$ 17,077	\$ 2,358	\$ 7,001	\$ 6,921	\$ 79	\$ 17,850	\$ 13,073	\$ 4,777	\$ -	\$ -	\$ -	\$ 61,880	\$ 52,628	\$ 9,252
	PRO CART FEE	\$ 4,456	\$ 4,171	\$ 286	\$ 7,948	\$ 7,415	\$ 534	\$ 10,197	\$ 9,988	\$ 209	\$ 4,317	\$ 4,052	\$ 266	\$ -	\$ -	\$ -	\$ 26,919	\$ 25,625	\$ 1,294
	<b>TOTAL</b>	<b>\$ 22,050</b>	<b>\$ 19,727</b>	<b>\$ 2,323</b>	<b>\$ 27,383</b>	<b>\$ 24,492</b>	<b>\$ 2,891</b>	<b>\$ 17,197</b>	<b>\$ 16,909</b>	<b>\$ 288</b>	<b>\$ 22,168</b>	<b>\$ 17,125</b>	<b>\$ 5,043</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 88,798</b>	<b>\$ 78,253</b>	<b>\$ 10,546</b>

## BUCKET OF BALLS

		DOWNRIVER			ESMERALDA			INDIAN CANYON			QUALCHAN			CITY HALL			TOTALS		
		2024	2023	DIFF	2024	2023	DIFF	2024	2023	DIFF	2024	2023	DIFF	2024	2023	DIFF	2024	2023	DIFF
<b>COUNT</b>		13,339	12,530	809	11,857	11,583	274	22,091	18,863	3,228	11,872	10,955	917	0	0	0	59,159	53,931	5,228
<b>REVENUE</b>		\$ 1,289	\$ 1,213	\$ 76	\$ 2,425	\$ 2,324	\$ 100	\$ 4,711	\$ 4,004	\$ 707	\$ 1,168	\$ 992	\$ 176	\$ -	\$ -	\$ -	\$ 9,592	\$ 8,533	\$ 1,059

## FACILITY IMPROVEMENT FEE

		DOWNRIVER			ESMERALDA			INDIAN CANYON			QUALCHAN			CITY HALL			TOTALS		
		2024	2023	DIFF	2024	2023	DIFF	2024	2023	DIFF	2024	2023	DIFF	2024	2023	DIFF	2024	2023	DIFF
<b>COUNT</b>		43,000	40,175	2,825	39,203	37,317	1,886	37,485	36,239	1,246	35,851	33,388	2,463	59	1,856	(1,797)	155,598	148,975	6,623
<b>REVENUE</b>		\$ 215,256	\$ 208,326	\$ 6,930	\$ 199,383	\$ 189,275	\$ 10,107	\$ 190,431	\$ 186,020	\$ 4,412	\$ 188,003	\$ 173,783	\$ 14,221	\$ 1,368	\$ 1,856	\$ (488)	\$ 794,442	\$ 759,260	\$ 35,182

## REVENUE SUMMARY

		DOWNRIVER			ESMERALDA			INDIAN CANYON			QUALCHAN			CITY HALL			TOTALS		
		2024	2023	DIFF	2024	2023	DIFF	2024	2023	DIFF	2024	2023	DIFF	2024	2023	DIFF	2024	2023	DIFF
	Lessons	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
	MISC REVENUE	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
	<b>TOTAL REVENUE</b>	<b>\$ 1,541,697</b>	<b>\$ 1,328,349</b>	<b>\$ 213,348</b>	<b>\$ 1,465,938</b>	<b>\$ 1,226,597</b>	<b>\$ 239,340</b>	<b>\$ 1,459,548</b>	<b>\$ 1,274,263</b>	<b>\$ 185,285</b>	<b>\$ 1,453,508</b>	<b>\$ 1,161,839</b>	<b>\$ 291,669</b>	<b>\$ 29,848</b>	<b>\$ 27,504</b>	<b>\$ 2,344</b>	<b>\$ 5,950,538</b>	<b>\$ 5,018,552</b>	<b>\$ 931,986</b>

## Golf Fund - September 2024



	Adopted Budget 2024	2024 Remaining Budget Balance	2023 September Actual	2024 September Actual	2023-2024 Monthly Difference	2023 YTD Actual	2024 YTD Actual	2023-2024 YTD Difference	2023 YTD % Of Budget	2024 YTD % Of Budget	YOY % Change
<b>Revenue</b>											
Program Revenue	\$ 5,374,077	\$ (803,126)	\$ 681,609	\$ 812,072	\$ 130,463	\$ 5,105,775	\$ 6,177,203	\$ 1,071,428			
Pre-Sale Revenue					\$ -	174,793	216,362	\$ 41,569			
Facility Improvement Fee	\$ -		\$ (99,796)	\$ (105,692)	\$ (5,896)	\$ (770,318)	\$ (811,208)	\$ (40,890)			
Other Transfers-In	\$ -	\$ -			\$ -						
<b>Total Revenue</b>	<b>\$ 5,374,077</b>	<b>\$ 208,280</b>	<b>\$ 581,813</b>	<b>\$ 706,380</b>	<b>\$ 124,567</b>	<b>\$ 4,510,250</b>	<b>\$ 5,582,357</b>	<b>\$ 1,072,107</b>	<b>104.87%</b>	<b>103.88%</b>	<b>-0.99%</b>
<b>Expenditures</b>											
Salaries and Wages	\$ 1,127,824	\$ 310,044	\$ 82,719	\$ 86,708	\$ (3,989)	\$ 692,208	\$ 828,978	\$ (136,770)	60.77%	73.50%	12.73%
Temp/Seasonal	\$ 651,762	\$ 193,879	\$ 61,084	\$ 69,800	\$ (8,716)	\$ 416,610	\$ 458,621	\$ (42,011)	63.85%	70.37%	6.52%
Personnel Benefits	\$ 467,123	\$ (51,969)	\$ 47,161	\$ 46,075	\$ 1,086	\$ 344,121	\$ 375,006	\$ (30,885)	106.53%	80.28%	-26.25%
Supplies	\$ 531,900	\$ 40,649	\$ 55,334	\$ 80,847	\$ (25,513)	\$ 382,098	\$ 370,101	\$ 11,997	93.02%	69.58%	-23.44%
Services and Charges	\$ 1,435,756	\$ (3,774)	\$ 184,083	\$ 216,496	\$ (32,413)	\$ 856,549	\$ 1,056,842	\$ (200,293)	81.34%	73.61%	-7.73%
Interfund Payments	\$ 237,008	\$ 130,292	\$ 26,999	\$ 21,863	\$ 5,136	\$ 215,910	\$ 167,385	\$ 48,525	72.53%	70.62%	-1.91%
<b>Subtotal Op. Expense</b>	<b>\$ 4,451,373</b>	<b>\$ 1,194,440</b>	<b>\$ 457,380</b>	<b>\$ 521,790</b>	<b>\$ (64,410)</b>	<b>\$ 2,907,496</b>	<b>\$ 3,256,933</b>	<b>\$ (349,437)</b>	<b>75.01%</b>	<b>73.17%</b>	<b>-1.84%</b>
Capital Outlay	\$ 714,650	\$ 202,739	\$ 10,101		\$ 10,101	\$ 490,482	\$ 511,911	\$ (21,429)	119.63%	71.63%	-48.00%
Transfers Out		\$ -	\$ 1,497		\$ 1,497	\$ 29,395		\$ 29,395			
<b>Total Expenditures</b>	<b>\$ 5,166,023</b>	<b>\$ 1,397,179</b>	<b>\$ 468,978</b>	<b>\$ 521,790</b>	<b>\$ (52,812)</b>	<b>\$ 3,427,373</b>	<b>\$ 3,768,844</b>	<b>\$ 341,471</b>	<b>79.97%</b>	<b>72.95%</b>	<b>-7.01%</b>
<b>Net Gain/(Loss)</b>	<b>\$ 208,054</b>		<b>\$ 112,835</b>	<b>\$ 184,591</b>	<b>\$ 71,755</b>	<b>\$ 1,082,877</b>	<b>\$ 1,813,513</b>	<b>\$ 730,636</b>			

## Facility Improvement Fee - September 2024



	2023 September Actual	2024 September Actual	2023-2024 Monthly Difference	2023 YTD Actual	2024 YTD Actual	2023-2024 Monthly Difference
<b>Revenue</b>	\$ 99,796	\$ 105,692	\$ 5,896	\$ 770,318	\$ 811,208	\$ 40,890
<b>Debt Service Payments</b>	\$ -	\$ -	\$ -	\$ (309,469)	\$ (309,417)	\$ (52)

### Facility Improvement Fee - Fund Balance

Beginning Fund Balance	\$ 2,218,214
YTD Revenues	\$ 811,208
YTD Loan Payments	\$ (309,417)
Ending Fund Balance	\$ 2,720,005

### Golf SIP Loan Amortization

Period Ending	Payment	Principal Balance
12/1/2023	\$ 308,666	\$ 6,349,397
6/1/2024	\$ 309,417	\$ 6,071,552
12/1/2024	\$ 308,608	\$ 5,793,183