



City of Spokane Park Board Golf Committee Meeting

8 a.m. Tuesday, Jan. 12, 2021

WebEx virtual meeting

Call in: 408-418-9388

Access code#: 146 139 3244 Password#: rVyn29scmY2

Mark Poirier – Golf Manager

Committee Members:

Gerry Sperling – Chair

Rick Chase

Bob Anderson

Barb Richey

Notice is hereby given that, pursuant to Gov. Inslee's Proclamation 20-28, dated March 24, 2020, all public meetings subject to the Open Public Meetings Act, Chapter 42.30 RCW, are to be held remotely and that the in-person attendance requirement in RCW 42.30.030 has been suspended until the termination of the COVID-19 State of Emergency.

The special meeting of the City of Spokane Park Board Golf Committee will be held virtually via WebEx teleconferencing at 8 a.m. Tuesday, Jan. 12th. The public will be able to listen to the meeting by calling 408-418-9388 and enter the access code 146 139 3244 when prompted. Written public comment may be submitted via email or mail. Comments must be received no later than 1 p.m. Jan. 11 by email to <mailto:spokaneparks@spokanecity.org> or mail to: Park Board Golf Committee, 5th floor City Hall, 808 West Spokane Falls Blvd., Spokane, Washington 99201. Submitted public comments will be presented to committee members prior to the meeting.

Agenda

Call to order – *Gerry Sperling*

Public comment – *Gerry Sperling*

Action items:

1. Downriver Golf Course – storm water interdepartmental agreement (\$409,600.) ~ *Nick Hamad*

Standing reports:

1. Golf marketing report ~ *Fianna Dickson*

2. Golf financial report ~ *Mark Poirier*

3. Superintendents' report ~ *Mark Poirier*

4. What's Happening at the Courses ~ *Mark Poirier*

Agenda Subject to Change

AMERICANS WITH DISABILITIES ACT (ADA) INFORMATION: The City of Spokane is committed to providing equal access to its facilities, programs and services for persons with disabilities. Headsets may be checked out (upon presentation of picture I.D.) through the meeting organizer. Individuals requesting reasonable accommodations or further information may call, write, or email Human Resources at 509.625.6363, 808 W. Spokane Falls Blvd, Spokane, WA, 99201; or erahrclerks@spokanecity.org. Persons who are deaf or hard of hearing may contact Human Resources through the Washington Relay Service at 7-1-1. Please contact us forty-eight (48) hours before the meeting date.

Spokane Park Board

Briefing Paper



Committee				
Committee meeting date				
Requester	Phone number:			
Type of agenda item	Consent	Discussion	Information	Action
Type of contract/agreement	New	Renewal/extension	Amendment/change order	Other
City Clerks file (OPR or policy #)				
Item title: (Use exact language noted on the agenda)				
Begin/end dates	Begins:	Ends:	Open ended	
Background/history:				
Motion wording:				
Approvals/signatures outside Parks:	Yes	No		
If so, who/what department, agency or company:				
Name:	Email address:		Phone:	
Distribution:				
Parks – Accounting				
Parks – Pamela Clarke				
Requester:				
Grant Management Department/Name:				
Fiscal impact:	Expenditure	Revenue		
Amount:	Budget code:			
Vendor:	Existing vendor	New vendor		
Supporting documents:				
Quotes/solicitation (RFP, RFQ, RFB)		W-9 (for new contractors/consultants/vendors)		
Contractor is on the City's A&E Roster - City of Spokane		ACH Forms (for new contractors/consultants/vendors)		
UBI:	Business license expiration date:	Insurance Certificate (min. \$1 million in General Liability)		

INTERDEPARTMENTAL AGREEMENT BETWEEN WASTEWATER
MANAGEMENT DEPARTMENT AND PARKS & RECREATION DEPARTMENT
REGARDING STORM WATER SURFACE MANAGEMENT AT DOWNRIVER
GOLF COURSE

THIS AGREEMENT is between the City of Spokane, Wastewater Management Department, located at 909 E. Sprague Avenue, Spokane, Washington 99202, hereafter referred to as "Wastewater Department" and the City of Spokane, Parks and Recreation Department, whose address is Fifth Floor City Hall, 808 W. Spokane Falls Boulevard, Spokane, Washington 99201, herein after referred to as "Parks Department".

WHEREAS, the City of Spokane owns and operates a Wastewater Treatment and Water Reclamation Facility pursuant to Ch. 35.67 RCW and other applicable laws as well as a stormwater program; and

WHEREAS, the City, through its Parks Board, operates a Park and Recreation Department ("Parks") pursuant to the Spokane City Charter; and

WHEREAS, the Parks Department owns and operates four municipal golf courses open to the public, providing opportunity for residents and visitors to actively recreate and connect to the unique cultural, historical and environmental heritage of our region; and

WHEREAS, in 2015, the Parties entered into an Amended and Restated Interdepartmental Agreement (OPR 2015-0364) (the "Master Agreement"), regarding joint use of land for CSO control facilities and stormwater surface and infiltration; and

WHEREAS, Attachment "B" to the Master Agreement listed Park managed land designated for stormwater and CSO Control Facility Projects, which included Downriver Golf Course and Cochran Basin; and

WHEREAS, Parks has developed a master plan for its golf courses to include facility improvements and irrigation needs at all of its golf courses, including irrigation improvements at Downriver Golf Course by 2022; and

WHEREAS, in 2019, the Park Board resolved (OPR 2019-0630) to authorize park staff to work with city staff to study, design and construct storm water facilities on the Downriver Golf Course and recommend to the Park Board

appropriate compensation to the golf fund via one-time capital investment in golf course improvements at Downriver Golf Course; and

WHEREAS, the Parties have negotiated terms and conditions for Wastewater Department's use of Downriver Golf Course for its stormwater conveyance system and wish to memorialize said terms into an agreement, outlined herein.

NOW THEREFORE, the parties mutually agree as follows:

1. PROPERTY: The parties are the City of Spokane Parks & Recreation Department and the City of Spokane Wastewater Management Department. The parties understand they are both part of the same municipal corporation, and, through they operate as independent agencies of the City of Spokane and are subject to separate budgetary and legal requirements and procedures, they desire to reflect their relationship most efficiently through this interdepartmental Agreement. The Wastewater Management Department is represented by the Director of Wastewater Management. Parks is represented by the Parks Board acting through the Parks Director.
2. AUTHORIZATION: Parks authorizes the construction of stormwater infrastructure to include an underground conveyance pipe across Downriver Golf Course and discharge of stormwater by the Wastewater Management Department on Park property in accord with project plans and schedules as identified in Attachment "A", to include construction of the storm water pipe, compaction of area around pipe, replacing sod and site clean-up (the "Permitted Improvements"). No other improvements may be constructed on Park property without the Park Department's written approval.
3. CONSIDERATION: The parties agree that as consideration for permission to construct and maintain the Permitted Improvements at Downriver Golf Course, the Wastewater Department will pay for costs associated with repair and partial replacement of the golf course irrigation system in the amount of Four Hundred Nine Thousand Six Hundred and 00/100 Dollars (\$409,600.00) ("Irrigation Work"). Wastewater shall make such payment to Parks within ten (10) days of Parks' request. The Irrigation Work will be completed by Parks or its agent concurrently with Wastewater's completion of the Permitted Improvement work.

Parks will contract and supervise the Irrigation Work. Wastewater Department will contract and supervise the Permitted Improvement work.

In completing the Permitted Improvement work, the Wastewater Department and its contractor(s) shall, to the satisfaction of the Parks Department:

- a. Repair golf course property disturbed during the Permitted Improvement work at no cost or expense to Parks Department. Quality of all ground surface repairs shall be equal to or better than the respective surface's pre-construction condition; and
 - b. Ensure stormwater infrastructure construction located on Downriver Golf Course property is substantially completed within the duration of the planned golf course irrigation renovation project (September 2021-May 2022); and
 - c. Ensure a minimum 16 holes of the Downriver Golf Course remain open for play during the entire duration of the Permitted Improvements. Temporary closure of up to 1 additional hole may be permitted on a weekly basis for material hauling only if authorized in writing by City Golf Manager, such authorization shall not be unreasonably withheld; and
 - d. Remove & dispose of all debris stockpiled in approximate location of proposed storm water infiltration area.
4. OWNERSHIP & REMOVAL OF IMPROVEMENTS: The Wastewater Department shall maintain ownership of the Permitted Improvements. In the event a Stormwater or CSO Control Facility is removed or decommissioned, it shall be removed or decommissioned by Wastewater at no cost or expense to the Parks Department and the property shall be restored to its previous condition. The Parks Department may, at its sole discretion, waive the removal requirement on all or part of the improvements. Any and all restoration of the premises after removal or decommissioned of any Stormwater or CSO Control Facility shall be the responsibility of the Wastewater Department and shall be completed at no cost or expense to the Parks Department. If a Stormwater or CSO Control Facility is decommissioned but not removed, the Wastewater Department shall continue to be responsible for the maintenance and environmental requirements of the decommissioned facility.
5. NOTICE OF AGREEMENT: In order to provide notice of this Agreement, the Parties will sign a Memorandum of Agreement in recordable form that will be filed for record with the Spokane County Auditor's Office.
6. MAINTENANCE: The Wastewater Department shall, at its sole cost and expense, operate, maintain and keep the Permitted Improvements in good repair, order and condition during the term of this Agreement. Permitted Improvements are limited to actual structures, concrete, piping, and access points, as agreed under paragraph 2. The Permitted

Improvements are intended to be predominately underground and as such, will be maintained by the Wastewater Department. Parks will continue to maintain above-ground park property consistent with its policies, to include maintenance of grass, mowing, and planting. The stormwater infiltration area, as depicted in the Permitted Improvements, is to be non-irrigated beyond establishment and maintained as dryland grass. All improvements, structures, alterations or additions constructed by Wastewater Department shall conform in all respects to applicable federal, state and local laws, rules and regulations.

The Parties recognize that the primary function of the golf course is to provide active outdoor recreation to paying patrons. As such, the Wastewater Department shall take reasonable measures to limit the impact of maintenance activity on golf activities and events, including:

- a. Except in the event of an emergency requiring immediate access, stormwater maintenance activities performed by the Wastewater Department and/or their agent(s) shall make best effort to conduct all maintenance work between October 1 and March 1 - outside the playable golf season.
- b. Wastewater Department shall contact Downriver Golf Course Superintendent to coordinate access to stormwater facilities on course a minimum of 24 hours prior to planned work, or other such time as agreed between the Parties.
 - o Golf Course Superintendent contact information:
Downriver Golf Course Superintendent
3225 N. Columbia Circle
Spokane, WA 99205
Maintenance Building: 509-328-0919 Cell: 509-818-7979
Golf Manager: 509-625-4653
- c. Prior to construction of the Permitted Improvements, the Parties shall agree to an access route for use by maintenance vehicles, trucks and trailers to be used when performing maintenance activities on the Permitted Improvements. Said access route shall be agreed to in writing, designed and constructed to withstand weight loads and access room for wastewater vehicles.
- d. Any damage to the golf course or appurtenances (turf grass, irrigation system, cart paths, signage, etc.), to the extent any damage or disturbance of the Permitted Improvements was caused by Wastewater's maintenance activity shall be repaired at the sole cost and expense of the Wastewater Department.

DATED: _____

CITY OF SPOKANE
PUBLIC WORKS DIVISION

Director

CITY OF SPOKANE
PARKS & RECREATION DEPARTMENT

Director

PARK BOARD APPROVED: _____
Date

Attest: _____
City Clerk




Approved as to form:

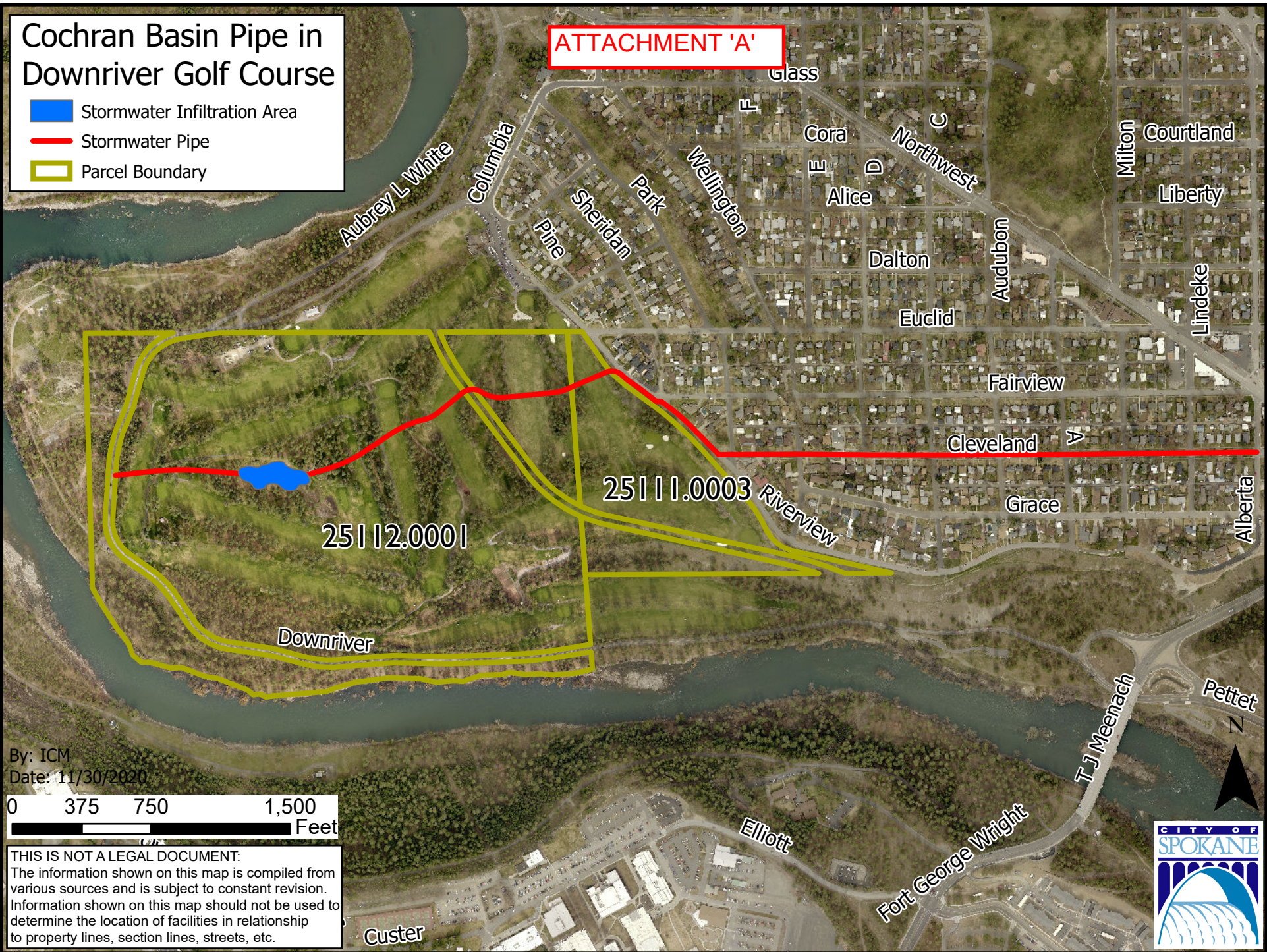
Assistant City Attorney

ATTACHMENT “A”

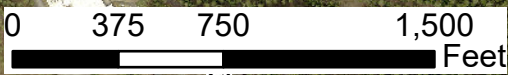
Cochran Basin Pipe in Downriver Golf Course

ATTACHMENT 'A'

-  Stormwater Infiltration Area
-  Stormwater Pipe
-  Parcel Boundary



By: ICM
Date: 11/30/2020



THIS IS NOT A LEGAL DOCUMENT:
The information shown on this map is compiled from various sources and is subject to constant revision. Information shown on this map should not be used to determine the location of facilities in relationship to property lines, section lines, streets, etc.



2020 Annual YOY Golf Comparison Report

ROUNDS

	DOWNRIVER			ESMERALDA			INDIAN CANYON			QUALCHAN			CITY HALL			TOTALS		
	2020	2019	DIFF	2020	2019	DIFF	2020	2019	DIFF	2020	2019	DIFF	2020	2019	DIFF	2020	2019	DIFF
COUNT																		
REGULAR ROUND	19,362	18,572	790	12,756	9,773	2,983	13,389	13,122	267	13,026	11,126	1,900	0	0	0	58,533	52,593	5,940
DISCOUNT ROUND	19,450	19,209	241	19,889	18,133	1,756	16,415	9,234	7,181	14,591	14,820	(229)	0	0	0	70,345	61,396	8,949
MULTI-PLAY ROUND	2,141	1,705	436	1,427	1,159	268	1,282	687	595	3,014	3,173	(159)	0	0	0	7,864	6,724	1,140
OTHER ROUND	1,934	2,307	(373)	1,491	1,401	90	2,090	2,023	67	1,584	2,269	(685)	0	0	0	7,099	8,000	(901)
TOTAL	42,887	41,794	1,094	35,563	30,466	5,097	33,176	25,066	8,110	32,215	31,388	827	0	0	0	143,841	128,714	15,127
REVENUE																		
REGULAR ROUND	\$ 414,136	\$ 417,739	\$ (3,603)	\$ 289,050	\$ 225,163	\$ 63,888	\$ 328,724	\$ 313,359	\$ 15,365	\$ 376,653	\$ 326,588	\$ 50,065	\$ -	\$ -	\$ -	\$ 1,408,563	\$ 1,282,849	\$ 125,715
DISCOUNT ROUND	\$ 377,180	\$ 374,728	\$ 2,452	\$ 355,456	\$ 320,135	\$ 35,321	\$ 318,025	\$ 196,832	\$ 121,193	\$ 327,472	\$ 318,627	\$ 8,845	\$ -	\$ -	\$ -	\$ 1,378,133	\$ 1,210,323	\$ 167,811
MULTI-PLAY ROUND	\$ -	\$ 0	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 27,550	\$ 26,445	\$ 1,105	\$ -	\$ -	\$ -	\$ 27,550	\$ 26,445	\$ 1,105
OTHER ROUND	\$ 8,511	\$ 26,151	\$ (17,640)	\$ 867	\$ 1,682	\$ (815)	\$ 18,057	\$ 29,239	\$ (11,182)	\$ 8,113	\$ 25,704	\$ (17,591)	\$ -	\$ -	\$ -	\$ 35,548	\$ 82,776	\$ (47,227)
TOTAL	\$ 799,827	\$ 818,617	\$ (18,790)	\$ 645,374	\$ 546,980	\$ 98,394	\$ 664,807	\$ 539,431	\$ 125,376	\$ 739,787	\$ 697,364	\$ 42,423	\$ -	\$ -	\$ -	\$ 2,849,795	\$ 2,602,392	\$ 247,402

PASSES

	DOWNRIVER			ESMERALDA			INDIAN CANYON			QUALCHAN			CITY HALL			TOTALS		
	2020	2019	DIFF	2020	2019	DIFF	2020	2019	DIFF	2020	2019	DIFF	2020	2019	DIFF	2020	2019	DIFF
COUNT																		
DISCOUNT PASS	1,365	1,662	(297)	726	897	(171)	873	495	378	1,271	1,409	(138)	282	166	116	4,517	4,629	(112)
SEASON PASS	28	21	7	9	10	(1)	7	11	(4)	52	39	13	1	6	(5)	97	87	10
OTHER PASS	138	47	91	312	338	(26)	85	39	46	109	81	29	298	407	(109)	942	911	31
TOTAL	1,531	1,730	(199)	1,047	1,245	(198)	965	545	420	1,432	1,529	(97)	581	579	2	5,555	5,627	(71)
REVENUE																		
DISCOUNT PASS	\$ 68,595	\$ 86,823	\$ (18,228)	\$ 36,076	\$ 46,076	\$ (10,000)	\$ 39,227	\$ 24,963	\$ 14,264	\$ 62,042	\$ 70,912	\$ (8,870)	\$ 13,824	\$ 10,297	\$ 3,527	\$ 219,764	\$ 239,071	\$ (19,307)
SEASON PASS	\$ 38,674	\$ 30,301	\$ 8,373	\$ 11,062	\$ 13,525	\$ (2,463)	\$ 9,219	\$ 13,345	\$ (4,126)	\$ 64,881	\$ 49,789	\$ 15,093	\$ 176	\$ 7,111	\$ (6,936)	\$ 124,012	\$ 114,071	\$ 9,941
OTHER PASS	\$ 17,298	\$ 6,934	\$ 10,364	\$ 13,953	\$ 16,090	\$ (2,137)	\$ 11,237	\$ 5,788	\$ 5,449	\$ 14,140	\$ 11,954	\$ 2,187	\$ 17,422	\$ 17,608	\$ (186)	\$ 74,051	\$ 58,374	\$ 15,677
TOTAL	\$ 124,567	\$ 124,058	\$ 509	\$ 61,092	\$ 75,691	\$ (14,599)	\$ 59,683	\$ 44,097	\$ 15,586	\$ 141,064	\$ 132,655	\$ 8,409	\$ 31,422	\$ 35,016	\$ (3,594)	\$ 417,827	\$ 411,517	\$ 6,310

CART FEES

	DOWNRIVER			ESMERALDA			INDIAN CANYON			QUALCHAN			CITY HALL			TOTALS		
	2020	2019	DIFF	2020	2019	DIFF	2020	2019	DIFF	2020	2019	DIFF	2020	2019	DIFF	2020	2019	DIFF
COUNT																		
PRIVATE CART FEE & PERMIT	719	754	(35)	738	478	260	520	337	183	522	463	59	0	0	0	2,499	2,032	468
PRO CART FEE	16,333	16,222	112	18,491	15,586	2,905	19,407	16,013	3,394	16,848	16,046	802	0	0	0	71,079	63,867	7,213
TOTAL	17,052	16,975	77	19,229	16,064	3,165	19,927	16,350	3,577	17,370	16,509	861	0	0	0	73,578	65,898	7,680
REVENUE																		
PRIVATE CART FEE & PERMIT	\$ 14,917	\$ 16,393	\$ (1,476)	\$ 9,663	\$ 8,547	\$ 1,116	\$ 6,823	\$ 4,369	\$ 2,454	\$ 13,620	\$ 12,099	\$ 1,521	\$ -	\$ -	\$ -	\$ 45,023	\$ 41,408	\$ 3,615
PRO CART FEE	\$ 3,139	\$ 2,794	\$ 345	\$ 5,388	\$ 3,910	\$ 1,477	\$ 6,807	\$ 4,810	\$ 1,997	\$ 3,045	\$ 2,540	\$ 505	\$ -	\$ -	\$ -	\$ 18,378	\$ 14,054	\$ 4,325
TOTAL	\$ 18,056	\$ 19,187	\$ (1,132)	\$ 15,050	\$ 12,457	\$ 2,593	\$ 13,630	\$ 9,179	\$ 4,451	\$ 16,665	\$ 14,638	\$ 2,027	\$ -	\$ -	\$ -	\$ 63,401	\$ 55,462	\$ 7,939

BUCKET OF BALLS

	DOWNRIVER			ESMERALDA			INDIAN CANYON			QUALCHAN			CITY HALL			TOTALS		
	2020	2019	DIFF	2020	2019	DIFF	2020	2019	DIFF	2020	2019	DIFF	2020	2019	DIFF	2020	2019	DIFF
COUNT	10,139	9,514	625	8,482	7,300	1,182	17,226	13,567	3,659	11,202	9,572	1,630	0	0	0	47,049	39,953	7,096
REVENUE	\$ 752	\$ 653	\$ 99	\$ 1,301	\$ 1,066	\$ 235	\$ 3,232	\$ 2,159	\$ 1,073	\$ 953	\$ 748	\$ 205	\$ -	\$ -	\$ -	\$ 6,239	\$ 4,626	\$ 1,613

FACILITY IMPROVEMENT FEE

	DOWNRIVER			ESMERALDA			INDIAN CANYON			QUALCHAN			CITY HALL			TOTALS		
	2020	2019	DIFF	2020	2019	DIFF	2020	2019	DIFF	2020	2019	DIFF	2020	2019	DIFF	2020	2019	DIFF
COUNT	37,912	36,831	1,082	31,585	27,793	3,792	29,628	21,483	8,145	30,492	28,479	2,013	365	68	298	129,982	114,653	15,329
REVENUE	\$ 191,151	\$ 183,503	\$ 7,649	\$ 156,948	\$ 138,799	\$ 18,149	\$ 151,409	\$ 98,471	\$ 52,937	\$ 157,296	\$ 145,974	\$ 11,322	\$ 4,128	\$ 1,288	\$ 2,839	\$ 660,932	\$ 568,036	\$ 92,896

REVENUE SUMMARY

	DOWNRIVER			ESMERALDA			INDIAN CANYON			QUALCHAN			CITY HALL			TOTALS		
	2020	2019	DIFF	2020	2019	DIFF	2020	2019	DIFF	2020	2019	DIFF	2020	2019	DIFF	2020	2019	DIFF
Lessons																		
MISC REVENUE	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 10,360	\$ (10,360)	\$ -	\$ 10,360	\$ (10,360)
TOTAL REVENUE	\$ 1,134,353	\$ 1,146,018	\$ (11,665)	\$ 879,764	\$ 774,993	\$ 104,771	\$ 892,761	\$ 693,337	\$ 199,423	\$ 1,055,765	\$ 991,379	\$ 64,386	\$ 35,550	\$ 46,665	\$ (11,115)	\$ 3,998,193	\$ 3,652,392	\$ 345,801

City of Spokane - Parks & Recreation
Golf Fund -- 4600
Financial Report
December 2020

	Monthly Comparison					Year-to-Date Comparison					
	2020 ADOPTED BUDGET 2020	2020 ADOPTED BUDGET Balance	2019 December Actual	2020 December Actual	2019 - 2020 Monthly Difference	2019 YTD Actual	2020 YTD Actual	2019-2020 YTD Difference	2019 YTD % OF BUDGET	2020 YTD % OF BUDGET	Change in %
Revenue:											
Program Revenue	4,025,270		8,468	36,181	\$ 27,713	2,982,186	3,266,162	\$ 283,976	78.4%	81.1%	2.77%
Pre-Sale Revenue					\$ -	130,199	154,705	\$ 24,506			
Pepsi Commissions	-		-	-	\$ -	-	-	\$ -			
Facility Improvement Fee	-		41	-	\$ (41)	568,941	649,083	\$ 80,142			
Other Transfers In	-		-		\$ -	-	131,652	\$ 131,652			
TOTAL REVENUE:	\$ 4,025,270	\$ 176,332	\$ 8,509	\$ 36,181	\$ 27,672	3,681,326	\$ 4,201,602	\$ 520,276	96.7%	104.4%	7.64%
Expenditures:											
Salaries and Wages	1,250,892	143,855	60,170	80,488	\$ (20,318)	1,135,605	1,107,037	\$ 28,568	90.7%	88.5%	-2.20%
Personnel Benefits	323,259	(47,424)	10,938	19,196	\$ (8,258)	360,147	370,683	\$ (10,536)	110.8%	114.7%	3.84%
Supplies	316,920	47,168	16,934	14,467	\$ 2,467	303,650	269,752	\$ 33,898	95.8%	85.1%	-10.70%
Services and Charges	999,405	160,078	56,531	40,530	\$ 16,001	845,372	839,327	\$ 6,045	82.5%	84.0%	1.45%
Interdepartment Svcs	273,174	18,179	28,867	25,871	\$ 2,996	279,788	254,995	\$ 24,793	97.6%	93.3%	-4.30%
Intergovernment Svcs	21,000	(6,678)	307	887	\$ (580)	23,384	27,678	\$ (4,294)	111.4%	131.8%	20.45%
Subtotal Op. Exp.	\$ 3,184,650	\$ 315,179	\$ 173,747	\$ 181,440	\$ (7,693)	2,947,945	\$ 2,869,471	\$ 78,474	91.4%	90.1%	-1.28%
Capital Outlay	295,000	(79,593)	-	361,595	\$ (361,595)	100,090	374,593	\$ (274,504)	40.0%	127.0%	86.94%
Transfers Out	483,216	322,382	158,478	51,746	\$ 106,732	271,445	160,834	\$ 110,611	98.4%	33.3%	-65.09%
TOTAL EXPENDITURES:	\$ 3,962,866	\$ 557,967	\$ 332,225	\$ 594,781	\$ (262,557)	3,319,480	\$ 3,404,899	\$ 85,419	88.5%	85.9%	-2.56%
Total Funding: (Rev. less Exp.)	\$ 62,404		\$ (323,716)	\$ (558,600)	\$ (234,885)	\$ 361,846	\$ 796,703	\$ 434,857			

Beginning Fund Balance	\$ 394,515
Less 7% Reserve Requirement	\$ (277,401)
Beginning 2019 Excess Reserves	\$ 117,114
2020 YTD Change in Cash	\$ 796,703
Encumbrances at Month End	
Facility Improvement Reserve	\$ (975,340)
2020 YTD Available Cash	\$ (61,523)