



## Special Meeting of the Spokane Park Board Finance Committee Minutes

3 p.m. Tuesday, May 12, 2020

WebEx teleconferencing meeting

Mark Buening – Parks Finance/Budget Director

### **Committee Members:**

X Bob Anderson – Chair

X Greta Gilman

Gerry Sperling (Absent/excused)

### **Additional Park Board members:**

X Jennifer Ogden

### **Parks Staff:**

Garrett Jones

Mark Buening

Jason Conley

Nick Hamad

Mark Poirier

Megan Qureshi

Fianna Dickson

Jonathan Moog

Jennifer Papich

Al Vorderbrueggen

Pamela Clarke

## **Summary**

- The committee approved the RCO grant authorizing resolution as presented by staff for planned 2020 grant applications. Grant applications submitted by Parks to the state Recreation and Conservation Office require support by the Park Board in the form of an authorizing resolution. Grant applications planned for this year's grant cycle include the Riverfront Park south suspension bridge and the Make Beacon Hill Public project.
- Staff presented the core services budget presentation which is an overview of the measures taken in response to the Covid pandemic and the plans for each department as Parks proceeds through the phases of recovery.
- The April financials were provided, but not presented during the meeting.

The next regularly scheduled meeting is 3 p.m. June 9, 2020.

## MINUTES

The meeting was called to order at 3:01 p.m. by committee chair Bob Anderson.

Bob Anderson appointed Jennifer Ogden as voting member at the May 12, 2020, Finance Committee meeting.

### Action items:

- A. [RCO grant authorizing resolution](#) – *Nick Hamad* presented a proposed RCO grant authorizing resolution for planned 2020 grant applications. Grant applications submitted by Parks to the state Recreation and Conservation Office require support by the Park Board in the form of an authorizing resolution. Grant applications planned for this year's grant cycle include: 1) Riverfront Park south suspension bridge (RCO grant application not to exceed \$750,000) with matching funds; and 2) Make Beacon Hill Public (2 RCO grant applications totaling \$1.5 million) with matching funds. Matching funds for the Beacon Hill grant application would be provided by Spokane County, Avista, Evergreen East, and Inland Northwest Lands Council. Mr. Hamad presented a [detailed report](#) on the two grant applications planned for 2020.

**Motion #1:** Bob Anderson moved the committee recommend the Park Board approve the RCO grant authorization resolution, as presented, for planned 2020 grant applications.

Greta Gilman seconded.

The motion pass with unanimous consent (3-0 vote).

The committee agreed to place the action item on the consent agenda at the May 14 Park Board meeting.

### Discussion items:

- A. [Core services budget presentation](#) – *Jason Conley/Al Vorderbrueggen/Jennifer Papich/Jonathan Moog/Mark Buening* presented the core services presentation. *Garrett Jones* opened the discussion providing an overview of the process and purpose in developing Parks Core Services model in response to the Covid pandemic. The group agreed it would be beneficial to present this core services presentation at the May 14 Park Board meeting. Mr. Jones explained this presentation is an overview of the measures taken in response to the pandemic and each department's plans as Parks proceeds through the phases of recovery. Mr. Jones commended staff for their collaborative effort to develop a plan of how Parks operates, responds and recovers from this crisis. Mr. Conley kicked off the presentation explaining that each of the department heads has worked diligently in coming up with creative solutions to manage the hardships that accompanies this crisis. Mr. Conley reported on the current status of the administration budget which included: 1) a 30% reduction in revenues is forecasted due to the suspension of all programming and programs; 2) this revenue loss resulted in the immediate need to curtail expenses; 3) all temp/seasonal employees were furloughed as of March 25; and 4) there is a hiring freeze on all full-time employee vacancies. *Al Vorderbrueggen* presented a report on Park Operations department which includes Urban Forestry and Natural Resources. Highlights of his report included: 1) staff from other areas of the city, including Parking Services employees, and staff from various other Parks departments have pitched in to help with maintaining city park land; 2) 21 full-time Park Ops employees are currently working; 3) 10 employees are directly involved with maintaining the almost 80 properties in the park system; 4) the department is operating without 25+ temp/seasonal employees; 5) the Parks' 47 restrooms are not open at this time which has allowed the limited staff to work on asset protection and grounds maintenance; and 6) manual watering of eight locations will continue and is scheduled to ramp up next month. *Jennifer Papich* presented an overview of the Recreation Department's response and plan. Highlights included: 1) all

recreation programs, camps, classes and trips scheduled from mid-March through May have been canceled or postponed; 2) the full-time staffs is working on asset protection of the aquatic facilities and sports complexes; 3) staff is working with regional recreation departments and communicating weekly with state and national agencies on potential aquatics facility operating models; and 4) summer program guides will not be printed. Instead, they will be available online which allows for updating program schedules based on the recovery phases. *Mark Poirier* presented the Golf report which included the following updates: 1) all courses have been opened since May 5 under strict mandating; 2) tee-time intervals recently moved to 5 minutes which closes the revenue gap; 3) eight full-time employees and 12 temp/seasonals are currently working at the courses; 3) all special projects and spring aerification have been suspended; and 4) all course restaurants are open for call-in/pick-up orders. *Jonathan Moog* presented the Riverfront Park report which included: 1) attractions are closed and most of the events have been rescheduled to late July, August and September; 2) attractions are considered Phase 3 activities and have the potential of opening in June or July, dependent on the governor's phasing approach; 3) videos are being developed at this time so staff may train virtually prior to actually opening; and 4) if Phase 4 goes into effect before September, park events will be facilitated by full-time staff which may require additional decrease of attraction hours to accommodate the need. *Mark Buening* presented a monthly cash flow chart of Parks projected revenues and expenditures for 2020. Chart figures are based on the following assumptions: 1) no reduction in funds from the general fund which is 8% of city sales tax revenue; 2) no change in the funds from the city wastewater department; 3) no revenue from programs, classes, events or attractions; 4) expenditures only for the very basic core services; 5) sales force limited to the current full-time employees and minimal temp/seasonal staffing; 6) includes expenses from interfund services charges, payments the community centers, utilities, programmed debt services, and normal operating expenditures; and 7) no allowance for unforeseen expenditures. According to graph figures, at the end of 2020, if projections hold true, revenues will exceed expenditures between \$280,000 and \$320,000. Mr. Jones explained the city transfer from sales tax revenue is based on the last completed fiscal year. This means, the 2020 tax revenues are based on tax revenues from 2018. The anticipated reduction in sales tax revenue, due to the pandemic expected for 2020, will be reflected in the 2022 budget. Mr. Jones recently provided Park Board members some data showing what these significant reductions. Mr. Jones explained it is clear Parks will need to plan for a reduction in the 8% general fund revenues for years to come. Mr. Buening concluded saying Parks current revenue from the general fund only provides for a very basic level of service and there's very little room for temp/seasonal staff which directly impacts program revenue.

**Standing report items:**

A. April financials – April financials were provided in the meeting packet, but not formally presented.

**Contract items from other committees:** These items were not discussed.

- A. Garco Construction change order #23/Pavilion (\$29,714, plus tax) – Riverfront Park
- B. LaRiviere Inc. change order #2/North bank (\$315,565.97, tax inclusive) – Riverfront Park
- C. Bernardo | Wills Architects contract amendment #6/North bank (\$19,430.75, no tax) – Riverfront Park

**Adjournment:** The meeting adjourned at 4:16 p.m.

The next regularly scheduled meeting is 3 p.m. June 9, 2020.

# Spokane Park Board

## Briefing Paper



<b>Committee</b>	Finance Committee		
<b>Committee meeting date</b>	May 12, 2020		
<b>Requester</b>	Nick Hamad	<b>Phone number:</b> 363-5452	
<b>Type of agenda item</b>	<input type="radio"/> Consent <input type="radio"/> Discussion <input type="radio"/> Information <input checked="" type="radio"/> Action		
<b>Type of contract/agreement</b>	<input checked="" type="radio"/> New <input type="radio"/> Renewal/extension <input type="radio"/> Amendment/change order <input type="radio"/> Other		
<b>City Clerks file</b> (OPR or policy #)			
<b>Item title:</b> (Use exact language noted on the agenda)	RCO grant authorizing resolution for planned 2020 grant applications.		
<b>Begin/end dates</b>	Begins: 05/14/2020	Ends:	<input checked="" type="checkbox"/> Open ended
<b>Background/history:</b> Grant applications submitted by the City of Spokane Parks Division to the Washington State Recreation and Conservation Office require support by the Park Board in the form of an authorizing resolution. Grant applications planned for the 2020 grant cycle include:  - Riverfront Park South Suspension Bridge (1 RCO Grant application not to exceed \$750,000) with matching funds. - Make Beacon Hill Public (2 RCO Grant applications totaling \$1,500,000) with matching funds.  Matching funds for Beacon Hill grant application provided by others (Spokane County, Avista, Evergreen East, INLC).			
<b>Motion wording:</b> To approve the RCO grant authorizing resolution for planned 2020 grant applications, as presented.			
<b>Approvals/signatures outside Parks:</b> <input type="radio"/> Yes <input checked="" type="radio"/> No If so, who/what department, agency or company: Name: _____ Email address: _____ Phone: _____			
<b>Distribution:</b> Parks – Accounting    Megan Qureshi Parks – Pamela Clarke Requester: Nick Hamad Grant Management Department/Name: _____ Skyler Brown			
<b>Fiscal impact:</b> <input type="radio"/> Expenditure <input type="radio"/> Revenue Amount: \$0.00    Budget code: n/a			
<b>Vendor:</b> <input type="radio"/> Existing vendor <input type="radio"/> New vendor <b>Supporting documents:</b> <div style="display: flex; justify-content: space-between;"> <div> <input type="checkbox"/> Quotes/solicitation (RFP, RFQ, RFB)  <input type="checkbox"/> Contractor is on the City's A&amp;E Roster - City of Spokane  <input type="checkbox"/> UBI: _____ Business license expiration date: _____         </div> <div> <input type="checkbox"/> W-9 (for new contractors/consultants/vendors)  <input type="checkbox"/> ACH Forms (for new contractors/consultants/vendors)  <input type="checkbox"/> Insurance Certificate (min. \$1 million in General Liability)         </div> </div>			



# 2020 grant authorizing resolutions





# 2020 grant authorizing resolutions



# 2020 grant authorizing resolutions

## Riverfront Park South Suspension Bridge

NORTH SUSPENSION  
BRIDGE

SOUTH SUSPENSION  
BRIDGE



# 2020 grant authorizing resolutions

## Riverfront Park South Suspension Bridge

### WORK TO DATE:

- N. Bridge state Grant Application: May, 2018
- N. Bridge closed to public: Spring 2019
- N. Bridge State Grant Awarded: June, 2019
- N. Bridge Local Grant Awarded: May – June, 2019
- Bridges Designed: July – October, 2019
- N. Bridge Project Bid: October, 2019 (*bids rejected*)
- S. Bridge Grant Pre-Application: December, 2019



# 2020 grant authorizing resolutions

## Riverfront Park South Suspension Bridge

### PROJECT SCOPE:

- Replace bridge decking
  - Renovate bridge guardrail
  - Replace select bridge deck framing and anchors
  - Clean steel and anchor bolts
- 
- Current Age: 48 years
  - Added Design life: 50+ years

# 2020 grant authorizing resolutions

## Riverfront Park South Suspension Bridge

### GRANT OVERVIEW

- Administered by WA State Recreation & Conservation Office
- Funded By 'Land & Water Conservation Fund – Outdoor Legacy Program
  - Fed NPS grant
  - Targeting investment in urban cores within low income neighborhoods
- Up to \$750,000 to be requested with a 50% match (min)
- Project Cost: \$1.3-\$1.5M total construction cost
- Target Construction Year: 2023

# 2020 grant authorizing resolutions

## Riverfront Park South Suspension Bridge

### MOVING FORWARD

- Grant Application due: May 15, 2020
- Authorizing Resolution Due: June 22, 2020
- Grant Ranking by NPS: Winter 2020-2021
- Submit Match Certification: Spring 2021
- Grant Agreement/Contract: Spring - Summer 2021
- Project Bidding: Fall 2022
- Project Construction: Spring - Summer 2023



# 2020 grant authorizing resolutions

## Make Beacon Hill Public



# 2020 grant authorizing resolutions

## Beacon Hill Preservation

### WORK TO DATE:

- Initial Beacon Hill Plan Created: 2009
- Beacon Hill Preservation Plan Adopted: 2016
- County Adoption of Park Plan: January, 2020
- Park Board Beacon Hill Resolution: February, 2020
- Appraisals Received: April, 2020
- Purchase & Sale Negotiations: Ongoing

# 2020 grant authorizing resolutions

## Make Beacon Hill Public

### GRANT OVERVIEW

- 2 grant applications
- Both Administered by WA State Recreation & Conservation Office
- (1) WWRP – Local Parks for \$1M
- (1) Land and Water Conservation Fund: \$500,000
- Project Cost: \$2.8-\$3.0M
- Project Match: \$1.3-1.5M from conservation futures & partners
- No City Funds to be utilized for acquisition
- Target Acquisition Year: 2021



# 2020 grant authorizing resolutions

## Beacon Hill Preservation

### MOVING FORWARD:

- Grant Applications Due: June 1, 2020
- Grant Rankings Published: October, 2020
- Close on Properties: August, 2021
- Project Completion: December 2021



## Applicant Resolution/Authorization

Organization Name (sponsor) CITY OF SPOKANE PARKS AND RECREATION

Resolution No. or Document Name: Not Applicable

Location of Resolution or Document: \_\_\_\_\_

Project(s) Number(s), and Name(s)

PROJECT 19-1752 DEV – RIVERFRONT PARK SOUTH SUSPENSION BRIDGE

PROJECT 20-1275 ACQ – MAKE BEACON HILL PUBLIC

PROJECT 20-1276 ACQ – MAKE BEACON HILL PUBLIC

This resolution/authorization authorizes the person(s) identified below (in Section 2) to act as the authorized representative/agent on behalf of our organization and to legally bind our organization with respect to the above Project(s) for which we seek grant funding assistance managed through the Recreation and Conservation Office (Office).

WHEREAS, grant assistance is requested by our organization to aid in financing the cost of the Project(s) referenced above;

NOW, THEREFORE, BE IT RESOLVED that:

1. Our organization has applied for or intends to apply for funding assistance managed by the Office for the above "Project(s)."
2. Our organization authorizes the following persons or persons holding specified titles/positions (and subsequent holders of those titles/positions) to execute the following documents binding our organization on the above projects:

Grant Document	Name of Signatory or Title of Person Authorized to Sign
Grant application (submission thereof)	Garrett Jones, Director, Spokane Parks and Recreation
Project contact (day-to-day administering of the grant and communicating with the RCO)	Nicholas Hamad, Landscape Architect, Spokane Parks and Recreation
RCO Grant Agreement (Agreement)	Garrett Jones, Director, Spokane Parks and Recreation
Agreement amendments	Garrett Jones, Director, Spokane Parks and Recreation
Authorizing property and real estate documents (Notice of Grant, Deed of Right or Assignment of Rights if applicable). These are items that are typical recorded on the property with the county.	Garrett Jones, Director, Spokane Parks and Recreation

The above persons are considered an "authorized representative(s)/agent(s)" for purposes of the documents indicated. Our organization shall comply with a request from the RCO to provide documentation of persons who may be authorized to execute documents related to the grant.

3. Our organization has reviewed the sample RCO Grant Agreement on the Recreation and Conservation Office's WEB SITE at: <https://rco.wa.gov/wp-content/uploads/2019/06/SampleProjAgreement.pdf>. We understand and acknowledge that if offered an agreement to sign in the future, it will contain an indemnification and legal venue stipulation and other terms and conditions substantially in the form contained in the sample Agreement and that such terms and conditions of any signed Agreement shall be legally binding on the sponsor if our representative/agent enters into an Agreement on our behalf. The Office reserves the right to revise the Agreement prior to execution.
4. Our organization acknowledges and warrants, after conferring with its legal counsel, that its authorized representative(s)/agent(s) have full legal authority to act and sign on behalf of the organization for their assigned role/document.
5. Grant assistance is contingent on a signed Agreement. Entering into any Agreement with the Office is purely voluntary on our part.
6. Our organization understands that grant policies and requirements vary depending on the grant program applied to, the grant program and source of funding in the Agreement, the characteristics of the project, and the characteristics of our organization.
7. Our organization further understands that prior to our authorized representative(s)/agent(s) executing any of the documents listed above, the RCO may make revisions to its sample Agreement and that such revisions could include the indemnification and the legal venue stipulation. Our organization accepts the legal obligation that we shall, prior to execution of the Agreement(s), confer with our authorized representative(s)/agent(s) as to any revisions to the project Agreement from that of the sample Agreement. We also acknowledge and accept that if our authorized representative(s)/agent(s) executes the Agreement(s) with any such revisions, all terms and conditions of the executed Agreement shall be conclusively deemed to be executed with our authorization.
8. Any grant assistance received will be used for only direct eligible and allowable costs that are reasonable and necessary to implement the project(s) referenced above.
9. [for Recreation and Conservation Funding Board Grant Programs Only] If match is required for the grant, we understand our organization must certify the availability of match at least one month before funding approval. In addition, our organization understands it is responsible for supporting all non-cash matching share commitments to this project should they not materialize.
10. Our organization acknowledges that if it receives grant funds managed by the Office, the Office will pay us on only a reimbursement basis. We understand reimbursement basis means that we will only request payment from the Office after we incur grant eligible and allowable costs and pay them. The Office may also determine an amount of retainage and hold that amount until all project deliverables, grant reports, or other responsibilities are complete.
11. [for Acquisition Projects Only] Our organization acknowledges that any property acquired with grant assistance must be dedicated for the purposes of the grant in perpetuity unless otherwise agreed to in writing by our organization and the Office. We agree to dedicate the property in a signed "Deed of Right" for fee acquisitions, or an "Assignment of Rights" for other than fee acquisitions (which documents will be based upon the Office's standard versions of those documents), to be recorded on



the title of the property with the county auditor. Our organization acknowledges that any property acquired in fee title must be immediately made available to the public unless otherwise provided for in policy, the Agreement, or authorized in writing by the Office Director.

12. [for Development, Renovation, Enhancement, and Restoration Projects Only–If our organization owns the project property] Our organization acknowledges that any property owned by our organization that is developed, renovated, enhanced, or restored with grant assistance must be dedicated for the purpose of the grant in perpetuity unless otherwise allowed by grant program policy, or Office in writing and per the Agreement or an amendment thereto.
13. [for Development, Renovation, Enhancement, and Restoration Projects Only–If your organization DOES NOT own the property] Our organization acknowledges that any property not owned by our organization that is developed, renovated, enhanced, or restored with grant assistance must be dedicated for the purpose of the grant as required by grant program policies unless otherwise provided for per the Agreement or an amendment thereto.
14. [Only for Projects located in Water Resources Inventory Areas 1-19 that are applying for funds from the Critical Habitat, Natural Areas, State Lands Restoration and Enhancement, Riparian Protection, or Urban Wildlife Habitat grant categories; Aquatic Lands Enhancement Account; or the Puget Sound Acquisition and Restoration program, or a Salmon Recovery Funding Board approved grant] Our organization certifies the following: the Project does not conflict with the Puget Sound Action Agenda developed by the Puget Sound Partnership under RCW 90.71.310.
15. This resolution/authorization is deemed to be part of the formal grant application to the Office.
16. Our organization warrants and certifies that this resolution/authorization was properly and lawfully adopted following the requirements of our organization and applicable laws and policies and that our organization has full legal authority to commit our organization to the warranties, certifications, promises and obligations set forth herein.

This resolution/authorization is signed and approved on behalf of the resolving body of our organization by the following authorized member(s):

Signed \_\_\_\_\_

Title \_\_\_\_\_ Date \_\_\_\_\_

On File at: City of Spokane Clerk's Office

Washington State Attorney General's Office

Approved as to form Brian Staller 2/13/2020  
Assistant Attorney General Date

You may reproduce the above language in your own format; however, text may not change.

# Finance Committee Budget Update

May 12, 2020



# Administration---Jason Conley

- ▶ 30% reduction in revenues, resulting in immediate need to curtail expenses
- ▶ All temporary/seasonal employees were furloughed as of March 25<sup>th</sup>
- ▶ Deferment of most capital projects for remainder of year
- ▶ Hiring freeze of full-time employee vacancies
- ▶ Weekly meetings with senior P&R staff to monitor and adjust expenses
- ▶ Short- and long-term modeling of revenue and expenses for 2020
- ▶ Tracking the City's budget shortfalls and potential impact to Park Fund



# Park Operations---Al Vorderbrueggen

- ▶ 21 FTE working, approximately 10 supporting general labor
- ▶ Operating without 25+ Temp/Seasonal employees (as of May 1<sup>st</sup>)
- ▶ 2-3 Parking Services employees on temporary assignment
- ▶ Restrooms are not open at this time
- ▶ Manual watering of 8 locations will continue to ramp up in May

# Park Operations---Al Vorderbrueggen

Position	Shift	Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday	Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
Supervisor 1/WE Rover	6am-3:30pm	1 day super/3 rover			Dave	Dave	Dave	Dave	2 day super/3 rover		Dave *8	Dave	Dave	Dave	Dave
Supervisor 2/WE Rover	6am-3:30pm	Andy	Andy	Andy	Andy	Andy *8	1 day super/4 rover		Andy	Andy	Andy	Andy	1 day super/4 rover		
Super 3/WE Rover & PG	6am-3:30pm	Jesse	Jesse	Jesse	Jesse	Jesse *8	2 days playground/2 rover		Jesse	Jesse	Jesse	Jesse	1 day playground/3 rover		
16' Mower North	6am-2:30pm		Jeremy	Jeremy	Jeremy	Jeremy	Jeremy			Jeremy	Jeremy	Jeremy	Jeremy	Jeremy	
Pony Mower North	6am-3:30pm			Gooie	Gooie	Gooie					Gooie	Gooie			
16' Mower South	6am-3:30pm		Shearer	Shearer	Shearer	Shearer				Shearer	Shearer	Shearer	Shearer	Shearer	
Pony Mower South	6am-3:30pm		?	?	?	?	?			?	?	?	?	?	
11' Mower	6am-3:30pm		Andy	Barry	Barry	Barry	Barry			Andy	Barry	Barry	Barry		
Pony Mower Parkways	6am-3:30pm			Jim	Jim	Jim				?	Jim [1/2]	Jim	Jim	Jim	
Caretaker (Manual Park 1	6am-3:30pm	?	?	?	Ken	Ken	Ken	Ken	?	?	Ken	Ken	Ken	Ken	Ken
Caretaker (Manual Park 2	6am-3:30pm	?	?	Mark	Mark	**	**	?	?	**	**	Mark [1/2]	Mark	**	?
Caretaker (Manual Park 3	6am-3:30pm	?	**	**	**	Mark	Mark	?	?	**	Mark	Mark [1/2]	**	**	?
Rover [South]	6am-3:30pm	Andy	Jim	**	**	**	**	?	Andy	Jim	Jim [1/2]	**	**	**	?
Rover [NW]	6am-3:30pm	Andy	Mark	**	**	**	**	?	Andy	Mark	**	**	**	**	?
Rover [NE]	6am-3:30pm	Jesse	Jesse	Jesse	Jesse/Dave	Dave	Dave			Jesse	Andy	Jesse/Dave	Dave	Dave	
Gardener - Spray/Roving/CT	6am-3:30pm		Mattie	Mattie	Mattie	Mattie				Mattie	Mattie	Mattie	Mattie	Mattie	
Flail Mower/Graffiti/Rover	6am-3:30pm		Dewey	Dewey	Dewey	Dewey	Dewey			Dewey	Dewey	Dewey	Dewey		
Irrigation Tech 1/Roving/CT	6am-3:30pm		Matt	Matt	Matt	Matt				Matt	Matt	Matt	Matt	Matt	
Irrigation Tech 2/Roving/CT	6am-2:30pm		John	John	John	John	John			John	John	John	John	John	
Irrigation Tech 3/Roving/CT	6am-3:30pm		Issac	Issac	Issac	Issac	Issac			Isaac	Isaac	Isaac	Isaac	Isaac	
Plumber/HVAC-asst craft	6am-3:30pm		Ed	Ed	Ed	Ed	Ed			Ed	Ed	Ed	Ed		
Carpenter/asst crafts/Graffiti	6am-3:30pm		Reed	Reed	Reed	Reed				Reed	Reed	Reed	Reed	Reed	
Electrician/asst crafts	6am-2:30pm			Russ	Russ	Russ					Russ	Russ	Russ		
Shop Foreperson	6am-3:30pm		Larry	Larry	Larry	Larry				Larry	Larry	Larry	Larry	Larry	
Mechanic 1	6am-3:30pm		Brian	Brian	Brian	Brian	Brian			Brian	Brian	Brian	Brian		
Mechanic 2	6am-3:30pm		Shop	Mowing	Mowing	Mowing	Mowing			Shop	Mowing	Mowing	Mowing		
Mechanic 3/backup mow	6am-3:30pm		Robert	Robert	Robert	Robert				Robert	Robert	Robert	Robert	Robert	
Storekeeper/mow/rover/CT	6am-3:30pm		Stores	Mowing	Mowing	Mowing	Store			Store	Mowing	Mowing	Mowing		

\*\* T/S 1, T/S 2 & T/S 3 Positions temporarily filled by Parking Services Staff

? = Unfilled needs -- represents gap in level of service

# Recreation---Jennifer Papich

- ▶ From Mid-March through the Month of May all recreation programs, camps, classes and trips have been cancelled or postponed.
- ▶ Utilizing full-time staff for asset protection of our 6 aquatic facilities and 3 Sports Complexes.
- ▶ Conducting a cost / benefit analysis identifying summer programing and service options that can be provided based on cost efficiencies and the phases of reopening.
- ▶ Working closely with regional recreation departments & communicating weekly with State & National Agencies on potential Aquatics facility operating models.
- ▶ Moving all Summer program publications to online versions only for cost savings and to maintain accuracy as information develops.

# Golf---Mark Poirier

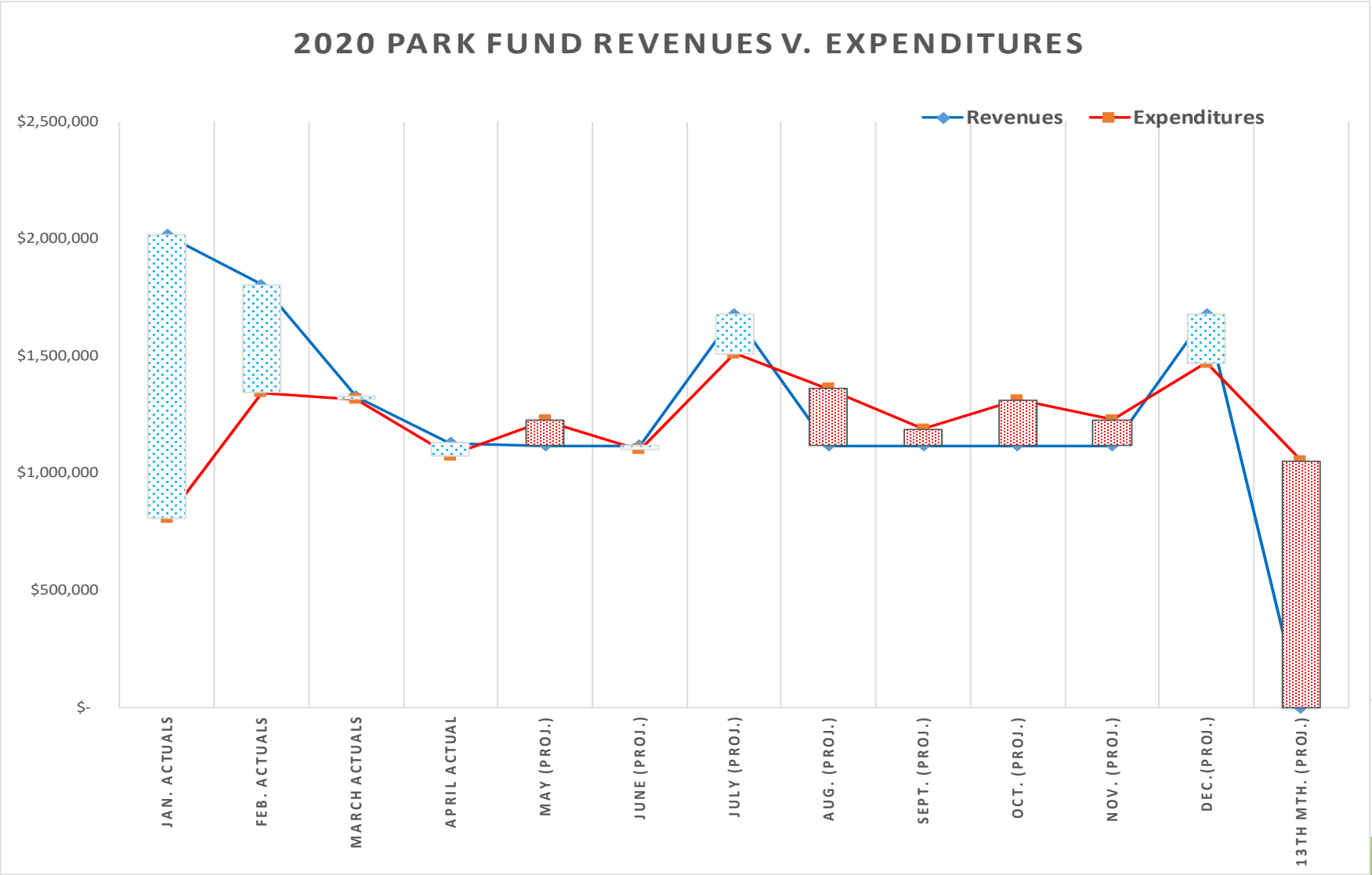
- ▶ All 4 golf facilities are open as of May 5<sup>th</sup> under strict mandating
  - ▶ Twosomes
  - ▶ No organized tournaments or events
  - ▶ Single-rider carts
- ▶ Tee time intervals moved to 5 minutes
  - ▶ Closing the revenue loss gap
- ▶ 8 FTE and 12 (30%) temp seasonal labor force working
  - ▶ Rolling out temp seasonal labor systematically— correlating to revenue stream
- ▶ Suspension of all on course “special projects” and spring aerification
  - ▶ Expense reduction
  - ▶ Labor force not available



# Riverfront Park--- Jon Moog

- ▶ Currently, attractions are closed and majority of events have been rescheduled to late July, August and September.
- ▶ Only Riverfront Community Engagement events which are cost neutral, such as Riverfront Eats and those provided by in-kind services, will be planned for the rest of the 2020. Exceptions may include 4<sup>th</sup> of July and New Year's Eve Fireworks and Spokane's Holiday Tree lighting.
- ▶ Facilitation of events will occur based on the Governor's phasing approach. Events are included in the last phase (4) and do not have a expected start date.
- ▶ Attractions are considered Phase 3 and a potential opening for June or July is being planned.
  - ▶ Full-time staff will operate attractions through September on reduced operating hours. Each staff member will need to contribute 15-20 hours each week.
  - ▶ Temp Seasonal Staff will be hired to support attractions including Ice beginning in October.
- ▶ If Phase 4 goes into affect before September, park events will be facilitated by full-time staff which may require additional decrease of attraction hours to accommodate the need.
- ▶ Multiple financial scenarios, based on different phasing, have been created.
- ▶ Unknowns:
  - ▶ Timeline associated with Governor's phasing approach
  - ▶ Public demand for attractions once re-open or impacts due to COVID-19 safety measures

# Budget/Finance---Mark Buening



Questions?  
Thank you



**City of Spokane - Parks & Recreation**  
**Natural Resources**  
**Financial Report**  
**April 2020**

**Year-to-Date Comparison**

	<b>ADOPTED BUDGET 2020</b>	<b>2020 ADOPTED BUDGET Balance</b>	<b>2019 YTD Actual</b>	<b>2020 YTD Actual</b>	<b>2019-2020 YTD Difference</b>	<b>2019 YTD % OF BUDGET</b>	<b>2020 YTD % OF BUDGET</b>	<b>Change in %</b>
<b><u>Revenue:</u></b>								
Program Revenue	91,000	62,193	8,617	28,807	\$ 20,190	9.5%	31.7%	22.19%
Operating Transfers	66,000	-	66,000	66,000	\$ -	100.0%	100.0%	
<b>TOTAL REVENUE:</b>	<b>\$ 157,000</b>	<b>\$ 62,193</b>	<b>74,617</b>	<b>\$ 94,807</b>	<b>\$ 20,190</b>	<b>47.5%</b>	<b>60.4%</b>	<b>12.86%</b>
<b><u>Expenditures:</u></b>								
Salaries and Wages	526,791	399,058	118,154	127,733	\$ (9,579)	25.7%	24.2%	-1.48%
Personnel Benefits	187,267	139,277	46,703	47,990	\$ (1,287)	29.9%	25.6%	-4.29%
Supplies	30,550	27,972	3,321	2,578	\$ 743	10.9%	8.4%	-2.43%
Services and Charges	207,355	182,240	14,500	25,115	\$ (10,615)	7.0%	12.1%	5.12%
Interdepartment Svcs	23,800	23,800	-	-	\$ -			
Intergovernment Svcs	-	-	-	-	\$ -			
<b>Subtotal Op. Exp.</b>	<b>\$ 975,763</b>	<b>\$ 772,347</b>	<b>182,678</b>	<b>\$ 203,416</b>	<b>\$ (20,738)</b>	<b>20.8%</b>	<b>20.8%</b>	<b>0.02%</b>
Transfers Out	2,641	2,641	-	-	\$ -			
<b>TOTAL EXPENDITURES:</b>	<b>\$ 978,404</b>	<b>\$ 774,988</b>	<b>182,678</b>	<b>\$ 203,416</b>	<b>\$ (20,738)</b>	<b>20.8%</b>	<b>20.8%</b>	<b>0.03%</b>
<b>Total Funding: (Rev. less Exp.)</b>	<b>\$ (821,404)</b>		<b>\$ (108,061)</b>	<b>\$ (108,609)</b>	<b>\$ (548)</b>			



**City of Spokane - Parks & Recreation**  
**Recreation**  
**Financial Report**  
**April 2020**

**Year-to-Date Comparison**

	<b>ADOPTED BUDGET 2020</b>	<b>2020 ADOPTED BUDGET Balance</b>	<b>2019 YTD Actual</b>	<b>2020 YTD Actual</b>	<b>2019-2020 YTD Difference</b>	<b>2019 YTD % OF BUDGET</b>	<b>2020 YTD % OF BUDGET</b>	<b>Change in %</b>
<b><u>Revenue:</u></b>								
Program Revenue	1,377,716	1,188,513	149,727	189,203	\$ 39,476	10.5%	13.7%	3.28%
Operating Transfers	-	-	-	-	\$ -			
<b>TOTAL REVENUE:</b>	<b>\$ 1,377,716</b>	<b>\$ 1,188,513</b>	<b>149,727</b>	<b>\$ 189,203</b>	<b>\$ 39,476</b>	10.5%	13.7%	3.28%
<b><u>Expenditures:</u></b>								
Salaries and Wages	1,581,773	1,316,087	258,346	265,686	\$ (7,340)	19.3%	16.8%	-2.50%
Personnel Benefits	324,160	231,810	75,834	92,350	\$ (16,516)	26.5%	28.5%	1.98%
Supplies	258,960	235,548	39,848	23,412	\$ 16,436	13.6%	9.0%	-4.57%
Services and Charges	1,316,952	1,093,841	290,260	223,111	\$ 67,149	21.6%	16.9%	-4.62%
Capital Outlay			3,940					
Interdepartment Svcs	16,950	5,503	7,683	11,447	\$ (3,764)	45.3%	67.5%	22.21%
Intergovernment Svcs	5,200	4,521	630	679	\$ (49)	12.1%	13.1%	0.94%
<b>Subtotal Op. Exp.</b>	<b>\$ 3,503,995</b>	<b>\$ 2,887,310</b>	<b>676,541</b>	<b>\$ 616,685</b>	<b>\$ 55,916</b>	20.6%	17.6%	-2.99%
Transfers Out	-	-	-	-	\$ -			
<b>TOTAL EXPENDITURES:</b>	<b>\$ 3,503,995</b>	<b>\$ 2,887,310</b>	<b>676,541</b>	<b>\$ 616,685</b>	<b>\$ 59,856</b>	20.5%	17.6%	-2.89%
<b>Total Funding: (Rev. less Exp.)</b>	<b>\$ (2,126,279)</b>		<b>\$ (526,814)</b>	<b>\$ (427,482)</b>	<b>\$ 99,332</b>			

# City of Spokane - Parks & Recreation

## Riverfront Park

### Financial Report

April 2020

#### Year-to-Date Comparison

	ADOPTED BUDGET 2020	2020 ADOPTED BUDGET Balance	2019 YTD Actual	2020 YTD Actual	2019-2020 YTD Difference	2019 YTD % OF BUDGET	2020 YTD % OF BUDGET	Change in %
<b><u>Revenue:</u></b>								
Program Revenue	4,186,300	3,794,835	838,504	391,465	\$ (447,039)	24.1%	9.4%	-14.78%
Operating Transfers	-	-	-	-	\$ -			
<b>TOTAL REVENUE:</b>	<b>\$ 4,186,300</b>	<b>\$ 3,794,835</b>	<b>838,504</b>	<b>\$ 391,465</b>	<b>\$ (447,039)</b>	<b>24.1%</b>	<b>9.4%</b>	<b>-14.78%</b>
<b><u>Expenditures:</u></b>								
Salaries and Wages	2,410,861	1,883,733	573,358	527,128	\$ 46,230	28.8%	21.9%	-6.90%
Personnel Benefits	666,992	503,601	144,004	163,391	\$ (19,387)	23.5%	24.5%	0.99%
Supplies	691,400	638,804	82,136	52,596	\$ 29,540	17.9%	7.6%	-10.24%
Services and Charges	730,540	604,981	183,512	125,559	\$ 57,953	27.3%	17.2%	-10.16%
Interdepartment Svcs	20,000	20,000	208	-	\$ 208			
Intergovernment Svcs	33,400	31,585	12,070	1,815	\$ 10,255	36.1%	5.4%	-30.70%
<b>Subtotal Op. Exp.</b>	<b>\$ 4,553,193</b>	<b>\$ 3,682,704</b>	<b>995,288</b>	<b>\$ 870,489</b>	<b>\$ 124,799</b>	<b>26.4%</b>	<b>19.1%</b>	<b>-7.28%</b>
Transfers Out	242,531	242,531	-	-	\$ -			
<b>TOTAL EXPENDITURES:</b>	<b>\$ 4,795,724</b>	<b>\$ 3,925,235</b>	<b>995,288</b>	<b>\$ 870,489</b>	<b>\$ 124,799</b>	<b>24.8%</b>	<b>18.2%</b>	<b>-6.68%</b>
<b>Total Funding: (Rev. less Exp.)</b>	<b>\$ (609,424)</b>		<b>\$ (156,784)</b>	<b>\$ (479,024)</b>	<b>\$ (322,240)</b>			

**City of Spokane - Parks & Recreation**  
**Park Operations**  
**Financial Report**  
**April 2020**

**Year-to-Date Comparison**

	ADOPTED BUDGET 2020	2020 ADOPTED BUDGET Balance	2019 YTD Actual	2020 YTD Actual	2019-2020 YTD Difference	2019 YTD % OF BUDGET	2020 YTD % OF BUDGET	Change in %
<b><u>Revenue:</u></b>								
Program Revenue	200,430	175,914	21,322	24,516	\$ 3,194	11.2%	12.2%	1.03%
Operating Transfers	-	-	-	-	\$ -			
<b>TOTAL REVENUE:</b>	<b>\$ 200,430</b>	<b>\$ 175,914</b>	<b>21,322</b>	<b>\$ 24,516</b>	<b>\$ 3,194</b>	11.2%	12.2%	1.03%
<b><u>Expenditures:</u></b>								
Salaries and Wages	2,877,092	2,263,523	613,815	613,569	\$ 246	23.2%	21.3%	-1.91%
Personnel Benefits	847,397	616,517	233,156	230,880	\$ 2,276	27.3%	27.2%	-0.10%
Supplies	179,500	168,231	41,403	11,269	\$ 30,134	23.1%	6.3%	-16.79%
Services and Charges	1,078,509	951,296	162,085	127,213	\$ 34,872	14.9%	11.8%	-3.14%
Capital Outlay			16,137	-	\$ 16,137			
Interdepartment Svcs	-	-	-	-	\$ -			
Intergovernment Svcs	-	-	-	-	\$ -			
<b>Subtotal Op. Exp.</b>	<b>\$ 4,982,498</b>	<b>\$ 3,999,567</b>	<b>1,066,596</b>	<b>\$ 982,931</b>	<b>\$ 83,665</b>	22.4%	19.7%	-2.68%
Transfers Out	25,526	25,526	-	-	\$ -			
<b>TOTAL EXPENDITURES:</b>	<b>\$ 5,008,024</b>	<b>\$ 4,025,093</b>	<b>1,066,596</b>	<b>\$ 982,931</b>	<b>\$ 83,665</b>	22.3%	19.6%	-2.66%
<b>Total Funding: (Rev. less Exp.)</b>	<b>\$ (4,807,594)</b>		<b>\$ (1,045,274)</b>	<b>\$ (958,415)</b>	<b>\$ 86,859</b>			

**City of Spokane - Parks & Recreation**  
**Administration**  
**Financial Report**  
**April 2020**

**Year-to-Date Comparison**

	<b>ADOPTED BUDGET 2020</b>	<b>2020 ADOPTED BUDGET Balance</b>	<b>2019 YTD Actual</b>	<b>2020 YTD Actual</b>	<b>2019-2020 YTD Difference</b>	<b>2019 YTD % OF BUDGET</b>	<b>2020 YTD % OF BUDGET</b>	<b>Change in %</b>
<b><u>Revenue:</u></b>								
Program Revenue	336,500	241,565	208,395	94,935	\$ (113,460)	30.9%	28.2%	-2.65%
Operating Transfers	15,545,581	-	5,471,607	5,480,826	\$ 9,219	36.5%	35.3%	-1.26%
<b>TOTAL REVENUE:</b>	<b>\$ 15,882,081</b>	<b>\$ 10,306,320</b>	<b>5,680,002</b>	<b>\$ 5,575,761</b>	<b>\$ (104,241)</b>	<b>36.3%</b>	<b>35.1%</b>	<b>-1.17%</b>
<b><u>Expenditures:</u></b>								
Salaries and Wages	2,402,347	1,776,493	692,569	625,854	\$ 66,715	26.1%	26.1%	-0.09%
Personnel Benefits	783,285	554,140	232,475	229,145	\$ 3,330	28.6%	29.3%	0.62%
Supplies	170,800	143,463	30,976	27,337	\$ 3,639	18.2%	16.0%	-2.24%
Services and Charges	616,577	411,648	784,655	204,929	\$ 579,726	133.7%	33.2%	-100.48%
Interdepartment Svcs	2,428,653	1,785,838	544,808	642,815	\$ (98,007)	20.7%	26.5%	5.73%
Intergovernment Svcs	4,200	4,001	442	199	\$ 243	3.8%	4.7%	0.89%
<b>Subtotal Op. Exp.</b>	<b>\$ 6,405,862</b>	<b>\$ 4,675,583</b>	<b>2,285,925</b>	<b>\$ 1,730,279</b>	<b>\$ 555,646</b>	<b>33.3%</b>	<b>27.0%</b>	<b>-6.33%</b>
Transfers Out	69,306	69,306	-	-	\$ -			
<b>TOTAL EXPENDITURES:</b>	<b>\$ 6,475,168</b>	<b>\$ 4,744,889</b>	<b>2,285,925</b>	<b>\$ 1,730,279</b>	<b>\$ 555,646</b>	<b>33.1%</b>	<b>26.7%</b>	<b>-6.34%</b>
<b>Total Funding: (Rev. less Exp.)</b>	<b>\$ 9,406,913</b>		<b>\$ 3,394,077</b>	<b>\$ 3,845,482</b>	<b>\$ 451,405</b>			

**City of Spokane - Parks & Recreation**  
**Capital**  
**Financial Report**  
**April 2020**

**Year-to-Date Comparison**

		2020 ADOPTED BUDGET Balance	2019 YTD Actual	2020 YTD Actual	2019-2020 YTD Difference	2019 YTD % OF BUDGET	2020 YTD % OF BUDGET	Change in %
<b><u>Revenue:</u></b>		<b>ADOPTED BUDGET 2020</b>						
Grants Receivable	1,760,000	1,760,000	-	-	\$ -			
<b><u>Expenditures:</u></b>								
Capital Outlay	2,625,000	2,500,545	109,238	124,455	\$ (15,217)	2.6%	4.7%	2.16%



# City of Spokane - Parks & Recreation

## Parks Fund -- 1400

### Financial Report

April 2020

#### Year-to-Date Comparison

	2020 ADOPTED BUDGET BUDGET 2020	ADOPTED BUDGET Balance	2019 YTD Actual	2020 YTD Actual	2019-2020 YTD Difference	2019 YTD % OF BUDGET	2020 YTD % OF BUDGET	Change in %
<b><u>Operating Revenue:</u></b>								
Program Revenue	6,384,095	5,589,169	1,293,032	794,926	\$ (498,106)	22.1%	12.5%	-9.60%
Operating Transfers	15,611,581	10,130,755	5,471,607	5,480,826	\$ 9,219	33.1%	35.1%	2.05%
<b>Total Operating Revenue:</b>	<b>\$ 21,995,676</b>	<b>\$ 15,719,924</b>	<b>6,764,639</b>	<b>\$ 6,275,752</b>	<b>\$ (488,887)</b>	<b>30.2%</b>	<b>28.5%</b>	<b>-1.65%</b>
<b><u>Operating Expenses:</u></b>								
Salaries and Wages	9,798,864	7,638,895	2,256,240	2,159,969	\$ 96,271	24.8%	22.0%	-2.80%
Personnel Benefits	2,809,101	2,045,345	732,173	763,756	\$ (31,583)	26.9%	27.2%	0.26%
Supplies	1,331,210	1,200,781	224,645	130,429	\$ 94,216	19.8%	9.8%	-10.03%
Services and Charges	3,959,933	3,254,005	1,426,049	705,928	\$ 720,121	36.5%	17.8%	-18.68%
Interdepartment Svcs	2,489,403	1,835,141	559,432	654,262	\$ (94,830)	21.0%	26.3%	5.32%
Intergovernment Svcs	42,800	40,106	13,141	2,694	\$ 10,447	26.2%	6.3%	-19.94%
<b>Total Operating Expenses:</b>	<b>\$ 20,431,311</b>	<b>\$ 16,014,273</b>	<b>5,211,680</b>	<b>\$ 4,417,038</b>	<b>\$ 794,642</b>	<b>26.6%</b>	<b>21.6%</b>	<b>-5.03%</b>
<b>Net Op. Income (Loss):</b>	<b>\$ 1,564,365</b>	<b>\$ (294,349)</b>	<b>1,552,959</b>	<b>\$ 1,858,714</b>	<b>\$ 305,755</b>	<b>3.5%</b>	<b>6.9%</b>	<b>3.38%</b>
<b><u>Other Financial Activity:</u></b>								
Grants Revenue	1,760,000	-	-	-				
Capital Outlay	(2,625,000)	-	(83,859)	(124,455)	\$ 40,596	2.0%	4.7%	2.76%
Transfers Out	(532,153)	-	-	-	\$ -			
<b>Total Other Activity:</b>	<b>\$ (1,397,153)</b>	<b>\$ -</b>	<b>(83,859)</b>	<b>\$ (124,455)</b>	<b>\$ 40,596</b>	<b>2.7%</b>	<b>8.9%</b>	<b>6.16%</b>
<b>Total Funding:</b> (Rev. less Exp.)	<b>\$ 167,212</b>	<b>\$ (294,349)</b>	<b>\$ 1,469,100</b>	<b>\$ 1,734,259</b>	<b>\$ 265,159</b>			

<b>Beginning Fund Balance</b>	<b>\$ 924,865</b>
5% Reserve Requirement	\$ (1,179,423)
Revenue Stabilization Reserve	\$ (100,000)
Other Program Reserves	\$ (285,397)
<b>Beginning Reserves</b>	<b>\$ (639,955)</b>
Non-Capital Encumbrances	
Net Revenue (Expense)	\$ 1,734,259
Add Back Revenue Stabil. Reserve	\$ -
<b>Ending Fund Balance Reserves</b>	<b>\$ 1,094,304</b>

# City of Spokane - Parks & Recreation

## Golf Fund -- 4600

### Financial Report

**April 2020**

#### Year-to-Date Comparison

	ADOPTED BUDGET 2020	2020 ADOPTED BUDGET Balance	2019 YTD Actual	2020 YTD Actual	2019-2020 YTD Difference	2019 YTD % OF BUDGET	2020 YTD % OF BUDGET	Change in %
<b>Revenue:</b>								
Program Revenue	4,025,270		482,906	217,144	\$ (265,762)	12.7%	5.4%	-7.30%
Pre-Sale Revenue			130,199	154,705	\$ 24,506			
Pepsi Commissions	-		-	-	\$ -			
Facility Improvement Fee	-		85,682	36,984	\$ (48,698)			
Other Transfers In	-		-	131,652	\$ 131,652			
<b>TOTAL REVENUE:</b>	<b>\$ 4,025,270</b>	<b>\$ (3,484,785)</b>	<b>698,787</b>	<b>\$ 540,485</b>	<b>\$ (158,302)</b>	<b>18.4%</b>	<b>13.4%</b>	<b>-4.94%</b>
<b>Expenditures:</b>								
Salaries and Wages	1,250,892	1,048,984	221,560	201,908	\$ 19,652	17.7%	16.1%	-1.55%
Personnel Benefits	323,259	242,098	85,696	81,161	\$ 4,535	26.4%	25.1%	-1.27%
Supplies	316,920	288,101	13,800	28,819	\$ (15,019)	4.4%	9.1%	4.74%
Services and Charges	999,405	861,604	96,750	137,801	\$ (41,051)	9.4%	13.8%	4.34%
Interdepartment Svcs	273,174	196,492	62,446	76,682	\$ (14,236)	21.8%	28.1%	6.28%
Intergovernment Svcs	21,000	18,779	1,152	2,221	\$ (1,069)	5.5%	10.6%	5.09%
<b>Subtotal Op. Exp.</b>	<b>\$ 3,184,650</b>	<b>\$ 2,656,058</b>	<b>481,404</b>	<b>\$ 528,592</b>	<b>\$ (47,188)</b>	<b>14.9%</b>	<b>16.6%</b>	<b>1.67%</b>
Capital Outlay	295,000	294,540	77,788	460	\$ 77,328	31.1%	0.2%	-30.96%
Transfers Out	483,216	483,216	-	-				
<b>TOTAL EXPENDITURES:</b>	<b>\$ 3,962,866</b>	<b>\$ 3,433,814</b>	<b>559,192</b>	<b>\$ 529,052</b>	<b>\$ (30,140)</b>	<b>14.9%</b>	<b>13.4%</b>	<b>-1.55%</b>
<b>Total Funding:</b> (Rev. less Exp.)	<b>\$ 62,404</b>		<b>\$ 139,595</b>	<b>\$ 11,433</b>	<b>\$ (128,162)</b>			

<b>Beginning Fund Balance</b>	<b>\$ 394,515</b>
Less 7% Reserve Requirement	\$ (277,401)
<b>Beginning 2019 Excess Reserves</b>	<b>\$ 117,114</b>
2020 YTD Change in Cash	\$ 11,433
Encumbrances at Month End	
Facility Improvement Reserve	\$ (524,075)
<b>2020 YTD Available Cash</b>	<b>\$ (395,528)</b>

## Fund 1950 - Park Cumulative Reserve Fund

January 1, 2020 through April 30, 2020

	BEGINNING BALANCE	REVENUES	EXPENDITURES	ENDING FUND BALANCE	OUTSTANDING ENCUMBRANCES	REMAINING BALANCE	Fund Balance Category
General Purposes	\$ 42,772.17	\$ 2,785.16	\$ 20,727.53	\$ 24,829.80	\$ -	\$ 24,829.80	Undesignated
Computer Replacement & Software	1,135.26	24,566.40	-	25,701.66		25,701.66	Designated
<b>a</b> Fleet Replacement	375,128.57	-	-	375,128.57		375,128.57	Designated Capital
Sky Prairie/5-Mile	40,466.19	-	-	40,466.19		40,466.19	Designated Capital
<b>b</b> RFP Recreation Equipment	10,911.05	-	-	10,911.05		10,911.05	Designated Capital
<b>b</b> Recreation Capital Replacement	5,031.02	-	-	5,031.02	1,085.38	3,945.64	Designated Capital
<b>b</b> Golf Capital	-	-	-	-		-	Designated Capital
<b>c</b> Capital Equipment Maint./Replacement	300,000.00	-	-	300,000.00	36,028.48	263,971.52	Designated Capital
CIP Projects	1,101,600.03	14,000.00	29,254.76	1,086,345.27	6,724.93	219,436.12	Designated Capital
Turf Replacement	120,000.00	-	-	120,000.00		120,000.00	Designated Capital
Tennis Courts, USTA Private Grant	24,953.37	-	-	24,953.37	2,902.62	22,050.75	Designated Capital
Rochester Heights, Trugreen Foundation	5,000.00	-	-	5,000.00		5,000.00	Designated Capital
Northbank Soil Mitigation	-	-	-	-		-	Designated Capital
<b>h</b> Vietnam Veterans Memorial	25,000.00	-	-	25,000.00		25,000.00	Designated Capital
<b>g</b> Dutch Jake's Park	(3,109.71)	-	-	(3,109.71)		(3,109.71)	Designated Capital
<b>i</b> W. Havermale Playground	400,000.00	-	-	400,000.00	397,514.25	2,485.75	Designated Capital
<b>j</b> RFP N. Bank	900,000.00	122,303.05	-	1,022,303.05	866,909.15	155,393.90	Designated Capital
<b>d</b> Skyride	27,080.11	-	-	27,080.11	19,772.94	7,307.17	Designated Risk
<b>e</b> Reserved for Property Donations	45,583.80	-	-	45,583.80		45,583.80	Restricted Repairs/Maintenance
<b>f</b> Conservation Futures	137,038.53	-	10,799.19	126,239.34	10,000.00	116,239.34	Restricted Property Donations
Riverfront Conservation Futures Loan	-	-	-	-		-	Restricted Futures
	<b>\$ 3,558,590.39</b>	<b>\$ 163,654.61</b>	<b>\$ 60,781.48</b>	<b>\$ 3,661,463.52</b>	<b>\$ 1,340,937.75</b>	<b>\$ 1,460,341.55</b>	
				<b>\$ 3,558,590.39</b>			
				<b>\$ 102,873.13</b>	closing entries to be done by Centralized Acct.		
				<b>\$ -</b>			

### FOOTNOTES:

- a** Includes capital asset purchases exceeding \$5,000 per the Parks' Vehicle and Capital purchasing policy. Any auction proceeds for sold vehicles is included in revenues.
- b** Used for the purpose of replacing capital equipment for each designated department with the use of auction proceeds.
- c** Park Board and Finance committee agreed to change fund balance reserve from 7% to 5% in 2018. The remaining 2%, approximately \$300,000, was intended to create line item designated for capital equipment major maintenance and replacements. Annual amounts, TBD, will be transferred from Parks Fund to maintain balance.
- d** Designated for Skyride maintenance and repairs. Payments for 2005A Bond previously paid from these funds are now budgeted and expensed from Parks Fund.
- e** Donations and grant revenues allocated for maintenance and operations of the following properties:  
Existing properties include: >Armstrong >Romaine-Palisades >Austin Ravine
- f** Levied taxes for maintenance and operations of specific properties:  
>Rim Rock >Trolley Trail >Downriver >Elliot >Palisades (Thomas & Gusman)  
>Camp Sekani >Latah Creek >Romine >Ashland Estate >Drumheller Springs
- g** Proceeds from West Quadrant TIF allocated specifically for Dutch Jake's Park project.
- h** Donation received from Innovia Foundation November 2019 solely for the revitalization of The Inland Northwest Vietnam Veterans Memorial.
- i** Proceeds received from Spokane Parks Foundation of \$400,000 as down payment for SIP loan (remaining \$900,000 commitment). Funds to be used for design and construction of W. Havermale all-ability playground.
- j** Proceeds to be used towards N. Bank project allocated as follows: \$500,000 for Parking Lot; \$400,000 for N. Bank stairs

# Riverfront Park Redevelopment Project

Budget Adopted December 2019

## Riverfront Park Capital Redevelopment Bond

### Geographical Projects Summary

January 1, 2015 through April 30, 2020

Project Component	Budget	Expended as of April 30, 2020	Committed to Date	Total of YTD Expended and Committed	Budget Balance to Date
1. South Bank West (Rec. Rink, Rink/Skyride Facility)	\$ 10,412,530	\$ 10,412,530	\$ -	\$ 10,412,530	\$ -
2. South Bank Central (Looft Carrousel)	\$ 11,744,616	\$ 11,744,579	\$ -	\$ 11,744,579	\$ 37
3. Howard Street South Channel Bridge	\$ -	\$ -	\$ -	\$ -	\$ -
4. Promenades and West Havermale	\$ 8,307,274	\$ 6,231,413	\$ 2,168,649	\$ 8,400,062	\$ (92,788)
5. U.S. Pavilion	\$ 22,386,073	\$ 21,223,261	\$ 983,393	\$ 22,206,654	\$ 179,419
6. snx <sup>w</sup> mene? & Other Parks Capital Projects	\$ 1,741	\$ 97,502	\$ -	\$ 97,502	\$ (95,761)
7. North Bank	\$ 9,893,396	\$ 1,930,331	\$ 8,040,666	\$ 9,970,997	\$ (77,601)
8. South Bank East	\$ 156,847	\$ 156,847	\$ -	\$ 156,847	\$ -
Program Level Owner Costs	\$ 5,492,815	\$ 4,201,444	\$ 260,506	\$ 4,461,950	\$ 1,030,865
<b>TOTAL</b>	<b>\$ 68,395,292</b>	<b>\$ 55,997,907</b>	<b>\$ 11,453,214</b>	<b>\$ 67,451,121</b>	<b>\$ 944,171</b>