



## **Special Meeting of the Spokane Park Board Finance Committee Minutes**

3 p.m. Tuesday, May 7, 2019

**City Conference Room Lobby – Tribal, first floor City Hall**

808 W. Spokane Falls Blvd., Spokane, Washington

Mark Buening - Finance Director

### **Committee Members:**

X Bob Anderson – Chair

Greta Gilman – Called-in

X Gerry Sperling

### **Parks Staff:**

Jason Conley

Garrett Jones

Mark Buening

Megan Qureshi

Jennifer Papich

Mark Poirier

Angel Spell

Jon Moog

Al Vorderbrueggen

**Guest:** None

## **Summary**

- The Finance Committee approved the Resolution Supporting City Council to Allocate WQTIF Funds. This resolution will go to Park Board for approval on June 13, 2019.
- Mark Buening reviewed the Temp/Seasonal Employee costs and impacts on the 2020 budget.
- The May financials were presented by Mark Buening who reviewed each operating division.

The next regularly scheduled meeting is 3 p.m. July 9, 2019, in the **City Conference Room Lobby – Tribal, first floor City Hall.**

## MINUTES

The meeting was called to order at 3 p.m. by committee chair Bob Anderson.

### Action items:

1. *Garret Jones* presented the Resolution Supporting City Council to Allocate WQTIF Funds. This resolution recommends that City Council allocate the West Quadrant Tax Increment Financing funds to the Riverfront Park North Suspension bridge repair project. This would link Riverfront Park to the North Bank and to the Dutch Jake's Park renovation project.

**Motion No. 1:** *Bob Anderson* moved to approve the Resolution Supporting City Council to Allocate WQTIF Funds.

*Gerry Sperling* seconded the motion.

Motion carried unanimously.

### Discussion items:

1. Review of Temp/Seasonal Costs impact on 2020 budget – *Mark Buening* reviewed the impacts of temp/seasonal employee costs. He discussed that the mandated temp/seasonal costs are going up by \$1.50 an hour next year. Parks and Recreation has not adjusted the budget for these additional costs; instead Parks has simply absorbed the cost in the past. Since 2013, minimum wage has jumped from \$9 an hour to just over \$13 an hour in 2019. Due to keeping service at the parks at the same level as before, costs have risen as minimum wage has risen. Buening conducted an analysis that multiplied an average number of temp/seasonal hours worked in a year by the \$1.50 wage increase and estimates that the additional costs could reach up to \$200,000 in 2020.

### Standing report items:

1. May financials – *Mark Buening* presented an overview of the May financials. Natural Resources is primarily status quo with last year at the same time, except for expenditures are 58% less than last year. Revenue for Recreation is less than status quo, but this is due to the new software program that defers revenues until certain activities occur. Recreation will realize these revenues during the summer when classes occur. Riverfront Park expenditures over revenues is \$230,000 compared to \$500,000 last year. Expenditures are up due to increased wages due to temp/seasonal positions, and more services and charges. Park Operations revenues and expenditures are similar to this time last year. Administration shows revenues over expenditures at about \$500,000. Parks Fund revenues over expenditures show about \$1.4 million. Parks has \$1.4 million of capital encumbrances which should be expended by the end of the year. Golf fund revenues are up \$38,000 from the same time last year. Revenues over expenditures are at \$309,000. Expenditures are \$3,400 less than last year at the same time. Riverfront Park Bond shows a balance of \$14,000 not committed.

**Contract items from other committees:** These items were not discussed.

**Adjournment:** The meeting adjourned at 4:01 p.m.

The next regularly scheduled meeting is 3 p.m. June 11, 2019, in the **City Conference Room Lobby – Tribal, first floor City Hall.**