



## Special Meeting of the Spokane Park Board Finance Committee Minutes

Tuesday, July 12, 2016, 3:00 p.m. – 5:00 p.m.

### City Hall Conference Room 2B

808 W. Spokane Falls Blvd., Spokane, Washington

Leroy Eadie – Parks & Recreation Director

#### Committee Members:

X Traver, Susan – Chairperson  
Kelley, Ross *abs. excused*  
X Van Voorhis, Ken  
X Pendergraft, Lauren  
X Sumner, Nick  
X Wright, Chris  
Candace Mumm – Council Liaison

#### Parks Staff:

Leroy Eadie  
Garrett Jones  
Bruce Wright  
Al Vorderbrueggen  
Jon Moog  
Jason Conley  
Fianna Dickson

#### Guest(s):

Stephanie Zimmerman  
*in for Candace Mumm*

### Summary

- Motion to approve the low bid proposal for construction of Howard Street Bridge South, not to exceed \$4,737,101.50, by T. LaRiviere Equipment & Excavation, Inc., Athol, Idaho, passed unanimously.
- Leroy Eadie stated that the finalized 2017 proposed budget was extended out to July and August meaning the Committee Chairs will present to the Finance Committee on September 6<sup>th</sup> with Park Board approving the budget in October.
- Mr. Eadie went over the numbers for the different Funds on the 2017 Proposed Budget. Riverfront Park will be tapping into the revenue stabilization to offset shortage in revenue as 2017 will be the toughest year for RFP. Mr. Eadie will be proposing an amendment next month by adding a Parks Planning budget, assuring the Committee that the overall numbers will not change dramatically. Mr. Eadie would like to create a new, non-exempt, position that would be equivalent to a Senior Planner or Senior Engineer who will run the Parks and Planning unit as well as fit within our budget.
- Bruce Wright went over the June financials.
- Jason Conley informed the Committee that the Webstore software request is on hold pending an opinion by outside consultant, Intrinium. A Capital Program Software vendor has been selected and waiting approval by the Mayor's Cabinet. Currently waiting for the pilot of Accela software to be completed. Work is continuing on a replacement system for Class Software and IT is aware of the urgency in this matter.

The next regularly scheduled meeting is August 9, 2016, at 3:00 p.m. in **City Hall Conference Room 2B**

## MINUTES

The meeting was called to order at 3:00 p.m. by Chairperson, Susan Traver. Introductions were made.

### Action Items:

Approval of Low Bid Proposal for Construction of Howard Street Bridge South.

Garret Jones discussed the project with the Committee explaining that the funds would be coming from the Bond as well as \$100,000 +/- from Utilities that would cover the 18-inch utility water main and have an approximate 14 month duration. Mr. Jones explained that six bids were received last Monday of which 3 bids were under or within the engineered estimate. The Engineer's estimate was \$5,068,894.10 and T. LaRiviere Equipment & Excavation, Inc. out of Athol, Idaho came in at \$4,737,101.50, including tax. Engineering Services did review and after consulting Mike Brower who worked with the contractor, recommended approval of the contract. Review with the Legal Department also confirmed that the contractor's bid must stay true for a 30 day period and covered the formal process for protest.

Motion to approve the low bid proposal for construction of Howard Street Bridge South, not to exceed \$4,737,101.50, by T. LaRiviere Equipment & Excavation, Inc., Athol, Idaho, was given by Lauren Pendergraft

Seconded by Ken Van Voorhis

Motion passes unanimously

### Discussion Items:

1. 2017 Proposed Budget –Leroy Eadie stated that the Finalized 2017 proposed budget was extended out to July and August meetings which means the Committee Chairs will present to the Finance Committee on September 6<sup>th</sup> with Park Board approving the budget in October. Not having many citizen comments in the past, it was decided to combine both the citizens comment period and the presenting the proposed budget within the same month thus allowing more time within the Committees. This will also give Mark Buening, the new Budget/Finance Director, starting September 1<sup>st</sup>, a little time to catch up. Susan Traver summed it up by saying it really just gives us another month in Committees by essentially presenting to the Park Board and receiving citizen comments during the same time.

Mr. Eadie reiterated the numbers for the different Funds on the 2017 Proposed Budget that the Committee had gone over in May. We're proposing an overall \$20,312.328 budget from the expenditure side and a fairly close number of \$20,344.137 from the revenue side. Riverfront Park will be tapping into the revenue stabilization to offset shortage in revenue as 2017 will be the toughest year for RFP. Ms. Traver requested that the Committee review the policy that covers accessing the revenue stabilization fund balance at next month's meeting. Mr. Eadie recommended that at the end of the year we add to the revenue stabilization fund using excess fund balance. Bruce Wright was tasked with using pass *actuals* and not *proposed* budgets.

Leroy Eadie continued by acknowledging Parks and Recreation reorganization and created Parks Planning unit which is led by Garrett Jones. There's success with the model, not only with the redevelopment project but also other Parks planning projects. Friday, staff will meet and develop a 2017 proposed budget for Parks Planning. It will be structured like Urban Forestry with its own budget even though it's not a department. All of the Capital budget, currently in Parks Operation, will go into the Parks Planning budget because they're going to manage all our Capital Outlay, 6-year Capital Pro-planning; all those things. Mr. Eadie is going to propose a big amendment next month by adding the Parks Planning budget, assuring the Committee that the overall numbers will not change dramatically. The bottom line will look the same but will be doing some reorganization.

Susan Traver asked if another full time employee (FTE) will be added with Mr. Eadie stating either that or re-assigning another FTE that's within our budget. Mr. Eadie would like to create a new, non-exempt, position that would be equivalent to a Senior Planner or Senior Engineer who will run our Parks and Planning unit. Mr. Eadie continued by reviewing the Golf Fund stating nothing is really changing although internally there's talk of possibly increasing fees at or less than the increase this year.

### **Standing Report Items:**

1. June Financial Report – Bruce Wright went over the financials starting with Urban Forestry stating both revenue and expenditures show favorable. Recreation shows favorable revenue but unfavorable expenditures with the overall favorable. Riverfront Park although expenditures show favorable, revenue was not, leaving the overall unfavorable. Park Operations revenue and expenditures are favorable with the overall favorable. Administration shows unfavorable revenue and unfavorable expenditures with overall unfavorable. Park Fund shows revenue as unfavorable, revenue favorable with overall favorable. Golf Fund has a favorable revenue as well as expenditure with overall favorable.
2. Information Technology Project Plan Update – Jason Conley proceeded to inform the Committee that the Webstore software request is on hold pending an opinion by outside consultant Intrinium. Intrinium is being brought in as a PCI (Payment Card Industry) compliance expert. The City is currently undergoing an audit regarding PCI compliance.

A Capital Program Software vendor has been selected. The process is now that all software has to be approved by Mayor's Cabinet before the contract can be signed. Once approved, contract negotiations will begin; looking at late fall roll-out.

Park Board Members were reminded about their password resets. Angel Spell is waiting for the pilot of Accela software to be completed. Work is continuing on a replacement system for Class Software. IT is aware of the urgency in this matter.

### **Contract Items from Other Committees:** This item was not discussed.

1. Recommend Approval of Contract in the amount of \$50,002 (plus any quoted additional cost) with Heritage Roofing and Construction for re-roof Manito Office Building

Meeting adjourned at 4:22 p.m.

The next regularly scheduled meeting is August 9, 2016, at 3:00 p.m. in **City Hall Conference Room 2B**.

## Howard Street South Channel Bridge

City of Spokane Project #2016119 for Temporary Construction Access Route, Demolition and Replacement of Howard Street South Channel Bridge, Utilities, Stormwater and Approaches.

Basic Bridge structure 60' X 184' reduced structure size and decreased number of footings.

### **History:**

This project will remove and replace the Howard Street South Channel Bridge due to the degraded condition of the existing bridge. For several years, the existing bridge has been limited to use only over the outside portions of the bridge. The new bridge will be built in basically the same footprint as the old bridge, although it will be an updated, streamlined structure.

The existing bridge also carries a 10-inch Water Transmission Main across the south channel. The new bridge will house an 18-inch Water Transmission Main, upgraded to facilitate greater flows to downtown and northwest Spokane. Estimated Credit from Utilities +/- \$103,000.00.

### **Impact:**

Construction will begin late summer of 2016, with demolition and removal of the old bridge and water line starting as early as September. Work is expected to take 14 months, carrying into fall of 2017. The water transmission main will be out of commission over most of that period of time.

### **Funding:**

The bridge replacement is funded through Park Bond revenue. The water transmission main portion of the project will be funded by Utility Rate fees.

There were 6 responder that submitted bids, the lowest bid is T. LaRiviere for \$4,737,101.50, and Our budget for this project was \$4,500.000.00.

CITY OF SPOKANE  
DEPARTMENT OF ENGINEERING SERVICES  
BID OPENING, MONDAY, JULY 11, 2016

---

Project Number: 2016119  
Project Name: Howard Street South Channel Bridge Replacement  
Engineer's Estimate: \$5,068,894.10

2 Addenda

Bid Results:

---

1.	T. LaRiviere Equipment & Excavation, Inc., Athol, ID	\$4,737,101.50
2.	West Company, Inc., Airway Heights, WA	\$5,040,388.00
3.	Max J. Kuney Company, Spokane, WA	\$5,059,609.00
4.	Garco Construction, Inc., Spokane, WA	\$5,101,610.00
5.	Stellar J. Corporation, Woodland, WA	\$5,417,850.00
6.	Halme Construction, Inc., Spokane, WA	\$5,678,000.65

---

	Budget	BID	Delta
Baseline Includes Access Road	\$ 4,188,714.00		
Environment Dirt/Rock	\$ 62,606.00		
Utility	\$ 75,000.00		
Sub Total	\$ 4,326,320.00		
Tax	\$ 376,389.84		
<b>Grand Total</b>	<b>\$ 4,702,709.84</b>	<b>\$ 4,737,101.50</b>	<b>\$ 34,391.66</b>
Excludes Construction Contingency			

RFP - HOWARD STREET SOUTH CHANNEL BRIDGE						
Budget Estimate						
PROJECT BUDGET ITEMS			Baseline	Adjusted / Current Budget	Budget Over / (Under) runs	NOTES
1.0 PROJECT CONSTRUCTION	1a	Howard St Bridge South	5,046,032	2,915,000	(2,131,032)	
	1b	Approach and Utilities			0	
	1c	Amenity Zones		166,000	166,000	
	1d	Decorative Bridge Paving			0	
	1e	Civil Roadway		490,314	490,314	
	1f	Temporary Construction Access & Staging	69,600		(69,600)	
	1g	Mobilization		363,400	363,400	
	1h	Central Meadow Temporary Electrical	217,500	55,000	(162,500)	
	1i	Therne Stream Bridge Replacement	250,000	250,000	0	
	1j	Temp Access Road/Laydown prep		254,000	254,000	
	1	Sub-total Construction	5,583,132	4,493,714	(1,089,418)	
	2	Design Contingency	279,157		(279,157)	See Line 3
	3	Construction Contingency	279,157	363,400	84,243	
	4	Environmental / Rock Contingency	-	62,606	62,606	
	5	WSST on Construction, CO's, Contingency 8.7%	485,732	428,016	(57,717)	
	6					
Subtotal ALL Construction			6,627,178	5,347,736	(1,279,443)	
2.0 PROJECT DESIGN	7					
	8					
	9					
	10	A/E Fee - Basic Services		725,858	725,858	
	11a	A/E Fee - Additional Services (Constr Mgmt)		200,000	200,000	
	11b	A/E Fee - Additional Services (Amenities)		108,552	108,552	
	11c	A/E Fee - Additional Services (Access Road)		50,945	50,945	
	12	A/E Reimbursable Expenses		0	0	Included in basic fee
	13					
Subtotal Design			1,395,783	1,085,355	(310,428)	
3.0 PROFESSIONAL SERVICES+FF&E	14	PM/CM Services (Internal/External)		0	0	See Program Level Owner Cost
	15	Site/Field Survey Topo Map			0	See item 7 above
	16	Geotechnical Services		10,000	10,000	
	17	Environmental/Labwork		22,469	22,469	
	18	Wildlife Biologist			0	See Line 39
	19	Hazmat Consultant			0	See Line 39
	20	Traffic Engineer			0	See Line 39
	21	Permitting Assistance		15,000	15,000	See item 7 above
	22	Value Engineering/Constructability Review			0	
	23	Commissioning			0	
	24	NREC Owner Inspection Fee			0	
	25	Inspection/Testing		22,469	22,469	
	26	Legal Fees			0	See Program Level Owner Cost
	27	Other Consultants			0	
	28	FF&E + Technology + WSST @8.7%		0	0	
	29					
Subtotal Project Services, FF&E			-	69,937	69,937	
4.0 OTHER PROJECT DEVELOPMENT COSTS	30	Artwork			0	See Program Level Owner Cost
	31	Advertisements+Printing			0	
	32	L&I Electrical Review			0	
	33	Plan Review+Permits		44,937	44,937	
	34	Health District Review			0	
	35	Certification of Storm Drainage		2,500	2,500	
	36	Moving /Temporary Facilities			0	
	37	Builder's Risk Insurance			0	
	38	Travel Meals Mtg Expenses			0	
	39	RFP Predesign Studies	167,494		(167,494)	See Predesign Cost Tab
	40	OMR Contingency		50,000	50,000	
	41					
Subtotal Other Development Fees			167,494	97,437	(70,057)	
5.0 BOND FEES	42	Bond Service Fees				See Program Level Owner Cost
	Subtotal Bond Services			-	0	0
			8,190,455	6,600,465	(1,589,991)	

**CITY OF SPOKANE PARKS AND RECREATION  
BUDGET CALENDAR (revised 7/12/16)  
FY 2017**

<b>TASK</b>	<b>PB Committees Due Date</b>	<b>Finance Committee Due Date</b>	<b>Park Board Due Date</b>	<b>Park &amp; Rec Due Date</b>	<b>Notes</b>
BUDGET TEMPLATE SENT FROM CITY FINANCE				05/02/2016	
BUDGET TEMPLATE SENT TO STAFF				05/03/2016	
BUDGET ESTIMATES DUE TO PARKS FINANCE				05/13/2016	
PRELIMINARY BUDGET MANAGEMENT TEAM DISCUSSION					
UPDATE FINANCIAL PROJECTIONS AND ASSUMPTIONS					
BUDGET ESTIMATES DUE TO CITY FINANCE - Operating				05/31/2016	
BUDGET ESTIMATES DUE TO CITY FINANCE - CIP				06/02/2016	
PROPOSED 2017 BUDGET TO FINANCE COMMITTEE				01/00/1900	Summary Report & Breakdown
ADOPTION OF 2017 BUDGET CALENDAR/GUIDELINES				01/00/1900	
BUDGET SUMMARIES TO CITY FINANCE				06/22/2016	Budget Planner
FINALIZE 2017 PROPOSED BUDGET	July & Aug Mtgs				
COMMITTEE CHAIRS PRESENT TO FINANCE COMMITTEE				09/06/2016	
PARK BOARD PUBLIC HEARING ON PROPOSED BUDGET		10/11/2016	10/13/2016		
FINANCE COMMITTEE RECOMMENDS FINAL BUDGET		10/11/2016			
BUDGET ADOPTED - PARK BOARD MEETING			10/13/2016		
PROGRAM BUDGET TO CITY COUNCIL				10/11/2016	PPT
PROPOSED BUDGET TO CITY COUNCIL (Central Accounting)				10/13/2016	PPT



### 1400 - Park Fund Budget 2017

Code	Desc	Adopted BT 0/13 2014	Adopted BT 0/13 2015	Adopted BT 0/13 2016	Budget Current 0/13 2017
<b>1400 PARK FUND</b>					
30210	ADM OH	4,846,770	5,061,054	5,302,279	6,615,100
49510	CAPIMPPK99	-	-	-	-
54100	RECREATION	886,567	1,340,339	1,321,635	1,146,337
54200	SRCOMMCTR	647,773	647,773	647,773	648,028
54210	NEYCADVCMP	-	-	-	-
54300	RIVERFRONT	402,678	243,653	223,978	244,785
54400	ADMIN	(11,616,090)	(12,488,514)	(13,439,508)	(13,742,971)
54500	OPERATIONS	2,916,768	3,181,935	3,788,337	3,094,293
54600	HORTCLTRAL	1,356,811	1,416,043	1,340,221	1,408,684
54900	URBAN FORS	448,346	459,191	754,971	553,936
95364	PARKS	-	26,800	19,000	-
<b>Total</b>		<b>(110,377)</b>	<b>(111,726)</b>	<b>(41,314)</b>	<b>(31,809)</b>

Code	Desc	Adopted BT 0/13 2014	Adopted BT 0/13 2015	Adopted BT 0/13 2016	Budget Current 0/13 2017
51000	SAL & WAGE	6,830,327	6,861,283	7,672,548	7,916,241
52000	PERS BENE	1,873,967	1,962,809	2,171,652	2,290,480
53000	SUPPLIES	922,994	958,260	981,764	968,824
54000	SERV/CHRGs	3,637,305	3,674,583	3,766,020	3,890,823
55000	IG PROFSRV	47,800	63,800	64,425	50,200
56000	CAP OUTLAY	1,656,000	1,167,800	2,358,500	2,081,000
57000	DS - PRIN	-	-	-	-
58000	DS - INT	-	-	-	-
59000	IF SERVICE	2,620,856	2,772,706	2,481,803	2,237,802
5995X	RSV/BGT AJ	125,000	125,000	405,790	355,000
80000	OPERTRNOUT	449,564	344,564	512,958	521,958
<b>Total</b>		<b>18,163,813</b>	<b>17,930,805</b>	<b>20,415,460</b>	<b>20,312,328</b>

Code	Desc	Adopted BT 0/13 2014	Adopted BT 0/13 2015	Adopted BT 0/13 2016	Budget Current 0/13 2017
32000	LIC & PERM	(500)	(500)	(500)	(1,000)
33000	IG REVENUE	(20,000)	(81,000)	(1,412,000)	(1,302,600)
34000	SERVICES	(2,772,900)	(2,834,817)	(3,339,336)	(2,918,836)
35000	FINESFORFT	(18,000)	(18,000)	(22,000)	(22,000)
36000	MISC REV	(2,407,700)	(2,196,700)	(2,177,430)	(1,984,730)
37000	G/L-INCEXP	-	-	-	-
39000	OPERTRANIN	(13,055,090)	(12,911,514)	(13,505,508)	(14,114,971)
<b>Total</b>		<b>(18,274,190)</b>	<b>(18,042,531)</b>	<b>(20,456,774)</b>	<b>(20,344,137)</b>
<b>TOTAL NET</b>		<b>(110,377)</b>	<b>(111,726)</b>	<b>(41,314)</b>	<b>(31,809)</b>

#### PLEASE NOTE:

Due to RFP Redevelopment - using revenue stabilization to offset shortage in RFP revenue  
 FTE Movement - Ops to Parks Planning (Garret/Nic)  
 CIP dropped 200,000 (strategic for RCO, RFP, CIP quality attention to projects)  
 Utilities material increase for 2017  
 Got rid of REC self payment for field use (reduced EXP/REV)  
 Grant Funding currently flat - to be followed up with Garrett for revised 2017 expected (exp/  
 Salary / benefits historically 45-48% of overall expenditure

## 4600 - Golf Fund Budget 2016

Code	Desc	Adopted BT 0/13 2014	Adopted BT 0/13 2015	Adopted BT 0/13 2016	Current Budget 0/13 2017
30210	ADM OH	489,377	516,128	631,109	668,398
54400	ADMIN	-	-	-	-
55100	ADMIN	240,640	132,613	362,369	183,050
55200	DOWNRIVER	(321,974)	(288,370)	(433,971)	(357,355)
55300	ESMERALDA	(235,789)	(190,449)	(236,077)	(213,610)
55400	INDNCANYON	(202,075)	(146,040)	(120,494)	(113,881)
55500	QUALCHAN	(188,681)	(149,262)	(202,936)	(166,605)
98815	SNOW 2008	-	-	-	-
Total		(218,502)	(125,380)	-	(3)

Code	Desc	Adopted BT 0/13 2014	Adopted BT 0/13 2015	Adopted BT 0/13 2016	Current Budget 0/13 2017	% of Overall Bdgt
51000	SAL & WAGE	1,064,622	1,055,447	1,115,875	1,089,464	32.22%
52000	PERS BENE	285,666	290,034	313,295	320,114	9.47%
53000	SUPPLIES	250,060	248,740	249,130	258,920	7.66%
54000	SERV/CHRGs	704,119	745,047	794,445	972,375	28.76%
55000	IG PROFSRV	19,300	20,100	27,450	21,000	0.62%
56000	CAP OUTLAY	200,000	100,000	329,455	150,000	4.44%
59000	IF SERVICE	439,931	496,452	391,620	429,394	12.70%
5995X	RSV/BGT AJ	-	-	160,000	140,000	4.14%
801XX	OPERTRNOUT	22,700	22,700	-	-	0.00%
Total		2,986,398	2,978,520	3,381,270	3,381,267	

Code	Desc	Adopted BT 0/13 2014	Adopted BT 0/13 2015	Adopted BT 0/13 2016	Current Budget 0/13 2017	% of Overall Bdgt
33000	IG REVENUE	-	-	-	-	0.00%
34000	SERVICES	(3,199,100)	(3,098,100)	(3,367,370)	(3,367,370)	99.59%
36000	MISC REV	(5,800)	(5,800)	(13,900)	(13,900)	0.41%
39700	OPERTRANIN	-	-	-	-	0.00%
Total		(3,204,900)	(3,103,900)	(3,381,270)	(3,381,270)	
		(218,502)	(125,380)	-	(3)	

**PLEASE NOTE:**

CIP dropped to 150,000  
 Increased marketing budget by 15,000  
 Utility increases  
 Possible FTE Add  
 Maintain 7% reserve from 2015 expenditure?

## 1950 - Cumulative Reserve Budget 2016

Code	Desc	Adopted BT 0/13 2014	Adopted BT 0/13 2015	Adopted BT 0/13 2016	Budget Current 0/13 2017
<b>1400 PARK FUND</b>					
30210	ADM OH	1,752	4,972	3,135	3,174
54100	RECREATION	-	-	-	-
54200	SRCOMMCTR	-	-	-	-
54300	RIVERFRONT	-	-	-	-
54500	OPERATIONS	-	20,000	20,000	20,000
54920	PARKCUMRES	30,700	34,700	(28,600)	(38,100)
54925	FLEETREPLC	455,496	282,036	321,800	321,800
54935	GONDOLA 05	(50,460)	50,000	60,200	60,200
54940	MT HERITAG	-	-	-	-
95410	WHITEWATER	-	-	-	-
95491	FISH LAKE	-	-	-	-
99999	UNDESIGNAT	(1,063,900)	(1,064,000)	(1,664,000)	(1,100,000)
<b>Total</b>		<b>(626,412)</b>	<b>(672,292)</b>	<b>(1,287,465)</b>	<b>(732,926)</b>

Code	Desc	Adopted BT 0/13 2014	Adopted BT 0/13 2015	Adopted BT 0/13 2016	Budget Current 0/13 2017	% of Overall Bdgt
51000	SAL & WAGE	-	-	-	-	0.00%
52000	PERS BENE	-	-	-	-	0.00%
53000	SUPPLIES	-	-	-	-	0.00%
54000	SERV/CHRG	1,352.00	16,352.00	6,352.00	6,000	0.61%
55000	IG PROFSRV	-	-	-	-	0.00%
56000	CAP OUTLAY	803,500.00	625,500.00	622,200.00	622,200	63.47%
57000	DS - PRIN	-	-	-	-	0.00%
58000	DS - INT	-	-	-	-	0.00%
59000	IF SERVICE	350,400.00	353,620.00	351,783.00	352,174	35.92%
5995X	RSV/BGT AJ	-	-	-	-	0.00%
801XX	OPERTRNOUT	100,000	100,000	-	-	0.00%
<b>Total</b>		<b>1,255,252</b>	<b>1,095,472</b>	<b>980,335</b>	<b>980,374</b>	

Code	Desc	Adopted BT 0/13 2014	Adopted BT 0/13 2015	Adopted BT 0/13 2016	Budget Current 0/13 2017	% of Overall Bdgt
32000	LIC & PERM	-	-	-	-	0.00%
33000	IG REVENUE	(350,000)	(350,000)	(350,000)	(350,000)	57.07%
34000	SERVICES	-	-	-	-	0.00%
35000	FINESFORFT	-	-	-	-	0.00%
36000	MISC REV	-26,300.00	-17,300.00	-19,300.00	(28,800)	4.70%
38271	OTHLTDEBT	-	-	-	-	0.00%
39000	OPERTRANIN	(441,464)	(336,464)	(234,500)	(234,500)	38.24%
<b>Total</b>		<b>(817,764)</b>	<b>(703,764)</b>	<b>(603,800)</b>	<b>(613,300)</b>	

<b>TOTAL NET</b>	<b>437,488</b>	<b>391,708</b>	<b>376,535</b>	<b>367,074</b>
------------------	----------------	----------------	----------------	----------------

City of Spokane - Parks & Recreation  
Urban Forestry  
Monthly Financial Report  
June, 2016

	Annual Budget	2014 YTD Actual	2015 YTD Actual	2016 YTD Actual	YTD Budget			2016	
					% Avg. of 2 Yr. Actuals	Fav. ↑ Unfav. ↓	2016 Variance Act. to Budg.	Monthly Actual	Annual Budget Spent to Date
<b>Revenue:</b>									
Operating	44,500	25,009	45,280	30,442	19,132	↑	11,310	10,377	68%
Grants Receivable	131,000	-	(580)	21,898	n/a		n/a	16,198	17%
<b>Total Revenue</b>	<b>175,500</b>	<b>25,009</b>	<b>44,700</b>	<b>52,340</b>	<b>19,132</b>	<b>↑</b>	<b>11,310</b>	<b>10,377</b>	<b>30%</b>
<b>Expenditures:</b>									
Salaries and Wages	360,361	156,506	156,765	169,569	162,510	↓	7,059	29,290	47%
Personnel Benefits	91,000	43,319	43,588	44,559	44,456	↓	103	7,747	49%
Supplies	32,250	7,041	14,846	10,195	9,926	↓	268	1,665	32%
Services and Charges	170,660	24,227	32,643	21,251	65,854	↑	(44,602)	2,294	12%
Intergovernment Services	-	-	-	-	-	↑	-	-	0%
<b>Total Expenditures</b>	<b>654,271</b>	<b>231,093</b>	<b>247,842</b>	<b>245,573</b>	<b>282,746</b>	<b>↑</b>	<b>(37,173)</b>	<b>40,996</b>	<b>38%</b>
<b>Net Revenue (Expenditure)</b>	<b>(478,771)</b>	<b>(206,084)</b>	<b>(203,142)</b>	<b>(193,233)</b>	<b>(263,614)</b>	<b>↑</b>	<b>48,483</b>	<b>(30,619)</b>	
Net Transfers In (Out)	58,000	66,000	66,000	58,542	66,000		(7,458)	-	101%
Capital Outlay	394,305	672	875	52,586	2,515		50,071	11,835	13%
<b>Total Funding</b>	<b>(815,076)</b>	<b>(140,757)</b>	<b>(138,017)</b>	<b>(187,278)</b>	<b>(200,129)</b>	<b>↓</b>	<b>(9,046)</b>	<b>(42,454)</b>	
								<b>Month/Year Ratio:</b>	<b>50.00%</b>

City of Spokane - Parks & Recreation  
Recreation  
Monthly Financial Report  
June, 2016

	Annual Budget	2014 YTD Actual	2015 YTD Actual	2016 YTD Actual	YTD Budget			2016	
					% Avg. of 2 Yr. Actuals	Fav. ↑ Unfav. ↓	2016 Variance Act. to Budg.	Monthly Actual	Annual Budget Spent to Date
<b>Revenue:</b>									
Operating	1,499,000	802,953	810,864	835,189	829,249	↑	5,940	204,161	56%
Grants Receivable	701,000	-	-	-	n/a		n/a	-	0%
<b>Total Revenue</b>	<b>2,200,000</b>	<b>802,953</b>	<b>810,864</b>	<b>835,189</b>	<b>829,249</b>	<b>↑</b>	<b>5,940</b>	<b>204,161</b>	<b>38%</b>
<b>Expenditures:</b>									
Salaries and Wages	1,271,168	470,190	452,779	448,793	464,144	↑	(15,351)	97,948	35%
Personnel Benefits	272,134	104,206	108,450	129,099	117,607	↓	11,492	25,372	47%
Supplies	285,735	95,582	92,026	117,094	96,384	↓	20,710	28,273	41%
Services and Charges	1,405,432	485,570	469,367	487,924	495,670	↑	(7,746)	123,776	35%
Intergovernment Services	7,850	1,254	1,586	6	2,538	↑	(2,532)	4	0%
<b>Total Expenditures</b>	<b>3,242,319</b>	<b>1,156,802</b>	<b>1,124,207</b>	<b>1,182,916</b>	<b>1,176,342</b>	<b>↓</b>	<b>6,573</b>	<b>275,374</b>	<b>36%</b>
<b>Net Revenue (Expenditure)</b>	<b>(1,042,319)</b>	<b>(353,849)</b>	<b>(313,343)</b>	<b>(347,727)</b>	<b>(347,093)</b>	<b>↓</b>	<b>(634)</b>	<b>(71,213)</b>	
Net Transfers In (Out)	(70,500)	-	-	(70,500)	-		(70,500)	-	100%
Capital Outlay	1,214,925	39,383	31,707	99,000	503,374		(404,374)	11,274	8%
<b>Total Funding</b>	<b>(2,327,744)</b>	<b>(393,232)</b>	<b>(345,050)</b>	<b>(517,227)</b>	<b>(850,467)</b>	<b>↑</b>	<b>333,240</b>	<b>(82,487)</b>	

Month/Year Ratio: 50.00%

City of Spokane - Parks & Recreation  
Riverfront Park  
Monthly Financial Report  
June, 2016

	Annual Budget	2014 YTD Actual	2015 YTD Actual	2016 YTD Actual	YTD Budget			2016	
					% Avg. of 2 Yr. Actuals	Fav. ↑ Unfav. ↓	2016 Variance Act. to Budg.	Monthly Actual	Annual Budget Spent to Date
<b>Revenue</b>	3,225,600	1,518,015	1,393,566	1,305,640	1,473,692	↓	(168,051)	361,275	40%
<b>Expenditures:</b>									
Salaries and Wages	1,631,037	735,111	683,706	658,816	691,355	↑	(32,539)	129,662	40%
Personnel Benefits	385,240	154,561	146,581	158,615	175,275	↑	(16,659)	25,602	41%
Supplies	385,221	169,197	94,724	105,962	131,900	↑	(25,939)	31,440	28%
Services and Charges	804,654	322,544	315,371	322,265	320,568	↓	1,697	63,527	40%
Intergovernment Services	35,425	10,827	10,338	9,553	11,951	↑	(2,398)	3,604	27%
<b>Total Expenditures</b>	<b>3,241,577</b>	<b>1,392,240</b>	<b>1,250,719</b>	<b>1,255,211</b>	<b>1,331,049</b>	<b>↑</b>	<b>(75,838)</b>	<b>253,834</b>	<b>39%</b>
<b>Net Revenue (Expenditure)</b>	<b>(15,977)</b>	<b>125,774</b>	<b>142,846</b>	<b>50,429</b>	<b>142,643</b>	<b>↓</b>	<b>(92,213)</b>	<b>107,441</b>	
Net Transfers In (Out)	(100,000)	-	-	-	-		-	-	0%
Capital Outlay	128,501	98,135	9,240	33,655	45,619		(11,964)	23,148	26%
<b>Total Funding</b>	<b>(244,478)</b>	<b>27,640</b>	<b>133,607</b>	<b>16,774</b>	<b>97,023</b>	<b>↓</b>	<b>(80,249)</b>	<b>84,292</b>	
<b>Month/Year Ratio:</b>									<b>50.00%</b>



City of Spokane - Parks & Recreation  
Park Operations  
Monthly Financial Report  
June, 2016

	Annual Budget	2014 YTD Actual	2015 YTD Actual	2016 YTD Actual	YTD Budget			2016	
					% Avg. of 2 Yr. Actuals	Fav. ↑ Unfav. ↓	2016 Variance Act. to Budg.	Monthly Actual	Annual Budget Spent to Date
<b>Revenue:</b>									
Operating	217,230	15,622	95,888	114,854	44,075	↑	70,779	29,735	53%
Grants Receivable	180,000	-	-	-	n/a		n/a	-	0%
Total Revenue	397,230	15,622	95,888	114,854	44,075	↑	70,779	29,735	29%
<b>Expenditures:</b>									
Salaries and Wages	2,404,974	978,983	929,709	963,384	1,049,123	↑	(85,739)	205,265	40%
Personnel Benefits	927,439	361,703	351,834	370,438	433,832	↑	(63,394)	70,481	40%
Supplies	186,780	88,173	60,880	89,901	85,733	↓	4,169	18,187	48%
Services and Charges	1,029,580	247,826	287,624	300,167	281,400	↓	18,768	97,415	29%
Intergovernment Services	-	242	-	-	-	↑	-	-	0%
Total Expenditures	4,548,773	1,676,927	1,630,047	1,723,890	1,850,087	↑	(126,196)	391,348	38%
<b>Net Revenue (Expenditure)</b>	<b>(4,151,543)</b>	<b>(1,661,305)</b>	<b>(1,534,159)</b>	<b>(1,609,037)</b>	<b>(1,806,012)</b>	↑	<b>196,976</b>	<b>(361,613)</b>	
Net Transfers In (Out)	(116,000)	6,000	-	(116,000)	-		(116,000)	-	100%
Capital Outlay	1,224,991	28,501	98,743	97,775	129,695		(31,920)	11,093	8%
<b>Total Funding</b>	<b>(5,492,534)</b>	<b>(1,683,806)</b>	<b>(1,632,902)</b>	<b>(1,822,811)</b>	<b>(1,935,707)</b>	↑	<b>112,896</b>	<b>(372,706)</b>	

Month/Year Ratio: 50.00%

City of Spokane - Parks & Recreation  
Administration  
Monthly Financial Report  
June, 2016

	Annual Budget	2014 YTD Actual	2015 YTD Actual	2016 YTD Actual	YTD Budget			2016	
					% Avg. of 2 Yr. Actuals	Fav. ↑ Unfav. ↓	2016 Variance Act. to Budg.	Monthly Actual	Annual Budget Spent to Date
<b>Revenue</b>	439,100	26,270	29,781	20,684	297,975	↓	(277,291)	2,697	5%
<b>Expenditures:</b>									
Salaries and Wages	1,760,325	574,692	629,142	804,745	862,554	↑	(57,809)	114,366	46%
Personnel Benefits	470,986	153,545	170,268	250,155	232,179	↓	17,976	41,767	53%
Supplies	246,800	77,844	50,957	58,659	82,779	↑	(24,120)	8,067	24%
Services and Charges	2,955,286	1,510,585	1,175,612	1,173,343	1,303,976	↑	(130,634)	51,025	40%
Intergovernment Services	21,150	8,624	19,566	10,899	17,348	↑	(6,449)	869	52%
<b>Total Expenditures</b>	<b>5,454,547</b>	<b>2,325,290</b>	<b>2,045,544</b>	<b>2,297,801</b>	<b>2,498,836</b>	<b>↑</b>	<b>(201,035)</b>	<b>216,095</b>	<b>42%</b>
<b>Net Revenue (Expenditure)</b>	<b>(5,015,447)</b>	<b>(2,299,020)</b>	<b>(2,015,763)</b>	<b>(2,277,117)</b>	<b>(2,200,862)</b>	<b>↓</b>	<b>(76,256)</b>	<b>(213,398)</b>	
Net Transfers In (Out)	13,186,050	6,494,545	6,422,757	6,668,409	6,719,754		(51,345)	1,022,463	51%
Capital Outlay	396,900	-	544	3,200	3,914		(714)	3,200	1%
<b>Total Funding</b>	<b>7,773,703</b>	<b>4,195,525</b>	<b>4,406,450</b>	<b>4,388,092</b>	<b>4,514,978</b>	<b>↓</b>	<b>(126,886)</b>	<b>805,865</b>	

Month/Year Ratio: 50.00%



City of Spokane - Parks & Recreation  
Park Fund  
Monthly Financial Report  
June, 2016

	<b>Annual Budget</b>	<b>2014 YTD Actual</b>	<b>2015 YTD Actual</b>	<b>2016 YTD Actual</b>	<u>YTD Budget</u>			<u>2016</u>	
					<b>% Avg. of 2 Yr. Actuals</b>	<b>Fav. ↑ Unfav. ↓</b>	<b>2016 Variance Act. to Budg.</b>	<b>Monthly Actual</b>	<b>Annual Budget Spent to Date</b>
<b>Revenue:</b>									
Operating	5,425,430	2,387,868	2,375,378	2,306,809	2,664,122	↓	(357,313)	608,245	43%
Grants Receivable	1,012,000	-	(580)	21,898	n/a		n/a	16,198	2%
<b>Total Revenue</b>	<b>6,437,430</b>	<b>2,387,868</b>	<b>2,374,798</b>	<b>2,328,707</b>	<b>2,664,122</b>	<b>↓</b>	<b>(357,313)</b>	<b>608,245</b>	<b>36%</b>
<b>Expenditures:</b>									
Salaries and Wages	7,427,865	2,915,482	2,852,100	3,045,306	3,229,686	↑	(184,380)	576,531	41%
Personnel Benefits	2,146,799	817,334	820,721	952,866	1,003,348	↑	(50,482)	170,970	44%
Supplies	1,136,786	437,837	313,432	381,811	406,722	↑	(24,911)	87,632	34%
Services and Charges	6,365,612	2,590,751	2,280,616	2,304,950	2,467,468	↑	(162,518)	338,038	36%
Intergovernment Services	64,425	20,947	31,490	20,458	31,837	↑	(11,379)	4,476	32%
<b>Total Expenditures</b>	<b>17,141,487</b>	<b>6,782,352</b>	<b>6,298,359</b>	<b>6,705,391</b>	<b>7,139,061</b>	<b>↑</b>	<b>(433,669)</b>	<b>1,177,647</b>	<b>39%</b>
<b>Net Revenue (Expenditure)</b>	<b>(10,704,057)</b>	<b>(4,394,484)</b>	<b>(3,923,561)</b>	<b>(4,376,685)</b>	<b>(4,474,938)</b>	<b>↑</b>	<b>76,356</b>	<b>(569,402)</b>	
Net Transfers In (Out)	12,957,550	6,566,545	6,488,757	6,540,451	6,785,754		(245,303)	1,022,463	50%
Capital Outlay	3,359,622	166,691	141,108	286,216	685,118		(398,902)	60,551	9%
Windstorm 2015	348,960	n/a	-	149,957	n/a		n/a	22,297	43%
<b>Total Funding</b>	<b>(1,455,089)</b>	<b>2,005,370</b>	<b>2,424,088</b>	<b>1,727,593</b>	<b>1,625,698</b>	<b>↑</b>	<b>229,954</b>	<b>370,213</b>	
Beginning Fund Balance				1,051,758				<b>Month/Year Ratio: 50.00%</b>	
Less: Encumbrances at Month End				1,163,470					
<b>Ending Fund Balance</b>				<b>1,615,880</b>					

City of Spokane - Parks & Recreation  
Golf  
Monthly Financial Report  
June, 2016

				YTD Budget			2016	
	Annual Budget	2014 YTD Actual	2015 YTD Actual	2016 YTD Actual	% Avg. of 2 Yr. Actuals	Fav. ↑ Unfav. ↓	2016 Variance Act. to Budg.	Monthly Actual Annual Budget Spent to Date
<b>Revenue</b>	3,381,270	1,319,881	1,602,985	1,733,571	1,633,483	↑	100,088	463,140 51%
<b>Expenditures:</b>								
Salaries and Wages	1,115,875	451,517	472,792	509,755	472,777	↓	36,977	105,535 46%
Personnel Benefits	443,891	133,612	139,382	189,338	189,403	↑	(65)	45,278 43%
Supplies	249,130	86,614	92,789	99,698	91,536	↓	8,162	35,613 40%
Services and Charges	1,366,446	422,938	419,762	416,382	466,946	↑	(50,564)	84,460 30%
Intergovernment Services	27,450	5,718	7,374	8,028	9,227	↑	(1,199)	3,018 29%
<b>Total Expenditures</b>	<b>3,202,792</b>	<b>1,100,398</b>	<b>1,132,100</b>	<b>1,223,201</b>	<b>1,229,890</b>	<b>↑</b>	<b>(6,689)</b>	<b>273,904 38%</b>
<b>Net Revenue (Expenditure)</b>	<b>178,478</b>	<b>219,482</b>	<b>470,885</b>	<b>510,371</b>	<b>403,593</b>	<b>↑</b>	<b>106,778</b>	<b>189,236</b>
Net Transfers In (Out)	35,000	-	-	-	-		-	- 0%
Capital Outlay	282,828	63,681	23,488	47,177	111,880		(64,703)	- 17%
Windstorm 2015	115,745	n/a	-	55,772	n/a		n/a	558 48%
<b>Total Funding</b>	<b>(185,095)</b>	<b>155,801</b>	<b>447,397</b>	<b>407,422</b>	<b>291,713</b>	<b>↑</b>	<b>171,481</b>	<b>188,678</b>
Beginning Fund Balance				112,401				Month/Year Ratio: 50.00%
Less: Encumbrances at Month End				118,065				
<b>Ending Fund Balance</b>				<b>401,758</b>				

<b>Cash Transfers from Park Fund</b>	<b>91,000</b>
Less improvements spent to date (includes 2015):	
#57 Ind. Canyon Deck/Railing, Labor and Supplies	44,719.26
#58 Ind. Canyon Nonbuilding, Labor and Supplies	40,996.42
#57 & #58 Amount Encumbered	-
<b>Subtotal</b>	<b>5,284</b>
<b>Windstorm - Cash from Parks</b>	<b>112,000</b>
Less expensed to date (includes 2015):	57,027
Windstorm Amount Encumbered	20,498
Less funding for 5 Year Strategic Plan (Consulting)	33,000
<b>Subtotal</b>	<b>1,474</b>
<b>Remaining Assigned Funds from Parks</b>	<b>6,759</b>

## Fund 1950 - Park Cumulative Reserve Fund

January 1, 2016 through June 30, 2016

		BEGINNING			ENDING	Fund Balance
		BALANCE	REVENUES	EXPENDITURES	BALANCE	Category
	General Purposes	\$ 257,333.04	\$ 5,472.80	\$ 19,882.55	\$ 242,923.29	Undesignated
<i>a</i>	Donation - Conservation TBD	121,501.95	5,000.00	-	126,501.95	Undesignated
	Computer Replacement & Software	153,513.83	40,000.00	27,475.09	166,038.74	Designated
	Fleet Replacement	1,286,187.97	132,000.00	211,379.12	1,206,808.85	Designated
<i>b</i>	Sky Prairie/5-Mile	47,800.00	1,800.00	-	49,600.00	Designated
<i>c</i>	Turf Replacement	57,500.00	62,500.00	-	120,000.00	Designated
	Northbank Soil Mitigation	241,302.67	-	-	241,302.67	Designated
<i>d</i>	Skyride	327,771.65	-	50,000.00	277,771.65	Designated
<i>e</i>	Reserved for Property Donations	45,583.80	-	-	45,583.80	Restricted
<i>f</i>	Conservation Futures	81,722.93	-	-	81,722.93	Restricted
	Riverfront Conservation Futures Loan	-	-	-	-	Restricted
		<u>\$ 2,620,217.84</u>	<u>\$ 246,772.80</u>	<u>\$ 308,736.76</u>	<u>\$ 2,558,253.88</u>	

### FOOTNOTES:

- a* Donor provided \$121,501.95 for her interest in "Conservation" of Parks/Land. Appropriation to be determined.
- b* Fee paid during building permit process and is designated for a recreation area within the development.
- c* Annual transfer from Park Fund to be made of \$37,500 for future expense of Synthetic Turf Replacement.  
Note: Additional \$20,000 transferred in 2015 for a total of \$57,500.
- d* Funds are covering debt service of \$50,000 due in June and December. (2005A Bond Callable 12/1/2015)
- e* Donations derived from property transactions reserved for maintenance and operations.  
Existing properties include: >Armstrong >Romaine-Palisades >Austin Ravine  
>Dahm >Stemper et al
- f* Levied taxes for maintenance and operations of specific properties:  
>Rim Rock >Trolley Trail >Downriver >Elliot >Palisades (Thomas & Gusman)  
>Camp Sekani >Latah Creek >Romine >Ashland Estate >Drumheller Springs

City of Spokane - Parks & Recreation								
2016 Capital Project and Replacement Plan; As of June 30, 2016								
Proj. #	Dept.	Type	Project Description	2016 Plan	Revisions & 2015 Rollover	Total Plan	Actual	Balance Encumb. Remaining
<b>Park Fund</b>								
<b>Current</b>								
15-24	Grant	NC	Mission Park Adaptive Ball Field - Phase I (MATCH)	\$ 476,000		\$ 476,000	\$ -	\$ - \$ 476,000
15-24	Grant	NC	Mission Park Adaptive Ball Field - Phase II	225,000		225,000	-	- 225,000
16-1	Adm	O	Project Management - System Wide	25,000	(9,200)	15,800	-	- 15,800
16-1.1	Adm	NC	Shadle Park Event Space Design		9,200	9,200	3,200	6,000 -
16-2	Adm	CI	Minor Projects	50,000	(31,490)	18,510	-	- 18,510
16-2.2	Adm	CI	Vetran's Court Sign & Install		1,476	1,476	-	1,475 1
16-2.3	Adm	CI	Coeur d'Alene Park Overlook Signs		3,514	3,514	-	3,513 1
16-2.4	Adm	O	Comstock Master Plan		19,000	19,000	-	19,000 -
16-2.5	Adm	O	Dutch Jakes Park Plan		7,500	7,500	-	7,500 -
16-3	Ops	CI	Asphalt Repairs	75,000		75,000	1,311	- 73,689
16-4	Ops	CI	Park System Restroom Infrastructure	30,000		30,000	-	- 30,000
16-5	Ops	CI	Coeur d'Alene Park Entrances/Pathways	75,000	10,000	85,000	5,565	4,435 75,000
16-6	Ops	CI	Edwidge Woldson Park Restroom	15,000		15,000	-	- 15,000
16-7	Ops	PM	Corbin Tennis Courts	60,000	10,000	70,000	6,625	2,549 60,826
16-8	Ops	CI	Historic Rock Repair	40,000		40,000	-	- 40,000
16-9	Ops	CI	Building Security	40,000	10,000	50,000	880	9,120 40,000
16-10	Ops	PR	Manito Park Roof Replacements	75,000		75,000	-	- 75,000
16-11	Ops	PM	Park System Lighting Upgrades	200,000	1,056	201,056	375	118,348 82,333
16-12	Ops	PR	Playground Replacements	90,000		90,000	-	72,014 17,986
16-13	Ops	CI	Park Irrigation	30,000		30,000	-	- 30,000
16-14	Ops	PR	Roof Replacement	30,000	33,233	63,233	33,544	- 29,689
16-15	Ops	PR	Sidewalk Replacement	20,000		20,000	-	- 20,000
16-16	Rec	CI	Corbin Art Center Improvements	30,000		30,000	-	- 30,000
16-17	Rec	PM	Aquatic Repairs - Major	35,000	120,000	155,000	44,294	13,339 97,367
16-18	Rec	CI	Franklin Sports Complex Renovations	50,000		50,000	22,437	4,907 22,656
16-19	Rec	CI	Shade/Safety Structures - Merkel & Franklin	50,000		50,000	-	- 50,000
16-20	Rec	CI	Youth Baseball Field Improvements	25,000		25,000	9,291	- 15,709
16-22	RFP	O	RFP Misc. Non-Bond Approved Projects	82,500	(53,989)	28,511	-	- 28,511
16-22.2	RFP	O	Rotary Fountain Upgrade/Maintenance		25,000	25,000	-	- 25,000
16-22.3	RFP	O	Security Control Upgrade		5,333	5,333	-	5,333 0
16-23	UF	CI	Finch Arboretum Road/Bridge Improvements	85,000		85,000	-	- 85,000
16-24	UF	CI	Woodland Center Energy Improvements	125,000		125,000	14,588	14,719 95,693
16-25	Grant	PM	Mirror Pond	180,000	45,000	225,000	500	9,500 215,000
<b>2015 - Rollover Projects in Progress</b>								
15-7.1	Ops	CI	Replace Interpretive Sign - Indian Canyon Park		2,000	2,000	-	2,000 -
15-7.4	Ops	CI	Shadle Park Ampitheatre - Electrical Supplies		3,000	3,000	-	- 3,000
15-7.6	Ops	CI	Franklin Park Irrigation Improvements		2,500	2,500	-	- 2,500
15-7.7	Ops	PM	Shadle Park Ampitheatre Demo		6,187	6,187	6,273	2,453 (2,539)
15-13	Hort	CI	Mirror Pond Shoreline Improvements		16,468	16,468	5,863	10,606 -
15-16	Ops	NC	Recycling Equipment Install		12,123	12,123	3,152	- 8,971
15-36	Grant	CI	Finch Arboretum Streambank	140,000	18,233	158,233	9,571	13,500 135,162
15-37	Adm	NC	Wheels Park		148,130	148,130	-	- 148,130
15-41	Rec	PR	Glover Field Park Plan		7,201	7,201	-	- 7,201
15-43	Ops	PR	Irrigation Study (Project not coded to Capital GL)		19,602	19,602	17,703	758 1,141
15-60	Rec	NC	Merkel BMX Starting Gate		25,000	25,000	-	24,361 639
15-60.1	Rec	NC	Merkel BMX Gate Installation		10,000	10,000	-	- 10,000
15-60.2	Rec	NC	Merkel BMX Ramp		9,286	9,286	9,062	- 224
15-62	Rec	NC	Corbin Art Center - Pathway Study		25,000	25,000	-	23,897 1,103
<b>2015 Rollover Projects Outstanding</b>								
15-18	Ops	PR	Sidewalk Replacement		1,740	1,740	-	1,740 -
15-24	Rec	PM	Mission Park Baseball Field		300	300	-	300 -
15-25.1	Rec	NC	Sky Prairie Speed Bumps		-	-	2,666	- (2,666)
15-40	Rec	PR	SE Complex Park Plan		5,582	5,582	5,026	482 74
15-42	Hort	CI	Friends of Manito Project Designs		2,636	2,636	-	2,636 -
15-55	Hort	CI	Moore Turner Gardens Repairs		10,000	10,000	2,718	6,739 543
<b>Complete</b>								
15-3	Grant	CI	Friends of Manito Projects		2,725	2,725	2,725	- -
15-48	UF	PR	Woodland Center Roof Replacement		26,072	26,072	28,427	- (2,355)
15-61	RFP	PR	Riverfront Park Security Radios		10,507	10,507	10,507	- -
16-2.1	Ops	CI	Boulders - Numerous Park Locations		4,000	4,000	3,913	- 87
16-21	Rec	PR	Synthetic Turf Replacement - Transferred to Reserve	62,500	(62,500)	-	-	- -
16-22.1	RFP	NC	Forklift		23,149	23,149	23,148	0 -
<b>Reimbursable by CHHS/CDBG</b>								
Various project refunds in progress; amounts not reflected in above list.					-	-	30,495	- (30,495)
<b>Total Park Fund</b>				<b>\$ 2,421,000</b>	<b>\$ 534,574</b>	<b>\$ 2,955,574</b>	<b>\$ 303,858</b>	<b>\$ 381,224 \$ 2,270,492</b>

Proj. #	Dept.	Type	Project Description	2016 Plan	Revisions & 2015 Rollover	Total Plan	Actual	Encumb.	Balance Remaining
<b>Park Cumulative Reserve Fund</b>									
<b>Current</b>									
16-26	All	PR	Vehicle & Equipment Replacements	\$ 450,000	\$ 261,303	\$ 711,303	\$ 211,379	\$ 116,705	\$ 383,219
16-27	All	PR	Computer Hardware/Software Replacements	82,000		82,000	27,475	593	53,932
16-28	RFP	PR	Skyride Major Maintenance	60,200		60,200	-	-	60,200
16-29	Ops	O	Conservation Futures	20,000		20,000	-	-	20,000
<b>Total Park Cumulative Reserve</b>				<b>\$ 612,200</b>	<b>\$ 261,303</b>	<b>\$ 873,503</b>	<b>\$ 238,854</b>	<b>\$ 117,298</b>	<b>\$ 517,351</b>
Proj. #	Dept.	Type	Project Description	2015 Rollover	Revisions & 2015 Rollover	Total Plan	Actual	Encumb.	Balance Remaining
<b>2008 PARK BOND FUND</b>									
<b>2015 - Rollover Projects in Progress</b>									
15-14	Ops	PR	Peaceful Valley Sports Court	\$ 4,915		\$ 4,915	\$ -	\$ 4,915	\$ -
15-23	Rec	CI	Merkel Lighting Upgrade	5,265		5,265	450	4,815	-
15-25	Rec	CI	SE Complex Shade/Safety - Merkel & Franklin	13,671		13,671	11,672	1,999	-
15-25.1	Rec	NC	Sky Prairie Speed Bumps	7,570		7,570	6,352	1,218	-
15-26	Rec	CI	Sports Field/Franklin Lighting Upgrade	179,900		179,900	-	179,899	0
15-47	Rec	CI	Merkel Parking Lot Safety Improvements	56,200		56,200	53,390	2,810	-
15-51	Rec	CI	Harmon Park Lighting Upgrade	6,307		6,307	3,257	3,050	-
15-334	Ops	PR	Play Equipment Replacement and Surfacing	57,410		57,410	57,410	-	-
<b>Complete</b>									
15-21	Rec	CI	Franklin Sports Complex Renovations - Backstop	6,913		6,913	6,913	-	-
<b>Total 2008 Park Bond Fund</b>				<b>\$ 338,150</b>	<b>\$ -</b>	<b>\$ 338,150</b>	<b>\$ 139,445</b>	<b>\$ 198,705</b>	<b>\$ 0</b>
Proj. #	Dept.	Type	Project Description	2016 Plan	Remaining Plan/Revisions	Total Plan	Actual	Encumb.	Balance Remaining
<b>2015 Riverfront Park Bond</b>									
141	RFP	NC	Public Spaces & Park Grounds	\$ 7,274,205	\$ 15,618,167	\$ 22,892,372	\$ 1,126,314	\$ 1,437,925	\$ 20,328,133
142	RFP	NC	Pavilion & Leaseable Shelters	3,431,203	18,332,597	21,763,800	2,701	-	21,761,099
143	RFP	NC	Loof Carrousel	1,160,703	4,275,797	5,436,500	86,785	504,667	4,845,047
144	RFP	NC	Ice Rink	3,268,503	-	3,268,503	369,514	536,200	2,362,789
145	RFP	NC	Regional Playground	2,174,803	-	2,174,803	8,120	-	2,166,683
149	RFP	NC	Miscellaneous Bond/Outreach	3,368,836	5,684,038	9,052,874	49,543	1,212,253	7,791,077
<b>Total Riverfront Park Bond</b>				<b>\$ 20,678,253</b>	<b>\$ 43,910,599</b>	<b>\$ 64,588,852</b>	<b>\$ 1,642,978</b>	<b>\$ 3,691,046</b>	<b>\$ 59,254,828</b>
Proj. #	Dept.	Type	Project Description	2016 Plan	Revisions & 2015 Rollover	Total Plan	Actual	Encumb.	Balance Remaining
<b>Golf Fund</b>									
<b>Current</b>									
16-30	All	CI	Clubhouse Partial Remodel and HVAC	\$ 25,000		\$ 25,000	\$ -	\$ 2,718	\$ 22,283
16-31	All	PM	Facilities Major Renovations	25,000		25,000	4,790	12,600	7,610
16-32	All	PR	Mower Replacements	74,455		74,455	-	-	74,455
16-33	All	PR	Wide-Area Mower	75,000		75,000	-	-	75,000
16-34	All	O	5-Year Strategic Plan Consulting Services		33,000	33,000	-	-	33,000
<b>2015 - Rollover Projects in Progress</b>									
15-57	Ind.	CI	Indian Canyon - Building Improvements	-	21,247	21,247	21,247	-	(0)
15-58	Ind.	CI	Indian Canyon - Nonbuilding/Misc. Improvements	-	26,425	26,425	21,140	-	5,285
<b>Total Golf Fund</b>				<b>\$ 199,455</b>	<b>\$ 80,672</b>	<b>\$ 280,127</b>	<b>\$ 47,177</b>	<b>\$ 15,318</b>	<b>\$ 217,633</b>
<b>Total Capital Project and Replacement Plan</b>				<b>\$ 24,249,058</b>	<b>\$ 44,787,148</b>	<b>\$ 69,036,206</b>	<b>\$ 2,372,312</b>	<b>\$ 4,403,591</b>	<b>\$ 62,260,304</b>

CI CAPITAL IMPROVEMENT  
 PM PLANNED MAJOR MAINTENANCE  
 PR PLANNED REPLACEMENT  
 O OTHER  
 NC NEW CAPITAL

# Information Technology Projects

## Status Report July 12, 2016

### Golf Software:

- Webstore software request is on “hold” pending an opinion by outside consultant Intrinium. Question involves if fully-encrypted credit card data, stored on a City server usurps PCI (Payment Card Industry) compliance status. City is currently undergoing an audit regarding PCI compliance. The pass mark is 100% to be compliant. It’s unknown, the repercussions for not being fully compliant.

### Capital Program Software:

- Software vendor has been selected to provide a capital program software solution to the City. This recommendation will be forwarded to Mayor’s Cabinet for approval. Once approved, contract negotiations will begin. Expect a late fall roll-out.

### Board Member Computers/e-mail accounts/file storage:

City of Spokane Park Board Member e-mail accounts automatically expire every 3-months. Passwords must be reset, before the date they expire. Expiration dates are being tracked to provide the Board appropriate notification. *A list will be emailed to you with your next expiration date.*

### Urban Forestry Tree Permits:

- Urban Forestry waiting to pilot the Accela software –hopefully by end of summer of 2016.

### Replacement system for Class Software:

- IT and Parks continue meeting to shape project scope, management and focus of a new software system. Met with Eric Finch, Chief Innovation and Technology Officer June 27th, with the intent of reviewing problem statement(s); identifying the processes used to capture revenues in Parks and Recreation; and acknowledging current system “gaps”. Outcomes of this workshop will assist Parks in finding a new point of sale system that:
  - Increases revenue
  - Improve customer service
  - Increases staff capacity
  - Facilitates timely financial information
  - Eliminate barriers associated with 6 separate software systems.