

Spokane Park Board Finance Committee

3 p.m. Tuesday, September 12, 2023 In-person: Shadle Park Library 2111 West Wellesley Ave Spokane, WA 99205 WebEx virtual meeting: Call-in: 408-418-9388; Access code: 2487 821 0061 Rich Lentz – Parks Finance/Budget Director

Committee members

Bob Anderson – Chair Greta Gilman Gerry Sperling Nick Sumner

The Finance Committee meeting will be held in-person in the Shadle Park Library, 2111 West Wellesley Ave, Spokane, WA 99205 and virtually via WebEx at 3 p.m. Tuesday, September 12, 2023. Committee members, staff, presenters and the public still have the option to participate virtually via WebEx during all meetings.

The public may listen to the meeting by calling 408-418-9388 and entering access code **2487 821 0061**, when prompted.

Written public comment may be submitted via email or mail. Comments must be received no later than 11 a.m. September 12, by email to: <u>spokaneparks@spokanecity.org</u> or mail to: Spokane Park Board, 5th floor City Hall, 808 West Spokane Falls Blvd., Spokane, Washington 99201. Submitted public comments will be presented to committee members prior to the meeting.

Agenda

Action items

 Park Parcel 35313.0016 utility easement agreement / Latah Hangman (in-kind services) – Nick Hamad

Discussion items

1. 2024 Parks Draft Budget Presentation – Rich Lentz

Standing report items

1. August Financials – Rich Lentz

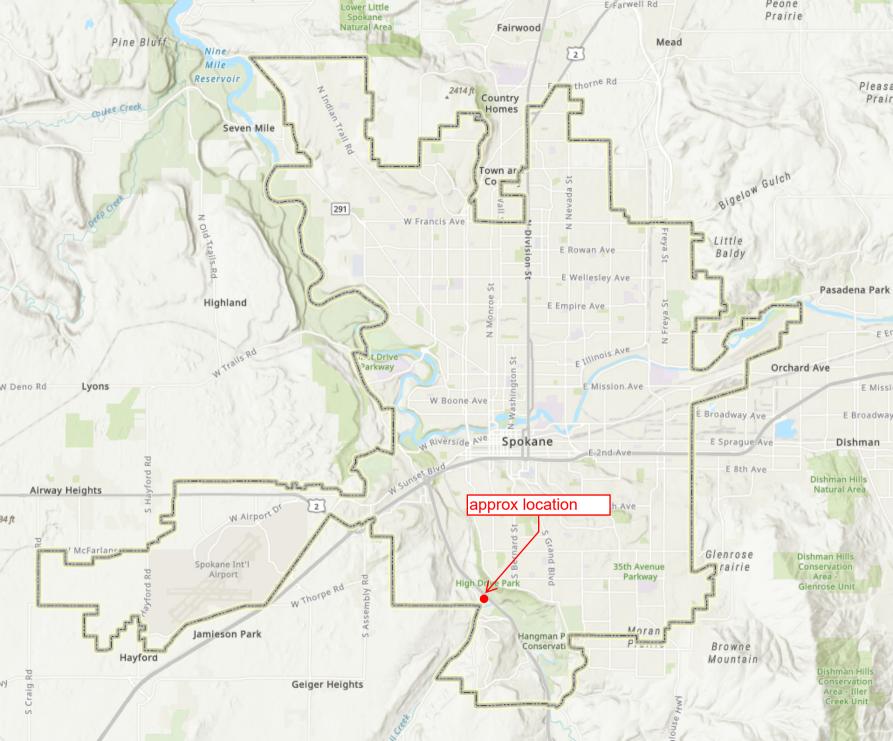
Agenda Subject to Change

AMERICANS WITH DISABILITIES ACT (ADA) INFORMATION: The City of Spokane is committed to providing equal access to its facilities, programs and services for persons with disabilities. Individuals requesting reasonable accommodations or further information may call, write, or email Human Resources at 509.625.6237, 808 W. Spokane Falls Blvd, Spokane, WA, 99201; or mpiccolo@spokanecity.org. Persons who are deaf or hard of hearing may contact Human Resources through the Washington Relay Service at 7-1-1. Please contact us forty-eight (48) hours before the meeting date.

Spokane Park Board Briefing Paper



Committee	Finance Committee	Committee meeting date: S	ept. 12, 2023
Requester	Nick Hamad	Phone number: 50	09.363.5452
Type of agenda item	OConsent ODiscussion	OInformation	 Action
Type of contract/agreement	New ORenewal/ext. O	Lease OAmendment/change	e order Other
City Clerks file (OPR or policy #))
Master Plan Goal, Objective, Strategy	Goal L, Obj. 1	Master Plan Priority Tier:	N/A
(Click HERE for link to the adopted plan)	•	(pg. 171-175)	
Item title: (Use exact language noted on the agenda)	Park Parcel 35313.0016 utility services).	easement agreement / Latah H	angman (in-kind
Begin/end dates	Begins: 08/10/2023	Ends: 05/31/2024	06/01/2525
Background/history: Parks has received a request from City property within Latah Valley near U.S. H access to the nearby area and has iden In addition to complete restoration of the in the form of City wastewater crews co and Riverfront Park rather than cash pa Easement concept has been presented acceptable in principle. Motion wording: Discuss potential utility easement across	HWY 195 and S. Cheney Spoka tified a route across undevelop e site after utility installation, Ci nducting 'in-kind' repair of com yment. to and discussed by the Land	ane Rd. The City desires to ex bed park land as a preferred ro ty Wastewater proposes comp promised park side sewers wit Committee, which found the pr	atend public sewer ute. Densation to park hin Liberty Park
Approvals/signatures outside Parks:	💽 Yes 🔿 No		
If so, who/what department, agency or co	· · · ·		
Name: Raylene Gennett	Email address: rgennett@sp	okanecity.org Phone:	509.625.7901
Distribution:			
Parks – Accounting	Jason C	•	
Parks – Sarah Deatrich	Dan Bul	ler	
Requester: Nick Hamad Grant Management Department/Name:			
Fiscal impact: C Expenditure	Revenue		
Amount:	Budget code:		
in-kind services	N/A		
Vendor: O Existing vendor	O New vendor		
Supporting documents:		for now contractors / consultants /	andors
Quotes/solicitation (RFP, RFQ, RFB) Contractor is on the City's A&E Roster - C		for new contractors/consultants/v Forms (for new contractors/consul	
UBI: Business license exp		ance Certificate (min \$1 million in	







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APPROXIMATE PARK PROPERTY

APPROXIMATE EASEMENT AREA



City of Spokane Department of Engineering Services 808 West Spokane Falls Blvd. Spokane, WA 99201

Document Title: Public Utility Easement Reference Number of Related Documents: Grantor(s): City of Spokane Parks and Recreation Division Grantee(s): City of Spokane Legal Description: See Exhibit "A"_____ Assessor's Tax Parcel Number: 35313.0016_____

PUBLIC UTILITY EASEMENT

This Public Utility Easement ("Easement") is made and executed this _____ day of ______, 20____, by City of Spokane Parks and Recreation Division ("Grantor"), and the CITY OF SPOKANE, a Washington municipal corporation ("City" or "Grantee"), hereinafter jointly referred to as "Parties".

WHEREAS, Grantor is the owner of certain land located in the City and County of Spokane, Washington, which is legally described in Exhibit "A" and depicted in Exhibit "B" hereto (the "Easement Area"):

WHEREAS, Grantor is desirous of granting the City a utility and access easement over, under, through, across, and upon those portions of the Easement Area for public underground utility purposes, including, without limitation, a public sewer main ("Public Utilities");

NOW, THEREFORE, in consideration of side sewer repairs to the Liberty Park Restroom and Riverfront Park Pavilion and removal of the existing unauthorized advertising sign on the easement property, and the mutual covenants and purposes herein stated, and other good and valuable consideration, the receipt and sufficiency of which is hereby acknowledged, Grantor and the City agree as follows:

1. <u>**Easement**</u>. Grantor hereby grants, conveys, warrants and delivers to the City a perpetual Easement on, over, under, through, across, and upon the Easement Area for purposes of accessing, installing, operating, maintaining,

repairing, removing and/or replacing an underground sewer main and related appurtenances ("Easement").

2. <u>Purpose</u>. This Easement is granted for the purposes of allowing the City, through its officers, employees, contractors and agents, at all times to enter the Easement Area for the purpose of installing, operating, maintaining, repairing, removing and/or replacing an underground sewer main and related appurtenances (the "Sewer Main"), together with such access via Grantor's adjacent land as the City deems necessary in its sole discretion.

3. <u>Non-Exclusive</u>. The Easement shall be non-exclusive; provided, however, Grantor shall not grant or convey any interest that materially conflicts with the interest of the City under this Easement, or allow others to obstruct, impair or interfere with the Easement or the Sewer Main installed therein.

4. <u>Obstructions</u>. Neither Grantor, nor its successors or assigns shall erect or place any improvement(s) within the Easement Area without the prior written approval of the City's Director of Public Works & Utilities ("Permitted Improvements"), which approval shall not be unreasonably withheld. In the event improvements of any type are placed over the Easement Area without the City's consent, it will be the responsibility of the Grantor to bear all the costs to replace any such improvements should the City of Spokane have to disrupt the improvement for the repair, maintenance, reconstruction, removal or replacement of the Sewer Main and/or related appurtenances.

5. <u>Ownership of Utilities</u>. The Sewer Main placed within the Easement shall remain the property of the City, with the City retaining authority over the utilities and related appurtenances.

6. <u>Condition of Easement Property</u>. Upon each and every occasion that the City installs, repairs, maintains, removes, and/or replaces the Public Utilities, it shall restore the Permitted Improvements and Grantor's surrounding property, to the condition such Permitted Improvements and surrounding property were in prior to any such installation or work, to the extent any damage or disturbance of the Permitted Improvements and Grantor's surrounding property was caused by the City's installation, repair, maintenance, removal and/or replacement of the Public Utilities.

7. <u>Successors</u>. The agreements contained herein and the rights granted hereby shall run with the title to the Easement Area and shall bind and inure to the benefit of the parties hereto and their respective heirs, successors, sub-lessees and assigns.

8. <u>Utility Service</u>. Nothing in this Easement or any action or inaction by the City shall create any obligation on the part of the City to pay for any improvements, to provide public utility services, or to pay for any service connections, or installations near or adjacent to the Easement.

9. <u>Indemnification</u>. The Grantor and the City shall each defend, indemnify, hold and save harmless the other from all loss, damage, liability, or expense (including expense of litigation), resulting from any actual or alleged injury or death of any person, or from any actual or alleged loss of or damage to any property, caused by or resulting from any act or omission of each party's own comparative negligence, or from the comparative negligence of each parties' officers, agents or employees.

Dated this _____ day of _____, 20____.

GRANTOR(S)

City of Spokane Parks and Recreation Division

By: _____ Its: City Administrator_____

CITY OF SPOKANE

Ву: _____

City Administrator

Attest:

City Clerk

Approved as to Form:

Assistant City Attorney

STATE OF WASHINGTON)) ss. County of Spokane)

On this _____ day of _____, 20___, before me, the undersigned, a Notary Public in and for the State of Washington, duly commissioned and sworn, personally appeared ______, to me known to be the ______ of _____, the ______ that executed the foregoing instrument and acknowledged the said instrument to be the free and voluntary act and deed of said limited liability company for the uses and purposes therein mentioned, and on oath stated that he is authorized to execute the said instrument.

Witness my hand and official seal hereto affixed the day and year first above written.

Notary Public in and for the State of Washington, residing at Spokane My Appointment Expires: _____

STATE OF WASHINGTON

County of Spokane

I certify that I know or have satisfactory evidence that ______ and _____ are the persons who appeared before me and said persons acknowledged that they signed this document, on oath stated that they were authorized to sign it and acknowledged it as the ______, and the City Clerk, respectively, of the CITY OF SPOKANE, a municipal corporation, to be the free and voluntary act of such party for the uses and purposes therein mentioned.

) ss.

)

NOTARY SEAL

Notary Public in and for the State of Washington, residing at Spokane.

Appointment expires: _____

Exhibit "A"

Legal Description of Easement Area

Exhibit "B"

Sewer Easement Depiction



2024 Proposed Budget



Parks	Fund	
City of Spokane PARKS & RECREATION	Adopted Initial 20 Budget 2023 Budge	
Operating Revenue		
Program Revenue	\$ 5,746,784 \$ 6,310,	187
Operating Transfers	\$ 17,552,439 \$ 19,325,	319
Grant Revenue	\$ 10,000	
Total Operating Revenue	\$ 23,309,223 \$ 25,635,	506
Operating Expenses		
Salaries and Wages	\$ 10,943,316 \$ 11,476,	842
Personnel Benefits	\$ 2,780,702 \$ 3,283,	900
Supplies	\$ 1,137,550 \$ 1,415,	
Services and Charges	\$ 4,599,512 \$ 4,937,	721
Interfund Payments	\$ 2,911,741 \$ 3,225,	220
Total Operating Expenses	\$ 22,372,820 \$ 24,338,	703
Net Operating Income (Loss)	\$ 936,403 \$ 1,296,	803
Other Financial Activity		
Capital Outlay	\$ -	
Transfers Out	\$ 1,040,822 \$ 1,120,	688
Budget Reserve	\$ 150,000 \$ 125,	
Total Other Activity	\$ 1,190,822 \$ 1,245,	688
Total Expenditures	\$ 23,563,642 \$ 25,584,	391
Net Gain/(Loss)	\$ (254,419) \$ 51,	115

Revenue Discussion Points

- Program revenue increases in Recreation (Cost Recovery Model) and Riverfront.
- Healthy increase in general fund transfer contributes to 10% overall revenue increase.

Expense Discussion Points

- Combined 8% increase in salaries and benefits.
- Largest increase in temp/seasonal expenses were in Recreation under Athletics and Aquatics. Aquatics is the single largest consumer of temp/seasonal wages with a \$650,000 budget next year.
- The increase in interfund expenses is almost entirely driven by Risk Management (\$270,000 increase). We continue to work with the new Risk Manager on new allocation methods. That number may adjust prior to final city budget approval.
- The transfers out include the Merkel turf and the new Zamboni debt service payments. The transfer to capital was reduced from \$750k in 2023 to \$650k in 2024 to maintain a net positive budget.
- This budget includes \$100k for Expo50 and \$100k for the cost of a ballot measure.



Golf Fund

City of Spokane PARKS & RECREATION		Adopted udget 2023	nitial 2024 Budget Excluding FIF/SIP)
Revenue			
Program Revenue	\$	4,300,901	\$ 5,378,076
Pre-Sale Revenue			
Facility Improvement Fee	\$	-	
Other Transfers-In	\$	-	
Total Revenue	\$	4,300,901	\$ 5,378,076
	<u> </u>		
Expenditures			
Salaries and Wages	\$	1,791,522	\$ 1,817,483
Personnel Benefits	\$	323,037	\$ 529,688
Supplies	\$	410,750	\$ 531,900
Services and Charges	\$	1,053,068	\$ 1,435,756
Interfund Payments	\$	297,677	\$ 312,055
Subtotal Op. Expense	\$	3,876,054	\$ 4,626,882
	-		
Capital Outlay	\$	410,000	\$ 714,650
Transfers Out			
Total Expenditures	\$	4,286,054	\$ 5,341,532
Net Gain/(Loss)	\$	14,847	\$ 36,544

Revenue Discussion Points

- Established baseline revenues used 2022 actuals and 2year averages for total rounds played.
- Revenues shown include the proposed fee increases for golf (green fees and passes).

Expense Discussion Points

- Combined increase of 11% for salaries and benefits.
- The increase in services and charges includes an added \$60,000 for landscaping/grounds maintenance and \$60,000 for minor building repairs/maintenance.
- Other substantial service charge increases were water and bank fees, which were underbudgeted for 2023.
- Due to the increased capital needs in golf, the primary driver for the greens fee increase was to cover the cost of capital improvements. Budgeted capital improvements increased from \$410,00 in 2023 (which actuals will exceed) to \$714,650 in 2024.

Budget Risks

Parks

- Continued inflationary pressure on all expenses.
- Overall city expense cutting measures will impact the 2025 budget and beyond.
- Expo50 is a rather large budget expense with unknown impacts to both revenue and expenses.
- Pavilion naming rights income is included in the budget (20% deduction for a finder's fee commission).

Golf

- The recent stress testing of golf demonstrated the sensitivity of the budget. Extended closures for smoke or minor decreases in rounds played have magnified impacts on the overall budget.
- One large, unplanned capital expense (like pine beetles) can quickly devour a planned capital budget.

Natural Resources

Recreation

City of Spokane PARKS & RECREATION	Adopted udget 2023	l	nitial 2024 Budget	City of Spokane PARKS & RECREATION	Ado	opted Budget 2023	h	nitial 2024 Budget
Revenue				B				
Program Revenue	\$ 91,000	\$	91,000	Revenue			-	
Operating Transfers	\$ 66,000	\$	66,000	Program Revenue	\$	1,549,500	\$	1,691,257
Total Revenue	\$ 157,000	\$	157,000	Total Revenue	\$	1,549,500	\$	1,691,257
Expenditures				Expenditures				
Salaries and Wages	\$ 649,181	Ś	736,309	Salaries and Wages	\$	1,912,817	\$	2,109,800
Personnel Benefits	\$ 203,753	\$	255,063	Personnel Benefits	\$	315,006	\$	392,613
Supplies	\$ 35,600	\$	35,600	Supplies	\$	296,350	\$	309,720
Services and Charges	\$ 217,384	\$	222,384	Services and Charges	\$	1,271,737	\$	1,328,157
Interfund Payments	\$ 23,000	\$	23,000	Interfund Payments	\$	16,950	\$	16,950
Subtotal Op. Expense	\$ 1,128,918	\$	1,272,356	Subtotal Op. Expense	\$	3,812,860	\$	4,157,240
Transfers Out	\$ -			Transfers Out		-	\$	127,568
Total Expenditures	\$ 1,128,918	\$	1,272,356	Total Expenditures	\$	3,812,860	\$	4,284,808
Net Gain/(Loss)	\$ (971,918)	\$	(1,115,356)	Net Gain/(Loss)	\$	(2,263,360)	\$	(2,593,551)

Riverfront Park

Park Operations

City of Spokame PARKS & RECREATION	Ado	ppted Budget 2023	I	Initial 2024 Budget	City of Spokane PARKS & RECREATION	Ado	opted Budget 2023	Initial 2024 Budget
Revenue					Revenue			
Program Revenue	\$	3,766,354	\$	4,178,000	Program Revenue	\$	200,430	\$ 200,430
Total Revenue	\$	3,766,354	\$	4,178,000	Total Revenue	\$	200,430	\$ 200,430
Expenditures					Expenditures			
Salaries and Wages	\$	2,627,590	\$	2,660,806	Salaries and Wages	\$	3,127,092	\$ 3,218,809
Personnel Benefits	\$	618,472	\$	763,321	Personnel Benefits	\$	813,050	\$ 982,075
Supplies	\$	446,000	\$	610,500	Supplies	\$	190,800	\$ 190,800
Services and Charges	\$	1,043,526	\$	1,211,275	Services and Charges	\$	1,176,006	\$ 1,176,006
Interfund Payments	\$	20,000	\$	-	Interfund Payments	\$	-	
Subtotal Op. Expense	\$	4,755,588	\$	5,245,902	Subtotal Op. Expense	\$	5,306,948	\$ 5,567,690
Transfers Out	\$	237,027	\$	279,826	Transfers Out	\$	-	
Total Expenditures	\$	4,992,615	\$	5,525,728	Total Expenditures	\$	5,306,948	\$ 5,567,690
Net Gain/(Loss)	\$	(1,226,261)	\$	(1,347,728)	Net Gain/(Loss)	\$	(5,106,518)	\$ (5,367,260)

Natural Resources - August 2023

City of Spokane PARKS & RECREATION	Ado	opted Budget 2023	202	23 Adopted Budget Balance	20	22 August Actual	20)23 August Actual	N	022-2023 Monthly ifference	2022 YTD Actual	2023 YTD Actual	022-2023 YTD ifference	2022 YTD % Of Budget	2023 YTD % Of Budget	YOY % Change
Revenue																
Program Revenue	\$	91,000	\$	8,840	\$	10,739	\$	20,444	\$	9,705	\$ 82,971	\$ 82,160	\$ (811)	91.18%	90.29%	-0.89%
Operating Transfers	\$	66,000	\$	-					\$	-	\$ 66,000	\$ 66,000	\$ -	100.00%	100.00%	
Total Revenue	\$	157,000	\$	8,840	\$	10,739	\$	20,444	\$	9,705	\$ 148,971	\$ 148,160	\$ (811)	94.89%	94.37%	-0.52%
Expenditures																
Salaries and Wages	\$	649,181	\$	238,511	\$	44,479	\$	56,007	\$	(11,528)	\$ 379,819	\$ 410,669	\$ (30,850)	66.98%	72.42%	5.44%
Personnel Benefits	\$	203,753	\$	62,166	\$	16,294	\$	18,422	\$	(2,128)	\$ 132,111	\$ 141,587	\$ (9,476)	65.83%	70.55%	4.72%
Supplies	\$	35,600	\$	22,565	\$	1,113	\$	844	\$	269	\$ 18,657	\$ 13,035	\$ 5,622	61.07%	42.67%	-18.40%
Services and Charges	\$	217,384	\$	83,465	\$	21,428	\$	28,687	\$	(7,259)	\$ 121,031	\$ 133,919	\$ (12,889)	55.83%	61.77%	5.94%
Interfund Payments	\$	23,000	\$	6,440			\$	2,075	\$	(2,075)	\$ 1,022	\$ 16,560	\$ (15,538)	4.03%	65.35%	61.32%
Subtotal Op. Expense	\$	1,128,918	\$	413,148	\$	83,313	\$	106,035	\$	(22,722)	\$ 652,639	\$ 715,770	\$ (63,131)	62.73%	63.40%	0.67%
Transfers Out	\$	-	\$	-	\$	-	\$	-	\$	-	\$ -	\$ -	\$ -			
Total Expenditures	\$	1,128,918	\$	413,148	\$	83,313	\$	106,035	\$	(22,722)	\$ 652,639	\$ 715,770	\$ (63,131)	62.73%	63.40%	0.67%
Net Gain/(Loss)	\$	(971,918)			\$	(72,574)	\$	(85,591)	\$	(13,016)	\$ (503,668)	\$ (567,610)	\$ (63,942)			

Riverfront Park - August 2023

City of Spokane PARKS & RECREATION	Adopted udget 2023	2023 Adopted udget Balance	2	022 August Actual	2	2023 August Actual	2022-2023 Monthly Difference	2022 YTD Actual	2023 YTD Actual	022-2023 YTD Difference	2022 YTD % Of Budget	2023 YTD % Of Budget	YOY % Change
Revenue													
Program Revenue	\$ 3,766,354	\$ 1,435,130	\$	315,745	\$	573,249	\$ 257,504	\$ 1,926,581	\$ 2,331,224	\$ 404,643	52.07%	61.90%	9.82%
Total Revenue	\$ 3,766,354	\$ 1,435,130	\$	315,745	\$	573,249	\$ 257,504	1,926,581	\$ 2,331,224	\$ 404,643	52.07%	61.90%	9.82%
Expenditures													
Salaries and Wages	\$ 2,627,590	\$ 1,153,314	\$	173,220	\$	199,071	\$ (25,851)	\$ 1,169,224	\$ 1,474,275	\$ (305,052)	52.30%	56.11%	3.81%
Personnel Benefits	\$ 618,472	\$ 207,401	\$	48,203	\$	52,441	\$ (4,238)	\$ 339,004	\$ 411,071	\$ (72,067)	48.65%	66.47%	17.81%
Supplies	\$ 446,000	\$ 133,369	\$	47,429	\$	67,831	\$ (20,402)	\$ 222,513	\$ 312,631	\$ (90,117)	49.53%	70.10%	20.57%
Services and Charges	\$ 1,043,526	\$ 369,387	\$	99,245	\$	77,435	\$ 21,810	\$ 551,551	\$ 674,139	\$ (122,588)	61.07%	64.60%	3.53%
Interfund Payments	\$ 20,000	\$ 20,000					\$ -			\$ -			
Subtotal Op. Expense	\$ 4,755,588	\$ 1,883,472	\$	368,097	\$	396,778	\$ (28,681)	\$ 2,282,292	\$ 2,872,116	\$ (589,824)	53.01%	60.39%	7.38%
Transfers Out	\$ 237,027	\$ 118,279					\$ -	\$ 118,746	\$ 118,748	\$ (2)	50.1%	50.1%	0.00%
Total Expenditures	\$ 4,992,615	\$ 2,001,751	\$	368,097	\$	396,778	\$ (28,681)	\$ 2,401,039	\$ 2,990,864	\$ (589,825)	52.86%	59.91%	7.04%
Net Gain/(Loss)	\$ (1,226,261)		\$	(52,351)	\$	176,472	\$ 228,823	\$ (474,458)	\$ (659,640)	\$ (185,182)			

Recreation - August 2023

City of Spokane PARKS & RECREATION	Adopt Budget 2		2023 Adopted Budget Balance	20)22 August Actual	20	023 August Actual	022-2023 Monthly Difference	2022 YTD Actual	2023 YTD Actual	-	2-2023 YTD Difference	2022 YTD % Of Budget	2023 YTD % Of Budget	YOY % Change
Revenue						-									
Program Revenue	\$ 1,549	9,500	\$ 235,865	\$	182,972	\$	149,816	\$ (33,156)	\$ 1,168,857	\$ 1,313,635	\$	144,778	80.93%	84.78%	3.85%
Total Revenue	\$ 1,549	9,500	\$ 235,865	\$	182,972	\$	149,816	\$ (33,156)	1,168,857	\$ 1,313,635	\$	144,778	80.93%	84.78%	3.85%
Expenditures															
Salaries and Wages	\$ 1,912	2,817	\$ 483,554	\$	374,205	\$	353,359	\$ 20,846	\$ 1,458,745	\$ 1,429,263	\$	29,482	86.26%	74.72%	-11.54%
Personnel Benefits	\$ 315	5,006	\$ 37,202	\$	51,867	\$	49,638	\$ 2,230	\$ 285,378	\$ 277,804	\$	7,574	71.87%	88.19%	16.32%
Supplies	\$ 296	5,350	\$ 25,241	\$	78,399	\$	47,043	\$ 31,356	\$ 255,982	\$ 271,109	\$	(15,127)	95.42%	91.48%	-3.94%
Services and Charges	\$ 1,271	l,737	\$ 424,816	\$	200,360	\$	190,473	\$ 9,886	\$ 837,622	\$ 846,921	\$	(9,299)	66.90%	66.60%	-0.31%
Interfund Payments	\$ 16	5,950	\$ 5,503					\$ -	\$ 21,740	\$ 11,447	\$	10,293	128.3%	67.5%	-60.72%
Subtotal Op. Expense	\$ 3,812	2,860	\$ 976,316	\$	704,831	\$	640,514	\$ 64,317	2,859,467	\$ 2,836,544	\$	22,923	78.87%	74.39%	-4.48%
Transfers Out		-	-		-		-	\$ -	-	-	\$	-			
Total Expenditures	\$ 3,812	2,860	\$ 976,316	\$	704,831	\$	640,514	\$ 64,317	2,859,467	\$ 2,836,544	\$	22,923	78.87%	74.39%	-4.48%
Net Gain/(Loss)	\$ (2,263	B,360)		\$	(521,859)	\$	(490,698)	\$ 31,161	\$ (1,690,611)	\$ (1,522,909)	\$	167,702			

Park Operations - August 2023

City of Spokane PARKS & RECREATION	Adopted Jdget 2023	023 Adopted Idget Balance	20	022 August Actual	23 August Actual	_	022-2023 Monthly Difference	2022 YTD Actual	2023 YTD Actual	022-2023 YTD Vifference	2022 YTD % Of Budget	2023 YTD % Of Budget	YOY % Change
Revenue													
Program Revenue	\$ 200,430	\$ 97,590	\$	21,720	\$ 19,467	\$	(2,254)	\$ 74,804	\$ 102,840	\$ 28,036	37.32%	51.31%	13.99%
Total Revenue	\$ 200,430	\$ 97,590	\$	21,720	\$ 19,467	\$	(2,254)	74,804	\$ 102,840	\$ 28,036	37.32%	51.31%	13.99%
Expenditures													
Salaries and Wages	\$ 3,127,092	\$ 1,473,881	\$	261,193	\$ 255,238	\$	5,955	\$ 1,559,384	\$ 1,653,211	\$ (93,827)	54.46%	52.87%	-1.60%
Personnel Benefits	\$ 813,050	\$ 290,906	\$	72,329	\$ 72,113	\$	216	\$ 503,718	\$ 522,144	\$ (18,426)	55.16%	64.22%	9.06%
Supplies	\$ 190,800	\$ 39,547	\$	10,504	\$ 13,849	\$	(3,345)	\$ 155,997	\$ 151,253	\$ 4,745	86.91%	79.27%	-7.63%
Services and Charges	\$ 1,176,006	\$ 337,616	\$	137,143	\$ 194,981	\$	(57 <i>,</i> 838)	\$ 595,698	\$ 838,390	\$ (242,691)	51.11%	71.29%	20.18%
Interfund Payments	\$ -	\$ -				\$	-	\$ 37		\$ 37			
Subtotal Op. Expense	\$ 5,306,948	\$ 2,141,950	\$	481,169	\$ 536,180	\$	(55,011)	\$ 2,814,835	\$ 3,164,998	\$ (350,163)	54.96%	59.64%	4.68%
Transfers Out	\$ -	\$ -	\$	-	\$ -	\$	-	\$ -	\$ -	\$ -			
Total Expenditures	\$ 5,306,948	\$ 2,141,950	\$	481,169	\$ 536,180	\$	(55,011)	\$ 2,814,835	\$ 3,164,998	\$ (350,163)	52.60%	59.64%	7.04%
Net Gain/(Loss)	\$ (5,106,518)		\$	(459,449)	\$ (516,713)	\$	(57,265)	\$ (2,740,031)	\$ (3,062,158)	\$ (322,127)			

Administration - August 2023

City of Spokene PARKS & RECREATION	Adopted Budget 2023	2023 Adopted Budget Balance	2022 August Actual	2023 August Actual	2022-2023 Monthly Difference	2022 YTD Actual	2023 YTD Actual	2022-2023 YTD Difference	2022 YTD % Of Budget	2023 YTD % Of Budget	YOY % Change
Revenue											
Program Revenue	\$ 139,500	\$ (436,422)	\$ 1,177	\$ 550	\$ (627)	\$ 591,607	\$ 575,922	\$ (15,685)	424.09%	412.85%	-11.24%
Operating Transfers	\$ 17,486,439	\$ 6,195,214	\$ 1,295,502	\$ 1,307,524	\$ 12,022	\$ 11,011,767	\$ 11,291,225	\$ 279,458	63.59%	64.57%	0.98%
Total Revenue	\$ 17,625,939	\$ 5,758,792	\$ 1,296,679	\$ 1,308,074	\$ 11,395	\$ 11,603,374	\$ 11,867,147	\$ 263,773	66.47%	67.33%	0.86%
Expenditures											
Salaries and Wages	\$ 2,626,636	\$ 1,043,096	\$ 166,097	\$ 191,749	\$ (25,652)	\$ 1,364,218	\$ 1,583,540	\$ (219,322)	58.49%	60.29%	1.80%
Personnel Benefits	\$ 830,421	\$ 318,218	\$ 59,899	\$ 63,958	\$ (4,059)	\$ 485,321	\$ 512,203	\$ (26,882)	58.03%	61.68%	3.65%
Supplies	\$ 168,800	\$ 59,916	\$ 7,720	\$ 12,412	\$ (4,692)	\$ 82,899	\$ 108,884	\$ (25,985)	48.54%	64.50%	15.97%
Services and Charges	\$ 880,859	\$ 67,968	\$ 52,983	\$ 67,561	\$ (14,578)	\$ 467,174	\$ 812,891	\$ (345,717)	67.36%	92.28%	24.92%
Interfund Services	\$ 2,851,791	\$ 958,304	\$ 363,973	\$ 118,156	\$ 245,817	\$ 1,755,428	\$ 1,893,487	\$ (138,059)	66.90%	66.40%	-0.51%
Subtotal Op. Expense	\$ 7,358,507	\$ 2,447,503	\$ 650,672	\$ 453,836	\$ 196,836	\$ 4,155,039	\$ 4,911,004	\$ (755,965)	62.42%	66.74%	4.32%
Transfers Out/Capital Outlay	\$ 803,795	\$ 309,594	\$ 7,435	\$ 5,941	\$ 1,494	\$ 1,513,121	\$ 494,201	\$ 1,018,920	2812.86%	61.48%	-2751.38%
Total Expenditures	\$ 8,162,302	\$ 2,757,096	\$ 658,107	\$ 459,777	\$ 198,330	\$ 5,668,160	\$ 5,405,206	\$ 262,955	84.47%	66.22%	-18.24%
Net Gain/(Loss)	\$ 9,463,637		\$ 638,572	\$ 848,296	\$ (209,725)	\$ 5,935,213	\$ 6,461,941	\$ 526,728			

Parks Fund - August 2023

City of Spokane PARKS & RECREATION	Adopted Budget 2023	2023 Adopted Budget Balance	2022 August Actual	2023 August Actual	2022-2023 Monthly Difference	2022 YTD Actual	2023 YTD Actual	2022-2023 YTD Difference	2022 YTD 2 % Of Budget	2023 YTD % Of Budget	YOY % Change
Operating Revenue							1	1			
Program Revenue	\$ 5,746,784	\$ 1,296,709	\$ 532,353	\$ 771,372	\$ 239,019	\$ 3,878,451	\$ 4,450,075	\$ 571,624	69.57%	77.44%	7.87%
Operating Transfers	\$ 17,552,439	\$ 6,195,214	\$ 1,295,502	\$ 1,307,524	\$ 12,022	\$ 11,077,767	\$ 11,357,225	\$ 279,458	63.73%	64.70%	0.97%
Grant Revenue	\$ 10,000	\$-	\$-			\$-	\$-				
Total Operating Revenue	\$ 23,309,223	\$ 7,501,923	\$ 1,827,855	\$ 2,078,896	\$ 251,041	\$ 14,956,218	\$ 15,807,300	\$ 851,082	65.1%	67.8%	2.70%
Operating Expenses											
Salaries and Wages	\$ 10,943,316	\$ 4,392,357	\$ 1,026,337	\$ 1,055,424	\$ (29,087)	\$ 5,947,802	\$ 6,550,958	\$ (603,157)	61.38%	59.86%	-1.52%
Personnel Benefits	\$ 2,780,702	\$ 915,892	\$ 249,183	\$ 256,571	\$ (7,389)	\$ 1,746,878	\$ 1,864,810	\$ (117,932)	57.39%	67.06%	9.67%
Supplies	\$ 1,137,550	\$ 265,433	\$ 176,027	\$ 142,413	\$ 33,614	\$ 782,902	\$ 872,117	\$ (89,215)	71.28%	76.67%	5.39%
Services and Charges	\$ 4,599,512	\$ 1,263,502	\$ 522,451	\$ 559,137	\$ (36,687)	\$ 2,595,185	\$ 3,336,010	\$ (740,825)	61.19%	72.53%	11.34%
Interfund Payments	\$ 2,911,741	\$ 990,247	\$ 363,973	\$ 120,232	\$ 243,741	\$ 1,778,227	\$ 1,921,494	\$ (143,267)	66.20%	65.99%	-0.21%
Total Operating Expenses	\$ 22,372,820	\$ 7,827,431	\$ 2,337,969	\$ 2,133,777	\$ 204,192	\$ 12,850,993	\$ 14,545,389	\$ (1,694,396)	61.91%	65.01%	3.11%
Net Operating Income (Loss)	\$ 936,403	\$ (325,508)	\$ (510,114)	\$ (54,881)	\$ 455,233	\$ 2,105,226	\$ 1,261,911	\$ (843,314)	3.21%	2.80%	-0.41%
Other Financial Activity											
Capital Outlay	\$ -	\$ (17,251)	\$ 7,435	\$ 5,941	\$ 1,494	\$ 236,171	\$ 17,251	\$ 218,920	23.62%	N/A	N/A
Transfers Out	\$ 1,040,822	\$ 445,123			\$-	\$ 1,395,696	\$ 595,699	\$ 799,998	267.98%	57.23%	-210.75%
Budget Reserve	\$ 150,000										
Total Other Activity	\$ 1,190,822	\$ 427,872	\$ 7,435	\$ 5,941	\$ 1,494	\$ 1,631,867	\$ 612,950	\$ 1,018,918	85.85%	51.47%	-34.38%
Total Expenditures	\$ 23,563,642		\$ 2,345,404	\$ 2,139,718	\$ 205,686	\$ 14,482,860	\$ 15,158,339	\$ (675,478)	63.91%	64.33%	0.41%
Net Gain/(Loss)	\$ (254,419)		\$ (517,549)	\$ (60,822)	\$ 456,727	\$ 473,358	\$ 648,961	\$ 175,603			

Beginning Fund Balance	\$ 3,624,391
5% Reserve Requirement	\$ (1,228,182)
Revenue Stabilization Reserve	\$ (400,000)
Reserve for Special Projects	\$ (271,138)
Beginning Reserves	\$ 1,725,071
YTD Net Revenue (Expense)	\$ 648,961
Ending Fund Balance	\$ 2,374,032

Golf Fund - August 2023

City of Spokane PARKS & RECREATION	В	Adopted udget 2023		23 Adopted dget Balance	20	022 August Actual	20	023 August Actual	M	22-2023 onthly ference	20	22 YTD Actual	20	023 YTD Actual		2-2023 YTD ifference	2022 YTD % Of Budget	2023 YTD % Of Budget	YOY % Change
Revenue																			
Program Revenue	\$	4,300,901	\$	(123,265)	\$	839,218	\$	837,976	\$	(1,242)	\$	4,103,317	\$	4,424,166	\$	320,849	105.08%	102.87%	-2.21%
Pre-Sale Revenue			\$	(174,793)					\$	-		179,426		174,793	\$	(4,633)			
Facility Improvement Fee	\$	-			\$	(126,974)	\$	(125,992)	\$	982	\$	(625,834)	\$	(670,553)	\$	(44,719)			
Other Transfers-In	\$	-	\$	-					\$	-									
Total Revenue	\$	4,300,901	\$	(372,495)	\$	712,244	\$	711,984	\$	(260)	\$	3,656,909	\$	3,928,406	\$	271,497	93.65%	91.34%	-2.31%
Expenditures																			
Salaries and Wages	\$	1,791,522	\$	456,062	\$	140,430	\$	156,768	\$	(16,338)	\$	865,051	\$	965,015	\$	(99,964)	60.87%	67.91%	7.03%
Personnel Benefits	\$	323,037	\$	63,768	\$	42,877	\$	47,478	\$	(4,601)	\$	282,836	\$	296,959	\$	(14,123)	78.41%	82.32%	3.92%
Supplies	\$	410,750	\$	18,256	\$	71,216	\$	64,882	\$	6,334	\$	327,620	\$	326,764	\$	856	94.96%	94.71%	-0.25%
Services and Charges	\$	1,053,068	\$	339,710	\$	167,213	\$	184,316	\$	(17,104)	\$	545,667	\$	672,466	\$	(126,799)	53.91%	66.44%	12.53%
Interfund Payments	\$	297,677	\$	78,676	\$	35,917	\$	6,380	\$	29,536	\$	176,344	\$	188,911	\$	(12,567)	65.90%	70.60%	4.70%
Subtotal Op. Expense	\$	3,876,054	\$	1,425,939	\$	457,652	\$	459,825	\$	(2,172)	\$	2,197,518	\$	2,450,115	\$	(252,598)	64.51%	63.21%	-1.30%
	4		-	((-		-				
Capital Outlay	\$	410,000	\$	(70,381)			\$	57,648	Ş	(57,648)		60,810	\$	480,381	\$	(419,571)	16.80%	117.17%	100.37%
Transfers Out	<u> </u>		\$	-							\$	36,860			Ş	36,860	28.35%		-28.35%
Total Expenditures	\$	4,286,054	\$	1,355,558	\$	457,652	\$	517,473	\$	(59,821)	\$	2,295,187	\$	2,930,496	\$	635,309	58.87%	68.37%	9.50%
Net Gain/(Loss)	\$	14,847			\$	254,592	\$	194,511	\$	(60,081)	\$	1,361,722	\$	997,910	\$	(363,811)			

* Beginning Fund Balance	\$ 316,004
Less 7% Reserve	\$ (300,024)
Beginning Year Reserves	\$ 15,980
YTD Change in Cash	\$ 997,910
YTD Available Cash	\$ 1,013,891

* 2023 Beginning Fund Balance does not include the FIF reserve of \$2,004,790

Facility Improvement Fee - August 2023

City of Spokane PARKS & RECREATION	2022 August Actual	2023 August Actual	2022-2023 Monthly Difference	2022 YTD Actual	2023 YTD Actual	2022-2023 Monthly Difference
Revenue	126,974	125,992	\$ (982)	625,834	670,523	\$ 44,689
Debt Service Payments: June Payment = \$309,469 December Payment = \$308,666	_	-	\$-	267,918	309,469	\$ (41,551)

Beginning Fund Balance	\$ 2,004,790
YTD Revenues	\$ 670,523
YTD Debt Service Payments	\$ (309,469)
YTD Cash Balance	\$ 2,365,844

Grants and Capital - August 2023

City of Spokane PARKS & RECREATION	Adopted dget 2023	3 Adopted get Balance	22 August Actual	20	23 August Actual	Ν	022-2023 Aonthly fference	022 YTD Actual	-	23 YTD Actual	22-2023 YTD fference	2022 YTD % Of Budget	2023 YTD % Of Budget	YOY % Change
Revenue									•					
Grants Revenue	\$ 1,000,000	\$ 1,000,000	\$ -	\$	-	\$	-		\$	-	\$ -			
Expenditures														
Capital Outlay	\$ 1,000,000	\$ 982,749	\$ 7,435	\$	5,941	\$	1,494	\$ 236,171	\$	17,251	\$ 218,920	23.6%	1.7%	-21.89%

Capital Reserves and CIP - Fund 1950

January 1, 2023 - August 31, 2023 BEGINNING ENDING FUND OUTSTANDING REMAINING PARKS REVENUES **EXPENDITURES** BALANCE BALANCE ENCUMBRANCES BALANCE *ERECREATION* Undesignated General Operating \$ 137,169 \$ 6,218 \$ 130,970 \$ \$ 130,970 19 \$ 1,020,913 \$ 116,745 \$ 155,865 \$ 981,794 \$ 954,989 Designated Capital and Other Designated Reserves \$ 26,805 \$ 2,048,084 \$ 2,885,153 \$ 1,872,922 1,600,787 \$ CIP Projects 2,709,992 \$ \$ 272,135 Reserved for Property Donations Restricted \$ 29,651 \$ \$ 29,651 \$ 29,651 11,464 \$ \$ (11,464) \$ \$ Conservation Futures 170,129 \$ Riverfront Conservation Futures Loan \$ \$ 170,129 \$ 170,129 \$ 2021 Windstorm Damage Recovery \$ 394,300 \$ \$ 188,225 \$ 206,075 215,141 \$ (9,066) \$ 3,811,710 \$ 1,842,732 \$ 1,548,809 Total \$ 2,815,292 \$ 3,235,460 \$ 3,391,541 \$

Capital and Other Reserves

	City of Spokane	January 1, 2023 - August 31, 2023													
)PAKKS	BE	GINNING	PE	VENUES	EVD	EXPENDITURES		DING FUND	ουτ	STANDING	REMAINING			
	ERECREATION	В	ALANCE		VENUES	LAF	LINDITORES	E	BALANCE	ENCL	JMBRANCES	В	ALANCE		
Specialized Flee	t	\$	381,096	\$	77,933	\$	77,933	\$	381,096			\$	381,096		
Capital Equipme	nt Maintenance	\$	267,627	\$	-	\$	-	\$	267,627	\$	14,059	\$	253,569		
Undefined Parks	Capital Reserve	\$	50,000	\$	-	\$	-	\$	50,000			\$	50,000		
Sky Prairie/5-Mi	le	\$	40,466	\$	200	\$	-	\$	40,666	\$	-	\$	40,666		
RFP Capital Rese	rve	\$	6,328	\$	1,815	\$	8,143	\$	-			\$	-		
Recreation Capit	al Reserve	\$	64,039	\$	12,000	\$	45,196	\$	30,844	\$	10,732	\$	20,112		
Ops Capital Rese	rve	\$	83,242	\$	-	\$	14,587	\$	68,655	\$	2,014	\$	66,641		
"Coca-Cola" Res	erve			\$	38,612			\$	38,612			\$	38,612		
Riverfront	Park	\$	37,735	\$	(1,815)	\$	-	\$	35,920			\$	35,920		
Golf		\$	28,380	\$	-	\$	10,006	\$	18,374			\$	18,374		
Aquatics		\$	12,000	\$	(12,000)	\$	-	\$	-			\$	-		
Youth & Senior (Center Capital replacement	\$	50,000	\$	-	\$	-	\$	50,000			\$	50,000		
Total		\$	1,020,913	\$	116,745	\$	155,865	\$	981,794	Ś	26,805	\$	954,989		

PARKS			A	cti	ve CIP) P	Project	s ·	- Fund	19	50	
E RECREATION												
PROJECT		2023 GINNING BUDGET	 RRENT YEAR		CURRENT BUDGET	E	XPENDED	EN	CUMBERED		TAL EXPENDED D COMMITTED TO DATE	BUDGET REMAINING
Turf Replacement	\$	-	\$ 1,038,573	\$1	1,038,573	\$	1,166,141	\$	-	\$	1,166,141	\$ (127,567.76)
Audubon Park	\$	5,000		\$	5,000	\$	-	\$	-	\$	-	\$ 5,000.00
Audubon Park Rock Scramble, Roskelley Foundation			\$ 2,035	\$	2,035	\$	-			\$	-	\$ 2,034.50
Tennis Courts, USTA Private Grant	\$	23,412		\$	23,412	\$	-	\$	-	\$	-	\$ 23,412.30
Dutch Jake's Park	\$	6,890		\$	6,890	\$	-	\$	-	\$	-	\$ 6,890.29
AM Cannon/Logan Peace Parks Playground			\$ 18,151	\$	18,151	\$	13,887	\$	4,265	\$	18,151	\$ -
Susie's Trail (18-30)	\$	93,593		\$	93,593	\$	-	\$	93,593	\$	93,593	\$ -
Liberty Park Improvements, Library Fund	\$	223,146	\$ (34,183)	\$	188,963	\$	189,916	\$	20,305	\$	210,221	\$ (21,257.60)
North Suspension Bridge, Arterial Street Fund	\$	91,230		\$	91,230	\$	-	\$	91,230	\$	91,230	\$ -
South Suspension Bridge	\$	20,249	\$ 1,015,191	\$1	L,035,440	\$	1,250,069	\$	1,057,598	\$	2,307,667	\$ (1,272,227.09)
2022 ARPA Deferred Capital Projects	\$	750,000	\$ 24,655	\$	774,655	\$	3,137			\$	3,137	\$ 771,518.25
Make Beacon Hill Public, Phase 2, County			\$ 305,000	\$	305,000	\$	42,879			\$	42,879	\$ 262,121.32
Franklin Park Irrigation			\$ 65,582	\$	65,582	\$	66,735	\$	341	\$	67,076	\$ (1,494.06)
Ops Playground Replacements (Wildhorse)			\$ 18,370	\$	18,370	\$	17,570	\$	800	\$	18,370	\$ -
Public Works funded Water Conservation projects	\$	485,367		\$	485,367	\$	-	\$	-	\$	-	\$ 485,366.66
W. Havermale Playground, Parks Foundation	\$	3,244		\$	3,244	\$	-	\$	-	\$	-	\$ 3,244.32
North Bank stairs, Arterial Street Fund	\$	1,157		\$	1,157	\$	-	\$	-	\$	-	\$ 1,157.00
Don Kardong Bridge	\$	278,856		\$	278,856	\$	117,781	\$	65,225	\$	183,006	\$ 95,849.42
City-Wide Dog Park	\$	440	\$ 22,440	\$	22,880	\$	17,040	\$	1,960	\$	19,000	\$ 3,879.86
Corbin Park Sport Court	\$	-	\$ -	\$	-	\$	-	\$	257,785	\$	257,785	\$ (257,785.00)
6-year CIP Capital Projects	\$	42,559	\$ 249,433	\$	291,993	\$	-			\$	-	\$ 291,992.57
Net Deficit from PY projects	\$	7,686		\$	7,686	\$	-	\$	7,686	\$	7,686	\$ -
Total	\$ 3	2,048,084	\$ 2,709,992	\$4	4,758,075	\$	2,885,153	\$	1,600,787	\$	4,485,940	\$ 272,135

Non-Capital and Maintenance Reserves - Fund 1400

					January 1, 3	202	3 - Augus	t 31, 2023			
City of Spokane											
E RECREATION	Beginning Balance		Revenues		Expenditures		Ending sh/Fund alance	Outstanding Encumbrances		Rem	aining Balance
Conservation Futures	\$ 114,223	\$	11,464	\$	25,319	\$	100,368	\$ 1	14,864	\$	85,504
General- T-shirt, poster, calendar sales	\$ 12,407	\$	1,960	\$	-	\$	14,367			\$	14,367
Herbicide Pilot, City Council	\$ 2,500	\$	-	\$	-	\$	2,500			\$	2,500
Recreation Equipment rental	\$ 26,873	\$	7,456	\$	19,638	\$	14,691			\$	14,691
Corbin Art Center maintenance reserve		\$	18,607	\$	-	\$	18,607			\$	18,607
Hooptown Court maintenance	\$ 4,331	\$	-	\$	-	\$	4,331			\$	4,331
Palisades Land Maintenance, Rimrock	\$ 43,974	\$	-	\$	-	\$	43,974			\$	43,974
Cannon Hill tree repairs	\$ 7,000	\$	-	\$	-	\$	7,000			\$	7,000
Community Engagement, Spokane Indians	\$ 4,460	\$	-	\$	-	\$	4,460			\$	4,460
Computer and Software	\$ 75,702	\$	-	\$	-	\$	75,702			\$	75,702
Total	\$ 291,471	\$	39,487	\$	44,957	\$	286,002	\$ 1	L4,864	\$	271,138