



Spokane Park Board Finance Committee
3 p.m. Tuesday, Dec. 7, 2021
WebEx virtual meeting
Call-in: 408-418-9388; Access code: 2491 899 0296
Mark Buening – Parks Finance/Budget Director

Committee members

Bob Anderson – Chair
Greta Gilman
Gerry Sperling
Nick Sumner

Notice is hereby given that, pursuant to Gov. Inslee's Proclamation 20-28, dated March 24, 2020, all public meetings subject to the Open Public Meetings Act, Chapter 42.30 RCW, are to be held remotely and that the in-person attendance requirement in RCW 42.30.030 has been suspended until the termination of the COVID-19 State of Emergency.

The Finance Committee meeting will be held virtually via WebEx teleconferencing at 3 p.m. Tuesday, Dec. 7, 2021. The public will be able to listen to the meeting by calling 408-418-9388 and entering the access code 2491 899 0296 when prompted.

Written public comment may be submitted via email or mail. Comments must be received no later than 11 a.m. Dec. 7 by email to: spokaneparks@spokanecity.org or mail to: Spokane Park Board, 5th floor City Hall, 808 West Spokane Falls Blvd., Spokane, Washington 99201. Submitted public comments will be presented to meeting attendees prior to the meeting.

Agenda

Action items

1. [Design Workshop, Inc., contract amendment #3/Parks and Natural Lands Master Plan \(\\$91,500, non-taxable\) – Nick Hamad](#)
2. [Garco Construction Inc. change order #2/Vietnam Veterans Memorial \(\\$17,456.13, tax inclusive\) – Berry Ellison](#)

Discussion/information items

1. [Spokane School District 81 memorandum of understand/South Hill dog park – Garrett Jones](#)

Standing reports

1. [November Financials – Mark Buening](#)

Agenda Subject to Change

AMERICANS WITH DISABILITIES ACT (ADA) INFORMATION: The City of Spokane is committed to providing equal access to its facilities, programs and services for persons with disabilities. Headsets may be checked out (upon presentation of picture I.D.) through the meeting organizer. Individuals requesting reasonable accommodations or further information may call, write, or email Human Resources at 509.625.6363, 808 W. Spokane Falls Blvd, Spokane, WA, 99201; or erahrclerks@spokanecity.org. Persons who are deaf or hard of hearing may contact Human Resources through the Washington Relay Service at 7-1-1. Please contact us forty-eight (48) hours before the meeting date.

Spokane Park Board

Briefing Paper



Committee	Finance Committee		
Committee meeting date	Dec. 7, 2021		
Requester	Nick Hamad	Phone number: 509-363-5452	
Type of agenda item	<input type="radio"/> Consent <input type="radio"/> Discussion <input type="radio"/> Information <input checked="" type="radio"/> Action		
Type of contract/agreement	<input type="radio"/> New <input type="radio"/> Renewal/extension <input checked="" type="radio"/> Amendment/change order <input type="radio"/> Other		
City Clerks file (OPR or policy #)	OPR 2020-0311		
Item title: (Use exact language noted on the agenda)	Design Workshop, Inc., contract amendment #3/Parks and Natural Lands Master Plan		
Begin/end dates	Begins: 12/09/2021	Ends: 04/30/2022	<input type="checkbox"/> Open ended
Background/history: Amendment #3 to parks and natural lands master plan adding: - one additional neighborhood park concept plan (Cowley Park) -'funding strategies / partnerships study' (Alternate 1 from original project scope of work), Park Policy & Standards Analysis -'natural land qualities assessment and vision graphic' Community survey, focus groups, community outreach and staff interviews identified: 1) Cowley Park as an problematic, under utilized opportunity site in district 2, in need of a vision plan. This addition provides that vision plan. 2&3) Need for detailed analysis & recommendation regarding specific park land use policies, partnerships, and funding strategies. This add service adds that necessary work in the master plan scope. 4) Desire for improving & enhancing City natural lands, but no strategic vision for accomplishing this goal exists. This add service adds a high level vision document to guide future acquisition / preservation efforts for City natural lands.			
Motion wording: Motion to approve Design Workshop, Inc., contract amendment #3/Parks and Natural Lands Master Plan			
Approvals/signatures outside Parks: <input checked="" type="radio"/> Yes <input type="radio"/> No If so, who/what department, agency or company: Design Workshop, Inc. Name: Anna Laybourn Email address: alaybourn@designworkshop.com Phone: 971.399.1408			
Distribution: Parks – Accounting Thea Prince Parks – Pamela Clarke alaybourn@designworkshop.com Requester: Nick Hamad Grant Management Department/Name:			
Fiscal impact: <input type="radio"/> Expenditure <input checked="" type="radio"/> Revenue Amount: \$91,500.00 Budget code: 1400 30210 9400 56520			
Vendor: <input checked="" type="radio"/> Existing vendor <input type="radio"/> New vendor Supporting documents: <input type="checkbox"/> Quotes/solicitation (RFP, RFQ, RFB) <input type="checkbox"/> W-9 (for new contractors/consultants/vendors) <input type="checkbox"/> Contractor is on the City's A&E Roster - City of Spokane <input type="checkbox"/> ACH Forms (for new contractors/consultants/vendors) <input checked="" type="checkbox"/> UBI: 604-577-443 Business license expiration date: 2/28/22 <input type="checkbox"/> Insurance Certificate (min. \$1 million in General Liability)			

12/02/2021

Nick Hamad
City of Spokane Parks and Recreation
808 W. Spokane Falls Blvd # 5
Spokane, WA
99201

RE: Additional Services #3: Authorizing alternative scope items

Dear Nick:

This letter is to propose a scope of services and fee for additional services that have been discussed as desired options that would respond to identified themes and recommendations and advance the **Spokane Parks and Natural Lands Master Plan** located in **Spokane, Washington**. Based on our conversation on September 29th, 2021 Design Workshop has developed additional tasks that would complement and further the current plan direction. The three tasks outlined include: Park Vision Plan for Cowley Park, Policy and Funding Strategies Study, and Natural Lands Qualities Assessment.

I. Park Vision Plan for Cowley Park.

The concept design process will serve as a means of testing ideas and input generated through the earlier planning process and provide an opportunity for immediate response to community need. It is intended to serve as high-level visioning to uncover and excite possibilities for the park's future, with future steps required for finalizing the concept.

This task will begin with a site analysis component using GIS mapping and conditional assessment provided by the city that will result in a site existing conditions and identification of opportunities and constraints.

Engagement will include:

- a. Two (2) virtual two-hour conversation will be hosted with stakeholders (hospital and homeless service providers) invited by the city to discuss the current park's use, potential for improvement, options for additional features, and partnerships for programming. An agenda, list of questions and context presentation materials will be prepared in advance.
- b. Parks operations staff will also be interviewed (2 hours) to understand challenges with the current design and opportunities for the future.
- c. We recommend city staff engage people experiencing homelessness that spend time in this park to understand how to best design for co-existence and serve their needs. Design Workshop will provide a list of possible questions and character images of potential park features for staff to utilize in conversations.

From this the design team will produce a draft concept plan and selection of character imagery for evaluation by the client. This content will be used for a follow up meeting (1 hour) with stakeholders to inform plan refinement and to further explore partnerships next steps. A final concept plan will be developed for display in the Master Plan document and will include description of the plan intent, opportunities, and selected character imagery.

Deliverables:

- Context Map and Analysis
- Site Existing Conditions, Opportunities and Constraints Map Diagram
- Stakeholder Engagement Meetings and materials listed above
- Draft Concept Plan and character imagery options
- Final Vision Plan, character imagery and narrative intent description.

II. Funding Strategies / Partnerships Study (Alternative 1 of original Scope of Work)

A. Operations, Maintenance, and Staffing Plan

Data will be collected and evaluated regarding fee structure, funding sources, budget, capital improvement plans and organizational structure information and summarized in a technical memo. Our team member ETM Associates will update and/or establish operational and staffing standards for the full operation of the system. This will include maintenance standards, staffing levels needed for programs, technology requirements, customer service requirements and administration based on established and agreed upon outcomes. The team will evaluate governance of parks and functions in the overall structure with recommendations on how to operate in the most effective functional and efficient manner. ETM Associates will conduct a work session with key management staff on what they consider to be core essential services, important services, and value-added services based on observations, individual interviews, focus group interviews and operating practices. The focus will be on whom the services are provided to, for what purpose, for what benefit, and for what cost.

Deliverables:

- Data request memo
- Draft recommendations memorandum

A. Functional Organizational Structure

Using a business-oriented approach with integration of industry best management practices, our team partner ETM Associates will assess the feasibility of the realignment of staffing structures to create more efficiency. This will help enhance the organizational infrastructure through a more efficient design where appropriate that is functionally based.

Deliverables:

- Draft recommendations memorandum

B. Financial Review / Fees and Charges Study

Our team will perform analysis to document the financial situation of the service area and/or business centers therein. The financial analysis will look at the budget, pricing policy, user fees, current and other revenue generating opportunities, grant opportunities, and the revenue forecast (excludes developer fees). This analysis will identify the financial situation of the service area with three primary goals:

- Understand the financial dynamics to further advance the understanding of operations gained through the work described above
- Review funding and accounting practices with an objective of accurate financial fund tracking and the ability of City staff to have more useful financial information for strategic decision-making
- Seek opportunities to improve the financial sustainability for the future including evaluating expenditures and increasing current and new sources of revenue
- We will also review current financial policies. This review will include comparison of current policies with national standards of best practice agencies. The consulting team will recommend cost recovery goals, policies and adjustments to current policies where enhancements may be needed or gaps are identified.

Deliverables:

- Finance Review Summary Document

C. Funding Strategies / Partnerships Study

Additional funding recommendations will be developed based in part of our review and analysis of the City and Department, as well as the national experience brought by the consulting team. Our team has identified a variety of methods on past work that can potentially be applied to Spokane. These strategies include:

- Understand the financial dynamics to further advance the understanding of operations gained through the work described above
- Fees and charges
- Endowments/ Non-profit agencies
- Grants from national agencies and private sources
- Sponsorships
- Partnerships
- Dedicated sales or property tax
- Dedicated funding sources

Deliverables:

- Funding Strategies Draft Recommendations Memorandum

D. Delivery Evaluation Recommendations

ETM Associates will analyze the operations and methods used to deliver existing services. This process will involve staff interviews, observations of procedures, user interviews, and a review of promotional materials and methods. The analysis will include an evaluation of the customer interface aspect of service delivery, identifying the elements that are critical to success and barriers to customer participation and satisfaction.

Deliverables:

- Delivery Evaluation Memorandum

III. Park Policy and Standards Analysis

E. Park Policy and Standards Analysis

The 2017 Comprehensive Plan will be reviewed to provide a memo identifying high-level aspects that support the 2022 Parks and Recreation Master Plan, and note portions that do not align or need bolstering in a future plan update. This memo will be used to provide high-level guidance for the Comprehensive Plan update regarding how to incorporate this Master Plan findings.

We will review and summarize current city land use policies and regulations related to open space and development, impacts to natural resources, community buffers, park and trail dedication and maintenance, and retention of heritage and agricultural lands (Municipal Code Title 17C, D, and E and 12 where it applies to park properties). This assessment of your program will be used to inform recommendations for the final Master Plan.

We will interview City staff to better understand the implications of these regulations or policies for development practices and City initiatives, including how they currently implement the Parkland Dedication Ordinance and what ideas staff have to further incorporate and implement the ordinance into the City's land use regulations. The interviews will be comprehensive enough to be able to draw some conclusions about how current regulations work related to growth pressures and other City requirements related to growth and development. We will also complete up to two (2) interviews with key stakeholders from the development community to understand their perspective on what works and what could be improved in the current land use regulations in regard to parkland dedication and standards.

Up to four cities codes for parkland will be studied to draw out comparisons (nearby cities of City of Spokane Valley and Post Falls) and best practices from aspirational city codes (Tacoma and/or others). A summary of their code and relative assessment will inform creation of general recommendations for changes to the code and aspects to study further when the city revises its code in the future. Items to address include general direction for policies for land development and if an impact fee should be considered.

Deliverables:

- Comprehensive Plan update high-level guidance technical memo.
- Technical Memo of existing municipal code sections analysis and general recommendations for policy changes
- Interview of City staff (up to 4 hours) and development community stakeholders (up to 3 hours).
Transcripts from interviews with City staff and stakeholders

IV. Natural Land Qualities Assessment and Vision Graphic

The 2021 Community Survey and Focus Group Meetings indicated a desire for the City's Natural Lands holdings to be improved and expanded. The purpose of this effort is to build off these values to craft a vision within the master plan of where the City and partners might direct future conservation efforts. This is intended to be a high-level study with recommendations of vetting of priorities and feasibility to be conducted in a future acquisition planning study and natural lands management study. The study area will include the City of Spokane Urban Growth Boundary area and up to three-miles beyond.

GIS analysis will be utilized to identify lands that provide desirable environmental functions that might be considered for conservation. GIS data layers to be used include:

City/County Data sources:

- Hazardous Geology – geologic formations identified by Washington DNR as having high susceptibility for landslides
- Erodible Soil – soils were severe erosion hazards extract from NRCS 1968 soils survey
- FEMA Flood Zones
- Wetlands
- Riparian Habitat Area
- Aquifers
- Existing and proposed Trails
- Existing Parks and Natural Lands properties
- Parcels and Land Use
- Urban Tree Canopy

Washington State GIS sources:

- Natural Hazards Data
- Wildfire Urban Interface
- Geology Data
- Environmental / Animal Data
- Water Data
- Forest Health Aerial Survey
- 2015 State Wildlife Action Plan Species Ranges, Species Habitat Suitability
- DNR Wetlands of High Conservation Value
- DNR Forest Health Prioritization of Eastern Washington

ESRI and National Datasets (finer resolution desired if available from other sources):

- SSURGO Soils data
- USA Cropland data
- Esri's Green Infrastructure data
- MRLC – land cover, imperviousness, tree canopy

Additional data needs yet to be identified if available for incorporation include:

- Wildlife habitat, locations, ranges and networks composites/priorities
- Vegetation Land Cover with more detail than USGS Land Cover sources
- Scenic Views

We will conduct a call with the WA State Department of Fish and Wildlife to understand species targets for the City of Spokane and best available data sources. The extend of Design Workshop's need to create composite maps of these data sources will be evaluated at that time to determine what is possible to complete within this scope. No new GIS data entry is anticipated in this scope and Scenic Views will be the only new layer created in addition to the composite mapping outcomes.

Design Workshop will create a layer identifying Scenic Views based on topographic elevation data and geologic data and point locations identified by the client.

The assessment will incorporate environmental considerations as well as factors that determine ease of acquisition (parcel size and contiguous ownership) and strategies to address network fragmentation. The assessment would consider trail linkages to parklands as well as

social justice considerations. Values from the public survey, focus groups, and Inland Northwest Land Conservancy (INLC) plan will be evaluated to understand priorities and geographic interests.

One meeting with stakeholders such as Land Trusts, County and State Open Space Managers, wildlife and ecology experts will be hosted to refine the methodology, data and gather their input regarding the weighting of values.

The final deliverable is a composite map overlaying the features that make for the most desirable conserved lands and will be described in the Master Plan. Accompanying this will be a diagrammatic map generalizing themes for conservation (purposes of agriculture, recreation/public health, water protection/enhancement, and wildlife/environmental/resiliency) along with priorities for enhancement of conditions for the cities current properties.

Deliverables:

- Appendix containing maps of the various layer inputs used to identify desired qualities for conserved lands. (one draft and one final package). Data sources list
- Composite map weighted overlay (one draft and one final)
- Diagrammatic plan vision for natural lands enhancement/expansion themes (Green Network diagram)

v. Survey Summary Infographic

Design Workshop will produce a graphic page summarizing the community survey results to share findings with the public in a user-friendly format. A draft and final 11x17 size page will be produced to graphically display key results.

Schedule

Design Workshop is prepared to begin services immediately upon receipt of signed additional service letter. This effort will dovetail with existing schedule milestones for the Parks and Natural Lands Master Plan with the exception of the Funding and Partnerships Study, which may elongate past the original timeline; recommendations, as possible, will be folded into the master plan but a plan addendum may be required.

Fees

The contract conditions of existing Agreement dated February 13, 2020 shall be binding on these additional services unless modified herein. The following is a summary of the fees associated with this effort. It is understood that the City may not desire to include all additional tasks, so each task has been itemized to provide a “menu of options” for the City to select based on their desired plan direction. All fees should be considered on a time and materials basis under a “not to exceed” contract. In some instances a range of fees is provided to reflect unknowns such as data availability; the task would require a larger level of effort should a large effort be required for data gathering and refinement.

Additional Fees For Add Service 3 to increase the scope of work could include:

I.	Neighborhood Park Concept Plan for Cowley Park:	\$7,000
II.	Funding Strategies / Partnerships Study:	\$50,000
III.	Park Policy and Standards Analysis	\$17,000
IV.	Natural Lands Quality Assessment and Vision Graphic:	\$16,000
V.	Survey Summary Infographic	<u>\$1,500</u>
	Additional Services #3 Total Amount:	\$91,500

Original Contract Amount:	\$240,030
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Additional Services #1 Amount:	\$8,000
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Additional Services #2 Amount:	\$6,000
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Total New Contract Amount:	\$345,530
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Please call me at 970 399-1408 if you have any questions regarding this request for additional services.

Thank you again for selecting Design Workshop to assist you in achieving your goals on this project.

Sincerely,

DESIGN WORKSHOP, INC.

Anna Laybourn
Principal

APPROVED BY CLIENT:

By: _____

Date: _____

Title: _____

Spokane Park Board

Briefing Paper



Committee	Finance		
Committee meeting date	Dec. 7, 2021		
Requester	Berry Ellison	Phone number: 509-625-6276	
Type of agenda item	<input type="radio"/> Consent <input type="radio"/> Discussion <input type="radio"/> Information <input checked="" type="radio"/> Action		
Type of contract/agreement	<input type="radio"/> New <input type="radio"/> Renewal/extension <input checked="" type="radio"/> Amendment/change order <input type="radio"/> Other		
City Clerks file (OPR or policy #)	OPR 2021-0554		
Item title: (Use exact language noted on the agenda)	Garco Construction Inc. change order #2/Vietnam Veterans Memorial (\$17,456.13, tax inclusive)		
Begin/end dates	Begins: 12/09/2021 Ends: 05/01/2022 <input type="checkbox"/> Open ended		
Background/history: Value added improvements including: Item 1: Add Rockery Retaining Wall to Retain Slope Adjacent to Existing Tree Item 2: Add Flag Pole Lights (4 total) Item 3: Add Electrical to Existing Poles (3 total) Item 4: Add Arborist Services for Tree Protection Item 5: Add Flag Pole(s) Removal (5 total) Item 6: Add Wayfinding Flags (10 total) Item 7: Deduct Landscape (i.e., remove several plantings and add irrigation improvements)			
Motion wording: Move to approve Garco Construction change order #2 for work on the Vietnam Veterans Memorial renovation project in the amount of \$17,456.13, tax inclusive			
Approvals/signatures outside Parks: <input checked="" type="radio"/> Yes <input type="radio"/> No If so, who/what department, agency or company: Name: Steve LaRue Email address: hurricane18426@gmail.com Phone: 509 475-9000			
Distribution: Parks – Accounting Tim@Garco.com Parks – Pamela Clarke hurricane18426@gmail.com Requester: Berry Ellison Grant Management Department/Name:			
Fiscal impact: <input checked="" type="radio"/> Expenditure <input type="radio"/> Revenue Amount: Budget code: \$10,000 1950 (Arterial St Fund) \$7,456.13 3346 (Riverfront Park Redevelopment)			
Vendor: <input checked="" type="radio"/> Existing vendor <input type="radio"/> New vendor Supporting documents: <input type="checkbox"/> Quotes/solicitation (RFP, RFQ, RFB) <input type="checkbox"/> W-9 (for new contractors/consultants/vendors) <input type="checkbox"/> Contractor is on the City's A&E Roster - City of Spokane <input type="checkbox"/> ACH Forms (for new contractors/consultants/vendors) <input checked="" type="checkbox"/> UBI: 600-297-734 Business license expiration date: 09-30-22 <input type="checkbox"/> Insurance Certificate (min. \$1 million in General Liability)			

CITY OF SPOKANE
PARKS AND RECREATION DEPARTMENT
CHANGE ORDER NO. 2

NAME OF CONTRACTOR: Garco Construction

PROJECT TITLE: Vietnam Veterans Memorial Renovation

CITY CLERK CONTRACT NUMBER: OPR 2021-0554

=====

DESCRIPTION OF CHANGE:

AMOUNT:

Item 1: Add Rockery Wall	\$ 0.00
Item 2: Add Flag Pole Lights	\$ 7,506.83
Item 3: Add Electrical to Existing Poles	\$ 4,350.19
Item 4: Add Arborist Services	\$ 5,308.00
Item 5: Add Flag Pole(s) Removal	\$ 0.00
Item 6: Add Wayfinding Flags	\$ 1,285.11
Item 7: Deduct Landscape	\$ (994.00)

Note: WSST (9%) is included in the figures above.

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TOTAL AMOUNT: \$17,456.13

CONTRACT SUM (EXCLUDE SALES TAX)	
ORIGINAL CONTRACT SUM (INCLUDE ALTERNATES)	\$ 51,558.07
NET AMOUNT OF PREVIOUS CHANGE ORDERS	\$ 48,319.27
CURRENT CONTRACT AMOUNT	\$ 99,877.34
CURRENT CHANGE ORDER (EXCLUDES SALES TAX)	\$ 16,014.80
REVISED CONTRACT SUM	\$ 115,892.14

CONTRACT COMPLETION DATE	
ORIGINAL CONTRACT COMPLETION DATE	05/01/2022
CURRENT COMPLETION DATE	05/01/2022
REVISED COMPLETION DATE	

Contractor's Acceptance: _____ Date: _____

City Approval: _____ Date: _____

Attest: _____ City Clerk

Pre-Approved as to form: Hunt M. Whaley, Assistant City Attorney

Spreadsheet Report

Vets Memorial CO-001 (Rock Wall)

Page 1

10/7/2021 11:24 AM

Project name	Vets Memorial CO-001 (Rock Wall) Riverfront Park
Estimator	SGL
Labor rate table	E. WA Full
Report format	Sorted by 'Group phase/Phase' 'Detail' summary

Spreadsheet Report
Vets Memorial CO-001 (Rock Wall)

Page 2
10/7/2021 11:24 AM

Description	Takeoff Quantity	Labor Quantity	Labor Price	Labor Amount	Total Cost/Unit	Total Amount
CONCRETE						
Concrete Footings						
Build Rock Retaining Wall	1.00 EA	8 MH	56.68 /MH	453	453.40 /EA	453

Estimate Totals

Description	Amount	Totals	Hours	Rate	Cost Basis	Cost per Unit	Percent of Total
Labor	453		8.000 hrs				80.96%
Material							
Subcontract							
Equipment							
Other							
	453	453					80.89%
Liability Insurance	3			0.540 %	T		0.54%
B & O Tax (WA)	3			0.471 %	T		0.47%
	6	459					1.07%
		459					
WA State Sales Tax	41			9.000 %	T		7.38%
Profit & OH	25			5.000 %	T		4.47%
Indirects	27			5.850 %	C		4.74%
Technology Fee	1			0.200 %	T		0.16%
Paid Sick Leave	7			0.875 \$/hr	H		1.25%
	101	560					18.04%
Total		560					




 11-30-21

CONSTRUCTION JOB REPORT

PHASE
NO.

SUBCONTRACTORS #OF
EMPL. NATURE OF WORK

21-99-118

Date: 9-30-21 Day Thur

Location: SPOKANE WA

Start Shift:

End Shift:

NAME

Craft or Position

Regular Hours

Overtime Hours

Sealed concrete
walks -

Two Coated
Sealer

Built Rock
wall

Steve Larve

Supt

8

2

Kenickers 2 EA

Kin

6

INSPECTIONS:

EQUIPMENT:

Pickup
mini ex

walkways look beautiful

city delivered 3 Benches

Built Rock Retaining wall per 11

11 Berry 8 man hours
extra work

SCHEDULE STATUS:

GOAL FOR TOMORROW:

GOAL FOR WEEK:

WEATHER CONDITIONS:

JOB CONDITIONS:

SUPT/FOREMAN:

Spreadsheet Report

Vets Memorial CO-002 (Install Flag Pole Lights)

Page 1

10/7/2021 11:12 AM

Project name	Vets Memorial CO-002 (Install Flag Pole Lights)
Estimator	SGL
Labor rate table	E. WA Full
Report format	Sorted by 'Group phase/Phase' 'Detail' summary

Spreadsheet Report
Vets Memorial CO-002 (Install Flag Pole Lights)

Page 2
10/7/2021 11:12 AM

Description	Takeoff Quantity	Labor Quantity	Labor Price	Labor Amount	Material Cost/Unit	Material Amount	Sub Cost/Unit	Sub Amount	Total Cost/Unit	Total Amount
SITEWORK										
Earthwork										
Structural Excavation	1.00 LS	6 MH	55.57 /MH	333	-	-	-		333.41 /LS	333
CONCRETE										
Concrete Footings										
5-Sack Concrete	1.00 LS	6 MH	56.68 /MH	340	93.65 /LS	94	-		433.69 /LS	434
ELECTRICAL										
Electrical										
Electrical - Complete	1.00 LS	-	-	-	-	-	6,793.00 /LS	6,793	6,793.00 /LS	6,793

Estimate Totals

Description	Amount	Totals	Hours	Rate	Cost Basis	Cost per Unit	Percent of Total
Labor	673		12.000 hrs				7.63%
Material	94						1.06%
Subcontract	6,793						76.99%
Equipment							
Other							
	7,560	7,560					85.69% 85.69%
Liability Insurance	48			0.540 %	T		0.54%
B & O Tax (WA)	42			0.471 %	T		0.47%
	90	7,650					1.02% 86.71%
Profit & OH	382			5.000 %	T		4.33%
WA State Sales Tax	723			9.000 %	T		8.19%
	1,105	8,755					12.52% 99.23%
Indirects	39			5.850 %	C		0.45%
Technology Fee	18			0.200 %	T		0.20%
Paid Sick Leave	11			0.875 \$/hr	H		0.12%
	68	8,823					0.77% 100.00%
Total		8,823					

$$(6,793+94)*1.09 = \$7,506.83$$

✓ \$ 7,506.83

562

11-30-21



E. 3327 OLIVE
SPOKANE, WA 99202
PHONE: (509) 535-8500
FAX: (509) 535-4665

PROPOSAL

PROPOSAL SUBMITTED TO: GARCO CONSTRUCTION	DATE 10/1/21
STREET 4114 E. Broadway Ave	JOB NAME Flagpole Lighting
CITY, STATE, AND ZIP CODE Spokane, WA 99202	JOB LOCATION Riverfront Park
ATTN: Steve LaRue	PHONE: (509) 535-4688

SCOPE: Provide and install 2 – Underground LED American Flag uplights and 4 – above ground WA State and MIA flag LED Floodlights

PRICE: \$6,793

INCLUSIONS:

- Lighting as described
- Conduit, wire as required
- Sonotubes, supports
- Photocell control
- Labor, material, tools & equipment
- Electrical permit

EXCLUDES:

- Performance or retainage bonds
- Overtime hours
- Sales Tax

This proposal is based upon a mutually agreed upon subcontract and schedule. Work performed during normal business hours.

This proposal is good for 30 days unless specified otherwise.

Brian Folden, Project Manager (509) 535-8500 ext 1024 cell - (509) 999-3162

Proposal Acceptance:		
Authorized Customer Signature	Printed Name	Date

CONSTRUCTION JOB REPORT

21-99-118

Date: 9-14-24 Day: Tuesday

Location: SPOKANE WA

Start Shift:

End Shift:

NAME

Steve LaRue
Tony Frazier

Craft or Position

Supt
Carp

Regular Hours

9
9

Overtime Hours

PHASE
NO.

2002 10010 3/12

Poured Concrete
For Flag Light -
Set Flag Poles
Set up sidewalk
Forms

3 3 3
3 3 3

Extra work

SUBCONTRACTORS

#OF
EMPL.

NATURE OF WORK

INSPECTIONS:

EQUIPMENT:

SCHEDULE STATUS

GOAL FOR TOMORROW:

GOAL FOR WEEK:

WEATHER CONDITIONS:

JOB CONDITIONS:

SUPT/FOREMAN:

PCF Installed conduit For Flag pole
Lights. Concrete poured concrete in
4 Sonotubes 12" x 24"
6 man hours extra

GARCO CONSTRUCTION
DAILY JOB REPORT

PHASE
NO.

SUBCONTRACTORS

#OF
EMPL

NATURE OF WORK

21-99-118

Date: 9-13-21 Day: Mon

Location: SPOKANE WA.

Start Shift:

End Shift:

NAME

Craft or Position

Regular Hours

Overtime Hours

Strip Back Fill
way finding footings

Dig Flag Pole
sonotubes for
Flag Lights

Steve LaRue
Tony Frazier

SUPT
CARP

9
9

6
6

3
3

INSPECTIONS:

EQUIPMENT:

Mini ex
Pickup

haul Aug 4 sonotubes and dig trenches
for Flag Lights 60 min hours extra

SCHEDULE STATUS

GOAL FOR TOMORROW:

WEATHER CONDITIONS:

JOB CONDITIONS:

SUPT/FOREMAN

GOAL FOR WEEK:

100% EMPLOYEE OWNED



SECO CONSTRUCTION SUPPLY



Invoice

Invoice Date	Due Date	Customer #	Invoice #
9/14/21	10/14/21	5922	881221-00
PO Date	PO #	Page #	
9/14/21	2199-118	1	

Bill To

Garco Construction
P O BOX 2946
Spokane, WA 99220-2946

Ship To

Garco Construction
P O BOX 2946
Spokane, WA 99220-2946

Correspondence To

Sealant Specialists, P.O. Box 3794, Seattle, WA 98124-3794

Instructions

Ship Point	Via	Shipped	Terms	Package ID
John Latta Assoc. - Spokane	Will Call	9/14/21	Net 30	

Notes

Line	Product and Description	Order Quantity	Backorder Quantity	Shipped Quantity	Qty UM	Unit Price	Price UM	Discount Multiplier	Amount(Net)
1	80CONCRETE 80# Sakrete Concrete Mix 42/ pallet	10.00	0.00	10.00	BAG	6.19	BAG	0.00	61.90
1	Lines Total			Qty Shipped Total	10.00				Subtotal 61.90
								Taxes	0.00
								Total	61.90
								Cash Discount 0.00 If Paid Within Terms	

539 SE Division Place, Ste. 2	Portland, OR 97202	(503) 238-1253	(800) 444-8877	(503) 231-0162-fax
6452 South 144 th Street	Tukwila, WA 98168	(206) 624-4574	(800) 333-8877	(206) 624-8509-fax
5610 East Broadway	Spokane, WA 99212	(509) 535-7756	(800) 325-1684	(509) 535-2459-fax
218 East 50th Street	Boise, ID 83714	(208) 323-1978		(208) 323-0807-fax
515 South 5th Avenue	Yakima, WA 98902	(509) 248-7900	(800) 523-2760	(509) 453-2094-fax
2027 196 th St. SW, #A-106	Lynnwood, WA 98036	(425) 599-4000		(206) 624-8509-fax

100% EMPLOYEE OWNED



Invoice

Invoice Date	Due Date	Customer #	Invoice #
9/14/21	10/14/21	5922	881276-00
PO Date	PO #		Page #
9/14/21	2199118		1

Bill To
Garco Construction
P O BOX 2946
Spokane, WA 99220-2946

Ship To
Garco Construction
P O BOX 2946
Spokane, WA 99220-2946

Correspondence To

Sealant Specialists, P.O. Box 3794, Seattle, WA 98124-3794

Instructions

Ship Point	Via	Shipped	Terms	Package ID
John Latta Assoc.- Spokane	Will Call	9/14/21	Net 30	

Notes

Line	Product and Description	Order Quantity	Backorder Quantity	Shipped Quantity	Qty UM	Unit Price	Price UM	Discount Multiplier	Amount(Net)
1	80CONCRETE 80# Sakrete Concrete Mix 42/ pallet	1.00	0.00	1.00	BAG	6.19	BAG	0.00	6.19
2	SC MULTIPURP GRT 50/LB Non-shrink, Non-metallic Multi-purpose Grout 60/p	2.00	0.00	2.00	BAG	12.78	BAG	0.00	25.56
2	Lines Total			Qty Shipped Total	3.00			Subtotal	31.75
								Taxes	0.00
								Total	31.75
								Cash Discount 0.00 If Paid Within Terms	

539 SE Division Place, Ste. 2	Portland, OR 97202	(503) 238-1253	(800) 444-8877	(503) 231-0162-fax
6452 South 144 th Street	Tukwila, WA 98168	(206) 624-4574	(800) 333-8877	(206) 624-8509-fax
5610 East Broadway	Spokane, WA 99212	(509) 535-7756	(800) 325-1684	(509) 535-2459-fax
218 East 50th Street	Boise, ID 83714	(208) 323-4978		(208) 323-0807-fax
515 South 5th Avenue	Yakima, WA 98902	(509) 248-7900	(800) 523-2760	(509) 453-2094-fax
2027 196 th St. SW, #A-106	Lynnwood, WA 98036	(425) 599-4000		(206) 624-8509-fax

Spreadsheet Report

Vets Memorial CO-003 (Trouble Shoot / PWR Existing Light Poles)

10/7/2021 11:21 AM

Project name	Vets Memorial CO-003 (Trouble Shoot / PWR Existing Light Poles)
Estimator	SGL
Labor rate table	E. WA Full
Report format	Sorted by 'Group phase/Phase' 'Detail' summary

Spreadsheet Report

Vets Memorial CO-003 (Trouble Shoot / PWR Existing Light Poles)

Page 2

10/7/2021 11:21 AM

Description	Takeoff Quantity	Labor Quantity	Labor Price	Labor Amount	Sub Cost/Unit	Sub Amount	Total Cost/Unit	Total Amount
SITEWORK								
Earthwork								
Excavation	1.00 LS	8 MH	55.57 /MH	445			444.55 /LS	445
ELECTRICAL								
Electrical								
Electrical - Complete	1.00 LS	-	-	-	3,991.00 /LS	3,991	3,991.00 /LS	3,991

Estimate Totals

Description	Amount	Totals	Hours	Rate	Cost Basis	Cost per Unit	Percent of Total	
Labor	445		8.000 hrs				8.58%	
Material								
Subcontract	3,991	$\$3,991 * 1.09 = \$4,350.19$					77.06%	
Equipment								
Other								
	4,436	4,436					85.65%	85.65%
Liability Insurance	28			0.540 %	T		0.54%	
B & O Tax (WA)	24			0.471 %	T		0.47%	
	52	4,488					1.00%	86.66%
Overhead & Profit	224			5.000 %	T		4.33%	
WA State Sales Tax	424			9.000 %	T		8.19%	
	648	5,136					12.51%	99.17%
Indirects	26			5.850 %	C		0.50%	
Technology Fee	10			0.200 %	T		0.20%	
Paid Sick Leave	7			0.875 \$/hr	H		0.14%	
	43	5,179					0.83%	100.00%
Total		5,179						

✓ #4,350.19

SH2

11-30-21



E. 3327 OLIVE
SPOKANE, WA 99202
PHONE: (509) 535-8500
FAX: (509) 535-4665

PROPOSAL

PROPOSAL SUBMITTED TO: GARCO CONSTRUCTION	DATE 10/6/21
STREET 4114 E. Broadway Ave	JOB NAME
CITY, STATE, AND ZIP CODE Spokane, WA 99202	JOB LOCATION Riverfront Park
ATTN: Steve LaRue	PHONE: (509) 535-4688

SCOPE: Troubleshoot short in existing pole lighting circuit. Due to existing conduit failure installed new conduit/wire and fed from Vietnam Veteran's Memorial panel.

PRICE: \$3,991

INCLUSIONS:

- Lighting as described
- Conduit, wire as required
- Tied into lighting control
- Labor, material, tools & equipment

EXCLUDES:

- Performance or retainage bonds
- Excavation (By Garco)
- Overtime hours
- Sales Tax

This proposal is based upon a mutually agreed upon subcontract and schedule. Work performed during normal business hours.

This proposal is good for 30 days unless specified otherwise.

Brian Folden, Project Manager (509) 535-8500 ext 1024 cell - (509) 999-3162

Proposal Acceptance:		
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CONSTRUCTION JOB REPORT

PHASE
NO.

2002 305-03

SUBCONTRACTORS

#OF
EMPL.

NATURE OF WORK

21-99-118

Date: 9-9-21 Day: Thur.

Location: SPOKANE WA

Start Shift:

End Shift:

NAME

Craft or Position

Regular Hours

Overtime Hours

Excavated Trench
for PE & PCH

Strip forms

Steve LaRue
Jim Ogden

soft
open

10
10

4
4

6
6

Extra work

INSPECTIONS:

EQUIPMENT:

Mini. ex
Pickup

Barry asked us to run new Conduit
from the Electrical panel to the
two existing light poles. work was
Completed By GARCO & PCE

SCHEDULE STATUS:

GOAL FOR TOMORROW:

WEATHER CONDITIONS:

JOB CONDITIONS:

SUPT/FOREMAN:

Lights are on Extra work

GOAL FOR WEEK:

Spreadsheet Report

Vets Memorial CO-004 (Air Spade / Pruning)

Page 1

10/7/2021 11:18 AM

Project name	Vets Memorial CO-004 (Air Spade / Pruning)
Estimator	SGL
Labor rate table	E. WA Full
Report format	Sorted by 'Group phase/Phase' 'Detail' summary

Spreadsheet Report
Vets Memorial CO-004 (Air Spade / Pruning)

Page 2
10/7/2021 11:18 AM

Description	Takeoff Quantity	Sub Cost/Unit	Sub Amount	Total Cost/Unit	Total Amount
SITEWORK					
Landscaping/Irrigation					
Air Spading Roots	1.00 LS	3,600.00 /LS	3,600	3,600.00 /LS	3,600
Pruning / Trimming	1.00 LS	975.00 /LS	975	975.00 /LS	975

Estimate Totals

Description	Amount	Totals	Hours	Rate	Cost Basis	Cost per Unit	Percent of Total
Labor							
Material							
Subcontract	4,575 ✓						86.19%
Equipment							
Other							
	4,575	4,575					86.19%
Liability Insurance	29			0.540 %	T		0.54%
B & O Tax (WA)	25			0.471 %	T		0.47%
Profit & OH	231			5.000 %	T		4.36%
WA State Sales Tax	437			9.000 %	T		8.24%
	722	5,297					13.60%
Indirects				5.850 %	C		
Technology Fee	11			0.200 %	T		0.20%
Paid Sick Leave				0.875 \$/hr	H		
	11	5,308 ✓					0.21%
Total		5,308					

562

11-30-21

**BARTLETT TREE EXPERTS**P.O. Box 3067
Stamford, CT 06905-0067

TEMP-RETURN SERVICE REQUESTED

HOME OFFICE - STAMFORD, CT

THE BARTLETT TREE RESEARCH LABORATORIES & EXPERIMENTAL GROUNDS - CHARLOTTE, NC

INVOICE☐ Please check box if your address below is incorrect or has changed. Indicate change(s) on reverse side.Garco Construction *
Steve Larue
PO Box 2946
Spokane, WA 99220-2946

ACCOUNT NUMBER	INVOICE DATE	INVOICE NUMBER
0525697	09/02/2021	39838291-0
	AMOUNT DUE	PAY THIS AMOUNT
Page 1	3600.00	3600.00

MAKE CHECK PAYABLE TO: Bartlett Tree Experts
Pay online at www.bartlett.com

YOUR CHECK NUMBER _____

TO ENSURE PROPER CREDIT PLEASE RETURN THIS PORTION WITH YOUR PAYMENT.

ALL ACCOUNTS NET

PAYABLE UPON RECEIPT

BARTLETT TREE EXPERTS
P.O. BOX 3067
STAMFORD, CT 06905-0067

INVOICE NO.

AMOUNT DUE

39838291-0 Work Completed 08/27/2021
Work at Riverfront Park
Spokane

3600.00

Air excavation services to include: Root pruning to 6 trees on site
to prune roots back out of construction profiles. Billed @
\$600/tree**INVOICE**

Leaves changing color or dropping ahead of schedule is often an indicator of stress in trees. A change in irrigation may solve the problem, or the underlying cause could be more serious. Call us for an inspection if you notice one of these warning signs.

Thank you for the opportunity to care for your property.

YOUR BARTLETT REPRESENTATIVE IS **JOSEPH ZUBALY**
(509) 892-0110ACCOUNT NUMBER
0525697INVOICE DATE
09/02/2021PAY THIS AMOUNT
3600.00A SERVICE CHARGE OF 1.5 % PER MONTH WHICH IS AN ANNUAL PERCENTAGE OF 18.0 %
IS ADDED TO ACCOUNTS 30 DAYS AFTER INVOICE DATE

RETAIN THIS PORTION FOR YOUR RECORDS

MAKE CHECK PAYABLE TO
BARTLETT TREE EXPERTS
P.O. BOX 3067
STAMFORD, CT 06905-0067

**BARTLETT TREE EXPERTS**P.O. Box 3067
Stamford, CT 06905-0067

TEMP-RETURN SERVICE REQUESTED

HOME OFFICE - STAMFORD, CT

THE BARTLETT TREE RESEARCH LABORATORIES & EXPERIMENTAL GROUNDS - CHARLOTTE, NC

INVOICE☐ Please check box if your address below is incorrect or has changed. Indicate change(s) on reverse side.Garco Construction *
Steve Larue
PO Box 2946
Spokane, WA 99220-2946

ACCOUNT NUMBER	INVOICE DATE	INVOICE NUMBER
0525697	09/02/2021	39838292-0
	AMOUNT DUE	PAY THIS AMOUNT
Page 1	975.00	975.00

MAKE CHECK PAYABLE TO: Bartlett Tree Experts
Pay online at www.bartlett.com

YOUR CHECK NUMBER _____

TO ENSURE PROPER CREDIT PLEASE RETURN THIS PORTION WITH YOUR PAYMENT.

ALL ACCOUNTS NET

PAYABLE UPON RECEIPT

BARTLETT TREE EXPERTS
P.O. BOX 3067
STAMFORD, CT 06905-0067

INVOICE NO.

AMOUNT DUE

39838292-0 Work Completed 08/26/2021
Work at Riverfront Park
Spokane

975.00

Scots Pine (Construction site) selected (Construction Project)
Goals: - Clearance Specifications: - Reduce and/or remove dead, live, interfering branches as needed, 0-4 inch diameter cut(s), to clear construction area and flagpole installation - Remove all debris
Prune 3 trees @ \$325 each**INVOICE**

Leaves changing color or dropping ahead of schedule is often an indicator of stress in trees. A change in irrigation may solve the problem, or the underlying cause could be more serious. Call us for an inspection if you notice one of these warning signs.

Thank you for the opportunity to care for your property.

YOUR BARTLETT REPRESENTATIVE IS: **JOSEPH ZUBALY****(509) 892-0110**ACCOUNT NUMBER
0525697INVOICE DATE
09/02/2021PAY THIS AMOUNT
975.00A SERVICE CHARGE OF 1.5 % PER MONTH WHICH IS AN ANNUAL PERCENTAGE OF 18.0 %
IS ADDED TO ACCOUNTS 30 DAYS AFTER INVOICE DATE.

RETAIN THIS PORTION FOR YOUR RECORDS

MAKE CHECK PAYABLE TO
BARTLETT TREE EXPERTS
P.O. BOX 3067
STAMFORD, CT 06905-0067

Spreadsheet Report

Vets Memorial CO-005 (Flag Pole Removal)

Page 1

10/7/2021 11:32 AM

Project name	Vets Memorial CO-005 (Flag Pole Removal)
Estimator	SGL
Labor rate table	E. WA Full
Report format	Sorted by 'Group phase/Phase' 'Detail' summary

Spreadsheet Report
Vets Memorial CO-005 (Flag Pole Removal)

Page 2
10/7/2021 11:32 AM

Description	Takeoff Quantity	Labor Quantity	Labor Price	Labor Amount	Total Cost/Unit	Total Amount
SPECIALTIES						
Miscellaneous Specialties						
Remove Flagpole(s)	5.00 EA	8 MH	56.68 /MH	453	90.68 /EA	453

Estimate Totals

Description	Amount	Totals	Hours	Rate	Cost Basis	Cost per Unit	Percent of Total
Labor	453		8.000 hrs				73.84%
Material							
Subcontract							
Equipment							
Other							
	453	453					73.78%
Liability Insurance	3			0.540 %	T		0.54%
B & O Tax (WA)	3			0.471 %	T		0.47%
	6	459					0.98%
Overhead & Profit	69			15.000 %	T		11.23%
	69	528					11.24%
Indirects	27			5.850 %	C		4.32%
Technology Fee	1			0.200 %	T		0.17%
Paid Sick Leave	7			0.875 \$/hr	H		1.14%
WA State Sales Tax	51			9.000 %	T		8.25%
	86	614					14.01%
Total	86	614					


 - 562 11-30-21

GARCO CONSTRUCTION DAILY JOB REPORT

21-99-
99-21-118

PHASE
NO.

SUBCONTRACTORS #OF
EMPL. NATURE OF WORK

Date: 9-7-21 Day: Tues

Location: SPOKANE WA

Start Shift:

End Shift:

NAME

Craft or Position

Regular Hours

Overtime Hours

10009 5027 10010 3112
Removed 5 EA
Xtra Flag Poles
Layed out
Rail with Buckeye
Dug ~~Way~~ Way
Finding Footing
Set up Sidewalk

Steve LaRue
Jim Ogden

Sgt
oper

10
10

2 2 4 2
2 6 2

INSPECTIONS:

Cody shop
Justin shop
Jerry Harris

Shop
Shop
Shop

2
2
2

2
2
2

EQUIPMENT:

Mini.
Pick up

Removed 5 Flag Poles Requested by
Berry Parks Department 8 man hours

SCHEDULE STATUS:

GOAL FOR TOMORROW:

WEATHER CONDITIONS:

JOB CONDITIONS:

SUPT/FOREMAN:

Dug Signage Foundation where shown on
Drawing. Hit Layer of Asphalt. Moved
to where Berry wanted to and broke 2"
Water Line.
Moved across the street, Dug and Broke
another Water Line.

GOAL FOR WEEK:

"What a mess of underground irrigation piping"

Spreadsheet Report

Vets Memorial CO-006 (Added Signage)

Page 1

10/11/2021 3:48 PM

Project name	Vets Memorial CO-006 (Added Signage)
Estimator	SGL
Labor rate table	E WA Full
Report format	Sorted by 'Group phase/Phase' 'Detail' summary

Spreadsheet Report
Vets Memorial CO-006 (Added Signage)

Page 2
 10/11/2021 3:48 PM

Description	Takeoff Quantity	Labor Quantity	Labor Price	Labor Amount	Material Cost/Unit	Material Amount	Total Cost/Unit	Total Amount
SPECIALTIES								
Miscellaneous Specialties								
Signage	10.00 EA	5 MH	59.11 /MH	296	117.94 /EA	1,179	147.50 /EA	1,475

Estimate Totals

Description	Amount	Totals	Hours	Rate	Cost Basis	Cost per Unit	Percent of Total
Labor	296		5.000 hrs				17.07%
Material	1,179						68.09%
Subcontract		\$1,179*1.09 = \$1,285.11					
Equipment							
Other							
	1,475	1,475					85.16% 85.16%
Liability Insurance	9			0.540 %	T		0.54%
B & O Tax (WA)	8			0.471 %	T		0.47%
	17	1,492					0.98% 86.14%
Overhead & Profit	75			5.000 %	T		4.31%
WA State Sales Tax	141			9.000 %	T		8.14%
	216	1,708					12.47% 98.61%
Indirects	17			5.850 %	C		1.00%
Technology Fee	3			0.200 %	T		0.20%
Paid Sick Leave	4			0.875 \$/hr	H		0.25%
	24	1,732					1.39% 100.00%
Total	1,732						

✓ \$ 1,285 ¹¹
SG2 11-30-21

**CURRENT LEAD TIME IS 10-15 BUSINESS DAYS FROM APPROVAL OF PROOFS
IF SIGNS ARE NEEDED SOONER, YOUR ORDER MAY BE SUBJECT TO A RUSH FEE**

Spreadsheet Report

Vets Memorial CO-007 (Deduct Landscaping)

Page 1

10/11/2021 4:54 PM

Project name	Vets Memorial CO-007 (Deduct Landscaping)
Estimator	SGL
Labor rate table	E. WA Full
Report format	Sorted by 'Group phase/Phase' 'Detail' summary

Spreadsheet Report **Vets Memorial CO-007 (Deduct Landscaping)**

Page 2
10/11/2021 4:54 PM

Description	Takeoff Quantity	Sub Cost/Unit	Sub Amount	Total Cost/Unit	Total Amount
SITEWORK					
Landscaping/Irrigation					
Landscaping - Complete	1.00 LS		(17,000)	/LS	(17,000)
Landscaping - Complete	1.00 LS	16,100.00 /LS	16,100	16,100.00 /LS	16,100

Bid Price

Actual Cost

-\$900 Credit

Estimate Totals

Description	Amount	Totals	Hours	Rate	Cost Basis	Cost per Unit	Percent of Total
Labor							
Material							
Subcontract	(900)	(\$900*1.09)+Overhead & Profit = \$994					90.54%
Equipment							
Other							
	(900)	(900)					90.54%
Liability Insurance	(5)			0.540 %	T		0.54%
B & O Tax (WA)	(5)			0.471 %	T		0.47%
	(10)	(910)					1.01%
WA State Sales Tax	(82)			9.000 %	T		8.24%
	(82)	(992)					8.25%
Indirects				5.850 %	C		
Technology Fee	(2)			0.200 %	T		0.20%
Paid Sick Leave				0.875 \$/hr	H		
	(2)	(994)					0.20%
Total		(994)					

\$994 Credit for reduction in scope.

✓ SL2 11-30-21



10/7/2021

Landscape Bid Proposal for: Riverfront Park Vietnam Memorial REVISED

Specs Quoted: Plan Notes and onsite conversation

Base Bid Total: \$16,100

Notes/Inclusions:

Revised pricing based on job walks and conversation between Garco and City of Spokane Parks Dept.

- Install 5 new valves to service newly landscaped areas based on revised drawings sent from parks dept.
- Connection point for valves is now just north of the memorial not at QC south of memorial
- Provide overhead spray irrigation to future turf areas and drip emitters in bed areas
- Install TBOS controllers at valve locations
- Import and install 2" of topsoil in areas that will receive sod in the future, approx 4000 SF (sod to be by others)
- Import and install 4" of topsoil in bed areas
- Install 3" layer of dark fines mulch in bed areas
- Provide shovel cut edge between bed and turf areas
- New plans excluded any tree plantings from project

Original Base Bid:	\$	5,000.00	
Deduct	\$	(3,733.00)	deducted sod and irrigation repairs
Changes	\$	1,360.00	added topsoil
	\$	2,627.00	

Original Add Alt 01:	\$	12,000.00	
Deduct	\$	(3,522.00)	deducted plants/topsoil/bark
Changes	\$	4,995.00	added irrigation
	\$	13,473.00	

Exclusions:

Traffic Control
Taxes, bonds, permits, and testing fees except as noted above.
All asphalt and concrete cut, patch and coring.
Demolition, grubbing, topsoil strip and stockpile, sub-grade prep +/- .1'.
110V electrical service to irrigation controller.
Water tap, tapping fees, water meter, water meter vault.
Rock excavation
Decompaction of subgrades
Swale percolation testing
Tree Protection Measures
Apprenticeship Utilization Hours - No state certified programs exist for our trade

***This Proposal is to become part of sub contract**

***Due to volatility in material and fuel prices, this quote will only be honored for 30 (thirty) days.**

Estimator: Carlos Lima
Email: Clima@clearwatersummitgroup.com
Cell: 208-818-4073

PO Box 6470 : 4228 E Wellesley Avenue: Spokane, WA 99217 : Phone 509.482.2722 : Fax 509.484.2343

WA Contractors ID #: CLEARSG00KN / Idaho Contractors License # RCE-1393 / Idaho Public Works #: 10022-A-4(25,39,47)

Spokane Park Board

Briefing Paper



Committee	Finance Committee		
Committee meeting date	Dec. 7, 2021		
Requester	Garrett Jones		Phone number: 509-363-5462
Type of agenda item	<input type="radio"/> Consent <input type="radio"/> Discussion <input checked="" type="radio"/> Information <input type="radio"/> Action		
Type of contract/agreement	<input checked="" type="radio"/> New <input type="radio"/> Renewal/extension <input type="radio"/> Amendment/change order <input type="radio"/> Other		
City Clerks file (OPR or policy #)			
Item title: (Use exact language noted on the agenda)	Spokane School District 81 memorandum of understanding/South Hill dog park		
Begin/end dates	Begins:	Ends:	<input type="checkbox"/> Open ended
Background/history: As a part of the previously approved Interlocal Cooperation Agreement between SPS, the City of Spokane, Spokane Public Library, and Spokane Parks and Recreation and associated post closing memo, the City of Spokane and School District agreed to work together to determine the replacement location for the South Hill Dog Park displaced by the School District's construction of a new elementary school on Spokane's South Hill. Recognizing the need to both replace the South Hill Dog Park and plan dog parks & off-leash areas citywide, Spokane Parks and SPS have determined need to enter an MOU outlining roles and responsibilities regarding future dog parks.			
Motion wording: N/A			
Approvals/signatures outside Parks: <input checked="" type="radio"/> Yes <input type="radio"/> No If so, who/what department, agency or company: Spokane School District 81 Name: TBD Email address: Phone:			
Distribution: Parks – Accounting Parks – Pamela Clarke Requester: Garrett Jones Grant Management Department/Name:			
Fiscal impact: <input type="radio"/> Expenditure <input checked="" type="radio"/> Revenue Amount: N/A Budget code:			
Vendor: <input checked="" type="radio"/> Existing vendor <input type="radio"/> New vendor Supporting documents: <div style="display: flex; justify-content: space-between;"> <div> <input type="checkbox"/> Quotes/solicitation (RFP, RFQ, RFB) <input type="checkbox"/> Contractor is on the City's A&E Roster - City of Spokane <input type="checkbox"/> UBI: Business license expiration date: </div> <div> <input type="checkbox"/> W-9 (for new contractors/consultants/vendors) <input type="checkbox"/> ACH Forms (for new contractors/consultants/vendors) <input type="checkbox"/> Insurance Certificate (min. \$1 million in General Liability) </div> </div>			

City of Spokane - Parks & Recreation
Natural Resources
Financial Report
November 2021

	2021 ADOPTED		2020-2021				2021 YTD	
	ADOPTED BUDGET 2021	BUDGET Balance	2020 YTD Actual	2021 YTD Actual	YTD Difference	2020 YTD % OF BUDGET	% OF BUDGET	Change in %
<u>Revenue:</u>								
Program Revenue	91,000	(67,406)	71,482	158,406	\$ 86,924	78.6%	174.1%	95.52%
Operating Transfers	66,000	-	66,000	66,000	\$ -	100.0%	100.0%	
TOTAL REVENUE:	\$ 157,000	\$ (67,406)	137,482	\$ 224,406	\$ 86,924	87.6%	142.9%	55.37%
<u>Expenditures:</u>								
Salaries and Wages	527,994	110,010	373,284	417,984	\$ (44,700)	70.9%	79.2%	8.30%
Personnel Benefits	202,101	55,908	136,611	146,193	\$ (9,582)	72.9%	72.3%	-0.61%
Supplies	30,550	15,712	6,404	14,838	\$ (8,435)	21.0%	48.6%	27.61%
Services and Charges	207,255	65,055	75,811	142,200	\$ (66,389)	36.6%	68.6%	32.03%
Interfund Payments	26,149	25,362	12,615	787	\$ 11,828	53.0%	3.0%	-49.99%
Subtotal Op. Exp.	\$ 994,049	\$ 272,046	604,725	\$ 722,003	\$ (117,278)	62.0%	72.6%	10.65%
Transfers Out	2,641	2,641	-	-	\$ -			
TOTAL EXPENDITURES:	\$ 996,690	\$ 274,687	604,725	\$ 722,003	\$ (117,278)	61.8%	72.4%	10.63%
Total Funding:	\$ (839,690)		\$ (467,243)	\$ (497,597)	\$ (30,354)			
(Rev. less Exp.)								

City of Spokane - Parks & Recreation
Recreation
Financial Report
November 2021

	ADOPTED BUDGET 2021	2021 ADOPTED BUDGET Balance	2020 YTD Actual	2021 YTD Actual	2020-2021 YTD Difference	2020 YTD % OF BUDGET	2021 YTD % OF BUDGET	Change in %
<u>Revenue:</u>								
Program Revenue	1,377,716	303,782	276,915	1,073,934	\$ 797,020	20.1%	78.0%	57.85%
TOTAL REVENUE:	\$ 1,377,716	\$ 303,782	276,915	\$ 1,073,934	\$ 797,020	20.1%	78.0%	57.85%
<u>Expenditures:</u>								
Salaries and Wages	1,628,112	171,065	693,228	1,457,047	\$ (763,819)	43.8%	89.5%	45.67%
Personnel Benefits	346,988	11,163	249,515	335,825	\$ (86,310)	77.0%	96.8%	19.81%
Supplies	258,960	67,483	87,958	191,477	\$ (103,519)	34.0%	73.9%	39.97%
Services and Charges	1,316,952	69,396	817,814	1,247,556	\$ (429,742)	61.9%	94.7%	32.88%
Interfund Payments	16,950	(2,356)	23,115	19,306	\$ 3,809	136.4%	113.9%	-22.47%
Subtotal Op. Exp.	\$ 3,567,962	\$ 316,752	1,871,629	\$ 3,251,210	\$ (1,379,581)	53.4%	91.1%	37.71%
Transfers Out	-	-	-	-	\$ -			
TOTAL EXPENDITURES:	\$ 3,567,962	\$ 316,752	1,871,629	\$ 3,251,210	\$ (1,379,581)	53.4%	91.1%	37.71%
Total Funding: (Rev. less Exp.)	\$ (2,190,246)		\$ (1,594,715)	\$ (2,177,276)	\$ (582,561)			

City of Spokane - Parks & Recreation

Riverfront Park

Financial Report

November 2021

	ADOPTED BUDGET 2021	2021 ADOPTED BUDGET Balance	2020 YTD Actual	2021 YTD Actual	2020-2021 YTD Difference	2020 YTD % OF BUDGET	2021 YTD % OF BUDGET	Change in %
<u>Revenue:</u>								
Program Revenue	4,186,300	2,236,017	874,920	1,950,283	\$ 1,075,363	20.9%	46.6%	25.69%
Operating Transfers	-	-	-	-	\$ -			
TOTAL REVENUE:	\$ 4,186,300	\$ 2,236,017	874,920	\$ 1,950,283	\$ 1,075,363	20.9%	46.6%	25.69%
<u>Expenditures:</u>								
Salaries and Wages	2,506,870	1,101,495	1,268,997	1,405,375	\$ (136,379)	52.6%	56.1%	3.42%
Personnel Benefits	712,133	291,587	429,538	420,546	\$ 8,992	64.4%	59.1%	-5.34%
Supplies	691,400	423,066	92,796	268,334	\$ (175,538)	13.4%	38.8%	25.39%
Services and Charges	800,540	192,997	355,900	607,543	\$ (251,643)	46.6%	75.9%	29.30%
Interfund Payments	20,000	19,815	1,326	185	\$ 1,141	6.6%	0.9%	-5.70%
Subtotal Op. Exp.	\$ 4,730,943	\$ 2,028,960	2,148,556	\$ 2,701,983	\$ (553,427)	47.2%	57.1%	9.93%
Transfers Out	242,531	123,786	19,160	118,745	\$ (99,585)	7.9%	49.0%	41.06%
TOTAL EXPENDITURES:	\$ 4,973,474	\$ 2,152,746	2,167,716	\$ 2,820,728	\$ (653,012)	45.2%	56.7%	11.51%
Total Funding: (Rev. less Exp.)	\$ (787,174)		\$ (1,292,797)	\$ (870,445)	\$ 422,352			

City of Spokane - Parks & Recreation
Park Operations
Financial Report
November 2021

	ADOPTED BUDGET 2021	2021 ADOPTED BUDGET Balance	2020 YTD Actual	2021 YTD Actual	2020-2021 YTD Difference	2020 YTD % OF BUDGET	2021 YTD % OF BUDGET	Change in %
<u>Revenue:</u>								
Program Revenue	200,430	43,007	79,930	157,423	\$ 77,493	39.9%	78.5%	38.66%
TOTAL REVENUE:	\$ 200,430	\$ 43,007	79,930	\$ 157,423	\$ 77,493	39.9%	78.5%	38.66%
<u>Expenditures:</u>								
Salaries and Wages	2,862,046	936,248	1,738,045	1,925,798	\$ (187,753)	60.4%	67.3%	6.88%
Personnel Benefits	886,883	210,770	643,821	676,113	\$ (32,293)	76.0%	76.2%	0.26%
Supplies	179,500	22,818	81,093	156,682	\$ (75,589)	45.2%	87.3%	42.11%
Services and Charges	1,078,509	(72,417)	865,820	1,150,926	\$ (285,106)	80.3%	106.7%	26.44%
Capital Outlay	-	-	-	-	\$ -			
Interfund Payments	-	(2,758)	-	2,758	\$ (2,758)		#DIV/0!	#DIV/0!
Subtotal Op. Exp.	\$ 5,006,938	\$ 1,094,661	3,328,778	\$ 3,912,277	\$ (583,498)	66.8%	78.1%	11.33%
Transfers Out	25,526	25,526	-	-	\$ -			
TOTAL EXPENDITURES:	\$ 5,032,464	\$ 1,120,187	3,328,778	\$ 3,912,277	\$ (583,498)	66.5%	77.7%	11.27%
Total Funding: (Rev. less Exp.)	\$ (4,832,034)		\$ (3,248,849)	\$ (3,754,854)	\$ (506,005)			

City of Spokane - Parks & Recreation
Administration
Financial Report
November 2021

	ADOPTED BUDGET 2021	2021 ADOPTED BUDGET Balance	2020 YTD Actual	2021 YTD Actual	2020-2021 YTD Difference	2020 YTD % OF BUDGET	2021 YTD % OF BUDGET	Change in %
<u>Revenue:</u>								
Program Revenue	336,500	227,836	132,139	108,664	\$ (23,475)	39.3%	32.3%	-6.98%
Operating Transfers	16,354,110	1,613,782	13,868,106	14,740,328	\$ 872,222	89.2%	90.1%	0.92%
TOTAL REVENUE:	\$ 16,690,610	\$ 1,841,618	14,000,245	\$ 14,848,992	\$ 848,748	88.2%	89.0%	0.81%
<u>Expenditures:</u>								
Salaries and Wages	2,295,929	502,511	1,768,296	1,793,418	\$ (25,122)	73.6%	78.1%	4.51%
Personnel Benefits	815,128	192,889	619,759	622,239	\$ (2,480)	79.1%	76.3%	-2.79%
Supplies	170,800	125,600	64,937	45,200	\$ 19,737	38.0%	26.5%	-11.56%
Services and Charges	659,377	258,031	386,806	401,346	\$ (14,540)	62.3%	60.9%	-1.44%
Interfund Services	2,474,233	283,526	1,885,941	2,190,707	\$ (304,765)		88.5%	
Subtotal Op. Exp.	\$ 6,415,467	\$ 1,362,557	4,725,739	\$ 5,052,910	\$ (327,171)	73.8%	78.8%	4.99%
Transfers Out	69,306	42,357	4,348	26,949	\$ (22,601)	6.3%	38.9%	32.61%
TOTAL EXPENDITURES:	\$ 6,484,773	\$ 1,404,913	4,730,088	\$ 5,079,860	\$ (349,772)	73.0%	78.3%	5.29%
Total Funding: (Rev. less Exp.)	\$ 10,205,837		\$ 9,270,157	\$ 9,769,133	\$ 498,976			

City of Spokane - Parks & Recreation
Capital
Financial Report
November 2021

	ADOPTED BUDGET 2021	2021 ADOPTED BUDGET Balance	2020 YTD Actual	2021 YTD Actual	2020-2021 YTD Difference	2020 YTD % OF BUDGET	2021 YTD % OF BUDGET	Change in %
<u>Revenue:</u>								
Grants Revenue	1,000,000	993,322	48,987	6,678	\$ (42,310)	2.8%	0.7%	-2.13%
<u>Expenditures:</u>								
Capital Outlay	2,025,000	1,262,680	375,831	762,320	\$ (386,489)	14.3%	37.6%	23.33%

City of Spokane - Parks & Recreation

Parks Fund -- 1400

Financial Report

November 2021

	ADOPTED BUDGET 2021	2021 ADOPTED BUDGET Balance	2020 YTD Actual	2021 YTD Actual	2020-2021 YTD Difference	2020 YTD % OF BUDGET	2021 YTD % OF BUDGET	Change in %
Operating Revenue:								
Program Revenue	6,191,946	2,793,236	1,435,385	3,398,710	\$ 1,963,325	22.5%	54.9%	32.41%
Operating Transfers	16,420,110	1,563,782	13,934,106	14,856,328	\$ 922,222	89.3%	90.5%	1.22%
Grant Revenue	1,010,000		48,987	6,678				
Total Operating Revenue:	\$ 23,622,056	\$ 5,360,340	15,418,478	\$ 18,261,716	\$ 2,843,238	64.9%	77.3%	12.40%
Operating Expenses:								
Salaries and Wages	9,820,951	2,821,328	5,841,850	6,999,623	\$ (1,157,773)	59.6%	71.3%	11.65%
Personnel Benefits	2,963,233	762,230	2,079,243	2,201,003	\$ (121,760)	74.0%	74.3%	0.26%
Supplies	1,331,210	638,606	346,246	692,604	\$ (346,358)	26.0%	52.0%	26.02%
Services and Charges	4,072,733	523,162	2,502,150	3,549,571	\$ (1,047,421)	62.5%	87.2%	24.64%
Interfund Payments	2,537,332	323,589	1,922,997	2,213,743	\$ (290,746)	77.2%	87.2%	10.00%
Total Operating Expenses:	\$ 20,725,459	\$ 5,068,916	12,692,486	\$ 15,656,543	\$ (2,964,057)	62.1%	75.5%	13.42%
Net Op. Income (Loss):	\$ 2,896,597	\$ 291,424	2,725,992	\$ 2,605,173	\$ (120,819)	2.8%	1.8%	-1.02%
Other Financial Activity:								
Capital Outlay	2,025,000	2,787,320	(375,831)	(762,320)	\$ 386,489	-14.3%	-37.6%	-23.33%
Transfers Out	340,004	485,698	(23,508)	(145,694)	\$ 122,186	-4.4%	-42.9%	-38.43%
Total Other Activity:	\$ 2,365,004	\$ 3,273,018	(399,339)	\$ (908,014)	\$ 508,675	-12.6%	-38.4%	-25.75%
Total Funding:	\$ 531,593	\$ 3,564,442	\$ 2,326,653	\$ 1,697,159	\$ (629,495)			
(Rev. less Exp.)								

Beginning Fund Balance	\$ 2,327,936
5% Reserve Requirement	\$ (1,154,523)
Revenue Stabilization Reserve	\$ (400,000)
Beginning Reserves	\$ 773,413
Net Revenue (Expense)	\$ 1,697,159
Ending Fund Balance Reserves	\$ 2,470,572

City of Spokane - Parks & Recreation
Golf Fund -- 4600 (w/o Facility Improvemen
Financial Report
November 2021

	ADOPTED BUDGET 2021	2021 ADOPTED BUDGET Balance	2020 YTD Actual	2021 YTD Actual	2020-2021 YTD Difference	2020 YTD % OF BUDGET	2021 YTD % OF BUDGET	Change in %
Revenue:								
Program Revenue	4,025,270	(866,152)	3,899,221	4,891,422	\$ 992,201	96.9%	121.5%	24.65%
Pre-Sale Revenue		(181,318)	130,199	181,318	\$ 51,119			
Facility Improvement Fee	-		(649,083)	(811,122)	\$ (162,039)			
Other Transfers In	-	(26,949)	136,000	26,949	\$ (109,051)			
TOTAL REVENUE:	\$ 4,025,270	\$ 263,298	3,516,338	\$ 4,288,568	\$ 772,230	87.4%	106.5%	19.18%
Expenditures:								
Salaries and Wages	1,316,381	177,059	1,026,549	1,139,322	\$ (112,773)	82.1%	86.5%	4.48%
Personnel Benefits	333,870	(37,138)	351,486	371,008	\$ (19,522)	108.7%	111.1%	2.39%
Supplies	316,920	(778)	255,285	317,698	\$ (62,413)	80.6%	100.2%	19.69%
Services and Charges	994,076	(75,854)	825,588	1,069,930	\$ (244,342)	81.0%	107.6%	26.62%
Interfund Payments	257,387	25,560	229,124	231,827	\$ (2,703)	83.5%	90.1%	6.60%
Subtotal Op. Exp.	\$ 3,218,634	\$ 88,849	2,688,032	\$ 3,129,785	\$ (441,754)	84.4%	97.2%	12.83%
Capital Outlay	660,745	546,016	12,998	114,729	\$ (101,731)	4.4%	17.4%	12.96%
Transfers Out	211,867	184,918	48,412	26,949	\$ 21,463	10.0%	12.7%	2.70%
TOTAL EXPENDITURES:	\$ 4,091,246	\$ 819,782	2,749,442	\$ 3,271,464	\$ 522,022	69.4%	80.0%	10.58%
Total Funding:	\$ (65,976)		\$ 766,896	\$ 1,017,104	\$ 250,208			
(Rev. less Exp.)								

* Beginning Fund Balance	\$ (70,885)
Less 7% Reserve Requirement	\$ (262,535)
Beginning Year Reserves	\$ (333,420)
YTD Change in Cash	\$ 1,017,104
YTD Available Cash	\$ 683,684

* 2021 Beginning Fund Balance does not include the FIF reserve of \$1,014,825

City of Spokane - Parks & Recreation
Facility Improvement Fee -- Subset of the Golf Fund
Financial Report
November 2021

	2020 November Actual	2021 November Actual	2020-2021 Monthly Difference	2020 YTD Actual	2021 YTD Actual	2020-2021 YTD Difference
<u>Revenue:</u>						
Revenue:	6,512	5,576	\$ (936)	649,083	811,122	\$ 162,040
<u>Expenditures:</u>						
Debt Service Payments	-	-	\$ -	60,675	40,977	\$ 19,698

Beginning Fund Balance	\$ 1,014,825
YTD Revenues	\$ 811,122
YTD Debt Service Payments	\$ (40,977)
YTD Cash Balance	\$ 1,784,971

Fund 1950 - Park and Recreation *Capital* Fund

January 1, 2021 through November 30, 2021

		BEGINNING BALANCE	REVENUES	EXPENDITURES	ENDING FUND BALANCE	OUTSTANDING ENCUMBRANCES	REMAINING BALANCE
Undesignated	General Purposes	\$ 28,571.84	\$ 7,012.72	\$ 19,880.51	\$ 15,704.05	\$ -	\$ 15,704.05
Designated	Capital Replacement	883,778.88	16,518.50	214,959.21	685,338.17	179,574.23	505,763.94
	Sky Prairie/5-Mile	40,466.19	-	-	40,466.19		40,466.19
	CIP Projects	2,351,380.08	924,505.43	2,086,046.22	1,189,839.29	451,705.65	738,133.64
	Herbicide pilot, City Council	2,500.00	-	-	2,500.00		2,500.00
	Skyride	3,068.56	-	3,068.56	-		-
Restricted	Reserved for Property Donations	45,583.80	-	-	45,583.80		45,583.80
	Conservation Futures	135,865.08	-	18,832.79	117,032.29	71.25	116,961.04
	Riverfront Conservation Futures	6,204.79	-	-	6,204.79		6,204.79
	2021 Windstorm Damage Recove	-	898,000.00	218,042.87	679,957.13	206,280.47	473,676.66
		\$ 3,497,419.22	\$ 1,846,036.65	\$ 2,560,830.16	\$ 2,782,625.71	\$ 837,631.60	\$ 1,944,994.11

Capital Replacement**January 1, 2021 through November 30, 2021**

	BEGINNING			ENDING	OUTSTANDING	REMAINING
	BALANCE	REVENUES	EXPENDITURES	FUND BALANCE	ENCUMBRANCES	BALANCE
Computer & Software	75,701.66	-	27,160.30	48,541.36	-	48,541.36
General Capital- T shirt, poster, calendar sales	4,630.01	-	-	4,630.01		4,630.01
Specialized Fleet	485,175.10	-	76,981.54	408,193.56	136,493.94	271,699.62
Enterprise Lease Vehicles		7,447.50	58,255.42	(50,807.92)		(50,807.92)
RFP Equipment	10,911.05	-	-	10,911.05		10,911.05
Recreation Equipment	5,871.69	9,071.00	-	14,942.69	1,085.38	13,857.31
Ops Equipment	1,489.37	-	-	1,489.37		1,489.37
Capital Equipment Maintenance	300,000.00	-	52,561.95	247,438.05	41,994.91	205,443.14
	<u>883,778.88</u>	<u>16,518.50</u>	<u>214,959.21</u>	<u>685,338.17</u>	<u>179,574.23</u>	<u>505,763.94</u>

Parks and Recreation 1950 CIP Projects
January 1, 2021 through November 30, 2021

PROJECT	2021 BEG. BUDGET	CURRENT YEAR CONTRIBUTIONS	CURRENT BUDGET	EXPENDED	ENCUMBERED	TOTAL EXPENDED AND COMMITTED TO DATE	BUDGET REMAINING
Turf Replacement	120,000.00		120,000.00	-	-	-	120,000.00
Land Purchase	-	-	-	21,438.50	-	21,438.50	(21,438.50)
Tennis Courts, USTA Private Grant	24,953.37		24,953.37	1,541.07	-	1,541.07	23,412.30
Rochester Heights, Trugreen Foundation	5,000.00		5,000.00	-	-	-	5,000.00
Vietnam Veterans Memorial	29,000.00	30,000.00	59,000.00	-	55,000.00	55,000.00	4,000.00
Dutch Jake's Park	(3,109.71)		(3,109.71)	-	-	-	(3,109.71)
Susie's Trail (18-30)	93,592.50		93,592.50	-	3,092.50	3,092.50	90,500.00
Liberty Park Tennis Courts, Library Fund	-	225,000.00	225,000.00	-	-	-	225,000.00
North Suspension Bridge, Arterial Street Fund	1,496,251.48	450,000.00	1,946,251.48	1,516,162.04	108,224.95	1,624,386.99	321,864.49
Cannon/Logan Parks playground, American Rescue PI	-	160,000.00	160,000.00		160,000.00	160,000.00	-
Japanese Garden Pond Electric Service	-	-	-		6,775.20	6,775.20	(6,775.20)
Community Engagement, Spokane Indians Baseball	9,522.44	9,937.82	19,460.26	-	-	-	19,460.26
RFP Bond Projects							
W. Havermale Playground, Parks Foundation	173,044.31	40,010.32	213,054.63	144,889.59	39,099.31	183,988.90	29,065.73
North Bank Parking Lot, General Fund	241,979.96		241,979.96	245,174.00	-	245,174.00	(3,194.04)
North Bank stairs, Arterial Street Fund	89,407.00		89,407.00	88,250.00	1,157.00	89,407.00	-
North Bank basketball court, Hooptown USA	17,254.73	(5,445.00)	11,809.73	11,809.73	911.01	12,720.74	(911.01)
North Bank Playscape, Ice Age Floods Institue	5,000.00		5,000.00	-	-	-	5,000.00
North Bank Shelter Roof, Parks Foundation	35,000.00	(12,257.03)	22,742.97	22,742.97	-	22,742.97	-
Butterfly Design, Parks Foundation	-	27,259.32	27,259.32	27,259.32	64,740.68	92,000.00	(64,740.68)
BC Pavilion, Tribal Center design, Innovia	8,955.00		8,955.00	-	8,955.00	8,955.00	-
Stepwell Handrails, Spokane Arts	-		-	1,250.00	3,750.00	5,000.00	(5,000.00)
North Bank Roskelley Performance Boulder	5,529.00		5,529.00	5,529.00	-	5,529.00	-
	2,351,380.08	924,505.43	3,275,885.51	2,086,046.22	451,705.65	2,537,751.87	738,133.64

Riverfront Park Redevelopment Project

Budget Adopted December 2020

Riverfront Park Capital Redevelopment Bond

Geographical Projects Summary

January 1, 2015 through November 30, 2021

Project Component	Budget	Expended as of November 30, 2021	Committed to Date	Total of YTD Expended and Committed	Expense Reimbursements	Budget Balance to Date
1. South Bank West (Rec. Rink, Rink/Skyride Facility)	\$ 10,412,530	\$ 10,412,530	\$ -	\$ 10,412,530		\$ -
2. South Bank Central (Looft Carrousel)	\$ 11,744,579	\$ 11,744,579	\$ -	\$ 11,744,579		\$ -
3. Howard Street South Channel Bridge	\$ -	\$ -	\$ -	\$ -		\$ -
4. Promenades and West Havermale	\$ 8,515,817	\$ 8,310,455	\$ 289,742	\$ 8,600,197	\$ 19,000	\$ (65,380)
5. U.S. Pavilion	\$ 22,186,182	\$ 22,186,182	\$ -	\$ 22,186,182		\$ -
6. snx ^w menez & Other Parks Capital Projects	\$ 756,742	\$ 321,776	\$ 338,816	\$ 660,592		\$ 96,150
7. North Bank	\$ 10,133,837	\$ 10,380,685	\$ 322,147	\$ 10,702,832	\$ 450,000	\$ (118,995)
8. South Bank East	\$ 156,847	\$ 156,847	\$ -	\$ 156,847		\$ -
Program Level Owner Costs	\$ 4,488,758	\$ 4,254,789	\$ 51,336	\$ 4,306,125		\$ 182,633
TOTAL	\$ 68,395,292	\$ 67,767,843	\$ 1,002,041	\$ 68,769,884	\$ 469,000	\$ 94,408