



Special Meeting of the Spokane Park Board Finance Committee (**Amended**)

Tuesday, May 9, 2017, 3:00 p.m. – 5:00 p.m.

City Hall Conference Room 2B

808 W. Spokane Falls Blvd., Spokane, Washington

Mark Buening – Parks & Recreation Finance/Budget Director

Kelley, Ross – Chairperson
Traver, Susan
Sumner, Nick
Gilman, Greta
Salvatori, Steve
Fagan, Mike – Council Liaison

A special meeting of the City of Spokane Park Board Finance Committee will be held at 3:00 p.m. on Tuesday, May 9, 2017, City Hall Conference Room 2B, second floor, City Hall, 808 W. Spokane Falls Boulevard, Spokane, Washington. The Conference Room 2B call-in number is (509) 625-6019. Please use only after prior arrangements have been made with the Committee Chairperson.

The meeting will be conducted in a standing committee format for the Finance Committee of the City of Spokane Park Board. Because a quorum of the Park Board may be present, the standing committee meeting will be conducted as a committee of the whole board.

The meeting will be open to the public, with the possibility of moving into executive session only with the members of the Park Board and appropriate staff. Discussion will be limited to appropriate officials and staff. Public testimony may be taken at the discretion of the committee chair.

Agenda

Action Items:

1. Contract amendment with Bacon Concrete not to exceed \$85,000 to install an additional sidewalk at Audubon Park. (School Radar Funds) ~ *Garrett Jones*
2. Value Blanket Order in the amount of \$70,000 for the purchase of Toro park and golf course equipment, repair and replacement parts from Turf Star/Western Equipment Distributors, Inc. on an as-needed basis through May 11, 2018 ~ *Al Vorderbrueggen*
3. Value Blanket Order/Concessions Supply in the amount of \$35,000 ~ *Jon Moog*

Discussion Items:

1. None

Standing Report Items:

1. April Financials – *Mark Buening*
2. Information Technology Project Plan update – *Jason Conley*

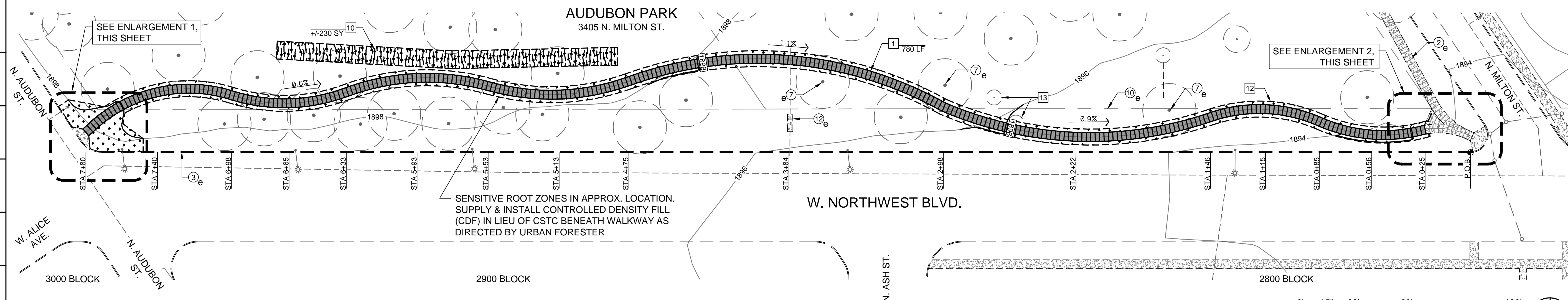
Contract Items from Other Committees:

1. Wayfinding and signage plan/Berger Partnership contract amendment (\$52,000)

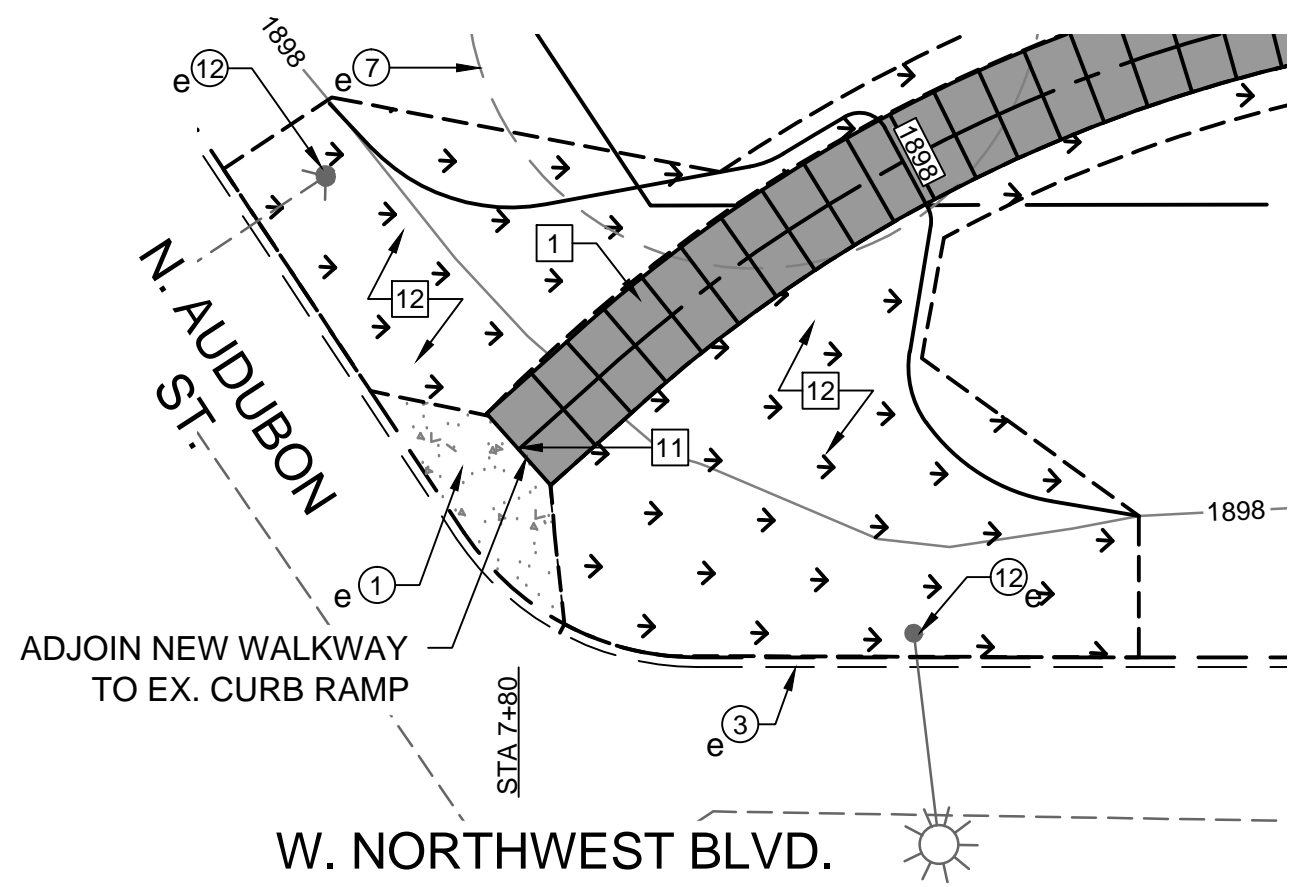
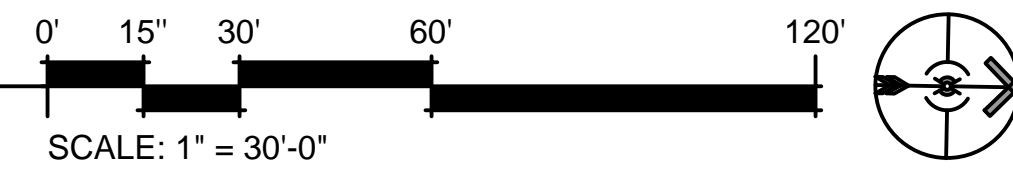
2. Value blanket order/Concessions Supply (\$35,000)
3. Howard Street South Channel Bridge contract amendment/CH2M (\$TBD)

Agenda Subject to Change

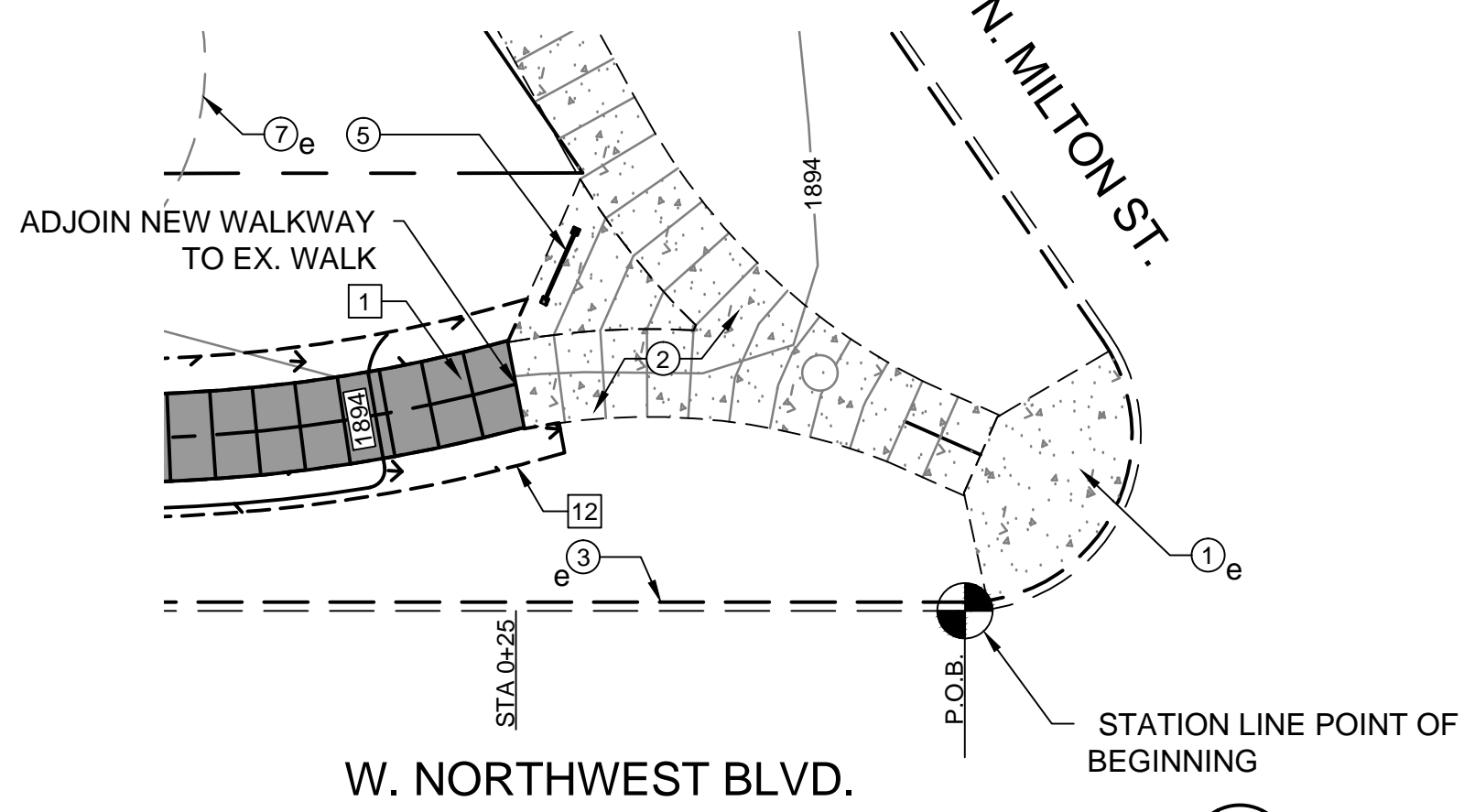
AMERICANS WITH DISABILITIES ACT (ADA) INFORMATION: The City of Spokane is committed to providing equal access to its facilities, programs and services for persons with disabilities. The Spokane City Council Chamber in the lower level of Spokane City Hall, 808 W. Spokane Falls Blvd., is wheelchair accessible and also is equipped with an infrared assistive listening system for persons with hearing loss. Headsets may be checked out (upon presentation of picture I.D.) at the City Cable 5 Production Booth located on the First Floor of the Municipal Building, directly above the Chase Gallery or through the meeting organizer. Individuals requesting reasonable accommodations or further information may call, write, or email Human Resources at 509.625.6363, 808 W. Spokane Falls Blvd, Spokane, WA, 99201; or jjackson@spokanecity.org. Persons who are deaf or hard of hearing may contact Human Resources through the Washington Relay Service at 7-1-1. Please contact us forty-eight (48) hours before the meeting date.



1 NEW WALK INSTALLATION - AUDUBON PARK (EAST SIDE)
SCALE: 1" = 30'-0"



ENLARGEMENT 1 - W. WALK CONNECT
SCALE: 1" = 10'-0"



ENLARGEMENT 2 - E. WALK CONNECT
SCALE: 1" = 10'-0"

EXISTING CONDITIONS & SITE PROTECTION NOTES

- 1 EXISTING ADA CURB RAMP TO REMAIN, PROTECT IN PLACE.
- 2 EXISTING WALKWAY TO REMAIN, PROTECT IN PLACE.
- 3 EXISTING CURB TO REMAIN, PROTECT IN PLACE.
- 4 EXISTING PARK BENCH & CONCRETE PAD TO REMAIN, PROTECT IN PLACE.
- 5 EXISTING PARK SIGN TO REMAIN, PROTECT IN PLACE.
- 6 EXISTING PLAYGROUND TO REMAIN, PROTECT IN PLACE.
- 7 EXISTING TREE TO REMAIN, PROTECT IN PLACE. SEE TREE PROTECTION NOTES & DETAIL.
- 8 EXISTING BACKFLOW PREVENTER & ENCLOSURE TO REMAIN, PROTECT IN PLACE.
- 9 EXISTING SITE WALL TO REMAIN, PROTECT IN PLACE.
- 10 PROPERTY BOUNDARY, LOCATION APPROXIMATED. CONTRACTOR TO VERIFY IN FIELD AS REQUIRED.
- 11 EXISTING LANDSCAPE TO REMAIN, PROTECT IN PLACE.
- 12 EXISTING UTILITIES. LOCATION APPROXIMATE. PROTECT IN PLACE.
- 13 EXISTING FENCE TO REMAIN.

GRADING & REPAIR NOTES

- 1. ALL IMPORTED FILL BENEATH WALKWAY TO BE CSTC, CDF, OR APPROVED EQUAL. COMPACT ALL STRUCTURAL FILL TO 95% REL. DENSITY (MIN).
- 2. IMPORTED FILL OUTSIDE THE EXTENT OF THE PROPOSED WALKWAY SHALL BE APPROVED TYPE 'A' TOPSOIL. DO NOT EXCEED 80% COMPACTION WITHIN LANDSCAPE AREA.
- 3. ALL ORGANIC SPOILS SHALL BE DISPOSED AT APPROPRIATE OFF-SITE FACILITY.
- 4. TAPER FINISH GRADE FROM TOP OF PROPOSED WALKWAY TO ADJACENT LANDSCAPE WITH IMPORTED TOPSOIL. LANDSCAPE ARCHITECT TO APPROVE FINISH GRADING PRIOR TO PLACEMENT OF TURF SOD.
- 5. CONTRACTOR TO REPAIR ALL DAMAGED LANDSCAPE AREA WITH TURF SOD.
- 6. CONTRACTOR TO REPAIR ALL IRRIGATION IMPACTED BY CONSTRUCTION.
- 7. RELOCATE EQUIPMENT AT DIRECTION OF LANDSCAPE ARCHITECT.
- 8. CITY OF SPOKANE IRRIGATION TECHNICIAN TO INSPECT IRRIGATION REPAIRS PRIOR TO BACKFILL OF EXPOSED PIPING & EQUIPMENT.

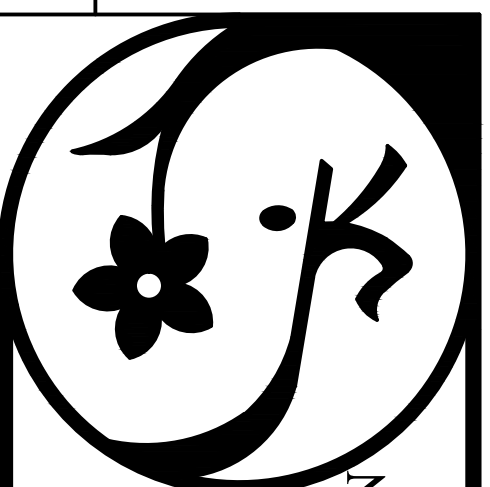
EARTHWORK & EXTERIOR IMPROVEMENT LEGEND

- 1 REMOVE EX. LANDSCAPE (SOD & SOIL) AS REQUIRED AND CONSTRUCT NEW 5' WIDE 'CEMENT CONCRETE WALKWAY' PER CITY STD. DETAIL F-102. INSTALL CONCRETE CONTRACTION JOINTS 2.5' O.C.E.W.
- 2 REMOVE EX. CONCRETE WALK & CONSTRUCT NEW 5' WIDE 'CEMENT CONCRETE WALKWAY' PER CITY STD. DETAIL F-102. CURB TO REMAIN. INSTALL CONCRETE CONTRACTION JOINTS IN 2.5' x 2.5' PATTERN.
- 3 REMOVE EX. CONCRETE SIDEWALK & CURB AND CONSTRUCT NEW 'CEMENT CONCRETE INTEGRAL CONCRETE CURB & SIDEWALK' PER CITY STD. DETAIL F-102A.
- 4 REMOVE EX. CONCRETE WALKWAY & CONSTRUCT 'CONCRETE SIDEWALK REPAIR' PER CITY STD. DETAIL F-102C.
- 5 REMOVE EX. CONCRETE WALKWAY / LANDSCAPE & CONSTRUCT 'CONCRETE SIDEWALK REPAIR' PER CITY STD. DETAIL F-102D.
- 6 REMOVE EX. CURB & CONSTRUCT NEW 'CEMENT CONCRETE CURB' PER CITY STD. DETAIL F-106.
- 7 REMOVE EX. SIDEWALK & CURB AND CONSTRUCT 'CURB RAMP - TYPE 3' PER CITY STD. DETAIL F-105C.
- 8 REMOVE EX. SIDEWALK & CURB AND CONSTRUCT 'CURB RAMP - TYPE 1' PER CITY STD. DETAIL F-105.
- 9 REMOVE EX. SIDEWALK AND INSTALL 4" DEPTH TYPE 'A' TOPSOIL & TURF SOD.
- 10 REMOVE EXISTING COMPACTED SOIL TO A DEPTH OF 12". SCARIFY, IMPORT & PLACE 12" DEPTH TOPSOIL & HYDROSEED.
- 11 PLACE PARK NAME STAMP IN APPROXIMATE LOCATION. COORDINATE WITH LANDSCAPER ARCHITECT FOR PRECISE LOCATION & ORIENTATION.
- 12 GRADING & REPAIR AREA - GRUB, IMPORT FILL & REPAIR LANDSCAPE AND IRRIGATION PER 'GRADING AND REPAIR NOTES'
- 13 REMOVE EX. SHRUB & ROOT WAD AND ALL STRUCTURAL ROOTS 1" IN DIAMETER OR LARGER. IMPORT FILL & COMPACT PER GRADING AND REPAIR NOTES.

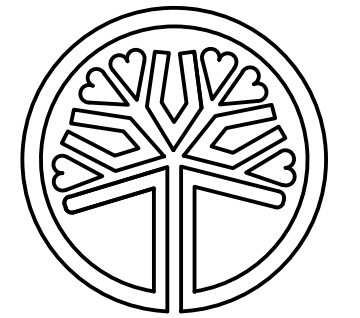
LAYOUT & BASEMAP NOTES

- 1. POINT OF BEGINNING IS LOCATED AT THE NORTHEAST CORNER OF THE INTERSECTION OF NORTHWEST BOULEVARD AND N. MILTON ST. BEGIN MEASUREMENT FOR STATION LINE WHERE THE EXISTING CURB RADIUS IS TANGENT TO THE STRAIGHT CURB SECTION ON N. MILTON ST. SEE APPROXIMATE LOCATION ON ENLARGEMENT 2, THIS SHEET.
- 2. FACE OF EXISTING CURB SHALL SERVE AS STATION LINE.
- 3. SITE FEATURE LOCATIONS AND TOPOGRAPHIC DATA ARE NOT DERIVED FROM AN ENGINEERED SURVEY.
 - 3.1. LOCATIONS OF ALL SITE FEATURES (CURBS, WALKS, UTILITIES, PROPERTY LINES, FENCES, WALLS, CONTOURS, TREES, ETC.) WERE EXTRAPOLATED FROM G.I.S. DATA AND AERIAL PHOTOGRAPH. WHILE THIS INFORMATION IS BELIEVED TO BE RELIABLE, THE CITY OF SPOKANE CANNOT ENSURE ACCURACY.
 - 3.2. THE CONTRACTOR IS RESPONSIBLE FOR FIELD VERIFICATION OF EXISTING & PROPOSED SITE FEATURES PRIOR TO CONSTRUCTION, AND SHALL NOTIFY THE OWNER'S REPRESENTATIVE OF ANY DISCREPANCIES OR APPARENT CONFLICTS WITHIN 24 HOURS OF DISCOVERY.
- 4. THE CONTRACTOR SHALL STAKE THE CENTERLINE OF ALL PROPOSED PATHWAYS & WALK REPAIR LOCATIONS FOR INSPECTION & APPROVAL BY THE LANDSCAPE ARCHITECT PRIOR TO CLEARING & GRUBBING OR PLACEMENT OF IMPROVEMENTS. THE LANDSCAPE ARCHITECT MAY ALTER THE WALKWAY ALIGNMENT IN THE FIELD PRIOR TO AND DURING CONSTRUCTION.

WALKWAY LAYOUT (FACE OF CURB TO CENTER WALK)			
STATION # (FEET)	DISTANCE TO CENTER WALK (FEET)	ARC SEGMENT	ARC RADIUS
STA 0 +25	MATCH EX.	END ARC	-
STA 0 +56	10'-0"	ARC MIDPOINT	90'
STA 0 +85	17'-6"	END ARC	-
STA 1 +15	24'-6"	ARC MIDPOINT	85'
STA 1 +46	20'-0"	END ARC	-
STA 2 +22	9'-0"	ARC MIDPOINT	210'
STA 2 +98	25'-6"	END ARC	-
STA 3 +84	52'-0"	ARC MIDPOINT	215'
STA 4 +75	40'-6"	END ARC	-
STA 5 +13	32'-6"	ARC MIDPOINT	130'
STA 5 +53	37'-0"	END ARC	-
STA 5 +93	42'-0"	ARC MIDPOINT	130'
STA 6 +33	34'-0"	END ARC	-
STA 6 +65	27'-6"	ARC MIDPOINT	100'
STA 6 +98	32'-0"	END ARC	-
STA 7 +40	34'-0"	ARC MIDPOINT	80'
STA 7 +80	MATCH EX.	END ARC	-



CITY OF SPOKANE
**SPOKANE
PARKS
& RECREATION**



STATE OF WASHINGTON
LICENSED
LANDSCAPE ARCHITECT

NICHOLAS A. HAMAD
LICENSE NO. 1383
EXPIRES ON: 2-17-2017

2016 WALK INSTALLATION
3405 N. MILTON ST. SPOKANE, WA 99205
AUDUBON EAST-WEST

BAR IS ONE INCH ON ORIGINAL DRAWING. IF NOT ONE INCH ON THIS SHEET, ADJUST SCALES ACCORDINGLY.

DATE: 2017.05.01
DRAWN BY: NAH
CHECKED BY: NAH
PROJECT NO: 16-42

REVISION	
1	3
2	4

SHEET 01 OF 01
L1.11
AUDUBON EAST-WEST WALK



RESOLUTION

A resolution declaring Western Equipment Distributors, Inc. a sole source for Toro park and golf course equipment repair and replacement parts.

WHEREAS, the City of Spokane Parks and Recreation Division has a considerable amount of Toro brand maintenance equipment used at parks and golf courses for which repair and replacement parts are necessary; and

WHEREAS, many repair and replacement parts are only available from Toro and use of any other brand other than genuine Toro parts could void equipment warranties; and

WHEREAS, Western Equipment Distributors, Inc. is the exclusive local authorized dealer for commercial Toro equipment and parts and other dealers are not allowed by Toro to sell in the Spokane area; and

WHEREAS, a Value Blanket Purchase Order in an amount not to exceed \$70,000 annually has been established with Park Board approval, Now, Therefore,


BE IT RESOLVED by the Spokane Park Board for the City of Spokane that Western Equipment Distributors, Inc. is declared a sole source for Toro commercial equipment repair and replacement parts during the duration of the previously approved value blanket order.

ADOPTED BY THE SPOKANE PARK BOARD ON JUNE 9, 2016



Park Board President

Approved as to form:


Assistant City Attorney

04.13.15
SSB



AGENDA SHEET FOR PARKBOARD MEETING OF: 4.09.2015

Submitting Division
Riverfront Park and Recreation

Contact Person
Sam Song

Phone No.
6660

COMMITTEE

- Riverfront
- Golf
- Recreation
- Land
- Urban Forestry
- Finance

RECEIVED

APR 13 2015

CITY CLERK'S OFFICE
SPOKANE, WA

- CLERK'S FILE
- RENEWS
- CROSS REF
- ENG
- BID
- REQUISITION

QPR 2015-0318

AGENDA WORDING:

Value Blanket Order with Concessions Supply, Spokane WA for the purchases of miscellaneous food & beverage products through April 30, 2016. Estimated annual expenditure is \$48,000. This Blanket Order will have a four (4) one-year renewals.

BACKGROUND:

(Attach additional sheet if necessary)

Concessions Supply is the sole bidder for Concession Inventory Bid 4104-15 with a total of \$41,029.87. No other parties submitted responses

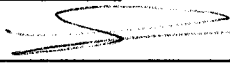
RECOMMENDATION:


Park Board approves the Value Blanket

Fiscal Impact:	Budget Account:
Expenditure: \$48,000	Various
Revenue:	

ATTACHMENTS: Include in Packets:
On file for Review in Office of City Clerk

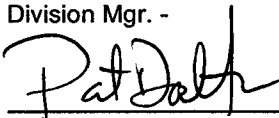
SIGNATURES:


Requestor -


Division Mgr. -


Thea Prince

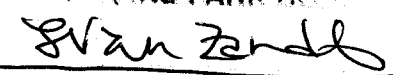

Parks Accounting - Kathleen Keck


Legal Department - Pat Dalton

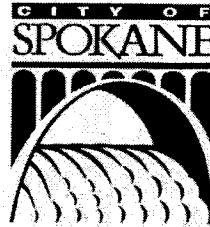

Director Of Parks and Recreation

DISTRIBUTION: Parks, Kathleen Keck Parks, Lori Harvey
Purchasing, Thea Prince

PARK BOARD ACTION:

APPROVED BY
DIANE PARK RO

April 9, 2015
PARK BOARD

DAVID A CONDON
MAYOR



CITY OF SPOKANE - PURCHASING
808 W. Spokane Falls Blvd.
Spokane, Washington 99201-3316
(509) 625-6400

REQUEST FOR BID

City of Spokane, Washington

BID NUMBER: 4104-15

DESCRIPTION: CONCESSIONS INVENTORY FOR RIVERFRONT PARK AND CITY POOLS

DUE DATE: MONDAY, FEBRUARY 9, 2015
No later than 1:00 p.m.

City of Spokane - Purchasing
4TH Floor, City Hall
808 W. Spokane Falls Blvd.
Spokane WA 99201-3316

BID SUBMITTED BY: Concessions Supply
COMPANY

MAILING ADDRESS 2440 E. Trent
Spokane, WA ~~99201~~ 99202

PHYSICAL ADDRESS 2440 E. Trent
Spokane, WA 99202

PHONE NUMBER 509-535-0644

FAX NUMBER 509-535-0715

E-MAIL ADDRESS office@concessionsupply.com

Ulea Prince

Purchasing

ITEM NO.	QUANTITY	DESCRIPTION	UNIT PRICE	TOTAL
1.	10 CS	GOLD MEDAL 85 OZ BLUE POPCORN BAG (1000/CS)	110.00	1,100.00
2.	15 CS	GOLD MEDAL 130 OZ GREEN POPCORN BAG (500/CS)	80.50	1,207.50
3.	2 CS	GOLD MEDAL 2A POPCORN BOX (500 CS)	58.75	117.50
4.	10 BX	GOLD MEDAL BUTTERY TOPPING OIL (6/1 GALLON JUGS PER BX)	69.00	690.00
5.	60 CTN	GOLD MEDAL FLAVACOL, 35 OZ CTN	2.85	171.00
6.	15 CAN	GOLD MEDAL FLOSSINE 1 LB CAN	8.50	127.50
7.	40 BX	SLUSH PUPPIE FLAVORED BASE (4/1 GALLON JUGS PER BOX)	121.00	4,840.00
8.	7 CS	GOLD MEDAL PRINTED COTTON CANDY BAGS (1000/CS)	57.00	399.00
9.	20 CTN	AMERICAN LICORICE LICORICE ROPES 15 COUNT PER CASE	12.25	245.00
10.	40 CTN	MARS M&M PLAIN (24/3.4 OZ PER CTN)	35.35	1,414.00
11.	15 CS	JUST BORN MIKE & IKE (48/3 OZ PER CASE)	12.41	186.15
12.	15 CS	HERSHEY'S MILK DUDS (48/3 OZ PER CASE)	41.36	620.40
13.	45 CTN	AMERICAN LICORICE RED VINE TRAY (24/5 OZ PER CTN)	30.54	1,374.30
14.	75 CTN	HB REESE PEAUT BUTTER CUPS (24/2.8OZ PER CTN)	34.71	2,603.25
15.	20 CS	WONKA SWEET TARTS, REGULAR (36/1.8 OZ BOX PER CS)	29.53	590.60
16.	20 CS	HERSHEY'S WHOPPERS (5 OZ - 12 BX PER CASE)	13.66	273.20
17.	120 EA	POPCORN COUNTRY POPCORN KERNELS 35 LB	23.75	2,850.00
18.	40 EA	POPSTAR POPPING OIL 35 LB	78.00	3,120.00
	20 CS	POPCORN (POR-PAK PC, (SNFLWR), 6 OZ KETTLE, 7.89 OZ) (36/CS)	49.00	980.00
19.	45 CS	RICOS NACHO CHEESE (4/140 OZ BAGS PER CASE)	56.95	2,562.75
20.	75 CS	CADBURY ADAMS SOUR PATCH (2 OZ) (24-	19.60	1,470.00

AMENDED PRICING PAGES

		2 OZ/CS		
21.	75 CS	MARS SKITTLES (2.17OZ) (36 2.17 OZ/CS)	29.46	2,209.50
22.	3000 PKG	WONKA GOBSTOPPERS (1.77 OZ)	19.70	472.80
23.	90 CS	WONKA NERD ROPES (.92 OZ) (24 .92 OZ/CS)	19.70	1,773.00
24.	500 EA	GENERAL MILLS NATURE VALLEY GRANOLA BARS (1.5 OZ)	13.18	237.24
25.	2600 EA	NESTLE BUTTERFINGER (2.1 OZ)	29.53	2,126.16
26.	40 CS	MARS SNICKERS (2.07 OZ) (48 2.07 OZ/CS)	39.20	1,568.00
27.	1000 EA	PRETZLES, 88 COUNT 1 OZ BAGS PER CASE	33.35	366.85
28.	2000 EA <i>19 cases B.H.</i>	BORITOS, FRITO LAY (1 OZ) /104ct/cs <i>B.H.</i>	39.41	748.79
29.	2000 EA <i>19 cases B.H.</i>	SUN CHIPS, FRITO LAY (1 OZ) /104ct/cs <i>B.H.</i>	39.41	748.79
	10 CS	BBQ CHIPS (1 OZ) (104 1 OZ/CS)	39.41	394.10
	10 CS	SOURCREAM & ONION CHIPS (1 OZ) (104 1 OZ/CS)	39.41	394.10
30.	500 EA <i>4 cases B.H.</i>	PEANUTS 144 COUNT 1 OZ BAGS PER CASE	45.36	181.44
31.	200 EA	JERKY 12/3.25 OZ PER BOX	4.61	922.00
32.	20 GAL	SLUSH PUPPIE FLAVOR CONCENTRATE (GALLON JUGS)	19.05	381.00
	20 GAL	SLUSH PUPPIE NEUTRAL BASE CONCENTRATE (GALLON JUG)	22.66	453.20
33.	50 CS	SLUSH PUPPIE 12 OZ CUPS, 100/SLEEVE	6.90	345.00
34.	10 CS	SLUSH PUPPIE SPOONSTRAWS (300CT/BX 12 BX/CS)	69.00	690.00
35.	1 CS	TWISTED YARD - 16 OZ CLEAR W/LIDS & STRAWS (52/CS)	75.75	75.75
SUB TOTAL:				\$41,029.87
WA SALES TAX (8.7 %)				\$ 0
GRAND TOTAL:				\$41,029.87
MACHINE RENTALS:				
Popcorn Machine \$ <u>0</u> /month				
Slush Puppy Dispenser \$ <u>0</u> /month				
Cheese Dispenser \$ <u>0</u> /month				
SERVICE CHARGES:				

WA SALES TAX (8.7 %)	\$
GRAND TOTAL:	\$
MACHINE RENTALS:	
Popcorn Machine \$ <u>0</u> /month	
Slush Puppy Dispenser \$ <u>0</u> /month	
Cheese Dispenser \$ <u>0</u> /month	
SERVICE CHARGES:	
\$ <u>62.50</u> /hr - regular time	
\$ <u>93.75</u> /hr - overtime	
TRAINING CHARGES:	
\$ <u>0</u> /hr	
LIST ANY OTHER FEES THAT WILL BE CHARGED REGARDING THIS BID. FEES NOT LISTED HERE WILL NOT BE APPROVED FOR PAYMENT:	

PAYMENT: Net 30 days

DELIVERY: We (I) will deliver complete the above items within 14 days from receipt of order.

F.O.B. Delivery Point: SEE BELOW

ACCEPTANCE: The signing and submittal of Part 1 of this proposal shall be an indication of acknowledgement and acceptance of these terms and conditions and compliance shall be part of the bidders' proposal.

Firm Name: Concessions Supply Signature: Barry Hatcher
Mailing Address: 2440 E. Trent By: Barry Hatcher
Spokane, WA 99202 Title: VP Marketing
Phone: 509-535-0644 Date: 2/6/15

Please indicate person to be contacted by the City concerning item(s) being bid:

NAME: Barry Hatcher TELEPHONE: 509-535-0644

BUSINESS REGISTRATION REQUIREMENT

Section 8.01.070 of the Spokane Municipal Code states that no person may engage in business with the City without first having obtained a valid business registration. The Vendor shall be responsible for contacting the State of Washington Business License Services at <http://bls.dor.wa.gov> or 1-800-451-7985 to obtain a business registration. If the Vendor does not believe it is required to obtain a business registration, it may contact the City's Taxes and Licenses Division at 509-625-6070 to request an exemption status determination.

CITY OF SPOKANE BUSINESS REGISTRATION NUMBER: T12011689BUS

ORGANIZATION

Proposal of an individual partnership corporation organized and existing under the Laws of the State of Washington

ADDITIONAL ITEMS

The City of Spokane reserves the right to purchase additional items at the bid price. Vendor agrees to sell at the same price, terms and conditions.

YES NO

If yes, prices are good until further notice.

INTERLOCAL PURCHASE AGREEMENTS

The City of Spokane has entered into Interlocal Purchase Agreements with other public agencies pursuant to RCW 39.34. In submitting a response the vendor agrees to sell additional items at the bid price, terms and conditions to the City of Spokane and other public agencies contingent upon the seller's review and approval at the time of a requested sale. Any price de-escalation/escalation provisions of this bid proposal shall apply in the case of a sale of additional items. Seller's right to refuse to sell additional items at the time of request shall be absolute.

ORIGINAL EQUIPMENT MANUFACTURER

State name(s) and address(es) of Original Equipment Manufacturer (OEM) and distributors (if applicable) to be used in the production and delivery of your product.

NAME	ADDRESS	ZIP

MINORITY BUSINESS ENTERPRISE

Vendor (is , is not) a Minority Business Enterprise. A Minority Business Enterprise is defined as a "business, privately or publicly owned, at least 51% of which is owned by minority group members." For purpose of this definition, minority group members are Blacks, Hispanics, Asian Americans, American Indian or Alaskan Natives, or Women.

SMALL BUSINESS

Vendor (is , is not) a small business concern. (A small business concern for the purpose of government procurement is a concern, including its affiliates, which is independently owned and operated, is not dominant in the field of operations in which it is bidding on government contracts, and can further qualify under the criteria concerning number of employees, average annual receipts, or other criteria as prescribed by the Small Business Administration).

NON-COLLUSION

The Bidder certifies that his/her firm has not entered into any agreement of any nature whatsoever to fix, maintain, increase or reduce the prices or competition regarding the items covered by this bid invitation.

PART II. SPECIFICATIONS

SECTION I. GENERAL INSTRUCTIONS

1. These specifications will establish minimum acceptable requirements attempting to take advantage of latest developments.
2. The items to be furnished by the Vendor on this bid must be of the latest possible design and production.
3. Time is of the essence in the performance of this contract after a delivery schedule is established.
4. Vendors should be aware that bids would be rejected if all questions are not completely and correctly answered.
5. Signature on this proposal by the bidder will confirm receipt and understanding of general terms and conditions.
6. **Any technical questions concerning this bid should be directed to Michelle Whipple, Riverfront Park at (509) 625-6610 or mwhipple@spokanecity.org or Thea Prince, Purchasing (509) 625-6403 or tprince@spokanecity.org.**

SECTION II. SPECIAL INSTRUCTIONS

1. It is the intent of these specifications to provide the City of Spokane Parks Department with MISCELLANEOUS CONCESSION INVENTORY
2. Delivery of items will be on a weekly basis to multiple delivery addresses. Said addresses are as follows:

Riverfront Park – 507 N. Howard
Witter Pool – 1300 E. Mission
Dwight Merkel Softball Complex – 5701 N. Assembly
3. It is anticipated that the Blanket Order will begin on date of award and run through February 2016. This Blanket Order will have four (4) one-year renewals.
4. I acknowledge receipt and compliance with the above special instructions. BH

SECTION IV. BID PREPARATION AND EVALUATION

1. PREPARATION OF BIDS

All bids shall be typed or printed in ink, prepared on the form furnished by the Purchaser and signed by an authorized person of Bidder's firm. If errors are made, they may be crossed out. Corrections shall be printed in ink or typewritten adjacent and initialed in ink by the person signing the bid. IF THE BIDS CONTAIN ANY OMISSION, ERASURES, ALTERATIONS, ADDITIONS, OR ITEMS NOT CALLED FOR IN THE PROPOSAL, OR CONTAIN IRREGULARITIES OF ANY KIND, IT MAY CONSTITUTE SUFFICIENT CAUSE FOR REJECTION.

2. PREPARATION OF ENVELOPES

Place the Original of the bid in a sealed envelope. On the front of the envelope, place the following information:

"SEALED BID - IMPORTANT"
PROJECT NAME
OPENING DATE AND TIME
COMPANY NAME

3. SUBMISSION OF BIDS Submit Original copy of the bid, as follows:

- Original to: **City of Spokane Purchasing**
4th Floor - City Hall
808 West Spokane Falls Blvd.
Spokane WA 99201-3316

The Purchaser is not responsible for bids delivered late. It is the responsibility of the Bidder to be sure the bids are sent sufficiently ahead of time to be received **no later than 1:00 PM** on the opening date.

The City of Spokane City Hall is a secured building so allow enough time to get through security if hand delivering the response.

Sealed bids will be opened at 1:15 p.m., Monday, February 9, 2015 in the City Council Chambers, 808 West Spokane Falls Boulevard, Spokane, Washington 99201

4. INTERPRETATION

If the Bidder discovers any errors, discrepancies or omissions in the bid specifications, or has any questions about the specifications, the Bidder must notify City of Spokane Purchasing in writing. Any addenda issued by the Purchaser will be incorporated into the contract or purchase order.

5. WITHDRAWAL OF BIDS

Bidders may make written request to City of Spokane Purchasing for withdrawal of a sealed bid prior to the scheduled bid opening. Unless otherwise specified, no bids may be withdrawn for a minimum of thirty (30) calendar days after the opening date.

6. EVALUATION OF BIDS

Evaluation of bids shall be based upon the following criteria, where applicable:

- The price, including sales tax and the effect of discounts. Price may be determined by life cycle costing or total cost bidding, when advantageous to the Purchaser.
- The quality of the items bid, their conformity to specifications and the purpose for which they are required.
- The Bidder's ability to provide prompt and efficient service and/or delivery.
- The character, integrity, reputation, judgment, experience and efficiency of the Bidder.

- The quality of performance of previous contracts or services.
- The previous and existing compliance by the Bidder with the laws relating to the contract or services.
- Uniformity or interchangeability.
- The energy efficiency of the product throughout its life.
- Any other information having a bearing on the decision to award the contract.

7. BIDDING ERRORS

When, after the opening and tabulation of bids, a Bidder claims error, and requests to be relieved of award, he will be required to promptly present certified work sheets. The Purchaser will review the work sheets and if the Purchaser is convinced, by clear and convincing evidence, that an honest, mathematically excusable error or critical omission of costs has been made, the Bidder may be relieved of his bid.

8. BIDDER PREQUALIFICATION.

Prior to award of contract or purchase, Bidders shall be required to submit evidence of sufficient facilities, equipment, experience and financial ability to insure completion of the work, unless waived by the Purchaser.

9. REJECTION OF BIDS.

The Purchaser reserves the right to reject any or all bids; to waive minor deviations from the specifications, to waive any informality in bids received, whenever it is in the Purchaser's best interest, and to accept or reject all or part of this bid at prices shown.

10. AWARD OF CONTRACT.

Award of contract or purchase, when made, will be to the Bidder whose bid is the most favorable to the Purchaser, taking into consideration price and the other evaluation factors. STATE CONTRACTS WHERE APPLICABLE WILL BE CONSIDERED AS A BID. The City Council shall make the award of contract or purchase. Unsuccessful Bidders will not automatically be notified of bid results.

SECTION V. GENERAL TERMS AND CONDITIONS

1. DEFINITIONS

- A. Bidder - one who submits a bid.
- B. Vendor - Bidder to whom contract or purchase order is awarded.
- C. Purchaser - City of Spokane and other government agencies (Pursuant to RCW 39.34).
- D. Destination-Delivery - Delivery to Purchaser's building location and includes uncrating and installation.
- E. Until Further Notice - Any time in excess of sixty (60) days from date of opening.
- F. Cost - Total cost of ownership based on the best available information.

2. CONTRACT PERIOD

The contract created shall be in the form of a Blanket Order which will be effective upon award and shall terminate on February 28, 2016. This Blanket Order will have four (4) one-year renewals.

3. PRICE DECREASES

During the contract period and any renewals thereof, price decreases at manufacturer's and wholesaler's levels shall be reflected in a contract price reduction to the Purchaser retroactive to the Vendor's effective date.

4. NON-ESCALATION

The Vendor's prices shall be firm throughout the contract period with NO provision for price increases unless specific provisions are proposed and agreed upon.

5. DELIVERY DEFAULT.

The acceptance of late performance by the Purchaser shall not waive the right to claim damage for such breach nor constitute a waiver of the requirements for the timely performance of any obligations remaining to be performed by Vendor.

6. DELIVERY DELAY.

In the event of delivery delay beyond the date specified in the bid, the Purchaser shall assess, as liquidated damages \$0.00 per day per unit beyond the completion date specified. The Purchaser shall have the right to deduct and retain the amount of such liquidated damages from any monies due or which may become due the Vendor or to initiate legal proceedings for the collection of same.

SECTION VI. STANDARD TERMS AND CONDITIONS

1. PATENTS, TRADEMARKS AND COPYRIGHTS

The Vendor warrants the items to be furnished do not infringe any patent, registered trademark or copyright, and agrees to hold Purchaser harmless in the event of any infringement or claim thereof.

2. TITLE

The Vendor warrants that the items to be furnished are free and clear of all liens and encumbrances and that the Vendor has good and marketable title to same.

3. COMPLIANCE WITH LAWS

The Vendor shall comply with all applicable federal, state and local laws, rules, and regulations, affecting its performance and hold the Purchaser harmless against any claims arising from the violation thereof.

4. CONTRACT DISPUTES

Any contract agreement shall be performed under the laws of the State of Washington. Any litigation to enforce such agreement or any of its provisions shall be brought in Spokane County, Washington.

5. OVERCHARGES.

The Vendor assigns to the Purchaser any claims for anti-trust violations or overcharges relating to items purchased in filling the Purchaser's orders. The Vendor warrants that its suppliers will also assign any such claims.

6. WARRANTIES

The Vendor warrants that the items furnished will conform to its description and any applicable specifications, shall be of good merchantable quality and fit for the known purpose for which sold. This warranty is in addition to any standard warranty or service guarantee by Vendor to the Purchaser.

7. UNIFORM COMMERCIAL CODE

The Uniform Commercial Code (UCC), as effective in Washington State, RCW Title 62A, shall determine the rights and duties of the Vendor and the Purchaser.

8. NON-DISCRIMINATION

No individual shall be excluded from participation in, denied the benefit of, subjected to discrimination under, or denied employment in the administration of or in connection with this agreement because of age, sex, race,

color, religion, creed, marital status, familial status, sexual orientation, national origin, the presence of any sensory, mental or physical disability, or use of a service animal by a disabled person.

9. **SAVE HARMLESS**

Vendor shall protect, indemnify and save the Purchaser harmless from and against any damage, cost or liability for any injuries to persons or property arising from acts or omissions of Vendor, his employees, agents or sub-contractors, howsoever caused.

10. **TAXES**

- **FEDERAL.** The Purchaser is exempt from federal excise taxes. Exemption certificates will be furnished on request.
- **SALES TAX.** The City of Spokane is required to pay Washington State Sales/Use Tax on all purchases. All bidders whether inside or outside the State of Washington shall show the tax rate applicable to this bid. All taxes payable by the City of Spokane as a result of this contract are considered a part of the bid evaluation. Washington State Sales Tax is payable by the City of Spokane direct to the State of Washington on awards made to out-of-state vendors who do not have a Washington State Sales Tax Number. If you have any questions concerning the appropriate rate, contact the Washington State Department of Revenue (509) 482-3800.
- Business, occupational and personal property taxes are the responsibility of the Vendor.

11. **BRAND NAME "OR EQUAL"**

Brand names and numbers, when used, are for the purpose of indicating the desired quality, performance or use. Vendors may offer other brands of comparable or better quality, performance and use. Descriptive literature shall also be submitted, when available. Any bid containing a brand which is not of equal quality, performance or use, must be represented **as an alternate and not as an equal.**

12. **QUANTITIES**

Quantities, when used, are estimates only and are given for the purpose of comparing bids on a uniform basis. Quantities shall be bid on a more or less basis. Payment will be made only for quantities actually ordered, delivered and accepted, whether greater or less than the stated amounts.

13. **ASSIGNMENTS**

The provisions or monies due under the contract or purchase order shall be assignable only with the prior consent of the Director of Purchasing.

14. **CHANGES**

No alteration in any of the terms, conditions, delivery, price, quality or specifications of items ordered will be effective without the written consent of the Director of Purchasing.

15. **DEFAULT**

The Vendor agrees that if a law suit is instituted by the Purchaser for any default on the part of the Vendor, and the Vendor is adjudged to be in default, he/she shall pay to the Purchaser all costs and expenses, expended or incurred by the Purchaser in connection therewith, and reasonable attorney's fees. Venue shall be in the County of Spokane, Washington.

16. **REJECTION**

All items purchased herein are subject to approval by the Purchaser. Any rejection of items resulting because of non-conformity to the terms or specifications of this order whether held by the Purchaser or returned, will be at the Vendor's risk and expense.

17. **TERMINATION**

In event of a breach by Vendor of any of the provisions of this order, Purchaser reserves the right to terminate upon immediate oral or written notification to the Vendor. Vendor shall be liable for damages suffered by the Purchaser

resulting from Vendor's breach of contract.

18. MINORITY BUSINESS OPPORTUNITIES

Purchaser actively solicits the participation of certified minority business enterprises in the bidding of any and all goods or services.

19. FREIGHT TERMS

- A freight bill must support all freight charges included on an invoice.
- The Purchaser reserves the right to be advised of selection of method and type of carrier.
- No charges will be allowed for handling, including but not limited to packing, wrapping, bags, containers or reels, unless otherwise stated herein.
- All invoices, packing lists, packages, shipping notices, instruction manuals, and other written documents affecting this order shall contain the applicable purchase order number. Packing lists shall be enclosed in every box or package shipped pursuant to this order, indicating the contents therein. Invoices will not be processed for payment until all items invoiced are received.
- Risk of Loss. Regardless of F.O.B. point, Vendor agrees to bear all risks of loss, injury or destruction of items ordered herein which occur prior to delivery; such loss, injury or destruction shall not release Vendor from any obligation hereunder.

20. VENDOR'S COOPERATION

The Vendor shall communicate with City of Spokane Purchasing and shall actively cooperate in all matters pertaining to this contract or purchase in any way City of Spokane Purchasing may direct to the end that the Purchaser shall receive efficient and satisfactory service.

DAVID A. CONDON
MAYOR



CITY OF SPOKANE - PURCHASING
808 W. Spokane Falls Blvd.
Spokane, Washington 99201-3316
(509) 625-6400

February 3, 2015

ADDENDUM NO. 1

BID #4104-15 CONCESSION INVENTORY FOR RFP AND CITY POOLS

Please find attached Amended Pricing Pages for the above referenced Bid. The changes are in red.

Thea Prince

Thea Prince
Purchasing

PLEASE NOTE: A SIGNED COPY OF THIS ADDENDUM MUST BE SUBMITTED WITH YOUR BID, OR THE BID MAY BE CONSIDERED NON-RESPONSIVE.

The undersigned acknowledges receipt of this Addendum.

Concessions Supply
Company

[Handwritten Signature]
Authorized Signature

City of Spokane - Parks & Recreation
Urban Forestry
Financial Report
April 2017

	Monthly Comparison					Year-to-Date Comparison				2016 YTD % of Annual Budget	2017 YTD % of Annual Budget	Change in %
	2017 Current Adopted Annual Budget	2017 Budget Balance	2016 April Actual	2017 April Actual	2016 - 2017 Monthly Difference	2015 YTD Actual	2016 YTD Actual	2017 YTD Actual	2016 - 2017 YTD Difference			
Revenue:												
Program Revenue	54,000	(4,473)	8,383	56,413	\$ 48,030	12,349	11,339	58,473	\$ 47,134	25.5%	108.3%	82.80%
General Fund Transfer	66,000	-	-	-	\$ -	66,000	66,000	66,000	\$ -	100.0%	100.0%	
Grants Receivable	10,000	10,000	-	-	\$ -	(580)	5,700	-	\$ (5,700)	4.4%		-4.35%
TOTAL REVENUE:	\$ 130,000	\$ 5,527	\$ 8,383	\$ 56,413	\$ 48,030	77,769	83,039	\$ 124,473	\$ 41,434	34.4%	95.7%	61.36%
Expenditures:												
Salaries and Wages	416,884	291,477	44,451	34,739	\$ 9,712	89,886	107,906	125,407	\$ (17,502)	29.5%	30.1%	0.59%
Personnel Benefits	113,531	77,594	9,295	9,221	\$ 74	27,626	28,771	35,937	\$ (7,167)	31.6%	31.7%	0.04%
Supplies	30,550	25,348	432	1,550	\$ (1,118)	6,097	4,113	5,202	\$ (1,089)	13.3%	17.0%	3.70%
Services and Charges	190,124	172,157	2,536	12,167	\$ (9,631)	21,182	11,085	17,967	\$ (6,882)	6.4%	9.4%	3.01%
Interdepartment Svcs	23,800	23,800	-	-	\$ -	-	-	-	\$ -			
Intergovernment Svcs	-	-	-	-	\$ -	-	-	-	\$ -			
Subtotal Op. Exp.	\$ 774,889	\$ 590,376	\$ 56,714	\$ 57,677	\$ (963)	144,790	151,874	\$ 184,513	\$ (32,639)	23.0%	23.8%	0.79%
Capital Outlay	287,501	198,104	639	5,343	\$ (4,704)	125	33,789	89,397	\$ (55,608)	8.5%	31.1%	22.58%
Transfers Out	2,641	2,641	-	-	\$ -	-	8,000	-	\$ 8,000	100.0%		-100.00%
TOTAL EXPENDITURES:	\$ 1,065,031	\$ 791,121	\$ 57,353	\$ 63,020		144,915	193,663	\$ 273,910		18.2%	25.7%	7.52%
Total Funding: (Rev. less Exp.)	\$ (935,031)		\$ (48,970)	\$ (6,607)		\$ (67,146)	\$ (110,624)	\$ (149,437)				

City of Spokane - Parks & Recreation
Recreation
Financial Report
April 2017

	Monthly Comparison					Year-to-Date Comparison				2016 YTD % of Annual Budget	2017 YTD % of Annual Budget	Change in %
	2017 Current Adopted Annual Budget	2017 Budget Balance	2016 April Actual	2017 April Actual	2016 - 2017 Monthly Difference	2015 YTD Actual	2016 YTD Actual	2017 YTD Actual	2016 - 2017 YTD Difference			
Revenue:												
Program Revenue	1,458,500	979,673	184,064	173,340	\$ (10,724)	423,155	453,107	478,827	\$ 25,719	30.2%	32.8%	2.60%
General Fund Transfer	-	-	-	-	\$ -	-	-	-	\$ -			
Grants Receivable	701,000	701,000	-	-	\$ -	-	-	-	\$ -			
TOTAL REVENUE:	\$ 2,159,500	\$ 1,680,673	\$ 184,064	\$ 173,340	\$ (10,724)	423,155	453,107	\$ 478,827	\$ 25,719	20.6%	22.2%	1.58%
Expenditures:												
Salaries and Wages	1,274,482	996,799	113,996	88,240	\$ 25,756	211,578	261,209	277,683	\$ (16,474)	20.5%	21.8%	1.24%
Personnel Benefits	259,022	179,482	30,923	24,206	\$ 6,716	61,522	79,192	79,540	\$ (349)	29.1%	30.7%	1.61%
Supplies	280,300	242,282	12,603	25,382	\$ (12,778)	22,869	36,287	38,018	\$ (1,731)	12.0%	13.6%	1.51%
Services and Charges	1,336,912	1,102,508	94,021	32,497	\$ 61,524	284,491	282,916	234,405	\$ 48,512	20.4%	17.5%	-2.82%
Interdepartment Svcs	16,950	16,950	-	-	\$ -	143	-	-	\$ -			
Intergovernment Svcs	5,200	5,004	0	111	\$ (111)	411	0	196	\$ (196)	0.0%	3.8%	3.77%
Subtotal Op. Exp.	\$ 3,172,866	\$ 2,543,024	\$ 251,543	\$ 170,436	\$ 81,107	581,014	659,604	\$ 629,842	\$ 29,762	19.9%	19.9%	-0.02%
Capital Outlay	1,142,866	1,056,769	16,396	1,384	\$ 15,012	4,893	52,834	86,097	\$ (33,263)	3.3%	7.5%	4.19%
Transfers Out	15,513	15,513	-	-	\$ -	-	70,500	-	\$ 70,500	100.0%		-100.00%
TOTAL EXPENDITURES:	\$ 4,331,245	\$ 3,615,306	\$ 267,939	\$ 171,820		585,907	782,938	\$ 715,939		15.8%	16.5%	0.77%
Total Funding: (Rev. less Exp.)	\$ (2,171,745)		\$ (83,875)	\$ 1,519		\$ (162,752)	\$ (329,830)	\$ (237,112)				

City of Spokane - Parks & Recreation
Riverfront Park
Financial Report
April 2017

	Monthly Comparison					Year-to-Date Comparison				2016 YTD % of Annual Budget	2017 YTD % of Annual Budget	Change in %
	2017 Current Adopted Annual Budget	2017 Budget Balance	2016 April Actual	2017 April Actual	2016 - 2017 Monthly Difference	2015 YTD Actual	2016 YTD Actual	2017 YTD Actual	2016 - 2017 YTD Difference			
Revenue:												
Program Revenue	1,047,000	762,098	305,769	83,532	\$ (222,237)	644,380	655,839	284,902	\$ (370,937)	20.3%	27.2%	6.88%
General Fund Transfer	-	-	-	-	\$ -	-	-	-	\$ -			
Grants Receivable	-	-	-	-	\$ -	-	-	-	\$ -			
TOTAL REVENUE:	\$ 1,047,000	\$ 762,098	\$ 305,769	\$ 83,532	\$ (222,237)	644,380	655,839	\$ 284,902	\$ (370,937)	20.3%	27.2%	6.88%
Expenditures:												
Salaries and Wages	763,382	460,167	178,019	67,973	\$ 110,046	360,754	406,914	303,215	\$ 103,698	25.0%	39.7%	14.75%
Personnel Benefits	386,439	287,595	35,224	22,925	\$ 12,299	92,970	103,785	98,844	\$ 4,941	26.9%	25.6%	-1.36%
Supplies	83,650	70,865	14,443	4,591	\$ 9,851	34,523	32,267	12,785	\$ 19,482	8.3%	15.3%	7.02%
Services and Charges	377,741	281,485	46,817	10,464	\$ 36,353	195,633	210,400	96,256	\$ 114,144	25.4%	25.5%	0.13%
Interdepartment Svcs	-	-	-	-	\$ -	-	-	-	\$ -			
Intergovernment Svcs	11,200	2,857	1,246	166	\$ 1,081	3,797	2,773	8,343	\$ (5,570)	7.8%	74.5%	66.66%
Subtotal Op. Exp.	\$ 1,622,412	\$ 1,102,968	\$ 275,749	\$ 106,119	\$ 169,630	687,676	756,139	\$ 519,444	\$ 236,695	23.1%	32.0%	8.90%
Capital Outlay	205,083	186,590	-	16,188	\$ (16,188)	9,240	10,507	18,493	\$ (7,986)	4.2%	9.0%	4.77%
Transfers Out	223,834	223,834	-	-	\$ -	-	-	-	\$ -			
TOTAL EXPENDITURES:	\$ 2,051,329	\$ 1,513,392	\$ 275,749	\$ 122,307		696,916	766,646	\$ 537,937		21.2%	26.2%	5.03%
Total Funding: (Rev. less Exp.)	\$ (1,004,329)		\$ 30,020	\$ (38,776)		\$ (52,536)	\$ (110,807)	\$ (253,035)				

City of Spokane - Parks & Recreation
Park Operations
Financial Report
April 2017

	Monthly Comparison					Year-to-Date Comparison				2016 YTD % of Annual Budget	2017 YTD % of Annual Budget	Change in %
	2017 Current Adopted Annual Budget	2017 Budget Balance	2016 April Actual	2017 April Actual	2016 - 2017 Monthly Difference	2015 YTD Actual	2016 YTD Actual	2017 YTD Actual	2016 - 2017 YTD Difference			
Revenue:												
Program Revenue	190,430	184,570	18,343	2,453	\$ (15,889)	69,371	79,750	5,860	\$ (73,890)	36.7%	3.1%	-33.64%
General Fund Transfer	-	-	-	-	\$ -	-	-	-	\$ -			
Grants Receivable	180,000	180,000	-	-	\$ -	-	-	-	\$ -			
TOTAL REVENUE:	\$ 370,430	\$ 364,570	\$ 18,343	\$ 2,453	\$ (15,889)	69,371	79,750	\$ 5,860	\$ (73,890)	20.1%	1.6%	-18.49%
Expenditures:												
Salaries and Wages	2,394,501	1,799,530	244,960	180,780	\$ 64,180	480,696	556,386	594,971	\$ (38,585)	23.1%	24.8%	1.74%
Personnel Benefits	844,124	611,193	78,285	61,802	\$ 16,483	220,993	228,296	232,931	\$ (4,635)	24.6%	27.6%	3.00%
Supplies	179,500	131,390	21,593	11,696	\$ 9,898	22,557	44,372	48,110	\$ (3,738)	23.3%	26.8%	3.48%
Services and Charges	1,090,436	965,945	36,423	28,718	\$ 7,705	127,034	133,535	124,491	\$ 9,044	12.8%	11.4%	-1.42%
Interdepartment Svcs	-	-	2	-	\$ 2	-	2	-	\$ 2			
Intergovernment Svcs	-	-	-	-	\$ -	-	-	-	\$ -			
Subtotal Op. Exp.	\$ 4,508,561	\$ 3,508,057	\$ 381,264	\$ 282,996	\$ 98,268	851,281	962,592	\$ 1,000,504	\$ (37,912)	21.1%	22.2%	1.11%
Capital Outlay	1,219,896	1,192,863	35,381	388	\$ 34,994	53,799	76,453	27,033	\$ 49,420	5.7%	2.2%	-3.49%
Transfers Out	25,526	25,526	-	-	\$ -	-	116,000	-	\$ 116,000	100.0%		-100.00%
TOTAL EXPENDITURES:	\$ 5,753,983	\$ 4,726,446	\$ 416,645	\$ 283,384		905,080	1,155,044	\$ 1,027,537		19.2%	17.9%	-1.32%
Total Funding: (Rev. less Exp.)	\$ (5,383,553)		\$ (398,302)	\$ (280,930)		\$ (835,709)	\$ (1,075,294)	\$ (1,021,677)				

**City of Spokane - Parks & Recreation
Administration
Financial Report
April 2017**

	Monthly Comparison					Year-to-Date Comparison				2016 YTD % of Annual Budget	2017 YTD % of Annual Budget	Change in %
	2017 Current Adopted Annual Budget	2017 Budget Balance	2016 April Actual	2017 April Actual	2016 - 2017 Monthly Difference	2015 YTD Actual	2016 YTD Actual	2017 YTD Actual	2016 - 2017 YTD Difference			
Revenue:												
Program Revenue	1,006,936	1,003,072	3,541	1,001	\$ (2,540)	9,826	9,369	3,864	\$ (5,505)	1.7%	0.4%	-1.31%
General Fund Transfer	13,742,971	8,985,789	1,550,712	1,057,152	\$ (493,561)	3,952,466	4,652,137	4,757,182	\$ 105,045	34.6%	34.6%	0.00%
Grants Receivable	-	-	-	-	\$ -	-	-	-	\$ -			
TOTAL REVENUE:	\$ 14,749,907	\$ 9,988,860	\$ 1,554,254	\$ 1,058,152	\$ (496,101)	3,962,292	4,661,507	\$ 4,761,047	\$ 99,540	32.4%	32.3%	-0.11%
Expenditures:												
Salaries and Wages	2,392,510	1,894,725	180,979	122,009	\$ 58,970	356,928	530,158	497,785	\$ 32,372	24.9%	20.8%	-4.08%
Personnel Benefits	682,952	517,787	48,146	41,082	\$ 7,064	101,743	161,570	165,165	\$ (3,595)	26.6%	24.2%	-2.43%
Supplies	85,800	68,396	28,560	11,429	\$ 17,130	21,315	36,222	17,404	\$ 18,818	42.3%	20.3%	-22.06%
Services and Charges	531,121	397,648	47,434	37,440	\$ 9,994	127,203	175,960	133,473	\$ 42,487	22.3%	25.1%	2.79%
Interdepartment Svcs	2,176,987	1,583,986	152,272	186,155	\$ (33,883)	589,813	566,911	593,001	\$ (26,090)			
Intergovernment Svcs	11,500	9,981	612	230	\$ 382	18,804	9,328	1,519	\$ 7,809	44.1%	13.2%	-30.90%
Subtotal Op. Exp.	\$ 5,880,870	\$ 4,472,523	\$ 458,002	\$ 398,345	\$ 59,657	1,215,805	1,480,148	\$ 1,408,347	\$ 71,801	24.5%	23.9%	-0.57%
Capital Outlay	1,296,127	1,287,375	-	-	\$ -	544	-	8,753	\$ (8,753)		0.7%	0.68%
Transfers Out	54,927	54,927	-	-	\$ -	-	40,000	-	\$ 40,000	15.8%		-15.78%
TOTAL EXPENDITURES:	\$ 7,231,924	\$ 5,814,824	\$ 458,002	\$ 398,345		1,216,348	1,520,148	\$ 1,417,100		23.4%	19.6%	-3.83%
Total Funding: (Rev. less Exp.)	\$ 7,517,983		\$ 1,096,252	\$ 659,807		\$ 2,745,943	\$ 3,141,358	\$ 3,343,947				

City of Spokane - Parks & Recreation

Parks Fund -- 1400

Financial Report

April 2017

	Monthly Comparison					Year-to-Date Comparison				2016 YTD	2017 YTD	Change in %
	2017 Current Adopted Annual Budget	2017 Budget Balance	2016 April Actual	2017 April Actual	2016 - 2017 Monthly Difference	2015 YTD Actual	2016 YTD Actual	2017 YTD Actual	2016 - 2017 YTD Difference	% of Annual Budget	% of Annual Budget	
Revenue:												
Program Revenue	3,756,866	2,924,941	520,100	316,739	\$ (203,361)	1,159,081	1,209,404	831,925	\$ (377,479)	21.8%	22.1%	0.31%
General Fund Transfer	13,808,971	8,985,789	1,550,712	1,057,152	\$ (493,561)	4,018,466	4,718,137	4,823,182	\$ 105,045	34.9%	34.9%	-0.01%
Grants Receivable	891,000	891,000	-	-	\$ -	(580)	5,700	-	\$ (5,700)	0.4%		-0.40%
TOTAL REVENUE:	\$ 18,456,837	\$ 12,801,729	\$ 2,070,813	\$ 1,373,891	\$ (696,922)	\$ 5,176,967	5,933,242	\$ 5,655,108	\$ (278,134)	29.0%	30.6%	1.64%
Expenditures:												
Salaries and Wages	7,241,759	5,442,697	762,405	493,741	\$ 268,664	1,499,842	1,862,573	1,799,062	\$ 63,510	23.9%	24.8%	0.98%
Personnel Benefits	2,286,068	1,673,651	201,873	159,236	\$ 42,636	504,853	601,613	612,417	\$ (10,805)	26.3%	26.8%	0.44%
Supplies	659,800	538,280	77,631	54,648	\$ 22,983	107,802	153,261	121,520	\$ 31,742	15.4%	18.4%	3.06%
Services and Charges	3,526,334	2,919,742	227,230	121,286	\$ 105,945	755,542	813,896	606,592	\$ 207,305	19.3%	17.2%	-2.09%
Interdepartment Svcs	2,217,737	1,624,736	152,274	186,155	\$ (33,881)	589,956	566,913	593,001	\$ (26,088)			
Intergovernment Svcs	27,900	17,843	1,859	507	\$ 1,352	23,013	12,101	10,057	\$ 2,044	18.8%	36.0%	17.26%
Subtotal Op. Exp.	\$ 15,959,598	\$ 12,216,948	\$ 1,423,271	\$ 1,015,573	\$ 407,698	\$ 3,481,007	4,010,357	\$ 3,742,650	\$ 267,707	22.5%	23.5%	0.99%
Capital Outlay	4,151,473	3,921,701	52,417	23,303	\$ 29,113	68,600	173,581	229,772	\$ (56,191)	4.6%	5.5%	0.92%
Transfers Out	322,441	322,441	-	-	\$ -	-	234,500	-	\$ 234,500	42.8%		-42.80%
2015 Windstorm	77,228	(45,430)	5,251	-	\$ 5,251	-	113,414	122,658	\$ (9,244)	32.5%	158.8%	126.33%
TOTAL EXPENDITURES:	\$ 20,510,740	\$ 16,415,660	\$ 1,480,939	\$ 1,038,876		\$ 3,549,608	4,531,853	\$ 4,095,080		20.1%	20.0%	-0.17%
Total Funding: (Rev. less Exp.)	\$ (2,053,903)		\$ 589,874	\$ 335,014		\$ 1,627,359	\$ 1,401,389	\$ 1,560,028				

Beginning Fund Balance	\$ 4,360,402
7% Reserve Requirement	\$ (1,435,752)
Revenue Stabilization Reserve	\$ (300,000)
Other Program Reserves	\$ (285,397)
Beginning Reserves	\$ 2,339,253
Encumbrances at Month End	\$ (1,978,179)
Net Revenue (Expense)	\$ 1,560,028
Ending Fund Balance Reserves	\$ 1,921,102

City of Spokane - Parks & Recreation
Golf Fund -- 4600
Financial Report
April 2017

	Monthly Comparison					Year-to-Date Comparison				2016 YTD % of Annual Budget	2017 YTD % of Annual Budget	Change in %
	2017 Current Adopted Annual Budget	2017 Budget Balance	2016 April Actual	2017 April Actual	2016 - 2017 Monthly Difference	2015 YTD Actual	2016 YTD Actual	2017 YTD Actual	2016 - 2017 YTD Difference			
Revenue:												
Program Revenue	3,681,270	3,172,745	423,419	355,344	\$ (68,075)	702,153	820,438	508,525	\$ (311,913)	24.3%	13.8%	-10.45%
2017 Pre-Sale Revenue		-			\$ -			60,671	\$ -	1.8%	1.6%	
Other Transfers In	-	-	-	-	\$ -	-	-	-				
TOTAL REVENUE:	\$ 3,681,270	\$ (3,112,074)	\$ 423,419	\$ 355,344	\$ (68,075)	702,153	820,438	\$ 569,196	\$ (251,242)	24.0%	15.5%	-8.55%
Expenditures:												
Salaries and Wages	1,278,001	1,036,124	135,117	87,755	\$ (47,362)	213,183	299,681	241,877	\$ 57,804	26.4%	18.9%	-7.44%
Personnel Benefits	319,722	220,983	40,729	32,104	\$ (8,625)	80,856	104,173	98,739	\$ 5,434	23.5%	30.9%	7.41%
Supplies	322,420	285,827	19,067	29,860	\$ 10,793	19,479	31,106	36,593	\$ (5,487)	12.3%	11.3%	-0.95%
Services and Charges	1,016,076	925,046	58,273	16,314	\$ (41,959)	93,055	140,045	91,030	\$ 49,016	13.7%	9.0%	-4.73%
Interdepartment Svcs	398,288	303,562	18,670	25,140	\$ 6,470	126,566	91,064	94,726	\$ (3,662)			
Intergovernment Svcs	21,000	19,888	1,272	749	\$ (523)	2,087	2,366	1,112	\$ 1,254	8.6%	5.3%	-3.32%
Subtotal Op. Exp.	\$ 3,355,507	\$ 2,791,432	\$ 273,127	\$ 191,921	\$ (81,206)	535,227	668,434	\$ 564,075	\$ 104,359	20.4%	16.8%	-3.60%
Capital Outlay	335,674	335,674	8,317	-	\$ (8,317)	-	46,602	-	\$ 46,602	13.3%		-13.32%
Transfers Out	-	-	-	-	\$ -	-	-	-				
TOTAL EXPENDITURES:	\$ 3,691,181	\$ 3,127,106	\$ 281,444	\$ 191,921		535,227	715,036	\$ 564,075		19.7%	15.3%	-4.44%
Total Funding: (Rev. less Exp.)	\$ (9,911)		\$ 141,976	\$ 163,423		\$ 166,925	\$ 105,402	\$ 5,121				

Beginning Fund Balance	\$ 347,992
Less 7% Reserve Requirement	\$ (258,383)
Beginning 2017 Excess Reserves	\$ 89,609
2017 YTD Change in Cash	\$ 5,121
Encumbrances at Month End	\$ (261,454)
2017 YTD Available Cash	\$ (166,724)

Fund 1950 - Park Cumulative Reserve Fund

January 1, 2017 through April 30, 2017

	BEGINNING BALANCE	REVENUES	EXPENDITURES	ENDING BALANCE	Fund Balance Category	
a General Purposes	\$ 220,663.47	\$ 1,644.15	\$ 21,101.35	\$ 201,206.27	Undesignated	
Donation - Conservation TBD	126,501.95	-	-	126,501.95	Undesignated	
Computer Replacement & Software	157,231.90	-	12,091.49	145,140.41	Designated	Capital
Fleet Replacement	1,074,156.83	174.12	117,301.83	957,029.12	Designated	Capital
Sky Prairie/5-Mile	58,830.00	-	6,117.86	52,712.14	Designated	Capital
Turf Replacement	120,000.00	-	-	120,000.00	Designated	Capital
Tennis Courts, USTA Private Grant	100,000.00	-	-	100,000.00	Designated	Capital
Rochester Heights, Trugreen Foundation	5,000.00	-	-	5,000.00	Designated	Capital
Northbank Soil Mitigation	241,302.67	-	-	241,302.67	Designated	Risk
b Skyride	277,771.65	-	6,879.33	270,892.32	Designated	Debt Svc & Repairs
c Reserved for Property Donations	45,583.80	-	-	45,583.80	Restricted	Property Donations
d Conservation Futures	92,902.52	-	-	92,902.52	Restricted	Futures
Riverfront Conservation Futures Loan	-	-	-	-	Restricted	Futures
	\$ 2,519,944.79	\$ 1,818.27	\$ 163,491.86	\$ 2,358,271.20		

FOOTNOTES:

a Donor provided \$121,501.95 in 2015 and \$5,000 in 2016 for her interest in "Conservation" of Parks/Land. Appropriation to be determined.

b Funds are covering debt service of \$50,000 due in June and December. (2005A Bond Callable 12/1/2015)

c Donations derived from property transactions reserved for maintenance and operations.

Existing properties include: >Armstrong >Romaine-Palisades >Austin Ravine
 >Dahm >Stemper et al

d Levied taxes for maintenance and operations of specific properties:

>Rim Rock >Trolley Trail >Downriver >Elliot >Palisades (Thomas & Gusman)
 >Camp Sekani >Latah Creek >Romine >Ashland Estate >Drumheller Springs

Riverfront Park Redevelopment Project

Budget Adopted May 2016

Riverfront Park Capital Redevelopment Bond

Geographical Projects Summary

January 1, 2015 through April 30, 2017

Project Component	Budget	Expended as of Apr. 30, 2017	Committed to Date	Total of YTD Expended and Committed	Budget Balance to Date
1. South Bank West (Rec. Rink, Rink/Skyride Facility)	\$ 9,434,916	\$ 1,581,381	\$ 6,695,267	\$ 8,276,648	\$ 1,158,268
2. South Bank Central (Looff Carrousel)	\$ 10,195,833	\$ 1,310,777	\$ 7,020,866	\$ 8,331,643	\$ 1,864,190
3. Howard Street South Channel Bridge	\$ 7,216,139	\$ 3,822,882	\$ 2,238,668	\$ 6,061,550	\$ 1,154,589
4. Promenades and Centennial Trail	\$ 7,305,876	\$ 80,882	\$ 390,479	\$ 471,361	\$ 6,834,515
5. Havermale Island	\$ 19,662,236	\$ 150,891	\$ 259,998	\$ 410,889	\$ 19,251,347
6. Canada Island	\$ 10,268	\$ 1,741	\$ 8,527	\$ 10,268	\$ -
7. North Bank	\$ 5,629,772	\$ 120,982	\$ 2,292	\$ 123,274	\$ 5,506,498
8. South Bank East	\$ 158,682	\$ 51,564	\$ 77,926	\$ 129,490	\$ 29,192
Program Level Owner Costs	\$ 6,311,278	\$ 3,082,036	\$ 1,188,180	\$ 4,270,216	\$ 2,041,062
TOTAL	\$ 65,925,000	\$ 10,203,136	\$ 17,882,203	\$ 28,085,339	\$ 37,839,661

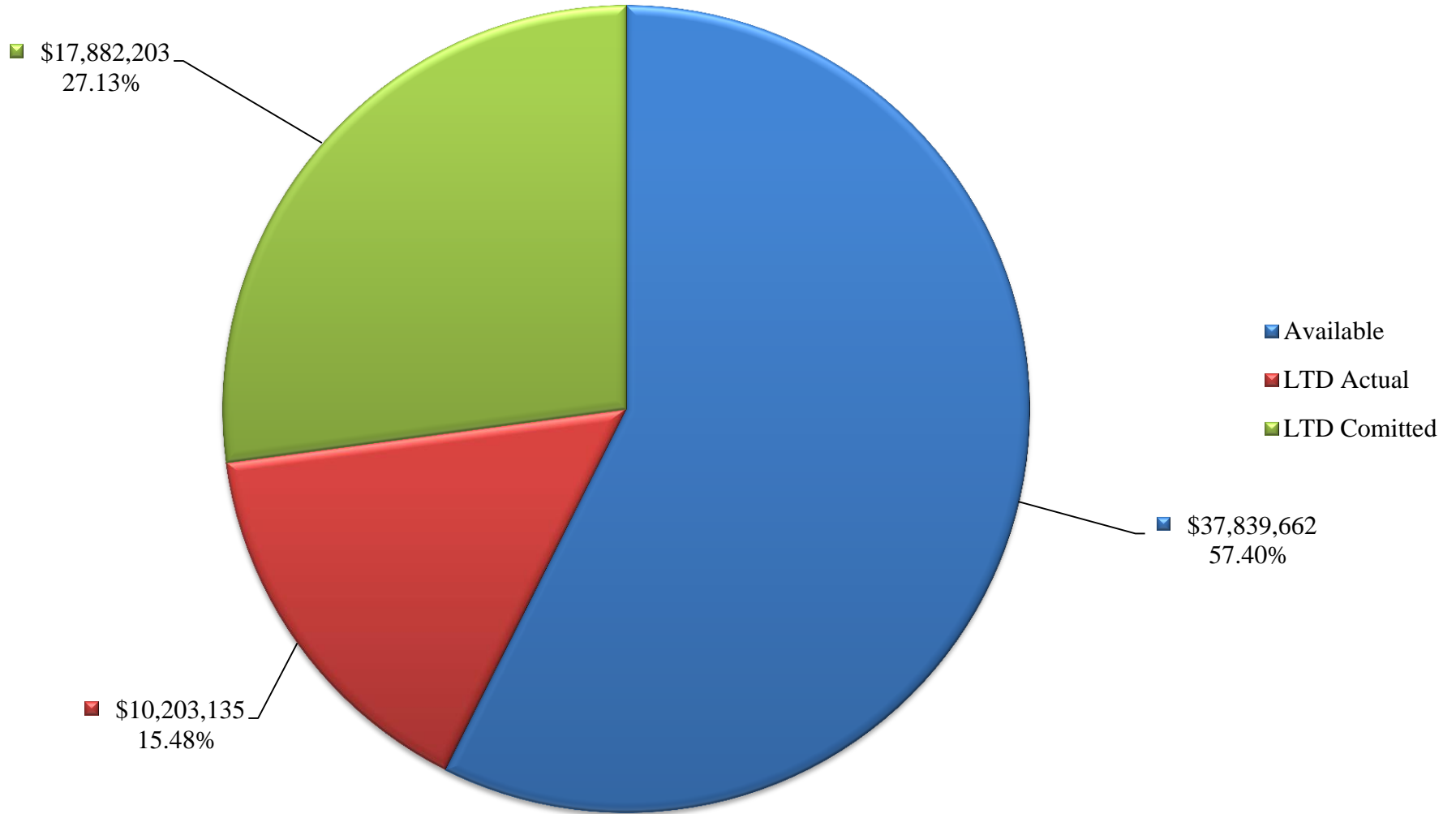


RIVERFRONT PARK REDEVELOPMENT PROJECT UPDATE

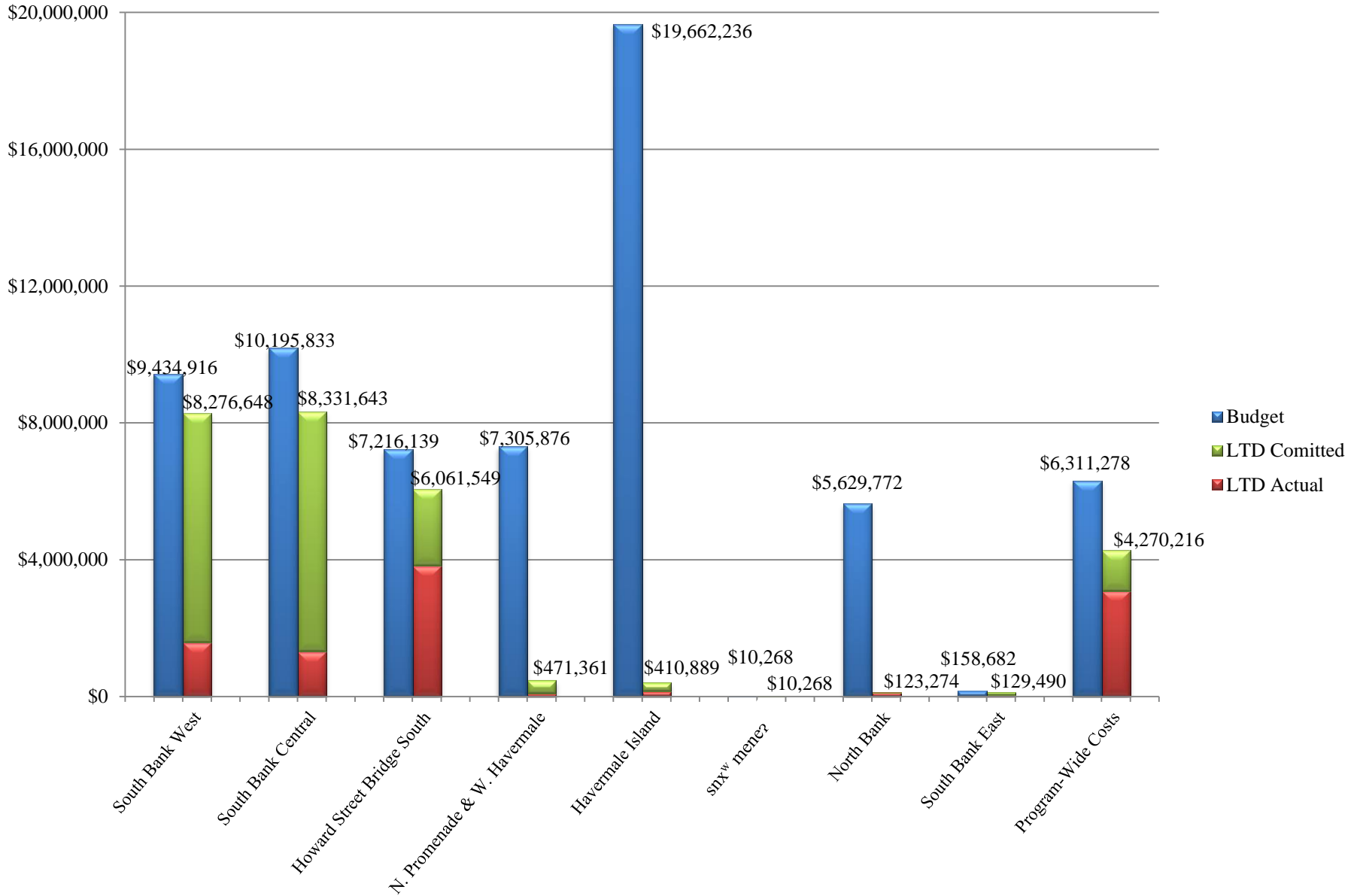
April 2017

Bond Budget Utilization Through April 2017

(March 2017 Budget)



Comparison of Approved Bond Budget to Actual & Committed Expenditures April 2017



Bond Budget by Project

(March 2017 Budget)

