



**Development and Volunteer
Citizen Advisory Committee
4 p.m. Thursday, Sept. 22, 2022**

In-person and virtually via WebEx
Fianna Dickson – Marketing & Communications

Committee members

- X Kelly Brown – Chair/The Friends of Manito Park
- Greg Connolly – Friends of Spokane Skate Parks (Absent)
- X Trevor Finchamp – Friends of The Bluff
- X Lindsey Shaw – Community Assembly representative/Logan Neighborhood and Northeast Spokane
- X Cole Taylor – Friends of Riverfront Park
- X Craig Volosing – Friends of Palisades
- Maribeth Watt – Friends of Sky Prairie (Absent)
- X Lee Williams – Friends of Coeur d 'Alene Park

Park Board Members

Bob Anderson
Christina VerHeul
Jennifer Ogden

Park staff

Fianna Dickson
Jonathan Moog
Sarah Deatrich

Minutes

- A. **Call to order/introductions** – The meeting was called to order at 4 p.m. by committee chair Kelly Brown.
- B. **Discussion items**
 - 1. Friends Toolkit update – Fianna Dickson.
 - a. Fianna shared that legal had some great advice regarding creating a Friends Toolkit and needing to develop an administrative policy on how to work with park friends groups. She hopes to have a policy draft to bring to both the DVCAC and DVC meetings next month for review and discussion.
 - b. Fianna thanked everyone for the feedback received so far on the toolkit and requested any additional feedback be provided to her. She will share another draft when further along in the policy.
 - c. Fianna shared a guiding document ([Volunteer with Spokane Parks & Recreation!](#)) to help with the direction of the policy. She explained this would be a three-step process to forming a Parks Friends group. The first step would be volunteering with parks, the second step would be adopting a park, and the third step would be to form a Park Friends group.
 - d. Lindsey Shaw inquired if a Parks Friends group could have a fiscal sponsor rather than having their own 501c3. Fianna indicated that would be a possibility and that part of what

the tool kit would outline is different ways to set up a Friends group fiscally.

- e. Lee Williams suggested people connect with their neighborhood council to let them know they will be in the parks. Fianna confirmed one of the action steps in the tool kit is to connect with the neighborhood council.
 - f. Fianna shared that they have four rough draft videos which highlight a volunteer, someone donating, and a partner sponsor. The four rough draft videos will be combined into one video and should be ready soon, highlighting all the ways people can engage with Parks & Recreation.
2. Friends groups upcoming events/volunteer support – Kelly Brown
 - a. Lee Williams (Friends of Coeur d’Alene Park) shared that the Friends of Coeur d’Alene Park is having Spook Walk in Brownes Addition on October 28-31. There will be two tours per night and each tour lasts about one hour. Information will be posted on the Friends of Coeur d’Alene website and on Facebook.
 - b. Lindsey Shaw (Community Assembly representative/Logan Neighborhood and Northeast Spokane) shared that they just had the Logan block party at Mission Park and it was amazing. This was the second Logan block party this year, the first one was held in April.
 - c. Trevor Finchamp (Friends of The Bluff) shared the Friends of The Bluff had their benefit concert and annual meeting at Rocket Market on September 10. It went really well and was a fun way to present their annual meeting. About \$5,000 was raised, which will go toward their Access Initiatives.

C. Standing reports

1. EXPO+50 overview – Kelly Brown
 - a. Kelly relayed that Garrett Jones and Rick Romero gave an update yesterday at the DVC meeting outlining more details regarding the celebration. Garrett and Rick are working to outline more details for the celebration, including a timeline for the event, messaging, and programming for the event. They would like to get sister cities involved, and get smaller outlying cities to partner with the event. They are also working with Gonzaga University to have them help with the activating the river piece. Kelly shared that 7 of 12 partners have been secured.
 - b. Bob Anderson advised things are still in the planning stages. He shared that three people who originally helped plan Expo 74 have been contacted and will help and provide ideas. A full-time person may need to be hired to coordinate events and marketing, as it may be too much for a volunteer position to coordinate. He said there are two departments with students at Gonzaga that want to help, he also noted that Gerry Sperling suggested getting other Universities involved as well.
 - c. Lindsey Shaw asked if they will be including neighborhoods along the river. Bob said they have discussed getting neighborhood councils and friends groups, as well as others involved. He said they are not at that stage yet and he is not sure of the timeline.
2. DVCAC membership update – Kelly Brown
 - a. No update
3. DVCAC project presentations – Kelly Brown
 - a. Lee Williams shared she is meeting with Nick Hamad next Monday to discuss specifics about playgrounds and pathways. Then they will be able to reach out to vendors regarding playground equipment and make sure they are fitting within what the Parks Department requires.
 - b. Lee Williams shared they are working on implementing their Master Plan. There are several things on it including a priority list indicating their top priorities. They would like input from the Parks Department on what they envision for Coeur d’Alene Park.

C. **Next meeting:** The next regularly scheduled meeting is 4 p.m. Oct. 27, 2022, in-person at City Hall and virtually via WebEx.

D. **Adjournment:** The meeting was adjourned at 4:28 p.m.

Volunteer with Spokane Parks & Recreation!

Volunteer with us!

- Pick up at the Park (litter removal, graffiti clean up)
- Pull weeds, tend to flower beds, plant flowers
- Plant or water new trees
- Assist with a Recreation program or Riverfront Park special event
- Engage once, infrequently, or routinely!
- See a variety of opportunities at SpokaneParks.org/volunteer. Don't see something of interest? Email us and we'd love to create something together!

Adopt a Park

- Love volunteering at your neighborhood park? Consider forming a group to Adopt the Park!
- Adopting a Park means your group is committed to routine volunteer efforts to help care for your neighborhood park for at least one year
- It could be hosting monthly/ quarterly clean ups, tending to flowers and trees, trail maintenance, locking/unlocking gates, or similar
- Your group can be large or small; we ask that most members have some volunteer parks experience, and sign a basic group agreement annually

Form a Park Friends group

- Has your Adopt a Park group grown in interest, and you'd like to do more? Maybe you'd like to form a Park Friends group!
- Park Friends groups fundraise for park improvements, host events to activate the park, help set the vision for the park's future, and continue with their routine caretaking help
- We ask that Park Friends groups have at least one year of Adopt a Park experience, and work with us to form an agreement outlining the ways we'll work together to enhance your neighborhood park

www.SpokaneParks.org/volunteer

Call 311 or (509) 755-2489

