



**Development and Volunteer  
Citizen Advisory Committee**  
**5 p.m. Thursday, March 24, 2022**  
WebEx virtual meeting  
Fianna Dickson – Marketing & Communications

**Committee members**

X Kelly Brown – Chair/The Friends of Manito Park  
X Andy Boyd – Friends of Spokane Golf  
Greg Connolly – Friends of Spokane Skate Parks  
Trevor Finchamp – Friends of The Bluff  
Lindsey Shaw – Community Assembly representative/Logan Neighborhood and Northeast Spokane  
X Cole Taylor – Friends of Riverfront Park  
X Craig Volosing – Friends of Palisades  
X Maribeth Watt – Friends of Sky Prairie  
Lee Williams – Friends of Coeur d 'Alene Park

**Park Board members**

Jennifer Ogden – Park Board president  
Bob Anderson – Park Board vice president

**Guest**

Christina VerHeul

**Park staff**

Fianna Dickson  
Jonathan Moog  
Pamela Clarke

**Minutes**

**Discussion items**

1. Call to order/introductions – The meeting was called to order at 5:03 p.m. by committee chair Kelly Brown who opened the meeting with introductions.
  - a. Greg Connolly was recently appointed to the DVCAC. He represents the Friends of Spokane Skate Parks.
  - b. Andy Boyd was appointed to the DVCAC as its newest member. He represents the Friends of Spokane Golf.
  - c. Introductions – Each attendee introduced themselves and noted their affiliation. Member affiliation/representation is noted above.
2. DVCAC project presentations – Kelly Brown explained friends groups have the option of presenting project suggestions to the Development and Volunteer Citizen Advisory Committee (DVCAC) and the Development and Volunteer Committee (DVC). Bob Anderson explained part of the mission of the DVC is to provide a communication link between the various friends groups and the Park Board. Trevor Finchamp, representing the Friends of The Bluff, is in the process of developing a project presentation which is scheduled to come become the DVCAC and to the DVC. This will be the

first formal presentation from a friends group through this process and can set the tone on the process. Kelly explained when friends groups bring project ideas to the DVCAC first, park staff has the opportunity to assess whether current resources or processes are already in place which can be put into play to facilitate the proposed project or idea. If a process is not already in place, direction may be provided on how to proceed.

3. Current MOUs with the City of Spokane/non-profit status

- a. Friends of Spokane Golf – Andy Boyd asked any of their friends group have MOUs with the city or if they have a 501c3 status established. Andy is in the process of working with the state to establish the Friends of Spokane Golf as a non-profit organization with the Associated Garden Clubs of Spokane as a sponsor. Andy requested support on the process. Jennifer Ogden volunteered to provide Andy additional information which may aid in the application process.
- b. Friends of Palisades – Craig Volosing reported the Friends of Palisades has an MOU with the city.
- c. Friends of Sky Prairie Park – Maribeth Watt explained they are in the process of developing an MOU and are seeking direction regarding the process. Fianna will follow up with Maribeth regarding the process and contact information.

4. Riverfront Market – Kelly reported the Riverfront Market is happening throughout April and Parks has a booth scheduled for the market. Friends groups are welcome to provide information if they wish.

5. Volunteer tracking software – Craig asked if any friends groups currently use software/applications to track volunteer time and contributions. Kelly explained they use Little Green Light for tracking donors. Fianna explained the city utilizes Galaxy for these tracking tasks and can assist groups who would like to manage some of these tracking activities.

6. Events calendar – Kelly noted she is developing a calendar of friends groups events and special activities. She encourages all friends groups to provide dates and information. This calendar will be distributed to friends groups in the near future.

7. Parks Master Plan – Fianna reported the plan is at the 90% level and will go to the public for feedback in a couple of weeks. By late May or June, the final master plan will be finalized.

8. Informal retreat – Jennifer explained friends groups may want to meet in an informal gathering to discuss various friends group activities and ideas. This would be coordinated by the groups outside the formal DVCAC meeting schedule.

9. Next meeting – The meeting of Thursday, April 28, is canceled and the next meeting of the DVCAC is set to 5 p.m. Thursday, May 26. The group agreed to meet at 5 p.m. the fourth Thursday of the month unless it's deemed the meeting is not necessary.

**Adjournment:** The meeting was adjourned at 5:31 p.m.