



**Development and Volunteer
Citizen Advisory Committee
5 p.m. Thursday, Feb. 24, 2022**

WebEx virtual meeting

Fianna Dickson – Marketing & Communications

Committee members

- X Kelly Brown – Chair/The Friends of Manito Park
- Greg Connolly – Friends of Spokane Skate Parks (pending appointment)
- X Trevor Finchamp – Friends of The Bluff
- Loreen McFaul – Friends of Centennial Trail (pending appointment)
- X Lindsey Shaw – Community Assembly representative/Logan Neighborhood and Northeast Spokane
- X Cole Taylor – Friends of Riverfront Park
- X Craig Volosing – Friends of Palisades
- Maribeth Watt – Friends of Sky Prairie
- X Lee Williams – Friends of Coeur d 'Alene Park

Park Board members

- Jennifer Ogden – Park Board president
- Bob Anderson – Park Board vice president

Park staff

- Fianna Dickson
- Jonathan Moog
- Pamela Clarke

Minutes

Discussion items

1. Call to order/introductions – The meeting was called to order at 5:08 p.m. by committee chair Kelly Brown who opened the meeting with introductions.
 - a. Lee Williams – Lee Williams was welcomed as the newest member of the DVCAC. She represents the Friends of Coeur d 'Alene Park and is a member of the Browne's Addition Neighborhood Council.
 - b. Introductions – Each attendee introduced themselves and noted their affiliation. Member affiliation/representation is noted above.
2. DVCAC membership update – The committee reviewed the [membership list](#) which reflects the length of term each member is planning to serve for their first term. Since this is the DVCAC's first year, terms of one or two years are being determined to create a staggered formation of when terms each after the first year. Most current members voiced their desire at the last DVCAC meeting, and these preferences were reviewed during the meeting. Lee said she would like to serve two years for her first term and Cole explained either one or two years will be fine dependent on what works best for the group and for staggering purposes. After this initial round of DVCAC appointments, all terms will be two years.

- a. Friends of Spokane Golf – Fianna explained staff is in communication with the Friends of Spokane Golf who may have a representative who is interested in serving on the DVCAC.
- b. Friends of Cannon Hill Park – Jennifer Ogden reported some citizens in the Cannon Hill neighborhood have voiced a desire to form a Friends of Cannon Hill Park.

3. Friends groups' needs and updates – Kelly queued up the discussion asking each committee member what support or needs their friends groups might have. Some representatives also shared updates on their friends groups.

- a. Friends of The Bluff – Trevor Finchamp asked for any advice the group might have for someone with grant writing experience/expertise. Their group is also seeking information on volunteer tracking software. Committee members and staff suggested HubSpot and Galaxy. Signup Genius was suggested for coordinating events and online sign-ups. The group also discussed Little Green Light for fundraising and donor management.
- b. Friends of Riverfront Park – Christina VerHeul and Cole Taylor reported the FRFP articles of incorporation have been submitted to the state of Washington. FRFP is expected to be identified as a non-profit corporation in the coming weeks. The FRFP directors are planning to meet for their first meeting the first part of March when officers will be elected. The group is expected to sign a pass-through fund agreement with Innovia Foundation allowing a process for accepting King Cole Commemoration Project donations.
- c. Friends of Coeur d 'Alene Park – Lee Williams reported Coeur d 'Alene Park will be holding its annual summer concert series. This marks the 25th year of the park's concert series. They are seeking event partners and sponsors. Anyone with business sponsor suggestions may contact Lee.
- d. Friends of Palisades – Craig Volosing reported the Friends of Palisades presented documents to Parks regarding opportunities to upgrade and enhance Palisades Parks. This information is part of the data Parks staff is gathering in the development of the Parks Master Plan. Once the plan is finalized, there will be a prioritized list of approved park improvements.
- e. Logan Neighborhood and Northeast Spokane – Lindsey Shaw shared ideas for an Illinois Pathway Memorial Park. Residents in the Bemiss neighborhood have indicated they would be interested in joining nearby neighborhoods in creating a Friends of Illinois Trail. Fianna explained she recently spoke with Nick Hamad from Parks Planning regarding the Illinois Bluff area. It appears that area is not park property. For this reason, staff would like to better understand the area Lindsey is referring to see how they may proceed. If it isn't park property, Park staff can connect the residents with the appropriate city department(s) who manage the property. The group also discussed the possibility of creating a Friends of Minnehaha Park. Lindsey is also interested organizing a clean-up project in the northeast area.
- f. Communication opportunities – Jennifer Ogden suggested an email chain or newsletter so friends groups may share information, such as: volunteers needs, and when events, fundraisers and clean-up projects are scheduled. Kelly said she will coordinate and distribute a friends group calendar for this purpose.

4. Easter Egg Hunt volunteer support – Kelly explained Riverfront Park is hosting an Easter Egg Hunt Saturday, April 16. Volunteers are needed at 8:30 a.m. the day of the event to hide about 10,000 eggs in the park. Anyone interested in helping may contact Kelly.
5. Riverfront Spring Markets – Kelly reported there is an opportunity to participate in the Riverfront Spring Markets April 6, 13, 20 and 27. She suggested the option of staffing a friends group information booth. Anyone interested in having or staffing a friends group booth may contact Kelly.
6. Next meeting – The next meeting is scheduled for 5 p.m. Thursday, March 24.

Adjournment: The meeting was adjourned at 6:01 p.m.

Development and Volunteer Citizen Advisory Committee
Member List and Terms*

Name	Email	Category	Affiliation	1st term begins	ends	Notes
Kelly Brown	kelly.dianne.brown@gmail.com	Friends groups	The Friends of Manito	1/12/22	1/12/23	Interim chair
Lee Williams	leemwilliams@live.com	Friends groups	Friends of Coeur d 'Alene Park	2/24/22	2/24/24	Two-year term
Craig Volosing	friends@friendsofpalisades.com ; ipsc.cdvolosing@att.net	Friends groups	Friends of Palisades	2/24/22	2/24/23	One-year first term
Trevor Finchamp	tfinchamp@gmail.com	Friends groups	Friends of the Bluff	2/24/22	2/24/23	One-year first term
Maribeth Watt	mary0897@aol.com	Friends groups	Friends of Sky Prairie	2/24/22	2/24/23	One-year first term
Cole Taylor	cole.taylor74@gmail.com	Friends groups	Friends of Riverfront Park	2/24/22	2/24/24	Two-year term
Lindsey Shaw	lindzroo@gmail.com	Community Assembly	Logan Neighborhood Council	1/12/22	1/12/24	Two-year term
Greg Connolly	gregaconnolly@gmail.com	Volunteer focus groups	Friends of Spokane Skate Parks			No letter of interest submitted; flexible on term length
Vacant		Volunteer focus groups				
Vacant		Business leaders				
Vacant		Business leaders				
Loreen McFaul	friends@spokanecentennialtrail.org	Partner organizations	Friends of Centennial Trail			No letter of interest submitted

*Members may serve two consecutive terms, to a maximum of four years.

Awaiting confirmation