



**Development and Volunteer  
Citizen Advisory Committee  
6 p.m. Wednesday, Jan. 12, 2022**

WebEx virtual meeting  
Fianna Dickson – Marketing & Communications

**Pending committee members**

- X Kelly Brown – Chair/The Friends of Manito Park
- X Greg Connolly – Friends of Spokane Skate Parks
- X Trevor Finchamp – Friends of the Bluff
- Loreen McFaul – Friends of Centennial Trail (Absent)
- X Lindsey Shaw – Community Assembly representative/Logan Neighborhood Council
- X Cole Taylor – Friends of Riverfront Park
- X Craig Volosing – Friends of Palisades
- X Maribeth Watt – Friends of Sky Prairie

**Park Board members**

- Jennifer Ogden – Park Board president
- Bob Anderson – Park Board vice president
- Garrett Jones – Park Board secretary/Parks director

**Park staff**

- Fianna Dickson
- Jonathan Moog
- Pamela Clarke

**Minutes**

**Discussion items**

1. Call to order/introductions – The meeting was called to order at 6:03 p.m. by committee chair Kelly Brown. Each meeting attendee introduced themselves and provided background on their affiliation and connection with Parks.
2. Development & Volunteer Committee (DVC) and Development & Volunteer Citizen Advisory Committee (DVCACA) overview – DVC Chair Bob Anderson provided an overview of how the DVC and the DVCAC were created. Last year, the Park Board approved the creation of the DVC to help guide fundraising priorities, and enhance the growth and coordination of Parks friends groups in the community. In order to have representation from friends groups, neighborhoods and focus groups, the Park Board also established a citizen advisory committee to provide a direct link between these groups, and the DVC and Park Board.
3. Ways DVCAC can make an impact – Kelly Brown reviewed opportunities the DVCAC has to positively effect the community, including: 1) identify partnership opportunities; 2) find ways to connect friends groups; 3) identify gaps or needs, and brainstorm potential solutions to these needs; 4) support the implementation of specific projects through volunteering, fundraising and grants; 5) increase communication and coordination between parks friends groups addressing shared resources, ideas, concerns and issues; and 6) support the creation of new parks friends groups.
4. Finding alignment with the Parks Master Plan – Garrett Jones presented [an infographic](#) depicting

community survey results from the Parks Master Plan process. Staff is currently developing the 10-year plan and the first step of the process involves public outreach to understand citizens' opinions relating to Parks. Garrett provided a high-level overview of the survey results and how those findings relate to the DVCAC efforts. The master plan will identify and address gaps in the park system, and guide Parks and Recreation's focus, direction, and spending over the next 10 years. He explained how the DVCAC's purpose and direction aligns with fulfilling the needs identified by citizens. The plan is expected to be fully adopted by the Park Board by May.

5. Overview of the DVCAC structure, terms and appointment process – Kelly Brown provided an overview of the current structure, terms and appointment process for the DVCAC. Members serve staggered two-year terms; at the initial meeting, terms of one or two years will be determined by lot. This is to avoid a situation where there are a large number of new representatives coming on board at one given time. For the first year, approximately six will be one-year terms, and the remaining members will have two-year terms. After this initial round of appointments, all terms will be two years. The Community Assembly representative will serve a two-year term for the first year. Currently, the following citizens have voiced their interest in joining the DVCAC: Greg Connolly, Trevor Finchamp, Loreen McFaul, Cole Taylor, Craig Volosing and Maribeth Watt. Kelly urged interested candidates to submit their letter of interest to the Parks Director Garrett Jones before the next DVCAC meeting, if possible. Garrett will then review letters and acknowledge each committee appointment with a letter/email of appointment.

Kelly asked the pending members present at the meeting if they would prefer serving one or two years for their first term. Most members said they were flexible, and would be happy to serve one or two years dependent on what works best for the committee. Trevor Finchamp, Maribeth Watt and Craig Volosing voiced a preference for a one-year, first term. Cole Taylor and Greg Connolly didn't have a preference. As the Community Assembly representative, Lindsey Shaw's first term will be a two-year appointment.

6. Project ideas – Attendees were asked to share aspirations they might have for the DVCAC and what they envision they bring to the group.

- a. Cole Taylor – Cole looks forward to offering ideas relating to Riverfront Park and suggested seeking more activities at Riverfront Park for 30 'ish-year-olds and younger.
- b. Craig Volosing – Craig sees the scope of work much broader than the individual areas that each of them represent. He suggested another perspective where the group views and understands the whole parks system process, and then turns it back and to see how each of the neighborhood parks and friends groups relate to the whole.
- c. Greg Connolly – Greg brings a skateboard community perspective to the committee. He also has a background in project management and is an avid outdoor sports enthusiast.
- d. Trevor Finchamp – Trevor believes this group can offer a broad range perspectives and interests may be connected through a common goal of improving parks. He sees opportunities for reciprocal promotion where friends group can promote the other friends groups' events and activities. He brings a background in video production and public relations.
- e. Maribeth Watt – Maribeth looks forward to offering a voice from the Sky Prairie neighborhood. She sees a need/gap in some of the underutilized neighborhood parks in the north side of Spokane.
- f. Lindsey Shaw – In addition to serving as the Community Assembly liaison, Lindsey said she has a passion for clean-up projects and has made them a focus just about everywhere she goes. She looks forward to coordinating and participating in these types of events in our neighborhood parks. As a Logan neighborhood resident, she has connections with Gonzaga students who are interested in participating in community volunteer efforts. She also works at the community center where she believes there are individuals who will be interested in providing a helping hand. Lindsey explained there is

an opportunity to form a friends group in the Illinois Bluff area.

- g. Jennifer Ogden – Jennifer urged the group to exchange contact information with one another so these and other ideas may be shared and explored. She envisions tremendous opportunities to connect and collaborate on neighborhood parks projects. Jennifer asked the group to create a wish list which the DVC may review for potential fundraising efforts. She looks forward to the DVC serving as a resource to the DVCAC. Jennifer also explained that Kelly was appointed to a one-year term as interim chair as part of the start-up process. After the first year, the DVCAC will have an election to re-elect or select the 2023 committee chair.
- h. Bob Anderson – Bob thanked the meeting attendees from the various neighborhoods, parks and friends groups for coming together. He explained they exemplify what the Park Board had hoped they would find when initially forming the DVCAC. Bob believes combining a broad representation with this spirit of collaboration can help improve our parks and neighborhoods.
- i. Garrett Jones – Garrett also thanked the group for their great ideas and passion, and looks forward to receiving their letters of interest to formally joining the DVCAC.

**Adjournment:** The meeting was adjourned at 7:08 p.m.

## SPOKANE PARKS & NATURAL LANDS MASTER PLAN OUTREACH SUMMARY



**105** City park properties  
**3,800** Acres of parks and natural lands

The Master Plan will identify and address gaps in our park system, and guide Parks & Recreation's focus, direction, and spending over the next ten years. So we asked the community: **What should parks do next?**

Here's how many people participated:  
**110** FOCUS GROUPS • **22** PLAN AMBASSADORS • **3,626** SURVEY •  
**257** POP-UP EVENTS • **50** VIRTUAL WORKSHOP • **1,301** MAP ACTIVITY

**5,366**

Residents engaged to date

**26+**

Opportunities to participate

# What did we hear?

## Statistically Valid Survey Results

Residents value **conservation, preservation, and protection** of natural lands **over recreational** use of these resources.

During the summer and fall of 2021, Spokane residents had 26 opportunities to participate in the Master Planning process through surveys, workshops, pop-up events, and focus groups. The information below was collected from a statistically valid survey and mirrors themes found through other engagement methods.

### LAND



felt a lack of functioning restrooms, trash bins, lighting, signs, or similar was an issue

76% of residents were satisfied with the level of maintenance of developed parks and natural lands, many still preferred to see an increase in the frequency of regular park maintenance.

70% support or strongly support changing portions of parks to meadows or natural spaces to be more sustainable and use less resources.

Spokane parks are most used for simple pursuits, like **enjoying nature, walking, and spending time with family.**

#### Top Tier Community Desires:

RESTROOMS • PLAYGROUNDS  
SOFT TRAILS • TRAILHEADS



#### Second Tier Community Desires:

OFF-LEASH DOG PARKS • FISHING AREAS • SKATE PARKS  
DISC GOLF COURSES • INDOOR POOL



71% of residents believe we should improve neighborhood access to a park by building **new parks** on land the City already owns, and **66%** believe we should **focus on renovating/enhancing existing parks and natural lands.**

### WATER



of respondents said it is **essential to conserve** ponds, lakes, and wetlands

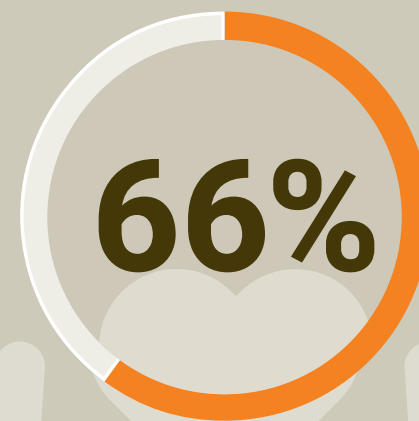


of respondents **have used outdoor aquatic facilities** (including pools and splash pads)



of respondents want the City to **prioritize developing an indoor pool** in the next few years

### PEOPLE AND LEGACY

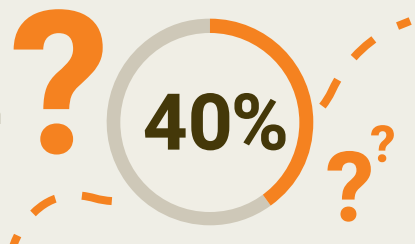


believe the City needs to do more to make parks and programs welcoming and accessible



believe an important purpose of Parks & Recreation facilities is to **enhance the community's economic vitality**, making Spokane attractive to work, live, and do business and provide places for people to maintain/improve their health.

40% of residents noted that a **lack of familiarity** with the City's parks and recreation offerings **kept them from using them or using them more often.**



About **6 in 10** residents felt the City should **seek additional funding** to create and maintain its existing offerings



About **half** considered it essential or very important to **acquire new property** for parks and natural areas

## How can I still give feedback?

FUTURE DRAFT PLAN INPUT OPPORTUNITIES COMING

[SPOKANEPARKSMASTERPLAN.ORG](https://spokaneparksmasterplan.org)

### PARK BOARD CITIZEN ADVISORY COMMITTEE STRUCTURE

COMMITTEE	ESTABLISHMENT	MEMBERSHIP	Appointments	Terms	Term limitations	Selection of chair
<b>Urban Forestry Tree Committee</b>	SMC 04.28 - There is established the Urban Forestry Tree Committee to advise and make recommendations to the park board and city council regarding managing, conserving and enhancing the trees and shrubs located in the street right-of-way and in the parks and public areas of the City, and assisting property owners and public agencies.	5 members, including 2 members of the Park Board; 2 members who have experience and expertise in arboriculture or any of the disciplines within urban forestry such as public administration, horticulture, parks and recreation, and landscape design; and 1 member who is the UF CAC chair.	4 members are appointed by the Park Board president. Park Board members are appointed annually. The other 2 members serve staggered 4-year terms and may be reappointed for 1 additional term. The remaining member is the chair of the citizen advisory committee, who may serve as long as the individual retains the chair position, but not to exceed 4 years.	(See terms under Appointments) Vacancies are filled by appointment to unexpired terms in the same manner.	(See term limitations under Appointments)	The chair is appointed by the Park Board president.
<b>Urban Forestry Citizen Advisory Committee</b>	SMC 04.28.060 -A citizen advisory committee is established to advise and make recommendations to the urban forestry tree committee on plans and policies.	Up to 12 members, including: up to 4 members at-large; 2 from Community Assembly; 1 from utilities/telecommunications providers; 1 rep from City departments; 1 downtown business improvement area; 1 historic preservation; 1 natural resource agency/organization; and 1 horticulture/arboriculture industry.	8 members appointed by specified agencies/organizations. 4 members-at- large may be appointed by the other members of the committee. Each appointment acknowledged by letter of appointment from the Parks director.	Members serve staggered 4-year terms; at the initial meeting, terms of 2, 3 or 4 years will be determined by lot.	Members may serve 2 consecutive terms, to a maximum of 8 years.	The committee elects its own chair, and establishes its own rules and procedures consistent with chapter 4.01 SMC.
<b>Development and Volunteer Committee</b>	Park Board Bylaws - On April 8, 2021, the Park Board approved the addition of the Development and Volunteer Committee, and amended the Park Board Bylaws designating the DVC as a special standing advisory committee of the board.	4 Park Board members; 1 DVCAC member; and 3 members from business/community.	Park Board president assigns Park Board members to standing committees before March 15 of each year. Members who are not on the Park Board are signed off by the Parks director.	Park Board committee assignments are 1- year appointments. Non-Park Board members serve 2-year terms.	City Charter Article 5, Section 42 - Park Board members are limited to 2 full terms.	President names 1 member of the committee as the Chair of that committee. Chair assignments will begin no later than the April committee meetings.
<b>Development and Volunteer Citizen Advisory Committee</b>	On April 8, 2021, the Park Board approved the organizational structure of the DVC CAC and agreed it would serve as an advisory to the DVC.	Up to 12 members, including 6 members from friends groups, 1 from Community Assembly, 2 from volunteer focus groups, 2 business leaders and 1 from a partner organization.	The DVC will make appointment recommendations to the CAC for consideration. CAC candidates will submit a letter of interest to the Parks director. Each appointment is acknowledged by a letter of appoint by the Parks director.	Members serve staggered 2-year terms; at the initial meeting, terms of 1 or 2 years will be determined by lot (approximately 6 will be 1- year terms, and the remaining member will be 2-year terms). After this initial round of appointments, all terms will be 2 years.	Members may serve 2 consecutive terms, to a maximum of 4 years.	The committee elects its own chair, and establishes its own rules and procedures consistent with chapter 4.01 SMC. The first CAC chair will be elected by a majority vote of appointed members. It is anticipated this vote would occur at the Q2 2022 meeting of the CAC.