



**Development and Volunteer
Citizen Advisory Committee
6 p.m. Wednesday, Jan. 12, 2022**

WebEx virtual meeting

Call-in: 408-418-9388; Access code: 2485 909 9397

Fianna Dickson – Marketing & Communications

Pending committee members

Kelly Brown – Chair (interim)

Pamela Brown

Greg Connolly

Trevor Finchamp

Loreen McFaul

Lindsey Shaw

Cole Taylor

Craig Volosing

Maribeth Watt

Notice is hereby given that, pursuant to Gov. Inslee's Proclamation 20-28, dated March 24, 2020, all public meetings subject to the Open Public Meetings Act, Chapter 42.30 RCW, are to be held remotely and that the in-person attendance requirement in RCW 42.30.030 has been suspended until the termination of the COVID-19 State of Emergency.

The special meeting of the Development and Volunteer Citizen Advisory Committee meeting will be held virtually via WebEx teleconferencing at 6 p.m. Wednesday, Jan. 12, 2022. The public will be able to listen to the meeting by calling 408-418-9388 and entering the access code 2485 909 9397, when prompted.

Written public comment may be submitted via email or mail. Comments must be received no later than 1 p.m. Jan. 12 by email to: spokaneparks@spokanecity.org or mail to: Spokane Park Board, 5th floor City Hall, 808 West Spokane Falls Blvd., Spokane, Washington 99201. Submitted public comments will be presented to meeting attendees prior to the meeting.

Agenda

Discussion items

1. Welcome – Kelly Brown
2. Ways CAC can make an impact – Kelly Brown
3. [Finding alignment with the upcoming Parks Master Plan](#) – Kelly Brown & Garrett Jones
4. [Overview of the structure, terms and appointment process for the CAC](#) – Kelly Brown
5. Future meetings

Adjournment

Agenda is subject to change

AMERICANS WITH DISABILITIES ACT (ADA) INFORMATION: The City of Spokane is committed to providing equal access to its facilities, programs and services for persons with disabilities. Individuals requesting reasonable accommodations or further information may call, write, or email Human Resources at 509.625.6363, 808 W. Spokane Falls Blvd, Spokane, WA, 99201; or jsaxon@spokanecity.org. Persons who are deaf or hard of hearing may contact Human Resources through the Washington Relay Service at 7-1-1. Please contact us forty-eight (48) hours before the meeting date.

SPOKANE PARKS & NATURAL LANDS MASTER PLAN OUTREACH SUMMARY



105 City park properties
3,800 Acres of parks and natural lands

The Master Plan will identify and address gaps in our park system, and guide Parks & Recreation's focus, direction, and spending over the next ten years. So we asked the community: **What should parks do next?**

Here's how many people participated:
110 FOCUS GROUPS • **22** PLAN AMBASSADORS • **3,626** SURVEY •
257 POP-UP EVENTS • **50** VIRTUAL WORKSHOP • **1,301** MAP ACTIVITY

5,366

Residents engaged to date

26+

Opportunities to participate

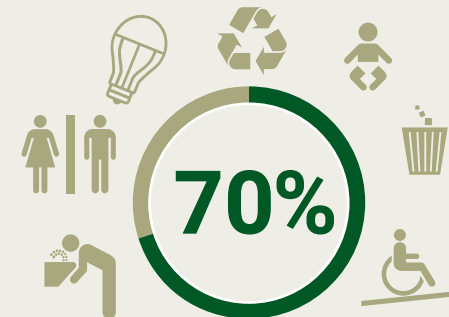
What did we hear?

Statistically Valid Survey Results

Residents value **conservation, preservation, and protection** of natural lands **over recreational** use of these resources.

During the summer and fall of 2021, Spokane residents had 26 opportunities to participate in the Master Planning process through surveys, workshops, pop-up events, and focus groups. The information below was collected from a statistically valid survey and mirrors themes found through other engagement methods.

LAND



felt a lack of functioning restrooms, trash bins, lighting, signs, or similar was an issue

76% of residents were satisfied with the level of maintenance of developed parks and natural lands, many still preferred to see an increase in the frequency of regular park maintenance.

70% support or strongly support changing portions of parks to meadows or natural spaces to be more sustainable and use less resources.

Spokane parks are most used for simple pursuits, like **enjoying nature, walking, and spending time with family.**

Top Tier Community Desires:

RESTROOMS • PLAYGROUNDS
SOFT TRAILS • TRAILHEADS



Second Tier Community Desires:

OFF-LEASH DOG PARKS • FISHING AREAS • SKATE PARKS
DISC GOLF COURSES • INDOOR POOL



71% of residents believe we should improve neighborhood access to a park by building **new parks** on land the City already owns, and **66% believe we should focus on renovating/enhancing existing parks and natural lands.**

WATER



of respondents said it is **essential to conserve** ponds, lakes, and wetlands

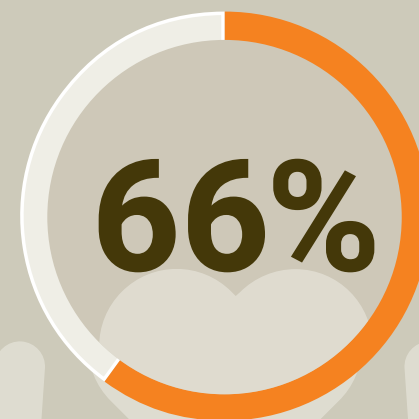


of respondents **have used outdoor aquatic facilities** (including pools and splash pads)



of respondents want the City to **prioritize developing an indoor pool** in the next few years

PEOPLE AND LEGACY



believe the City needs to do more to make parks and programs welcoming and accessible



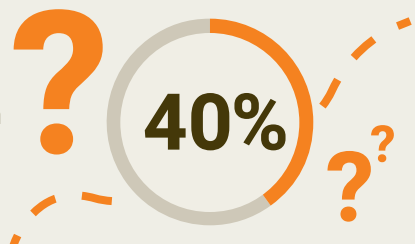
believe an important purpose of Parks & Recreation facilities is to **enhance the community's economic vitality**, making Spokane attractive to work, live, and do business and provide places for people to maintain/improve their health.

40% of residents noted that a **lack of familiarity** with the City's parks and recreation offerings **kept them from using them or using them more often.**

About **6 in 10** residents felt the City should **seek additional funding** to create and maintain its existing offerings



About **half** considered it essential or very important to **acquire new property** for parks and natural areas



How can I still give feedback?



FUTURE DRAFT PLAN INPUT OPPORTUNITIES COMING

[SPOKANEPARKSMASTERPLAN.ORG](https://spokaneparksmasterplan.org)





Interested to learn more?

Please contact Kelly Brown, interim chair of the CAC, at kelly.dianne.brown@gmail.com, or Park Board President Jennifer Ogden, at jmogden@spokanecity.org. We would love to hear from you!

www.SpokaneParks.org



Spokane Park Board
Citizen Advisory Committee

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Our community relies on the value parks bring to Spokane – healthy recreation opportunities, quiet green space, and safe community-building. Parks continue to improve our quality of life, and with more than 100 park properties in Spokane, we have a lot of incredible space to nurture.

Here's a new opportunity for members of our community to work more closely with the Park Board – the Citizens Advisory Committee.

The Citizens Advisory Committee

The Citizens Advisory Committee (CAC) exists to bring community members, volunteers, stakeholders, and Park Friends groups together. The CAC provides an opportunity to impact the capital needs, programming, and maintenance of our beloved parks, and collaborate with the Park Board.

Some examples of work may include:

- Finding partnership opportunities between Park Friends groups and civic/business groups
- Identifying gaps or needs, brainstorm solutions
- Supporting implementation of important projects (through volunteering, fundraising for matching grants, or similar)
- Increasing coordination between Park Friends groups for shared resources, ideas, concerns/issues, marketing, and support
- Finding ways that the Parks Master Plan and Friends priority projects align
- Supporting the creation of new Park Friends groups

CAC Structure

The CAC will be comprised of up to 12 members. A sample of the group's composition might be:

- 5 Park Friends group representatives
- 1 Community Assembly representative (from the Neighborhood Councils)
- 2 volunteer representatives (volunteers not associated to a specific Park Friends group)
- 2 business representatives
- 2 partner organization representatives

Pathway to the Park Board – the Development & Volunteer Committee

The CAC will report to the Park Board through the Development and Volunteer Committee (DVC). The DVC is a new committee of the Park Board. It was created to help guide fundraising priorities – capital and programmatic – for

the Parks & Recreation division, and to enhance the growth and coordination of Park Friends groups.

The DVC is comprised of all volunteers: 4 members of the Park Board, and 4 non-Park Board members. The 4 non-Park Board members will be 1 representative from the Citizens Advisory Committee (described below), and 3 at-large community members.

CAC Terms

Terms will be 2 years. The DVC makes appointment recommendations for the CAC, and CAC members are confirmed by the Director of Parks & Recreation. The CAC will create their own meeting structure, and elect their own Chair; in the interim, the DVC has appointed Kelly Brown, President of the Friends of Manito, to get us started.



PARK BOARD CITIZEN ADVISORY COMMITTEE STRUCTURE

COMMITTEE	ESTABLISHMENT	MEMBERSHIP	Appointments	Terms	Term limitations	Selection of chair
Urban Forestry Tree Committee	SMC 04.28 - There is established the Urban Forestry Tree Committee to advise and make recommendations to the park board and city council regarding managing, conserving and enhancing the trees and shrubs located in the street right-of-way and in the parks and public areas of the City, and assisting property owners and public agencies.	5 members, including 2 members of the Park Board; 2 members who have experience and expertise in arboriculture or any of the disciplines within urban forestry such as public administration, horticulture, parks and recreation, and landscape design; and 1 member who is the UF CAC chair.	4 members are appointed by the Park Board president. Park Board members are appointed annually. The other 2 members serve staggered 4-year terms and may be reappointed for 1 additional term. The remaining member is the chair of the citizen advisory committee, who may serve as long as the individual retains the chair position, but not to exceed 4 years.	(See terms under Appointments) Vacancies are filled by appointment to unexpired terms in the same manner.	(See term limitations under Appointments)	The chair is appointed by the Park Board president.
Urban Forestry Citizen Advisory Committee	SMC 04.28.060 -A citizen advisory committee is established to advise and make recommendations to the urban forestry tree committee on plans and policies.	Up to 12 members, including: up to 4 members at-large; 2 from Community Assembly; 1 from utilities/telecommunications providers; 1 rep from City departments; 1 downtown business improvement area; 1 historic preservation; 1 natural resource agency/organization; and 1 horticulture/arboriculture industry.	8 members appointed by specified agencies/organizations. 4 members-at- large may be appointed by the other members of the committee. Each appointment acknowledged by letter of appointment from the Parks director.	Members serve staggered 4-year terms; at the initial meeting, terms of 2, 3 or 4 years will be determined by lot.	Members may serve 2 consecutive terms, to a maximum of 8 years.	The committee elects its own chair, and establishes its own rules and procedures consistent with chapter 4.01 SMC.
Development and Volunteer Committee	Park Board Bylaws - On April 8, 2021, the Park Board approved the addition of the Development and Volunteer Committee, and amended the Park Board Bylaws designating the DVC as a special standing advisory committee of the board.	4 Park Board members; 1 DVCAC member; and 3 members from business/community.	Park Board president assigns Park Board members to standing committees before March 15 of each year. Members who are not on the Park Board are signed off by the Parks director.	Park Board committee assignments are 1- year appointments. Non-Park Board members serve 2-year terms.	City Charter Article 5, Section 42 - Park Board members are limited to 2 full terms.	President names 1 member of the committee as the Chair of that committee. Chair assignments will begin no later than the April committee meetings.
Development and Volunteer Citizen Advisory Committee	On April 8, 2021, the Park Board approved the organizational structure of the DVC CAC and agreed it would serve as an advisory to the DVC.	Up to 12 members, including 6 members from friends groups, 1 from Community Assembly, 2 from volunteer focus groups, 2 business leaders and 1 from a partner organization.	The DVC will make appointment recommendations to the CAC for consideration. CAC candidates will submit a letter of interest to the Parks director. Each appointment is acknowledged by a letter of appoint by the Parks director.	Members serve staggered 2-year terms; at the initial meeting, terms of 1 or 2 years will be determined by lot (approximately 6 will be 1- year terms, and the remaining member will be 2-year terms). After this initial round of appointments, all terms will be 2 years.	Members may serve 2 consecutive terms, to a maximum of 4 years.	The committee elects its own chair, and establishes its own rules and procedures consistent with chapter 4.01 SMC. The first CAC chair will be elected by a majority vote of appointed members. It is anticipated this vote would occur at the Q2 2022 meeting of the CAC.