



City of Spokane
Citizen Advisory Committee to the
Urban Forestry Tree Committee

3 p.m. Tuesday, December 2, 2025
Hybrid in-person and WebEx virtual meeting
Katie Kosanke - Urban Forester

Committee Members:

- X Kris Neely – Chair
- X Tim Kohlhauff
- Beth LaBar – (Absent – Excused)
- X Guy Gifford
- X Cindy Deffe
- Matt Stewart – (Absent – Excused)
- Justyce Brant – (Absent - Excused)
- Ben Kappen – (Absent – Excused)
- X Logan Callen
- X Kathryn Alexander

Parks Staff:

Katie Kosanke

MINUTES

The meeting was called to order at 3:04 p.m. by committee chair Kris Neely.

Approval of Minutes: The minutes from **November 2025** were approved. Motion to approve the November 2025 minutes by Kathryn Alexander, seconded by Cindy Deffe, approved unanimously.

Discussion Items:

Ceremonies, Appointments, Announcements – None.

Public Comments: None.

Standing Report Items:

1. Community Assembly – No Report.
2. Staff Report – Katie Kosanke

- a. Urban Forestry is continuing to work on tree removals and beetle issues.
- b. There are approximately 50 dead Pine trees at Manito Park in the conservation area near Bernard St. and 20th Ave. The trees have Western Beetles overwintering in them and the trees are just turning. There are different generations of beetles in different life stages and due to a very warm fall they were able to put out an extra generation of beetles. The trees need to be removed quickly and disposed of before springtime.

Urban Forestry met with Dana Brennan an entomologist with Washington DNR this week to ensure UF is doing all they can to manage and minimize further impacts.

There will be quite a visual difference once the trees are removed with approximately two thirds of the trees in that section of the park needing to be removed. Communication regarding the tree removals will take place soon including a press release and notifying Neighborhood Councils.

The wood is currently being taken to Cannon Hill Industries for disposal. UF has inquired with the Conservation District to see if they have a method to debark trees. It is a long and tedious process to do manually and requires significant labor especially when the trees are very green with lots of sap and the bark doesn't come off easily.

UF contacted Spokane Ponderosa regarding having them do replanting in the area where the trees are being removed. There is some concern about Pine tree seedling plantings surviving as in the past seedling plantings have been marginal due to long hot summers. A comprehensive plan will be created for the area and planting of other species of trees such as Douglas fir and Larch will be considered in addition to Pine trees. Volunteers may also be able to do supplemental watering if needed using a new backpack sprayer.

Old Business: None

New Business:

1. WUI - Code – Guy Gifford

The Wildland Urban Interface Code (WUI Code) looks at defensible space around a structure and whether a structure could be burned by a wildfire. The home ignition zone consists of three zones. Zone 1 is from 0-5ft from a structure and should not have anything within that zone that could be burned by a match. Zone 2 is from 5-30ft and generally includes yard and garden areas. This space should contain living plants that have moisture during the summertime and can contain some trees with separation to help protect the structure from big trees that could be burning. Zone 3 is from 30-100ft or more and generally is forested area and areas not typically maintained. Embers are the main way a fire will hit a home. In this area want to lower the flames and reduce the energy a fire puts out. Fuels reduction – thinning of trees can help. Fire will still burn but with less energy.

The hazard rating for an area (moderate, high, extreme) determines how far this code applies around a structure. Trees are allowed in the defensible space provided there is at least 10ft distance between crowns of adjacent trees and structures. Ground cover near structures should

be non-woody and mulch should not be bark. Also requires trees be regularly maintained and pruned.

A group was formed to analyze the insurance issue and give recommendations. The insurance industry looks at more precise direction than the WUI code and information from the wildfire prepare home is what the insurance industry is looking at to certify a home has taken steps to do all they can reasonably do to reduce wildfire risk and make a home insurable. Insurance defensible space requirements are more precise regarding vegetation, trees and groundcover in the defensible space area.

The DNR is working on creating a new WUI map. The code isn't necessarily changing but how the hazard rating is determined.

Both programs focus on the first 30ft around a structure and trying to make sure no embers will catch anything on fire. The insurance industry is focused on insuring a property and preventing structural loss.

2. **Tree City USA Stats** – Katie Kosanke

Katie presented a Tree City USA Summary noting this is our annual report for our accreditation through the Arbor Day Foundation to be an official Tree City USA. An application must be submitted every year. Some of the requirements to be a Tree City USA through the Arbor Day Foundation include spending at least \$2 per capita on Urban Forestry activities and must have a tree board, a tree ordinance and an Arbor Day Celebration. The annual report also documents all the work UF is accomplishing throughout the year.

- a. **Community Trees Planted** – A total of 3,023 trees were planted in 2025. Many trees were planted on city property by Spokane Ponderosa. Seedlings were planted on golf courses in areas where trees were lost. A seedling distribution event was held for Arbor Day and seedlings were also provided for the Shadle Plant Swap. Trees were planted throughout the park system and some bigger trees at the golf courses. Trees were planted through the SpoCanopy program, the grant project, engineering projects, the downtown tree program and at the school yard forest.
- b. **Tree Symposium and Seedling Giveaway** – Urban Forestry partnered with On-Track Academy for their 5th Tree Hero Tree Symposium. There was a tree planting demonstration, lots of seedlings distributed to the community with students bagging and tagging 1,000 seedlings with the tree species, lots of events, activities and refreshments.
- c. **On-Track Academy Outdoor Forest Classroom** – OTA acquired a grant for the project and UF through their IRA grant was able to provide trees through the Conservation District. It is a whole outdoor classroom where students can meet at the trees with their teachers and have a different learning environment. Students made benches with the Conservation District for the Outdoor Forest Classroom and are also going to plant native plants. A ribbon cutting was held with the mayor in the fall.
- d. **Arbor Day Celebration** – Annual Spring Celebration that is a Tree City USA requirement to keep our accreditation. It is a great event with music, free refreshments, a ceremonial tree planting, and the Spokane County Regional Waste Ambassadors hold a compost fair.

- e. **SpoCanopy Street Tree Plantings** – In Partnership with The Lands Council with plantings done in the Spring and the Fall. The Lands Council helps find planting spots for trees and communicates with people that sign up for trees. Funding is now through the IRA USDA USFS grant. Lots of contractor plantings being done and volunteer plantings will take place in the spring and fall. Amber Ramirez with Urban Forestry is coordinating, and the city is handling utility locates.
- f. **Susie Forest Plantings** – Nancy McKerrow donated multiple trees which were funded by her through Susie Forest and other programs. UF nominated Nancy for a Washington Recreation and Parks Association citation of merit award for the Susie Trail and tree plantings. She was chosen to receive the award, and it was presented to her at the annual conference which was held in Tri-Cities area in the spring.
- g. **Fall Leaf Festival** – Annual Fall Festival with typical festivities. No compost fair was held. The compost fair will only be held now in the spring at the Arbor Day Celebration.
- h. **Fundraiser 5k** – Tree Trot fundraiser to raise funds for the Willow nature-based project. The event had great participation and many sponsors. UF has completed a survey, done outreach and has a concept plan for the project. The project is not on the list yet for funding. The Tree Trot will be held again next year to raise funds and UF is also looking into grants.
- i. **UF Crew Work** – Lots of work was done throughout the year including pruning, tree removals, mulching, limited fuels reduction work, and storm damage response. Projects are fit in when they can. The grant is helping to catch up on deferred maintenance that hasn't been able to be done previously and UF has been able to invest in pruning park trees through contractors.
- j. **Field Operations – Arborist Crew** – The crew pruned over 663 trees and removed approximately 482 dead or dying trees. These numbers don't include fuels reduction, these are trees that were removed throughout the park system.
- k. **IRA USDA USFS Grant** – Through the grant over a million dollars was invested in 2025. Contractors planted over 300 trees and removed over 400 dead or poor condition trees. Some pruning work has been done on school property, in parks, in some business districts and some neighborhoods. Pruning in neighborhoods will ramp up in the summer. A list is on the Tree Equity Spokane website that shows the order pruning will be done for each neighborhood through 2029. The order is based off canopy tools that show items like canopy cover, income and need. Trees are provided by and cared for by the Spokane Conservation District.

Discussion took place regarding a new pilot program downtown which will assist with trees through the grant for replanting of trees. UF is also working on a contract for DSP to provide services to help catch issues. They would monitor trees, help water trees during hot summer months and help bring issues to attention. Education and Outreach Services are being done by the Lands Council and UF is working with the Pacific Education Institute to do more urban forestry curriculum in the classrooms.

- l. **Fuels Reduction / Forest Health** – Nearly 900 acres of fuels reduction work was completed in 2025. Over \$520,000 was invested in fuels reduction through Nick Jeffries work at the Fire Department as a Wildland Resource Planner. For all fuels reduction projects on city property Urban Forestry is involved in writing and reviewing the prescription for the work to be done, monitoring the work onsite and providing quality control. Only smaller trees 8 inches in

diameter or less are being removed and they are being chipped and added back to the forest floor.

- m. **Engineering Construction Projects** – There were 38 Engineering construction projects in 2025. Urban Forestry is involved in all street projects to outline any trees that need to be pruned, removed, or protected. The Engineering Department often design projects around trees and the scope of work Urban Forestry provides generally includes protective fencing around trees and pruning lower branches on trees, so neither the trees nor equipment are damaged when they are doing the street work.
- n. **Engineering Dept Collaboration** – The Engineering Department spent over \$400,000 on tree work associated with city projects. They often design around trees to limit impact, and 260 trees were planted by contractors for city engineering projects.
- o. **Volunteer Hours** – There were 898 volunteer hours for the year with many groups helping with planting and other various projects. There were also lots of volunteer hours from the Urban Forestry committees for meetings attended.
- p. **Tree City USA Totals** – The total UF Investment was \$2,991,519.37, which equals \$13.16 per capita.

3. **Golf Tree Work Update** – Steve Nittolo

The Golf Tree Work Update was not presented at this meeting, it will be presented at the next regularly scheduled meeting.

4. **2026 Annual Work Plan** – Katie Kosanke

A draft work plan for 2026 was distributed to the committee members and is attached to the minutes. It is a roadmap for the year of items Urban Forestry is planning to do for the year.

Other Program and Partnership Ideas: None

Adjournment: The meeting was adjourned at 4:10 p.m.

The next regularly scheduled meeting is 3 p.m. February 3, 2026.

WUI - Code SB1620 - Insurance Defensible Space Requirements

[illegible]

- ▶ **Zone 1: The Immediate Zone**
 - ▶ Be Ember Aware
 - ▶ House, deck, +5 feet
- ▶ **Zone 2: Lean, Clean and Green**
 - ▶ Yard and Garden
 - ▶ High maintenance
 - ▶ 5 - 30 feet
- ▶ **Zone 3: Reduce the Energy - Unimproved property.**
 - ▶ Forest, sage, shrubs.
 - ▶ Low to no maintenance
 - ▶ 30 ft - 100 + feet

Zone 1 - Be Ember Aware

0 - 5 feet

- ▶ The Right Plant
- ▶ The Right Place
- ▶ The Right Condition

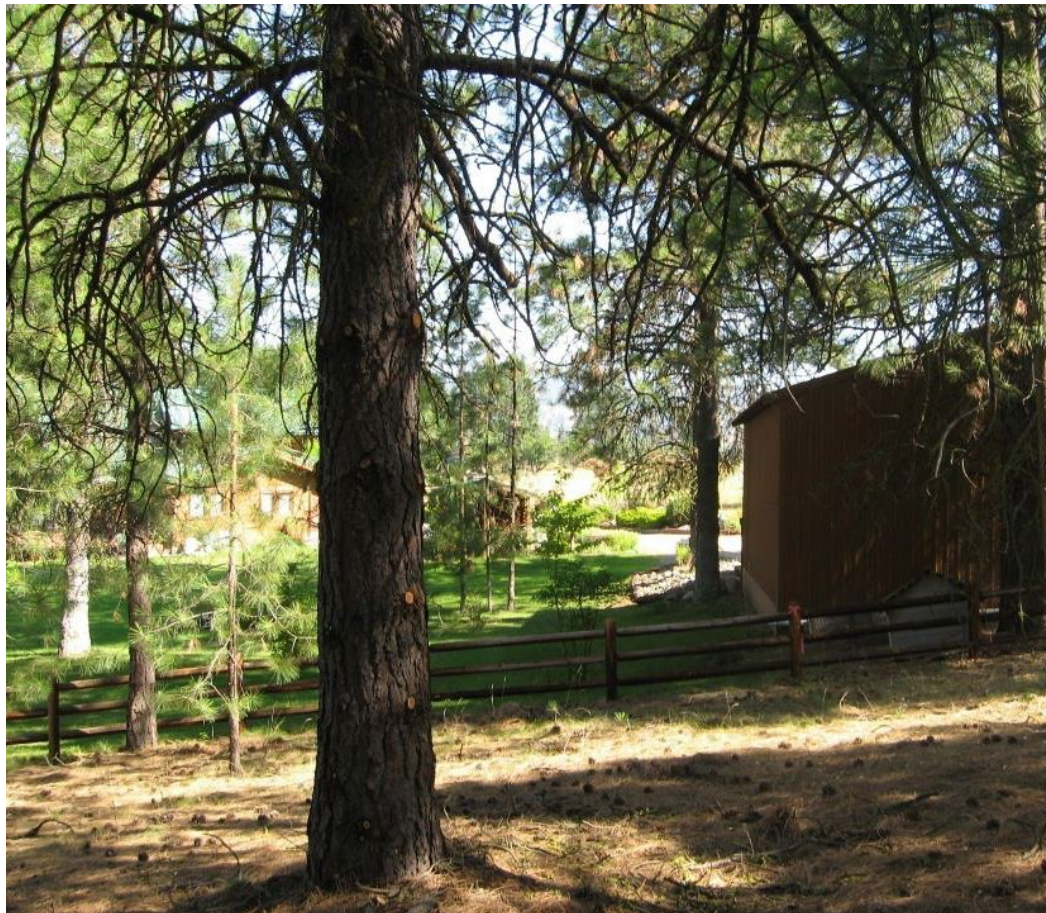


Home Ignition Zones



5 to 30 feet





Reduce the
Energy
30' - 100' +

Zone 3 (30 feet + from house)

Photo's by: Steve DeCook



FIGURE 603.2 MEASUREMENTS OF FUEL MODIFICATION DISTANCE

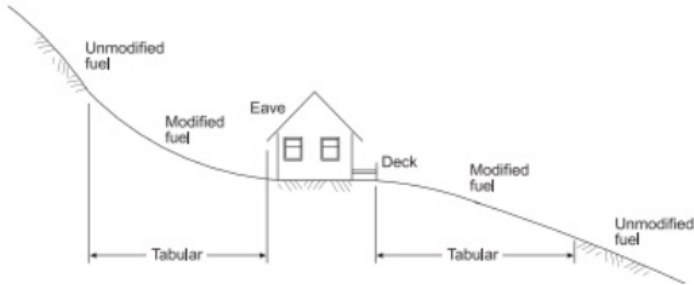


TABLE 603.2 REQUIRED DEFENSIBLE SPACE

WILDLAND-URBAN INTERFACE AREA	FUEL MODIFICATION DISTANCE (feet) ^a
Moderate hazard	30
High hazard	50
Extreme hazard	100

For SI: 1 foot = 304.8 mm.

a. Distances are allowed to be increased due to site-specific analysis based on local conditions and the fire protection plan.

603.2.1: Responsible party.

Persons owning, leasing, controlling, operating or maintaining buildings or structures requiring defensible spaces are responsible for modifying or removing nonfire-resistive vegetation on the property owned, leased or controlled by said person.

603.2.2: Trees.

Trees are allowed within the *defensible space*, provided that the horizontal distance between crowns of adjacent trees and crowns of trees and structures, overhead electrical facilities or unmodified fuel is not less than 10 feet (3048 mm).

603.2.3: Ground cover.

Deadwood and litter shall be regularly removed from trees. Where ornamental vegetative fuels or cultivated ground cover, such as green grass, ivy, succulents or similar plants are used as ground cover, they are allowed to be within the designated *defensible space*, provided that they do not form a means of transmitting fire from the native growth to any structure.

604.4: Trees.



Tree crowns extending to within 10 feet (3048 mm) of any structure shall be pruned to maintain a minimum horizontal clearance of 10 feet (3048 mm). Tree crowns within the *defensible space* shall be pruned to remove limbs located less than 6 feet (1829 mm) above the ground surface adjacent to the trees.

604.4.1: Chimney clearance. INSIGHTS



Portions of tree crowns that extend to within 10 feet (3048 mm) of the outlet of a chimney shall be pruned to maintain a minimum horizontal clearance of 10 feet (3048 mm).

604.4.2: Deadwood removed.

Deadwood and litter shall be regularly removed from trees.

- ❑ **VEGETATION:** Remove **all** vegetation within 5 feet to **bare mineral soil**, including grass, artificial turf, weeds, flowers, succulents, cacti, plants, shrubs, bushes, vines, and vegetative debris. **No exceptions**, even if irrigated or classified as fire-resistant.
- ❑ **TREES:** Remove **all trees, limbs, and branches** within or overhanging (looking vertically to the sky) the 0–5 Foot Noncombustible Zone.
- ❑ **GROUNDCOVER:** Remove all **combustible** groundcover materials (e.g., wood/rubber mulch, pine needles, and exposed weed cloth) down to **bare mineral soil**. *Permitted noncombustible hardscapes include gravel, pavers, river rocks, decomposed granite (DG) base, steppingstones, and concrete.*



❑ 5-30 FT - TREE SPACING:

- **6 FT VERTICAL CLEARANCE** – Regularly prune branches to a minimum height of **6 feet** above the ground, or **1/3 of the tree height** if the tree is shorter than **18 feet**.
- **10 FT HORIZONTAL CLEARANCE** - Maintain at least **10 feet of horizontal clearance** between the edges of adjacent tree canopies and at least **10 feet of clearance** from chimneys or stovepipe outlets. You may have to remove trees to accomplish this. **Privacy rows of trees are not permitted.**

❑ 5-30 FT - SHRUB SPACING:

- Ensure shrubs have proper spacing based on their **mature height**:
 - o **FOLIAGE DIAMETER** – Clustered shrubs **must not exceed 10 feet in combined width** (treated as an individual shrub) and **must not form continuous rows or privacy rows**.
 - o **SPACING** – Individual shrubs, bushes, and plants, or groupings must have a minimum horizontal spacing that is **twice the height of the tallest plant** from other trees, shrubs, or plants (*e.g., A 3-foot-tall shrub requires 6 feet spacing*). The maximum required horizontal spacing is **10 feet**.
- **NO SHRUBS UNDER TREES** – Must remove shrubs and plants from under larger trees.



The End



Guy Gifford
Community Resilience
Washington State Department of
Natural Resources





Urban Forestry



2025 Annual Report / Tree City USA

Community Trees Planted

Seedlings:

890 by Spokane Ponderosa at Campion, Qualchan, Ezzy

800 Arbor Day at On-Track Academy + Libraries, Community Centers, Senior Centers

200 Shadle Plant Swap

242 Additional by others on Golf Courses

1.5-2" Landscape Sized Trees:

169 UF Crew

31 SpoCanopy

323 IRA Grant

47 Golf Courses

260 City Projects

40 Downtown

21 OTA Schoolyard Forest



Total Planted = 3,023

Tree Symposium + Seedling Giveaway

- On-Track Academy
- Tree Planting demo
- 500 seedlings distributed
- Symposium – project displays
- Arts, Craft and activity tables



OTA Outdoor Forest Classroom



Arbor Day Celebration

- Spring Annual Celebration, A Tree City USA Requirement
- Lively Event with Music and free refreshments
- Ceremonial tree planting
- Spokane County Master Composters and Recyclers – compost fair



SpoCanopy Street Tree Plantings

- Funding through IRA USDA USFS Grant
- Partnership with The Lands Council
- Spring and Fall Plantings – 31 trees planted by community volunteers
- 323 Trees planted by Contractors Through Tree Equity Spokane



Susie Forest Plantings

- Multiple trees donated by/through Susie Forest (8+)
- **WRPA Community Citation of Merit Award** For the Susie Trail & Tree Plantings



Fall Leaf Festival

- Typical festivities
- Lively music
- Free coffee, cocoa and kettlecorn
- Various new educational booths, interactive displays, etc.
- Climbing Demo by Spokane UF
- Minus Typical Compost Fair



Fundraiser 5k



UF Crew Work

- Routine pruning
- Removals of dead trees
- Fuels reduction (limited)
- Mulching
- Storm Damage response



Field Operations – Arborist Crew

UF Crew Work Summary

Pruning: 663+ trees

- Young Tree Formative / Structural
- Clearance
- Structural / deadwood removal

Removals: Approx 482

- Increased mortality in some areas due to drought/beetle impacts



IRA USDA USFS Grant

- \$1,078,442.00 Invested in 2025!
 - 323 Trees planted
 - 400+ dead and poor condition trees removed
 - 98 Pruned
- Contracted Work Mostly, investing in local tree services, assisting abutting property owners
- Education & Outreach Services
- Trees provided and cared for by SCD



Fuels Reduction / Forest Health

Wildland Resource Planner / Fire Dept, Nick Jeffries

897 acres in 2025!

- Upper Palisades – 220 acres
- Palisades above tracks – 46 acres
- Camp Sekani – 142 acres
- Upper Beacon – 93 acres
- Beacon Adjacent – 5 acres
- Upriver Park at Beacon – 32 acres
- Central Beacon burn area – 37 acres
- Fire Dept Parcel – 12 acres
- Sunset Hill – 12 acres
- The Bluff/Qualchan – 211 acres
- Wastewater Misc properties – 32 acres
- Corbin Arts Center – 5 acres
- Rockwood Retirement – 50 acres
- \$522,819! Invested through Fire Dept Grant work



Engineering Construction Projects

- 38+ Projects in 2025
 - *Interdepartmental billing to Engineering Services*
 - *Overlay / Chip Seals / Full Reconstructions / Business Districts*
 - *CSO's / Trails / Projects / School Safety Route projects / Sidewalks / Utilities, etc.*

Master Task List for City Construction Projects:

1. Project Consultation with Engineering Services
2. Public Meetings/Open House
3. Field Assessment
4. Scope of Work
5. Notice to property owners and occupants
6. General Pre-Construction Meeting
7. Issue Permit
8. On-site tree protection Pre-Con meeting
9. Notice to Proceed
10. Inspection

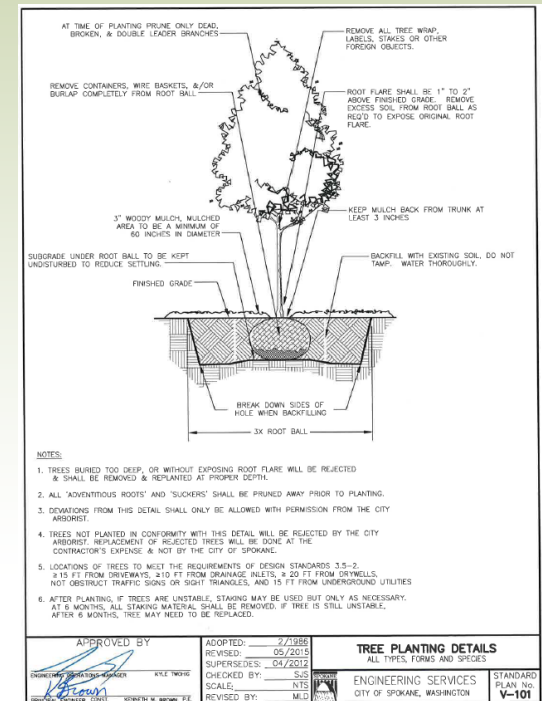
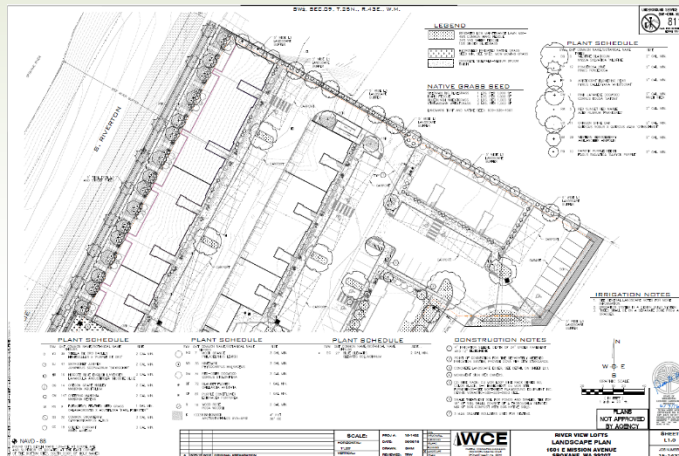
Engineering Dept Collaboration

- \$438,428 in tree work associated with City Projects
- Often design around trees
- Limit impacts
- Takes input from UF staff, often redesigns occur
- We appreciate our “tree hugging” city engineers!
- 260 trees planted



Permits + Development Services Items

- 387 Tree Permits (*through Nov 16th*)
 - *Representing 3,642 tree tasks*
 - *Some trees have 2 tasks such as prune & protect*
- Plan Review & Comment: 123
- CO Inspections & Comment: 291
- Demo Permit Review: 107



Volunteer Hours

- 898 hours for the year
 - Volunteer Plantings (SpoCanopy, Spokane Ponderosa, Volunteer tasks, etc
 - SCD Apprentices – assisting tree crew
 - WSU Intern – Downtown Inventory partial update
 - Native Plant Society Restoration Projects
- + UF Committee – 500 hours / year average

THANK YOU!

Tree City USA Totals !!

\$ 2,991,519.37 Total UF Investment

Reg Budgets, Dept Contributions, Engineering Projects, Parks Projects, Grants, Volunteer values, Fuels Reduction.

= **\$13.16 per capita** (min \$2 per capita) for Tree City USA Accreditation



Questions?

Budget and Capital Projects

January 2026

- ☐ 2026 Budget Process
- ☐ IRA USDA USFS Grant (6 Million dollars over 5 years). Planting, Maintenance and Education and Outreach.
- ☐ Riverfront 2:1 Replacement Trees – throughout parks and golf courses (Parks Planning)
- ☐ Various Levy Projects

Staff Development and Training

January 2026

- ☐ Positions to be considered in the budget process (below is *continued forward from the 2019-2025 plans*)
 - +1.0-2.0 FTE Tree Worker (2026 new classification)
- ☐ Staff Training and Conferences
 - Inland Tree & Landscape Conference (all staff, January 2026)
 - WRPA Conference (Katie and Amber presenting re: Tree Equity Spokane)
 - Arborist Continuing Education Units (CEUs) (*staff as needed*)
- ☐ Certifications
 - Pesticide Re-Certification (Lars, Michael, Steve)
- ☐ Training and Workshops offered to other Programs/Departments
 - Minor Pruning Training for select Operations Staff
 - Chainsaw Saw Safety Annual Training – Basic and Advanced Operations
 - Video available, completed by staff in 2022

John A. Finch Arboretum

January 2026

- ☐ Staffing
 - Hire Gardener II to fill vacancy. 2026
- ☐ Capital Projects
 - Susie Stephens Trail construction (*continued*)
 - Complete Touch and See Nature Trail
 - Ribbon Cutting at Arbor Day Celebration
 - Willow Nature Based Playground
 - Community Outreach / Survey
 - Feedback from Students / Elementary Students
 - Design in place
 - Identify funding / continue fundraising
- ☐ Operational Projects and Priorities related to Finch Arboretum Master Plan
 - Continue improvements to Corey Glen
 - Focused maintenance of upper trails and native forested area
 - Removal of aquatic weeds and other invasives
 - Continue restoration of native riparian buffer along Garden Springs Creek
 - Plants Map inventory and signage of collections including photography
 - Add honey bee hive to community gardens
 - Add free food pantry near community gardens
 - Improve water conservation
 - Susie Forest Seedling Plantings in burn area
 - Cross Country Ski Trails (for Winter 25/26)
- ☐ Events
 - Arbor Day Celebration – April 26th
 - Fall Leaf Festival – October 16th
 - Tree Trot – Willow Playground Fundraiser October 8th (2nd Annual)
 - Live music and free refreshments at both events
 - Ribbon Cutting for Touch and See Nature Trail (postponed to Arbor Day 2026)

Field Operations

January 2026

- ☐ Forest Health & Fuels Reduction in Natural Areas
 - Wildland Program Manager Nick Jeffries w/ WDNR assistance projects
 - South Hill Bluff
 - Camp Sekani – continued mitigation of fire damaged areas for safety
 - Conservation Futures Areas
 - Spokane Ponderosa – tree planting projects
 - Hamblen, Manito Park
 - Other Properties TBD in 2026
- ☐ Park Stewardship – Planting/Pruning/Removals
 - Planting
 - Pruning (focus on formative pruning young trees with seasonal arborists)
 - Removals
 - Other
- ☐ Priority Parks for 2026
 - Golf Courses – tree plantings
 - Beetle killed trees in various parks (Hamblen, Manito)
- ☐ Park Master Plans – Planting
 - Riverfront Park 2:1 replacement trees (other park and golf locations, Parks Planning)
 - Misc replacement park trees throughout the parks system
 - Susie Forest Donations
- ☐ Nursery
 - Spring order of new stock / Fall order of new stock
 - Summer maintenance
 - Re-configure nursery for expansion of parks shop
 - Growing larch seedlings for golf courses (& Parks)

Permits and Plan Review

January 2026

- ☐ Annual Obstruction Permit Permitting (renewals)
 - Reminder letters / licensing through Permit Center Team
- ☐ Outward Facing Tree Inventory
- ☐ Implement Tree Inventory Programs / Canopy Tools
- ☐ Tree Service Questionnaire Chart (finalize)
- ☐ Reminders to non-licensed Tree Services
- ☐ Street and Public Tree Permits (2025 numbers)
 - Q1 – 50 permits issued related to 727 trees inspected
 - Q2 – 154 permits issued related to 855 trees inspected
 - Q3 – 130 permits issued related to 1,480 trees inspected
 - Q4 – 53 permits issued related to 580 trees inspected
- ☐ 8 Notices to Property Owner re: required replacement trees
- ☐ 21 Notices to Property Owners/Occupants re: street tree removals related to City construction
- ☐ 37 Notices to Property Owners/Occupants re: street tree work on Tree Equity Spokane projects
(note: most removal letters were mailed in 2024)
- ☐ Plan Review
 - Q1 – 49 development plans reviewed and comments submitted
 - Q2 – 30 development plans reviewed and comments submitted
 - Q3 – 35 development plans reviewed and comments submitted
 - Q4 – 9 development plans reviewed and comments submitted
- ☐ 107 Demolition Permits Review / House Moves Review
- ☐ 291 Certificate of Occupancy Review Inspections
- ☐ Courtesy Notices
 - 165 courtesy notices issued, 55 incidents resolved

Utilities Storm Water Funds (formerly SpoCanopy)

January 2026

- ☐ Funding Reduced due to budget cuts (from 150k to 50k)
- ☐ Nursery Tree Stock
- ☐ SpoCanopy – Street Tree Planting now part of Tree Equity Spokane grant program (see project page)
- ☐ Parkways & Boulevards
- ☐ Neighborhood Pruning & Plantings (limited due to budget cuts, focusing on IRA Grant work)
- ☐ Other: Central Business District Tree work (*ARPA Funds through Neighborhood Services*)

Master Task List for SpoCanopy Projects:

- 1- Field Assessment
- 2- Scope of Work
- 3- Neighborhood notification
- 4- Notice to property owners/occupants
- 5- Solicitation & Selection of Contractor
- 6- Award Contract
- 7- Issue Permit
- 8- On-site project walk-through
- 9- Notice to Proceed
- 10- Inspections

Tree Equity Spokane (IRA USDA USFS Grant)

January 2026

- ☐ Nursery Tree Stock – generously provided and cared for by Spokane Conservation Dist through their similar grant
- ☐ Contracts completed with tree services
 - Planting, Pruning and removal contracts with unit pricing
- ☐ SpoCanopy Plantings - Spring and Fall Street Tree Planting - 323 of trees
 - Spring & Fall Volunteer Planting of 31 trees
 - Contractor Plantings
- ☐ Removal Projects
 - Completed in 2025
- ☐ Pruning Projects
 - Priority Parks
 - Neighborhoods
 - Notifications
- ☐ Partnership with The Lands Council for Education and Outreach
- ☐ Partnership with PEI for Education and Outreach within the School Dist
- ☐ Partnership with DSP for Education and Outreach and replacement trees in downtown
- ☐ Communications / Marketing

City Construction Projects

January 2026

1. 2022093 Chestnut Br Scour Mitigation(6)
2. 2023123 Greene/Freya/Havana Deck Resurfacing(6)
3. 2020079 Desmet Sewer (S. of Mission Park, E of Superior St.)
4. 2020070 - NSC Interceptor Crossings (I-90 at Altamont & Rebecca)
5. 2024057 - Perry St. Sewer - 18th to 19th
6. 2024042 - 2025 Street Maintenance Curb Ramps (various locations citywide)
7. 2022090 - Arterial Ped Hybrid Beacons
8. 2024046 - Cycle 12 Traffic Calming
9. 2023106 - Fish Lake Trail Ph 1 (near Gov't Way & Sunset)
10. 2023112 - Lincoln St - Summit to Sinto Bike, Ped & Safety Upgrades
11. 2023111 - Maxwell Ave. Pettet to Maple Bike, Ped & Safety Upgrades
12. 2022069 - Pacific Greenway (Pacific Ave. E of Division St.)
13. 2023120 - Scott Elementary Area Sidewalk, SRTS (Hartson & Rebecca)
14. 2023110 - Stevens Elementary Area Sidewalk, SRTS (Mission & Magnolia)
15. 2024073 - Sunset Hwy Trail - Spotted Rd. to Royal
16. 2024053 - Five Mile Infiltration (near Five Mile Rd. & Maple St.)
17. 2025043 - 2025 Local Access St. Chip Seal
18. 2025044 - 2025 Local Access St. Grind & Overlay
19. 2024062 - 3rd Ave. - Walnut to Stevens & Stevens St
20. 2024067 - 3rd Ave. - Stevens to Division G&O(6)
21. 2023122 - 16th/17th/Grandview Street Reroute
22. 2018096 - Aubrey L White Pkwy G&O(6)
23. 2023105 - Hwy 195/Meadowlane Intersection Upgrades
24. 2022096 - Maple-Walnut Grind & Overlay (4th to Maple St Br)
25. 2024069 - Riverside Ave. - Grant to Sherman
26. 2024056 - Rockwood - Grand to Cowley G&O
27. 2024063 - Sprague/Broadway - Freya to Havana G&O
28. 2023118 - Washington St. - 8th to 3rd G&O(6)
29. 2019187 - Washington-Stevens Grind & Overlay (3rd to Spokane Falls)
30. 2018076 - Wellesley Ave. - Freya to Havana(6)
31. 2023119 - Wellesley Ave. - Maple to Division Chipseal
32. 2022077 - 9th & Pine Booster Station
33. 2021079 - Francis & Assembly Water
34. 2017081 - Freya Transmission Main - Garland to Wellesley
35. 2024070 - Freya St - 21st to 13th Water Main Replacement
36. 2022091 - NSC I-90 Water Crossings,
37. 2020071 - NSC Trent Ave. Utility Relocations (Trent & Greene)(5)
38. 2018102 - Plains System New Booster

Master Task List for City Construction Projects:

- 1- Project Consultation with Engineering Services
- 2- Public Meetings/Open House
- 3- Field Assessment
- 4- Scope of Work
- 5- Notice to property owners and occupants
- 6- General Pre-Construction Meeting
- 7- Issue Permit
- 8- On-site tree protection Pre-Con meeting
- 9- Notice to Proceed
- 10- Inspections

Public Outreach - Education

January 2026

- ☐ Arbor Day Celebration
- ☐ Fall Leaf Festival

- ☐ Willow Playground Project, Tree Trot Fundraiser

- ☐ Watering Brochure / Watering Video (continued increased awareness to water trees during summer)

- ☐ Messaging with Spokane Scape

- ☐ Neighborhood Councils
 - SpoCanopy Presentations and collaboration underway (w/ TLC collaboration)
 - IRA USDA USFS Grant Presentations

- ☐ On-Track / CAC Seedling distribution – Spring 2026 (1,000 trees)

- ☐ Tree Equity Collaborative (WA DNR)

- ☐ Partners, Garden Clubs and other Organizations
 - The Lands Council SpoCanopy Street Tree Plantings
 - On-Track Academy – seedling giveaway, continuing education for teachers
 - Girl Scouts at Finch
 - Spokane Ponderosa
 - Friends of the Bluff
 - Pacific Education Institute

- ☐ Master Planting Plan with Ted Hensold, SAS, TLC and other Community Partners

- ☐ Tree Retention Incentive Program Promotion

- ☐ Downtown Tree Pilot Program
 - Free street trees Spring/Fall (City supplies trees through SCD and IRA USDA USFS Grant)