

**Citizen Advisory Committee
To the Spokane Urban Forestry Tree Committee
July 2021
Virtual meeting via Zoom**



Meeting Minutes

Meeting was called to order at 3:05pm on 29 June 2021 by at-large member Tim Kohlhauff

Attendees: Tim Kohlhauff, Guy Gifford, Cindy Deffe, Beth LaBar, Joe Zubaly, Katie Kosanke, Al Vordebrueggen, Angel Spell. Chair Matt Ugaleda was excused absent.

Ceremonies, Appointments, Announcements

- **Discussion re: Chairman role:** Katie announced that Matt Ugaleda was discussing passing the position of chair and that this would be discussed further during the following committee meeting.

Consent Agenda

A quorum was not present to approve last meeting's minutes.

Public Comments

None were reported.

Reports

- **Community Assembly:** Large contract projects were being prepared for bidding, and a city-wide chainsaw safety class may be offered to city staff that would be responding to storm damage. Comstock and Audobon restoration events were planned for Oct. 9, planting ~40 trees in each park. On-Track partnered with Pacific Education Institute in providing education on trees.
- **Staff Report:** Katie Kosanke reported that winter work and removal of trees was still underway, a new watering route had been established to accommodate for heat. A major piece of Comstock park was impacted by failing trees, and the affected section of park was without irrigation. It would be assessed weekly for watering needs and solutions.

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New Business

- **Tree Watering Education Messaging**
 - Tim Kohlhauff proposed providing gardening classes via Zoom to those seeking information long-term.
 - Joe Zubaly discussed methods of determining whether trees are being sufficiently watered.
 - The possibility of educational videos was discussed between Angel Spell and Tim Kohlhauff. Existing staff for this material is in short supply but a request can be made. Ruth Gifford joined the call to offer her assistance with this.

Adjournment: The committee adjourned at 3:51pm.