

**Citizen Advisory Committee
To the Spokane Urban Forestry Tree Committee
March 2021
Virtual meeting via Zoom**



Meeting Minutes

Meeting was called to order at 3:04pm on 2 March 2021 by Chair Matt Ugaldea

Attendees: Paul Kropp, Angel Spell, Beth LaBar, Caddie Olsen, Graden Quist, Katie Kosanke, Guy Gifford, Joe Zubaly, Kris Neeley, Toni Sharkey, Chelsea Updegrove, Matt Ugaldea

Ceremonies, Appointments, Announcements: Two new community assembly members were added to the CAC. The new members are Kriss Neeley, and Toni Sharkey. A brief introduction and background were given, and both members were welcomed to the committee.

Katie Kosanke made one announcement regarding the addition of the public comment period to the CAC agenda. Comments from the public can be written in email and read, or during the designated time on the agenda.

Public Comment: There were no public comments.

Consent Agenda: The minutes from the 2 February meeting were approved.

Reports

- **Community Assembly:** no report
- **Staff Report:** Katie Kosanke reported:
 - **January windstorm update:** Work is wrapping up, with the first load of logs getting shipped out today. Tree companies still busy in the area.
 - **Restoration plan update:** A fundraising campaign is being planned for restoration of the parks impacted by the January windstorm. Volunteers are being recruited as well as public comment into the details of the restoration plan.
 - **New Administrative position with City of Spokane:** The position was filled, and the new person has started which will free up time for other key city positions.
 - **Tree removal in Peaceful valley:** Due to saturated soils, and slope failure trees were removed on Clark and Elm. A restoration plan is being created for the site.
 - **Chainsaw training:** Urban forestry is conducting basic chainsaw training with other city departments. This is for those folks who commonly come across branches and other debris that requires these tools to mitigate.
 - **Community Cover Data:** Angel gave a comprehensive update on the cover data that was finalized by several students at Gonzaga. There was a robust discussion about the study design and how it can be used in the future.

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Old Business

- **Tree preservation Education Brochure update:** The sub-committee (Tim K. Cindy D and Toni S.) final sub-committee edits have been made, most of which were wordsmithing and formatting. The document has been passed along to the communications group for final edits.
- **Seedling give away presentation from the Lands Council:** Chelsea gave an overview of the seedling distribution program that will be occurring between earth day and Arbor day. Graden Quist has been added to the group to help to coordinate the efforts. A sub-committee has been loosely formed to help get this event off the ground.

New Business

- **Code of Conduct discussion:** We briefly introduced a document and some rationale behind the effort to establish a code of conduct. Caddie Olsen gave a history of other committees she has worked with that has implemented a code of conduct like the one introduced. There was not enough time to fully discuss/digest the document that was introduced, so the topic has been tabled for now. Caddie was looking into how to tailor the "Truckee Way" document into something for our group.

Adjournment: The committee adjourned at 4:06pm.