

**Citizen Advisory Committee
To the Spokane Urban Forestry Tree Committee
February 2021
Virtual meeting via Zoom**



Meeting Minutes

Meeting was called to order at 3:02pm on 2 February 2021 by Chair Matt Ugaldea

Attendees: Guy Gifford, Matt Ugaldea, Cindy Deffe, Beth LaBar, Joe Zubaly, Tim Kohlhauff, Katie Kosanke, Angel Spell. Guests: Toni Sharkey, Chelsea Updegrave, James Bergdahl.

Ceremonies, Appointments, Announcements None reported

Consent Agenda: The minutes from the January meeting were approved, with a note that Cindy Deffes name was spelled incorrectly on the minutes from the last meeting

Reports

- **Community Assembly:** no report
- **Staff Report:** Katie Kosanke reported:
 - **January windstorm update/Presentation:** Katie Kosanke gave a Power Point presentation of the damage caused by the January Windstorm. The reports highlighted the scope of the damage, the cleanup/mitigation efforts and the restoration plan for Comstock Park and other areas which were impacted.
 - **Presentation discussion.** There were a few comments from the presentation. In summary, the group thought that the city did a good job assessing the cleanup work and assessing trees that were now a hazard due to wind damage. Also, there was a question from James B. who asked if the public could be involved in the restoration plan for the park, what will be done with broken top trees. Joe Z offered help getting rid of the larger material that was left from the storm in the parks.
 - **Annual winter work update:** Crews are still working to remove dead trees as part of the routine winter work plan.
 - **Fish lake fuels reduction:** WCC crews are still working on the Fish Lake trail, and are making good progress reducing hazardous fuels in the area to make it more resilient to wildfire.
 - **Permits and Planning:** The permitting staff has been extremely busy in normal work load and also trying to catch up with retroactively issuing permits for trees that had to be removed due to the January storm.

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Old Business

- **Tree preservation Education Brochure update:** The sub-committee (Tim K. Cindy D and Toni S.) reported out on their progress for the brochure. The Draft is out. There have been some language changes made to the document.
 - A discussion occurred as to the targeted audience of this document. There were also some discussions about the implementation of it as well in respect to what people who read the document should do about inspections and the qualification of those who are doing the inspections.

New Business

- **2021 Annual work plan:** Katie announced that the annual work plan for the city was finalized and it is in review.
- **Seedling program:** Chelsea U. gave a brief update and overview of the seedling program. Due to time, a detailed discussion was not able to be had during this meeting. However, a discussion about distribution and involvement of stakeholders did occur outside of the meeting.

Adjournment: The committee adjourned at 4:03pm.