

# CAC MEETING 1/5/2021

Meeting called to order at 305 pm

Roll was taken, the following were in attendance:

Paul Kropp  
Chelsea Updegrove  
Tim Kohlhauff  
Guy Gifford  
Beth LaBar  
Cindy Deffee  
Angel Spell  
Katie Kosanke  
Matt Ugaldea

Meeting minutes were approved from the December meeting

Due to new faces in the meeting brief introductions were done

## **Committee and reports:**

### **Community Assembly:**

- Paul Kropp gave info about the two seats that are currently open. The postings were shared with the communities on Thursday Jan 7<sup>th</sup>. The slots are slated to be filled by the March CAC meeting.

### **Staff report:**

#### **Maintenance work**

- Winter removals ongoing
  - Audubon Park – one failed pine and four additional which are dead
  - Liberty Park (group of dead pines)
  - Misc trees throughout the park system
- Forest Health / Fuels Reduction project near Esmeralda Golf Course and Minnehaha, completed
- Forest Health / Fuels Reduction along Fish Lake Trail (underway)
- Parkwater Park (Koren and Commerce near Felts Field) – routine pruned all trees (7), working with Ops to possible add mulch areas/beds around them

#### **Outreach & Education**

- Tree City USA Application Completed (per capita expenses lower than usual due to a reduction in spending.
  - 444 trees planted / 1,149 trees pruned in 2020 (City – additional planted by contractors through DS Requirements)
- Stewardship Guide – final edits are underway and will be re-printed, ASAP

**Engineering/Permitting/Plan Reviews**

- Street tree permits are steadily coming in
- Tree Scopes for various other City and Park projects (upcoming)
- Soon – 6 year Street Program Kick off
- Tree Permit post-inspections (catching up)

**Upcoming spring planting**

- Opportunity for Spring through One Tree Planted / The Lands Council
- Spring Planting with PEI (24 trees) – outreach / determining planting spots (soon)
- Spring Planting with TLC (10-15 trees)– outreach / determining planting spots / logistics (soon)
- North Bank at Riverfront Park – to be planted in the spring (contractor)
- Working on spring tree order

**Other**

- Additional funding from Utilities for 2021 for street tree programs
- Finished the year with great budget savings – due to unfilled full and seasonal positions, and numerous projects were postponed
- It was also a successful year for insurance claims - \$48,500 (funds placed into UF Fund for needed removals/replacements due to damage).
- Catching up on Admin duties, courtesy notices, filing, record keeping, spreadsheet updating, etc.
- Working on 2021 Annual Work plan to present at the February meeting
- SAS, TLC, UF and EWU are working on a Master Tree Planting Plan for the City. The CAC's assistance will be of great benefit

**Old Business**

- Tree preservation brochure sent out to the subcommittee for review. Looking for an update in next month's meeting from the committee, which consists of Tim Kohlhauff, Toni Sharkey and Cindy Defee.

**New Business**

- Fuel Reduction work ideas discussed
  - South Hill Bluff
  - Camp Sekani
  - More properties could be involved through conservation futures
- One tree planted program
  - Another meeting will be set up to see how this grant funded program could be fit into other programs that would benefit the community/city.

**Awards and Ceremonies**

- Cindy and Guy have renewed their appointments to this committee.
- There was also a reiteration of the 2 slots available for the community assembly vacancies, if anyone knows anyone interested please contact Katie or Angel.

**Adjournment at 405 pm**