



**Citizen Advisory Committee
To the Spokane Urban Forestry Tree Committee
WebEx virtual meeting
Call in: 408-418-9388
Access code: 146 758 7624
March 2021 meeting: March 30, 2021, at 3:00 PM**

Notice is hereby given that, pursuant to Gov. Inslee's Proclamation 20-28, dated March 24, 2020, all public meetings subject to the Open Public Meetings Act, Chapter 42.30 RCW, are to be held remotely and that the in-person attendance requirement in RCW 42.30.030 has been suspended until the termination of the COVID-19 State of Emergency.

The meeting of the City of Spokane Park Board Citizen Advisory Committee will be held virtually via WebEx teleconferencing at 3 p.m. Tuesday, March 30, 2021. The public will be able to listen to the meeting by calling 408-418-9388 and entering the access code 146 758 7624 when prompted.

Written public comment may be submitted via email or mail. Comments must be received no later than 11 a.m. March 30th by email to: spokaneparks@spokanecity.org or mail to: Park Board Citizen Advisory Committee, 5th floor City Hall, 808 West Spokane Falls Blvd., Spokane, Washington 99201. Submitted public comments will be presented to meeting attendees prior to the meeting.

MEETING AGENDA

CALL TO ORDER

ROLL CALL

APPROVAL OF LAST MEETING'S MINUTES

CEREMONIES, APPOINTMENTS, ANNOUNCEMENTS

- Caleb McIlraith – Applicant for at-large position
- [Community Assembly Representatives](#)

PUBLIC COMMENT

COMMITTEE AND REPORTS

- Community Assembly
- Staff Report

OLD BUSINESS

- Seedling giveaway with The Lands Council / One Tree Planted Grant – update
- Code of Conduct
- Arbor Day Planning

NEW BUSINESS

- Other education programs / program ideas

ADJOURNMENT

Agenda Subject to Change

AMERICANS WITH DISABILITIES ACT (ADA) INFORMATION: The City of Spokane is committed to providing equal access to its facilities, programs and services for persons with disabilities. Individuals requesting reasonable accommodations or further information may call, write, or email Human Resources at (509) 625-6363; 808 W. Spokane Falls Blvd., Spokane, WA 99201; or erahrlers@spokanecity.org. Persons who are deaf or hard of hearing may contact Human Resources through the Washington Relay Service at 7-1-1. Please contact us forty-eight (48) hours before the meeting date.



March 8, 2021

Garrett Jones
Director, Parks and Recreation
808 W Spokane Falls Blvd
Spokane, WA 99201

Dear Director Jones,

It is with great pleasure that the Community Assembly submits our appointments for our two positions on the Urban Forestry Citizen Advisory Committee to you.

The Community Assembly voted at our March 4th meeting to appoint Toni Sharkey from Rockwood Neighborhood for a term of four years, effective immediately, and to appoint Kris Neely from Southgate Neighborhood also for a term of four years, effective May 1st, 2021. We are confident that both Toni and Kris will be valuable members of the Urban Forestry Citizen Advisory Committee.

These appointments are being made in accordance with SMC 04.28.60. We respectfully request that you acknowledge our appointments by letter pursuant to SMC 04.28.60 B.3.

Thank you for your prompt action.

Respectfully,

A handwritten signature in black ink, consisting of a series of loops and a long horizontal stroke.

Greg Francis
Chair, Administrative Committee
Community Assembly

Enclosures: UF-CAC Applications for Toni Sharkey and Kris Neely