

Spokane Park Board Special meeting Agenda

3:30 p.m. Thursday, August 21, 2025 In-person in City Hall Council Chambers and Webex virtual meeting Call in: 408-418-9388

Access code: 2495 214 5920

Park Board Members

Jennifer Ogden - President

Gerry Sperling - Vice President

Garrett Jones - Secretary

Greta Gilman

Sally Lodato

Bob Anderson

Barb Richey

Kevin Brownlee

Doug Kelley

Lindsey Shaw

Lee Williams

Jonathan Bingle - City Council liaison

Agenda

- 1. Roll call: Jennifer Ogden
- 2. Additions or deletions to the agenda:
- 3. Public comments:
- 4. Consent agenda:
 - A. Administrative/committee-level items:
 - 1) July 10, 2025, regular Park Board meeting minutes
 - 2) Claims July 2025
- 5. Special guests:
 - A. Spokane Youth and Senior Centers' Association quarterly update Tony Cane, Hillyard Senior Center
- 6. Financial report and budget update: Rich Lentz
- 7. Special discussion/action items:
 - A. Special discussion items: None
 - B. Special action items:
 - 1) Amendment of Preventative Maintenance Agreement with Applied Industrial

Systems - Mike Prince

8. Committee reports – action items:

Urban Forestry Tree Committee: The August 5, 2025, meeting was canceled. – Kevin

Brownlee

A. Action items: None

Land Committee: August 6, 2025 – Greta Gilman

A. Action items: None

Recreation Committee: August 6, 2025 – Sally Lodato

A. Action items: None

Riverfront Park Committee: The August 11, 2025, meeting was canceled. – Gerry

Sperling

A. Action items: None

Golf Committee: August 12, 2025 – Barb Richey

A. Action items: None

Finance Committee: August 12, 2025 – Bob Anderson

A. Action items:

1) Golf SIP Loan(s) Refinance – Rich Lentz

 ACI Northwest / Gaiser Conservatory Replacement Boiler (not to exceed \$120,990.09 plus tax from major repair & replacement reserve) – Al Vorderbrueggen

Development & Volunteer Committee: The DVC does not meet in August. – Jennifer

Ogden

A. Action items: None

9. Reports:

A. President: Jennifer Ogden

B. Liaisons:

- 1) Conservation Futures Doug Kelley
- 2) Parks Foundation Barb Richey
- 3) City Council Jonathan Bingle

C. Director: Garrett Jones

10. Executive session

A. None

Correspondence

A. Letters/emails: None

12. Adjournment

13. Meeting dates:

A. Committee meetings:

Urban Forestry Tree Committee: 4:15 p.m. September 2, 2025, Finch Arboretum Woodland Center, and virtually via Webex.

Land Committee: 3:30 p.m. September 3, 2025, Finch Arboretum Woodland Center, and virtually via Webex.

Recreation Committee: 2:15 p.m. September 3, 2025, Finch Arboretum Woodland Center, and virtually via Webex.

Riverfront Park Committee: 4:00 p.m. September 8, 2025, Pavilion conference room, Riverfront Park, and virtually via Webex

Golf Committee: 8:00 a.m. September 9, 2025, Finch Arboretum Woodland Center, and virtually via Webex.

Finance Committee: 3:00 p.m. September 9, 2025, Finch Arboretum Woodland Center, and virtually via Webex.

Development & Volunteer Committee: 12:00 p.m. September 10, 2025, Finch Arboretum Woodland Center, and virtually via Webex.

- B. Park Board: 3:30 p.m. September 11, 2025, Council Chambers, lower-level City Hall, and virtually via Webex
- C. Park Board Study Session: No session scheduled at this time.

Agenda is subject to change

AMERICANS WITH DISABILITIES ACT (ADA) INFORMATION: The City of Spokane is committed to providing equal access to its facilities, programs and services for persons with disabilities. The Spokane City Council Chamber in the lower level of Spokane City Hall, 808 W. Spokane Falls Blvd., is wheelchair accessible and is equipped with an infrared assistive listening system for persons with hearing loss. Headsets may be checked out (upon presentation of picture I.D.) at the City Cable 5 Production Booth located on the First Floor of the Municipal Building, directly above the Chase Gallery or through the meeting organizer. Individuals requesting reasonable accommodations or further information may call, write, or email Human Resources at 509.625.6373, 808 W. Spokane Falls Blvd, Spokane, WA, 99201; or ddecorde@spokanecity.org. Persons who are deaf or hard of hearing may contact Human Resources through the Washington Relay Service at 7-1-1. Please contact us forty-eight (48) hours before the meeting date.

CITY OF SPOKANE PARK AND RECREATION DIVISION JULY 2025 EXPENDITURE CLAIMS FOR PARK BOARD APPROVAL - AUGUST 14, 2025

PARKS & RECREATION:

TOTAL EXPENDITURES:	\$ 3,917,311.05
DEBT SERVICE PAYMENTS	
CAPITAL OUTLAY	\$ 313,683.55
MAINTENANCE & OPERATIONS	\$ 774,494.96
SALARIES & WAGES	\$ 241,984.23
GOLF:	
CAPITAL OUTLAY	\$ -
RFP BOND 2015 IMPROVEMENTS:	
PARK CUMULATIVE RESERVE FUND	\$ 381,841.21
DEBT SERVICE PAYMENTS	,
CAPITAL OUTLAY	\$ 113,440.15
MAINTENANCE & OPERATIONS	\$ 633,191.70
SALARIES & WAGES	\$ 1,458,675.25

Spokane Park Board Briefing Paper



	T	•
Committee	Special Action Item	Committee meeting date: NA
Requester	Jonathan Moog	Phone number : (509) 625-6243
Type of agenda item	OConsent ODiscussion	n OInformation O Action
Type of contract/agreement	New Renewal/ext.	Lease
City Clerks file (OPR or policy #)	OPR 2024-0359	
Master Plan Goal, Objective, Strategy	Goal K, Objective 1	Master Plan Priority Tier: First Tier
(Click HERE for link to the adopted plan)		(pg. 171-175)
Item title: (Use exact language noted on	Amendment of Preventative M	aintenance Agreement with Applied Industrial
the agenda)		
Begin/end dates	Begins: 10/04/2021	Ends: 09/30/2025 06/01/2525
Background/history:	<u>'</u>	
Applied Industrial Systems (former	ly Sno-Valley Process Solu	tions) was selected through an RFP
		1 to provide scheduled and on-call
		nechanical plant. Contract is charged at
	, ,	, the ice mechanical plant experienced an
•	` ,	triggered an emergency call out for
_		plemented actions to repair the leak
the contract to \$79,998.17.	7 of services. This amend	nent increases the total compensation of
the contract to \$79,990.17.		
Motion wording:		
Approve the Contract Amendment with A	applied Industrial Systems	
Approvals/signatures outside Parks:	• Yes • No	-4
If so, who/what department, agency or c		
Name: Keith Envolsen	Email address: keith@applie	edindsystems.com Phone: 509-710-0500
Distribution:		/@spokanecity.org
Parks – Accounting Parks – Sarah Deatrich	mprince	e@spokanecity.org
Requester: Jonathan Moog		
Grant Management Department/Name:		
Fiscal impact: • Expenditure	Revenue	
Amount:	Budget code:	
\$49,998.17	1400-54312-	76810-54201
Vendor: • Existing vendor	New vendor	
Supporting documents:	O New Veridor	
Quotes/solicitation (RFP, RFQ, RFB)	☐ W-9	(for new contractors/consultants/vendors
Contractor is on the MRSC Roster - City of	of Spokane ACH	Forms (for new contractors/consultants/vendors
LIBI: 605-224-344 Rusiness license evr	viration data: 4/30/26 // Incur	ance Certificate (min \$1 million in General Liability)

Cross Reference No. OPR 2021-0625



CITY OF SPOKANE PARKS AND RECREATION

CONTRACT AMENDMENT

Title: PREVENTATIVE MAINTENANCE AGREEMENT FOR SCHEDULED AND ON-CALL ICE RIBBON MAINTENANCE

This Contract Amendment is made and entered into by and between the CITY OF SPOKANE PARKS AND RECREATION as ("City"), a Washington municipal corporation, and APPLIED INDUSTRIAL SYSTEMS, LLC., whose address is 4784 West Casberg Burroughs Road, Deer Park, Washington 99006, as ("Contractor"), individually hereafter referenced as a "Party", and together as the "Parties".

WHEREAS, the Parties entered into a Contract wherein the Contractor agreed to provide Schedule and On-Call Ice Ribbon Refrigeration Maintenance under PW ITB 5502-21; and

WHEREAS, additional funds are needed to pay for unexpected repairs; thus, the original contract needs to be formally amended by this written document; and

NOW, THEREFORE, in consideration of these terms, the parties mutually agree as follows:

1. CONTRACT DOCUMENTS.

The Contract, dated October 4, 2021, any previous amendments, addendums and / or extensions / renewals thereto, are incorporated by reference into this document as though written in full and shall remain in full force and effect except as provided herein

2. EFFECTIVE DATE.

This Contract Amendment shall become effective on October 1, 2021, and shall run through September 30, 2025.

3. AMENDMENT.

To add additional funds for unexpected repairs at the Ice Ribbon

4. COMPENSATION.

The City shall pay an additional amount not to exceed **FORTY-NINE THOUSAND NINE HUN-DRED NINETY-EIGHT AND 17/100 DOLLARS** (\$49,998.17), plus sales tax if applicable, for everything furnished and done under this Contract Amendment in accordance with Contractor's Invoice #2025.-032, dated March 6, 2025, Invoice #2025-181 date June 30, 2025, and Final Repair Quote dated August 4, 2025. This is the maximum amount to be paid under this Amendment and

shall not be exceeded without the prior written authorization of the City, memorialized with the same formality as the original Contract and this document.

IN WITNESS WHEREOF, in consideration of the terms, conditions and covenants contained, or attached and incorporated and made a part, the parties have executed this Contract Amendment by having legally-binding representatives affix their signatures below.

APPLIED INDUSTRIAL SYSTEMS, LLC.		CITY OF SPOKANE PARKS AND RECREATION			
By Signature	Date	By Signature	Date		
Type or Print Name		Type or Print Name			
Title		Title			
Attest:		Approved as to form:			
City Clerk		Assistant City Attorney			

Attachments that are part of this Agreement:

Exhibit A – Two Invoices 1) Inv. 2025-032, dated March 6, 2025 and 2) Inv. 2025-181, dated June 30, 2025, along with Contractor's Quote dated August 4, 2025.

U2025-080

EXHIBIT A

Invoice

4784 W Casberg Burroughs Rd
Deer Park, WA 99006
+18772479048
accountspayable@appliedindsystems.com
www.appliedindsystems.com



BILL TO

City of Spokane, Parks Dept. 808 W Spokane Falls Blvd Spokane, WA 99201-3304

SHIP TO

City of Spokane, Parks Dept. 808 W Spokane Falls Blvd Spokane, WA 99201-3304

INVOICE #	DATE	TOTAL DUE	DUE DATE	TERMS	ENCLOSED
2025-032	03/06/2025	\$15,393.18	04/05/2025	Net 30	

JOB NUMBER/NAME

2025-0048-ICE Rib- ADDITIONAL

PO NUMBER

OPR 2024-0359/ OPR2021-0625

DATE	DESCRIPTION	QTY	RATE	AMOUNT
01/07/2025	Technician Labor, On site - Russell Johnson	10:00	231.00	2,310.00T
01/07/2025	Technician Labor, On site - Jack Envolsen	10:00	231.00	2,310.00T
01/08/2025	3/4" FIP X 3/4" FIP X 24" SS BRAIDED FLEX CONNECTOR	1	25.58	25.58T
01/15/2025	Parking	1	10.00	10.00
01/15/2025	Technician Labor, On site - Russell Johnson	5:00	231.00	1,155.00T
01/21/2025	3/4" FIP X 3/4" FIP X 24" SS BRAIDED FLEX CONNECTOR	1	25.58	25.58T
01/21/2025	3/4" X 2" GALV STL NIPPLE	1	2.84	2.84T
01/21/2025	Technician Labor, On site - Russell Johnson	8:00	231.00	1,848.00
01/27/2025	CR14700-K Gasket, Unloader Piston Cover K	16	11.68	186.88T
01/27/2025	NDA Freight	1	38.45	38.45
01/29/2025	Technician Labor, On site - Jack Envolsen	3:00	231.00	693.00T
02/07/2025	Vibration Analysis, including reporting and shipping	1	2,474.00	2,474.00T
02/10/2025	Technician Overtime Labor, On Site - Russell Johnson	3:30	327.00	1,144.50T
02/20/2025	1-1/4" Solenoid Valve, Bolt Flange pattern- Bare (no Coil, no Flg, no Str)	1	864.57	864.57T
02/20/2025	Gasket Pk 3/4" to 1" (size NO 25), Pkg of 12	1	65.78	65.78T
02/20/2025	Freight	1	92.75	92.75
03/04/2025	Technician Labor, On site Keith Envolsen	4.50	231.00	1,039.50T

Thank you for choosing Applied Industrial Systems. Invoice payments are due within 30 days. Please be advised that we will charge 3% interest per month on late invoices, unless otherwise agreed in a contract.

SUBTOTAL
TAX
TOTAL
BALANCE DUE

1,106.75 15,393.18 **\$15,393.18**

14,286.43

Payment types accepted:
Check/ACH/Credit Card
Contact our office for credit card payments.
(Credit Card subject to 3.5% processing fee)

Invoice

4784 W Casberg Burroughs Rd
Deer Park, WA 99006
+18772479048
accountspayable@appliedindsystems.com
www.appliedindsystems.com



BILL TO

City of Spokane, Parks Dept. 808 W Spokane Falls Blvd Spokane, WA 99201-3304

SHIP TO

City of Spokane, Parks Dept. 808 W Spokane Falls Blvd Spokane, WA 99201-3304

INVOICE #	DATE	TOTAL DUE	DUE DATE	TERMS	ENCLOSED
2025-181	06/30/2025	\$31,359.11	07/30/2025	Net 30	

JOB NUMBER/NAME

Ice Ribbon 2024/2025 MA

PO NUMBER

OPR 2024-0359/ OPR2021-0625

DATE	DESCRIPTION	QTY	RATE	AMOUNT
	City of Spokane, Parks Dept.:2025-0084 City of Spokane - Parks Dept -Ice Ribbon (post invoice #2025-032)			
03/28/2025	Technician Labor, On site - Keith Envolsen	3:00	231.00	693.00T
03/29/2025	SPOKANE PARKING METER - 7982			1.70
03/31/2025	Technician Labor, On site - Keith Envolsen	2:00	231.00	462.00T
04/01/2025	SPOKANE PARKING METER - 7982			1.70
	SUBTOTAL - City of Spokane, Parks Dept.:2025-0084 City of Spokane - Parks Dept -Ice Ribbon (post invoice #2025-032)			1,158.40
	City of Spokane, Parks Dept.:2025-0131 City of Spokane- Parks Dept-Ice Ribbon-Ammonia Leak Emergency Call			
05/02/2025	Technician Overtime Labor, On Site - Keith Envolsen	0:30	327.00	163.50T
05/03/2025	Technician Overtime Labor, On Site - Jack Envolsen	4:00	327.00	1,308.00T
05/03/2025	Technician Overtime Labor, On Site - Keith Envolsen	9:30	327.00	3,106.50T
	SUBTOTAL - City of Spokane, Parks Dept.:2025-0131 City of Spokane- Parks Dept-Ice Ribbon-Ammonia Leak Emergency Call			4,578.00
	City of Spokane, Parks Dept.:2025-0143-City of Spokane- Parks Dept-Ice Ribbon Recovery, Storage, Reinstall			
05/12/2025	Technician Labor, On site - Keith Envolsen	9:30	231.00	2,194.50T
05/14/2025	Ammonia Pump 1/2 MALE FLARE X 3/4 MPT HALF UNION 48F-8-12	1	12.39	12.39
05/14/2025	Ammonia Pump 1/2 MALE FLARE X 3/4 MPT HALF UNION 48F-8-12	2	12.39	24.78
05/14/2025	Freight	1	34.27	34.27

DATE	DESCRIPTION	QTY	RATE	AMOUNT
05/15/2025	Ammonia Pump Out Service	1	6,172.27	6,172.27
	SUBTOTAL - City of Spokane, Parks Dept.:2025-0143-City of Spokane-Parks Dept-Ice Ribbon Recovery, Storage, Reinstall			8,438.21
	City of Spokane, Parks Dept.:2025-0149-City of Spokane- Parks Dept-Ammonia Leak From 5/3/2025 Repairs			
05/15/2025	Technician Labor, On site - Jack Envolsen	6:00	231.00	1,386.00T
05/19/2025	GG-NH3-RC Replacement Electrochemical Cell, NH3, ribbon cable, 0/50 to 0/300 ppm, extended life Also compatible with ECF2/ECF9/ECFX transmitters	2	599.40	1,198.80T
05/19/2025	GG-NH3-2%-RS Replacement Catalytic Bead Sensor, NH3 selective, plug-in, 0-2%	1	619.65	619.65T
05/19/2025	Freight	1	46.31	46.31
05/19/2025	Technician Labor, On site - Darin W Mathews	1:00	231.00	231.00T
05/20/2025	RS-A050TH 107126 A050TH 107126 1/2" Angle, HW, Thrd, Shut Off Valve	1	209.28	209.28T
05/20/2025	Freight	1	29.19	29.19
05/20/2025	Nitrogen 6 pk	1	427.00	427.00T
05/20/2025	Hazmat Fee	1	6.00	6.00
05/20/2025	Technician Labor, On site - Darin W Mathews	1:00	231.00	231.00T
05/29/2025	Technician Labor, On site - Darin W Mathews	8:00	231.00	1,848.00T
05/29/2025	Technician Labor, On site - Jack Envolsen	6:00	231.00	1,386.00
05/29/2025	Technician Labor, On site - Keith Envolsen	2:00	231.00	462.00T
05/30/2025	3/4" X 1/4" BLK MERCHANT HEX BUSHING	8	3.06	24.48
05/30/2025	1/2" X 1/4" BLK MERCHANT HEX BUSHING	8	1.97	15.76
05/30/2025	3/8" X 1/4" BLK MERCHANT HEX BUSHING	8	1.28	10.24
05/30/2025	MILLROSE 1/2" X 1429" BLUE MONSTER TAPE	2	5.55	11.10
05/30/2025	3/4" X 1/4" SCR 3000# HEX BUSHING	2	3.75	7.50
05/30/2025	SPOKANE PARKING METER - 1381			5.25
05/30/2025	Technician Labor, On site - Darin W Mathews	10:00	231.00	2,310.00T
05/30/2025	Technician Labor, On site - Jack Envolsen	6:00	231.00	1,386.00
06/02/2025	Technician Labor, On site - Jack Envolsen	5:00	231.00	1,155.00T
06/03/2025	Technician Labor, On site - Jack Envolsen	3:00	231.00	693.00T
06/04/2025	SPOKANE PARKING METER - 1381			5.25
06/04/2025	Technician Labor, On site - Jack Envolsen	1:00	231.00	231.00T

DATE	DESCRIPTION	QTY	RATE	AMOUNT
06/05/2025	DIAMOND PARKING SERVIC - 1381			15.00
06/05/2025	Technician Labor, On site - Jack Envolsen	1:00	231.00	231.00T
06/09/2025	Technician Labor, On site - Jack Envolsen	2:00	231.00	462.00T
06/24/2025	Technician Labor, On site - Jack Envolsen	3:00	231.00	693.00T
	SUBTOTAL - City of Spokane, Parks Dept.:2025-0149-City of Spokane-Parks Dept-Ammonia Leak From 5/3/2025 Repairs			15,335.81

Thank you for choosing Applied Industrial Systems. Invoice payments are due within 30 days. Please be advised that we will charge 3% interest per month on late invoices, unless otherwise agreed in a contract.

BALANCE DUE	\$31,359.11
TOTAL	31,359.11
TAX	1,848.69
SUBTOTAL	29,510.42

Payment types accepted: Check/ACH/Credit Card Contact our office for credit card payments. (Credit Card subject to 4% processing fee)



August 4th, 2025

Riverfront Park Mr. Michael Prince Director of Facilities 507 North Howard Street Spokane, WA 99201

Subject: Ice Ribbon – Repairs to Ice Ribbon Ammonia Equipment and System 2025

Mr. Prince,

We appreciate this opportunity to present the following pricing for your review and approval. Applied Industrial Systems shall complete the complete scope of work listed on page #2 of this document. Included are ammonia call out system sensor replacement and subsequent verification of the system working correctly, repairs to system for ammonia leaks, recharging with recovered ammonia, etc. A complete written report will follow after work is completed.

The following item(s) include labor and materials.

Ice Ribbon Repairs, Per Scope of Work Page #2: \$17,542.00 est.

Exclusions:

• Additional Scope of Work, Overtime Work, or Applicable Taxes.

Applied Industrial System standard terms and conditions apply. Additional work that may be required or desired will only be performed with your prior knowledge and approval. This price is good for 30 days.

Thank you again for this opportunity to work with you and with Riverfront Park. Please call me at my office if should you have any questions or wish to discuss this proposal further.

Sincerely,

Keith Envolsen Area Representative (509) 710-0500 direct keith@appliedindsystems.com



SCOPE OF WORK ICE RIBBON MECHANICAL COOLING SYSTEM REPAIRS

- Replacement of all ammonia sensors. These sensors have been ordered, but will need to be physically installed, tested and ensure the ammonia call out system is fully functional and working properly. This was found to NOT be working when we were initially called out for the ammonia leak.
- Replacement of the pressure relief valve, liquid line solenoid valve and sightglass seals that were found to be leaking at the site.
- Installation of ½" access valve for future ease of ammonia refrigerant removal. Valve has been purchased and ready for installation.
- Subsequent pressurization and leak testing to ensure the leak repairs are successful.
- Blow down of nitrogen charge.
- Evacuation of the entire system to a deep vacuum.
- Checking to ensure the vacuum level does not raise for 24 hrs.
- Installing ammonia vapor under pressure to check for leaks a final time prior to full charge of ammonia.
- Recharge of ammonia into the machinery.
- Removal of all tools, equipment and garbage from site, leaving in "as found" or better condition.

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Contract Contract Co

License Information:

New search Back to results

Entity name: APPLIED INDUSTRIAL SYSTEMS, LLC

Business name: APPLIED INDUSTRIAL SYSTEMS

Entity type: Limited Liability Company

UBI #: 605-224-344

Business ID: 001

Location ID: 0001

Location: Active

Location address: 4784 W CASBERG BURROUGHS RD

DEER PARK WA 99006-8402

Mailing address: 4784 W CASBERG BURROUGHS RD

DEER PARK WA 99006-8402

Excise tax and reseller permit status: Click here

Secretary of State information: Click here

Endorsements

Endorsements held at this location	License #	Count	Details	Status	Expiration date	First issuance date
Cheney General Business - Non- Resident				Active	Nov-30-2025	Nov-19-2024
Minor Work Permit				Active	Sep-30-2025	Sep-19-2024
Moses Lake General Business - Non-Resident	BL2024-0466			Active	Apr-30-2026	May-31-2024
Richland General Business - Non- Resident				Active	Apr-30-2026	Jun-20-2024
Spokane General Business - Non- Resident				Active	Apr-30-2026	May-01-2023
Union Gap General Business - Non-Resident				Active	Sep-30-2025	Sep-27-2024
Walla Walla General Business - Non-Resident				Active	Nov-30-2025	Nov-15-2024

Owners and officers on file with the Department of Revenue

Owners and officers	Title
ENVOLSEN, KEITH	
ENVOLSEN, MICHELLE	

Registered Trade Names

Registered trade names	Status	First issued
APPLIED INDUSTRIAL SYSTEMS	Active	May-01-2023

The Business Lookup information is updated nightly. Search date and time: 8/14/2025 6:54:45 AM

Contact us

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CERTIFICATE OF LIABILITY INSURANCE

07/10/2025

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must have ADDITIONAL INSURED provisions or be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRC	DUCE	:R					CONTAC NAME:	T Jose	ph Armand			
		North Town	Insurance				PHONE (A/C, No		483-3030	FAX (A/C, No	_{):} (509)	413-0900
		5727 N Divis	ion St				E-MAIL ADDRE	iosar	oh@northto	wninsurance.com		
		Spokane, W	A 99208						SURER(S) AFFO	RDING COVERAGE		NAIC#
							INSURE	RA: Ohio	Security I	nsurance Compan	у	24082
INS	JRED						INSURE	ERB:				
		Applied Indu	ıstrial Systen	ns L	LC		INSURE	ER C:				
			berg Burroug		Rd		INSURE	ER D :				
		Deer Park, W	VA 99006-840)2			INSURE	ER E :				
							INSURE	ERF:				
СО	VER	AGES	CER	TIFIC	ATE	NUMBER: 95955320-2	503170	95131		REVISION NUMBER:	2	
IN C	DICA ERTI	ATED. NOTWITHSTA FICATE MAY BE ISS	ANDING ANY REC SUED OR MAY PE	UIRE RTAI	MENT N, TH	NCE LISTED BELOW HAVE F, TERM OR CONDITION OF IE INSURANCE AFFORDED LIMITS SHOWN MAY HAVE	ANY C	ONTRACT OR POLICIES DE	OTHER DOC SCRIBED HE	UMENT WITH RESPECT REIN IS SUBJECT TO AL	O WHI	CH THIS
INSR LTR		TYPE OF INSUR	RANCE	ADDL INSD	SUBR WVD	POLICY NUMBER		POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIN	ITS	
Α	Χ	COMMERCIAL GENER		Υ	Υ	BKS66223076		06/05/2025	06/05/2026	EACH OCCURRENCE	\$	1,000,000
``		CLAIMS-MADE	X OCCUR	-		211000220010		00/00/2020	00/00/2020	DAMAGE TO RENTED PREMISES (Ea occurrence)	\$	1,000,000
		'	ı.							MED EXP (Any one person)	\$	15,000
										PERSONAL & ADV INJURY	\$	1,000,000
	GEN	, N'L AGGREGATE LIMIT A	APPLIES PER:							GENERAL AGGREGATE	\$	2,000,000
	X	POLICY JEGI	LOC							PRODUCTS - COMP/OP AGG	\$	2,000,000
		OTHER:									\$	
Α	AUT	OMOBILE LIABILITY		Υ	Υ	BAS69198870		06/05/2025	06/05/2026	COMBINED SINGLE LIMIT (Ea accident)	\$	1,000,000
		ANY AUTO		_	_					BODILY INJURY (Per person)	\$	
		OWNED X	SCHEDULED AUTOS							BODILY INJURY (Per accident) \$	
	Χ	HIRED AUTOS ONLY	NON-OWNED AUTOS ONLY							PROPERTY DAMAGE (Per accident)	\$	
		AUTOSONET	AUTOS ONET							, , , , , ,	\$	
Α	Χ	UMBRELLA LIAB	X OCCUR	Υ	Υ	BAS69198870		06/05/2025	06/05/2026	EACH OCCURRENCE	\$	4,000,000
		EXCESS LIAB	CLAIMS-MADE	_	_					AGGREGATE	\$	4,000,000
		DED X RETENTION	ons 10,000								\$	
Α		KERS COMPENSATION				BKS66223076		06/05/2025	06/05/2026	PER STATUTE X OTH- ER		STOP GAP
	ANY	PROPRIETOR/PARTNER	EXECUTIVE							E.L. EACH ACCIDENT	\$	1,000,000
	(Mar	CER/MEMBER EXCLUDE Idatory in NH)	D?	N/A						E.L. DISEASE - EA EMPLOYE	E \$	1,000,000
		s, describe under CRIPTION OF OPERATI	ONS below							E.L. DISEASE - POLICY LIMIT	\$	1,000,000
			LOCATIONS / VEHICL	ES (A	CORD	101, Additional Remarks Schedule	, may be	attached if more	space is required	d)		
H۱	AC	Operations										
CE	RTIF	ICATE HOLDER					CANC	ELLATION				
								-		ESCRIBED POLICIES BE O OF, NOTICE WILL BE DEL		
		City of Sp								CY PROVISIONS.	· · LIVED	
l		808 W Spc	kane Falls B	lvd								

Spokane, WA 99201

AUTHORIZED REPRESENTATIVE

Spokane Park Board Briefing Paper



Committee	Finance	Committee meeting date: August 12, 2025				
Requester	Rich Lentz	Phone number: 509-625-6544				
Type of agenda item	OConsent ODiscussion	Information • Action				
Type of contract/agreement	New Renewal/ext.	Lease Amendment/change order Othe				
City Clerks file (OPR or policy #)						
Master Plan Goal, Objective, Strategy	N/A	Master Plan Priority Tier: N/A				
(Click HERE for link to the adopted plan)		(pg. 171-175)				
Item title: (Use exact language noted on	Golf SIP Loan(s) Refinance					
the agenda)						
Begin/end dates	Begins: 01/01/2026	Ends: 12/31/2031 06/01/252				
Background/history: The gelf enterprise fund currently has 2 outstanding SID leans for source improvements made to Indian Conven						
The golf enterprise fund currently has 3 outstanding SIP loans for course improvements made to Indian Canyon,						
Esmeralda and Downriver between 2018 and 2021. These loans all had balloon payments at the end of the term. The 2018 (Indian Canyon) and 2019 (Esmeralda) loans have balloon payments due at the end of 2025 and the 2021						
(Downriver) loan is due at the end of 2026. Golf has been charging a Facility Improvement Fee on every round of golf						
played and has been using these funds to make the debt service payments and build a fund balance intended to eventually pay these loans in full. This fund balance currently has enough to pay the 2018 SIP loan in full. The motion						
		agn to pay the 2018 SIP loan in full. The motion and refinance the 2021 loan next year with both				
		mount starting in 2026 that is sufficient to pay				
the remaining 2 loans by the end of 2030. This will require City Council approval as well as they oversee all SIP funds.						
Motion wording:						
		fund balance, and then refinance the remaining				
two loans at maturity on a 5-year term wi	th a balloon payment. The rate is	s set at the 5-Year Treasury Rate plus .50%.				
Approvals/signatures outside Parks:	Yes No					
If so, who/what department, agency or constant	· · ·	DI.				
Name:	Email address:	Phone:				
Distribution:						
Parks – Accounting Parks – Sarah Deatrich						
Requester: Rich Lentz						
Grant Management Department/Name:						
Fiscal impact: • Expenditure	Revenue					
Amount:	Budget code:					
Approx. \$777,470/year to pay in full in 5 y	yrs 4600-30210-9	7185-80102-99999				
Vendor: Existing vendor	New vendor					
Supporting documents:	<u> </u>					
Quotes/solicitation (RFP, RFQ, RFB)	=	for new contractors/consultants/vendors				
Contractor is on the City's A&E Roster - C		forms (for new contractors/consultants/vendors				

Spokane Park Board Briefing Paper



Committee	Land Committee	Committee meeting date: A	ugust 6, 2025				
Requester	Al Vorderbrueggen	Phone number: 3	63-5464				
Type of agenda item	Consent • Discussion	○ Information	Action				
Type of contract/agreement	New Renewal/ext.	Lease OAmendment/change	e order Other				
City Clerks file (OPR or policy #)							
Master Plan Goal, Objective, Strategy		Master Plan Priority Tier:					
(Click HERE for link to the adopted plan)		(pg. 171-175)					
Item title: (Use exact language noted on the agenda)		rvatory Replacement Boiler (not or repair & replacement reserve					
Begin/end dates	Begins: 08/21/2025	Ends: 08/21/2026	06/01/2525				
Background/history: The existing boiler at Gaiser Conservatory hat & replacement reserve policy' with sufficient for includes a second boiler. Recommend contrast The new boiler system will include Permitting Exchanger, Plumbing, Primary Pump, Expansion 75deg room temperature. Contractor Workmanship Warranty of 12mo at The Friends of Manito have pledged \$100,000. Motion wording: Motion to approve ACI Northwest contracts.	funds to fund the replacement. Project of both base bid & alternate #1 s., Removal of Existing Boiler, Electrision Tank, two (2) Secondary Pumpand Manufacturers Limited Lifetime \0 toward this improvement. Net exp	ect base bid includes (1) boiler, addicope to apparent low bidder, ACI fical, (2) High-Efficiency 700k BTU is, Controls, and incidental items to Warranty. Deense to Parks is \$20,990.09+tax	d/alt 1 (if accepted) Northwest. Boilers, Heat o achieve a minimum				
tax Approvals/signatures outside Parks:	• Yes No						
If so, who/what department, agency or co	•						
Name: Mike Jones	Email address: mjones@acir	nw.com Phone:	1.808.772.9571				
Distribution:	nhamad	@spokanecity.org					
Parks – Accounting	bellison	@spokanecity.org					
Parks – Sarah Deatrich							
Requester: avorderbrueggen@spokanecity.org Grant Management Department/Name:							
Fiscal impact: • Expenditure Amount: \$20,990.09+tax \$100,000.00+tax	•	repair & replacement reserve contributed by friends of manito					
Vendor:	New vendor	surance Certificate					



Bid Tabulation - Manito Park Gaiser Conservatory Replace	er Conserva	tory Rep	olacement Boiler	er					
Bid Item	Description UOM		Quantity	ACI Northwest	Professional Piping	Titan Mechanical, Inc.	AVERAGE	% OF ESTIMATE % OF ESTIMATE (LOW BID) (AVG BID)	% OF ESTIMATE (AVG BID)
TOTAL BASE BID (NO TAX)	Total Bid	Each	1	\$80,995.00	\$96,000.00	\$135,931.66	\$104,308.89	142%	183%
Washington State Retail Sales Tax (9.1%)				\$7,370.55	\$8,736.00	\$12,369.78	\$9,387.80		
TOTAL BASE BID +TAX				\$88,365.55	\$104,736.00	\$148,301.44	\$113,696.69		
ALTERNATE 1 - Boiler #2 System	Total Bid Each	Each	1	\$39,995.00	\$47,897.34	\$41,876.54	\$43,256.29	120%	29%
TOTAL BASE + ALL ALTERNATES (NO TAX)				\$120,990.00	\$143,897.34	\$177,808.20	\$147,565.18	134%	%9
Washington State Retail Sales Tax (9.1%)				\$11,010.09	\$13,094.66	\$16,180.55	\$13,280.87	1	1
TOTAL ALL WORK + TAX				\$132,000.09	\$156,992.00	\$193,988.75	\$160,846.05	88.0%	1



TO:

CITY OF SPOKANE, WASHINGTON

PROJECT NAME: Manito Park Backup Boiler Gaiser Conservatory Replacement Boiler

BIDDER'S DECLARATION. The undersigned bidder certifies that it has examined the site, read and understands the specifications for the above project, and agrees to comply with all applicable federal, state and local laws and regulations. The bidder is advised that by signature of this bid proposal it has acknowledged all bid requirements and signed all certificates contained herein.

BID OFFER. The price(s) listed in this bid proposal is tendered as an offer to furnish all labor, materials, equipment and supervision required to complete the proposed project in strict accordance with the contract documents. The bidder proposes to do the project at the following price:

• • • • • • • • • • • • • • • • • • • •		and the same of th	
BASE BID:	\$_	80,995.00	
SALES TAX (9.1%)	\$_	7,370.55	
TOTAL BASE BID PRICE:	\$_	88, 365.55	
TRENCH SAFETY SYSTEM,	-		
if excavation greater			
than four feet (4') deep:	\$_		

CONTRACTOR RESPONSIBILITY.	A
Washington State Contractor's Registration No.	ACINOI* 92

Washington Employment Security Department Number

Washington Excise Tax Registration Number

ACINOI * 92208
601-746-223
N/A - ID COMPANY
601-746-223

Alt 1: BOILER #2 SYSTEM (Include Retail Sales Tax)

As of July 1, 2019, Contractor has fulfilled training requirement or is exempt from L & I's Public Works Training Requirement under RCW 39.04.350 and RCW 39.06.020. (NO) ADDENDA. The undersigned acknowledges receipt of addenda number(s) 1 \$\frac{2}{2}\$ and agrees that their requirements have been included in this bid proposal.
The firm agrees that its Bid will NOT be withdrawn for a minimum of forty five (45) calendar days after the stated submittal date.

For contracts up to \$150,000.00 including tax, the Contractor may request for ten percent (10%) retainage in lieu of bond. (YES) (NO)

The undersigned Bidder hereby certifies that, within the three-year period immediately preceding the bid solicitation date for this Project, the bidder is not a "willful" violator, as defined in RCW 49.48.082, of any provision of chapters 49.46, 49.48, or 49.52 RCW, as determined by a final and binding citation and notice of assessment issued by the Department of Labor and Industries or through a civil judgment entered by a court of limited or general jurisdiction.

I certify (or declare) under penalty of perjury under the laws of the State of Washington that the foregoing is true and correct.

FIRM NAME: Business Name PACT Northwest

PRINTED NAME: Printed Name MIKE Tones

SIGNATURE:

PHONE: Phone 208 - 772 -9571 TITLE: Title Account manager

ADDRESS: Business Address 6600 N Governmentway Coeur d'Alene ID 83815

EMAIL: name@domain

mJanes aTACINW, com

\$ 43,634.55



City of Spokane Invitation To Bid R1

SUBCONTRACTOR LIST

PROJECTTITLE: Gaiser Conservatory Replacement Boiler							
PROPOSED SUBCONTRACTORS/SUPPLIERS TO BE USED ON THE PROJECT ARE: (USE ADDITIONAL PAGES IF NECESSARY)							
CONTRACTOR/SUPPLIER							
TYPE OF WORK/BID ITEM							
AMOUNT \$							
CONTRACTOR'S REGISTRATION NO							
CONTRACTOR/SUPPLIER							
TYPE OF WORK/BID ITEM							
AMOUNT \$							
CONTRACTOR'S REGISTRATION NO.							
CONTRACTOR/SUPPLIER							
TYPE OF WORK/BID ITEM							
TYPE OF WORK/BID ITEM							
CONTRACTOR'S REGISTRATION NO.							
NO SUBCONTRACTORS WILL BE USED ON THIS PROJECT							
8/18/2024	-						
Date Signature of Authorized Representative							

CITY OF SPOKANE - PURCHASING 808 W. Spokane Falls Blvd. Spokane, Washington 99201-3316 (509) 625-6400

August 5, 2025

ADDENDUM NO. 1

This addendum 1 to Request 'Manito Park Backup Boiler' is being issued to revise the following:

Revisions to Invitation to Bid including Project Name, Scope of Work, and Bid Schedule

The below items are attached to this Addendum and included herein by reference:

Attachment 1. Invitation to Bid R1 including Revised Scope of Work and Bid Form

Attachment 2. Program Master Schedule

Revisions to Bid Form: include but not limited to the following:

- Project name is revised to 'Gaiser Conservatory Replacement Boiler'
- Bid due date is revised to 1:00pm Tuesday, August 19, 2025.
- Scope of Work has been revised to be a Lochinvar Copper Fin II natural Gas Hydronic 990 MBH
 Boiler system with an additive alternate for one additional boiler system of the same make and
 model.

Notes:

- 1. Last day for questions will be 1:00pm Monday, August 11, 2025.
- 2. Last Addendum will be issued no later than 5:00pm Tuesday, August 12, 2025.

Question and Answer (as of 5pm Friday, July 25th)

- 1. Q: Are there any existing controls in the boiler room? we could not find any on the walk through.
 - **A:** Existing boiler controls are built into the existing RBI boiler. The built-in boiler controls make hot water to a manually programmed setpoint number. Our operator inputs a setpoint of 180 degrees in fall/winter, and 165 degrees in early spring.
 - The suspended thermostats in each greenhouse monitor the space(s) temperature. When demand is needed for heat, the white digital greenhouse controllers, one for each greenhouse, energize a circulation pump to draw hot water from the loop. Thus, boiler controls per-se are non-existent.
- 2. Q: Do you have a preferred contractor for controls? Paperwork says UTC, do we need to use them or can we shop others?
 - **A:** We do not have a preferred controls contractor. You may shop others, however we assume a control system such as Tekmar will be sufficient to manage two boilers and their interaction. Of the function options available, a lead-lag function may be the best option. Parks assumes the successful responsive bidder would be competent to install a Tekmar control system without the assistance of a boiler controls expert.
- Q: There will be two boilers in the mechanical room, we want to confirm that the intent is to have only one boiler on at a time, as operating two will drastically change how venting will be handled.
 A: The intent has been to have a new boiler energize if/when the existing boiler is stopped or otherwise goes offline. Only ONE boiler is expected to operate at a time. Furthermore, Parks would care to have the contractor install a switch that could alternate between boilers so each unit would

operate occasionally. This would ensure that neither boiler would be overused while confirming that each boiler is always operable.

- 4. **Q:** Are we confined to efficiency codes? The spec'd boiler only operates at 85%.
 - A: No, you are not confined to efficiency codes as this is an industrial application. However, a new boiler with a minimum of 84% efficiency is expected.
- 5. Q: Do you know what the Inside diameter is of the chimney the current boiler is using to vent?

 A: The diameter appears to be 20-24 inches. FYI The specifications for the new boiler vent is 10".
- 6. Will insulation be required for exiting piping and equipment in the mechanical room or just on new install?

A: Insulation will be required for exiting piping and equipment.

Berry Ellison, PLA
City of Spokane
Parks and Recreation
O. 509 625-6276
E. bellison@spokanecity.org

PLEASE NOTE: A SIGNED COPY OF THIS ADDENDUM MUST BE SUBMITTED WITH YOUR PROPOSAL, OR THE PROPOSAL MAY BE CONSIDERED NON-RESPONSIVE.

The undersigned acknowledges receipt of this Addendum.

Company

Authorized Signature

CITY OF SPOKANE - PURCHASING 808 W. Spokane Falls Blvd. Spokane, Washington 99201-3316 (509) 625-6400

August 12, 2025

ADDENDUM NO. 2

This addendum 2 to Request 'Gaiser Conservatory Replacement Boiler (formerly "Manito Park Backup Boiler")' is being issued to revise the following:

- Questions by Bidder(s) & responses by City of Spokane.
- Scope Revisions as described below

The below items are attached to this Addendum and included herein by reference:

None attached.

Revisions to Bid Form: include but not limited to the following:

- Responses below prevail over language shown on Bid Form.
- Additive Alternate #1: Boiler #2 System
 - a. Omit "Contractor to remove and dispose of existing RBI boiler"
 - b. Add: "Owner to remove and salvage existing RBI boiler"

Question and Answer (as of 1:00pm, August 11th)

- 1. Q: Five (5) projects of similar size and scope within the last five (5) years is aggressive. Can the quantity be decreased, or the duration increased?
 - A: The quantity of projects of similar size and scope is revied to three (3) projects within the last five (5) years. The lowest responsive bidder will be required to submit documentation and project contact information for verification by the City. If the City determines the submitted projects and duration do not satisfy this requirement, the bidder will be considered non-responsive.
- 2. **Q**: Regarding addendum #1, Question #6: Asks if there will be insulation required on exiting piping and equipment in the mechanical room. The answer said yes it will be required. Can you please confirm it will not be required on piping outside of the mechanical room. If it is required, do you have an as built for this piping so we can quantify size and footages?
 - A: Insulation is required on all exposed boiler piping (new and existing-to-remain) including the new tank in the Mechanical/Boiler room. Insulation is not required on piping outside of the mechanical/boiler room.
- Q: Regarding addendum #1, Question #2: Regarding preferred contractor for controls, is the City's intent to have a remote user interface or other monitoring outside the mechanical/boiler room?
 A. No. Remote monitoring is not desired. The specified Lochinvar boiler(s), with its integrated controls has the ability to interface between two boilers at a level that is adequate for this project. No additional control(s), Tekmar or other, is part of the scope of work.

Berry S. Ellison

Berry Effison, PLA City of Spokane Parks and Recreation

O. 509 625-6276

E. bellison@spokanecity.org

PLEASE NOTE:

A SIGNED COPY OF THIS ADDENDUM MUST BE SUBMITTED WITH YOUR PROPOSAL, OR

THE PROPOSAL MAY BE CONSIDERED NON-RESPONSIVE.

The undersigned acknowledges receipt of this Addendum.

Authorized Signature

Company

?

Contract Contract Co

License Information:

New search Back to results

Entity name: ACI NORTHWEST, INC.

Business name: ACI NORTHWEST, INC

Entity type: Profit Corporation

UBI #: 601-746-223

Business ID: 001

Location ID: 0002

Location: Active

Location address: 6600 N GOVERNMENT WAY

DALTON GARDENS ID 83815-8786

Mailing address: 6600 N GOVERNMENT WAY

DALTON GARDENS ID 83815-8786

Excise tax and reseller permit status: Click here

Secretary of State information: Click here

Endorsements					Filter	
Endorsements held at this location	License #	Count	Details	Status	Expiration date	First issuance date
Cheney General Business - Non- Resident	BUS2010-268			Active	Apr-30-2026	Jan-08-2019
Colville General Business - Non- Resident				Active	Apr-30-2026	Jan-12-2021
Deer Park General Business - Non- Resident				Active	Apr-30-2026	Nov-05-2013
Liberty Lake General Business - Non-Resident	00346			Active	Apr-30-2026	Mar-07-2005
Moses Lake General Business - Non-Resident	BUS2019-0787			Active	Apr-30-2026	Dec-13-2019
Pasco General Business - Non- Resident	27847			Active	Apr-30-2026	Nov-10-2015
Spokane General Business - Non- Resident	T12034320BUS			Active	Apr-30-2026	Oct-15-2012
Spokane Valley General Business - Non-Resident				Active	Apr-30-2026	Feb-22-2005
Walla Walla General Business - Non-Resident				Active	Apr-30-2026	May-15-2020



Endorsements held at this location	License #	Count	Details	Status	Expiration date	First issuance date
Wenatchee General Business - Non-Resident	100323			Active	Apr-30-2026	Oct-16-2019
Owners and officers on file with the Department of Revenue						
Owners and officers			Title			
LOPER, ADA A M						
RADOBENKO JR, BILL						
Registered Trade Names						
Registered trade names		Star	tus			First issued

Active

ACI NORTHWEST INC

View Additional Locations

Feb-13-2015

The Business Lookup information is updated nightly. Search date and time: 8/19/2025 2:26:09 PM

Contact us

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