

Spokane Park Board Agenda

3:30 p.m. Thursday, October 12, 2023 In-person in City Hall Council Chambers and WebEx virtual meeting Call in: 408-418-9388

Access code: 2491 764 3350

Park Board Members

Bob Anderson - President

Gerry Sperling - Vice President

Garrett Jones – Secretary

Nick Sumner

Greta Gilman

Sally Lodato

Jennifer Ogden

Barb Richey

Hannah Kitz

Kevin Brownlee

Doug Kelley

Jonathan Bingle - City Council liaison

Agenda

- 1. Roll call: Bob Anderson
- 2. Additions or deletions to the agenda:
- 3. Public comments:
- 4. Consent agenda:
 - A. Administrative/committee-level items:
 - 1) September 14, 2023, regular Park Board meeting minutes
 - 2) Claims September 2023
 - 3) Bacon Concrete, Inc. Change Order 1 / Wildhorse Park playground renovation project (\$16,137.00 plus applicable taxes) Berry Ellison
 - 4) Shamrock Paving, Inc. Change Order #1 / Susie's Trail Pedestrian Pathway (\$6,317.14 plus tax) Nick Hamad
 - 5) ACI Northwest, Inc. construction project/Esmeralda golf course furnace replacement project (\$82,938.55, tax inclusive) Mark Poirier
- 5. Special guests:

A. None

6. Financial report and budget update: Rich Lentz

7. Special discussion/action items:

A. Resolution adopting a citywide investment in neighborhood parks & recommending City Council place a levy measure on the February 2024 ballot – Nick Hamad

8. Committee reports – action items:

Urban Forestry Tree Committee: October 3, 2023 – Kevin Brownlee

A. Action items: None

Land Committee: October 4, 2023 – Greta Gilman

A. Action items: Two of two action items were presented on the consent agenda.

Recreation Committee: The October 4, 2023, meeting was canceled. – Sally Lodato

A. Action items: None

Riverfront Park Committee: October 9, 2023 – Gerry Sperling

A. Action items:

1) 2024 Riverfront Events fees and charges – Jonathan Moog

Golf Committee: October 10, 2023 – Nick Sumner

A. Action items: The action item was presented on the consent agenda.

Finance Committee: October 10, 2023 – Bob Anderson

A. Action items:

1) 2024 Parks and Golf Budget Proposals – Rich Lentz

Development & Volunteer Committee: September 20, 2023 – Jennifer Ogden

A. Action items: None

9. Reports:

A. President: Bob Anderson

- B. Liaisons:
 - 1) Conservation Futures Nick Sumner
 - 2) Parks Foundation Barb Richey
 - 3) City Council Jonathan Bingle
- C. Director (Interim): Jason Conley

10. Executive session

A. None

11. Correspondence

A. Letters/emails: None

B. Informational items: Quarterly marketing report

12. Adjournment

13. Meeting dates:

A. Committee meetings:

Urban Forestry Tree Committee: 4:15 p.m. October 31, 2023, at the Hive events room

'B', and virtually via WebEx.

Land Committee: 3:30 p.m. November 1, 2023, at Liberty Park Library events room, and virtually via WebEx.

Recreation Committee: 5:15 p.m. November 1, 2023, at Liberty Park Library events room, and virtually via WebEx.

Riverfront Park Committee: 4:00 p.m. November 6, 2023, Pavilion conference room, Riverfront Park, and virtually via WebEx

Golf Committee: 8:00 a.m. November 7, 2023, at the Hive events room 'C', and virtually via WebEx.

Finance Committee: 3:00 p.m. November 7, 2023, at Hive events room 'C', and virtually via WebEx.

Development & Volunteer Committee / Citizens Advisory Committee: 4:00 p.m. October 18, 2023, at City Hall, Conference Room 5A, and virtually via WebEx.

- B. Park Board: 3:30 p.m. November 9, 2023, Council Chambers, lower-level City Hall, and virtually via WebEx
- C. Park Board Study Session: No session scheduled at this time.

Agenda is subject to change

AMERICANS WITH DISABILITIES ACT (ADA) INFORMATION: The City of Spokane is committed to providing equal access to its facilities, programs and services for persons with disabilities. The Spokane City Council Chamber in the lower level of City Hall, 808 W. Spokane Falls Blvd., is wheelchair accessible and is equipped with an infrared assistive listening system for persons with hearing loss. Headsets may be checked out (upon presentation of picture I.D.) at the City Cable 5 Production Booth located on the First Floor of the Municipal Building, directly above the Chase Gallery or through the meeting organizer. Individuals requesting reasonable accommodations or further information may call, write, or email Human Resources at 509.625.6383, 808 W. Spokane Falls Blvd., Spokane, Washington, 99201; or mlowmaster@spokanecity.org. Persons who are deaf or hard of hearing may contact Human Resources through the Washington Relay Service at 7-1-1. Please contact us forty-eight (48) hours before the meeting date.

CITY OF SPOKANE PARK AND RECREATION DIVISION SEPTEMBER 2023 EXPENDITURE CLAIMS FOR PARK BOARD APPROVAL - OCTOBER 12, 2023

PARKS & RECREATION:

SALARIES & WAGES	\$ 1,076,720.58
MAINTENANCE & OPERATIONS	\$ 917,114.51
CAPITAL OUTLAY	\$ -
DEBT SERVICE PAYMENTS	\$ -
PARK CUMULATIVE RESERVE FUND	\$ 180,901.23
RFP BOND 2015 IMPROVEMENTS:	
CAPITAL OUTLAY	\$ 148,047.09
GOLF:	
SALARIES & WAGES	\$ 190,964.15
MAINTENANCE & OPERATIONS	\$ 266,415.43
CAPITAL OUTLAY	\$ 10,101.36
DEBT SERVICE PAYMENTS	\$ -
TOTAL EXPENDITURES:	\$ 2,790,264.35

Spokane Park Board Briefing Paper



Committee	Land		Com	mittee meeting date:	Oct 4, 20)23
Requester	Berry Elliso	on		Phone number:	509.625.	6276
Type of agenda item	Consen	t ODisc	ussion	Information		Action
Type of contract/agreement	ONew (Renewal/ex	t. OLease	Amendment/chang	ge order	Other
City Clerks file (OPR or policy #)	2023-0592)				
Master Plan Goal, Objective, Strategy	Goal K, Ol	oj. 1		ster Plan Priority Tier:	First	
(Click HERE for link to the adopted plan)			(pg.	171-175)		
Item title: (Use exact language noted on the agenda)	Bacon Concrete, Inc. Change Order 1 / Wildhorse Park playground renovation project (16,137.00 plus applicable taxes)					enovation
Begin/end dates	Begins: 09	9/01/2023	Ends	s: 12/31/2023	o	6/01/2525
Background/history: This change order consists of the following added improvements: Item 1: Add earthworks and asphalt path to connect park to pedestrian overpass. Item 2: Upgrade Irrigation Heads Item 3: Omit 1gal and 5 gal plants (credit of \$576.00) No Charge: Added Tree protection and 15cy of Playground wood mulch						
Motion wording: Move to approve Bacon Concrete Chang \$16,137.00 plus applicable taxes. Approvals/signatures outside Parks: If so, who/what department, agency or continuous application in the second secon	Yes	01	No	und Renovation Project i	n the am	ount of
Name: Greg Bacon	Email ad	dress: greg@l	oaconconcr	ete.com Phone	: 509 924	4-3900
Distribution: Parks – Accounting Parks – Sarah Deatrich Requester: Berry Ellison Grant Management Department/Name:				okanecity.org		
Fiscal impact: • Expenditure	Reve	nue				
Amount: \$16,137.00 (plus applicable taxes)	<u> </u>	Budget		-56504-4802 (Park Capit	al Funds	5)
Vendor: • Existing vendor	○ New	vendor				
Supporting documents: ✓ Quotes/solicitation (RFP, RFQ, RFB) Contractor is on the City's A&E Roster - Country UBI: 601-398-658 Business license exp			ACH Forms	w contractors/consultants/ (for new contractors/consu ertificate (min. \$1 million in	ultants/ve	



CITY OF SPOKANE PARKS AND RECREATION

CONTRACT AMENDMENT 1

Title: WILDHORSE PARK WALKWAY IMPROVEMENTS

This Contract Amendment is made and entered into by and between the **CITY OF SPO-KANE PARKS AND RECREATION** as ("City"), a Washington municipal corporation, and **BACON CONCRETE, INC.**, whose address is 16510 North Brannon Lane, Spokane, Washington 99208 as ("Contractor"), individually hereafter referenced as a "party", and together as the "parties".

WHEREAS, the purpose of this Agreement is to provide Wildhorse Park Walkway Improvements and

WHEREAS, additional work is needed requiring additional funds, thus, the original Contract needs to be formally amended this written document; and

NOW, THEREFORE, in consideration of these terms, the parties mutually agree as follows:

1. CONTRACT DOCUMENTS.

The Contract, dated May 11, 2023, any previous amendments, addendums and / or extensions / renewals thereto, are incorporated by reference into this document as though written in full and shall remain in full force and effect except as provided herein.

2. EFFECTIVE DATE.

This Contract Amendment shall become effective on September 1, 2023 and shall run through December 31, 2023.

3. COMPENSATION.

The City shall pay an additional amount not to exceed **SIXTEEN THOUSAND ONE HUNDRED THIRTY-SEVEN AND NO/100 DOLLARS** (\$16,137.00), plus applicable sales tax, in accordance with Change Order No. 1, attached as Exhibit A. This is the maximum amount to be paid under this Amendment, and shall not be exceeded without the prior written authorization of the City, memorialized with the same formality as the original Contract and this document.

IN WITNESS WHEREOF, in consideration of the terms, conditions and covenants contained, or attached and incorporated and made a part, the parties have executed this Contract Amendment by having legally-binding representatives affix their signatures below.

CITY OF SPOKANE BACON CONCRETE, INC. PARKS AND RECREATION By___ By___ Signature Signature Date Date Type or Print Name Type or Print Name Title Title Approved as to form: Attest: City Clerk Assistant City Attorney Attachments that are part of this Agreement:

Exhibit A - Change Order No. 1

23-197

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CITY OF SPOKANE PARKS AND RECREATION DEPARTMENT CHANGE ORDER NO. 1

NAME OF CONTRACTOR: Bacon Concrete, Inc

PROJECT TITLE:	Wildhorse Park Playground Renovation	Project
----------------	--------------------------------------	---------

CITY CLERK CONTRACT NUMBER: 2023-0592

DESCRIPTION OF CHANGE:	AMOUNT:

Item 1: Add earthworks and asphalt path.\$ 16,160.00Item 2: Upgrade Irrigation Heads\$ 553.00Item 3: Omit 1gal and 5 gal plants(\$ 576.00)

TOTAL AMOUNT: \$16,137.00

CONTRACT SUM (EXCLUDE SALES TAX)	
ORIGINAL CONTRACT SUM (INCLUDE ALTERNATES)	\$ 142,000.00
NET AMOUNT OF PREVIOUS CHANGE ORDERS	\$ 0.00
CURRENT CONTRACT AMOUNT	\$ 142,000.00
CURRENT CHANGE ORDER (EXCLUDES SALES TAX)	\$ 16,137.00
REVISED CONTRACT SUM	\$ 158,137.00

CONTRACT COMPLETION DATE	
ORIGINAL CONTRACT COMPLETION DATE	12/31/2023
CURRENT COMPLETION DATE	12/31/2023
REVISED COMPLETION DATE	N/A
Contractor's Accentance:	Date:

Contractor's Acceptance.	Date
City Approval:	Date:
Attest:	City Clerk
Approved as to form:	Assistant City Attorney



Change Order

Contract Number 5880-23	Contract Title Wildhorse Park Wall	Contract Title Wildhorse Park Walkway Improvements				
Change Order Number	Change Description Paving Wildhorse W	alkway	to Children of the Sun	Trail	Date 10/2/23	
Prime Contractor / Design-Builder Bacon Concrete, Inc.						
✓ Ordered by Engineer und	ler the terms of Section 1-04	.4 of the	Standard Specifications			
Change proposed by Co	ntractor / Design-Builder					
Change Description						
\$8000.00 > Inland Asphala \$1680.00 > Bacon Concre \$553.00 > Change Sprinkl (\$576.00) > Planting Delet \$1452.33 > Sales Tax \$17589.33 > Total Other Changes with N/C -	te 21% Markup on Paving er Heads from I20-06-SS tion -20 Blue Oat Grass @ 7 Black Eyed Susan 10 Spires 5 gallon @ 6 Feather Reed Gras	to I25-(\$15.00 s @\$12 \$12.00 ss @\$12	2.00	oval, 15yd	s EWF	
Verbal Approval Given By			Verbal Approval Date	Working Da	ys +/-	
Original Contract Amount \$154,780.00	Current Contract Amount \$154,780.00	Est. Net \$1758	Change This C.O.	Est. Contrac \$172,369		
Approval Recommended	Approved	App	roved			
Project Engineer		Appr	Approving Authority per C.A. Agreement			
Date			Date			
Approval Recommended			Other Approval As Required			
By Prime Contractor			Signature Date			
Date		- Repr	esenting			

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New search Back to results

< Business Lookup

License Information:

Entity name: BACON CONCRETE, INC.

Business name: BACON CONCRETE, INC.

Entity type: Profit Corporation

UBI #: 601-398-658

Business ID: 001

Location ID: 0001

Location: Active

Location address: 16510 N BRANNON LN

SPOKANE WA 99208-8750

Mailing address: 16510 N BRANNON LN

SPOKANE WA 99208-8750

Excise tax and reseller permit status: Click here

Secretary of State status: Click here

Endorsements

Endorsements held at this locatic License # Count Details	Status Expiration date First issuance d
Liberty Lake General Business - Non-Resident	Active Jun-30-2024 Nov-04-2011
Spokane General Business T12011451BUS	Active Jun-30-2024 Oct-15-2012
Spokane Valley General Business - Non-Resident	Active Jun-30-2024 Apr-13-2005

Governing People May include governing people not registered with Secretary of State

Governing people	litie	
BACON, GREG		
BACON, SHELLY		

The Business Lookup information is updated nightly. Search date and time: 10/2/2023 2:53:18 PM

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DocuSign Envelope ID: 646D52E2-6097-41DD-A5A4-2BC7524C80CE __ABILITY INSURANCE

DATE (MM/DD/YYYY) 11/15/2022

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must have ADDITIONAL INSURED provisions or be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER			CONTACT CLIENT CONTACT CENTER					
	FEDERATED MUTUAL INSURANCE COMPANY HOME OFFICE: P.O. BOX 328			PHONE (A/C, No, Ext): 888-333-4949 FAX (A/C, No): 507-446-4		-446-4664		
	NNA, MN 55060				E-MAIL ADDRESS: CLIENT	CONTACTOEN	TER@FEDINS.COM	
1								NAIC#
					INSURER A: FEDE	RATED MUTUA	L INSURANCE COMPANY	13935
INSURED				385-038-5	INSURER B:			
	CONCRETE INC				INSURER C:			
	BRANNON LN IE, WA 99208-8750				INSURER D:			
JI OKAI	L, WA 30200 0130				INSURER E:			
					NSURER F:			
COVERA	GES CEI	RTIFIC	ATE	NUMBER: 3			REVISION NUMBER: 0	
INDIC. CERTI	IS TO CERTIFY THAT THE POLICI ATED. NOTWITHSTANDING ANY RI FICATE MAY BE ISSUED OR MAY PE CONDITIONS OF SUCH POLICIES. LIM	EQUIR RTAIN IITS SI	EMEN I, THE HOWN	T, TERM OR CONDITION OF INSURANCE AFFORDED BY T MAY HAVE BEEN REDUCED B	HE POLICIES DES	T OR OTHER D	OCUMENT WITH RESPECT	TO WHICH THIS
INSR LTR	TYPE OF INSURANCE	ADDL INSR	SUBR	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS	
X	COMMERCIAL GENERAL LIABILITY	T					EACH OCCURRENCE	\$1,000,000
	CLAIMS-MADE X OCCUR						DAMAGE TO RENTED PREMISES (Ea occurrence)	\$100,000
							MED EXP (Any one person)	EXCLUDED
A		Y	N	9803980	12/31/2022	12/31/2023	PERSONAL & ADV INJURY	\$1,000,000
				I			The control of the state of the	

GEN'L AGGREGATE LIMIT APPLIES PER: GENERAL AGGREGATE \$2,000,000 X POLICY PRO-JECT \$2,000,000 PRODUCTS - COMP/OP AGG OTHER: **AUTOMOBILE LIABILITY** COMBINED SINGLE LIMIT (Ea accident) \$1,000,000 X ANY AUTO **BODILY INJURY (Per person)** SCHEDULED OWNED AUTOS ONLY N A N 9803980 12/31/2022 12/31/2023 **BODILY INJURY (Per accident) AUTOS** NON-OWNED AUTOS ONLY PROPERTY DAMAGE (Per accident) HIRED AUTOS ONLY X UMBRELLA LIAB X OCCUR EACH OCCURRENCE \$1,000,000 A **EXCESS LIAB** CLAIMS-MADE N N 9803982 12/31/2022 12/31/2023 \$1,000,000 AGGREGATE DED RETENTION OTH-PER STATUTE AND EMPLOYERS' LIABILITY E.L. EACH ACCIDENT ANY PROPRIETOR/PARTNER/EXECUTIVE \$1,000,000 N 9803980 12/31/2022 12/31/2023 OFFICER/MEMBER EXCLUDED? E.L. DISEASE - EA EMPLOYEE \$1,000,000 (Mandatory In NH) E.L DISEASE - POLICY LIMIT DESCRIPTION OF OPERATIONS below \$1,000,000 DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)

CERTIFICATE HOLDER CANCELLATION 385-038-5 30 SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE CITY OF SPOKANE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN 808 W SPOKANE FALLS BLVD ACCORDANCE WITH THE POLICY PROVISIONS. SPOKANE, WA 99201-3333 AUTHORIZED REPRESENTATIVE

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Spokane Park Board Briefing Paper



Committee	Land Committee	Committee meeting date: Od	ctober 4, 2023
Requester	Nick Hamad Phone number: 509.36		9.363.5452
Type of agenda item	Consent ODiscussion	Information	Action
Type of contract/agreement	New Renewal/ext.	Lease	order Other
City Clerks file (OPR or policy #)	OPR 2023-0547		
Master Plan Goal, Objective, Strategy	Goal B, Obj. 2	, , , , , , , , , , , , , , , , , , ,	Third
(Click HERE for link to the adopted plan)		(pg. 171-175)	
Item title: (Use exact language noted on the agenda)		order #1 / Susie's Trail Pedestri	ian Pathway
the agenua)	(\$6,317.14 plus tax)		
Begin/end dates	Begins: 08/01/2023	Ends: 11/29/2024	06/01/2525
Background/history:			
Change order #1 for the Susie's T			s include:
-Omit curb replacement & association	•	ld Boulevard	
-Install new curb along 'D' Stree	•		
-Install (1) new ADA curb ramp		24 - 1	
-Supply & install additional fill to	ensure painway meeis Ai	DA slope requirements	
Motion wording:			
Move to approve Shamrock Paving, Inc.	change order #1 for the Susie's	Trail Pedestrian Pathway project	t in the amount of
\$6,317.14 (plus tax).			
Approvals/signatures outside Parks:	• Yes No		
If so, who/what department, agency or c	_	nc.	
Name: Scott Willms	Email address: Scottw@shar	mrockpaving.us Phone: r	n/a
Distribution:	nhamad	d@spokanecity.org	
Parks – Accounting		②spokanecity.org	
Parks – Sarah Deatrich			
Requester: Berry Ellison			
Grant Management Department/Name:			
Fiscal impact: Expenditure	Revenue		
Amount: \$6,317.14	Budget code:	94000-56301-48090	
ψ0,517.14	1330-34320-3	74000 00001 40000	
Vendor: • Existing vendor	New vendor		
Supporting documents:			
Quotes/solicitation (RFP, RFQ, RFB)		for new contractors/consultants/ve	
Contractor is on the City's A&E Roster - C ✓ UBI: 328-031-141 Business license exp		Forms (for new contractors/consulta ance Certificate (min. \$1 million in G	

CITY OF SPOKANE PARKS AND RECREATION DEPARTMENT CHANGE ORDER NO. 1

NAME OF CONTRACTOR: SHAMROCK PAVING, INC.		
PROJECT TITLE: SUSIE'S TRAIL PEDESTRIAN	I PATHWAY	
CITY CLERK CONTRACT NUMBER: OPR 2023-0547		
DESCRIPTION OF CHANGE:	AMOUNT:	=
Credit to Omit Curb Removal & Replacement		
TOTA	AL AMOUNT: \$6,317.14	=
CONTRACT SUM (EXCLUDE SALES TAX)		
ORIGINAL CONTRACT SUM (INCLUDE ALTERNATES)	\$ 194,076.00	
NET AMOUNT OF PREVIOUS CHANGE ORDERS	\$ 0.00	
CURRENT CONTRACT AMOUNT	\$ 194,076.00	
CURRENT CHANGE ORDER (EXCLUDES SALES TAX)	\$ 6,317.14	
REVISED CONTRACT SUM	\$ 200,393.14	
CONTRACT COMPLETION DATE		
ORIGINAL CONTRACT COMPLETION DATE	05/01/2024	
CURRENT COMPLETION DATE	05/01/2024	
REVISED COMPLETION DATE	05/01/2024	
Contractor's Acceptance:	Date:	_
City Approval:	Date:	_
Attest:	City Cle	rk

Pre-Approved as to form: James Richman, Assistant City Attorney

Hamad, Nicholas

From: Cody Rettke <codyr@shamrockpaving.us>
Sent: Tuesday, September 26, 2023 6:57 AM

To: Light, Michael Cc: Hamad, Nicholas

Subject: RE: Susie Stephens Trail - Substantial Completion Letter

[CAUTION - EXTERNAL EMAIL - Verify Sender]

Mike-

Updated. I split the difference on the additional fill and then revised the curb credit \$5/LF to account for the air spading that I had figured that we didn't do. Let me know if that works. Thanks,

Cody Rettke

Cell - 509 385-3303

codyr@shamrockpaving.us

Description	UOM	QTY	Unit Price	Total
Curb Credit R&R Curb	LF	420	\$ 55.88	\$(23,889.60)
Install New Curb	LF	117	\$ 48.00	\$ 5,616.00
Additional Fill	TON	353.64	\$ 58.72	\$ 20,765.74
Additional Ramp	EA	1	\$ 8,575.00	\$ 8,575.00
Landscape Credit	LS	1	\$(4,750.00)	\$ (4,750.00)
				\$ 6,317.14

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New search Back to results

< Business Lookup

License Information:

Entity name: SHAMROCK PAVING, INC.

Business name: SHAMROCK PAVING INC.

Entity type: Profit Corporation

UBI #: 328-031-141

Business ID: 001

Location ID: 0002

Location: Active

Location address: 110 N HAYFORD RD

SPOKANE WA 99224-9555

Mailing address: PO BOX 19263

SPOKANE WA 99219-9263

Excise tax and reseller permit status: Click here

Secretary of State status: Click here

Endorsements

Endorsements held at this locatic License # Count Details	Status Expiration date First issuance of
Quincy General Business - Non-Resident	Active Dec-31-2023 Jul-13-2020
Spokane General Business - T12008193BUS Non-Resident	Active Dec-31-2023 Oct-15-2012
Spokane Valley General Business - Non-Resident	Active Dec-31-2023 May-21-2012

Governing People May include governing people not registered with Secretary of State

Governing people Title

MAIERS, PAMP G

MAIERS, PAMP M

Registered Trade Names

Registered trade names Status First issued

MURPHY BROS. Registered trade names	Active Status	Feb-09-2012 First issued
MURPHY BROS. CO.	Active	Feb-09-2012
MURPHY BROS. COMPANY	Active	Feb-09-2012
MURPHY BROTHERS	Active	Feb-09-2012
MURPHY BROTHERS CO.	Active	Feb-09-2012
MURPHY BROTHERS COMPANY	Active	Feb-09-2012
SHAMROCK PAVING INC.	Active	Feb-04-2015

View Additional Locations

The Business Lookup information is updated nightly. Search date and time: 10/2/2023 2:55:34 PM

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Client#: 148076 CENTWASH31

ACORD...

CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY) 6/01/2023

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must have ADDITIONAL INSURED provisions or be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer any rights to the certificate holder in lieu of such endorsement(s).

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PRODUCER	CONTACT Stephanie Voss	
Propel Insurance	PHONE (A/C, No, Ext): 800 499-0933 FAX (A/C, No): 866 5	77-1326
601 Union Street; Suite 3400	E-MAIL ADDRESS: stephanie.voss@propelinsurance.com	
COM Construction	INSURER(S) AFFORDING COVERAGE	NAIC #
Seattle, WA 98101-1371	INSURER A : Zurich American Insurance Company	16535
INSURED	INSURER B : American Guarantee and Liability Ins.Co	26247
Shamrock Paving Inc. P.O. Box 19263	INSURER C:	
	INSURER D:	
Spokane, WA 99219	INSURER E:	
	INSURER F:	

COVERAGES CERTIFICATE NUMBER: REVISION NUMBER:

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL SUBR		POLICY EFF	POLICY EXP	LIMIT	s
Α	X COMMERCIAL GENERAL LIABILITY	INSK WVD	GLA039838106	, , , , ,	, ,	EACH OCCURRENCE	\$2,000,000
	CLAIMS-MADE X OCCUR					DAMAGE TO RENTED PREMISES (Ea occurrence)	\$1,000,000
	X BI/PD Ded: \$25,000					MED EXP (Any one person)	\$10,000
						PERSONAL & ADV INJURY	\$2,000,000
	GEN'L AGGREGATE LIMIT APPLIES PER:					GENERAL AGGREGATE	\$4,000,000
	POLICY X PRO-					PRODUCTS - COMP/OP AGG	\$4,000,000
	OTHER:						\$
Α	AUTOMOBILE LIABILITY		GLA039838106	03/31/2023	03/31/2024	COMBINED SINGLE LIMIT (Ea accident)	\$2,000,000
	X ANY AUTO					BODILY INJURY (Per person)	\$
	OWNED AUTOS ONLY SCHEDULED AUTOS					BODILY INJURY (Per accident)	\$
	X HIRED AUTOS ONLY X NON-OWNED AUTOS ONLY					PROPERTY DAMAGE (Per accident)	\$
						PD DED	\$\$25,000
В	X UMBRELLA LIAB X OCCUR		AUC039848406	03/31/2023	03/31/2024	EACH OCCURRENCE	\$1,000,000
	EXCESS LIAB CLAIMS-MADE					AGGREGATE	\$1,000,000
	DED RETENTION \$					DED. OTH	\$
Α	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY Y/N		GLA039838106	03/31/2023	03/31/2024	PER X OTH-	
	ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED?	N/A	WA STOP GAP			E.L. EACH ACCIDENT	\$1,000,000
	(Mandatory in NH) If yes, describe under					E.L. DISEASE - EA EMPLOYEE	\$1,000,000
	DESCRIPTION OF OPERATIONS below					E.L. DISEASE - POLICY LIMIT	\$1,000,000

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)

RE: Susies Trail Pedestrian Pathway Construction; Parks & Rec

City of Spokane Parks and Recreation Department and its officers and employees shall be included as

Additional Insured, per the attached

endorsements.

City of Spokane Parks and Recreation Department 808 W. Spokane Falls Blvd. Spokane, WA 99201

CANCELLATION

SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.

AUTHORIZED REPRESENTATIVE

BLKBL

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Spokane Park Board Briefing Paper



Committee	Golf		Comm	ittee meeting date: 1	0.10.23	
Requester	Mark Poirier Phone number: 509.625.4653		4653			
Type of agenda item	Consent	Discussion		○ Information		Action
Type of contract/agreement	New Rer	newal/ext. OL	ease	OAmendment/chang	e order	Other
City Clerks file (OPR or policy #)						
Master Plan Goal, Objective, Strategy	Maintain and Ca	are	Mast	er Plan Priority Tier:	First	
(Click HERE for link to the adopted plan)			(pg. 17	71-175)		
Item title: (Use exact language noted on the agenda)	ACI Northwest In replacement pro			ct/Esmeralda Golf Cour	se furna	ice
the agenua)	Topidoomoni pro	, cot (\$0 2 ,000.0	o, .a	110.00110)		
Begin/end dates	Begins: 10/13/20	023	Ends:	11/06/2023	0	6/01/2525
- Install three 4-ton Lennox gas 80% furnaces and co - Remove and dipose of existing air handler - New gas lines and exhaust venting outside for each - Disconnect and reconnect electrical circuit and insta - Add three wall mounted electric heaters to the base - All labor and permits needed to complete job - +Bid alternate #1 - Electrical code upgrades Esmeralda golf course currently has a boiler heating high efficency gas furnace system set in place. Motion wording: To approve ACI Northwest Inc., constructinclusive)	unit all new thermostats ment area system that is well pas	it its life expectancy.	The cu	rrent boiler needs to be decom		
Approvals/signatures outside Parks:	• Yes	○ No				
If so, who/what department, agency or co	•	\sim				
Name: Mike Jones		: mjones@acin	w.com	Phone	: 208-209	9-0199
Distribution:		,				
Parks – Accounting						
Parks – Sarah Deatrich						
Requester: Mark Poirier						
Grant Management Department/Name:						
Fiscal impact: • Expenditure	○ Revenue	Dudget seder				
Amount: \$82,938.55, tax inclusive		Budget code: Golf Capital 46	600-55	100-94000-56203		
		·				
Vendor: Existing vendor	New vendo	or				
Supporting documents:						
Quotes/solicitation (RFP, RFQ, RFB)	65	—		contractors/consultants/		
Contractor is on the City's A&E Roster - C UBI: 601746223 Business license exp		24 ✓ Insura		or new contractors/consurtificate (min. \$1 million ir		

City Clerk's No.	



City of Spokane Parks And Recreation Department

PUBLIC WORKS CONTRACT

Title: ESMERALDA GOLF COURSE FURNACE
REPLACEMENT PROJECT

This Contract is made and entered into by and between the CITY OF SPOKANE PARKS AND RECREATION DEPARTMENT as ("City"), a Washington municipal corporation, and ACI NORTHWEST, INC., whose address is 6600 North Government Way, Dalton Gardens, Idaho 83815 as ("Contractor"), individually hereafter referenced as a "party", and together as the "parties".

WHEREAS, the purpose of this Contract is for the Esmeralda Golf Course Furnace Replacement Project; and

WHEREAS, the Contractor was selected from IPWQ 5982-23issue by the City; and

NOW, THEREFORE, in consideration of the terms, conditions, covenants and performance of the Scope of Work contained herein, the City and Contractor mutually agree as follows:

- 1. <u>TERM OF CONTRACT</u>. The term of this Contract begins on October 13, 2023, and ends on November 6, 2023, unless amended by written agreement or terminated earlier under the provisions.
- 2. <u>TIME OF BEGINNING AND COMPLETION</u>. The Contractor shall begin the work outlined in Contractor's Quote ("Work") on the beginning date, above. The City will acknowledge in writing when the Work is complete. Time limits established under this Contract shall not be extended because of delays for which the Contractor is responsible, but may be extended by the City, in writing, for the City's convenience or conditions beyond the Contractor's control.
- 3. <u>SCOPE OF WORK</u>. The Contractor's General Scope of Work for this Contract is described in Contractor's Response to IPWQ, which is attached as Exhibit B and made a part of this Contract. In the event of a conflict or discrepancy in the Contract documents, this City Public Works Contract controls. The Contractor will do all work, furnish all labor, materials, tools, construction equipment, transportation, supplies, supervision, organization and other items of work and costs necessary for the proper execution and completion of the work described in the specifications entitled **Esmeralda Golf Course Furnace Replacement Project**

The Work is subject to City review and approval. The Contractor shall confer with the City periodically, and prepare and present information and materials (e.g. detailed outline of completed Work) requested by the City to determine the adequacy of the Work or Contractor's progress.

4. <u>COMPENSATION</u>. Total compensation for Contractor's services under this Contract shall be a maximum amount not to exceed **SEVENTY-SIX THOUSAND NINE HUNDRED FORTY-FIVE AND NO/100 DOLLARS (\$76,945.00)**, not including applicable taxes, unless modified by a written

amendment to this Contract. This is the maximum amount to be paid under this Contract for the work described in Section 3 above, and shall not be exceeded without the prior written authorization of the City in the form of an executed amendment to this Contract.

5. <u>PAYMENT</u>. The Contractor will send its applications for payment to the Parks and Recreation Department, 808 West Spokane Falls Blvd., Fifth Floor, Spokane, Washington 99201. All invoices should include the Department Contract No. "OPR XXXX-XXXX" and an approved L & I Intent to Pay Prevailing Wage number. The final invoice should include an approved Affidavit of Wages Paid number. Payment will not be made without this documentation included on the invoice. **Payment will be made via direct deposit/ACH** within thirty (30) days after receipt of the Company's application except as provided by state law. Five percent (5%) of the Contract price may be retained by the City, in accord with RCW 60.28 for a minimum of forty five (45) days after final acceptance, as a trust fund for the protection and payment of: the claims of any person arising under the Contract; and the State with respect to taxes imposed pursuant to Titles 50, 51 and 82 RCW which may be due from the Contractor.

6. <u>STATEMENT OF INTENT TO PAY PREVAILING WAGES TO BE POSTED.</u>

The Contractor and each subcontractor required to pay the prevailing rate of wages shall post in a location readily visible at the job site: (1) a copy of a "Statement of Intent to Pay Prevailing Wages" approved by the industrial statistician of the Washington State Department of Labor and Industries (L & I); and (2) the address and telephone number of the industrial statistician of the Department of Labor and Industries where a complaint or inquiry concerning prevailing wages may be made.

- 7. <u>STATE PREVAILING WAGES</u>. The Contractor and all subcontractors will submit a "Statement of Intent to Pay Prevailing Wages" certified by the industrial statistician of the Department of Labor and Industries, prior to any payments. The "Statement of Intent to Pay Prevailing Wages" shall include: (1) the Contractor's registration number; and (2) the prevailing wages under RCW 39.12.020 and the number of workers in each classification. Each voucher claim submitted by the Contractor for payment on a project estimate shall state that the prevailing wages have been paid in accordance with the "Statement(s) of Intent to Pay Prevailing Wages" on file with the City. Prior to the payment of funds held under RCW 60.28, the Contractor and subcontractors must submit an "Affidavit of Wages Paid" certified by the industrial statistician.
- 8. <u>RETAINAGE IN LIEU OF BOND</u>. The Contractor may not commence work until it obtains all insurance, permits and bonds required by the contract documents and applicable law. In lieu of a one hundred percent (100%) payment/performance bond, in accord with RCW 39.08.010, the City shall retain ten percent (10%) of the contract sum for thirty (30) days after date of final acceptance or until receipt of required releases and settlement of any liens filed under Chapter 60.28 RCW, whichever is later.
- 9. <u>PUBLIC WORKS REQUIREMENTS</u>. The Contractor and each subcontractor are required to fulfill the Department of Labor and Industries Public Works and Prevailing Wage Training Requirement under RCW 39.04.350. The contractor must verify responsibility criteria for each first tier subcontractor, and a subcontractor of any tier that hires other subcontractors must verify the responsibility criteria listed in RCW 39.04.350(1) for each of its subcontractors. Verification shall include that each subcontractor, at the time of subcontract execution, meets the responsibility criteria. This verification requirement, as well as responsibility criteria, must be included in every public works contract and subcontract of every tier.
- 10. <u>INDEMNIFICATION</u>. The Contractor shall defend, indemnify, and hold the City and its officers and employees harmless from all claims, demands, or suits at law or equity asserted by third parties for bodily injury (including death) and/or property damage which arise from the

Contractor's negligence or willful misconduct under this Agreement, including attorneys' fees and litigation costs; provided that nothing herein shall require a Contractor to indemnify the City against and hold harmless the City from claims, demands or suits based solely upon the negligence of the City, its agents, officers, and employees. If a claim or suit is caused by or results from the concurrent negligence of the Contractor's agents or employees and the City, its agents, officers and employees, this indemnity provision shall be valid and enforceable to the extent of the negligence of the Contractor, its agents or employees. The Contractor specifically assumes liability and agrees to defend, indemnify, and hold the City harmless for actions brought by the Contractor's own employees against the City and, solely for the purpose of this indemnification and defense, the Contractor specifically waives any immunity under the Washington State industrial insurance law, or Title 51 RCW. The Contractor recognizes that this waiver was specifically entered into pursuant to the provisions of RCW 4.24.115 and was the subject of mutual negotiation. The indemnity and agreement to defend and hold the City harmless provided for in this section shall survive any termination or expiration of this agreement.

- 11. <u>INSURANCE</u>. During the period of the Contract, the Contractor shall maintain in force at its own expense, each insurance noted below with companies or through sources approved by the State Insurance Commissioner pursuant to Title 48 RCW:
- A. Worker's Compensation Insurance in compliance with RCW 51.12.020, which requires subject employers to provide workers' compensation coverage for all their subject workers and Employer's Liability Insurance in the amount of \$1,000,000:
- B. General Liability Insurance on an occurrence basis, with a combined single limit of not less than \$1,000,000 each occurrence for bodily injury and property damage. It shall include contractual liability coverage for the indemnity provided under this Contract. It shall provide that the City, its officers and employees are additional insureds but only with respect to the Contractor's services to be provided under this Contract;
 - i. Acceptable supplementary Umbrella insurance coverage combined with Company's General Liability insurance policy must be a minimum of \$1,000,000, in order to meet the insurance coverage limits required in this Contract; and
- C. Automobile Liability Insurance with a combined single limit, or the equivalent of not less than \$1,000,000 each accident for bodily injury and property damage, including coverage for owned, hired and non-owned vehicles; and
- D. Property Insurance if materials and supplies are furnished by the Contractor. The amount of the insurance coverage shall be the value of the materials and supplies of the completed value of improvement. Hazard or XCU (explosion, collapse, underground) insurance should be provided if any hazard exists.

There shall be no cancellation, material change, reduction of limits or intent not to renew the insurance coverage(s) without sixty (60) days written notice from the Consultant or its insurer(s) to the City. As evidence of the insurance coverage(s) required by this Agreement, the Consultant shall furnish acceptable Certificates of Insurance (COI) to the City at the time it returns this signed Agreement. The certificate shall specify the City of Spokane as "Additional Insured" specifically for Consultant's services under this Agreement, as well as all of the parties who are additional insureds, and include applicable policy endorsements, the sixty (60) day cancellation clause, and the deduction or retention level. The Consultant shall be financially responsible for all pertinent deductibles, self-insured retentions, and/or self-insurance.

12. <u>CONTRACTOR'S WARRANTY</u>. The Contractor's warranty for all work, labor and materials shall be in accordance with the contract documents.

13. SUBCONTRACTOR RESPONSIBILITY.

- A. The Contractor shall include the language of this section in each of its first tier subcontracts, and shall require each of its subcontractors to include the same language of this section in each of their subcontracts, adjusting only as necessary the terms used for the contracting parties. Upon request of the City, the Contractor shall promptly provide documentation to the City demonstrating that the subcontractor meets the subcontractor responsibility criteria below. The requirements of this section apply to all subcontractors regardless of tier.
- B. At the time of subcontract execution, the Contractor shall verify that each of its first tier subcontractors meets the following bidder responsibility criteria:
 - 1. Have a current certificate of registration in compliance with chapter 18.27 RCW, which must have been in effect at the time of subcontract bid submittal;
 - 2. Have a current Washington Unified Business Identifier (UBI) number;
 - 3. If applicable, have:
 - Have Industrial Insurance (workers' compensation) coverage for the subcontractor's employees working in Washington, as required in Title 51 RCW:
 - b. A Washington Employment Security Department number, as required in Title 50 RCW;
 - c. A Washington Department of Revenue state excise tax registration number, as required in Title 82 RCW;
 - d. An electrical contractor license, if required by Chapter 19.28 RCW;
 - e. An elevator contractor license, if required by Chapter 70.87 RCW.
 - 4. Not be disqualified from bidding on any public works contract under RCW 39.06.010 or 39.12.065 (3).
- C. All Contractors and subcontractors are required to comply with the Spokane Municipal Code (SMC). In accordance with Article X, 7.06 SMC, Public Works Apprentice Program, for public works construction projects as defined in RCW 39.04.010 with an estimated cost of six hundred thousand dollars (\$600,000.00) or more, at least fifteen (15%) percent of the total contract labor project (all contractor and subcontractor hours) shall be performed by apprentices enrolled in a state-approved apprenticeship program.
 - 1. The utilization percentage requirement of apprenticeship labor for public works construction contracts shall also apply to all subcontracts which value exceeds one hundred thousand dollars (\$100,000), provided there is a state-approved apprenticeship program for the trade for which a subcontract is issued (see, SMC 7.06.510).
 - 2. Each subcontractor which this chapter applies is required to execute a form, provided by the city, acknowledging that the requirements of Article X 07.06 SMC are applicable to the labor hours for the project.
 - 3. Each subcontractor is required to submit by the 15th of each month, a City of Spokane Statement of Apprentice/Journeyman Participation form for worked performed the previous month.

14. <u>NONDISCRIMINATION</u>. No individual shall be excluded from participation in, denied the benefit of, subjected to discrimination under, or denied employment in the administration of or in connection with this Contract because of age, sex, race, color, religion, creed, marital status, familial status, sexual orientation including gender expression or gender identity, national origin, honorably discharged veteran or military status, the presence of any sensory, mental or physical disability, or use of a service animal by a person with disabilities. The Contractor agrees to comply with, and to require that all subcontractors comply with, Section 504 of the Rehabilitation Act of 1973 and the Americans with Disabilities Act, as applicable to the Contractor.

15. EXECUTIVE ORDER 11246.

- A. The Contractor will not discriminate against any employee or applicant for employment because of race, color, religion, sex or national origin. The Contractor will take affirmative action to insure that applicants are employed, and that employees are treated during employment, without regard to their race, color, religion, sex or national origin. Such action shall include but not be limited to the following: employment upgrading, demotion or transfer; recruitment or recruitment advertising; layoff or termination; rates of pay or other forms of compensation; and selection for training, including apprenticeship. The Contractor agrees to post in conspicuous places, available to employees and applicants for employment, notices to be provided by the contracting officer setting forth the provisions of this nondiscrimination clause.
- B. The Contractor will, in all solicitations or advertisements for employees placed by or on behalf of the Contractor, state that all qualified applicants will receive consideration for employment without regard to race, color, religion, sex or national origin.
- C. The Contractor will send each labor union, or representative of workers with which it has a collective bargaining contract or other contract or understanding, a notice, to be provided by the agency contracting officer, advising the labor union or workers' representative of the Contractor's commitments under Section 202 of Executive Order No. 11246 of September 24, 1965, and shall post copies of the notice in conspicuous places available to employees and applicants for employment.
- D. The Contractor will comply with all provisions of Executive Order No. 11246 of September 24, 1965, and of the rules, regulations, and relevant orders of the Secretary of Labor.
- E. The Contractor will furnish all information and reports required by Executive Order No. 11246 of September 24, 1965, and by the rules, regulations and orders of the Secretary of Labor, or pursuant thereto, and will permit access to its books, records, and accounts by the contracting agency and the Secretary of Labor for purposes of investigation to ascertain compliance with such rules, regulations and orders.
- F. In the event of the Contractor's noncompliance with the nondiscrimination clauses of this Contract or with any of such rules, regulations or orders, this Contract may be canceled, terminated or suspended in whole or in part, and the Contractor may be declared ineligible for further government contracts in accordance with procedures authorized in Executive Order No. 11246 of September 24, 1965, and such other sanctions may be imposed and remedies invoked as provided in Executive Order No. 11246 of September 24, 1965, or by rule, regulation, or order of the Secretary of Labor, or as otherwise provided by law.
- G. The Contractor will include the provisions of paragraphs A through G in every subcontract or purchase order unless exempted by rules, regulations or orders of the Secretary of Labor issued pursuant to Section 204 of Executive Order No. 11246 of September 24, 1965, so that such provisions will be binding upon each subcontractor or vendor. The Contractor will take such action with respect to any subcontract or purchase order as may be directed by the Secretary of Labor as a means of enforcing such provisions including sanctions for noncompliance: PROVIDED, HOWEVER, that in the event the Contractor becomes involved in, or is threatened with, litigation with a subcontractor or vendor as the

result of such direction, the Contractor may request the United States to enter into such litigation to protect the interests of the United States.

- 16. <u>DEBARMENT AND SUSPENSION</u>. The Contractor has provided its certification that it is in compliance with and shall not contract with individuals or organizations which are debarred, suspended, or otherwise excluded from or ineligible from participation in Federal Assistance Programs under Executive Order 12549 and "Debarment and Suspension", codified at 29 CFR part 98.
- 17. <u>ASSIGNMENTS</u>. The Contractor may not assign, transfer or sublet any part of the work under this Contract, or assign any monies due, without the written approval of the City, except as may be required by law. In the event of assignment of accounts or monies due under this Contract, the Contractor specifically agrees to give immediate written notice to the City Administrator, no later than five (5) business days after the assignment.
- 18. <u>ANTI-KICKBACK</u>. No officer or employee of the City of Spokane, having the power or duty to perform an official act or action related to this Contract shall have or acquire any interest in the Contract, or have solicited, accepted or granted a present or future gift, favor, service or other thing of value from or to any person involved in the Contract. Contractor will comply with the Copeland "Anti-Kickback" Act (40 USC 3145), as supplemented by Department of Labor Regulations (29 CFR Part 3, "Contractors and Subcontractors on Public Building or Public Work Financed in Whole or in Part by Loans or Grants from the United States").
- 19. <u>COMPLIANCE WITH LAWS</u>. Each party shall comply with all applicable federal, state, and local laws and regulations that are incorporated herein by reference.
- 20. <u>DISPUTES</u>. This Contract shall be performed under the laws of the State of Washington. Any litigation to enforce this Contract or any of its provisions shall be brought in Spokane County, Washington.
- 21. <u>SEVERABILITY</u>. In the event any provision of this Contract should become invalid, the rest of the Contract shall remain in full force and effect.
- 22. <u>AUDIT / RECORDS</u>. The Contractor and its subcontractors shall maintain for a minimum of three (3) years following final payment all records related to its performance of the Contract. The Contractor and its subcontractors shall provide access to authorized City representatives, at reasonable times and in a reasonable manner to inspect and copy any such record. In the event of conflict between this provision and related auditing provisions required under federal law applicable to the Contract, the federal law shall prevail.
- 23. <u>BUSINESS REGISTRATION REQUIREMENT</u>. Section 8.01.070 of the Spokane Municipal Code states that no person may engage in business with the City without first having obtained a valid annual business registration. The Contractor shall be responsible for contacting the State of Washington Business License Services at www.dor.wa.gov or 360-705-6741 to obtain a business registration. If the Contractor does not believe it is required to obtain a business registration, it may contact the City's Taxes and Licenses Division at (509) 625-6070 to request an exemption status determination.
- 24. <u>CONSTRUAL</u>. The Contractor acknowledges receipt of a copy of the contract documents and agrees to comply with them. The silence or omission in the contract documents concerning any detail required for the proper execution and completion of the work means that only the best general practice is to prevail and that only material and workmanship of the best quality are to be used. This Contract shall be construed neither in favor of nor against either party.

- 25. <u>MODIFICATIONS</u>. The City may modify this Contract and order changes in the work whenever necessary or advisable. The Contractor will accept modifications when ordered in writing by the Director of Engineering Services, and the Contract time and compensation will be adjusted accordingly.
- 26. <u>INTEGRATION</u>. This Contract, including any and all exhibits and schedules referred to herein or therein set forth the entire Agreement and understanding between the parties pertaining to the subject matter and merges all prior agreements, negotiations and discussions between them on the same subject matter.
- 27. <u>FORCE MAJEURE</u>. Neither party shall be liable to the other for any failure or delay in performing its obligations hereunder, or for any loss or damage resulting therefrom, due to: (1) acts of God or public enemy, acts of government, riots, terrorism, fires, floods, strikes, lock outs, epidemics, act or failure to act by the other party, or unusually severe weather affecting City, Contractor or its subcontractors, or (2) causes beyond their reasonable control and which are not foreseeable (each a "Force Majeure Event"). In the event of any such Force Majeure Event, the date of delivery or performance shall be extended for a period equal to the time lost by reason of the delay.

ACI NORTHWEST, INC.	CITY OF SPOKANE
By Signature Date	By Signature Date
Signature	Signature
Type or Print Name	Type or Print Name
Title	Title
Attest:	Approved as to form:
City Clerk	Assistant City Attorney
Attachments that are part of this Contract: Exhibit A - Certification Regarding Debarment Exhibit B - Contractor's Response to IPWQ	

23-196

EXHIBIT A CERTIFICATION REGARDING DEBARMENT, SUSPENSION, INELIGIBILITY AND VOLUNTARY EXCLUSION

- 1. The undersigned (i.e., signatory for the Subrecipient / Contractor / Consultant) certifies, to the best of its knowledge and belief, that it and its principals:
 - a. Are not presently debarred, suspended, proposed for debarment, declared ineligible, or voluntarily excluded from covered transactions by any federal department or agency;
 - b. Have not within a three-year period preceding this contract been convicted or had a civil judgment rendered against them for commission of fraud or a criminal offense in connection with obtaining, attempting to obtain, or performing a public (federal, state, or local) transaction or contract under a public transaction; violation of federal or state antitrust statutes or commission of embezzlement, theft, forgery, bribery, falsification or destruction of records, making false statements, tax evasion, receiving stolen property, making false claims, or obstruction of justice;
 - c. Are not presently indicted or otherwise criminally or civilly charged by a government entity (federal, state, or local) with commission of any of the offenses enumerated in paragraph (1)(b) of this certification; and,
 - d. Have not within a three-year period preceding this contract had one or more public transactions (federal, state, or local) terminated for cause or default.
- 2. The undersigned agrees by signing this contract that it shall not knowingly enter into any lower tier covered transaction with a person who is debarred, suspended, declared ineligible, or voluntarily excluded from participation in this covered transaction.
- 3. The undersigned further agrees by signing this contract that it will include the following clause, without modification, in all lower tier covered transactions and in all solicitations for lower tier covered transactions:

Certification Regarding Debarment, Suspension, Ineligibility and Voluntary Exclusion – Lower Tier Covered Transactions

- 1. The lower tier contractor certified, by signing this contract that neither it nor its principals is presently debarred, suspended, proposed for debarment, declared ineligible, or voluntarily excluded from participation in this transaction by any federal department or agency.
- 2. Where the lower tier contractor is unable to certify to any of the statements in this contract, such contractor shall attach an explanation to this contract.
- 4. I understand that a false statement of this certification may be grounds for termination of the contract.

Name of Subrecipient / Contractor / Consultant (Type or Print)	Program Title (Type or Print)
Name of Certifying Official (Type or Print)	Signature
Title of Certifying Official (Type or Print)	Date (Type or Print)

EXHIBIT B

Bid Response Summary

Bid Number IPWQ 5982-23

Bid Title Esmeralda Golf Course Furnace Replacement Project

Due Date Thursday, September 21, 2023 1:00:00 PM [(UTC-08:00) Pacific Time (US & Canada)]

Bid Status Closed to Bidding
Company ACI NORTHWEST INC

Submitted Bill Radobenko - Wednesday, September 20, 2023 9:34:39 AM [(UTC-08:00) Pacific Time (US &

By Canada)]

bradobenko@acinw.com

Comments

Question Responses

Group	Reference Number	Question	Response
PRE-BID MEETING -			
MANDATORY			
		A Mandatory pre-bid meeting will be held	
	1. Mandatory Pre-Bid	on Friday, September 15, 2023, at 1:00 pm	I acknowledge and I
	Meeting	at Esmeralda Golf Course - 3933 E	understand
		Courtland Ave., Spokane, WA 99217	
SECTION I. QUOTE			
PREPARATION AND			
EVALUATION			
	1. QUOTE	Quotes shall be prepared electronically	I acknowledge and
	PREPARATION	through the City's ProcureWare site.	agree
	2. SUBMISSION OF	Quotes shall be submitted electronically	I acknowledge and
	QUOTES	through the City's ProcureWare site by	_
	QUUTES	Thursday, September 21, 2023 1:00 pm.	agree
		The Contractor by making its Quote	
		represents that it has read and	
	3. CONTRACTOR'S	understands the specifications; and has	I acknowledge and
	REPRESENTATIONS	visited the site and familiarized itself with	agree
		the local conditions under which the Work	
		is to be performed.	

4.	QUALIFICATION	Prior to the award of contract, the Contractor shall be required to submit evidence of sufficient facilities, equipment, experience and financial ability to insure completion of the Work, unless waived by the City.	I acknowledge and agree
	AWARD OF DNTRACT	Award of contract, when made by the City, will be to the low responsive-responsible contractor. Unsuccessful firms will not automatically be notified of results.	I acknowledge and agree
6.	PAYMENT	Payment will be made via direct deposit/ACH after receipt of the Contractor's application except as provided by state law. If the City objects to all or any portion of the invoice, it shall notify the Contractor and reserves the right to only pay that portion of the invoice not in dispute. In that event, the parties shall immediately make every effort to settle the disputed amount.	I acknowledge and agree
	REJECTION OF JOTES	The City reserves the right to reject any or all Quotes, to waive minor deviations from the specifications, to waive minor informalities in the Quote process whenever it is in the City's best interest, and to accept or reject all or part of this Request for Quotes, at the prices shown.	I acknowledge and agree
	REGISTERED ONTRACTOR	The Contractor shall be a Washington State registered or licensed Contractor at time of Quote submittal.	I acknowledge and agree

9. PUBLIC WORK REQUIREMENTS	The scope of work ("Work") for this Project constitutes a public work under state law. Contractors are warned to take into consideration statutory legal requirements, particularly, the payment of State prevailing wages, securing of a payment/performance bond from a Surety, and sales tax implications in making their Bids. As of July 1, 2019, contractors must have fulfilled the Department of Labor and Industries' Public Works and Prevailing Wage Training Requirement before bidding and/or performing work on public works projects under RCW 39.04.350 and RCW 39.06.020.	I acknowledge and agree
10. CERTIFICATIO OF COMPLIANCE WITH WAGE PAYMENT STATUT	laws within the past three years in order to be considered a responsible bidder. (See	I acknowledge and agree

	11. BUSINESS REGISTRATION REQUIREMENT	Code states that no person may engage in business with the City without first having obtained a valid business registration. The Vendor shall be responsible for contacting the State of Washington Business License Services at http://bls.dor.wa.gov or 1-800-451-7985 to obtain a business registration. If the Vendor does not believe it is required to obtain a business registration, it may contact the City's Taxes and Licenses Division at (509) 625-6070 to request an exemption status determination.	I acknowledge and agree
SECTION II. GENERAL	MISCELLANEOUS DOCUMENTATION UPLOAD	Upload any additional documentation here. You can only upload one document so if you have more than one page - combine them into one page before uploading.	
REQUIREMENTS	1. SCOPE OF WORK	The Contractor will do all work, furnish all labor, materials, tools, construction equipment, transportation, supplies, supervision, permits, organization, and other items of work and cost necessary for the proper execution and completion of the Esmeralda Golf Course Furnace Replacement Project as described in the scope of work below and attached plans and specifications.	I acknowledge and agree

	o The project scope consists of complete	
	replacement of an existing boiler with a	
	new natural gas furnace and associated air	
	handler, and appurtenances as required to	
	ensure proper operation, including but not	
	limited to: □ Disconnection and	
	decommissioning of existing boiler & amp;	
	associated electrical and piping (boiler to	
	remain in place). Removing and disposal	
	of exiting air handler. Supply & Description:	
	install (3) new power vented 4-ton 80%	
	efficient natural gas furnaces. □ Supply	
	& samp; install (3) new 4-ton coil to match	
	the existing outside condenser unit(s).	
	Install new transition duct work to connect	
1.1 BASE BID	new furnaces to existing ducts. □ Supply	I understand and
	& install new gas line & manifold	acknowledge
	from existing meter to (3) new furnaces	
	locations – size as required to supply gas	
	needed by furnace. □ Supply & Samp; install	
	new exhaust venting (power-vent) for each	
	unit. □ Disconnect existing power to boiler	
	and reconnect circuit to new units as	
	required for new furnaces. ☐ Supply & Damp;	
	Install a new thermostat for each unit. □	
	Supply 7 install (3) new wall mounted	
	electric heaters within basement. Extend	
	electrical conduit & cable as required	
	to supply electric heaters. □ Supply all	
	trade permits & mp; inspections required.	
	☐ Start-up and commission new equipment	
	☐ Remove and replace all electrical	
1.2 BID ALTERNATE	equipment required to meet current code	I understand and I
1:	requirements associated with new heating	acknowledge
	system installation.	· ·
1.3 BID ALTERNATE	☐ Remove existing radiator assemblies	I understand and I
2:	within clubhouse.	acknowledge
1.4 BID ALTERNATE	☐ Remove & properly dispose of	I understand and I
3:	existing boiler assembly.	acknowledge

a. EQUIPMENT DELIVERY TIMELINE	What is the delivery timeline for the equipment needed for this project?	14 Days to procure a needed equipment.
b. ATTACHMENTS	The Clubhouse 1981 remodel layout and Clubhouse 1982 Air Conditioning specs are in the Documents section for this project	I acknowledge and I understand
2. COMPLETION TIME	All Work under the contract shall be started within ten (10) days after receipt of the Notice to Proceed to substantially complete the specified work no later than November 6, 2023.	I do not acknowledge and do not agree
3. LIQUIDATED DAMAGES	If the Work is not completed within the stated completion time, the Contractor agrees to pay to the City liquidated damages in the amount two hundred fifty (\$250) dollars for each and every working until the work is satisfactorily completed. Which is a reasonable forecast of the damages likely to occur if Works is unfinished by the completion date.	I acknowledge and agree
4. INTENT OF SPECIFICATIONS	The apparent silence or omission in the specifications as to any detail of the Work to be done or materials to be furnished means that the region's best general practice shall prevail, and that material and workmanship of the best quality shall be used. The specifications shall be interpreted on this basis.	I acknowledge and agree
6. WASHINGTON STATE RETAIL SALES TAX	A. GENERAL CONSTRUCTION. Retail sales tax, when applicable, will be paid as a separate item, and shall not be included in the Bid price. Sales tax shall be added on the amount due the Contractor and the Contractor shall be responsible for making payment to the State. The City reserves the right to claim an exemption authorized by law.	I acknowledge and agree

6. WASHINGTON STATE RETAIL SALES TAX	B. PUBLIC STREET IMPROVEMENTS. If the technical requirements in the specifications indicate that all or a portion of the Work is a "public street improvement" as defined by state law, the Contractor shall include all contractor-paid taxes, including use taxes on materials in its Bid price. The City will NOT pay retail sales tax as a separate item.	I acknowledge and agree
7. PERMITS	Contractor shall be responsible for all permits, signage, equipment, materials and labor, demolition, dust control, reinstallation of all fixtures as needed, and clean up to complete this work in accordance with industry standards governing this type of work.	I acknowledge and agree
8. GUARANTY	The Contractor guarantees all work, labor and materials for one (1) year following final acceptance of the Work. If any unsatisfactory condition or defect develops within that time, the Contractor shall immediately place the Work in a satisfactory condition, and further repair all damage caused by the condition or defect at its sole expense. This guarantee shall not apply all Work, which has been abused or neglected by the City.	I acknowledge and agree
9. SUBCONTRACTO	The Contractor shall not award any portion of the Work to any subcontractor without the City's prior approval. The Contractor shall be fully responsible to the City for the acts, errors and omissions of its subcontractors. No contractual relationship shall be created between any subcontractor and the City.	I acknowledge and agree
10. INSURANCE	During the term of the Contract, ,the Contractor shall maintain in force at its own expense, the below insurance coverage(s):	I acknowledge and agree

10. INSURANCE	a. Worker's Compensation Insurance in compliance with RCW 51.12.020 which requires subject employers to provide worker's compensation coverage for all their subject workers and Employer's Liability Insurance in the amount of \$1,000,000.00.	I acknowledge and agree
10. INSURANCE	b. General Liability Insurance on an occurrence basis, with a combined single limit of not less than \$1,000,000.00 for bodily injury and property damage. It shall include premises and operations, independent contractors, products and completed operations, personal injury liability, and contractual liability coverage for the indemnity provided under the contract. It shall provide that the City, its officers and employees are additional insureds but only with respect to the Contractor's services to be provided under the contract; i. Acceptable supplementary Umbrella insurance coverage, combined with the Contractor's General Liability Insurance policy must be a minimum of \$1,500,000.00 in order to meet the insurance coverages required under this Contract;	I acknowledge and agree
10. INSURANCE	c. Property Insurance if materials and supplies are furnished by the Contractor. The amount of the insurance coverage shall be the value of the materials and supplies or the completed value of the improvement. Hazard or XCU (Explosion, Collapse, Underground) Insurance should be provided if any hazard exists; and	I acknowledge and agree

10. INSURANCE	d. Automobile Liability Insurance with a combined single limit, or the equivalent of not less than \$1,000,000.0 each accident for bodily injury and property damage, including coverage for owned, hired and non-owned vehicles.	I acknowledge and agree
10. INSURANCE	There shall be no cancellation, material change, reduction of limits or intent not to renew insurance coverage(s) without thirty (30) days written notice from the Contractor or its insurer(s) to the City. The Contractor shall furnish acceptable Certificates of Insurance (COI) to the City at the time it returns the signed Contract. The certificate shall specify the City of Spokane as "additional insured", and all of the parties who are additional insured; as well as applicable policy endorsements and the deduction or retention level. Insuring companies or entities are subject to City acceptance.	I acknowledge and agree

11. PERFORMANCE BONDS	The Contractor shall furnish, at its sole expense, a performance and payment bond equal to one hundred percent (100%) of the contract price. The bond shall insure faithful and complete performance of the contract and payment of all obligations to laborers and material men arising from the Project. The bond shall be executed by a Surety company authorized to do business in Washington State, and shall remain in effect for one (1) year following final acceptance of the work. Unless approved by the City, the Surety's name shall appear on the United States Treasury Department's list of authorized Sureties - Circular 570. On contracts of \$150,000.00 or less, in lieu of a surety bond, at the request of the Contractor, the City may retain ten percent (10%) of the contract price for a minimum of forty five (45) days following final acceptance, or until receipt of all releases and settlement of liens, whichever is later, in accord with RCW 39.08010.	I acknowledge and agree
12. PREVAILING WAGES - LOCAL AND STATE ASSISTED CONSTRUCTION.	A. The State prevailing rate of wages to be paid to all workmen, laborers or mechanics employed in the performance of any part of this Contract shall be in accordance with the provisions of RCW 39.12 and the rules and regulations of the Washington State Department of Labor and Industries (L&I).	I acknowledge and I agree

12. PREVAILING WAGES - LOCAL AND STATE ASSISTED CONSTRUCTION.	B. The State of Washington prevailing wage rates applicable for this public works project, which is located in Spokane County, may be found at the following website address of the Department of Labor and Industries: https://lni.wa.gov/licensing-permits/public-works-projects/prevailing-wage-rates/ Based on the Quote submittal deadline for this Project, the applicable effective date for State prevailing wages for this Project is September 21, 2023.	I acknowledge and I agree
12. PREVAILING WAGES - LOCAL AND STATE ASSISTED CONSTRUCTION.	C. If apprentices are to be used, they must be registered with the State Apprenticeship Council; otherwise, they are to be paid State prevailing journeyman wages.	I acknowledge and I agree
13. RETAINAGE	Pursuant to chapter 60.28 RCW, the City will retain five percent (5%) (or ten percent (10%) at Contractor's request) from the monies earned by the Contractor. This Retainage shall be held as a trust fund for the protection and payment: (1) to the State of taxes and fees owed by the Contractor; and (2) of any person, mechanic, subcontractor or material man who performs labor or furnishes any supplies toward the Work. Release of Retainage will be made at a minimum of forty five (45) days following final acceptance of Work; provided the following conditions are met:	I acknowledge and I agree

		Divining the about a CO CO DOW #5 - O'	
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	13. RETAINAGE	a. The City has received from the Contractor and each subcontractor a copy of the "Statement of Intent to Pay Prevailing Wages" and an "Affidavit of Wages Paid", approved by the State Department of Labor and Industries (L&I). b. On Contracts greater than \$35,000, the City has received releases from the State Departments of Revenue (DOR), Labor & Departments of Revenue (DOR), Labor & Departments and Employment Security. c. No claims, as provided by law, have been filed against the retainage In the event a claim is filed, the Contractor shall be paid a portion of the Retainage, which is less than the amount sufficient to pay the claim and potential legal costs.	I acknowledge and agree
	14.	rill out the Subcontractor List in the	Subcontractor List
	SUBCONTRACTORS	Documents tab and upload it here.	under \$1M (1).pdf
BID		· · · · · · · · · · · · · · · · · · ·	` ' ' '

BIDDER'S DECLARATION	The Bidder submitting this bid certifies that it has examined the site, read and understands the specifications for the above project, and agrees to comply with all applicable federal, state and local laws and regulations. The bidder is advised that by submitting this bid proposal it has acknowledged all bid requirements and certifications contained herein.	I acknowledge and I agree
BID PRICE IS COMPLETE	Bidder acknowledges that the bid price indicated on the Pricing Page includes ALL expenses with regard to this project. No other costs will be allowed over and above the bid price.	I acknowledge and I agree
CONTRACTOR RESPONSIBILITY	Washington State Contractor's Registration Number	ACINOI*922D8
CONTRACTOR RESPONSIBILITY	U.B.I. Number	601746223
CONTRACTOR RESPONSIBILITY	Washington Employment Security Department Number	882229014
CONTRACTOR RESPONSIBILITY	Washington Excise Tax Registration Number	601746223
CONTRACTOR RESPONSIBILITY	City of Spokane Business Registration Number	T12034320BUS
CONTRACTOR RESPONSIBILITY	As of July 1, 2019, Contractor has fulfilled training requirements or is exempt from L&I's Public Works Training Requirement under RCW 39.04.350 and RCW 39.06.020	Yes
ADDENDA	Bidder acknowledges receipt of addenda and agrees that their requirements have been included in this bid proposal.	3
MISCELLANEOUS	The firm agrees that its Bid will NOT be withdrawn for a minimum of forty-five (45) calendar days after the stated submittal date.	I acknowledge and I agree

	MISCELLANEOUS	If this project is less than \$150,000 - does contract request 10% retainage in lieu of bond? The bidder submitting this response hereby	
		The bidder submitting this response hereby	
	MISCELLANEOUS	certifies that, within the three-year period immediately preceding the bid solicitation date for this Project, the bidder is not a "willful" violator, as defined in RCW 49.48.082, of any provision of chapters 49.46, 49.48 or 49.52 RCW, as determined by a final and binding citation and notice of assessment issued by the Department of Labor and Industries or through a civil judgement entered by a court of limited or general jurisdiction. I certify (or declare) under penalty of perjury under the laws of the State of Washington that the foregoing is true and correct.	I acknowledge and I agree
	MISCELLANEOUS	Individual's Name, Company Name, Address, Email Address & Dhone Number for individual/company submitting this bid response.	Mike Jones ACI Northwest, Inc. 6600 Government Way Dalton Gardens, ID 83815 mjones@acinw.com 208-659-2120
TERMS & amp; CONDITIONS			

#1	Bidder accepts has read and acknowledges compliance with Terms and Conditions located in the Documents area of this project. If answer is "I do not acknowledge and I do not agree", include requested exception in proposal submittal on separate page and title as "Exception to Terms and Conditions". The City will consider and determine if exception will be accepted.	I acknowledge and I agree
#2	Describe exceptions to Terms & Describe exceptions & Describe excepti	The electrical code guarantee Addendum 1.2 1: would entail only from electrical disconnect to equipment no electrical from service to the disconnect. 2&3 - Completion time by Nov. 6th does not indicate of what percentage or what all needs to be completed before liquidated cost get assesses to the project. Would need more details to agree tot he

Pricing Responses

Group	Reference Number	Description	Туре	Unit Of Measure	Quantity	Unit Price	Ext Base Price	Commen
BID								
	#1	Esmeralda Golf Course Furnace Replacement Base Bid	Base	ea	1.00	\$66,595.00	\$66,595.00	

	#2	Sales Tax 9.0%	Base	ea	1.00	\$5,993.55	\$5,993.55	
	#3	Alternate #1	Option	jb	1.00	\$10,350.00		WA Tax not included
	#4	Alternate #2	Base	jb	1.00	\$4,995.00	\$4,995.00	WA Tax not included
	#5	Alternate #3	Base	jb	1.00	\$5,000.00	\$5,000.00	WA Tax not included
Total Base Bid	\$82,583.5	5						

SUBCONTRACTOR LIST

PROJECT NAME: Esmerelda Golf Course Furnace Replacement Project
IMPORTANT: REFER TO SECTION 5.2.1 OF THE SUPPLEMENTAL CONDITIONS FOR INSTRUCTIONS ON COMPLETING THE SUBCONTRACTOR LIST (use additional pages if necessary):
CONTRACTOR/SUPPLIER No Subcontractors will be used
TYPE OF WORK/BID ITEM
AMOUNT
CONTRACTOR'S REGISTRATION NO
CONTRACTOR/SUPPLIER
TYPE OF WORK/BID ITEM
AMOUNT
CONTRACTOR'S REGISTRATION NO
CONTRACTOR/SUPPLIER
TYPE OF WORK/BID ITEM
AMOUNT
CONTRACTOR'S REGISTRATION NO
CONTRACTOR/SUPPLIER
TYPE OF WORK/BID ITEM
AMOUNT
CONTRACTOR'S REGISTRATION NO
X NO SUBCONTRACTORS WILL BE USED ON THIS PROJECT

BID TABULATION - ESMERALDA GOLF COURSE FURNACE REPLACEMENT PROJECT

Reference Number	Description	Type	UOM	Quantity	Extended Estimate	ACI NORTHWEST INC	Norstar Heating & Cooling, Inc.	Average
Bid Price Ratio								
	Esmeralda Golf Course Furnace Replacement							
#1	Base Bid	Base	ea	1		\$66,595.00	\$95,000.00	\$80,797.50
#2	Sales Tax 9.0%	Base	ea	1		\$5,993.55	\$8,550.00	\$7,271.78
			l					
#3	Alternate #1 - Electrical Code Upgrades	Option	jb	1		\$10,350.00	\$0.00	\$5,175.00
#4	Alternate #2 - Remove radiators in clubhouse	Option	ih	1		\$4,995.00	\$14,000.00	\$9,497.50
πτ	Atternate #2 - Remove radiators in clubilouse	Option	JU	_		٠٠٠,555.00	\$14,000.00	75,457.50
#5	Alternate #3 - remove boiler assembly	Option	jb	1		\$5,000.00	\$3,000.00	\$4,000.00
#6	Sales Tax 9.0% on all alternates	Option				\$1,831.05	\$1,530.00	\$1,680.53
	totall all work & tax					\$94,764.60	\$122,080.00	

Expenditure Control Form



- 1. All requests being made, including those against master agreements, must be accompanied by this form.
- 2. All requests requiring City Council approval exceeding \$100,000 must be accompanied by this form.
- 3. Route ALL requests to the Division Director first and then the CFO for signature.
- 4. The CFO will route for signature to the City Administrator.

Today's Date: 8/29/23	Type of expenditure:	Goods	Services 🗸
Department: Parks and	Recreation (GOLF ENTERPRIS	E FUND)	
Approving Supervisor: N	lark Poirier		

Amount of Proposed Expenditure: ~100,000 - \$150,000 Is this against a master agreement? If yes, please provide the number:

Funding Source Golf Capital

Please verify correct funding sources. Indicate breakdown if more than one funding source.

Why is this expenditure necessary now?

Esmeralda golf course has a boiler system that is well past its life expectancy. The current boiler needs to be decommissioned, and a new furnace set in place. We are quickly approaching fall/winter season and need a reliable heat source for the building before winter.

What are the impacts if expenses are deferred?

If this project is deferred, we will not have a reliable heat source this fall/winter. The potential of water pipes freezing are high, and without a heat source exposing the building to additional expenses and repairs and, will greatly effect our winter business to serve our customers during winter months of retail sales and simulator leagues.

What alternative resources have been considered?

We have considered multiple different types of heat source replacements. Such as, but not limited to: Steam boiler system

Electric furnace Mini split system

Description of the goods or service and any additional information?

Three 4 ton Lennox gas 80% furnaces and coils

Remove and dispose of existing air handler. Install 4-ton Lennox Merit system natural gas furnaces and coils. Install new transition duct work connecting new system to existing ducts. Includes all labor needed for installation and new gas lines to each unit. Exhaust venting outside for each unit, along with disconnecting and reconnecting electrical circuts. Install a new thermostat for each unit, and three wall mounted electrical heaters to the basement area. Includes all permits needed to complete job, but does not include code updates.

	·		
Person Submitting Form/O	Contact: Jason Conley	Interim Park Director	
Division Director: Sason Conley	Finance Signature:	City Administrator Signature:	

Additional Comments:

Added narrative from Rich Lentz, Parks Director of Finance/Budget: Golf is an enterprise fund. Golf has adequate expense authority within the 2023 budget for this expense. Golf revenue is ahead of budget YTD and is planning greens fee increases in 2024 to accommodate for additional capital expenses required in 2024. Jason Conley, interim Parks Director, and I, both recommend this purchase.

Expenditure Control Form 2023 Parks and Recreation Esmeralda GC Furnace

Final Audit Report 2023-10-02

Created: 2023-10-02

By: Erin Haugen (ehaugen@spokanecity.org)

Status: Signed

Transaction ID: CBJCHBCAABAAZ908QAI_4WTAw_N_yfxwq54uFuAnpjLS

"Expenditure Control Form 2023 Parks and Recreation Esmeral da GC Furnace" History

- Document created by Erin Haugen (ehaugen@spokanecity.org) 2023-10-02 8:58:02 PM GMT
- Document emailed to Tonya Wallace (twallace@spokanecity.org) for signature 2023-10-02 8:58:42 PM GMT
- Email viewed by Tonya Wallace (twallace@spokanecity.org)
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- Document e-signed by Tonya Wallace (twallace@spokanecity.org)
 Signature Date: 2023-10-02 11:13:13 PM GMT Time Source: server
- Document emailed to Garrett Jones (gjones@spokanecity.org) for signature 2023-10-02 11:13:14 PM GMT
- Email viewed by Garrett Jones (gjones@spokanecity.org) 2023-10-02 11:38:55 PM GMT
- Document e-signed by Garrett Jones (gjones@spokanecity.org)
 Signature Date: 2023-10-02 11:39:09 PM GMT Time Source: server
- Agreement completed. 2023-10-02 - 11:39:09 PM GMT

?

< Business Lookup

License Information:

New search Back to results

Entity name: ACI NORTHWEST, INC.

Business name: ACI NORTHWEST, INC

Entity type: Profit Corporation

UBI #: 601-746-223

Business ID: 001

Location ID: 0002

Location: Active

Location address: 6600 N GOVERNMENT WAY

DALTON GARDENS ID 83815-8786

Mailing address: 6600 N GOVERNMENT WAY

DALTON GARDENS ID 83815-8786

Excise tax and reseller permit status:

Click here

Secretary of State status: Click here

Endorsements

Filter

Endorsements held at this location	License #	Count	Details	Status	Expiration date	First issuance date
Airway Heights General Business - Non- Resident	7858			Active	Apr-30-2024	Jan-02-2019
Cheney General Business - Non-Resident	BUS2010-268			Active	Apr-30-2024	Jan-08-2019
Colville General Business - Non-Resident				Active	Apr-30-2024	Jan-12-2021

Endorsements held at this location	License #	Count	Details		Status	Expiration date	First issuance date
Deer Park General Business - Non- Resident					Active	Apr-30-2024	Nov-05-2013
Liberty Lake General Business - Non- Resident	00346				Active	Apr-30-2024	Mar-07-2005
Moses Lake General Business - Non- Resident	BUS2019-0787				Active	Apr-30-2024	Dec-13-2019
Pasco General Business - Non-Resident	27847				Active	Apr-30-2024	Nov-10-2015
Spokane General Business - Non- Resident	T12034320BUS				Active	Apr-30-2024	Oct-15-2012
Spokane Valley General Business - Non- Resident					Active	Apr-30-2024	Feb-22-2005
Walla Walla General Business - Non- Resident					Active	Apr-30-2024	May-15-2020
Wenatchee General Business - Non- Resident	100323				Active	Apr-30-2024	Oct-16-2019
Governing People May include govern	ning people not registered w	ith Secretary of State					
Governing people		>		Title			
Loper, ada a m							
RADOBENKO JR, BILL							
Registered Trade Names							
Registered Trade Names			Status				First issued

View Additional Locations

Contact us

How are we doing? **Take our survey!**

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Check if your browser is supported





CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY) 04/28/2022

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

	e terms and conditions of the policy ertificate holder in lieu of such endor		-		naorse	ment. A stat	ement on th	is certificate does not confer r	ignts to the
PRO	DUCER		` ,		CONTA NAME:	СТ			
Parker, Smith & Feek, Inc.			PHONE (A/C, No, Ext): 509-789-8350 (A/C, No): 509-931-0794						
16201 E Indiana Ave, Suite 1000			(A/C, NO, EXT): (A/C, NO): E-MAIL ADDRESS:						
	Spokane Valley, WA 99216)			7,55,1		URER(S) AFFOR	DING COVERAGE	NAIC#
					INSURE	RA: Alaska	National Ins.	Co.	
INSU					INSURE	RB:			
	ACI Northwest Inc. 6600 N Government Way				INSURE	R C :			
	Coeur d' Alene, ID 83815				INSURE	RD:			
					INSURE	RE:			
					INSURE	RF:			
CO	VERAGES CER	TIFIC	CATE	NUMBER:				REVISION NUMBER:	
IN C	HIS IS TO CERTIFY THAT THE POLICIES IDICATED. NOTWITHSTANDING ANY RI ERTIFICATE MAY BE ISSUED OR MAY KCLUSIONS AND CONDITIONS OF SUCH	EQUIF PERT	REME	NT, TERM OR CONDITION THE INSURANCE AFFORD	OF AN' ED BY	Y CONTRACT THE POLICIES	OR OTHER I	DOCUMENT WITH RESPECT TO HEREIN IS SUBJECT TO ALL	WHICH THIS
INSR LTR	TYPE OF INSURANCE		SUBR	POLICY NUMBER		POLICY EFF (MM/DD/YYYY)	POLICY EXP	LIMITS	
A	GENERAL LIABILITY			22EPS12112		05/01/2022	05/01/2023		00,000
	COMMERCIAL GENERAL LIABILITY	X	Х			03/01/2022	03/01/2023	DAMAGE TO RENTED PREMISES (Ea occurrence) \$ 500	<u> </u>
	CLAIMS-MADE X OCCUR	^						MED EXP (Any one person) \$ 15,0	
	✗ PD Ded: \$2,500							PERSONAL & ADV INJURY \$ 1,00	00,000
									00,000
	GEN'L AGGREGATE LIMIT APPLIES PER:								00,000
	POLICY X PRO- JECT LOC							\$	
Α	AUTOMOBILE LIABILITY			22EAS12112		05/01/2022	05/01/2023	COMBINED SINGLE LIMIT (Ea accident) \$ 1,00	00,000
	X ANY AUTO	Х						BODILY INJURY (Per person) \$	
	ALL OWNED SCHEDULED AUTOS NON-OWNED							BODILY INJURY (Per accident) \$	
	HIRED AUTOS NON-OWNED AUTOS							PROPERTY DAMAGE (Per accident) \$	
								\$	
Α	UMBRELLA LIAB X OCCUR			22ELU12112		05/01/2022	05/01/2023	EAGIT GOOGINICE TO 7	000,000
	★ EXCESS LIAB CLAIMS-MADE	X						AGGREGATE \$ 10,0	000,000
	DED X RETENTION \$ 10,000							\$	
Α	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY Y/N			22EPS12112		05/01/2022	05/01/2023	WC STATU- TORY LIMITS X OTH- ER	
	ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED?	N/A		** Employers Liability/Sto	ρþ				00,000
	(Mandatory in NH) If yes, describe under			Gap WAND				E.L. DISEASE - EA EMPLOYEE \$ 1,0	00,000
	DÉSCRIPTION OF OPERATIONS below							E.L. DISEASE - POLICY LIMIT \$ 1,0	00,000
	CRIPTION OF OPERATIONS / LOCATIONS / VEHIC ibit of Insurance	LES (Attach	ACORD 101, Additional Remarks	Schedule	, if more space is	required)		
	MPLE COI is an additional insured on the Attached Description)	e gen	eral l	iability, automobile, and ex	cess lia	ability policies	per the attac	hed endorsements/forms	
	RTIFICATE HOLDER				CANC	ELLATION			
CE	THEIGHTE HOLDER				CANC	JELLA HON			
	SAMPLE COI				THE	EXPIRATION	N DATE THE	ESCRIBED POLICIES BE CANCELI EREOF, NOTICE WILL BE DE LY PROVISIONS.	
	For Bid Purposes Only				AUTHORIZED REPRESENTATIVE				
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ACORD 25 (2010/05)

DESCRIPTIONS (Continued from Page 1)					
Coverage is primary and non-contributory on the general liability and excess liability policies per the attached endorsements/forms. Vaiver of subrogation applies on the general liability policy per the attached endorsement/form.					

2 of 9 (CMC00)



CONTRACTORS' GENERAL LIABILITY ENHANCEMENT ENDORSEMENT

THIS ENDORSEMENT CHANGES THE POLICY. PLEASE READ IT CAREFULLY.

This endorsement modifies insurance provided under the following:

COMMERCIAL GENERAL LIABILITY COVERAGE PART

Coverage afforded under this extension of coverage endorsement does not apply to any person or organization covered as an additional insured on any other endorsement now or hereafter attached to this Coverage Part.

SCHEDULE OF COVERAGES ARE SUMMARIZED BELOW

1. Miscellaneous Additional Insureds 8 additional insured extensions.

Primary and Noncontributory Insurance

- 2. Damage To Premises Rented to You Limit increased to \$500,000.
- Medical Payments
 Limits increased to \$15,000.

 Reporting period increased to three years from the date of accident.
- 4. Non-owned Watercraft Increased to 50 feet.
- 5. Supplementary Payments
 Cost of bail bonds increased to \$10,000.
 Daily loss of earnings increased to \$500.
- Newly Formed Or Acquired Organizations
 Coverage extended to the end of the policy period or the next anniversary of this policy's effective date.
- 7. Liberalization Clause
- 8. Unintentional Failure To Disclose Hazards
- 9. Notice of Occurrence
- 10. Broad Knowledge of Occurrence
- 11. Bodily Injury Extension of Coverage
- **12. Expected Or Intended Injury**Reasonable force bodily injury or property damage.
- 13. Blanket Waiver of Subrogation Waiver of subrogation where required by written contract or written agreement.

14. In Rem Actions

1. MISCELLANEOUS ADDITIONAL INSUREDS

Section II Who Is An Insured is amended to include as an additional Insured any person or organization described in Paragraphs 2.a. through 2.h. below whom you are required to add as an additional insured on this policy under a written contract or written agreement. However, the written contract or written agreement must be:

- 1. Currently in effect or becoming effective during the term of this policy; and
- 2. Executed prior to the "bodily injury", "property damage" or "personal injury and advertising injury", but

Only the following persons or organizations are additional insureds under this endorsement and coverage provided to such additional insureds is limited as provided herein:

a. State or Governmental Agency or Subdivision or Political Subdivisions

Any state or governmental agency or subdivision or political subdivision that has issued a permit in connection with operations performed by you or on your behalf and that you are required by any ordinance, law or building code to include as an additional insured on this coverage part is an additional insured, but only with respect to liability for "bodily injury", "property damage", "personal and advertising injury" arising out of such operations.



(2) To "bodily injury", "property damage", or "personal and advertising injury" arising out of the sole negligence of such additional insured.

h. Owners, Lessees or Contractors

- (1) Such person or organization is an additional insured for "bodily injury", "property damage" and "personal and advertising injury" if, and only to the extent that, the injury or damage is caused by negligent acts or omissions of you or your subcontractor in the performance of "your work" to written contract which the applies. This person or organization does not qualify as an additional insured with respect to injury or damage caused in whole or in part by independent negligent acts or omissions of such person or organization.
- (2) However, this insurance does not apply to "bodily injury", "property damage" or "personal and advertising injury" arising out of an architect's, engineer's, or surveyor's rendering of or failure to render any professional services including:
 - the preparing, approving, or failing to prepare or approve maps, drawings, opinions, reports, surveys, change orders, design or specifications; and
 - **ii.** supervisory, inspection, or engineering services.
- (3) The insurance provided to this additional insured, does not cover "bodily injury" or "property damage" caused by your negligent acts and omissions in the performance of "your work" that occurs within the "products-completed operations hazard", unless the written contract contains a specific requirement that you procure completed operations coverage or coverage within the "products-completed"

operations hazard" for additional insured. However, even if coverage within the "products-completed operations hazard" is required by the written contract, such coverage is available to the additional insured only if the "bodily injury" or "property damage" occurs prior to the end of the time period during which you are required by the written contract to provide such coverage or the expiration date of the policy, whichever comes first.

Any insurance provided to an additional insured designated under Paragraphs 2.a. through 2.g. above does not apply to "bodily injury" or "property damage" included within the products-completed operations hazard."

Primary And Noncontributory Insurance

The following is added to the **Other Insurance** Condition and supersedes any provision to the contrary:

This insurance is primary to and will not seek contribution from any other insurance available to an additional insured under your policy provided that:

- (1) The additional insured is a Named Insured under such other insurance; and
- (2) You have agreed in writing in a contract or agreement that this insurance would be primary and would not seek contribution from any other insurance available to the additional insured.

Section III - Limits of Insurance, the following is added:

With respect to the insurance afforded to the additional insureds described in Paragraphs a. through h. above, the most we will pay on behalf of such additional insured is the amount of insurance:

- Required by the contract or agreement; or
- (2) Available under the applicable Limits of Insurance shown in the Declarations;

whichever is less.

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(2) To "bodily injury", "property damage", or "personal and advertising injury" arising out of the sole negligence of such additional insured.

h. Owners, Lessees or Contractors

- (1) Such person or organization is an additional insured for "bodily injury", "property damage" and "personal and advertising injury" if, and only to the extent that, the injury or damage is caused by negligent acts or omissions of you or your subcontractor in the performance of "your work" to written contract which the applies. This person or organization does not qualify as an additional insured with respect to injury or damage caused in whole or in part by independent negligent acts or omissions of such person or organization.
- (2) However, this insurance does not apply to "bodily injury", "property damage" or "personal and advertising injury" arising out of an architect's, engineer's, or surveyor's rendering of or failure to render any professional services including:
 - the preparing, approving, or failing to prepare or approve maps, drawings, opinions, reports, surveys, change orders, design or specifications; and
 - **ii.** supervisory, inspection, or engineering services.
- (3) The insurance provided to this additional insured, does not cover "bodily injury" or "property damage" caused by your negligent acts and omissions in the performance of "your work" that occurs within the "products-completed operations hazard", unless the written contract contains a specific requirement that you procure completed operations coverage or coverage within the "products-completed"

operations hazard" for the additional insured. However. even if coverage within the "products-completed operations hazard" is required by the written contract, such coverage is available to the additional insured only if the "bodily injury" or "property damage" occurs prior to the end of the time period during which you are required by the written contract to provide such coverage or the expiration date of the policy, whichever comes first.

Any insurance provided to an additional insured designated under Paragraphs 2.a. through 2.g. above does not apply to "bodily injury" or "property damage" included within the products-completed operations hazard."

Primary And Noncontributory Insurance

The following is added to the **Other Insurance** Condition and supersedes any provision to the contrary:

This insurance is primary to and will not seek contribution from any other insurance available to an additional insured under your policy provided that:

- (1) The additional insured is a Named Insured under such other insurance; and
- (2) You have agreed in writing in a contract or agreement that this insurance would be primary and would not seek contribution from any other insurance available to the additional insured.

Section III - Limits of Insurance, the following is added:

With respect to the insurance afforded to the additional insureds described in Paragraphs a. through h. above, the most we will pay on behalf of such additional insured is the amount of insurance:

- Required by the contract or agreement; or
- (2) Available under the applicable Limits of Insurance shown in the Declarations;

whichever is less.

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13. BLANKET WAIVER OF SUBROGATION

The Transfer Of Rights Of Recovery Against Others To Us Condition (Section IV - Commercial General Liability Conditions) is amended by the addition of the following:

We waive any right of recovery we may have against any person or organization because of payments we make for injury or damage arising out of:

- 1. Your ongoing operations; or
- 2. "Your work" included in the "products-completed operations hazard."

However, this waiver applies only when you have agreed in writing to waive such rights of recovery in a contract or agreement, and only if the contract or agreement:

- 1. Is in effect or becomes effective during the term of this policy; and
- 2. Was executed prior to loss.

14. IN REM ACTIONS

Any action in rem against any vessel owned, operated by or for, or chartered by or for you will be treated in the same manner as though the action were in personam against you.

This endorsement changes the policy to which it is attached and, unless otherwise stated, is effective on the date issued at 12:01 A.M. standard time at your mailing address shown in the policy. The information below is required only when this endorsement is issued subsequent to commencement of the policy.

Endorsement Effective	Policy No.	
Insured		Endorsement No. 12
Countersigned By		

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ANIC GL 1187 07 16 Page 6 of 6



BUSINESS AUTO COVERAGE ENHANCEMENT ENDORSEMENT

THIS ENDORSEMENT CHANGES THE POLICY. PLEASE READ IT CAREFULLY.

This endorsement modifies insurance provided under the following:

BUSINESS AUTO COVERAGE FORM

Various provisions in this endorsement restrict coverage. Read the entire policy carefully to determine rights, duties, and what is and is not covered.

Throughout this policy, the words "you" and "your" refer to the Named Insured shown in the Declarations. The words "we", "us", and "our" refer to the company providing this insurance.

Other words and phrases that appear in quotation marks have special meaning. Refer to **SECTION V – DEFINITIONS** in the Business Auto Coverage Form.

The coverages provided by this endorsement apply per "accident" and, unless otherwise specified, are subject to all of the terms, conditions, exclusions and deductible provisions of the policy, to which it is attached.

SECTION II – COVERED AUTO LIABILITY COVERAGE, Paragraph A.1. Who Is An Insured is amended to include:

- d. Any "employee" of yours while operating an "auto" hired or rented under a contract or agreement in an "employee's" name, with your permission, while performing duties related to the conduct of your business.
- e. Any person or organization for whom you have agreed in writing to provide insurance such as is afforded by this Coverage Form, but only with respect to liability arising out of the ownership, maintenance or use of "autos" covered by this policy. If such person or organization has other insurance then this insurance is primary to and we will not seek contribution from the other insurance.

SECTION IV — Business Auto Conditions, Paragraph A. 5. — Transfer of Rights of Recovery Against Others To Us is amended to include:

5. Transfer of Rights of Recovery Against Others to Us

This condition does not apply to any person(s) or organization(s) to the extent that

subrogation against that person or organization is waived prior to the "accident" or the "loss" under a contract with that person or organization.

SECTION II – COVERED AUTO LIABILITY COVERAGE, Paragraph A.2.a. (2) – Supplementary Payments is replaced by the following:

(2) Up to \$10,000 for cost of bail bonds (including bonds for related traffic law violations) required because of an "accident" we cover. We do not have to furnish these bonds.

SECTION II – COVERED AUTO LIABILITY COVERAGE, Paragraph A.2.a. (4) – Supplementary Payments is replaced by the following:

(4) All reasonable expenses incurred by the "insured" at our request, including actual loss of earnings up to \$500 a day because of time off from work.

SECTION II – COVERED AUTO LIABILITY COVERAGE, Paragraph A.2.c. – Voluntary Property Damage is added as follows:

c. Voluntary Property Damage

At your written request, we may make a voluntary payment for Property Damage caused by an "insured", but without liability to a third party, up to \$25,000. We will not make a Voluntary Property Damage payment to anyone who is an "insured" under this policy.

SECTION III – PHYSICAL DAMAGE COVERAGE, Paragraph A.2. – **Towing** is replaced by the following:

Towing

We will pay up to \$500 for towing and labor costs incurred each time a covered "auto" that is a:

a. Private passenger;



Any additional insured under any policy of "underlying insurance" will automatically be an insured under this insurance.

Subject to Section III – Limits Of Insurance, if coverage provided to the additional insured is required by a contract or agreement, the most we will pay on behalf of the additional insured is the amount of insurance:

- Required by the contract or agreement, less any amounts payable by any "underlying insurance"; or
- Available under the applicable Limits of Insurance shown in the Declarations;

whichever is less.

Additional insured coverage provided by this insurance will not be broader than coverage provided by the "underlying insurance".

No person or organization is an insured with respect to the conduct of any current or past partnership, joint venture or limited liability company that is not shown as a Named Insured in the Declarations.

SECTION III - LIMITS OF INSURANCE

- The Limits of Insurance shown in the Declarations and the rules below fix the most we will pay regardless of the number of:
 - a. Insureds;
 - b. Claims made, "suits" brought, or number of vehicles involved; or
 - **c.** Persons or organizations making claims or bringing "suits".
- The Aggregate Limit is the most we will pay for the sum of all "ultimate net loss" under:
 - a. Coverage A, except "ultimate net loss" because of "bodily injury" or "property damage" arising out of the ownership, maintenance or use of a "covered auto"; and
 - b. Coverage B.
- Subject to Paragraph 2. above, the Each Occurrence Limit is the most we will pay for the sum of all "ultimate net loss" under Coverage A because of all "bodily injury" and "property damage" arising out of any one "occurrence".
- 4. Subject to Paragraph 2. above, the Personal And Advertising Injury Limit is the most we will pay under Coverage B for the sum of all "ultimate net loss" because of all "personal and advertising injury" sustained by any one person or organization.

- 5. If there is "underlying insurance" with a policy period that is nonconcurrent with the policy period of this Commercial Liability Umbrella Coverage Part, the "retained limit(s)" will only be reduced or exhausted by payments for:
 - a. "Bodily injury" or "property damage" which occurs during the policy period of this Coverage Part: or
 - b. "Personal and advertising injury" for offenses that are committed during the policy period of this Coverage Part.

However, if any "underlying insurance" is written on a claims-made basis, the "retained limit(s)" will only be reduced or exhausted by claims for that insurance that are made during the policy period, or any Extended Reporting Period, of this Coverage Part.

The Aggregate Limit, as described in Paragraph 2. above, applies separately to each consecutive annual period and to any remaining period of less than 12 months, starting with the beginning of the policy period shown in the Declarations, unless the policy period is extended after issuance for an additional period of less than 12 months. In that case, the additional period will be deemed part of the last preceding period for purposes of determining the Limits of Insurance.

SECTION IV - CONDITIONS

1. Appeals

If the "underlying insurer" or insured elects not to appeal a judgment in excess of the "retained limit", we may do so at our own expense. We will also pay for taxable court costs, pre- and postjudgment interest and disbursements associated with such appeal. In no event will this provision increase our liability beyond the applicable Limits of Insurance described in Section III – Limits Of Insurance.

2. Bankruptcy

a. Bankruptcy Of Insured

Bankruptcy or insolvency of the insured or of the insured's estate will not relieve us of our obligations under this Coverage Part.

CU 00 01 04 13 Insured Copy Page 12 of 19



ADDITIONAL INSUREDS PRIMARY AND NON-CONTRIBUTORY

THIS ENDORSEMENT CHANGES THE POLICY. PLEASE READ IT CAREFULLY.

This endorsement modifies insurance provided under the following:

COMMERCIAL LIABILITY UMBRELLA COVERAGE PART

Paragraph a. of 5. Other Insurance of Section IV - Conditions is deleted and replaced by:

5. Other Insurance

- a. This insurance is excess over, and shall not contribute with any of the other insurance, whether primary, excess, contingent or on any other basis. This condition will not apply to either:
 - Other insurance that is specifically written as excess over this Coverage Part; or
 - (2) Other insurance that is both:
 - (a) Issued to a Named Insured that is an additional insured under this Coverage Part as described in paragraph 3. of Section II - Who Is An Insured; and

(b) Intended to be excess of this insurance and non-contributory with this insurance as agreed under a written contract or agreement into which you have entered that requires that this insurance be primary and non-contributory.

Such insurance as is described in items (1) and (2) above shall apply in excess of the Limits of Insurance of this Coverage Part and we will not seek contribution or indemnity from such insurance for damages to which this Coverage Part applies.

When this insurance is excess, we will have no duty under Coverages A or B to defend the insured against any "suit" if any other insurer has a duty to defend the insured against that "suit". If no other insurer defends, we will undertake to do so, but will be entitled to the insured's rights against all those other insurers.

This endorsement changes the policy to which it is attached and, unless otherwise stated, is effective on the date issued at 12:01 A.M. standard time at your mailing address shown in the policy. The information below is required only when this endorsement is issued subsequent to commencement of the policy.

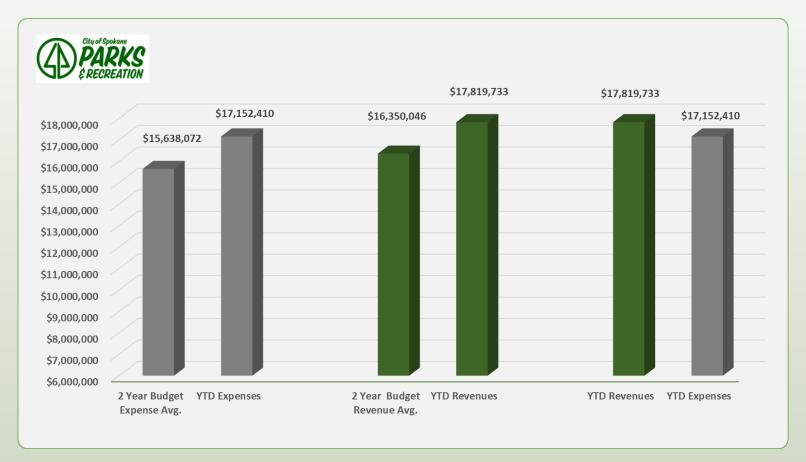
Endorsement Effective	Policy No.
Insured ACI Northwest, Inc.	Endorsement No.
Countersigned By Scott Lincoln	



Park Board Financials September 2023



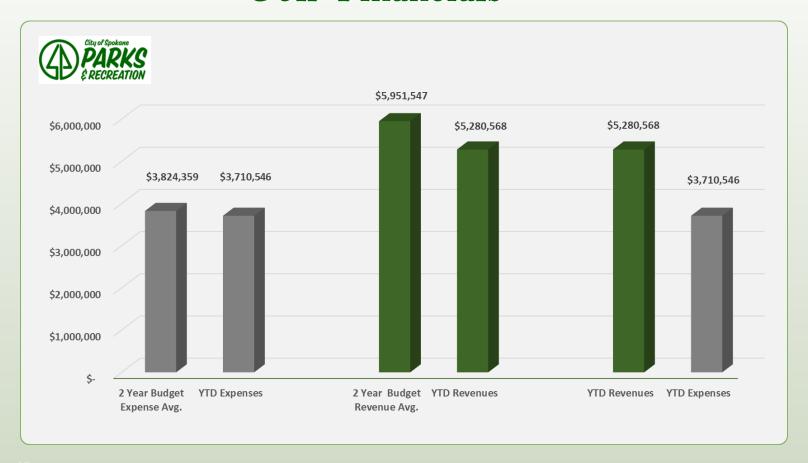
Parks Financials



Key Concepts:

- Parks has spent 73% of all budgeted expenses and has earned 76% of all budgeted revenues.
- YTD revenues are ahead of expenses by \$667,323.
- Parks staff has shown tremendous discipline relative to expense control the past 60 days to get back in alignment with our annual budget. September operating expenses were less than last September, and we are now matching 2022 expenditures as a % of budget.

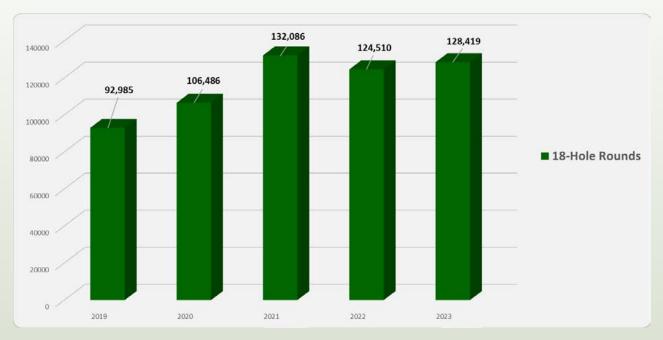
Golf Financials

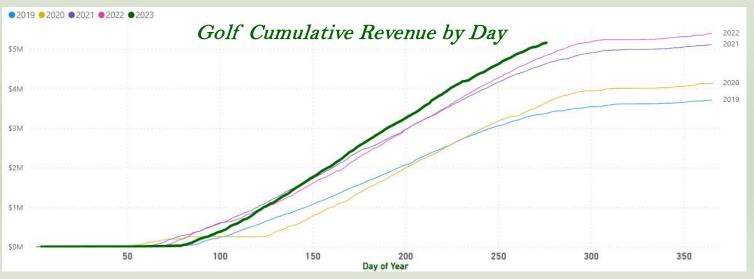


Key Concepts:

- YTD, golf has spent 79% of total budgeted expenditures (74% last September). Operating expenses as a % are lower than last year, but expenses including capital are higher.
- YTD, golf has earned 105% of total budgeted revenues.
- Golf has revenues exceeding expenditures by \$1.1 million excluding the facility improvement fee and corresponding debt service payment (\$1.57 million including both with the second debt service payment of \$308,666 due in December).

Golf – Dashboard









Questions or Comments?



Spokane Park Board Briefing Paper



	1						
Committee	Special Discussion/A	ction Com n	nittee meeting date:	October 12, 2023			
Requester	Nick Hamad Phone number: 509.363.54						
Type of agenda item	Consent O	Discussion	○ Information	Action			
Type of contract/agreement	New Renewa	l/ext. \ \ Lease	OAmendment/chan	ge order Other			
City Clerks file (OPR or policy #)							
Master Plan Goal, Objective, Strategy	8 Goals / 13 Objectiv	res Mas	ter Plan Priority Tier:	First & Second			
(Click HERE for link to the adopted plan)		(pg. 1	71-175)				
Item title: (Use exact language noted on the agenda)		resolution adopting a citywide investment in neighborhood parks and ecommending City Council place a levy funding measure on the February 2024 allot.					
Begin/end dates	Begins: 10/12/2023	Ends		6 06/01/2525			
Background/history: The 'Healthy Parks, Healthy Neighborhoods' program and funding recommendation represent the culmination of over 2.5 years of planning, public outreach, technical analysis, committee review & discussion, financial analysis, and park board and council action. It proposes investing approximately \$11.25M in capital improvement and operational enhancements into the park system annually over twenty years to improve the existing parks and add new parks where needed. Implementing this program requires a vote of public, and proposes a levy rather than bond in order to enable hiring maintenance staff in addition to just capital repair & improvements. In February of 2021, parks asked the Spokane community, "What should we do next?" After significant public outreach and participation, Spokane answered, "Invest in our neighborhoods" - invest in the parks we use regularly. The 2022 adopted park plan established this neighborhood vision for parks, and this program proposes significant action to implement the 'Top priority' actions from that plan.							
Motion wording: Motion to approve a resolution adopting a citywide investment in neighborhood parks and recommending City Council place a levy funding measure on the February 2024 ballot.							
Approvals/signatures outside Parks:	•	No					
If so, who/what department, agency or co			Di				
Name:	Email address:		Phone	<u>:</u>			
Distribution:		Garrett Jones					
Parks – Accounting Parks – Sarah Deatrich		Jason Conley Al Vorderbrue	ngon				
Requester: Nick Hamad		Carl Strong	ggen				
Grant Management Department/Name:		Rich Lentz					
Fiscal impact: • Expenditure Amount: N/A	Revenue Bud	get code:					
Vendor:	-	ACH Forms (v contractors/consultants, for new contractors/consu	ultants/vendors			

Resolution	#
176901011011	#

CITY OF SPOKANE PARK BOARD RESOLUTION

A RESOLUTION Adopting a citywide investment in neighborhood parks & recommending City Council place a levy funding measure on the February 2024 ballot.

WHEREAS, the City of Spokane owns and operates 3,900+ acres of parks & natural lands within and outside of the City of Spokane; and

WHEREAS, the Park Board is empowered by the City Charter with exclusive jurisdiction and control to lay out, establish, procure, purchase, accept, and have the care, management control and improvement of, all parks and grounds used for park purposes, all boulevards and parkways, and connecting parks and structures thereon located both within and outside of the City of Spokane; and

WHEREAS, annual city funding for parks and recreation has steadily declined from 2.63% of all city expenses in 2000 to 2.32% of city expenses in 2021, resulting in fewer resources to maintain and repair parks citywide; and

WHEREAS, there has been no substantial citywide investment in the City's neighborhoods parks since 1999 and neighborhood park conditions have slowly deteriorated as a result; and

WHEREAS, recent park bond investments have been directed primarily into 'special use facilities' (Riverfront Park, aquatic facilities, sports complexes and bridges); and

WHEREAS, upon the successful completion of the Riverfront Park Bond improvements, the Park Board commissioned a new assessment of the city's park system and formation of a system-wide park master plan to guide future park system investment; and

WHEREAS, in June of 2022 the Park Board adopted the 2022 Parks and Natural Lands Master Plan (OPR 2022-0454 / RES 2022-0090), which outlined a strategic vision for investing in the city park system over the next ten+ years to implement needed repairs, update recreational offerings, and improve park user experience citywide; and

WHEREAS, the resulting 2022 Parks and Natural Lands Master Plan, compiled by park staff and project consultants, is the direct result of recommendations from Spokane City residents, technical assessments, the Park Board, and city staff; and

WHEREAS, the adopted master plan recommends specific 'Action Items' to accomplish the park system improvements outlined in the plan. These action items are categories by 'capital investment', 'operational shifts', and 'policy changes' and are prioritized into 'priority tiers', with 'first tier' priorities being the most important to accomplish quickly; and

WHEREAS, the adopted master plan recognizes that additional funding beyond current city general fund contribution is required to implement recommended action items contained within the plan; and

WHEREAS, the Park Board formed an ad-hoc 'Citywide Neighborhood Park Executive Committee' to further refine park master plan action items into a specific citywide park investment program which best satisfies the highest priority master plan implementation recommendations and identifies a funding source and amount to accomplish these recommendations; and

WHEREAS, the 'Citywide Neighborhood Park Executive Committee' consists of representatives from Park Board, City Council, the Mayor's office, park staff, and subject matter experts; and

WHEREAS, after four working meetings and on August 23, 2024, the Executive Committee approved recommending a specific citywide neighborhood park investment program for Park Board adoption titled, "Healthy Parks, Healthy Neighborhoods",

WHEREAS, the program cost is estimated to cost up to \$225 million dollars, and improvements are proposed to be implemented over the course of 20 years; and

WHEREAS, the "Healthy Parks, Healthy Neighborhoods" program, a copy of which is attached to this resolution, is based directly on the top priority action item recommendations of the adopted park master plan and proposes to renovate and replace aging parks, trailheads and park amenities, enhance park user experience through better maintenance and safety initiatives, acquire and develop new neighborhood parks, acquire and protect natural lands, and provide administration and project management services to implement proposed improvements; and

WHEREAS, in order to minimize any new taxes to the greatest extent possible while still making needed park system improvements, the Executive Committee approved the 'least cost' program option and rejected all higher cost program options; and

WHEREAS, the Executive Committee approved a specific funding recommendation for Park Board consideration to fund the "Healthy Parks, Healthy Neighborhoods" program by seeking a temporary single year levy lid lift of approximately \$0.29/1,000 of assessed valuation in February of 2024; and

WHEREAS, if approved by public vote in 2024, the levy would begin in 2025 and continue for twenty years through 2045; and

WHEREAS, the Executive Committee recommended Parks partner with either a public safety ballot measure, a public education ballot measure, or a public library ballot measure when developing and distributing public education & outreach materials for the "Healthy Parks, Healthy Neighborhoods" program; and

NOW, THEREFORE,

BE IT RESOLVED by the Park Board to adopt the "Healthy Parks, Healthy Neighborhoods" park investment program as recommended by the Citywide Neighborhood Park Executive Committee and attached to this resolution; and

BE IT FURTHER RESOLVED by the Park Board to recommend City Council place a single year levy lid lift measure of approximately \$0.29/1,000 of assess valuation on the February 13, 2024 ballot to fund the adopted citywide park capital and operational improvements.

BE IT FURTHER RESOLVED by the Park Board that the Parks Director and staff develop a potential partnership with Spokane Public Schools, Spokane Library, or a public safety measure to develop and distribute public education & outreach materials for the levy measure and return to present the partnership opportunity to Park Board for future consideration.

D ON	
Park Board President Approved as to form:	
Assistant City Attorney	
	Park Board President



Citywide Park Renovation & Improvement





Land Acknowledgment

We acknowledge that we are on the unceded land of the Spokane people. And that these lands were once the major trading center for the Spokanes as they shared this place and welcomed other area tribes through their relations, history, trade, and ceremony. We also want to acknowledge that the land holds the spirit of the place, through its knowledge, culture, and all the original peoples Since Time Immemorial. As we take a moment to consider the impacts of colonization may we also acknowledge the strengths and resiliency of the Spokanes and their relatives. As we work together making decisions that benefit all, may we do so as one heart, one mind, and one spirit. We are grateful to be on the shared lands of the Spokane people and ask for the support of their ancestors and all relations. We ask that you recognize these injustices that forever changed the lives of the Spokane people and all their relatives. We agree to work together to stop all acts of continued injustices towards Native Americans and all our relatives. It is time for reconciliation. We must act upon the truths and take actions that will create restorative justice for all people.

Adopted by Spokane City Council on the 22nd day of March, 2021 via Resolution 2021-0019



Acknowledgments

Thank you to the citizens of Spokane who in 2021 & 2022 provided the input and direction directly informed this citywide park improvement levy. The issues, opportunities and desires identified by citizens in the '2022 parks and natural lands master plan' provide the background and basis for all aspects of this proposed park investment.

Thank you also to the members of the 'Citywide Neighborhood Park Investment Executive Committee', which directed the formation of this specific citywide park improvement levy. Over the course of 4 months in the spring & summer following the approval of the park master plan, these individuals defined the specific program scope, program elements, funding source and funding duration for a citywide neighborhood park investment. At its final meeting in August of 2023, the executive committee recommended this investment to the City of Spokane Park Board consideration and adoption.

Executive Committee

City Council Members

Betsy Wilkerson, District 2 Jonathan Bingle, District 1

City Administration

Brian Coddington, Director of Communications and Marketing

Spokane Park Board

Bob Anderson, President Gerry Sperling, Vice President Jennifer Ogden, Member Kevin Brownlee, Member

Subject Matter Experts

Gavin Cooley, City of Spokane Chief Financial Officer (Retired) Rick Romero, City of Spokane Public Works Director (Retired)

City Parks Staff (Voting Members)

Garrett Jones, Interim City Administrator Al Vorderbrueggen, Director of Operations

City Parks Staff (Non-voting Members)

Berry Ellison, Park Program Manager Carl Strong, Assistant Director of Operations Fianna Dickson, Communication Manager Nick Hamad, Park Planning and Development Manager



Executive Summary

What Should We Do Next

In 2020, with the 2014 Riverfront Park Renovation bond project nearing completion, Spokane Parks began a new project to assess the entirety of the City's park system. At its core, this project intended to answer one question, "What should we do next?" For the next 2 years, park staff and consultants listened to the community and formed a master plan directly from this input. This 'Parks and Natural Lands Master Plan' outlined a vision to 'Preserve and Play' by both preserving and restoring current park lands and assets while also updating the park amenities and adding new parks in neighborhoods which lack access.

So, when we asked "What should we do next?", what did we hear? Simply put, "Invest in our neighborhoods".

Renovate parks which are aging. Replace old and broken playgrounds. Renovate and replace old restrooms - clean them more often and ensure they stay open. Enhance day to day park maintenance. Upgrade sprinklers to improve water efficiency and eliminate daytime watering. Add new parks on city land within neighborhoods which don't have parks nearby. Enhance security in parks which don't always feel safe. Acquire and preserve natural lands. Improve trailheads to provide better access to those lands. And update parks to provide the modern amenities residents want – like pickleball, pump tracks, disc golf, splash pads, and others. Invest in us, where we live every day, because Healthy Parks make for Healthy Neighborhoods.

Is it Really Needed? And why Neighborhoods?

Since 1999, Spokane residents have approved (3) park bond investments. In 1999, the community invested in 3 new parks and repaired a portion of the deferred park maintenance citywide. In 2007 the community chose to invest in new outdoor pools, splash pads and sports complexes. In 2014 the community invested in Riverfront Park. These previous investments have built excellent special use facilities in which we can be proud and which are the envy of many nearby communities.

However, during these same 24 years, the percentage of city funds allocated to parks has steadily decreased, totaling 2.3% of all city expenses in 2022. As a result, nearly half of the city's neighborhood parks have not received any capital investment in over 20 years. These parks have aged and many are in need of significant repair to ensure they can continue to serve current and future generations. It has become increasingly clear that regular, ongoing capital repair and maintenance is needed for neighborhood parks to continue. Capital bonds alone provide temporary fixes, but do not allow for the hiring of staff and therefore do not improve the long term daily maintenance within parks. But there is a practical solution to update aging parks while also improving daily maintenance.

Neighborhood Park Levy

A park improvement levy, if approved by voters, allows not only for capital repair and construction but also the hiring of additional maintenance / safety staff as well as the purchase of needed maintenance equipment and vehicles. This approach can improve the condition of our parks for the long term. The following document outlines a citywide park improvement levy based directly on the adopted park master plan and tailored by an executive committee consisting of representatives from City Council, the Mayor's Administration, the Park Board, retired city financial and public work management, and city park staff. This program exists specifically to improve the quality of, access to, and amenities within parks citywide. Park staff asked, "what should we do next?" The Spokane community answered, "Invest in our neighborhoods". If approved, this citywide park improvement levy provides the means and methods for Spokane City Parks to deliver the first-tier park system improvements desired by the Spokane community.



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How to use this document

This is an interactive document, intended to be viewed both digitally and printed.

There are four program categories as part of this document, each with various project summaries called **cut sheets**. The cut sheets provide details on specific projects within the overall program. Cut sheets span broadly within the Parks and Recreation realm, meaning users from various backgrounds will likely be interested in just one or a few specific cut sheets.

As a digital copy, users can navigate through the document by using the clickable Contents page. By clicking on specific cut sheets or chapter titles, users will be linked to the page they click on. By clicking the central footer 'Healthy Parks, Healthy Neighborhoods' users will be linked back to the Contents Page for easy navigation.

As a printed copy, users can 'cut out' an individual cut sheet. This provides users with the flexibility to take one sheet (or a few) with them as talking points in a meeting for example, rather than carrying around the full document.

We hope this document provides you with the tools to engage in meaningful discussions that will help shape healthy parks, and healthy neighborhoods in Spokane.

- the healthy parks, healthy neighborhoods team

CHAPTER 1

Program Overview

Program Overview

General Overview

This Program was developed to improve the access to, condition of, and infrastructure / amenities within the City's Park system over a period of 20 years. To ensure responsible use to taxpayer funding and consistency with high priority community desires, the program draws directly from the 'First Priority Tier' recommendations of the adopted '2022 Park and Natural Lands Master Plan', with little exception.

- Approximately 81% of program investment is dedicated to the renovation, physical improvement, and daily maintenance enhancement of aging neighborhood parks, trailheads and natural lands community wide and the addition of a new park safety / visitor experience initiative.
- Approximately 12% of program investment is dedicated to the acquisition and development of new neighborhood parks within rapidly developing portions of the city as well as the acquisition of natural land and the improvement of trails and trailheads.
- Approximately 7% of program investment is dedicated to the project planning, construction management, and administration of the capital program and levy compliance.

The four major program categories are outlined in general detail below:

Renovate & Replace Aging Parks, Trailheads, and Amenities

 Renovate park lands and assets citywide by conducting (3) major park renovations, replacing all playgrounds with significant deferred maintenance citywide, replacing approximately 50% of all park restrooms citywide and performing minor repairs to remaining restrooms, replacing all (14) racquet sport courts citywide, renovating (2)-(3) trailheads, adding (4)-(6) new artificial, all-weather surface fields, developing (1) new paved park access trail, renovating the boulder beach water access point, and creating an ongoing annual minor park repair & security improvement fund.

Enhance Park User Experience

- Improve general park maintenance, functionality, and cleanliness by hiring +/-(14) new park maintenance FTE staff, including (12) added maintenance staff dedicated to maintenance of the City's neighborhood parks, pools and sports complexes and (2) added maintenance staff dedicated to the city's park natural lands. Replace and augment antiquated maintenance equipment and vehicles to improve maintenance quality & efficiency.
- Expand park safety initiatives to neighborhood parks by hiring an additional (4) Park Ranger staff dedicated to the City's parks outside of Riverfront Park & provide vehicles and equipment as required.

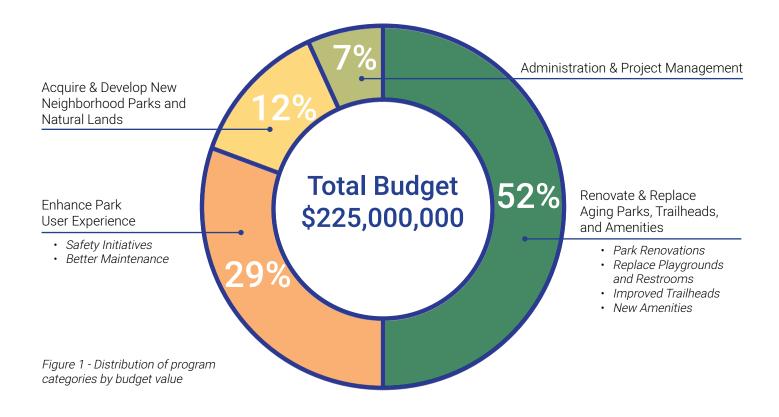
Acquire & Develop New Neighborhood Parks and Natural Lands

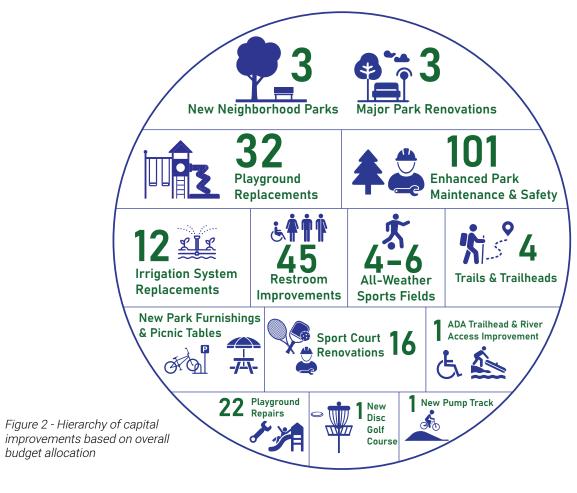
 Develop (3) new neighborhood parks within rapidly developing portions of the City, acquire land for park development in (1) high need location, create a 'Natural Lands Acquisition and Management Plan' to prioritize future natural land acquisition and management, and create an ongoing, annual fund for the acquisition of priority natural lands.

Administration & Project Management

 Hire (6) project management, accounting, planning and design staff to manage implementation of capital improvements and associated activities, retain legal and audit consulting services to ensure levy compliance.







Financial Overview

Recommended funding source for proposed park operational and capital improvements is a single-year Levy Lid lift assessing \$0.29/1,000 of assessed property value. If passed, this assessment increases overall city levy assessment just less than 5% totaling approximately \$10.12 per month for the median homeowner in the City of Spokane. The levy lid lift is planned for a duration of 20 years and is estimated to generate approximately \$225,000,000 over that time. Levy value & duration was determined by majority vote of the Citywide Neighborhood Park Executive Committee and Park Board adoption of the levy measure is planned in October 2023.

Statement of Assumptions

- 1. City General Fund contribution to City Parks and Recreation will remain as outlined in current City Charter and will not be reduced as an overall percentage of City spending. Any reduction in the contribution from City General Fund to Parks & Recreation will directly reduce the intended impact of this program.
- 2. By intent, all modeling uses escalation rates for both wages and project cost inflation that are slightly above historical actuals. This conservative approach is designed to not only ensure commitments can be met, but to account for and offset for both direct (i.e. increased water usage) and indirect overhead costs (i.e. interfund allocations for city service departments) that are difficult to forecast and/or trace back to individual projects.
- 3. All operational and administrative staffing costs were projected using 2023 wage and overhead rates. Operational and administrative staffing costs include 4% compounding annual cost escalation, from 2024 until 2044.
- 4. All estimated capital project costs were projected using 2023 pricing information. Projects include 3.5% compounding annual cost escalation from 2024 until the anticipated time of project construction.
- 5. Annual construction cost increase of 3.5% was based on 20-year historical average inflation as obtained from the 'Engineering News-Record Construction Cost Index History' from 2002-2022.
- 6. All major park renovation and new park construction capital project costs anticipate additional State and/or Federal grants totaling 20% of overall project cost.
- 7. Capital project costs represent total cost to implement projects, and include allowances for design & engineering services, permitting, construction administration, and Washington State Retail Sales Tax at a rate of 9%.
- 8. Project scheduling and implementation shall be reviewed annually by park staff with annual project implementation to be determined by park planning and development manager, park operations director, and park director.











CHAPTER 2

Enhance Park User Experience

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PARK MAINTENANCE & OPERATIONS

Enhance Park User Experience

Scope of Work: Maintenance & Operations Citywide + Outside City Limits Location:

Master Plan Goal, Objective, and Strategy

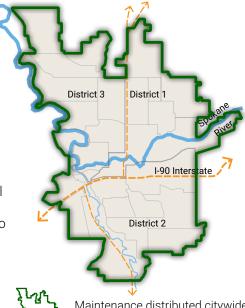
Master Plan Priority Tier: First Master Plan Goals & Objectives:

Goal A. Serving the Under-resourced Objective 3. Focus on Neighborhood and Community Parks. Goal K. Maintain & Care

Objective 1. Replace Aged Facilities.

Goal C. Preserve Our Wild Objective 5. Enhance Our Natural Lands With Projects To Restore Ecologies And Build Resilience To

Natural Disasters.



Maintenance distributed citywide based on physical need

Project Description

'Improving daily maintenance and management of existing parks' was viewed as important or essential by 2/3 of residents surveyed as a part of the 2022 parks and natural lands master plan. Over the past 20 years, the percentage of city funds spent on parks has consistently decreased, declining by 0.3% during that time (totaling \$2.6m in 2021 alone). 6 in 10 residents also felt the city should seek additional funding to maintain its existing offerings. To better meet community expectations for park maintenance and management, additional funds must be dedicated for that purpose.

To improve park operations and maintenance citywide, it is intended that the current park fund contribution to park maintenance and operations remains without being reduced while being augmented with a dedicated percentage of levy funds allocated for park maintenance and operations enhancements. These additional funds will support hiring additional staff, purchasing and maintaining equipment and vehicles as outlined below:

Hire additional park maintenance staff to maintain developed park grounds, facilities, pools and splash pads citywide. Add approximately (12) FTE, (10) dedicated to maintaining park facilities and grounds citywide and (2) dedicated to maintaining recreation facilities. Specific positions may include (1) foreperson, (1) program specialist, (2) irrigation specialist, (1)

equipment operator, (1) gardener, (1) tree worker, (3) laborers, (2) park caretakers, and temp seasonal staff (budget dependent). Specific positions will be determined by park operations director in coordination with park director.

- Hire additional staff dedicated to maintenance of park natural lands. Add approximately (2) FTE, including (1) program specialist / trails coordinator, and (1) caretaker. Specific positions will be determined by assistant director of natural resources in coordination with park operations director.
- Allocate \$300k annual funding to replace depreciated fleet of park maintenance equipment. Purchase and maintenance equipment used to maintain parks and natural lands (trip-plex mowers, heavy equipment, small power equipment, specialty tools, etc.)
- Allocate \$200k annual funding to replace depreciated fleet of park vehicles and purchase / lease new vehicles for added employees. Funding dedicated to purchase / lease of light trucks, heavy trucks, and crew vehicles. (1/2-ton & 3/4-ton pickups, Kodiaks, etc.)

Key Maintenance & Operations Features



Maintenance Vehicles

Park Operations Staff Enhancements



Citywide Maintenance Enhancements



NOTE: Park staffing and equipment needs are dynamic in nature. Actual positions hired and actual equipment / vehicles purchased shall be evaluated continually by park operations management. Staff and equipment purchased shall nonetheless be dedicated to the maintenance and operation of parks citywide.



PARK SAFETY INITIATIVES / VISITOR EXPERIENCE

Enhance Park User Experience

Scope of Work: Park Rangers Location: Citywide

Master Plan Goal, Objective, and Strategy

Master Plan Priority Tier: First

Master Plan Goal: Goal J. Co-existence

Master Plan Objective: Objective 2. Park Design for Positive Interactions

Project Description

Approximately 2/3 of Spokane residents surveyed as a part of the 2022 parks and natural lands master plan believe "The City needs to do more to make parks and programs welcoming and accessible". Many residents throughout public engagement commented about not feeling welcome or safe in parks due to trash, drug use, and encampments. Public spaces are inherently contested space as they are shared by all types of people. This initiative was formed to support coexistence within parks by addressing conflict between park users through adding staff trained on trauma-informed approaches for interacting with users of park spaces.

This initiative will receive a dedicated percentage of levy funds allocated to improvement park safety and improve visitor experience. These additional funds will support hiring additional staff, purchasing and maintaining specialty equipment and vehicles as outlined below:

- Hire additional park ranger staff dedicated to expanding the park ranger program outside of Riverfront Park to provide a physical presence within neighborhood parks where there is high risk of conflict between park users or the park space is contested and unwelcoming. Add approximately (4) FTE, (1) park ranger supervisor, and (3) full time park rangers. It is anticipated that the park rangers will move from park to park in response to the greatest need for their presence. Specific positions will be determined by park ranger supervisor in coordination with the park director.
- Allocate \$40k in annual funding dedicated to purchase & maintain park ranger vehicles and specialty equipment.

Key Park Safety Improvements

Park Ranger Staff Expansion

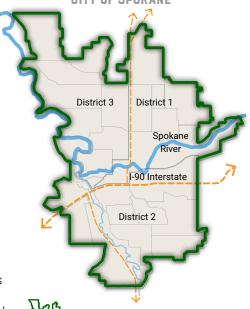


Park Ranger Vehicles



Welcoming to the Public





Park Safety Initiatives distributed citywide based on physical need

Park Rangers Today







CHAPTER 3

Renovate & Replace Aging Parks, Trailheads, and Amenities

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MINNEHAHA PARK

Renovate & Replace Aging Parks, Trailheads, and Amenities

Project Profile

Project Type: **Major Park Renovation** Scope of Work: **Design and Construction**

Location: District 1 - Minnehaha Neighborhood

Renovation Area: Up to 10 acres

Community Park, Established 1909 Park Type & Age:

Master Plan Goal, Objective, and Strategy

Master Plan Priority Tier:

Master Plan Goal: Goal K. Maintain and Care

Master Plan Objective: Objective 1. Replace Aged Facilities

Project Description

Minnehaha Park is the City's only large (community) park east of Freya and serves residents east of the new North-South Freeway (NSC) who have been adversely impacted by its construction. The park is currently in poor to failing condition, lacks recent investment, is located within the highest social and environmental park equity priority zone, and requires substantial redevelopment to restore its functionality. It is one of three parks identified specifically within the 2022 park and natural lands master plan for major replacement. An initial park renovation concept plan has already been generated with the community.

The planned project will include design, public outreach, and construction phases. Proposed improvements include renovation of up to 10 acres of park area, a large (community) playground, restroom upgrades, splash pad, paved off-street parking lot, neighborhood dog park, paved pathways, ADA improvements, irrigation system, multi-purpose field, connection to existing soft surface trails, landscape restoration, and if budget allows, either a pumptrack or a sport court complex (depending on community preference).

Park Physical Condition Rating

District 2

District 1

Spokane

I-90 Interstate

4.2 - Major Facility Damage

How we rate your park:

CITY OF SPOKANE

District 3

1.0 = newly constructed or renovated, highly functional

2.0 = regular maintenance needed

3.0 = minor facility damage, aging facility

4.0 = major facility damage, near failure

5.0 = complete replacement requirement

*rating criteria as per 2022 parks and natural lands master plan

Existing Park Photos





Key Proposed Improvements

Sport Court Renovation / Pump Track -----



MINNEHAHA E Frederick Ave



Splash Pad



Playground Replacement -----



Multi-use Field







GRANT PARK

Renovate & Replace Aging Parks, Trailheads, and Amenities

Project Profile

Project Type: Major Park Renovation
Scope of Work: Design and Construction

Location: District 2 - East Central Neighborhood

Renovation Area: Up to 9 acres

Park Type & Age: Neighborhood Park, Established 1908

Master Plan Goal, Objective, and Strategy

Master Plan Priority Tier: First

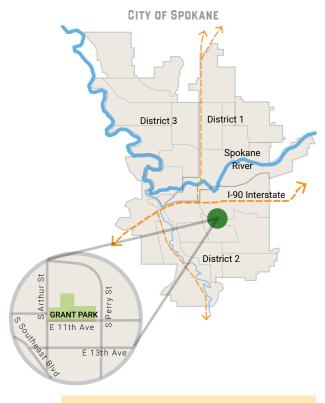
Master Plan Goal: Goal K. Maintain and Care

Master Plan Objective: Objective 1. Replace Aged Facilities

Project Description

Grant Park, located immediately adjacent the bustling South Perry business district, is currently in poor to failing condition, lacks recent investment, and is located within the highest social and environmental park equity priority zone. Park infrastructure and amenities require complete replacement to restore proper functionality.

The planned project will include design, public outreach, and construction phases. Proposed improvements include renovation of up to 9 acres of park area, full replacement of the east parking lot and upgrades to the west parking lot, a new farmer's market courtyard space with support utilities, playground, splash pad, sport courts, paved pathways, ADA improvements, irrigation, and park landscape restoration.



Park Physical Condition Rating

4.0 - Major Facility Damage

How we rate your park:

1.0 = newly constructed or renovated, highly functional

2.0 = regular maintenance needed

3.0 = minor facility damage, aging facility

4.0 = major facility damage, near failure

5.0 = complete replacement requirement

*rating criteria as per 2022 parks and natural lands master plan

Existing Park Photos





Key Proposed Improvements

Sport Court Renovation

Community Garden

community carden

Ballfields

Playground Replacement

Restroom Renovation







HARMON PARK

Renovate & Replace Aging Parks, Trailheads, and Amenities

Project Profile

Project Type: Scope of Work: Major Park Renovation
Design and Construction
District 1 - Hillyard Neighborhood

Location: District 1 - Hilly Renovation Area: Up to 10 acres

Park Type & Age: Neighborhood Park, Established 1933

Master Plan Goal, Objective, and Strategy

Master Plan Priority Tier:

First

Master Plan Goal:

Goal K. Maintain and Care

Master Plan Objective: Objective 1. Replace Aged Facilities

Project Description

Harmon-Shipley Park, located near Francis and Market in northeast Spokane, functions as a large community gathering location and is currently in poor to failing condition, lacks recent investment, and is located within the highest social and environmental park equity priority zone. The majority of the park's infrastructure and amenities require complete replacement to restore proper functionality.

The planned project will include design, public outreach, and construction phases. Proposed improvements include renovation of up to 10 acres of park area, a new large (community) playground, restroom, sport courts, paved pathways, ADA improvements, utility hookups for events, irrigation, multi-purpose field space, park landscape restoration and if funding permits, a new splash pad.

District 1 District 2 District 2

CITY OF SPOKANE

E Francis Ave

E Central Ave

Park Physical Condition Rating

3.8 - Aging Facility, many components have major facility damage

How we rate your park:

1.0 = newly constructed or renovated, highly functional

2.0 = regular maintenance needed

3.0 = minor facility damage, aging facility

4.0 = major facility damage, near failure

5.0 = complete replacement requirement

*rating criteria as per 2022 parks and natural lands master plan

Existing Park Photos





Key Proposed Improvements

Sport Court Renovation -----



Irrigation Replacement ·····



Playground Replacement-----



Multi-purpose Field Space



Restroom Renovation -----





PLAYGROUND IMPROVEMENTS

Renovate & Replace Aging Parks, Trailheads, and Amenities

Scope of Work: **Design and Construction**

Location: Citywide - based on physical need

Project Profiles

Quantity Project Type

10 Larger (Community) Park Playground Replacements +/- 22 Smaller (Neighborhood) Park Playground Replacements

Master Plan Goal, Objective, and Strategy

Master Plan Priority Tier: First

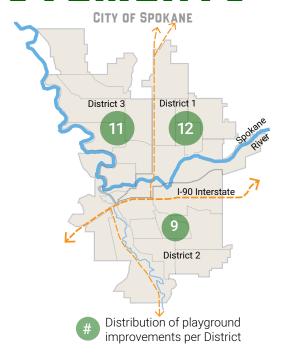
Master Plan Goal: Goal K. Maintain and Care

Master Plan Objective: Objective 1. Replace Aged Facilities

Project Description

'Playgrounds' were identified by citizens during the 2022 park and natural lands master plan as the highest priority asset to upgrade within existing parks. A detailed condition rating of all city park playgrounds found nearly 60% of all city park playgrounds have aged beyond their design life, contain major damage, or are no longer functional and require complete replacement to restore proper functionality. Community input received also indicates that caregivers and residents desire more accessible playgrounds than currently offered.

This project will replace all park playgrounds which are rated with a physical condition of 3.0 or higher. This includes replacement of approximately (32) playgrounds citywide, including all (10) large (community) park playgrounds within the city and approximately (22) smaller playgrounds within neighborhood parks citywide. All playground replacements will include dedicated play equipment for both the 2-5 and 5-12 age groups, inclusive play features, and enhanced ADA pathways to the playgrounds from the surrounding park. Large (community) playgrounds will include additional play features and new rubberized play surfacing instead of wood fiber surfacing to further enhance accessibility and quality. Replacement locations & priorities will be determined annually by physical condition.



Playground Physical Condition Rating

All larger (community) parks listed below receive major playground replacement **regardless of rating**.

A.M. Cannon Park, Audubon Park, Comstock Park, Mission Park, Shadle Park, Sky Prairie Park, Thornton Murphy Park, and Underhill Park.

All smaller (neighborhood) park playgrounds **rated 3.0 to 5.0** receive complete playground replacement.

All smaller (neighborhood) park playgrounds **rated 1.0 to 3.0** receive enhanced maintenance repair.

How we rate your park:

1.0 = newly constructed or renovated, highly functional

2.0 = regular maintenance needed

3.0 = minor facility damage, aging facility

4.0 = major facility damage, near failure

5.0 = complete replacement requirement

*rating criteria as per 2022 parks and natural lands master plan

Key Playground Improvements

Site Furnishings

Rubberized surfacing



Inclusive play features



ADA accessible equipment

Full playground replacement





RESTROOM IMPROVEMENTS

Renovate & Replace Aging Parks, Trailheads, and Amenities

Scope of Work: **Design and Construction**

Location: Citywide - based on physical need

Project Profiles

Quantity Project Type

+/- 40 Citywide Restroom Replacements +/- 45 Citywide Restroom Enhancements

Master Plan Goal, Objective, and Strategy

Master Plan Priority Tier: First

Master Plan Goal: Goal A. Serving the Under-resourced Master Plan Objective: Objective 3. Focus on Neighborhood

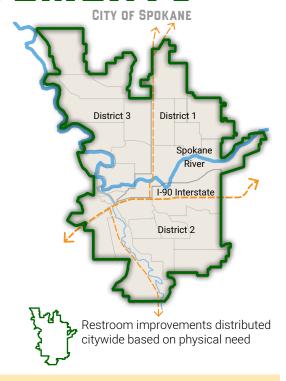
and Community Parks

Project Description

The 2022 park and natural lands master plan identified restrooms as the highest priority asset to upgrade and add within city parks. Lack of consistent restroom access & quality were considered a problem by 7 in 10 residents. The large majority of all park restrooms do not meet current ADA accessibility requirements & building code regulations, are easily vandalized or damage, are difficult to repair once damaged, and are in need of significant repair or replacement to reduce future maintenance burden and meet community expectation.

This project will replace approximately 50% of all park restrooms citywide, totaling approximately (40) individual restrooms buildings. Replacement restrooms will meet modern building code regulation and ADA access requirements and will include enhance ADA pathways to the restrooms from the surrounding park.

The remaining 50% of city restrooms will receive minor upgrades, including fixture replacements, paint, and other minor repairs as required to ensure functionality. Replacement & repair locations & priorities will be determined annually by physical condition.



Restroom Physical Condition Rating

All citywide restrooms **rated 4.0 to 5.0** receive full facility replacement

All citywide restrooms **rated 2.0 and above** receive enhancements

How we rate your park:

1.0 = newly constructed or renovated, highly functional

2.0 = regular maintenance needed

3.0 = minor facility damage, aging facility

4.0 = major facility damage, near failure

5.0 = complete replacement requirement

*rating criteria as per 2022 parks and natural lands master plan

Key Restroom Improvements

All-Gender Access

Winterization



ADA accessibility



Full restroom replacement



More reliable





IRRIGATION IMPROVEMENTS

Renovate & Replace Aging Parks, Trailheads, and Amenities

Scope of Work:

Design and Construction

Location:

Citywide - based on physical need

Renovation Size:

Up to 175 acres

Master Plan Goal, Objective, and Strategy

Master Plan Priority Tier - First

Master Plan Goals & Objectives

Goal F. Improve Water Use Efficiency

Objective 1. Reduce Water Needs

Objective 2. Improve City-Wide Water Management Practices

Goal K. Maintain and Care

Objective 1. Replace Aged Facilities

District 3 District 1 District 1 District 2 District 2 Distribution of irrigation replacements per District

Project Description

City of Spokane Parks is the largest single municipal user of city water, consuming approximately 4% of all water pumped citywide to irrigate park lands throughout the community. Numerous park irrigation systems are antiquated and require 'manual operation', ie. maintenance staff must physically 'plug-in' each sprinkler daily to operate the systems. These systems are inefficient, beyond their design lives, labor intensive, and expensive to operate. Additionally, in the 1970's and 1980's, numerous 'manual' systems were retrofitted with 'hydraulic control systems', which rely on highly unreliable components which are no longer manufactured and require replacement to ensure continued operation.

This project replaces approximately 175 acres of antiquated irrigation systems within approximately (13) parks, replaces all 'manual' irrigation systems and several of the most unreliable 'hydraulic' irrigation systems. New irrigation systems will be fully automated, high-efficiency, and include water saving accessories and sensors to further increase watering efficiency. Once complete, irrigation system upgrades significantly reduce labor resources required to complete basic watering, increase watering efficiency, and eliminate the regular need for daytime watering within parks. Landscape conversions from turfgrass to more drought tolerant meadow landscape will be considered for implementation with irrigation upgrades on a case-by-case, site-by-site basis.

Key Irrigation Improvements

Replace manual & hydraulic systems



Install modern, efficient systems



Labor reduction



Replace antiquated vaults & plumbing



Reduced water use



Increased level of service





AMENITIES IMPROVEMENTS

Renovate & Replace Aging Parks, Trailheads, and Amenities

Scope of Work:

Design and Construction

Location:

Citywide

Project Profiles

Quantity Project Type

Renovated Sport Courts
 Add Skate Park / Pump Track
 Add Disc Golf Course
 All Weather Surface Fields

Master Plan Goal, Objective, and Strategy

Master Plan Priority Tier - First

Master Plan Goals & Objectives

Goal A. Serving the Under-resourced Objective 3. Focus on neighborhood and community parks

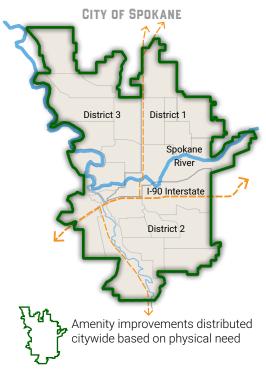
Goal B. Inland Northwest Living
Objective 1. Offerings reflect and respond to local recreation and park use trends

Project Description

Community survey conducted during the 2022 park and natural lands master plan identified several community desires for park amenity improvements – better racquet sport courts, including dedicated courts for pickleball, pump tracks / BMX facilities, disc golf courses, dog parks, and picnic areas were the most requested amenities citywide.

In response to these community desires, this project will:

- Replace all (14) existing racquet sport courts citywide, adding dedicated courts for pickleball as well as tennis.
- Add (4)-(6) new artificial turf, all weather surface multi-use sports fields, (2)-(4) located at former Joe Albi Stadium site adjacent Dwight Merkel Sports Complex, and (2) located at Southeast Sports Complex.
- Construct (1) new disc golf course, at a location to be determined.
- Design (1) new pump track, and seek state grant / partner funding for construction of, preferably in District 1.
- Replace and add site furnishings & picnic tables throughout the city to improve picnic area amenities within parks.



Key Amenity Improvements



All Weather Surface Field



Disc Golf Course



Picnic Table



Sport Courts





MINOR PARK REPAIRS

Renovate & Replace Aging Parks, Trailheads, and Amenities

Scope of Work: Continuous Maintenance

Location: Citywide - based on physical need

Master Plan Goal, Objective, and Strategy

Master Plan Priority Tier: First

Master Plan Goals: Goal K. Maintain and Care

Goal L. Funding Futures

Master Plan Objective: Objective 1. Pursue Additional Funding Sources



Project Description

Over the course of several bond projects, Spokane City Parks has effectively focused investment into targeted 'special use facilities' & amenities. As these large 'one-time' investments have occurred, the Parks Division has not been able to dedicate ongoing funds for regular capital to properly maintain various park assets. Regular minor repair of these park assets throughout the city have therefore been consistently deferred for several decades. Despite this deferral, many minor park amenities and infrastructure still require repair and have not been included within a larger project in this program. It is intended that this fund shall be used to 'fill the gaps' to improve the general condition of minor park assets citywide, and not be utilized to augment the budget of larger projects identified within this program.

This project funding will be dedicated for minor park repairs on an ongoing, annual basis for the upkeep, repair, and minor component replacement of park facilities. These minor repairs may include repair and replacement of playground components, park building & gazebo roofs & windows, parking lots (sealing, striping, repair, etc), park walkways & sidewalks, mechanical systems (boilers/hvac), pool & splash pad components (pumps/pool buildings/slides/pool decks), sewer and water utility lines, lighting systems, and other miscellaneous park features which may not warrant a dedicated project. Specific minor projects will be determined by physical need on an annual basis by the park operations director in coordination with the park planning manager and support staff.

Key Minor Park Repairs

Playgrounds

Roofs

Parking Lots







Sidewalks



Boiler / HVAC



Pools



Utilities



Vandalism



Lighting



TRAILHEAD & TRAIL IMPROVEMENTS

Renovate & Replace Aging Parks, Trailheads, and Amenities

Scope of Work: **Design and Construction**

Locations: District 2 - Cliff-Cannon and Comstock Neighborhoods

Outside City Limits - Beacon Hill, Palisades, and Fish Creek

Project Profiles

Renovation - Palisades Park South Trailhead Development - Palisades Park North Trailhead

Development - Cliff Drive / Edwidge Woldson Park Access Trail

Development - Beacon Hill Trailheads

Master Plan Goal, Objective, and Strategy

Master Plan Priority Tiers

First (Palisades North / South Trailhead Projects)
Third (Cliff Dr / Edwidge Woldson Access Trail Project)

Master Plan Goals & Objectives

Goal C. Preserve Our Wild

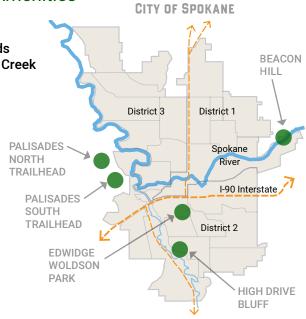
Objective 1. Initiate Framework For Natural Land Acquisition Decision Making Objective 5. Enhance Our Natural Lands With Projects To Restore Ecologies And Build Resilience To Natural Disasters

Project Description

'Trailheads' & 'Trails' were identified by citizens during the 2022 park and natural lands master plan as a top tier community desire. Community input received indicates preference for renovation of existing trailheads prior to the construction of new trailheads, with Districts (1) & (3) expressing stronger preference for trailhead improvements than District (2). Community input also expressed preference for both paved and unpaved trails citywide.

In response to community desire, this project replace and improve trailheads and construct new trail as outlined below:

- Replace the existing trailhead at Palisades Park, near district 3 and develop an additional trailhead to access the newly acquired Rimrock to Riverside portion of Palisades Park.
- Provide supplemental accessory improvements to the newly renovated Beacon Hill trailheads currently being improved near district 1.
- Improve new 'Class 1' paved access trail from Cliff Drive through Edwidge Woldson Park to 7th avenue in district 2 to provide an ADA accessible trail connection to expand walkable park and school access and provide a safer alternative to the 'Tiger Trail'.
- Improve trailhead and trail access to the High Drive Bluff at appropriate location(s), which may include 'Rocket Gulch', or other locations as determined through collaboration with the Friends of the Bluff.
- Allocate a portion of the funding required to complete the Fish Lake
 Trail Gap @ 'U.P. Junction'. It is not intended that this project fund
 implementation in its entirety, but rather serve as matching funds for use in
 partnership with other agencies and grants to complete the connection.



Trailhead Physical Condition Rating

4.0 Palisades Park South Trailhead
N/A Palisades Park North Trailhead
4.0 Cliff Dr / Edwidge Woldson Park
Access Trail

N/A Beacon Hill Trailheads 2.3 High Drive Bluff

How we rate your park:

1.0 = newly constructed or renovated, highly functional

2.0 = regular maintenance needed

3.0 = minor facility damage, aging facility

4.0 = major facility damage, near failure

5.0 = complete replacement requirement

*rating criteria as per 2022 parks and natural lands master plan

Key Amenity Improvements

Trailhead Parking

Trail Camera





Access Gate & Fencing



Trail Wayfinding & Signage





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CHAPTER 4

Acquire & Develop New Neighborhood Parks and Natural Lands

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MEADOWGLEN PARK

Acquire & Develop New Neighborhood Parks and Natural Lands

Project Profile

Project Type: **New Neighborhood Park** Scope of Work: **Design and Construction**

Location: District 3 - North Indian Trail Neighborhood

Park Size: Up to 14 acres

Master Plan Goal, Objective, and Strategy

Master Plan Priority Tier: First

Goal A. Serving the Under-resourced Master Plan Goal:

Master Plan Objective: Objective 1. Address Geographic Gaps in Park Provision

Project Description

Meadowglen Park consists of +/-30 acres of city owned land which sits undeveloped within Spokane's rapidly developing North Indian Trail Neighborhood. More than 2,800 of neighborhood households lack walkable access to a park, making the neighborhood's 'park walkability' score the worst in the city. Developing Meadowglen Park significantly improves park access for residents within this neighborhood by creating walkable access to a developed park for over 650 households. It is one of three parks identified specifically within the 2022 park and natural lands master plan for major replacement and has been a primary desire for the neighborhood for over two decades. An initial park renovation concept plan has already been generated with the community.

The planned project will include design, public outreach, and construction phases. Proposed improvement includes new development of up to 14 acres of park area and preservation of at least 16 acres of property as natural land. Proposed improvements include a new neighborhood playground, restroom and associated utilities, pavilion / gazebo structure, paved off-street parking lot, sport court, paved pathways, ADA improvements, irrigation system, multipurpose turf field, connection to existing soft surface trails, and landscape improvements. It is envisioned that this project will consciously limit the amount of turfgrass and include large portions of 'meadow landscape'. Should funding permit, neighborhood dog park and/or splash pad may also be included.



CITY OF SPOKANE

Key Proposed Amenities

Covered Picnic Area



Playground ----

Sport Court "

Restroom



Native Meadow Grassland



Multi-use Trails -----





STA Transit Stop

Street View Today



Conceptual Master Plan Imagery







SHILOH HILLS PARK

Acquire & Develop New Neighborhood Parks and Natural Lands

Project Profile

Project Type: New Neighborhood Park Scope of Work: Design and Construction

Location: District 1 - Shiloh Hills Neighborhood

Land Acquisition Size: 5 - 10 acres

Master Plan Goal, Objective, and Strategy

Master Plan Priority Tier: First

Master Plan Goal: Goal A. Serving the Under-resourced

Master Plan Objective: Objective 1. Address Geographic Gaps In Park Provision



The Shiloh Hills neighborhood, located in Northeast Spokane, is home to a large number of apartment homes, is highly socially vulnerable, is located within the highest social and environmental park equity priority zone, and more than 1,820 of neighborhood households lack walkable access to a park. In particular, residents east of Nevada Street have no walkable access to a park. Acquisition and development of a park in this vicinity is one of three priority 'new park development' projects identified specifically within the 2022 park and natural lands master plan and is listed as a 'very high priority'.

The planned project will include land acquisition, planning, design, public outreach, and construction phases. The priority for land acquisition is undeveloped property located north of Francis Street, East of Nevada Street, with walkable access to as many apartment homes as possible. Target land acquisition size is between 5-10 acres in size. Proposed improvements include a new neighborhood playground, restroom, sport court, paved pathways, ADA improvements, irrigation system, multipurpose turf field, and landscape improvements. Should funding permit a splash pad may also be included.

Key Proposed Amenities Sport Court Covered Picnic Area Restroom Multi-use lawn Playground STA Transit Stop

CITY OF SPOKANE

District 1

Spokane

River

I-90 Interstate

District 2

District 3

SHILOH HILLS NEIGHBORHOOD

Precedent Imagery (FOR CONCEPT REVIEW ONLY)









QUALCHAN HILLS PARK

Acquire & Develop New Neighborhood Parks and Natural Lands

Project Profile

Project Type: New Community Park
Scope of Work: Design and Construction

Location: District 2 - Latah/Hangman Neighborhood

Proposed Park Size: Up to 15 acres

Master Plan Goal, Objective, and Strategy

Master Plan Priority Tier: First

Master Plan Goal: Goal A. Serving the Under-resourced

Master Plan Objective: Objective 3. Address Geographic Gaps in Park Provision



Qualchan Hills Park consists of +/-16 acres of city owned land which sits undeveloped within Spokane's rapidly developing Latah Hangman Neighborhood. More than 2,100 neighborhood households lack walkable access to a park, making the neighborhood's 'park walkability' score the second worst in the city. Despite rapid residential planned-unit-development which includes privately maintained parks for nearby residents, no developed public park land exists east of Highway 195. Developing Qualchan Hills Park significantly improves park access for residents within this neighborhood by creating public park access for PUD & non-PUD residents alike. It is one of three parks identified specifically within the 2022 park and natural lands master plan for new park development. The property sits adjacent to school district lands – making a joint development of a school & park a possibility.

The planned project will include design, public outreach, and construction phases. Proposed improvements include new development of up to 10 acres of park area, including a new large (community) playground, restroom and associated utilities, pavilion / gazebo structure, splash pad, paved off-street parking lot, sport court, paved pathways, ADA improvements, irrigation system, multi-purpose turf field and landscape improvements, and if desired by the community, a potential neighborhood dog park. It is envisioned that this project will consciously limit the amount of turfgrass and include large portions of 'meadow landscape' and will plant an 'enhanced buffer landscape' along Hangman Creek.

Street View Today

QUALCHAN

HILLS PARK



CITY OF SPOKANE

District 1

District 2

I-90 Interstate

District 3

Precedent Imagery (CONCEPT ONLY)



Key Proposed Amenities

Sport Court Enhanced Shoreline Buffer





Restrooms



Multi-use Lawn



Playground



STA Transit Stop





Healthy Parks, Healthy Neighborhoods (Citywide Park Renovation & Improvement)

Chapter 4 - Acquire & Develop New Neighborhood Parks and Natural Lands | 25

SOUTHEAST LAND ACQUISITION

Acquire & Develop New Neighborhood Parks and Natural Lands

Project Profile

Project Type: New Pocket Park
Scope of Work: Land Acquisition

Locations: District 2 - Lincoln Heights &

East Central Neighborhoods

Proposed Park Size: 1 - 2 acres

Master Plan Goal, Objective, and Strategy

Master Plan Priority Tier: Second

Master Plan Goal: Goal A. Serving the Under-resourced

Master Plan Objective: Objective 1. Address Geographic Gaps In Park Provision

District 3 District 1 Spokane River I-90 Interstate PORTIONS OF LINCOLN HEIGHTS & EAST CENTRAL NEIGHBORHOODS

CITY OF SPOKANE

Project Description

Spokane's East Central & Lincoln Heights neighborhoods are located within medium and high social and environmental park equity priority zones and are home to several developed parks within the western neighborhood reaches. While residents West of Ray Street enjoy easy access to these facilities, residents living east of Freya & Ray Streets face a significant barrier crossing this high-capacity roadway to access existing park lands. As a result, more than 2,600 neighborhood households lack walkable access to a park, and the 2022 park and natural lands master plan identified acquiring land to improve park access for residents as a priority need for this area.

The planned project will include land acquisition only. Target land acquisition should be approximately 1-2 acres in size and may be either undeveloped or developed. Land acquired should be east of Freya Street between Hartson and 21st Street, with walkable access to as many homes as possible. Land acquired will be held in its acquired state until future park development funding is secured in the future.

Attributes of Desired Property

Undeveloped Land

Walkable Destination

Centrally Located





RIVER ACCESS IMPROVEMENTS

Acquire & Develop New Neighborhood Parks and Natural Lands

Project Profile

Project Type: Scope of Work: Locations: Water Access Improvements
Design and Construction
District 1 - Boulder Beach
District 3 - Three Islands Park

Master Plan Goal, Objective, and Strategy

Master Plan Priority Tier: First

Master Plan Goal: Goal E. Care for and Activate the Spokane River
Master Plan Objective: Develop additional universally
accessible water access points

Project Description

According to survey & market analysis from the 2022 park and natural lands master plan, 'fishing' / 'freshwater access' is one of the top five local activities by number of participants. As a result, increasing opportunities to access the Spokane river was identified as a tier 1 community priority. Particularly, the plan recommends 'developing additional universally accessible water access points for fishing access, including non-motorized boat launch, SUP & kayaking with adequate parking'. Access points should incorporate ADA design best practices for developing water access points.

The planned project will include:

- Design and construction phases for water access improvements a boulder beach near District 1 to expand ADA access and provide additional parking on the north side of Upriver Drive.
- Design only for a new ADA accessible non-motorized boat access point on the 'Three Islands' property within District 3 near the west end of the TJ Meenach bridge. Design will conceptualize a new paved parking lot / trailhead, ADA accessible trail, non-motorized boat access ramp, and potential swimming area. Construction funding for this property will need to be secured via grants and partnerships in the future to implement these improvements.



Key Proposed Amenities

Improved Trailheads



Expand Parking -



Add ADA Parking



ADA Accessible Watercraft Access







Street View Today



Precedent Imagery (CONCEPT ONLY)







Healthy Parks, Healthy Neighborhoods (Citywide Park Renovation & Improvement)

NATURAL LANDS MANAGEMENT PLAN & ACQUISITION FUND

Acquire & Develop New Neighborhood Parks and Natural Lands

Scope of Work: Planning & Land Acquisition
Location: Citywide + Outside City Limits

Master Plan Goal, Objective, and Strategy

Master Plan Priority Tier: Second

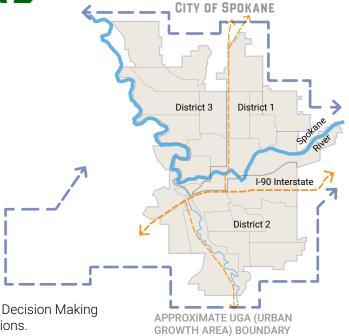
Master Plan Goals & Objectives

Goal C. Preserve Our Wild

Objective 1. Initiate Framework For Natural Land Acquisition Decision Making

Objective 2. Further Regional Partnerships For Land Acquisitions.

Objective 3. Initiate Interdisciplinary Partnerships For Land Management.



Project Description

According to community survey during the 2022 park and natural lands master plan, 93% of Spokane residents desire to protect wildlife habitat, conserve native plants, sensitive landscape and forests and preserve areas with beautiful or unique natural habitat. Despite rapid development of natural land within and immediately adjacent the City of Spokane, City Parks does not have a comprehensive strategy for the acquisition and maintenance of park natural lands, nor does it allocate dedicated funding to acquiring additional natural lands for preservation.

In response to community affinity for natural land, this program element will:

- Fund creation of a citywide 'Natural Lands Acquisition and Management Plan'. The plan shall include significant community input from subject matter experts, partner agencies (Spokane County, WDFW, etc.), citizen scientists, and community members.
- Create a dedicated fund for acquisition of priority natural lands identified within the acquisition and management plan, allocating approximately \$125,000 annually plus yearly escalation for property acquisition.

Key Planning Approaches

Assess City Owned Land and Potential Future Acquisitions



Reduce Fuel Consumption



Land Maintenance & Management



Establish Funding



Restoration & Conservation



Preserve Local Identity



CHAPTER 5

Administration & Project Management

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ADMINISTRATION & PROJECT MANAGEMENT CITY OF SPOKANE

Administration & Project Management

Scope of Work: **Project Administration, Management & Support**

Master Plan Goal, Objective, and Strategy

Master Plan Priority Tier: N/A Master Plan Goal: N/A Master Plan Objective: N/A

Project Description

Approximately 63% of all levy program funding is allocated to capital improvement, physical repair, and land acquisition within the city's park system. Successful implementation of the proposed capital improvements required detailed planning, public engagement, scheduling, management, design, bidding and construction administration, as well as accounting, audit and legal consultation. In lieu of retaining expensive project management consulting services, this program element expands the park planning group, which oversees and implements park capital projects and associated planning work. Hiring additional 'in-house' engagement, project management, and accounting staff enhances familiarity with the park system, reduces overall cost of administration, and retains only a limited amount of specialty professional services.

These funds will support hiring additional staff and providing the miscellaneous office equipment and supplies required by these staff as outlined below:

- Hire additional program management to implement, oversee and support implementation of the proposed capital program. Add approximately (6) FTE within the park administration division. Specific positions may include (1) project managers, (1) landscape architect or planner, (1) capital project accountant, (2) park planning technicians, and (1) clerk 2. Specific positions will be determined by park planning and development manager in coordination with the park director.
- Create allowance for legal and audit consulting services to ensure levy funds are appropriately allocated and administered.

District 3

District 1

Spokane
River

District 2

Administration distributed citywide

Key Administrative Soft Costs

Project Management



Office Staff



Public Engagement



Compliance





NOTE: Any funds not utilized for Administration & Project Management shall be utilized to fund additional capital improvements.



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CHAPTER 6

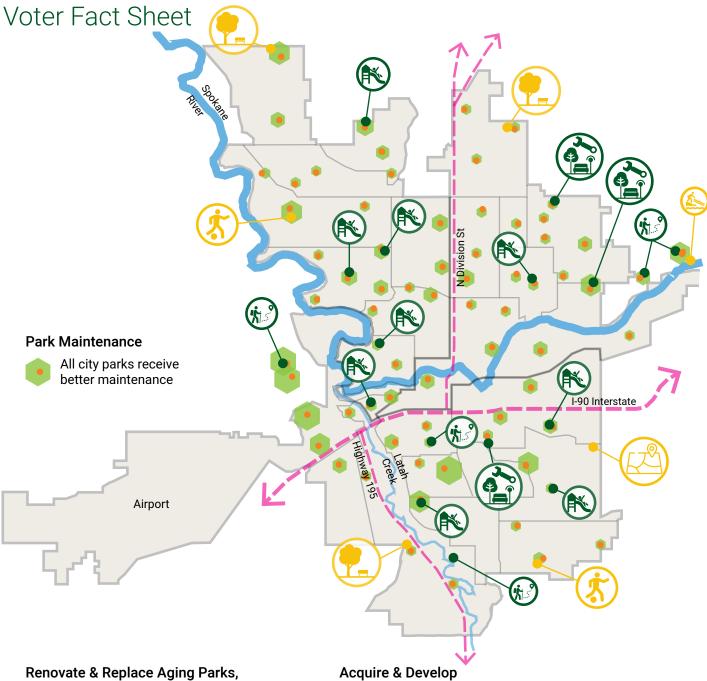
Implementation & Next Steps

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Figure 3 (opposite) - City of Spokane map illustrating a snapshot of the major park improvements to successfully building healthy neighborhoods, and healthy parks.



HEALTHY NEIGHBORHOODS, HEALTHY PARKS



Renovate & Replace Aging Parks Trailheads, and Amenities



Major Park Renovation



Trails & Trailhead Improvements



New Large Community Playground

Acquire & Develop New Parks and Natural Lands



New Neighborhood Park



Land Acquisition



ADA Trailhead & River Access Improvements



All-Season Field



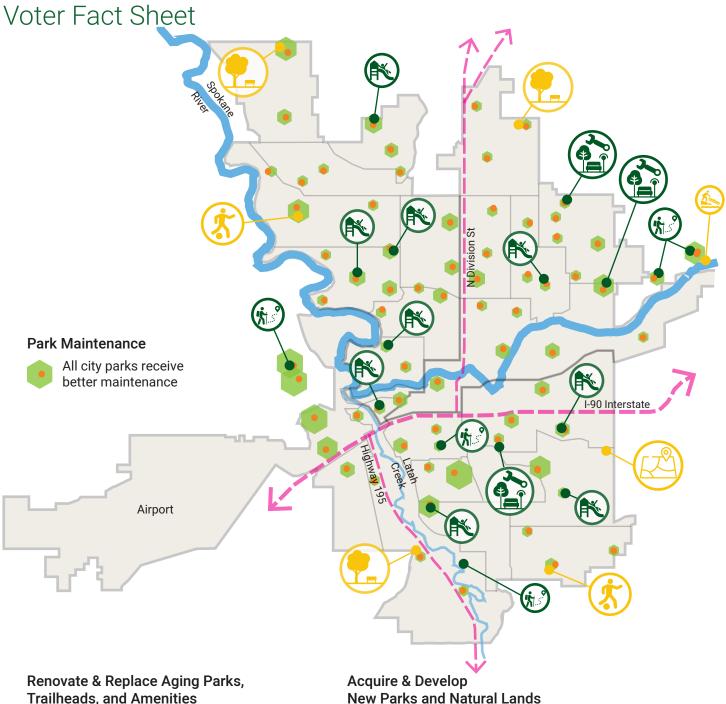
THANK YOU







HEALTHY PARKS, HEALTHY NEIGHBORHOODS



Trailheads, and Amenities



Major Park Renovation



Trails & Trailhead Improvements



New Large Community Playground



New Neighborhood Park



Land Acquisition



ADA Trailhead & River Access Improvements



New artificial surfaced / all-weather field



HEALTHY PARKS. HEALTHY NEIGHBORHOODS

Voter Fact Sheet

What would the levy fund, if approved?

In our 2022 master plan, we asked, "What should Parks do next?" The community directed our focus to neighborhood park improvements:

- New playgrounds
- More restrooms, open more frequently
- New parks in growing neighborhoods
- New artificial surfaced / all-weather field
- Additional conservation lands
- Trail and trailhead upgrades
- Improved maintenance
- Safety initiatives

The aim is to touch every neighborhood with park improvements identified from community feedback.

How much would it cost?

29 cents per \$1,000 assessed property value

- \$6.04 per month for owner of home valued at \$250,000
- \$10.12 per month for owner of home valued at \$418.000 (median assessed home value within City limits)
- \$13.29 per month for owner of home valued at \$550,000

Why is levy funding necessary for these improvements?

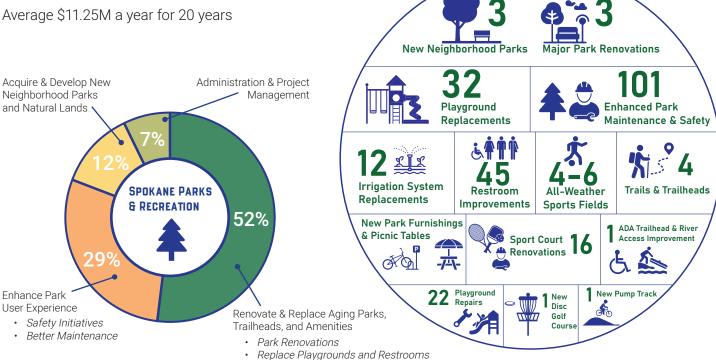
Parks & Recreation can provide the current level of service with our existing budget, but to do more, it would require new funding sources.

The Parks division receives approximately 2.3% of the City's budget (representing 8% of the general fund's expenditures). Program revenues and grants bring in additional money. Combined, the annual Parks & Recreation budget is about \$24 million. These funds allow us to steward nearly 4,000 acres of public land and offer hundreds of free and low-cost recreation programs.

Additional funding would renovate and replace aging neighborhood park amenities, build new parks for a growing population, enhance our trail system, and support more maintenance and security.

When would improvements be seen?

Beginning in 2025, through 2045. The first major park renovations would occur in 2026/2027.



Improved Trailheads · New Amenities



Spokane Park Board Briefing Paper



Committee	Riverfront Park		Co	Committee meeting date: October 9, 2023				
Requester	Jonathan Moog			Phone number: 509-6			25-6243	
Type of agenda item	Conser	nt C)Discuss	sion		Information		Action
Type of contract/agreement	New (Renew	/al/ext.	○ Le	ase	OAmendment/change	order	Other
City Clerks file (OPR or policy #)								
Master Plan Goal, Objective, Strategy (Click HERE for link to the adopted plan)	Goal L, O	bjective 1				er Plan Priority Tier: Fi	rst Tier	•
Item title: (Use exact language noted on the agenda)	2024 Rive	erfront Sp	okane F	ees a	nd Cl	hanges		
Begin/end dates	Begins: 1	0/12/2023	3	Е	nds:		√ 06	5/01/2525
Background/history: Riverfront Spokane provides publicated from these activities venues and attractions for the comparison charges would be go into affect up	s count to nmunity. [owards t Discoun	he cos ts are a	t rece availa	over able	y of providing and mate to qualifying groups.	aintair	ning
Motion wording: Approve 2024 Riverfront Spokane fees a			○ No.					
Approvals/signatures outside Parks: If so, who/what department, agency or co	O Yes	S	No					
Name:	Email a	ddress:				Phone:		
Distribution: Parks – Accounting Parks – Sarah Deatrich Requester: Jonathan Moog Grant Management Department/Name:								
Fiscal impact: C Expenditure	Reve	enue						
Amount: NA		Bu N	dget cod A	de:				
Vendor: (•) Existing vendor	○ New	vendor						
Supporting documents: Quotes/solicitation (RFP, RFQ, RFB) Contractor is on the City's A&E Roster - C	City of Spoka	ine	A(CH For	ms (f	contractors/consultants/ve or new contractors/consultants/ rtificate (min. \$1 million in C	ants/ve	



2024 Attractions Rates

2023 Fees ^{1,3}	2024 Fees ^{1,3}	Change
\$9.95	\$9.95	NC
\$6.95	\$6.95	NC
\$6.95	\$6.95	NC
\$9.95	\$9.95	NC
\$38.95	\$38.95	NC
\$27.95	\$27.95	NC
\$18.95		NC
<u> </u>	<u> </u>	
\$8.95	\$8.95	NC
		NC
Ţ11.55	Ģ11.33	ive
¢12.0F	Ć12.0F	NC
		NC
\$8.95	\$8.95	NC
Free	Free	NC
Free	Free	NC
\$5.95	\$5.95	NC
	\$7.95	NC
		NC
\$12.95	\$12.95	NC
\$3.25	\$3.25	NC
\$7.95	\$7.95	NC
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	2024 Special	Event rees	s and Cha	rges			
Facility	Duration ⁴	2023	Fees	2024	Fees		Change
Clock Tower Meadow	4-Hours	\$6		\$700			\$50
Clock Tower Meadow	Day	\$1,200		\$1,300			\$100
Red Wagon Meadow	4-Hours	\$4		\$4	50	NC	
Neu Wagon Weauow	Day	\$750		\$750		NC	
Tribal Cathorina Dlaga	4-Hours	\$4	25	\$425		NC	
Tribal Gathering Place	Day	\$7	\$700		\$700		
Double of the Disease	4-Hours	\$3	00	\$3	00	NC	
Butterfly Plaza	Day	\$5	00	\$5	00	NC	
	4-Hours	\$4	50	\$4	50	NC	
Sister Cities Garden	Day	\$7	50	\$7	50	NC	
	4-Hours	\$1,			250	NC	
East Havermale (site)	Day	\$2,			175	NC	
	4-Hours	\$7			50	NC	
Lilac Bowl	Day	\$1,			300	NC	
	4-Hours		00		.00	NC	
Forestry Shelter & Lawn	Day		50		50	NC	
	4-Hours		00		00	NC	
Havermale Point	Day	_	00		00	NC	
	4-Hours	\$9		· .	00	NC	
South Gateway (site)		\$9 \$1,1			500		
	Day					NC	
Rotary Fountain Plaza	4-Hours		00		.00	NC	
	Day		25		25	NC	
Locust Lawn & Lane	4-Hours		00		.00	NC	
	Day	\$700		\$700		NC	
Looff Plaza	4-Hours	\$400		\$400		NC	
	Day	\$625		\$625		NC	
Looff Carrousel (full bldg)	4-Hours	\$1,700		\$1,700		NG	
*Door Attendant Included			4000		l	NC	
		1 room	\$300	1 room	\$300	NC	
Event Rooms - 3 available	4-Hours	2 rooms	\$450	2 rooms	\$450	NC	
		3 rooms	\$600	3 rooms	\$600	NC	
Looff Patio	4-Hours	w/o room	\$270	w/o room	\$270	NC	
		w/ room	\$170	w/ room	\$170	NC	
Numerica Skate Ribbon	4-Hours	Apr-Sep	\$1,500	Apr-Sep	\$1,500	NC	
*Door Attendant Included		Nov-Feb	\$4,500	Nov-Feb	\$4,500	NC	
Event room (combined)	4-Hours	\$3		\$300		NC	
Patio	4-Hours		75	\$275		NC	
snx ^w mene?.	4-Hours	\$5		\$550		NC	
siix illellett	Day	\$9	75	\$975		NC	
Amphitheater	4-Hours	\$3	00	\$300		NC	
Amphitheater	Day	\$5	00	\$500		NC	
Louis	4-Hours	\$3	00	\$300		NC	
Lawn	Day	\$5	00	\$500		NC	
	4-Hours	\$2	50	\$2	50	NC	
Inspiration Point	Day	\$4	00	\$4	.00	NC	
Bridges							
	4-Hours	\$3	50	\$3	50	NC	
North Channel Bridge	Day	\$6	00	\$600		NC	
	4-Hours	\$600		\$650			\$50
Orange Bridge	Day	\$1,0		\$1,100			\$100
Blue Bridge	Not available	1	ailable		vailable	NC	7
Lou Barbieri Bridge	Not available	_	railable		vailable	NC	
King Cole Bridge	Not available	+	railable	+	vailable	NC	
Park Shelters	. voc avaliable	HOLAV		I		LIAC	
	4-Hours	¢Λ	00	Ċ	00		\$100
North Bank Shelter						+	\$150
	l Dav	\$750		\$900 \$400			
Forestry Shelter and Lawn	Day 4-Hours		00			NC NC	



	2024 Special EV	ent Fees and Chai	ges	
Facility	Duration ⁴	2023 Fees	2024 Fees	Change
Central Promenade		.	1 4	
Central Plaza & Central Promenade	4-Hours	\$750	\$750	NC
	Day	\$1,300	\$1,300	NC
Parking Lots, Pathways, other	_	4250	4500	40.50
Walks/Runs using Pathways	Day	\$250	\$500	\$250
- w/additional venue rental		Not Available	\$350	New
No Fuss 1-hr Outdoor Ceremony	1-hour	\$150	\$150	NC
Parking Space - Single	Day	Not Available	\$22	New
Lincoln Lot	Day	Not Available	\$1,000	New
Cataldo Lot	Day	Not Available	\$1,000	New
Washington Lot	Day	\$3,000	\$3,000	NC
Washington St Couplet Lawn	4-Hours	\$300	\$300	NC
- '	Day	\$500	\$500	NC
Pavilion				<u> </u>
U.S. Pavilion (Ticketed) Includes stage and spaces below	Day	\$7,500 ¹	\$8,250	\$750
U.S. Pavilion (Non-Ticketed) Includes stage and spaces below	Day	\$8,000	\$8,800	\$800
Pavilion Spaces (seperately priced)				
-	4-Hours	\$550	\$600	\$50
Public Lobby	Day	\$975	\$1,100	\$125
	Outdoor add-on	Not Available	\$200	New
	4-Hours	\$300	Not Available	
Expo Meeting Room	Day	\$525	\$600	\$75
,	Hourly (2 hr. Min)	Not Available	\$150	New
	4-Hours	\$300	Not Available	
74 Meeting Room	Day	\$525	\$600	\$75
-	Hourly (2 hr. Min)	Not Available	\$150	New
	4-Hours	\$550	\$550	NC
Sky Room	Day	\$975	\$975	NC
	4-Hours	\$250	\$250	NC
Green Rooms 1 & 2	Day	\$450	\$450	NC
Garco Terrace	4-Hours	\$500	\$500	NC
(Special Restructions apply)	Day	\$875	\$875	NC
	4-Hours	\$300	\$300	NC
South Terrace	Day	\$525	\$525	NC
	4-Hours	\$300	\$300	NC
North Terrace	Day	\$525	\$525	NC
	4-Hours	\$500	\$500	NC
Service Yard	Day	\$875	\$875	NC
Pavilion Ampitheater	Day (ticketed)	\$5,150 ¹	\$5,700	\$550
(stage rental included, additional fees transport and labor required)	Day (non-ticketed)	\$5,400	\$5,900	\$500
Wedding Packages				ψουσ
(includes area rental, cermony chairs, set-up fee, fencing, attendents, tables, skirting, event signs)				
Looff Carrousel- Full Rental (Jun-Oct)		Not Available	\$2,400	New
Looff Carrousel- Full Rental (Nov-May)		Not Available	\$2,800	New
Looff Carrousel (Event Rooms + Patio)		Not Available	\$1,300	New
Pavilion Lobby, 4-hrs		Not Available	\$1,400	New
Pavilion Lobby, 8-hrs		Not Available	\$1,800	New
Pavilion, Full House		Not Available	\$9,200	New
Pavilion, Sky Room		Not Available	\$1,200	New
Outdoor		Not Available	\$650	New
	L		· · · · · · · · · · · · · · · · · · ·	1



	2024 Special	evenii rees and Chai	ges	
Facility	Duration ⁴	2023 Fees	2024 Fees	Change
Birthday Packages				
(Each party includes applicable unlimited admission for event and 2.5-hr rental)	Event Attendees			
Numerica Skate Ribbon, 2-Room	1 to 15	\$250	\$300 Ice / \$200 Skate	\$50 / (\$50)
- Additional Skaters		NA	\$9.95 Ice / \$4.95 Skate	New
Looff Carrousel, 1-room	1 to 24	\$225	\$250	\$25
Looff Carrousel, 2-room	24 to 48	\$325	\$350	\$25
Looff Carrousel, 3-room	49 to 72	\$425	\$475	\$50
North Bank Shelter	1 to 50	\$250	\$250	NC
Additional Hour		\$50	\$50	NC
Vendor Space Fee				
(Fee charged to vendors when Riverfront hosts an event. May substitute fee for 10% gross receipts with written agreement; whichever is greater)	Event Attendees			
Small Event	0-500	\$200	\$250	\$50
Medium Event	501 - 1000	\$300	\$350	\$50
Large Event	1001+	\$400	\$450	\$50
Food & Beverage Vendor Impact Fee (Not available for discount, applied once per event)	Vendors			
Small Event	0 to 10	Not Available	\$0	New
Medium Event	11 to 20	Not Available	\$200	New
Large Event	21+	Not Available	\$500	New
Additional Rentals				
40x40 Stage		\$5,000 (Day 1)	\$6,000 (Day 1)	
(Special requirements apply, no rental charge for set-up and	Day	\$2,000 (Per day thereafter)	\$2,500 (Per day thereafter)	¢1000 / ¢500
break-down)	Event	\$50	\$50	\$1000 / \$500
Room Reset Fee (as applicable)	Event	Not Available	\$500	NC Now
86" Monitor, camera, operator A- Frame (blank)	1	\$5	\$5	New NC
Cord Covers 3'	Event Event	\$10	\$10	NC
4' Round Dining Height Seats 4	Event	\$10	\$10	NC
5' Round Dining Height Seats 8	Event	\$10	\$10	NC
6' Rectangle Banquet Table	Event	\$10	\$10	NC
8' Rectangle Banquet Table	Event	\$10	\$10	NC
3' Round Cocktail Height	Event	\$10	\$10	NC
3' Round Patio table w/ 4 Chairs	Event	\$20	\$20	NC
Table Skirting		\$5	\$5	NC
5' Plastic Folding Table	Event Event	\$8	\$8	NC
6' Plastic Folding Table	Event	\$8	\$8	NC
Plastic Folding Chairs	Event	\$2	\$2	NC
Plastic Non-Folding Chairs	Event	\$2.50	\$2.50	NC
Padded Folding Chair	Event	\$2.50	\$2.50	NC
Podium	Event	Not Available	\$50.00	New
Black Stanchion (9ft Length)	Event	\$8.00	\$8.00	NC
Extension Cord	Event	\$20	\$20	NC
PA System w/Wireless Mic	Event	\$200	\$200	NC
Rustic Picnic Table w/2 benches	Event	\$200	\$200	NC
Spider Box	Event	\$125	\$125	NC
Event Fence Section (8x3.5ft)	Event	\$125	\$123	NC
			· ~	



Facility	Duration ⁴	2023 Fees		2024 Fees	Change
Discounts			Footnotes		
Largest qualifying discount will be applied. Multip exception of 10% discount for multi-year agreemed. Community Event ² Discounts *30% Event is free and open to the public; OR, *25% Public fundraiser (fun run, entrance fees, *15% Nonprofit Private Event (New Discount) 2. 50% Discount off of facility rates for new event event only and requires 3-year agreement. 3. 75% Multi-Day Discount - Event reservations greeeives the discount. Additional 10% for event with a min 3 year agreee.	ents. , etc.); OR, s to Riverfront Park/Pavilion eater than four days. Each	n. Applied to first	greater. 2. Community Pe sponsored by a C organization with Spokane business 3. Commercial Pe (excluding city ag	of gross gate receipts, per perform rformance/Event – Events that are placed ivic, Educational, Religious or Charit in the State of Washington. The gross is license (unless exempt by SMC regorformance/Event – Defined as publency or nonprofit organization). I day (6am-Midnight) rates are inclusted of the control of the c	promoted or table group or oup must hold a City of gulations) ic or private sector

Spokane Park Board Briefing Paper



Committee	Finance	(Committee meeting date: October 10, 2023					
Requester	Rich Lentz			Phone number: 509	9-625-6	325-6544		
Type of agenda item	Consent	Discussion		○ Information		Action		
Type of contract/agreement	New ORer	newal/ext. 🔘 l	_ease	OAmendment/change	order	Other		
City Clerks file (OPR or policy #)								
Master Plan Goal, Objective, Strategy (Click HERE for link to the adopted plan)	Goals A-L			t er Plan Priority Tier : Fir 71-175)	st Tier	•		
Item title: (Use exact language noted on the agenda)	Parks and Golf 2	2024 proposed	budge	ts (attached).				
Begin/end dates	Begins: 01/01/2	024	Ends:	12/31/2024	00	6/01/2525		
Background/history:	<u>'</u>							
The attached budget proposals, w Committee and Park Board in Sep the Parks and Golf proposed budg Motion wording:	tember 2023 a	as a discussion	on ite	m. This request is to a	appro			
Approve the Parks and Golf 2024 propos	ed budgets (attac	ched).						
Approvals/signatures outside Parks:	O Yes	No						
If so, who/what department, agency or co	• •			Phone:				
Name:	Email address	:		Phone:				
Distribution: Parks – Accounting								
Parks – Sarah Deatrich Requester: Rich Lentz								
Grant Management Department/Name:								
Fiscal impact: • Expenditure	Revenue							
Amount:		Budget code:						
Vendor:	New vendo	or						
Supporting documents:								
Quotes/solicitation (RFP, RFQ, RFB) Contractor is on the City's A&E Roster - C	ity of Spokano			contractors/consultants/ve				
UBI: Business license exp				or new contractors/consultartificate (min. \$1 million in G				

2024 Proposed Budget



Parks Fund

City of Spokane PARKS E RECREATION	Adopted Budget 2023	Initial 2024 Budget
Operating Revenue		
Program Revenue	\$ 5,746,784	\$ 6,299,687
Operating Transfers	\$ 17,552,439	\$19,325,319
Grant Revenue	\$ 10,000	
Total Operating Revenue	\$ 23,309,223	\$25,625,006
Operating Expenses		
Salaries and Wages	\$ 10,943,316	\$11,431,250
Personnel Benefits	\$ 2,780,702	\$ 3,139,532
Supplies	\$ 1,137,550	\$ 1,415,020
Services and Charges	\$ 4,599,512	\$ 4,941,168
Interfund Payments	\$ 2,911,741	\$ 3,190,171
Total Operating Expenses	\$ 22,372,820	\$24,117,141
Net Operating Income (Loss)	\$ 936,403	\$ 1,507,865
Other Financial Activity		
Capital Outlay	\$ 750,000	\$ 916,436
Transfers Out	\$ 290,822	\$ 466,429
Budget Reserve	\$ 150,000	\$ 125,000
Total Other Activity	\$ 1,190,822	\$ 1,507,865
Total Expenditures	\$ 23,563,642	\$25,625,006
Net Gain/(Loss)	\$ (254,419)	\$ -

Revenue Discussion Points

- Program revenue increases in Recreation (Cost Recovery Model) and Riverfront.
- Healthy increase in general fund transfer contributes to 10% overall revenue increase.

Expense Discussion Points

- Combined 6% increase in salaries and benefits.
- Largest increase in temp/seasonal expenses were in Recreation under Athletics and Aquatics. Aquatics is the single largest consumer of temp/seasonal wages with a \$650,000 budget next year.
- A large number of service department interfund expenses decreased from 2023. The increase shown is driven entirely by the large increase in Risk Management. Parks leadership continues to work with the new city Risk Manager as allocation methodology is scheduled to change in 2024.
- The transfers out include the Merkel turf and the new Zamboni debt service payments. The transfer to capital was increased from \$750k in 2023 to \$916k in 2024 to keep capital improvements as a budget priority.
- This budget includes \$100k for Expo50 and \$100k for the cost of a ballot measure.

2024 Proposed Budget



Golf Fund

City of Spokane PARKS E RECREATION	Adopted Budget 2023		Initial 2024 Budget (Excluding FIF/SIP)		
Revenue					
Program Revenue	\$ 4,30	0,901	\$	5,374,077	
Pre-Sale Revenue					
Facility Improvement Fee	\$	-			
Other Transfers-In	\$	-			
Total Revenue	\$ 4,30	0,901	\$	5,374,077	
Expenditures					
Salaries and Wages		1,522	\$	1,779,586	
Personnel Benefits	-	3,037	\$	467,123	
Supplies	\$ 41	.0,750	\$	531,900	
Services and Charges	\$ 1,05	3,068	\$	1,435,756	
Interfund Payments	\$ 29	7,677	\$	237,994	
Subtotal Op. Expense	\$ 3,87	6,054	\$	4,452,359	
Capital Outlay	\$ 41	.0,000	\$	714,650	
Transfers Out					
Total Expenditures	\$ 4,28	6,054	\$	5,167,009	
Net Gain/(Loss)	\$ 1	4,847	\$	207,068	

Revenue Discussion Points

- Established baseline revenues used 2022 actuals and 2-year averages for total rounds played.
- Revenues shown include the approved fee increases for golf (green fees and passes).

Expense Discussion Points

- Combined increase of 6% for salaries and benefits.
- The increase in services and charges includes an added \$60,000 for landscaping/grounds maintenance and \$60,000 for minor building repairs/maintenance.
- Other substantial service charge increases were water and bank fees, which were underbudgeted for 2023.
- Due to the increased capital needs in golf, the primary driver for the greens fee increase was to cover the cost of capital improvements. Budgeted capital improvements increased from \$410,00 in 2023 (which actuals will exceed) to \$714,650 in 2024.

Budget Risks

Parks

- Continued inflationary pressure on all expenses.
- Overall city expense cutting measures will impact the 2025 budget and beyond.
- Expo50 is a rather large budget expense with unknown impacts to both revenue and expenses.
- Pavilion naming rights income is included in the budget (20% deduction for a finder's fee commission).

Golf

- The recent stress testing of golf demonstrated the sensitivity of the budget. Extended closures for smoke or minor decreases in rounds played have magnified impacts on the overall budget.
- One large, unplanned capital expense (like pine beetles) can quickly devour a planned capital budget.



Quarterly Marketing & Communications Update Q2 & Q3 2023

Social Media

Platform	Parks & Recreation Growth	Riverfront Growth
Facebook	+4% (Top Post: Liberty Park Playground)	+3% (Top Post: ICCU Summer Carnival)
Twitter	+2% (Top Post: Duncan Garden at Manito)	+3% (Top Post: Pavilion Concert Ticket Promo)
Instagram	+17% (Top Post: Duncan Garden at Manito)	+9.5% (Top Post: Pavilion Light Show Reel)

Earned Media Highlights

- Recreation: Summer camp guides, EnhanceFitness for ages 50+, Activity Guide releases, aquatics, kayak rentals, river shuttle service, golf game growth, Corbin 125th anniversary
- Riverfront: concerts, spring market, easter egg hunt, Riverfront Moves, Riverfront Eats, 4th of July, community engagement programs, Brownfield award, dog park, south suspension bridge renoation, Stepwell, Expo 50th
- Planning: dog parks, Liberty Park playground, Grant Park playground, Susie Stephens Trail
- Operations: Safety, planting Duncan Gardens
- Urban Forestry/Natural Resources: Arbor Day, SpoCanopy, goat grazing, Dept. of Agriculture grant, beetle trees

TV & Radio Commercials

- KHQ commercial with rotating weekly content, highlighting Riverfront and Recreation programs each week
- Golf commercials airing on KREM, KXLY, Golf channel, USA Network, YouTube & streaming platforms

Print & Digital Content

- Google key word search buy for Recreation, Riverfront, and Golf
- Parks & Recreation Social Ads: Seasonal Activity Guides, athletics, fitness & wellness programs; outdoor programs; Little Spokane River shuttle; golf
- Riverfront Social Ads: Art Drop Day, ICCU Fireworks Celebration, ICCU Summer Carnival, Riverfront Moves,
 Riverfront Eats, ICCU Movies at the Pavilion, Easter Egg Hunt, Sensory Supportive Easter Egg Hunt, Art in the Park, ICCU Spring Market
- Riverfront concert announcements & seasonal e-newsletter to 18,400+ subscribers
- Recreation e-newsletter to 33,000+ subscribers
- Parks & Recreation highlights included in City E-newsletter to 90,000+ subscribers
- Online Spring Activity Guide had 5,300+ e-reads, an 18% increase over last year's Spring guide
- Inlander ads for Best of Thank Yous, WSECU Fall Fest
- Banners up across 15 park locations asking people to scan a QR code to take the "How do you Recreate?" survey
- Riverfront Digital Marquee

Direct Mail & Distributions

- Utility Bill inserts sent to every City of Spokane customer (81,000 households) in April & July, both digitally and
 in print. Double-sided, promoting Recreation and Riverfront activities.
- Recreation Summer/Fall Activity Guide direct mail to 9,000 households, placed at 27 grocery and convenience stores, plus Libraries, Community Centers. Includes a section on Riverfront activities.

Sponsorships

- Riverfront: ICCU Spring Market, Riverfront Moves Presented by Providence, ICCU Summer Carnival, ICCU 4th of
 July Fireworks and Concert with the Spokane Symphony, ICCU Movies at the Pavilion, TDS Free Carrousel Rides,
 WSECU Fall Fest
- Aquatics: Pool World