

Special meeting of the Spokane Park Board Agenda

4:00 p.m. Monday, August 21, 2023 In-person in the Lilac Conference Room, 1st floor City Hall, and WebEx virtual meeting Call in: 408-418-9388

Access code: 2487 935 4150

Park Board Members

Bob Anderson - President

Gerry Sperling - Vice President

Garrett Jones - Secretary

Nick Sumner

Greta Gilman

Sally Lodato

Jennifer Ogden

Barb Richey

Hannah Kitz

Kevin Brownlee

Christina VerHeul

Jonathan Bingle – City Council liaison

Agenda

- 1. **Roll call** Bob Anderson
- 2. Public comment
- 3. Special discussion/action items:

A. Increase Oxarc Chemical Value Blanket from not to exceed \$103,000 to not to exceed \$135,000 including tax and freight for the remainder of the contract. – Jennifer Papich

4. Adjournment

Agenda is subject to change

AMERICANS WITH DISABILITIES ACT (ADA) INFORMATION: The City of Spokane is committed to providing equal access to its facilities, programs and services for persons with disabilities. Individuals requesting reasonable accommodations or further information may call, write, or email Human Resources at 509.625.6367, 808 W. Spokane Falls Blvd., Spokane, Washington, 99201; or erahrclerks@spokanecity.org. Persons who are deaf or hard of hearing may contact Human Resources through the Washington Relay Service at 7-1-1. Please contact us forty-eight (48) hours before the meeting date.

Spokane Park Board Briefing Paper



Committee	Recreation Com	mittee	Comm	nittee meeting date:		
Requester	Jennifer Papich			Phone number: 50	09-363-	5420
Type of agenda item	Consent	Discussion		○ Information		Action
Type of contract/agreement	New Rer	newal/ext. OL	.ease	• Amendment/change	e order	Other
City Clerks file (OPR or policy #)	OPR 2020-0202	2				
Master Plan Goal, Objective, Strategy	Goal K Obj. 5 (Maint & Care)	Mast	er Plan Priority Tier: T	ier 1	
(Click HERE for link to the adopted plan)			(pg. 1	71-175)		
Item title: (Use exact language noted on the agenda)				ket from not to exceed \$1 eight for the remainder of		
Begin/end dates	Begins: 08/15/2	023	Ends:	12/31/2025	0	6/01/2525
Background/history: Chemicals are needed to maintain third year of a five-year value blan 2023 value blanket Recreation has increases we are requesting that the including tax and freight annually for the second s	ket contract wi s been exhaus he not to exce	th Oxarc to p ted due to inc ed amount is	orovid creas incre	e our needed pool cl ed pricing. Due to th	hemica nese pi	als. The ricing
Motion wording: Approve increasing the Oxarc Chemical \ Approvals/signatures outside Parks:	√alue Blanket not	to exceed amo	ount to	\$135,000 for remaining	life of th	e contract.
If so, who/what department, agency or co	_	O				
Name:	Email address	:		Phone:		
Distribution: Parks – Accounting Parks – Sarah Deatrich Requester: Jennifer Papich Grant Management Department/Name:		tprince@)spoka	necity.org		
Fiscal impact: Expenditure	Revenue					
Amount: \$135,000		Budget code: 1400-54150-3	5203			
(or \$32,000) additional to contract						
Vendor: • Existing vendor	New vendo	or				
Supporting documents:	<u> </u>					
Quotes/solicitation (RFP, RFQ, RFB)	ity of Cooling			contractors/consultants/v		
Contractor is on the City's A&E Roster - C UBI: 328-037-121 Business license exp		☐ ACH F 24		or new contractors/consultrificate (min. \$1 million in		

Description	VB price	unit	2023 price	quantity needed	\$ increase
Calcium Hypochlorite	\$225.75	100lb bucket	\$376.92	8	\$1,209.36
sodium bicarbonate	\$24.00	per 50 lb bag	\$30.00	300	\$1,800.00
calcium chloride	\$18.50	per 50 lb bag	\$27.69	96	\$882.43
cyanuric acid	\$90.75	per 50 lb bag	\$194.75	18	\$1,872.00
sodium hypochlorite	\$2.41	per gallon	\$4.80	17,900	\$42,781.00
hydrochloric acid	\$3.10	per gallon	\$3.97	8,000	\$6,928.00
				total	\$55,472.79

AGENDA SHEET FOR PARK BOARD MEETING OF: Feb. 13, 2020 City of Spokane DADVC

/ CEND/ CI			-1417	MANO
Submitting Division Parks & Recreation	Contact Person	Phone No.	VV.	RECREATION
	Josh Oakes	363-5407		
Department: Fi	nance Operations V Recreation/Golf	Riverfront Park	CLERKS' FILE	DPR 2020 -
7	nance Golf Land Recreation R	Landsont DUSTO	RENEWAL	0202
Committee: V Fir	nance Golf Land Recreation Recreation	iverirontOFTC	CROSS REF	
Type of contract:	New Renewal Amendment Ext	tension Other	ENG BID	
Beginning date: 04	/01/2020 Expiration date: 12/31/2020	Open ended	REQUISITION	
AGENDA WORDIN	G:			
Oxarc aquatics	chemical value blanket (not to exceed \$103	.000, including fre	eight and tax)	
			REC	EIVED
			FEB	1 9 2020
BACKGROUND:			CITY CLE	RK'S OFFICE
(Attach additional sl Chemicals are neede	neet if necessary) ed to maintain water balance at the City pools. The prev	ious value blanket exp	oired 12/31/2019 ar	nd bid responses
were collected for the	e 2020 season. There were two bid responses, one from	n Oxarc, and the other	from Pure Water A	Aquatics. Attached is
purchase chemical s	ricing sheet for the various chemicals. Based on the bio upplies from Oxarc annually in the amount not to excee	d \$103,000, including	tax and freight, with	the option to renev
for five years.				
RECOMMENDATIO		anket in the amou	int not to exce	od \$103 000
	e granting Oxarc the pool chemical value bl d freight, with the option to renew for five ye		ant not to exce	eu \$103,000,
morading tax and	a froight, with the option to follow for hive ye			
ATTACHMENTS: In	nclude in packets. See back of Agenda Sheet for specific	supporting document re	equirements.	
SIGNATURES:		1	11 11	
-last Ch	A. Dupare	2	1471	
Requester - Josh	Oakes Dept. Manager Jehn Fa	pich Director of Pa	arks & Recreation	- Garrett Jones
requester = 00011			V	
on by	at tal talk			
Parks Accounting -	Megan Qureshi Legal Dept. – Pat Dalton			
DISTRIBUTION:	Parks: Accounting	Thea Prince - P	urchasing	
	Parks: Pamela Clarke	Jennifer Papich		
	Budget Manager:			
	Requester: Josh Oakes			_
	TON APPROVED BY OBOVANIE	DADK BOARD		
PARK BOARD ACT	ION: APPROVED BY SPOKANE	PARK BUARD		
	formal Il			
	President	- Jones Com	Dodon	
		Vennifer !	eguer i	
	Feb. 13, 2020	J		

Fiscal Impact Expenditure: \$103,000, including tax and freight	<u>1400-54150-35203</u>
Revenue:	
Existing vendor New vendor – If so, p	blease include vendor packet
Supporting documents: Quotes/Solicitation (RFP, RFQ, RFB)	
Contractor is on the City's A&E Roster City of Spokane Spokane Business registration expiration date: 9-30-2020 UBI#: 328-037-121	W-9 (for new contractors/consultants/vendors) ACH Forms (for new contractors/consultants/vendors) Insurance Certificate (minimum \$1 million in General Liability)

Spokane Park Board Briefing Paper



Committee	Finance				
Committee meeting date	Feb. 11, 2	020			
Requester	Josh Oake	es	Phone nu	mber: 509-363	-5407
Type of agenda item	Conser	nt O Discussion	O Informati	ion	O Action
Type of contract/agreement	New	O Renewal/extens	ion O Amendment	/change order	O Other
City Clerks file (OPR or policy #)		, , , , , , , , , , , , , , , , , , ,			
Item title: (Use exact language noted on the agenda)	Oxarc aqu and tax)	atics chemical value	blanket (not to exceed	\$103,000, inclu	uding freight
Begin/end dates	Begins: 04	1/01/2020	Ends: 12/31/2020		pen ended
Background/history: Chemicals are needed to maintain water responses were collected for the 2020 se Water Aquatics. Attached is the bid comp as the low bidder. If approved, the City w \$103,000, including tax and freight, with the Motion wording: Motion wording: Move to approve granting Oxarc the pool freight, with the option to response for five weets.	ason. There arison prici larison prici ill purchase he option to chemical v	e were two bid respong sheet for the various chemical supplies from the renew for five years	nses, one from Oxarc, us chemicals. Based o orn Oxarc annually in the	and the other from the bids, Oxa	rom Pure arc came in o exceed
freight, with the option to renew for five ye	ears.	White the same of			
Approvals/signatures outside Parks:	O Yes	● No			
If so, who/what department, agency or co					
Name:	Email ad	dress:		Phone:	
Distribution:		Jennifer	Papich - Recreation		
Parks – Accounting			nce - Purchasing		
Parks – Pamela Clarke Reguester: Josh Oakes					
Grant Management Department/Name:					
Fiscal impact: © Expenditure	Reve	NII P		· · · · · · · · · · · · · · · · · · ·	
Amount:	O Wede	Budget code:			
\$103,000, including tax and freight		1400-54150-3	5203		
Vendor:	(New	vendor			
Supporting documents: Quotes/solicitation (RFP, RFQ, RFB) Contractor is on the City's A&E Roster - C	ity of Spokar	W-9 (f	or new contractors/cons orms (for new contractor	rs/consultants/ve	

Reference Number	Description	MON	Quantity	OXARC	Pure Water Aquatics
#1	CALHYPO 100 LB BUCKETS (NO 50 LB BUCKETS)	Buckets	22	\$1,176.25	\$933.35
#2	SODIUM THIOSULFATE 50 LB BAGS	Bags	20	\$559.26	\$1,045.00
#3	MURATIC ACID 4 GAL BOTTLES/BOX	ВОХ	20	\$600.00	\$539.00
#4	SODIUM BICARBONATE 50 LB BAGS	BAG	300	\$7,353.60	\$5,577.00
45	SODIUM HYPOCHLORITE 12.5% - 40% 55 GAL	BARRELS	20	\$8,452.50	\$8,065.50
9#	MURATIC ACID 55 GAL	BARRELS	20	\$4,950.00	\$5,220.00
47	CALCIUM CHLORIDE 50 LB BAGS	BAGS	96	\$2,363.04	\$2,592.00
8#	CYANURIC ACID 50 LB BAGS	BAGS	18	\$1,791.83	\$1,659.60
#9 BULK DELIVERY	SODIUM HYPOCHLORITE - 12/5%	GALLONS	17,000.00	\$40,970.00	\$93,330.00
#10 BULK DELIVERY	HYDROCHLORIC ACID - 15%	GALLONS	8,000.00	\$24,800.00	\$94,000.00
#11	Delivery Fee - if any	ea	Н	\$0.00	
Total				\$93,016.48	\$212,961.45

RECEIVED

AGENDA SI	HEET FOR PARK	(BOARD MEETI	NG OF Dec. 13	0, 2018 DE	Grok 2018
Submitting Division Parks & Recreation		ontact Person osh Oakes	Phone No. 509-363-54	CITY 0	PARKS
Department:	Finance Operatio	ns Recreation/Go	Riverfront	OLLINIO I ILL	OPR 2013-0232
Committee: F	finance Golf Gl	Land Recreation	Riverfront L	FTC CROSS REF	
Type of contract:	New Renewa	Amendment	Extension 0	ther BID	
Beginning date: 3	/1/2019 Expi	ration date: 12/31/2019	Open ended	REQUISITION	
AGENDA WORD					
Oxarc supplies renewal of the	chemicals needed initial three year Val	to maintain water ba ue Blanket that expir	lance at the City red 12/31/2018.	pools. This is the s /alue Blanket is wo	econd one-year rth \$102,927.79
BACKGROUND: (Attach additional	sheet if necessary)				
Attached is the	pricing sheet for the	e various chemicals f	the City would pu	irchase from Oxarc	,
	e-year renewal of the	e Oxarc Pool Chemie			
Attached is the	Purchase Requisition	on and quote			
Requester - Josh Parks Accounting -	a)	MANAGER Jennifer 6 MANAGER Jennifer 6 MANAGER JENNIFER 6	apich Dir	ector of Parks & Rec -	Leroy Eadie
DISTRIBUTION:	Parks: Accounting		-		
	Parks: Pamela Clarke				
	Budget Manager:				
3.41	Requester:				
PARK BOARD AC	TION:	APPROVED BY THE S	POKANE PARK BO	DARD	
		Preside	ent		
		Dec. 13,	2018		

ITEM NO.	QUANTITY	DESCRIPTION	UNIT PRICE	TOTAL
1.	5 buckets	CALHYPO 100 lb buckets (No 50 lb buckets)	\$225.75	\$1,128.75
2.	20 bags	SODIUM THIOSULFATE 50 lb bags	\$25.00	\$500.00
3.	20 boxes	MURATIC ACID 4 gai bottles/box	\$30.00	\$600.00
4.	20 bags	SODA ASH 50 lb bags	\$21.15	\$423.00
5.	300 bags	SODIUM BICARBONATE 50 lb bags	\$24.00	\$7,200.00
6.	50 barrels	SODIUM HYPOCHLORITE 12.5% - 40% 55 gal	\$169.05	\$8,452.50
7.	20 barrels	MURATIC ACID 55 gal	\$247.50	\$4,950.00
8.	96 bags	CALCIUM CHLORIDE 50 th bags	\$18.50	\$1,776.00
9.	18 bags	CYANURIC ACID 50 lb bags	\$90.75	\$1,633.50
		BULK DELIVERY		
10.	17,900 gallons	SODIUM HYPOCHLORITE - 12.5%	\$2.41	\$43,139
11.	8000 gallons	HYDROCHLORIC ACID - 15%	\$3.10	\$24,800.00
SUB TOTAL:				
WA SALES	S TAX (8.8 %)			\$8,325.04
GRAND TOTAL:				
	ee - \$25.00 pe	r stop stop or how delivery fee is charged/calculated		