



## Spokane Park Board Agenda

3:30 p.m. Thursday, Sept. 10, 2020

WebEx virtual meeting

Dial in: 408-418-9388

Access code: 146 662 2746

### Park Board Members:

Jennifer Ogden – President

Bob Anderson – Vice President

Garrett Jones – Secretary

Jason Conley – Acting Secretary

Nick Sumner

Rick Chase

Greta Gilman

Sally Lodato

Gerry Sperling

Barb Richey

Lori Kinnear – City Council liaison

### Agenda

1. **Roll Call:** *Jason Conley*
2. **Additions or Deletions to the Agenda:** *Jennifer Ogden*
3. **Public comment:** *Jennifer Ogden*
4. **Consent agenda:** *Jennifer Ogden*
  - A. Administrative and committee-level items:
    - 1) [Aug. 13, 2020, regular Park Board meeting minutes](#)
    - 2) [Claims – August 2020 \(\\$2,656,211.18\)](#)
    - 3) [LaRiviere Inc. change order #5/North bank \(\\$20,954.01, tax inclusive\)](#)
5. **Special Guests:**
  - A. [Human trafficking signs in Parks](#) – *Kandace Watkins*, legal assistant to Council Member Candace Mumm
6. **Financial report and budget update:** *Mark Buening*
7. **Special discussion/action items:**
8. **Committee Reports – Action Items:**
  - Urban Forestry Tree Committee:** (The Sept. 1 meeting was canceled.) – *Rick Chase*
    - A. Action items: None
  - Golf Committee:** (The Sept. 8 meeting was canceled.) – *Gerry Sperling*
    - A. Action items: None
  - Land Committee:** Sept. 2, 2020 – *Greta Gilman*

A. [High Drive Bluff trail names](#)

**Recreation Committee:** (The Sept. 2 meeting was canceled.) – *Sally Lodato*

A. Action items: None

**Riverfront Park Committee:** Sept. 8, 2020 – *Nick Sumner*

A. [Second bond-funded art piece at Riverfront Park](#)

**Finance Committee:** Sept. 8, 2020 – *Bob Anderson*

A. Action items: None

9. **Reports**

A. President: *Jennifer Ogden*

B. Liaisons:

1. Conservation Futures – *Greta Gilman*
2. Parks Foundation – *Gerry Sperling*
3. [City Council](#) – *Lori Kinnear*

C. Director: *Jason Conley*

10. **Executive Session:**

A.

11. **Correspondence:**

A. Letters/emails: [Riverfront Park second art piece](#) (4 emails)

12. **Adjournment:**

13. **Meeting Dates:**

- A. Next Committee meeting dates:
- Urban Forestry Tree Committee: 4:15 p.m. Sept. 29, 2020
  - Land Committee: 3:30 p.m. Sept. 30, 2020
  - Recreation Committee: 5:15 p.m. Sept. 30, 2020
  - Riverfront Park Committee: 8:05 a.m. Oct. 5, 2020
  - Golf Committee: 8 a.m. Oct. 6, 2020
  - Finance Committee: 3 p.m. Oct. 6, 2020
- B. Next Park Board: 3:30 p.m. Oct. 8, 2020
- C. Park Board Study Session: No session scheduled at this time.

*Agenda is subject to change*

**AMERICANS WITH DISABILITIES ACT (ADA) INFORMATION:** The City of Spokane is committed to providing equal access to its facilities, programs and services for persons with disabilities. Individuals requesting reasonable accommodations or further information may call, write, or email Human Resources at 509.625.6367, 808 W. Spokane Falls Blvd., Spokane, Washington, 99201; or [erahrclerks@spokanecity.org](mailto:erahrclerks@spokanecity.org). Persons who are deaf or hard of hearing may contact Human Resources through the Washington Relay Service at 7-1-1. Please contact us forty-eight (48) hours before the meeting date.

# Spokane Park Board

## Briefing Paper



<b>Committee</b>			
<b>Committee meeting date</b>			
<b>Requester</b>	Pamela Clarke	<b>Phone number:</b> 625-6241	
<b>Type of agenda item</b>	<input checked="" type="radio"/> Consent <input type="radio"/> Discussion <input type="radio"/> Information <input type="radio"/> Action		
<b>Type of contract/agreement</b>	<input type="radio"/> New <input type="radio"/> Renewal/extension <input type="radio"/> Amendment/change order <input checked="" type="radio"/> Other		
<b>City Clerks file (OPR or policy #)</b>	n/a		
<b>Item title:</b> (Use exact language noted on the agenda)	Aug. 13, 2020, regular Park Board meeting minutes		
<b>Begin/end dates</b>	<b>Begins:</b>	<b>Ends:</b>	<input type="checkbox"/> Open ended
<b>Background/history:</b> Park Board minutes for the Aug. 13, 2020, regular Park Board meeting			
<b>Motion wording:</b> Move to approve the Park Board minutes as presented as a consent agenda item.			
<b>Approvals/signatures outside Parks:</b> <input type="radio"/> Yes <input type="radio"/> No If so, who/what department, agency or company: Name: _____ Email address: _____ Phone: _____			
<b>Distribution:</b>			
<b>Fiscal impact:</b> <input type="radio"/> Expenditure <input type="radio"/> Revenue Amount: _____ Budget code: _____ n/a			
<b>Vendor:</b> <input type="radio"/> Existing vendor <input type="radio"/> New vendor <b>Supporting documents:</b> <div style="display: flex; justify-content: space-between;"> <div> <input type="checkbox"/> Quotes/solicitation (RFP, RFQ, RFB)  <input type="checkbox"/> Contractor is on the City's A&amp;E Roster - City of Spokane  <input type="checkbox"/> UBI: _____ Business license expiration date: _____         </div> <div> <input type="checkbox"/> W-9 (for new contractors/consultants/vendors)  <input type="checkbox"/> ACH Forms (for new contractors/consultants/vendors)  <input type="checkbox"/> Insurance Certificate (min. \$1 million in General Liability)         </div> </div>			



## Spokane Park Board

3:30 p.m. Aug. 13, 2020

WebEx virtual meeting

### Park Board Members:

- X Jennifer Ogden – President
- X Bob Anderson – Vice President
- X Garrett Jones – Secretary
- X Nick Sumner
- Rick Chase (Absent/excused)
- X Greta Gilman
- X Sally Lodato
- Gerry Sperling (Absent/excused)
- Barb Richey (Absent/excused)
- X Lori Kinnear – City Council liaison

### Parks Staff:

Jason Conley  
Mark Buening  
Fianna Dickson  
Nick Hamad  
Al Vorderbrueggen  
Jonathan Moog  
Berry Ellison  
Mark Poirier  
Pamela Clarke

### Guests:

Matthew Fuller  
Terri Fortner  
Kate Green  
Jerry Unruh  
Patrick Striker

## MINUTES

(Click [HERE](#) to view a video recording of the meeting.)

1. **Roll Call:** *Pamela Clarke*  
See above
2. **Additional or deletions to the Agenda:**  
A. None
3. **Public comment:**  
A. Skate park at Riverfront Park's north bank – *Matthew Fuller* of the local skate community addressed the board with questions relating to the new skate park being built on the north bank of Riverfront Park. He explained the importance of having a roof on the structure to allow protection from inclement weather and the need for lighting so it could be used at night. Mr. Fuller asked if the roof and lighting is in the design, what the cost for including a covering/shelter and what funding mechanisms there might be available. *Berry Ellison* provided a map of the north bank project showing where the skate park is located. He also displayed an image of the facility depicting where the lighting would be installed. The base bid of the original 5,000-square-foot facility was about \$285,000. Additional funding was later secured to expand the size of the facility to 8,500-square-feet. This brings the total cost to about \$500,000. Mr. Ellison estimates a durable, commercial grade roof would cost approximately \$100 per square foot. There could be an option of covering the 5,000-square-foot section which would cost an additional \$500,000. *Garrett Jones* explained during the public input phase of the project, skate community representatives shared that if additional funds were to be raised their top priority would be to have a facility expanded to 8,500-square-feet. Other priorities included having certain elements covered. He explained that the Parks Foundation's Riverfront fundraising campaign is currently raising funds for capital projects in the park which are not funded by the bond. There are also plans underway for the formation of a Friends of Riverfront Park which could also be a funding mechanism. *Jennifer Ogden* suggested Parks working with Mr. Fuller on identifying potential donors within the skate community. Mr. Fuller said he looks forward to working with Parks on making the roof/shelter a possibility.



4. **Consent agenda:**

A. Administrative and Committee-level items

- 1) July 9, 2020, regular Park Board meeting minutes
- 2) Claims – July 2020
- 3) TPC Holdings five-year contract/Recreation Quarterly Activity Guide (not to exceed \$39,000 annually, tax excluded)
- 4) Riverfront Park tree mitigation resolution amendment
- 5) SPVV contract amendment #3 for project sign design (\$2,500, no tax)

**Motion No. 1:** Jennifer Ogden moved to approve consent agenda items #1 - #5, as presented.

Nick Sumner seconded.

Motion passed with unanimous consent (6-0 vote).

5. **Special Guests:**

A. Spokane C.O.P.S. park patrols overview – *Patrick Striker*, Spokane C.O.P.S. executive director, presented an overview of some of the patrols in city parks, including the C.O.P.S. Mounted Patrol and the Off-Road Patrol. The Mounted Patrol Unit involves 55 volunteer riders/horses who are dedicated to improving public safety through community outreach. The Off-Road Patrol involves C.O.P.S. volunteers who ride four-wheelers to get into those areas that are hard to access and provide a presence for the community. Mr. Striker shared some inspiring stories about how these services benefit the community.

B. Spokane Youth and Senior Centers' Association quarterly update – *Jerry Unruh*, Hillyard Senior Center executive director, and *Kate Green*, Northeast Youth Center executive director, presented a recap of the activities, fundraising accomplishments and participation hours at Spokane's 10 youth, senior and community centers.

6. **Financial report and budget update:** – *Mark Buening* provided the July financial report and budget update. The July operating expenditures for the Park Fund are less than the historic budget average by about \$3.43 million. Year-to-date revenues are less than the budget average about \$1.54 million. Revenues are exceeding expenditures approximately \$2.15 million. The July operating expenditures for the Golf Fund is about \$232,000 less than the budget average. Year-to-date revenues are exceeding the budget average about \$45,000. Revenues are exceeding expenditures almost \$1.06 million year-to-date.

7. **Special discussion/action items:**

A. None

8. **Committee reports:**

**Urban Forestry Tree Committee:** (The Aug. 4 meeting was canceled.) *Rick Chase*

A. Action items: None

B. The next regularly scheduled meeting is 4:15 p.m. Sept. 1, 2020.

**Golf Committee:** Aug. 11, 2020, *Bob Anderson*

A. Toro Company equipment purchase (\$361,595.37, plus financial fees, tax inclusive) – *Mark Poirier* presented an in-depth presentation reviewing the process to select Toro and the benefits of purchasing the new maintenance equipment. The purchase would include nine pieces of equipment for the four city-owned golf courses. The existing equipment is outdated, and difficult and expensive to maintain. Net impact to the Golf Fund will be \$12,531.02 per year, for the next five years. The first payment installment is due May 2021.

**Motion No. 2:** Bob Anderson moved to approve The Toro Company equipment purchase for city-owned golf courses in the amount of \$361,595.37, plus financial fees, tax inclusive.

Jennifer Ogden seconded.

Motion passed with unanimous consent (6-0 vote).

B. The September meeting has been canceled. The next scheduled meeting is 8 a.m. Oct. 6, 2020.

**Land Committee:** Aug. 5, 2020, *Greta Gilman*

A. Action items: None

B. The next scheduled meeting is 4 p.m. Sept. 2, 2020.

**Recreation Committee:** (The Aug. 5 meeting was canceled.) *Sally Lodato*

A. Action items: None

B. The next scheduled meeting is 5:15 p.m. Sept. 2, 2020.

**Riverfront Park Committee:** (The Aug. 10 was canceled. Committee action items were presented at the Aug. 11 Finance Committee meeting.) *Nick Sumner*

A. Action items: None

B. The next scheduled meeting is 10 a.m. Sept. 8, 2020.

**Finance Committee:** Aug. 11, 2020, *Bob Anderson*

A. Garco Construction gift agreement and sponsorship/Pavilion Elevated Experience (Value: \$130,000, tax inclusive) – *Jonathan Moog* presented a proposed gift agreement and sponsorship with Garco Construction. The value is estimated to be \$130,000 of in-kind materials and labor for site improvements that expand capacity at the Pavilion to 5,100 persons. The scope of in-kind work includes widening and adding egress paths, as well as adding a fire hose standpipe that will eliminate the need for a fire lane through the amphitheater. The scope also includes signage and branding which will be negotiated and offered to the Park Board at a later date.

**Motion No. 3:** Bob Anderson moved to approve the Garco Construction gift agreement and to bring the sign language back to Park Board at a later date.

Lori Kinnear seconded.

Motion passed with unanimous consent (6-0 vote).

B. LaRiviere Inc. change order #4/North bank (\$273,792.23, tax inclusive) – *Berry Ellison* presented a proposed change order #4 with LaRiviere Inc. for work on the Riverfront Park north bank playground. The change order consists of 12 value-added improvements for the north bank playground project. Two of the items are eligible for reimbursement by the EPA for up to \$55,000, and two items are funded by project donors, Hooptown USA and the Parks Foundation up to \$46,000. Potentially, about \$106,000 of the change order could be reimbursed.

**Motion No. 4:** Bob Anderson moved to approve change order #4 with LaRiviere Inc., as presented, in the amount of \$273,792.23, tax inclusive, from the administrative reserve and non-bond funds.

Sally Lodato seconded.

Motion passed with unanimous consent (6-0 vote).

C. Riverfront Park redevelopment budget amendment #11 (\$0) – *Berry Ellison* presented a proposed amendment #11 to the Riverfront Park redevelopment budget. The budget amendment is necessary to properly allocate funds to various project budgets. The proposed budget reallocations are based on actual costs-to-date, forecasts, commitments of the Master Plan, agreements with other departments and Park Board authorized additional expenditures. Reallocations would include: 1) reallocate \$285,000 from the north bank project contingency to the north bank construction for the skate park; 2) release Park Fund balance reserve for the Under The Freeway (UTF) skate park relocation project; 3) reallocate \$250,000 tree mitigation funds to the north suspension bridge; 4) reallocate \$67,000 from West Havermale contingency to the north suspension bridge; 5) reallocate \$33,000 from north bank contingency to the north suspension bridge; and 6) reallocate \$65,000 from north bank owner management reserve to the north suspension bridge. Mr. Ellison explained that the north bank and West Havermale projects must be complete and/or fully funded prior to them being reallocated to the north suspension bridge. If the north suspension bridge project doesn't use all the funds allocated to the bridge, then that money needs to come back into Riverfront Park for capital improvements. *Jennifer Ogden* asked if any funds not used on the bridge could potentially be used for the skate park covering. Mr. Ellison said this is a possibility.

**Motion No. 5:** Bob Anderson moved to approve amendment #11 to the Riverfront Park redevelopment budget and unencumber the Park Fund balance reserve.

Jennifer Ogden seconded.

Motion passed with unanimous consent (6-0 vote).

D. The next regularly scheduled meeting is 3 p.m. Sept. 8, 2020.

9. **Reports:**

A. **Park Board President:** *Jennifer Ogden* referenced the more than 150 emails the Park Board received over the past month relating to the selection of an artist to create the second art piece at Riverfront Park as part of the redevelopment project. After providing an overview of the situation, Ms. Ogden offered clarification regarding the selection process and how Parks plans to proceed.

- a. **Joint Arts Committee recommendation/public feedback** – "The Beaver" by Saya Moriyasu was the Joint Art Committee's recommendation for the second art piece. Shortly following the JAC decision, the Covid-19 shutdown occurred which changed the public's avenue for providing feedback since they could no longer physically attend committee and Park Board meetings. Due in large part to a high volume of emails received against the Beaver, Parks opened up an online survey to solicit public feedback on the four finalists' proposals.
- b. **Communication between Spokane Arts and the artist** – Directly following the JAC meeting, Ms. Moriyasu was contacted by Spokane Arts regarding the JAC recommendation. According to the artist, she was under the understanding that she had been selected to create the work which would be installed in a very tight timeframe. Though Parks is not privy to the communication the artist and Spokane Arts had, Ms. Ogden explained it sounds like there were significant misunderstandings.
- c. **Request for reimbursement** – Ms. Moriyasu has requested Parks reimburse her for the work she has completed to date on the Beaver. Ms. Ogden explained the city cannot pay unapproved expenses. The project is only one third of the way through the approval process. Without Park Board's approval and a contract in place, Parks cannot issue any funds because there is no authorization for the

project, as of yet.

- d. **Moving forward** – During this week's Finance Committee meeting, it was agreed Parks will proceed with the art project by asking the JAC for their top two art proposal choices and request they contact the second place artist to be certain that their proposed artwork is still a possibility. Plans are to bring a recommendation to the Riverfront Park Committee next month which will proceed to the Park Board for a final decision at the board's Sept. 10 regular meeting.

**B. Liaisons:**

1. **Conservation Futures** – *Greta Gilman* reported 38.3 acres of private property in the Beacon Hill area bordering Camp Sekani Park was recently purchased through the Conservation Futures program. One parcel which was purchased will connect two sections of public land to ensure the trail will not be landlocked by private property and the other section will preserve a downhill biking trail.
2. **Parks Foundation** – *Terri Fortner* of the Parks Foundation thanked Parks staff for their collaborative work with the foundation on the Garco Construction's in-kind contribution and donation of their work on the Pavilion. Ms. Fortner reported the foundation is developing a list of potential donors for a dog park. She explained the foundation is looking to raise between \$350,000 to \$500,000 for the dog park.
3. **City Council** – *Lori Kinnear* provided an update on a two-year pilot program underway which involves posting year-round, 20-mile-per-hour speed limit signs around parks, including Comstock and Mission parks. The fuel and fire mitigation program utilizing goats is in its final draft. The first area where goats will be introduced to browse, providing brush clean up and vegetation control, will be the Hangman area. Approximately 150 goats will be used in this area. The project will move to the north and northeast areas of Spokane next year. The goats are managed 24-7 by humans and dogs during their browse work.

- C. Director:** *Garrett Jones* reported that a coalition is expected to be formed to address some issues at Coeur d'Alene Park. The group will look at opportunities for outreach for the homeless and vulnerable while keeping parks safe and clean.
- a) **Budget** – Mr. Jones commended staff for their diligence in keeping expenses to a bare minimum, for pitching in and performing tasks outside their regular work, and going over and beyond expectations. Since the March shutdown, Parks has either hit or exceeded budget.
  - b) **Recognized employees** – Mr. Jones recognized a number of parks staff who were recently nominated for Employee of the Quarter, including Ed Anderson, Jesse Jones, Robert Lawton, Mike Shearer, Mike Dewey, James Taylor and Rhett McCall. The recipient of the Employee of the Quarter was Josh Oakes.

10. **Executive Session:**

A. None

11. **Correspondence:**

A. Letters/emails: Riverfront Park second art piece (151 emails)  
Proposed site for water tank on the South Hill – email  
Mask protocols at golf courses – email  
Concerns regarding irrigation at Audubon Park – letter

12. **Adjournment:** The meeting was adjourned at 5:31 p.m.
13. **Meeting Dates:**
- A. Next Committee meeting dates:
    - Urban Forestry Tree Committee: 4:15 p.m. Sept. 1, 2020
    - Land Committee: 3:30 p.m. Sept. 2, 2020
    - Recreation Committee: 5:15 p.m. Sept. 2, 2020
    - Riverfront Park Committee: 10 a.m. Sept. 8, 2020
    - Golf Committee: 8 a.m. Oct. 6, 2020
    - Finance Committee: 3 p.m. Sept. 8, 2020
  - B. Next Park Board: 3:30 p.m. Sept. 10, 2020, City Council Chambers
  - C. Park Board Study Session: No session scheduled at this time.

Minutes approved by:

  
Garrett Jones, Director of Parks and Recreation

# Spokane Park Board

## Briefing Paper



<b>Committee</b>			
<b>Committee meeting date</b>			
<b>Requester</b>	Pamela Clarke	<b>Phone number:</b> 625-6241	
<b>Type of agenda item</b>	<input checked="" type="radio"/> Consent <input type="radio"/> Discussion <input type="radio"/> Information <input type="radio"/> Action		
<b>Type of contract/agreement</b>	<input type="radio"/> New <input type="radio"/> Renewal/extension <input type="radio"/> Amendment/change order <input checked="" type="radio"/> Other		
<b>City Clerks file</b> (OPR or policy #)	n/a		
<b>Item title:</b> (Use exact language noted on the agenda)	Claims – August 2020		
<b>Begin/end dates</b>	Begins: 03/01/2020	Ends: 03/31/2020	<input type="checkbox"/> Open ended
<b>Background/history:</b> Claims for the month of August 2020 in the amount of \$2,656,211.18			
<b>Motion wording:</b> Move to approve claims for the month of August 2020 as a consent agenda item.			
<b>Approvals/signatures outside Parks:</b> <input type="radio"/> Yes <input checked="" type="radio"/> No If so, who/what department, agency or company: Name: _____ Email address: _____ Phone: _____			
<b>Distribution:</b>			
<b>Fiscal impact:</b> <input type="radio"/> Expenditure <input type="radio"/> Revenue Amount: n/a    Budget code: _____			
<b>Vendor:</b> <input type="radio"/> Existing vendor <input type="radio"/> New vendor <b>Supporting documents:</b> <div style="display: flex; justify-content: space-between;"> <div> <input type="checkbox"/> Quotes/solicitation (RFP, RFQ, RFB)  <input type="checkbox"/> Contractor is on the City's A&amp;E Roster - City of Spokane  <input type="checkbox"/> UBI: _____ Business license expiration date: _____         </div> <div> <input type="checkbox"/> W-9 (for new contractors/consultants/vendors)  <input type="checkbox"/> ACH Forms (for new contractors/consultants/vendors)  <input type="checkbox"/> Insurance Certificate (min. \$1 million in General Liability)         </div> </div>			

**CITY OF SPOKANE PARK AND RECREATION DIVISION  
AUGUST 2020 EXPENDITURE CLAIMS  
FOR PARK BOARD APPROVAL - SEPTEMBER 10, 2020**

**PARKS & RECREATION:**

SALARIES & WAGES	\$	681,700.69
MAINTENANCE & OPERATIONS	\$	405,990.47
CAPITAL OUTLAY	\$	197,725.29
DEBT SERVICE PAYMENTS	\$	-
PARK CUMULATIVE RESERVE FUND	\$	303,933.96

**RFP BOND 2015 IMPROVEMENTS:**

CAPITAL OUTLAY	\$	750,994.12
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**GOLF:**

SALARIES & WAGES	\$	163,200.47
MAINTENANCE & OPERATIONS	\$	150,132.47
CAPITAL OUTLAY	\$	2,533.71
DEBT SERVICE PAYMENTS	\$	-

<b>TOTAL EXPENDITURES:</b>	<b>\$</b>	<b>2,656,211.18</b>
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# Spokane Park Board

## Briefing Paper



<b>Committee</b>	Riverfront		
<b>Committee meeting date</b>	Sept. 8, 2020		
<b>Requester</b>	Berry Ellison	<b>Phone number:</b> 509-625-6276	
<b>Type of agenda item</b>	<input checked="" type="radio"/> Consent <input type="radio"/> Discussion <input type="radio"/> Information <input type="radio"/> Action		
<b>Type of contract/agreement</b>	<input type="radio"/> New <input type="radio"/> Renewal/extension <input checked="" type="radio"/> Amendment/change order <input type="radio"/> Other		
<b>City Clerks file</b> (OPR or policy #)	OPR 2020-0285		
<b>Item title:</b> (Use exact language noted on the agenda)	LaRiviere Inc./North Bank Playground CO#5 (\$ 20,954.01, tax inclusive) from Administrative Reserve.		
<b>Begin/end dates</b>	Begins: 9/11/2020	Ends: 01/5/2021	<input type="checkbox"/> Open ended
<b>Background/history:</b>  Owner suggested betterment and document corrections: PCO 14 Skate Park Stormwater Channel Landscape Change; PCO 31 Up-size Electrical Conductor; PCO 21 Add Hand Holes at New Light Poles.			
<b>Motion wording:</b> Move to approve LaRiviere Inc. North Bank Change Order #5 for \$20,954.01 (tax inclusive) from Administrative Reserve.			
<b>Approvals/signatures outside Parks:</b> <input checked="" type="radio"/> Yes <input type="radio"/> No If so, who/what department, agency or company: LaRiviere Inc. Name: Matt James    Email address: mattj@lariviere.co    Phone: 208-683-2646			
<b>Distribution:</b> Parks – Accounting    JLBrown@spokanecity.org Parks – Pamela Clarke    DLarnold@spokanecity.org Requester: Berry Ellison    PatrickMcCord@hillintl.com Grant Management Department/Name:    Matt@lariviere.co			
<b>Fiscal impact:</b> <input checked="" type="radio"/> Expenditure <input type="radio"/> Revenue Amount: \$20,954.01 (Redevelopment Bond)    Budget code: 3346 49577 94000 56301 48118			
<b>Vendor:</b> <input checked="" type="radio"/> Existing vendor <input type="radio"/> New vendor <b>Supporting documents:</b> <input type="checkbox"/> Quotes/solicitation (RFP, RFQ, RFB) <input type="checkbox"/> W-9 (for new contractors/consultants/vendors) <input checked="" type="checkbox"/> Contractor is on the City's A&E Roster - City of Spokane <input type="checkbox"/> ACH Forms (for new contractors/consultants/vendors) <input checked="" type="checkbox"/> UBI: 602-764-461    Business license expiration date: 7/31/2021 <input type="checkbox"/> Insurance Certificate (min. \$1 million in General Liability)			

CITY OF SPOKANE  
PARKS AND RECREATION DEPARTMENT  
CHANGE ORDER NO. 05

NAME OF CONTRACTOR: LaRiviere, Inc

PROJECT TITLE: North Bank Playground

PROJECT NUMBER: 5188-19

=====

DESCRIPTION OF CHANGE:

Item 1: COP 14 Skate Park channel changes	\$	15,133.82
Item 2: PCO 31 RFI 36 Upsize electric conductors	\$	2,398.88
Item 3: PCO 21 Handholes at light poles	\$	3,421.31

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**TOTAL AMOUNT: \$ 20,954.01**

<b>CONTRACT SUM (INCLUDES SALES TAX)</b>	
ORIGINAL CONTRACT SUM (INCLUDE ALTERNATES)	\$ 8,454,218.46
NET AMOUNT OF PREVIOUS CHANGE ORDERS	\$ 743,534.05
CURRENT CONTRACT AMOUNT	\$ 9,197,752.51
CURRENT CHANGE ORDER (INCLUDES SALES TAX)	\$ 20,954.01
<b>REVISED CONTRACT SUM</b>	<b>\$ 9,218,706.52</b>

<b>CONTRACT COMPLETION DATE</b>	
ORIGINAL CONTRACT COMPLETION DATE	11/16/20
CURRENT COMPLETION DATE	01/05/21
<b>REVISED COMPLETION DATE</b>	NA

Contractor's Acceptance: \_\_\_\_\_ Date: \_\_\_\_\_

City Approval: \_\_\_\_\_ Date: \_\_\_\_\_

Attest: \_\_\_\_\_ City Clerk

Pre-Approved as to form: James Richman, Assistant City Attorney

Contractor: LARIVIERE INC.  
Project: North Bank Playground  
PCO 021 RFI 5 Boxes

**Scope of change:**

RFI#5 reponse directs contractor to use standard plans requiring a Type 1 handhole at each light pole location.

**RECAP OF CHANGE ORDER PRICING DETAIL**

Total Charges for Labor and Labor Burden - from page two (2)	\$207.60
Total Charges for Material - from page two (2)	\$0.00
Total Charges for Equipment - from page two (2)	\$207.00
Total Allowable Charges for Subcontractors - from page two (2)	\$2,646.00
Total Allowable Charges for time impacts - from page two (2)	\$0.00
Subtotal	\$3,060.60
Bond -	\$38.26
Liability Insurance -	\$33.67
Builders Risk Insurance -	\$9.18
<b>TOTAL</b>	<b>\$3,141.70</b>
Washington State Sales Tax 8.9%	\$279.61
<b>TOTAL CHARGES FOR CHANGE ORDER PER CONTRACT</b>	<b>\$3,421.31</b>

**Contract Pricing Certification:**

We hereby certify that the pricing in this change order proposal is current, accurate, and in accordance with the contract agreement.

LaRiviere Submitted by:   
Matt Nason, Project Manager

Date Submitted: 7/8/20

Recommended for Payment by: \_\_\_\_\_ Date Approved: \_\_\_\_\_

Owner Approved by: \_\_\_\_\_ Date Approved: \_\_\_\_\_

LABOR		
Detailed Labor Take-off		141.03
Labor Burden	28%	39.49
Supervision	0%	0.00
Allowance For Overhead & Profit	15%	27.08
<b>TOTAL LABOR CHARGES FOR CHANGE ORDER PER CONTRACT</b>		<b>207.60</b>

MATERIAL		
Material from detailed material Take-off sheets		0.00
Other direct material not Specifically included in detailed take-off - Consumables, etc.		0.00
Freight from vendor to job sit if not already included in above material costs.		0.00
Applicable Sales Tax on Material Costs	0.00%	0.00
Allowance For Overhead & Profit	15%	0.00
<b>TOTAL MATERIAL CHARGES FOR CHANGE ORDER PER CONTRACT</b>		<b>0.00</b>

EQUIPMENT		
Equipment from detailed materials take off sheets		180.00
Equipment Description	Est Usage      Rate	0.00
Equipment Description	Est Usage      Rate	0.00
Applicable Sales Tax on Equipment	0.00%	0.00
Allowance For Overhead & Profit	15%	27.00
<b>TOTAL EQUIPMENT CHARGES FOR CHANGE ORDER PER CONTRACT</b>		<b>207.00</b>

SUBS		
Subs from detailed material Take-off sheets		\$2,450.00
Subcontractor Name:	Proposal Date:	
Subcontractor Name:	Proposal Date:	
Subcontractor Name:	Proposal Date:	
Allowance For Overhead & Profit	8%	196.00
<b>TOTAL CHARGES FOR SUBCONTRACTOR WORK PER CONTRACT</b>		<b>\$2,646.00</b>

EXTENDED TIME IMPACTS		
Time Impact caused by this change	0 days. Costs are	per cal. day.
<b>TOTAL CHARGES FOR EXTENDED TIME IMPACTS PER CONTRACT</b>		<b>\$0.00</b>

**FINAL**

PROJECT:	Project: North Bank Playground
----------	--------------------------------

[illegible]



# LARIVIERE INC.

17564 N Dylan Ct.  
Rathdrum, ID 83858

## Request for Information

Project Name: North Bank Playground RFI No: 5  
Subject: Signal Pole Detail Issue Date 2/19/20  
Drawing Reference: E-1.1 Response Needed By: 2/26/2020

### QUESTION

Detail 13, sheet E1.1 gives instruction to install new poles per city standard plan No J-120. This plan is for a signal pole base cover. Please provide the city standard plan that applies to the installation shown.

Potential Cost Impact: Y / N	Potential Time Impact: Y / N	Attachments: Y / N	Urgent: Y / N
------------------------------	------------------------------	--------------------	---------------

### RESPONSE

Note #13 should read J-210. Under the pole type in the luminaire schedule on sheet E6.1 all of the city standards to follow are listed.

18' TALL 6" DIA. STRAIGHT FLUTED ALUMINUM CITY STANDARD P1C POLE REFER TO CITY STANDARD PLAN J-204 FOR FIXTURE TYPE P1C DETAILS REFER TO J-208 FOR POLE DETAILS AND J-210 FOR POLE LOCATIONS. STREET SIDE DROP ACORN FIXTURE ON DECORTIVE ARM. BANNER ARMS. 14" DIA. HAPCO CLAM SHELL BASE. (2) 24" FLOWER ARMS. 15 AMP GFCI RCPT. AT 12'
---

RESPONDED BY: 

RESPONSE DATE: 2/25/2020



2812 N. Pittsburg  
Spokane, WA 99207

Phone: (509) 536-1875  
Fax: (509) 534-3551

Date: June 30, 2020  
Attention: LaRiviera Inc.  
Reference: Riverfront Park – North Bank Playground  
Subject: RFI 05 Associated Costs  
Lump Sum Price: \$2,450.00

**Included:**

-addition of 4 – Type 1 Electrical handholes per RFI 05

**Excluded:**

- sales tax
- excavation, spoils haulaway, compaction and backfill
- concrete/asphalt sawcutting and removal
- concrete/asphalt patchback
- overtime/off hours work
- unforeseen and or existing conditions

-add 2% for bond rate if required

On-site parking will be provided for all employee vehicles.  
Restroom facilities will be provided for all employees.

If you have any questions regarding the above information, please feel free to contact me immediately.

Respectfully submitted,

Terry Den Boer  
Estimator/Project Manager  
Colvico Inc.

Email: [terry@colvicoinc.com](mailto:terry@colvicoinc.com)

Office 509-252-5843  
cell-509-342-4060



JOB NAME:					
RFI 05 Changes					
ITEM	QTY.	UNIT PR.	EXT. PR.	LABOR U	EXT. LAB
Type I Nonslip Handhole	4	\$ 330.00	\$ 1,320.00	2	8
truck charge	2	\$ 25.00	\$ 50.00	0	0
MATERIAL TOTALS			\$ 1,370.00		
LABOR TOTAL HOURS					8
local #					
LABOR \$ PER HOUR					69
LABOR TOTAL			\$ 552.00		
TAX					
SUB TOTALS			\$ 1,922.00		
O&P			\$ 480.50		
JOB TOTAL			\$ 2,402.50		
BID BOND 2%			\$ 48.05		
			\$ 2,450.55		

## **Terry DenBoer**

---

**From:** Todd <Todd@h2precast.com>  
**Sent:** Monday, June 29, 2020 9:48 AM  
**To:** Terry DenBoer  
**Subject:** Re: Type 1

I think you guys get special pricing from Spokane  
Galv \$250.00ea  
Nonslip \$330.00ea

Sent from my Verizon, Samsung Galaxy smartphone  
Get [Outlook for Android](#)

---

**From:** Terry DenBoer <terry@colvicoinc.com>  
**Sent:** Monday, June 29, 2020 9:44:59 AM  
**To:** Todd <Todd@h2precast.com>  
**Subject:** RE: Type 1

What is a wsdot type 1 box worth.

**From:** Todd <Todd@h2precast.com>  
**Sent:** Monday, June 29, 2020 9:37 AM  
**To:** Terry DenBoer <terry@colvicoinc.com>  
**Subject:** Re: Type 1

Paul  
5099607147

Sent from my Verizon, Samsung Galaxy smartphone  
Get [Outlook for Android](#)

---

**From:** Terry DenBoer <terry@colvicoinc.com>  
**Sent:** Monday, June 29, 2020 8:27:16 AM  
**To:** Todd <Todd@h2precast.com>  
**Subject:** Type 1

Holmes  
Who is your contact in Spokane.  
I need some type 1 jboxes.

Terry Den Boer  
Senior Project Manager/Estimator  
509-252-5843 cell 509-342-4060





**CITY OF SPOKANE**  
**PARKS AND RECREATION DEPARTMENT**

**Change Order Proposal (COP)**

---

<b>Project Name:</b>	North Bank Playground	<b>COP No:</b>	14
<b>Project No.</b>	5188-19	<b>Date:</b>	8.6.20
<b>Owner:</b>	Spokane Parks & Recreation		
<b>Contractor:</b>	LaRiviera	<b>Designer:</b>	Bernardo Wills Architects

---

- Description:** Skate Storm Channel
1. Installation of a concrete manhole with doghouse, allowing for stormwater flow and maintenance access, mitigating the safety concern of the open space in the channel.
  2. Installation of three city provided concrete planters, three city provided logs and approximately 12 boulder stepping stones. Boulders provided by Sportsplex contractor. Reference material plan L3.21 provided to answer RFI #40, dated 6/29/20.
  3. Installation of three small trees and 5 ornamental grasses in each concrete planter.
  4. Deduct of 35 grasses and shrubs from the originally bid landscape plans, sheet L4.2. Revised landscape plan forthcoming.
  5. Deduct of Netafim irrigation for entire channel, approximately 728 SF. Extend drip irrigation with bubblers or emitters only to three planters (approximately 51 SF).

**Justification:** The civil/stormwater engineer advised against capping the entire channel with topsoil for plant growth due to a concern over future maintenance. The city and design team had a desire to still include some plant material and visual interest in the channel, replacing the originally planned plantings.

---

The contractor shall submit pricing for the proposed work within 15 days of receipt of proposal for review by the owner. If approved by the owner this Change Order Proposal will be incorporated into a Change Order for signature and final acceptance. The Contractor may not begin work on COP items without written consent by the owner. The Contractor must notify the Owner at least 10 days prior if they anticipate that the cost will exceed this proposed price.

---



**CITY OF SPOKANE**  
**PARKS AND RECREATION DEPARTMENT**

**Change Order Proposal (COP)**

**Contractors Additional Description:**

**Proposed Price:** \_\_\_\_\_  
(Indicate: Not to Exceed, Unit Price, Time and Materials)

**Contractor:** (Owner or Project Manager)  
LaRiviera

By: \_\_\_\_\_  
Date: \_\_\_\_\_

---

Contractor: LARIVIERE INC.  
Project: North Bank Playground  
PCO 031 RFI#26 Conductor

**Scope of change:**

RFI#36 response requires upsizing the conductors from #10 to #1/0

**RECAP OF CHANGE ORDER PRICING DETAIL**

Total Charges for Labor and Labor Burden - from page two (2)	\$0.00
Total Charges for Material - from page two (2)	\$0.00
Total Charges for Equipment - from page two (2)	\$0.00
Total Allowable Charges for Subcontractors - from page two (2)	\$2,145.96
Total Allowable Charges for time impacts - from page two (2)	\$0.00
Subtotal	\$2,145.96
Bond -	\$26.82
Liability Insurance -	\$23.61
Builders Risk Insurance -	\$6.44
<b>TOTAL</b>	<b>\$2,202.83</b>
Washington State Sales Tax 8.9%	\$196.05
<b>TOTAL CHARGES FOR CHANGE ORDER PER CONTRACT</b>	<b>\$2,398.88</b>

**Contract Pricing Certification:**

We hereby certify that the pricing in this change order proposal is current, accurate, and in accordance with the contract agreement.

LaRiviere Submitted by:   
Matt Nason, Project Manager

Date Submitted: 8/14/20

Recommended for Payment by: \_\_\_\_\_ Date Approved: \_\_\_\_\_

Owner Approved by: \_\_\_\_\_ Date Approved: \_\_\_\_\_

LABOR		
Detailed Labor Take-off		0.00
Labor Burden	28%	0.00
Supervision	0%	0.00
Allowance For Overhead & Profit	15%	0.00
<b>TOTAL LABOR CHARGES FOR CHANGE ORDER PER CONTRACT</b>		<b>0.00</b>

MATERIAL		
Material from detailed material Take-off sheets		0.00
Other direct material not Specifically included in detailed take-off - Consumables, etc.		0.00
Freight from vendor to job sit if not already included in above material costs.		0.00
Applicable Sales Tax on Material Costs	0.00%	0.00
Allowance For Overhead & Profit	15%	0.00
<b>TOTAL MATERIAL CHARGES FOR CHANGE ORDER PER CONTRACT</b>		<b>0.00</b>

EQUIPMENT		
Equipment from detailed materials take off sheets		0.00
Equipment Description	Est Usage      Rate	0.00
Equipment Description	Est Usage      Rate	0.00
Applicable Sales Tax on Equipment	0.00%	0.00
Allowance For Overhead & Profit	15%	0.00
<b>TOTAL EQUIPMENT CHARGES FOR CHANGE ORDER PER CONTRACT</b>		<b>0.00</b>

SUBS		
Subs from detailed material Take-off sheets		\$1,987.00
Subcontractor Name:	Proposal Date:	
Subcontractor Name:	Proposal Date:	
Subcontractor Name:	Proposal Date:	
Allowance For Overhead & Profit	8%	158.96
<b>TOTAL CHARGES FOR SUBCONTRACTOR WORK PER CONTRACT</b>		<b>\$2,145.96</b>

EXTENDED TIME IMPACTS		
Time Impact caused by this change	0 days. Costs are	per cal. day.
<b>TOTAL CHARGES FOR EXTENDED TIME IMPACTS PER CONTRACT</b>		<b>\$0.00</b>



**FINAL**

PROJECT:	Project: North Bank Playground
----------	--------------------------------

[illegible]





2812 N. Pittsburg  
Spokane, WA 99207

Phone: (509) 536-1875  
Fax: (509) 534-3551

---

Date: August 3, 2020  
Attention: LaRiviera Inc.  
Reference: Riverfront Park – North Bank Playground  
Subject: RFI 036 Associated Costs  
Lump Sum Price: \$1,987.00

**Included:**

- credit 10 AWG wire per original plan sheet E3.2 Detail 5
- add 1/0 AWG wire per RFI 36 direction

**Excluded:**

- sales tax
- excavation, spoils haulaway, compaction and backfill
- concrete/asphalt sawcutting and removal
- concrete/asphalt patchback
- overtime/off hours work
- unforeseen and or existing conditions

-add 2% for bond rate if required

On-site parking will be provided for all employee vehicles.  
Restroom facilities will be provided for all employees.

If you have any questions regarding the above information, please feel free to contact me immediately.

Respectfully submitted,

Terry Den Boer  
Estimator/Project Manager  
Colvico Inc.

Email: [terry@colvicoinc.com](mailto:terry@colvicoinc.com)

Office 509-252-5843  
cell-509-342-4060

# LARIVIERE INC.

17564 N Dylan Ct.  
Rathdrum, ID 83858

## Request for Information

Project Name: North Bank Playground RFI No: 36  
Subject: Conduit & Wire Issue Date: 6/3/20  
Drawing Reference: E3.2 Detail 5 Response Needed By: 6/10/2020

### QUESTION

Conduit and wire info provided for S: 7,9 and S:11,13 have 1 1/2"C - 4#10, 1#6. Please confirm if this is correct.

Potential Cost Impact: Y / N Potential Time Impact: Y / N Attachments: Y / N Urgent: Y / N

### RESPONSE

Each power pedestal shall get a 1-1/2"C - 3#1/0, 1#6G (AL).

Credit -  $190 \times 4 - \#10 =$   
 $190 \times 4 - \#10 =$

Charge  $190 \times 3 - \#10 =$   
 $190 \times 3 - \#10 =$

RESPONDED BY: 

RESPONSE DATE: 6/18/20

<b>JOB NAME:</b>					
RFI 36					
<b>ITEM</b>	<b>QTY.</b>	<b>UNIT PR.</b>	<b>EXT. PR.</b>	<b>LABOR UI</b>	<b>EXT. LAB</b>
Credit #10 wire (190x8)	-1520	\$ 0.16	\$ (243.20)	0.0052	-7.904
Add 1/0 wire (190x6)	1140	1.41	\$ 1,607.40	0.011	12.54
<b>MATERIAL TOTALS</b>			\$ 1,364.20		
<b>LABOR TOTAL HOURS</b>					4.636
<b>local #</b>					
<b>LABOR \$ PER HOUR</b>					69
<b>LABOR TOTAL</b>			\$ 319.88		
<b>TAX</b>					
<b>SUB TOTALS</b>			\$ 1,684.08		
<b>O&amp;P</b>			\$ 303.14		
<b>JOB TOTAL</b>			\$ 1,987.22		
<b>BID BOND 2%</b>			\$ -		
			\$ 1,987.22		

.080 WBE Aluminum

8519 S Satin  
Laminate



SIGNS FOR SUCCESS

**Client:**  
Lutheran Community  
Services NW

**Contact:**  
Mabel Elsom

**Project type:**  
WBE Signs

**Salesperson:**  
TJ Cruz

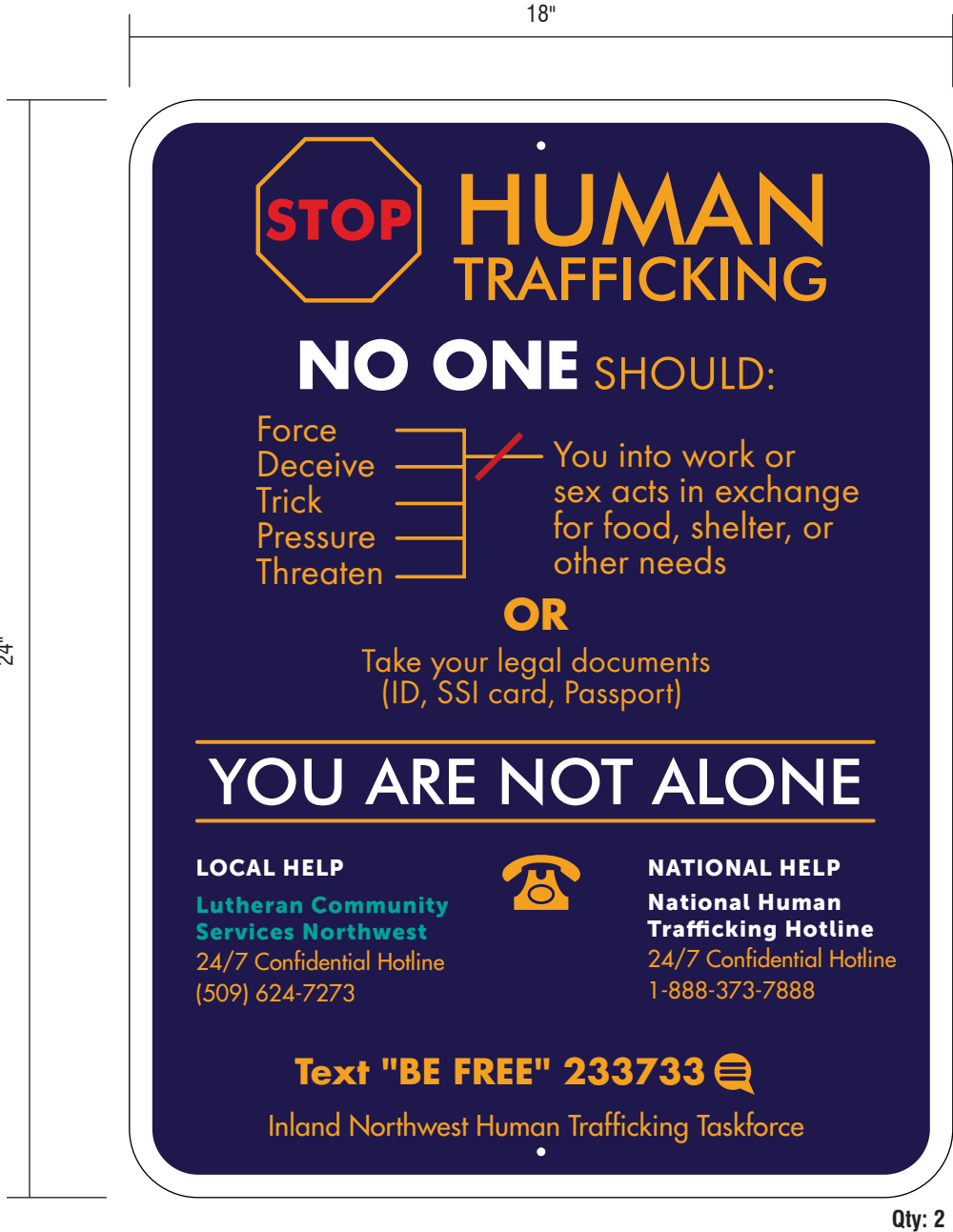
**Designer:**  
Blaine Mueller

**Job Number:**  
58441

**A**  
**Panel:**  
.080 WBE aluminum panels with direct print graphics  
and 8519 S satin laminate.



① **LCSNW - 12x18 WBE Aluminum Panel**  
Scale: 1 1/2"=1'-0"



② **LCSNW - 18x24 WBE Aluminum Panel**  
Scale: 1 1/2"=1'-0"

Customer Approval:

Date:

Description:

Eight (8) printed WBE aluminum panels.

Signs for Success will not accept liability for errors overlooked at this stage of proofing. Any changes from your previously approved copy will be charged according to both time and materials. **NOTE:** The colors on this proof do not represent exact final processed output color. If exact color-match is required, please request press proof.

All vehicle wraps are subject to a 3" variance in all directions to account for stretch and curves in the vehicle's body.



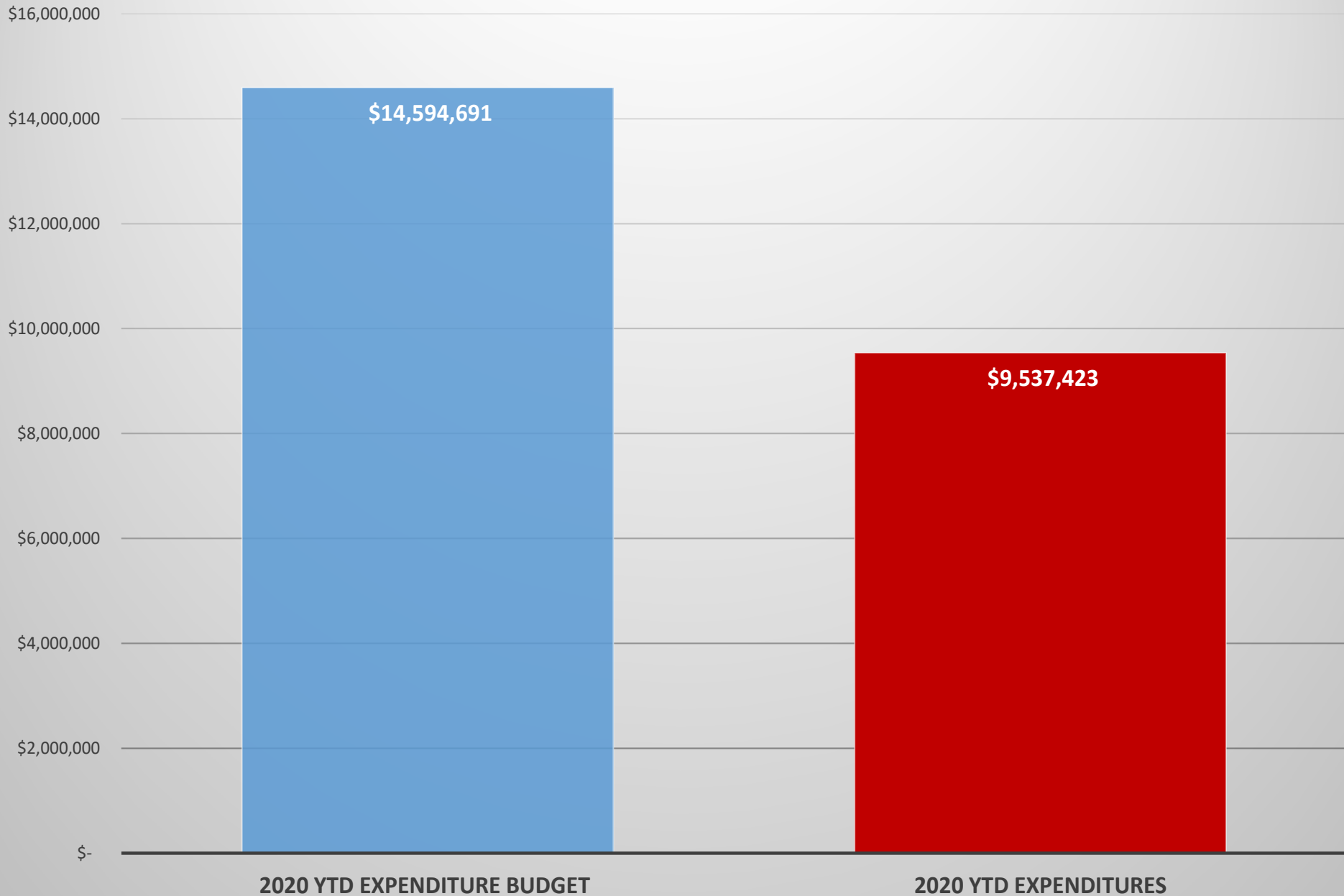
*City of Spokane*  
***PARKS***  
***& RECREATION***

Financial Reports

August 2020

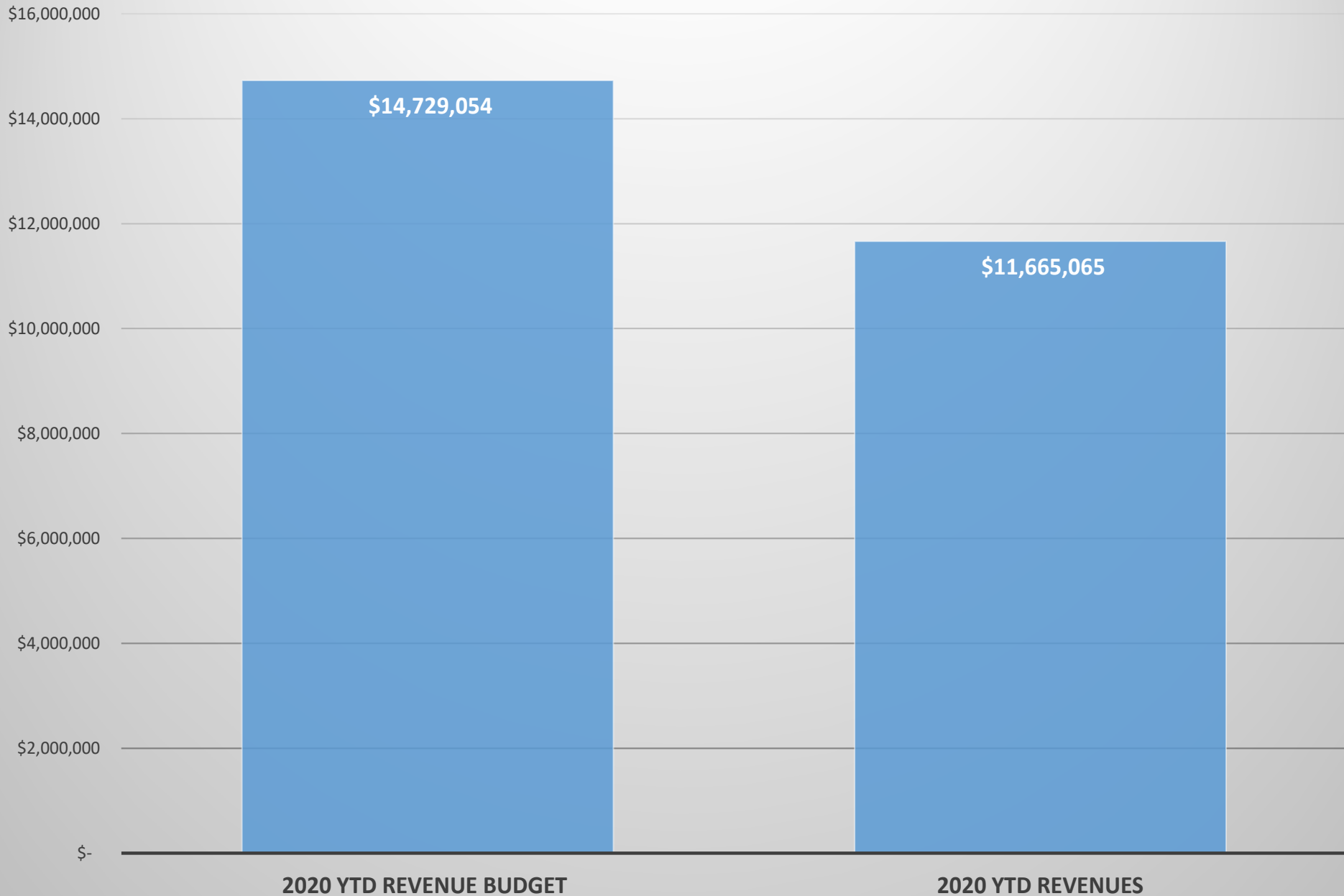
# Park Fund

## August 2020 Expenditures vs. Historical Budget Average



# Park Fund

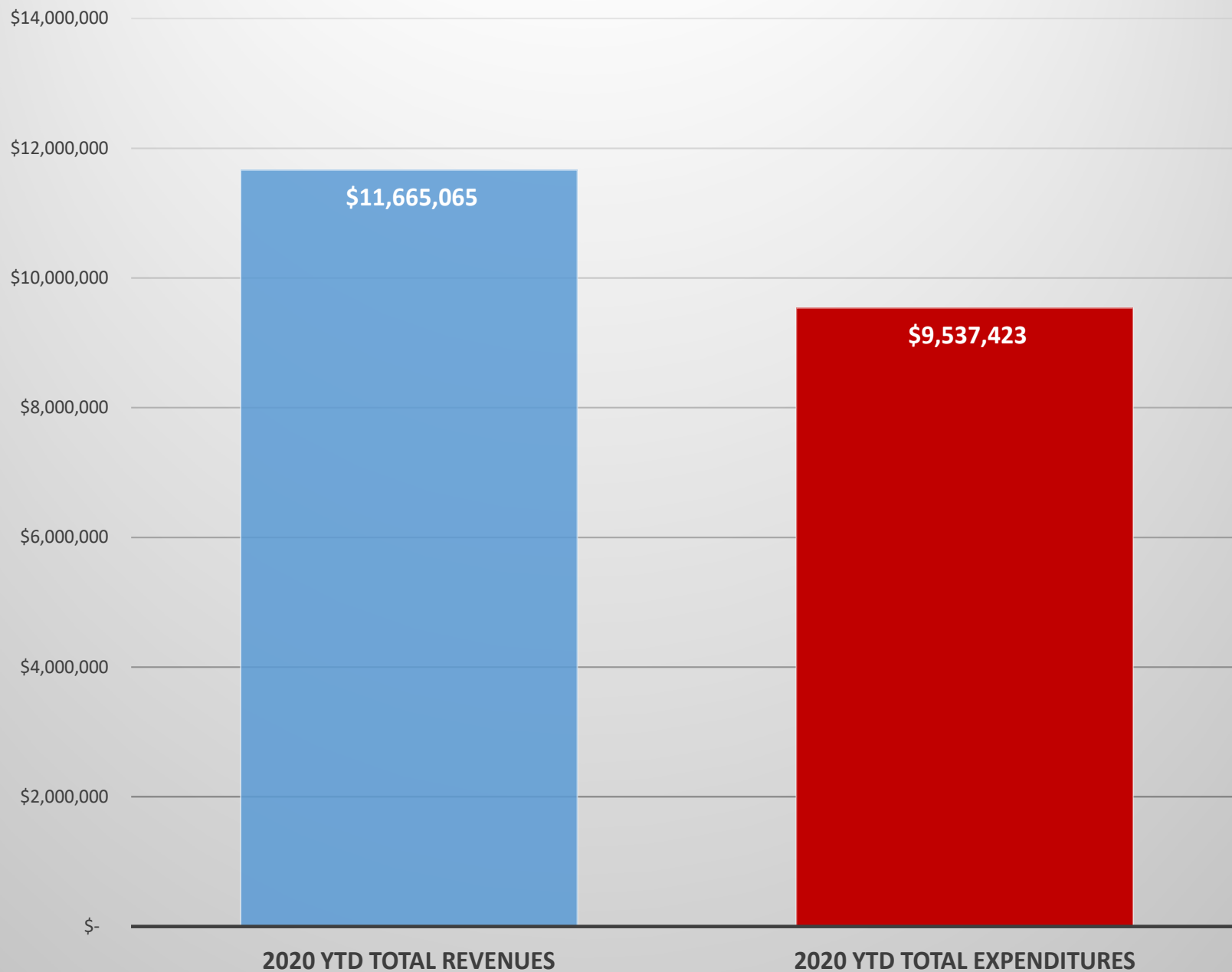
## August 2020 Total Revenues vs. Historical Budget Average



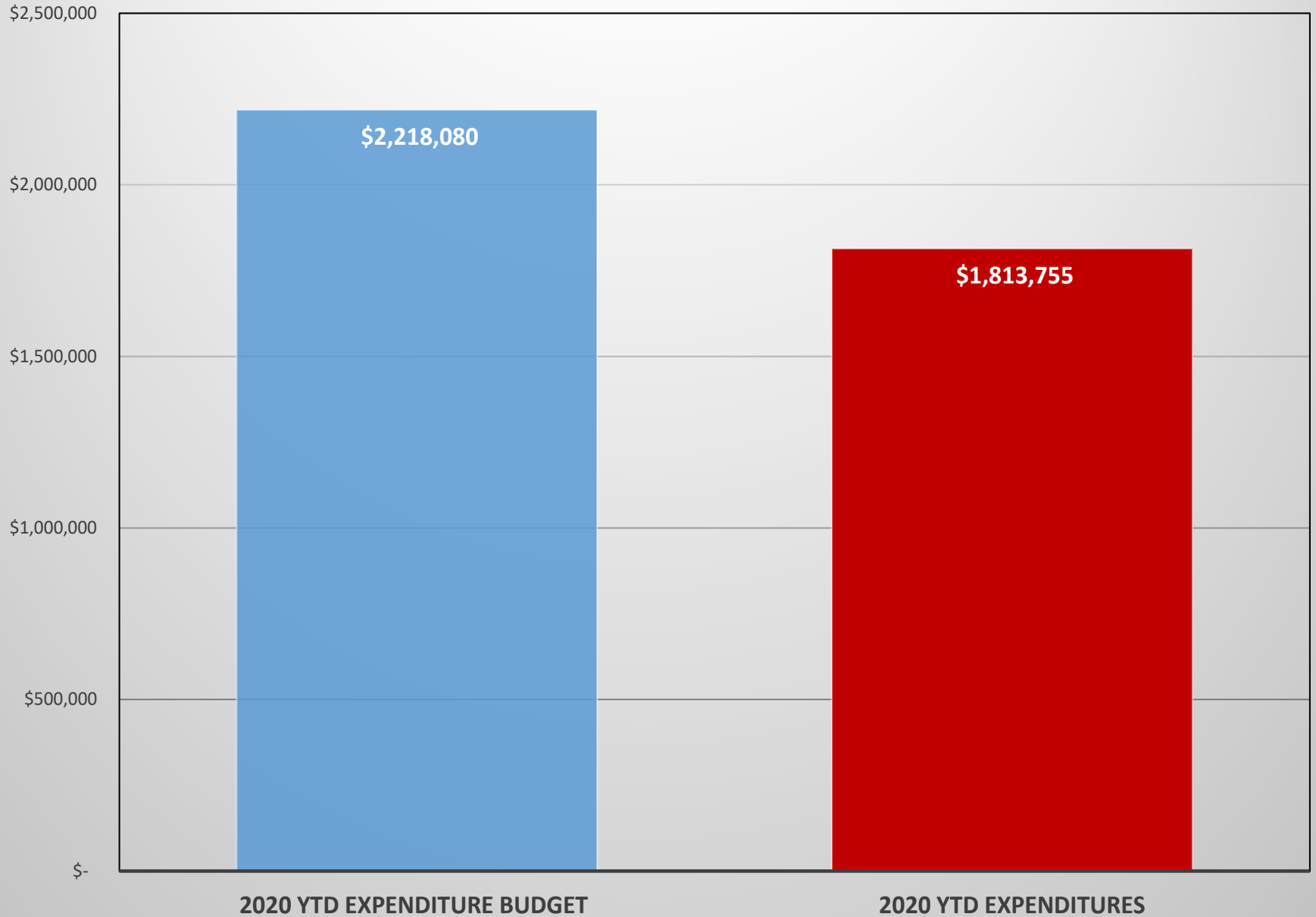


## Park Fund

### Total August 2020 YTD Expenditures vs. Total YTD Revenues

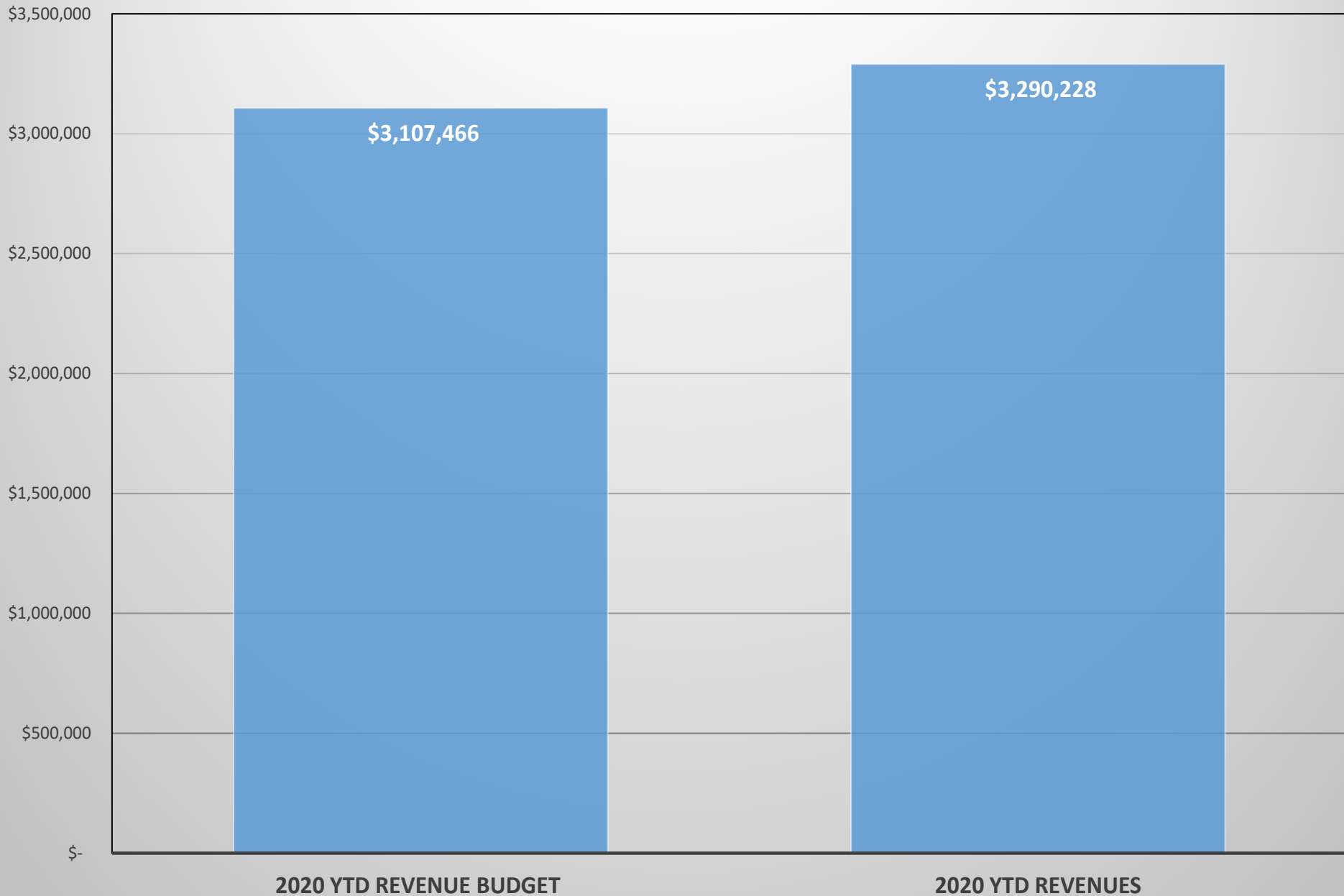


**Golf Fund**  
**August 2020 Expenditures vs. Historical Budget Average**



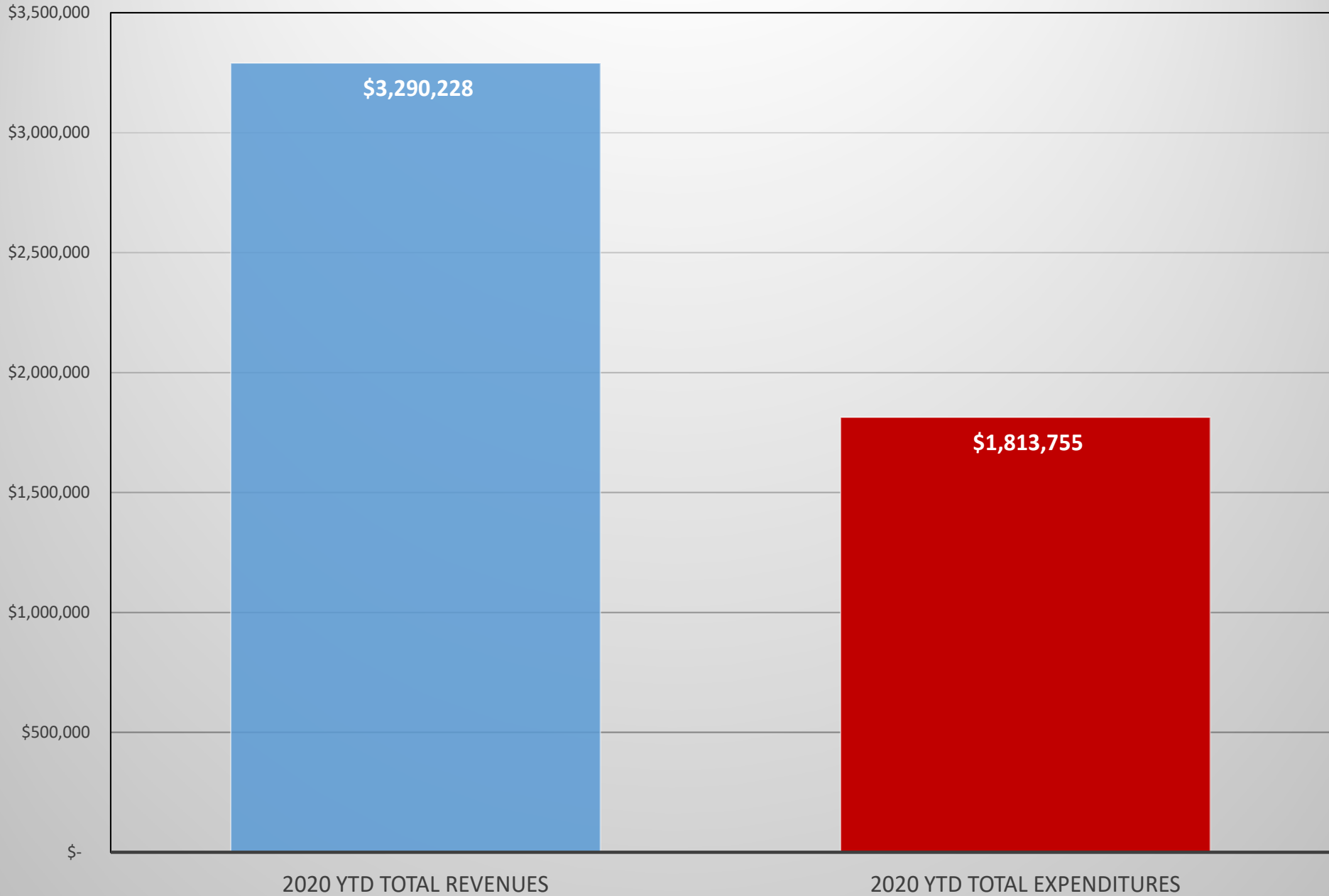
# Golf Fund

## August 2020 Total Revenues vs. Historical Budget Average



# Golf Fund

## Total August 2020 YTD Expenditures vs. Total YTD Revenues



# Riverfront Park Redevelopment Project

Budget Adopted June 2020

## Riverfront Park Capital Redevelopment Bond

### Geographical Projects Summary

January 1, 2015 through August 31, 2020

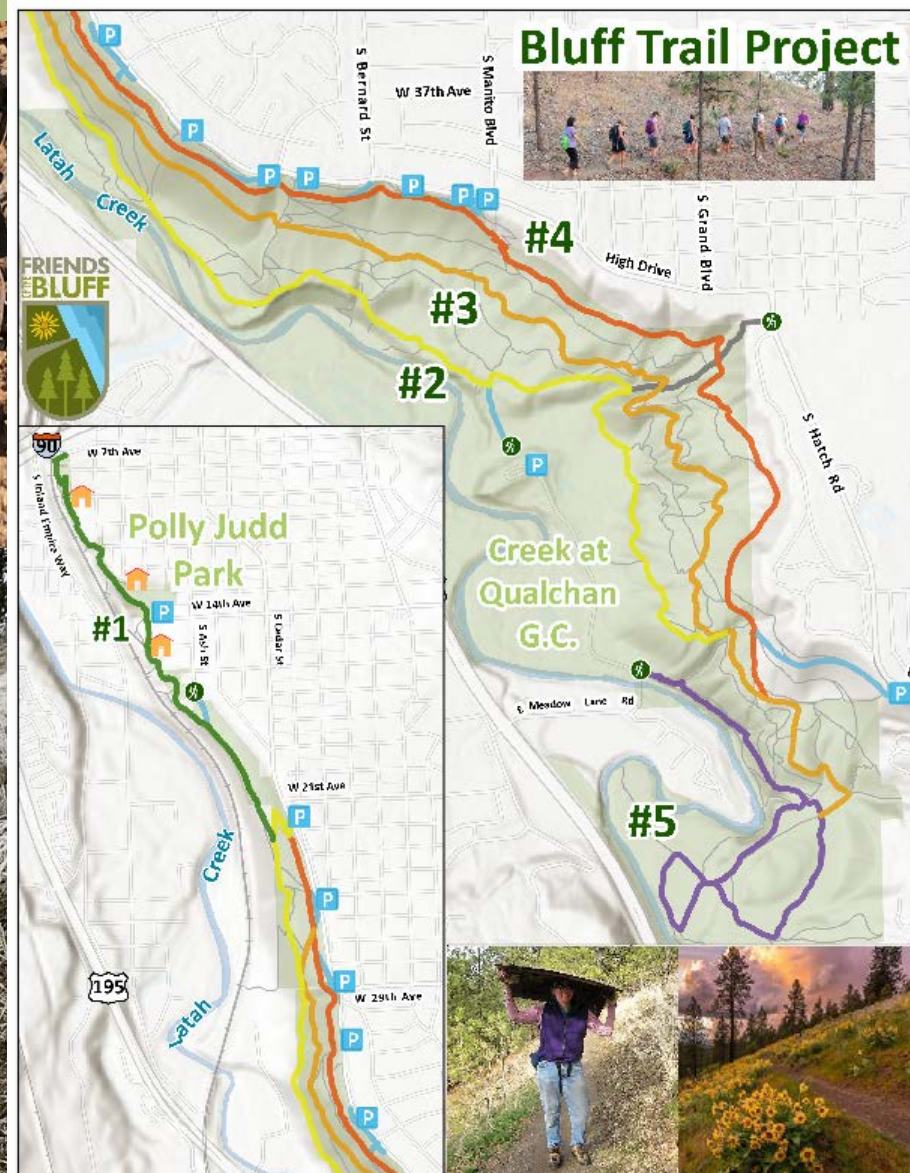
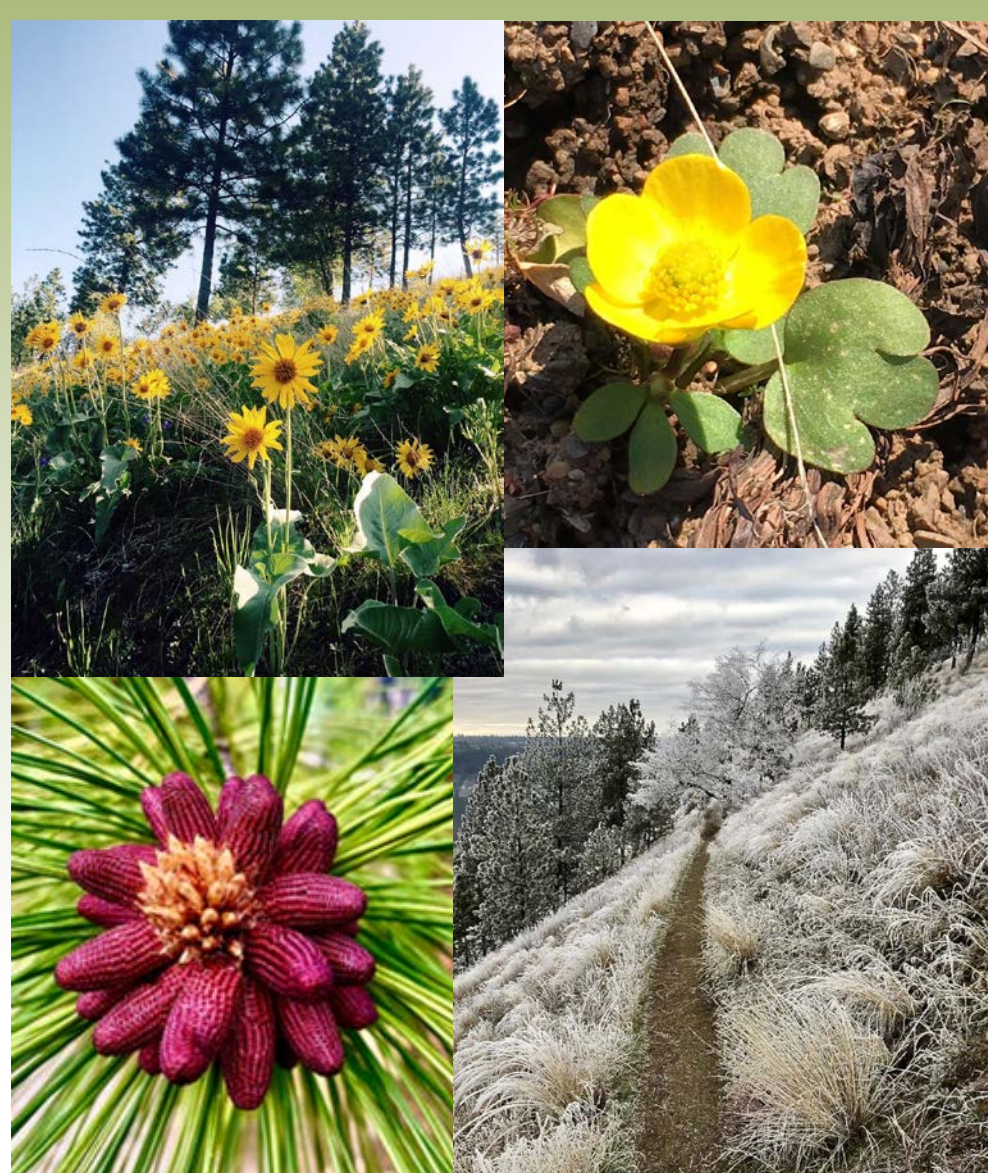
Project Component	Budget	Expended as of August 31, 2020	Committed to Date	Total of YTD Expended and Committed	Expense Reimbursements	Budget Balance to Date
1. South Bank West (Rec. Rink, Rink/Skyride Facility)	\$ 10,412,530	\$ 10,412,530	\$ -	\$ 10,412,530		\$ -
2. South Bank Central (Looft Carrousel)	\$ 11,744,579	\$ 11,744,579	\$ -	\$ 11,744,579		\$ -
3. Howard Street South Channel Bridge	\$ -	\$ -	\$ -	\$ -		\$ -
4. Promenades and West Havermale	\$ 8,607,192	\$ 7,123,297	\$ 1,280,871	\$ 8,404,168	\$ 19,000	\$ 222,024
5. U.S. Pavilion	\$ 22,196,654	\$ 22,183,865	\$ 2,851	\$ 22,186,716		\$ 9,938
6. snx <sup>w</sup> mene? & Other Parks Capital Projects	\$ 616,742	\$ 201,742	\$ -	\$ 201,742		\$ 415,000
7. North Bank	\$ 10,091,981	\$ 4,769,998	\$ 5,299,011	\$ 10,069,009	\$ 99,168	\$ 122,140
8. South Bank East	\$ 156,847	\$ 156,847	\$ -	\$ 156,847		\$ -
Program Level Owner Costs	\$ 4,568,767	\$ 4,205,764	\$ 242,196	\$ 4,447,960		\$ 120,807
<b>TOTAL</b>	<b>\$ 68,395,292</b>	<b>\$ 60,798,622</b>	<b>\$ 6,824,930</b>	<b>\$ 67,623,552</b>	<b>\$ 118,168</b>	<b>\$ 889,908</b>

Updated: 10/21/2019 3:23 PM



# High Drive Bluff Trail Names

Park Board– September 10, 2020



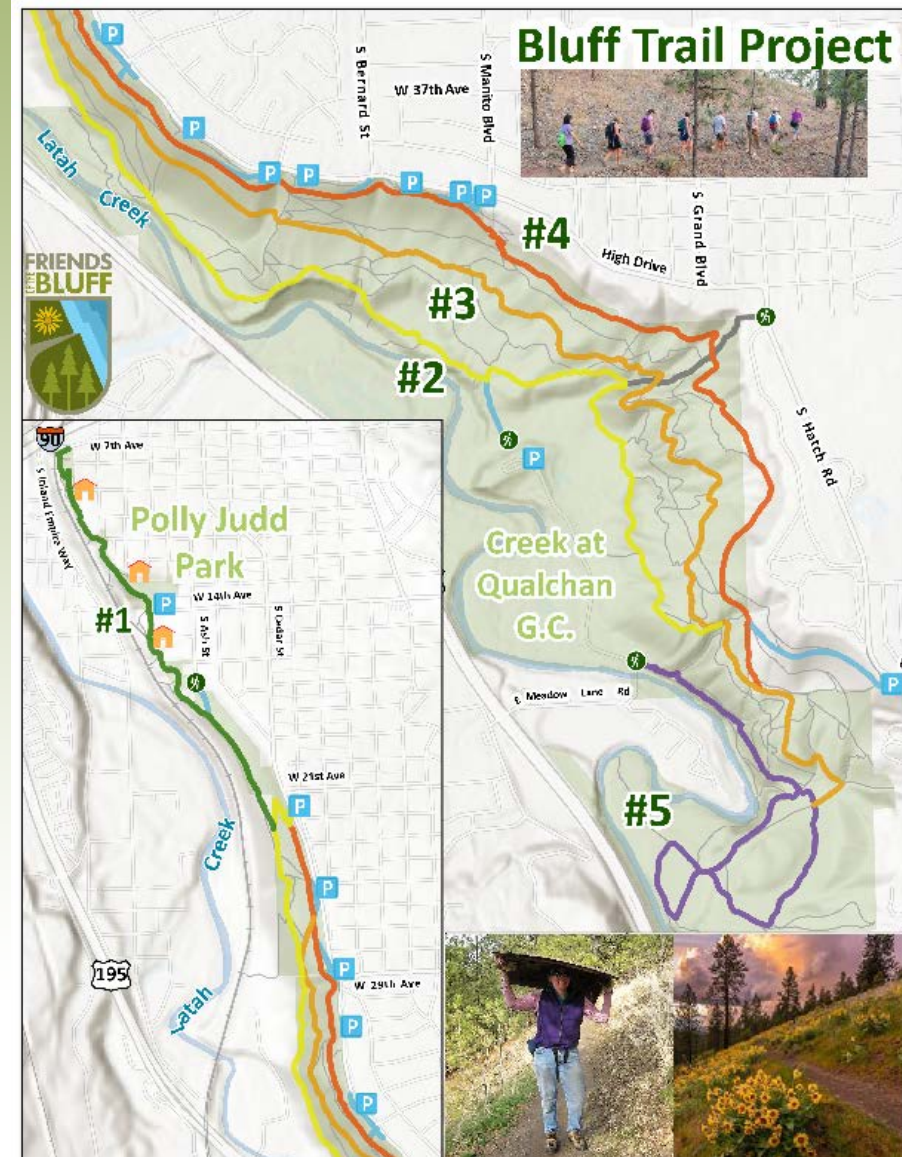


# High Drive Bluff Trail Names

Park Board– September 10, 2020

## Benefits to Trail Naming

- Improve the user experience, wayfinding
- Create a sense of place and identity
- Better promotion of our parks and trails
- Advance our goals to map and mark major trails; improve trailheads and signage



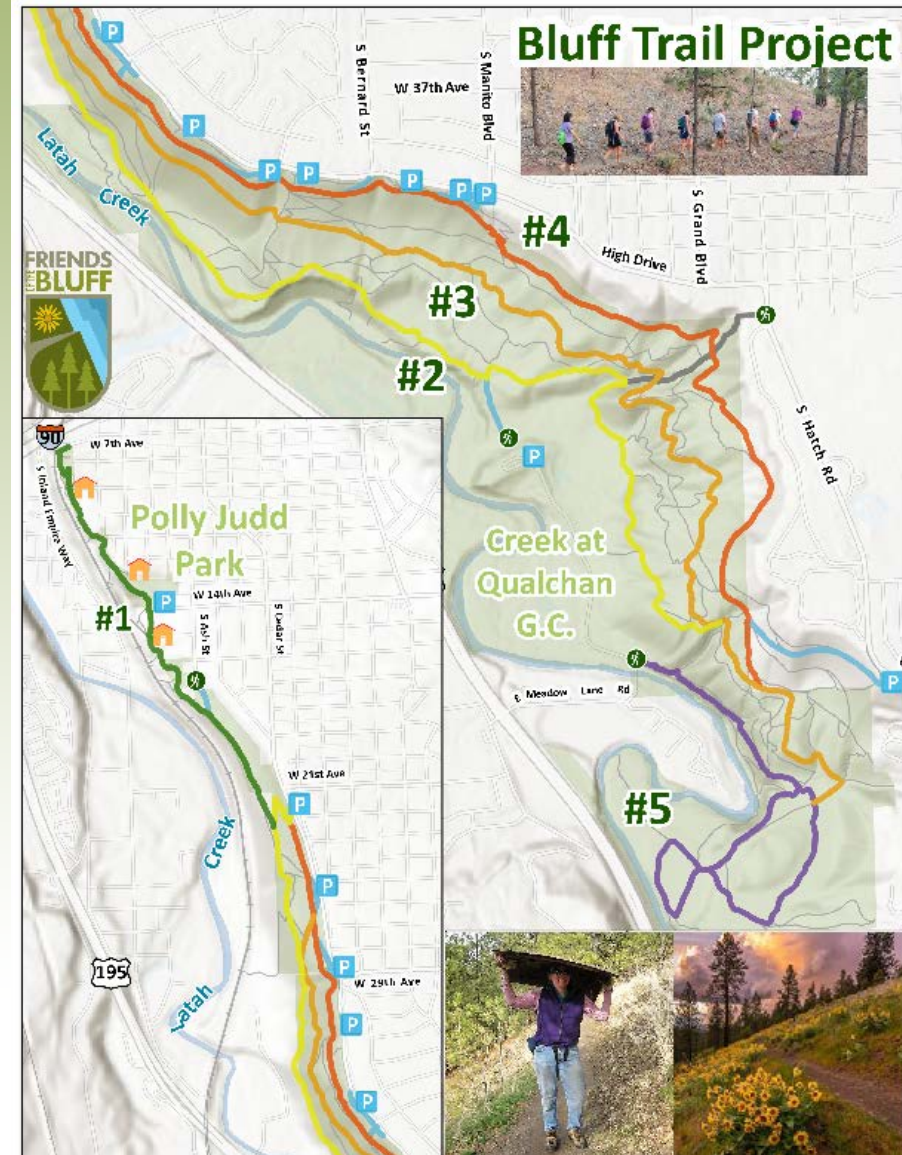


# High Drive Bluff Trail Names

Park Board– September 10, 2020

## Friends of the Bluff public outreach

- Open house for bluff trail users
- Great Outdoor Expo booth
- Survey Monkey & Social Media
- Board of Directors refined and ranked list
- Suggested names reviewed by SPRD staff
- Names reviewed and approved by Land Committee (Sept 2<sup>nd</sup>)

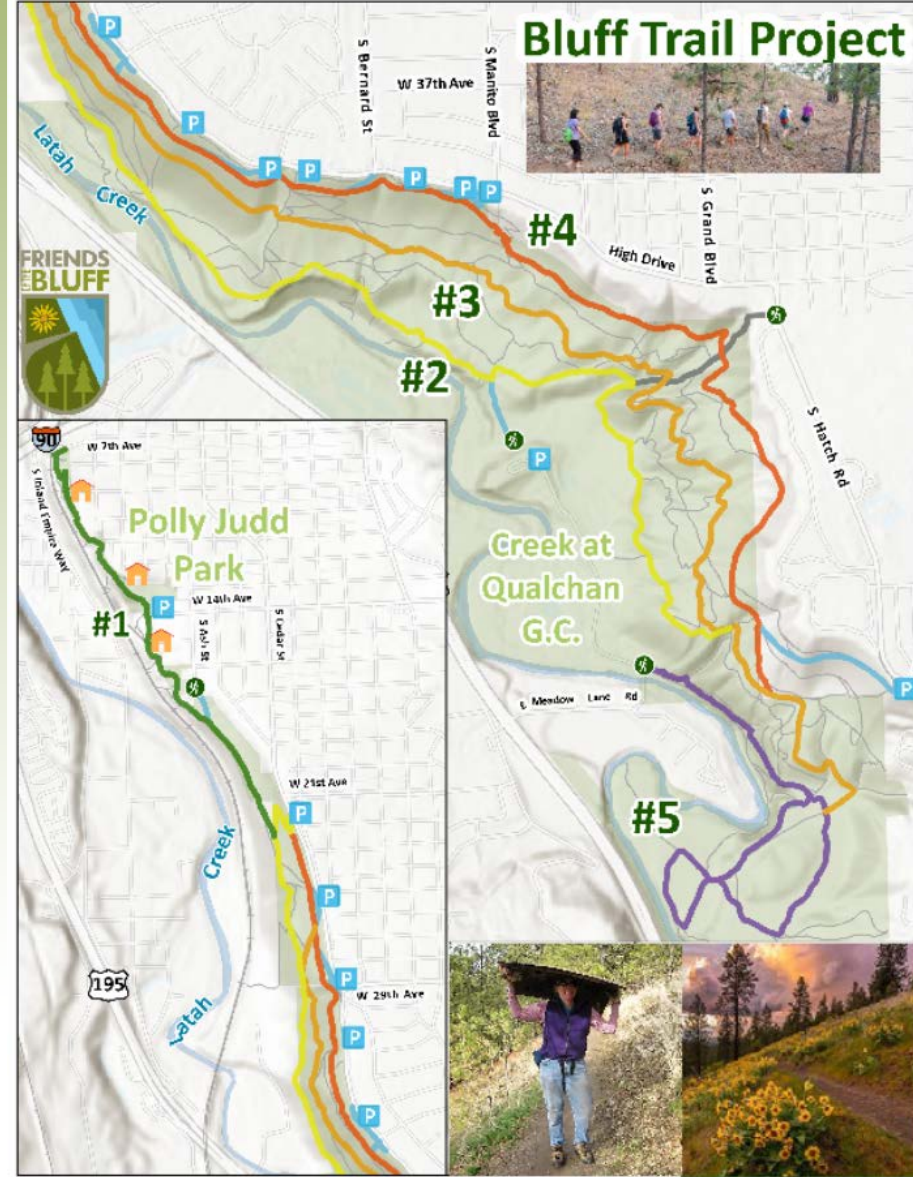




# High Drive Bluff Trail Names

Park Board– September 10, 2020

#	Color	Name
1	Green	Polly Judd Trail
2	Yellow	Ponderosa Trail
3	Lt Orange	Balsamroot Trail
4	Dark Orange	Murungu's Trail
5	Lavender	Creekside Loop
6	Gray	Rocket Gulch Trail



# Spokane Park Board

## Briefing Paper



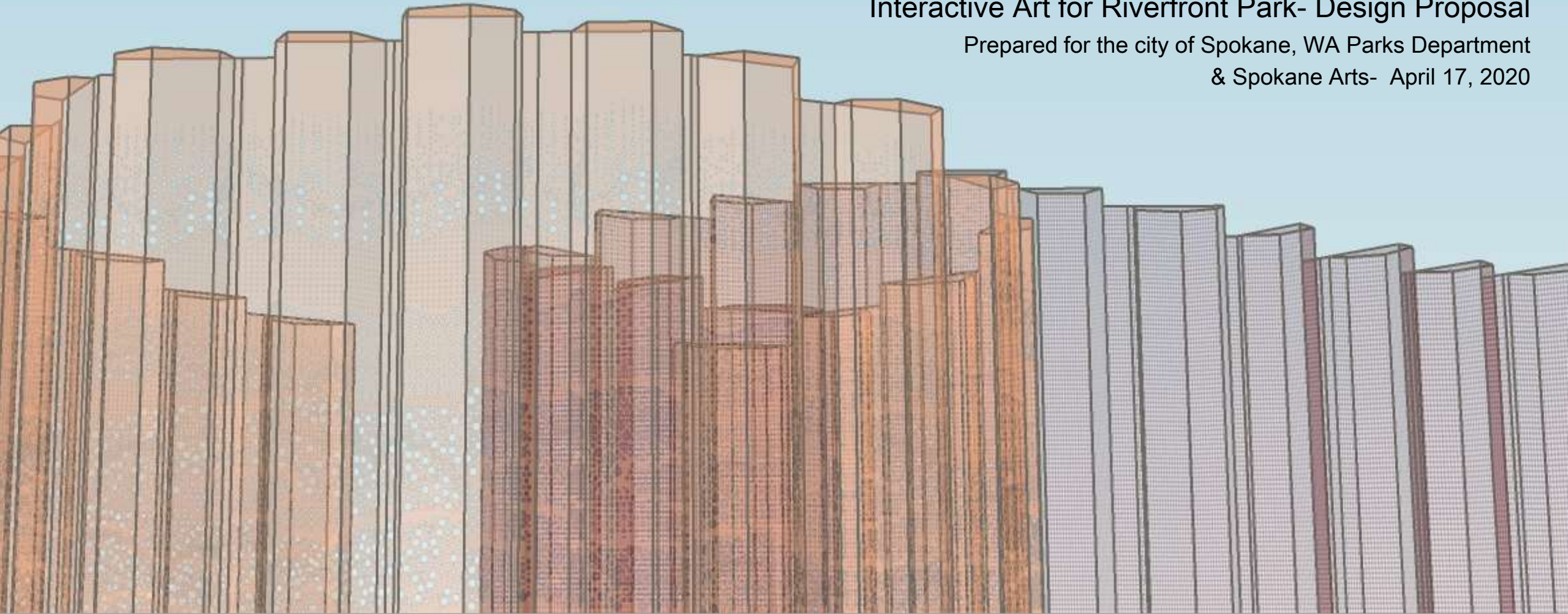
<b>Committee</b>	Riverfront Park		
<b>Committee meeting date</b>	Sept. 8, 2020		
<b>Requester</b>	Jonathan Moog	<b>Phone number:</b> 625-6243	
<b>Type of agenda item</b>	<input type="radio"/> Consent <input type="radio"/> Discussion <input type="radio"/> Information <input checked="" type="radio"/> Action		
<b>Type of contract/agreement</b>	<input checked="" type="radio"/> New <input type="radio"/> Renewal/extension <input type="radio"/> Amendment/change order <input type="radio"/> Other		
<b>City Clerks file</b> (OPR or policy #)			
<b>Item title:</b> (Use exact language noted on the agenda)	Second bond-funded art piece at Riverfront Park		
<b>Begin/end dates</b>	Begins:	Ends:	<input type="checkbox"/> Open ended
<b>Background/history:</b> The Joints Arts Committee (JAC) conducted a selection process for a second redevelopment bond-funded art piece at Riverfront Park. The Stepwell by Meejin Yoon was the first piece. On April 17, 2020, the JAC voted to recommend the Beaver art submission by Saya Moriyasu for consideration by Spokane Park Board. On Sept. 3, 2020, the JAC recommended The Seeking Place by Sarah Thompson Moore as their second choice for Park Board consideration. At Riverfront Park Committee on Sept. 8, the motion for the Beaver was not carried and a second motion was passed unanimously for The Seeking Place.			
<b>Motion wording:</b> Approve The Seeking Place by Sarah Thompson Moore as the seconded bond-funded art piece at Riverfront Park			
<b>Approvals/signatures outside Parks:</b> <input type="radio"/> Yes <input checked="" type="radio"/> No If so, who/what department, agency or company: Name: _____ Email address: _____ Phone: _____			
<b>Distribution:</b> Parks – Accounting Parks – Pamela Clarke Requester: Garrett Jones Grant Management Department/Name: _____			
<b>Fiscal impact:</b> <input checked="" type="radio"/> Expenditure <input type="radio"/> Revenue Amount: _____ Budget code: _____			
<b>Vendor:</b> <input type="radio"/> Existing vendor <input type="radio"/> New vendor <b>Supporting documents:</b> <div style="display: flex; justify-content: space-between;"> <div> <input type="checkbox"/> Quotes/solicitation (RFP, RFQ, RFB)  <input type="checkbox"/> Contractor is on the City's A&amp;E Roster - City of Spokane  <input type="checkbox"/> UBI: _____ Business license expiration date: _____         </div> <div> <input type="checkbox"/> W-9 (for new contractors/consultants/vendors)  <input type="checkbox"/> ACH Forms (for new contractors/consultants/vendors)  <input type="checkbox"/> Insurance Certificate (min. \$1 million in General Liability)         </div> </div>			



# *The Seeking Place*

## Interactive Art for Riverfront Park- Design Proposal

Prepared for the city of Spokane, WA Parks Department  
& Spokane Arts- April 17, 2020



**By: Sarah Thompson Moore**

2944 E Fernan Terrace Dr. Coeur d'Alene, ID 83814

(208) 691-2712 - [sthompsonmoore@gmail.com](mailto:sthompsonmoore@gmail.com)

[www.sarahthompsonmoore.com](http://www.sarahthompsonmoore.com)

# KEY DESIGN ELEMENTS FOR RIVERFRONT PARK

- INTERACTIVE- An inviting artwork that engages visitors to participate in a collaborative experience with art and Nature. Create a space that the public will want to visit often and stay a while.
  - Playful & Inspiring
  - Layered, Colorful & Textural
  - A new experience each time.
  - “Hashtag-able”
- SITE SPECIFIC
  - An artwork that relates to the rich geological history of our region.
  - Gives consideration to the park’s design focus and existing artwork.
  - Designed at a scale that will draw visitors in from afar.
- ACCESSIBLE- An artwork that can be enjoyed by all, regardless of age, ability and background.
- FUNCTIONAL- Safe, durable & low maintenance- providing opportunities for rest and shade/protection.
- A BELOVED DESTINATION in Riverfront Park and Spokane for years to come- enjoyed by visitors and residents alike.

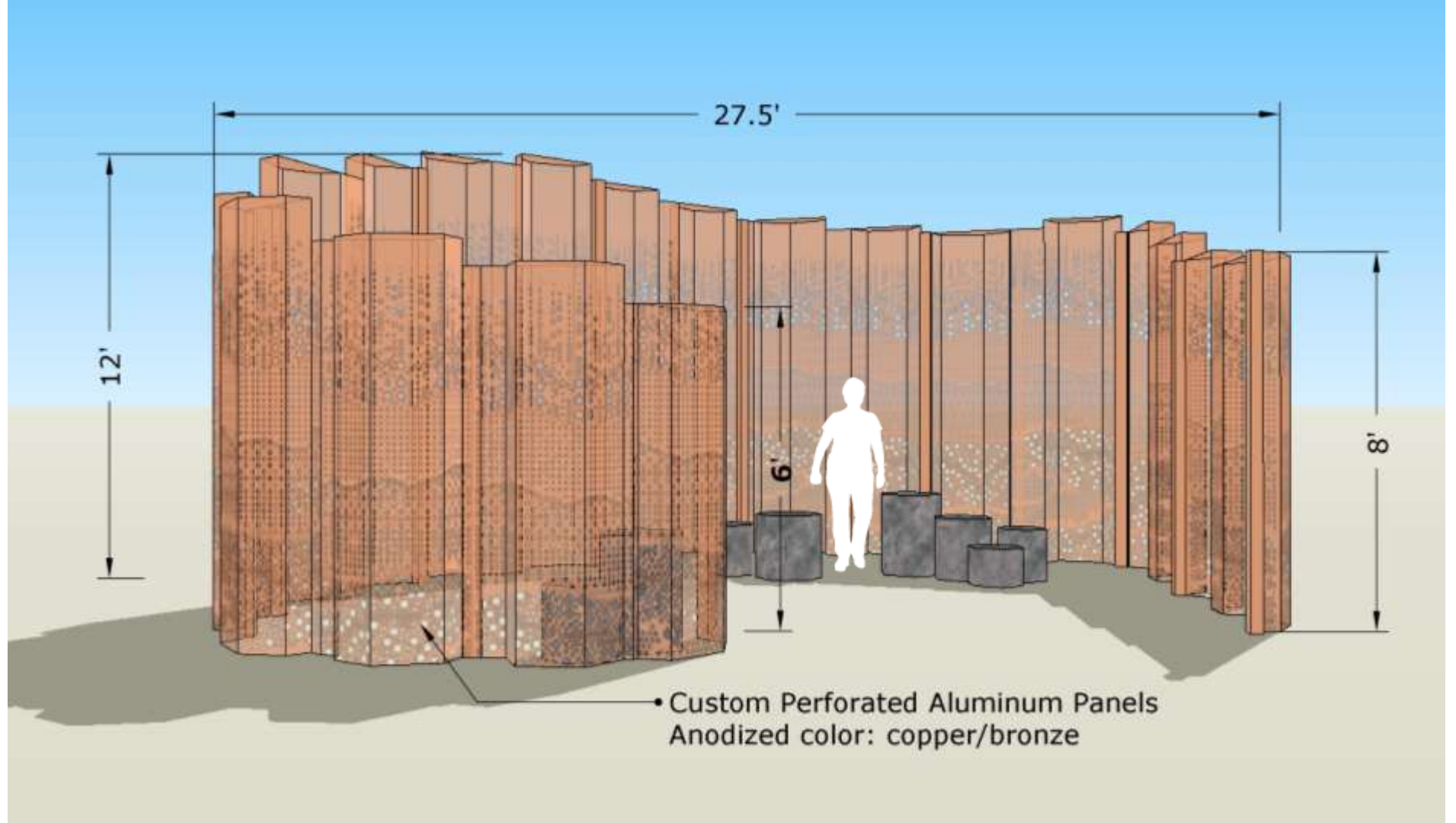


# DESIGN CONCEPT – at a glance





## SIDE ONE



## SIDE TWO

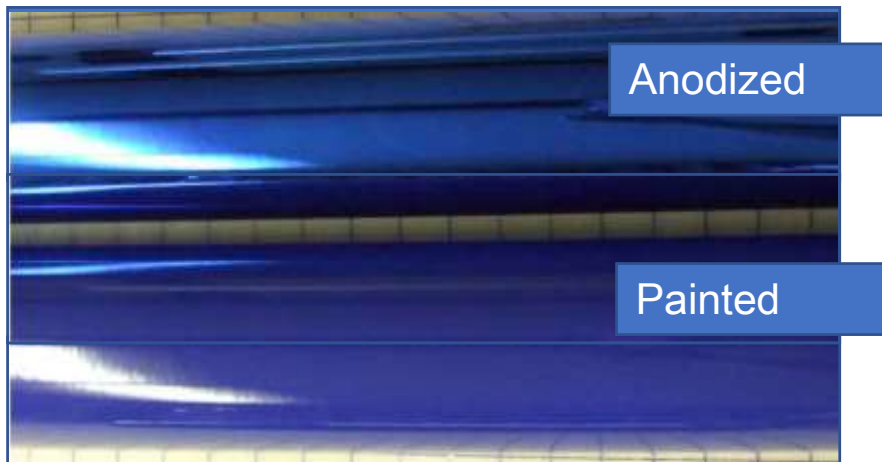




# MATERIALS

## Anodized Aluminum

- Aluminum is durable and naturally resistant to corrosion. Due to its high strength-to-weight ratio, aluminum is often used for architectural facades and to build aircrafts, cars and skyscrapers.
- Anodizing is an electrochemical process that produces an oxide film on aluminum. This oxide film protects the aluminum substrate from deterioration. The coating produced is extremely durable, and the hardness of the surface is comparable to a sapphire. This characteristic makes anodizing an excellent choice for use in high-traffic areas where resistance properties are important.
- The finish retains the metallic luster of the material and produces a harder surface than powder-coating or painting.

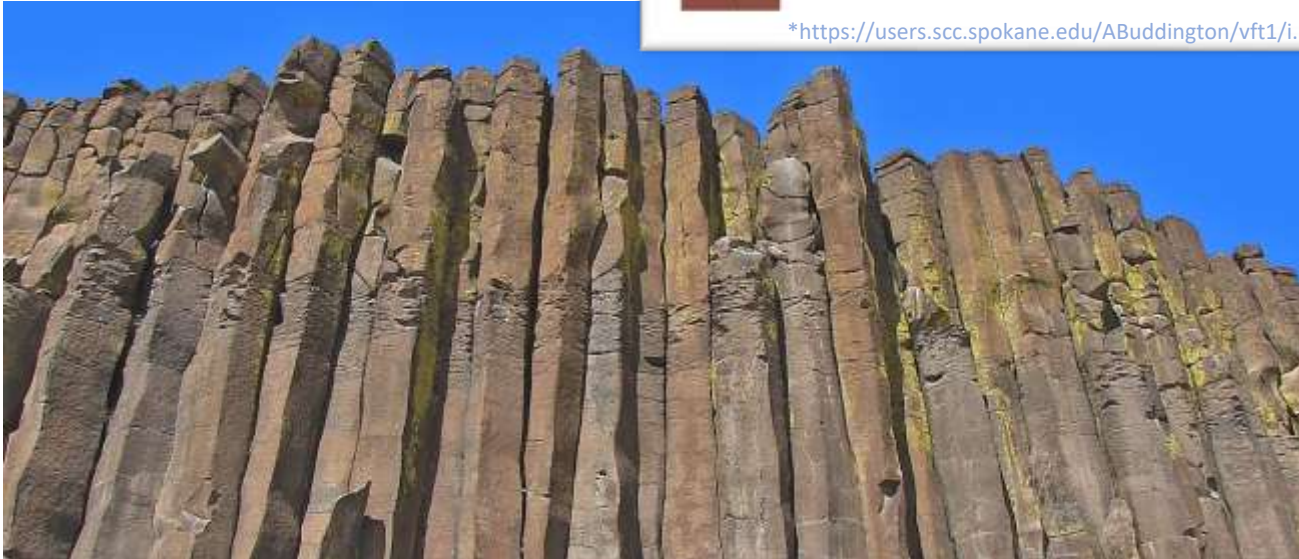
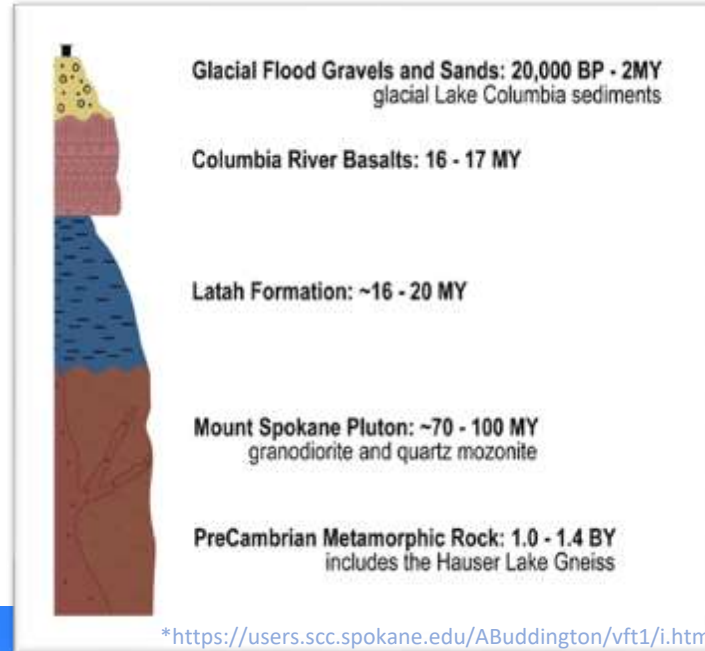


\*material examples in architecture

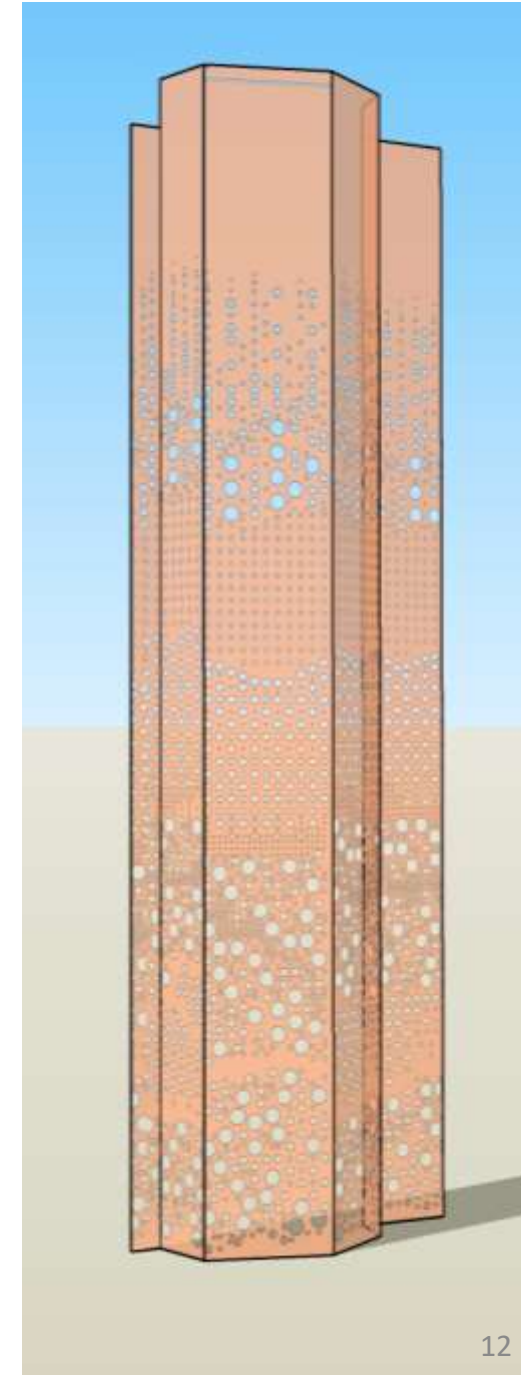
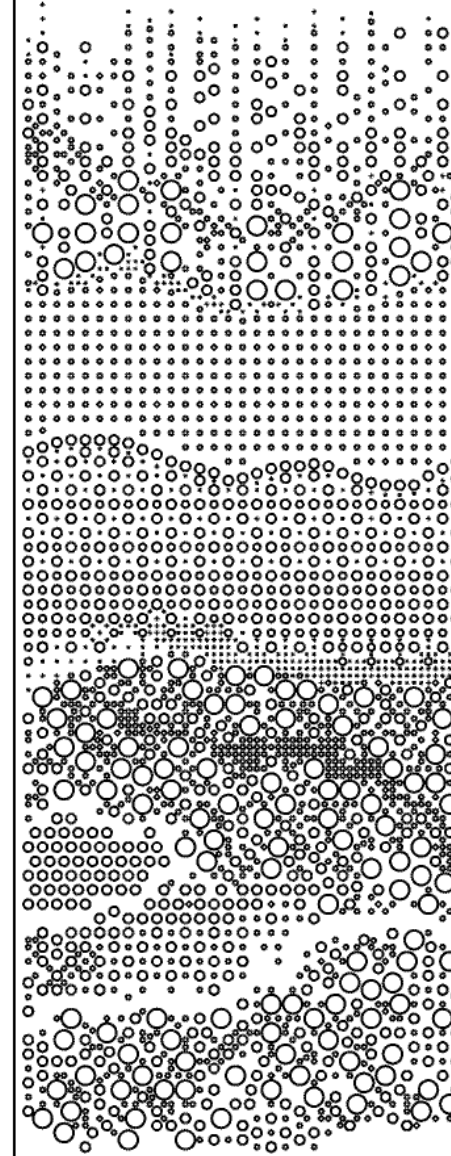


## Custom Perforated & Corrugated Panels

- Will create a unique pattern of light and shadow that changes throughout the day.
- Allows for maximum visibility at the bottom portion of the sculpture.
- The pattern gives the effect of sedimentary layers while the custom corrugations reference columnar basalt outcroppings.



\*4 x 12' panels, perforated  
& press brake-formed





# INTERACTIVE & ENGAGING

- Collaborates with Nature through light, color & shadow-play. The colors of the surrounding environment will pass through as well as reflect off of the surfaces. This sculpture is ever-changing in response to it's surroundings.
- Creates an engaging and contemplative space for visitors to enjoy again and again. Anyone can be surprised and inspired by the #patterns of #lightandshadow.
- The two sides of the sculpture interact with one another to provide a layered, textural and colorful moiré effect- interest from all angles.

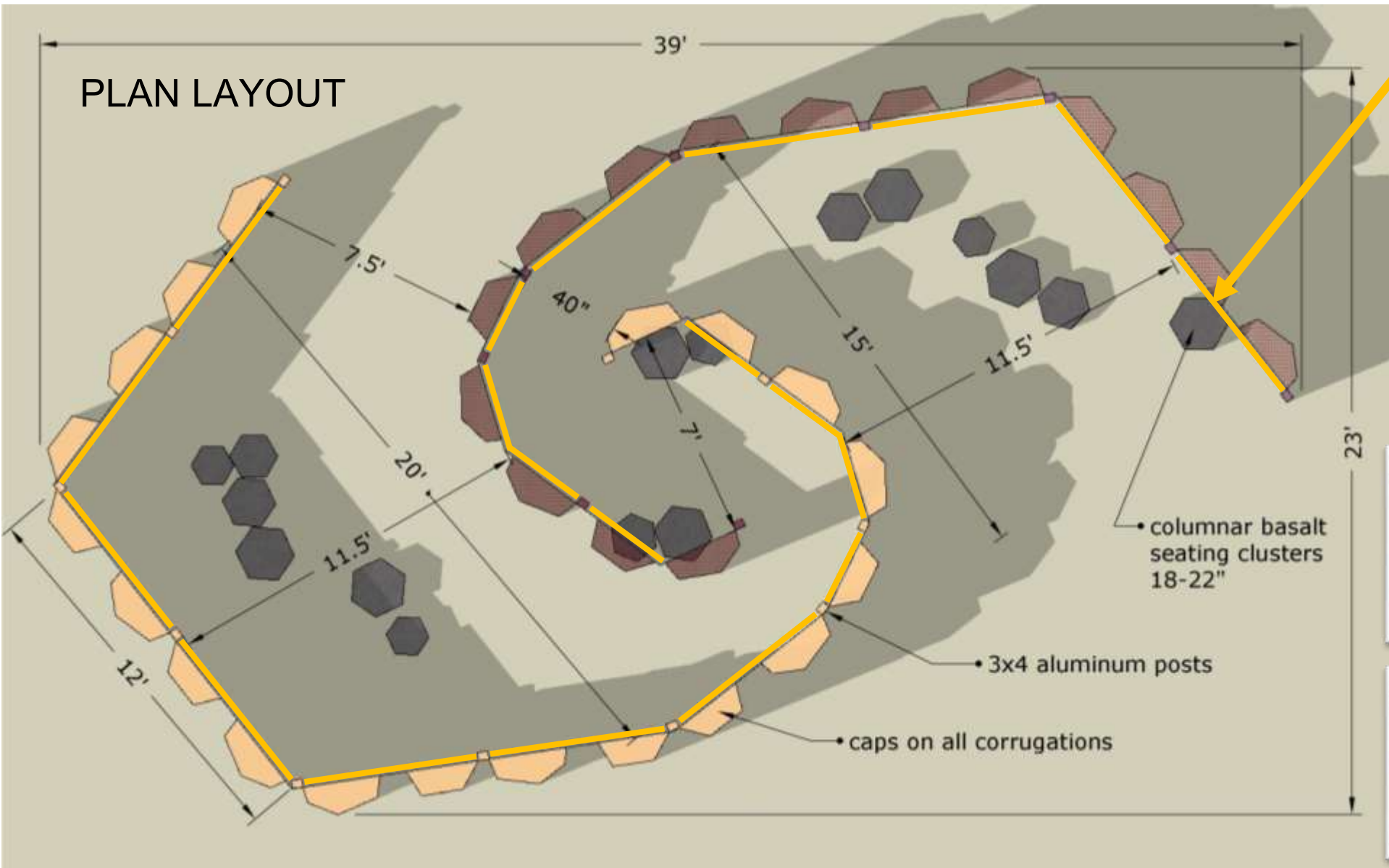


\*The instagram posts below are public interactions with my sculpture, *Everything Between*. The other photos are not my designs and are for reference purposes only.



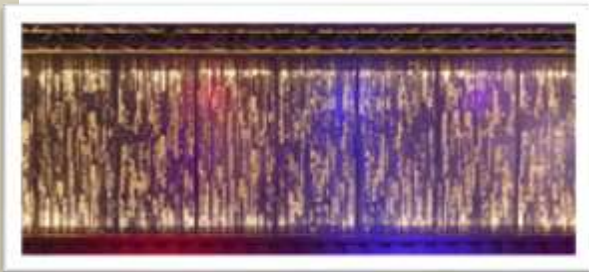


## PLAN LAYOUT



## LIGHTING

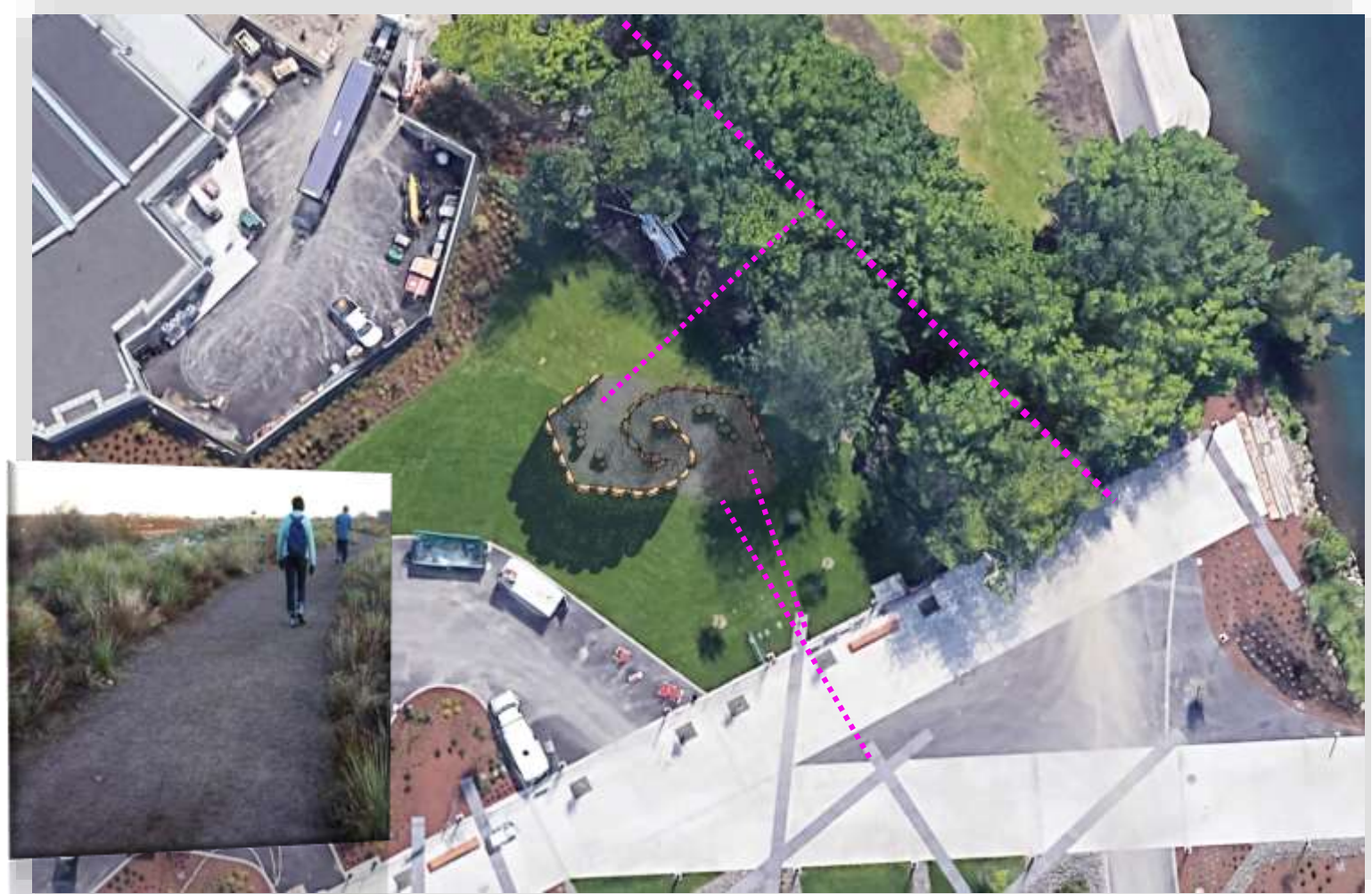
- LED strip lighting mounted in a channel at top edge of corrugations.
- Casts light downward causing a glow from within.
- Keeps interior well-lit and highly visible at night.





# FUNCTIONAL CONSIDERATIONS

- There are **two large entry points** to the interior of the sculpture. All pathways will be ADA compliant in width.
- Compacted crushed basalt is **ADA compliant** and will be a nice material for the interior floor of the sculpture.
- FOOTINGS: Will be required for the posts and will be poured to **engineered** specifications.
- FABRICATION: Custom perforated panels will be ordered, pre-formed and anodized (10 weeks lead time on order.) Final assembly/fabrication will be handled by myself or a fabrication facility in WA. Accurate Perforating & Precision Cutting Technologies have provided me with initial project estimates.



**MAINTENANCE:** Spray/wipe-on surface protectants are available and provide protection for 12 to 24 months in the harshest environments. They protect the finish & make subsequent maintenance easier. Subsequent maintenance may be reduced to simply flushing the surface with water, permitting it to dry, and wiping on a surface protectant every few years.

**NO: Ammonia, Alkaline Cleaners, Lye, Strong Acids, contact with concrete or dissimilar metals**

**YES: Alcohol, Acetone, Mild Soap/detergent, MEK, organic solvents, aluminum or zinc coated stainless fasteners**



# Saya Moriyasu

April 17, 2020

Spokane Arts

Riverfront Park













SOMETIMES I STAND AND HOWL  
"WHY DO YOU REMEMBER US?"  
ALEX SHERWOOD









Here's some of the variations. The one in yellow is what I'm planning. However, you can always direct me towards different versions.



## Briefing Paper (Urban Experience)

<b>Division &amp; Department:</b>	City Council / Parks
<b>Subject:</b>	Park Rules and Regulations Title 12 Amendments
<b>Date:</b>	09/14/2020
<b>Contact (email &amp; phone):</b>	Giacobbe Byrd; <a href="mailto:gbyrd@spokanecity.org">gbyrd@spokanecity.org</a> ; (509) 625-6715
<b>City Council Sponsor:</b>	Lori Kinnear
<b>Executive Sponsor:</b>	Garrett Jones
<b>Committee(s) Impacted:</b>	Urban Experience; Public Safety and Community Health
<b>Type of Agenda item:</b>	<input type="checkbox"/> Consent <input checked="" type="checkbox"/> Discussion <input type="checkbox"/> Strategic Initiative
<b>Alignment:</b> (link agenda item to guiding document – i.e., Master Plan, Budget, Comp Plan, Policy, Charter, Strategic Plan)	Strategic Plan
<b>Strategic Initiative:</b>	Safe and Healthy
<b>Deadline:</b>	10/05/2020
<b>Outcome:</b> (deliverables, delivery duties, milestones to meet)	Create safer City Parks by updating park rules and regulations
<p><b>Background/History:</b></p> <p>Over the past few years, several neighborhoods have experienced an unacceptable amount of garbage, needles, and other drug paraphernalia littered throughout their neighborhood parks. These conditions have left neighbors feeling unsafe in and around City parks.</p> <p>Cost containment efforts related to COVID-19 have hampered the City's ability to clean these parks up on a timely basis. Because of this, one neighborhood, Browne's Addition, which has recently experienced food distribution in its neighborhood park, has taken it upon themselves to clean up after groups of people who leave behind a mess.</p> <p>This ordinance clarifies the rules around appropriate activities and behaviors in all City parks in order to enhance safety while also alleviating the burden of clean-up efforts from neighbors by shifting responsibility to the appropriate party.</p>	
<p><b>Executive Summary:</b></p> <ul style="list-style-type: none"> <li><i>This ordinance emphasizes that it is unlawful for any person in or adjacent to a park to use drug paraphernalia, which is in violation of RCW 69.50.412 and SMC 10.15A.020.</i></li> <li><i>This ordinance clarifies that no person shall sell or give away drug paraphernalia in or adjacent to any City park.</i></li> <li><i>This ordinance clarifies that, except as provided in SMC 10.51.040(A), no person or group may sell food inside or adjacent to a park without first obtaining written authorization, as required by SMC 10.51.070 and SMC 17C.390.030, and a valid mobile food vendor's permit as required by SMC 10.51.010.</i></li> <li><i>The ordinance clarifies that no person or organization may sponsor or host a preplanned and/or recurring activity at a park which draws a large number of people and has a significant impact on the park and surrounding areas without first obtaining a special event permit pursuant to Chapter 10.39 SMC.</i></li> </ul>	

- *Significant impact may include, but is not limited to, any one or more of the following: noise, amplification, crowd size, impact on parking, refuse left behind from the distribution of food, consumption of alcohol or other substances, human waste, the presence of drug paraphernalia and illegal activity associated with attendees of the event.*
- *Persons or organizations wishing to sponsor or host a preplanned and/or recurring activity at a park which draws a large number of people and has a significant impact on the park may be granted a permit for a single event conditioned upon the submission of a satisfactory operational plan which addresses cleanup after the event and which lays out compliance with all other park rules.*
- *Permit holders who fail to perform satisfactory clean-up following the event shall be assessed recovery costs for the actual costs of city cleanup crews and may be denied future permits.*
- *Failure to obtain a special event permit prior to hosting an event shall result in a written warning to the individual or organization responsible for hosting the event accompanied by instructions to clean-up following the event.*
  - *Failure to perform satisfactory clean-up following the event shall result in recovery costs assessed for the actual costs of city cleanup crews.*
  - *Failure to obtain a special event permit for a subsequent event after being issued a written warning may result in exclusion from all city parks for a period of up to one year.*
- *The ordinance emphasizes that these rules shall not be construed to require a special event permit for city-sponsored events or for private gatherings that neither draw a large number of people nor have a significant impact on public property requiring city services, as set forth in Chapter 10.39 SMC.*

**Budget Impact:**

Approved in current year budget? ☐ Yes ☐ No ☒ N/A

Annual/Reoccurring expenditure? ☐ Yes ☐ No ☒ N/A

If new, specify funding source:

Other budget impacts: (revenue generating, match requirements, etc.)

**Operations Impact:**

Consistent with current operations/policy? ☐ Yes ☒ No ☐ N/A

Requires change in current operations/policy? ☒ Yes ☐ No ☐ N/A

Specify changes required:

Known challenges/barriers:

## **ORDINANCE NO. C-\_\_\_\_\_**

An ordinance relating to Parks; amending Section 12.06A.040 of the Spokane Municipal Code concerning park rules and regulations.

**NOW, THEREFORE**, the City of Spokane does ordain:

**Section 1.** That Section 12.06A.040 SMC is amended to read as follows:

### Section 12.06A.040 Rules and Regulations

The Park Board has established rules governing behavior on park property, and such rules may be enforced consistent with this ordinance.

Except when done in places designated and in the manner prescribed by rule, regulation or special permission of the park board or department:

#### A. Park Grounds and Maintenance

1. No person may cut, trim, tag or in any way tamper with the trees or landscaping, or dig, stake, pierce or penetrate the ground of any park.

#### B. Vehicles and Watercraft

1. No person may drive or ride any vehicle or animal on the grass or in any areas of the park other than designated drives, ways, boulevards or paths. Nothing in this section shall be construed as prohibiting a person from riding a mountain bike on established paths and trails in natural/conservation/undeveloped areas.
2. No person may park outside designated parking areas.
3. No person may operate or drive any vehicle, including bicycles, skateboards and roller skates, in a manner which is likely to endanger persons and/or property.
4. No person may intentionally enter, swim, dive or float, with or without a boat, raft, craft or other flotation device, in or upon any pond in a park or the Spokane River at any point between the west line of the Division Street bridge and the west line of the Monroe Street bridge.

#### C. Speed

1. No person may ride or drive a vehicle at a speed in excess of five miles per hour in Riverfront Park.
2. At all parks other than Riverfront Park, no person may ride or drive a vehicle at a speed in excess of fifteen miles per hour unless otherwise posted.

#### D. Games and Athletics

1. No person may engage in, conduct, or hold any trials or competitions for speed, endurance, or hill climbing involving any vehicle, boat, aircraft, or animal in any park, except by permission of the director of the parks department or his or her designee.
2. No person may play or practice any game that involves the running or the throwing or hitting of a ball or other projectile such as golf, archery, hockey, tennis or baseball, when and where such activity is likely to be dangerous.
3. No person may operate remote controlled vehicles, unmanned air systems or other hobby craft in a manner that is dangerous to persons or property.
4. Swimming pools, wading pools, golf courses, softball diamonds and basketball courts may be used only during hours designated by the director of the parks department or his or her designee.

#### E. Animals

1. No person may allow any animal to run at large in any park or enter any pond, pool, fountain or stream thereof. A violation of this section is a class 4 civil infraction.
2. All persons bringing pets to a park must provide for the disposal of animal waste from their pets. Failure to do so is a class 4 infraction.
3. No person may tease, annoy, disturb, attack, catch, injure, or kill, throw stones or any object at, or strike with any stick or weapon, any animal, bird, fowl or other wildlife in any park.
4. Fishing shall be allowed in rivers and creeks adjacent to parks, but shall not be allowed in the ponds of any park.
5. No person may feed any wildlife in any park. A violation of this section is a class 4 civil infraction.

#### F. Drugs and Alcohol

1. Except as specifically authorized by the director of the parks department or his or her designee, no person shall open the package containing liquor or consume liquor in a public park. A violation of this section is a class 3 civil infraction.



2. As provided in RCW 69.50.445, it is unlawful to open a package containing marijuana, useable marijuana, marijuana-infused products, or marijuana concentrates, or consume marijuana, useable marijuana, marijuana-infused products, or marijuana concentrates, in any park. A violation of this section is a class 3 civil infraction.
3. It is unlawful for any person in or adjacent to a city park, including in parked vehicles or on sidewalks on both sides of the adjacent street, to use drug paraphernalia in violation of RCW 69.50.412 and SMC 10.15A.020. A violation of this section is a misdemeanor.
4. No person shall sell or give, or permit to be sold or given, to any person any drug paraphernalia in any form, including hypodermic syringes, needles and other objects used, intended for use or primarily designed for use in injecting unlawful drugs or controlled substances into the human body, in or adjacent to any park. A violation of this section is a class 1 civil infraction and violators shall be subject to exclusion from all city parks for one year.

#### G. Weapons and Projectiles

1. Any person who possesses a dangerous weapon as defined in RCW 9A.01.020 is guilty of a gross misdemeanor, except when lawfully carrying firearms consistent with state law.
2. No person may shoot, fire, throw or explode any fireworks, explosive, bow and arrow, slingshot or other weapon, toy or real, which discharges a pellet or other object with harmful force.

#### H. Food

1. Except as provided in SMC 10.51.040(A), no person may sell food inside or adjacent to a park without first obtaining the following:
  - a. Written authorization from the director of the parks department, or his or her designee, to vend at a particular location or locations, as required by SMC 10.51.070 and SMC 17C.390.030; and
  - b. A valid a mobile food vendor's permit as required by SMC 10.51.010.

#### I. Events

1. No person or organization may sponsor or host a preplanned and/or recurring activity at a park which draws a large number of people and has a significant

impact on the park and surrounding areas without first obtaining a special event permit pursuant to Chapter 10.39 SMC.

- a. Significant impact may include, but is not limited to, any one or more of the following: noise, amplification, crowd size, impact on parking, refuse left behind from the distribution of food, consumption of alcohol or other substances, human waste, the presence of drug paraphernalia and illegal activity associated with attendees of the event.
- b. Persons or organizations wishing to sponsor or host a preplanned and/or recurring activity at a park which draws a large number of people and has a significant impact on the park may be granted a permit for a single event conditioned upon the submission of a satisfactory operational plan which addresses cleanup after the event and which lays out compliance with all other park rules.
- c. Permit holders who fail to perform satisfactory clean-up following the event shall be assessed recovery costs for the actual costs of city cleanup crews and may be denied future permits.
- d. Failure to obtain a special event permit prior to hosting an event shall result in a written warning to the individual or organization responsible for hosting the event accompanied by instructions to clean-up following the event.
  - i. Failure to perform satisfactory clean-up following the event shall result in recovery costs assessed for the actual costs of city cleanup crews.
  - ii. Failure to obtain a special event permit for a subsequent event after being issued a written warning may result in exclusion from all city parks for a period of up to one year.
- e. Nothing in this section shall be construed to require a special event permit for city-sponsored events or for private gatherings that neither draw a large number of people nor have a significant impact on public property requiring city services, as set forth in Chapter 10.39 SMC.

~~((H.))~~ J Other Uses of Park Property and Facilities

- 2. No person may use or occupy park property to sleep, store property or for any other purpose when done in a manner that obstructs or prevents others from its use and enjoyment. A violation of this provision is a misdemeanor.

3. No person may build a fire in a park during official burn bans or where fire restrictions are otherwise imposed. All fires must be contained to designated fireplaces and park-supplied barbecue pits.
  4. Where the park board has provided for the collection of fees, rents or charges for the use of park facilities, including municipal golf courses, no person may enter upon or use such park facilities without paying such required fees, rents or charges.
  5. No person may be in a City park during the hours of closure without the express permission of the director of the parks department or his or her designee. All City parks shall be closed from ten p.m. to six a.m., except Riverfront Park, which shall be closed from midnight to six a.m. throughout the year.
  6. No person may sell or barter any goods or services without prior permission of the director of the parks department or his or her designee.
- ~~((1.))~~K. No person may violate such rules and regulations as may from time to time be promulgated by the park board or the director of parks and recreation pursuant to and in supplementation of the City Charter and this code.

PASSED by the City Council on \_\_\_\_\_.

\_\_\_\_\_  
Council President

Attest:

Approved as to form:

\_\_\_\_\_  
City Clerk

\_\_\_\_\_  
Assistant City Attorney

\_\_\_\_\_  
Mayor

\_\_\_\_\_  
Date

\_\_\_\_\_  
Effective Date

**From:** [Rich Lehl](#)  
**To:** [Spokane Parks and Recreation](#)  
**Subject:** Saya Moriyasu's Beaver Sculpture at River Front Park  
**Date:** Monday, August 17, 2020 4:41:55 PM

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**[CAUTION - EXTERNAL EMAIL - Verify Sender]**

Dear Spokane Parks,

As an artist, myself, I know how difficult it is to navigate through the competitive waters of public art and it's requirements, compromises and politics. I urge you to please take that into account and support Saya Moriyasu's beaver sculpture. I would love to make a visit to Spokane and experience this sculpture which honors the beauty of River Front Park. Please follow the Joint Arts Committee's choice and make this commitment to Saya and all of the hard work she has already put into this commission.

Thank you,

Rich Lehl

**RICH LEHL STUDIO**

<https://richlehl.com>



**From:** [Lisa Kinoshita](#)  
**To:** [Spokane Parks and Recreation](#)  
**Subject:** Saya Moriyasu Proposal for Public Art Work  
**Date:** Monday, August 17, 2020 11:36:39 AM

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**[CAUTION - EXTERNAL EMAIL - Verify Sender]**

From: Lisa Kinoshita  
3820 East I St.  
Tacoma, WA 98404  
August 17, 2020

To Spokane Arts Committee:

I am writing in support of Saya Moriyasu's proposal for a beaver sculpture for your city. Saya is a well-established Washington artist whose major works grace museums and public places in Seattle and beyond. I have seen her proposal for the beaver sculpture and would love to see this interactive work be realized in Spokane. Please follow the Joint Arts Committee's choice to commission her original artwork as was originally planned.

Sincerely,  
Lisa Kinoshita  
Artist/Curator

**From:** [Martha Murray](#)  
**To:** [Spokane Parks and Recreation](#)  
**Subject:** Riverfront Park Art  
**Date:** Saturday, August 22, 2020 7:20:57 AM

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[CAUTION - EXTERNAL EMAIL - Verify Sender]

Please, no Beaver! The other options provide timeless additions to our beautiful park, which can be enjoyed by all age groups.

Sent from my iPhone

**From:** [aquabomb11-001@yahoo.com](mailto:aquabomb11-001@yahoo.com)  
**To:** [Spokane Parks and Recreation](#)  
**Subject:** Riverfront park art  
**Date:** Thursday, September 03, 2020 5:24:30 PM

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**[CAUTION - EXTERNAL EMAIL - Verify Sender]**

What to say about a beautiful park. I love the park it's been a go to for me as a child and I take my children there. I have watched it change and for the most part toward the betterment of Spokane. The new art is not helping at all. The harp that is filled with bugs and spiders is trashy. It isn't even playing harp music but a flute and some other instruments as music. The other art piece not sure what it's supposed to be has golf balls cemented with rocks and some metal poles. This piece is stretching the word art about a mile long to find a thin strand of people that may say I guess it could be art. And the coup de gras will be that beaver looking thing. What is that? And some made up story no one in the northwest has ever heard about a beaver and a hat. This piece should not be allowed in the park at all. We have a good 21st century park mixed with backwood wanna be artists. It makes no sense to the park or the people of Spokane.

Again I am against the golden beaver.

If there is a open forum to talk about the art work please let me know. I would be glad to attend. I will be more than happy to vote no against the beaver.

Please keep the park moving forward.

Thank you

Tim