



Special Joint Spokane Park Board/ Park Foundation Meeting Agenda

10:30 a.m. Monday, May 11, 2020

WebEx teleconference meeting

Call in #: 408-418-9388;

Access code: 963 854 643

Park Board:

Jennifer Ogden – President
Bob Anderson – Vice president
Garrett Jones – Secretary
Nick Sumner
Rick Chase
Greta Gilman
Sally Lodato
Gerry Sperling
Barb Richey
Lori Kinnear – City Council liaison

Parks Foundation:

Kevin Hennessey – President
Amy Lutz – Vice president
Jill Nellenbach – Secretary
Marta Tasic-Defenbach – Treasurer
Kevin Eddy – Immediate past president
Craig Andersen
Ginny Bott
Mel Fowler
Dana Harbaugh
Ted McGregor
Gerry Sperling
Marilyn Thordarson

Notice is hereby given that, pursuant to Governor Inslee's Proclamation 20-28, dated March 24, 2020, all public meetings subject to the Open Public Meetings Act, Chapter 42.30 RCW, are to be held remotely and that the in-person attendance requirement in RCW 42.30.030 has been suspended until at least May 31, 2020.

The special Joint Spokane Park Board/Parks Foundation meeting will be held virtually via WebEx teleconferencing at 10:30 a.m., Monday, May 11, 2020. The public will be able to listen to the meeting by calling 408-418-9388 and entering the access code # 963 854 643 when prompted. Written public comment may be submitted via email or mail. Comments must be received no later than 8:30 a.m. May 14 by email to <mailto:spokaneparks@spokanecity.org> or mail to: Spokane Park Board, 5th floor City Hall, 808 West Spokane Falls Blvd., Spokane, Washington 99201. Submitted public comments will be presented to meeting attendees prior to the meeting.

Agenda

1. **Roll Call:** *Pamela Clarke*
2. **Public comment:** *Jennifer Ogden*
3. **Additions or deletions to the agenda:**
4. **Special discussion/action items:**
 - A. Parks and Recreation/Foundation missions – *Garrett Jones/Terri Fortner*

- B. [Park Board/Parks Foundation Campaign and SIP loan agreements](#) – *Jason Conley/Fianna Dickson/Garrett Jones/Kevin Hennessey*
 - 1) MOU/FSA extension status and revision highlights, Campaign for Riverfront agreement – *Jason Conley/Fianna Dickson*
 - 2) SIP loan agreement – *Jason Conley*
- C. Riverfront Park redevelopment construction updates/West Havermale and north bank – *Berry Ellison*
- D. [Riverfront Campaign update - projects and fundraising](#) – *Terri Fortner/Yvonne Trudeau*
- E. [Riverfront Campaign projects priority list](#) - additions or deletions – *Garrett Jones*
Riverfront Park
- C. Question and answer period

5. **Adjournment:**

Agenda is subject to change

AMERICANS WITH DISABILITIES ACT (ADA) INFORMATION: The City of Spokane is committed to providing equal access to its facilities, programs and services for persons with disabilities. Individuals requesting reasonable accommodations or further information may call, write, or email Human Resources at 509.625.6367, 808 W. Spokane Falls Blvd., Spokane, Washington, 99201; or erahrclerks@spokanecity.org. Persons who are deaf or hard of hearing may contact Human Resources through the Washington Relay Service at 7-1-1. Please contact us forty-eight (48) hours before the meeting date.

AGENDA SHEET FOR PARK BOARD MEETING OF: Nov. 17, 2017Submitting Division
Parks & RecreationContact Person
Leroy EadiePhone No.
625-6204

OPR 2017-0872

Department: ☐ Finance ☐ Operations ☐ Recreation/Golf ☐ Riverfront ParkCommittee: ☐ Finance ☐ Golf ☐ Land ☐ Recreation ☐ Riverfront ☐ UFTCType of contract: ☐ New ☐ Renewal ☐ Amendment ☐ Extension ☐ OtherBeginning date: Nov. 17, 2017 Expiration date: Nov. 16, 2022 Open ended ☐

CLERKS' FILE	_____
RENEWAL	_____
CROSS REF	_____
ENG	_____
BID	_____
REQUISITION	_____

AGENDA WORDING:

Approve the Riverfront Park Campaign Agreement between the City of Spokane Parks and Recreation Division, and the Spokane Parks Foundation.

BACKGROUND:

(Attach additional sheet if necessary)

This agreement concerns the Riverfront Park Campaign to raise funds to help support the redeveloped Riverfront Park.

RECOMMENDATION:

Approve the Riverfront Park Campaign Agreement, as presented.

RECEIVED

DEC 06 2017

CITY CLERK'S OFFICE

ATTACHMENTS: Include in packets. See back of Agenda Sheet for specific supporting document requirements.**SIGNATURES:**

Requester - Leroy Eadie

Dept. Manager

Director of Parks & Rec - Leroy Eadie

Parks Accounting - Megan Qureshi

Legal Dept. - Pat Dalton 11-20-17
DISTRIBUTION:

Parks: Accounting

Fianna Dickson

Parks: Pamela Clarke

Budget Manager: Tim Dunivant

Requester: Leroy Eadie

PARK BOARD ACTION:

APPROVED BY SPOKANE PARK BOARD

President

Nov. 17, 2017

Fiscal Impact	Budget Account
Expenditure:	
\$107,480 - due 11/30/2017	1400-30210-76103-54101
\$112,500 - due 04/30/2018 <i>to be encumbered</i>	1400-30210-76103-54101
\$112,500 - due 03/31/2019 <i>in future years</i>	1400-30210-76103-54101
_____	_____
_____	_____
Revenue:	
_____	_____
_____	_____
_____	_____
_____	_____
_____	_____

☐

Existing vendor

☐

New vendor – If so, please include vendor packet

☐

Supporting documents:

☐

Quotes/Solicitation (RFP, RFQ, RFB)

☐

W-9 (for new contractors/consultants/vendors) ACH Forms

☒

Contractor is on the City's A&E Roster City of Spokane

☐

(for new contractors/consultants/vendors) Insurance

☒

Spokane Business registration expiration date: 11/30/2018

☐

Certificate (minimum \$1 million in General Liability)

UBI 601-844-887



City of Spokane
Parks and Recreation Division

RIVERFRONT PARK CAMPAIGN AGREEMENT

THIS CONTRACT is between the **CITY OF SPOKANE PARKS AND RECREATION DIVISION**, a Washington State municipal corporation, as ("City"), and the **SPOKANE PARKS FOUNDATION**, a Washington State nonprofit, tax-exempt corporation, whose address is 222 West Mission Avenue, Suite 10, Spokane, Washington 99201, as ("Parks Foundation"). Individually hereafter referenced as a "party", and together as the "parties".

WHEREAS, the City desires to solicit Donations to raise funds to help support the newly rebuilt Riverfront Park;

WHEREAS, the City and the Parks Foundation have a 66-year history of cooperation and collaboration on philanthropy programs and projects in support of Spokane Parks; and

WHEREAS, the City and the Parks Foundation desire to enter into an agreement concerning the Riverfront Park Campaign ("Campaign") to raise funds in furtherance of the goal described above:

NOW, THEREFORE, the parties agree as follows:

1. **PERFORMANCE.** The Parks Foundation will oversee the governance and strategic direction of the Riverfront Park Campaign in collaboration with the City. The Parks Foundation will use its commercially reasonable efforts to raise \$3,000,000 minimum in the Riverfront Park Campaign (the amounts thus raised are referred to as "Donations" and the amount thus held for the use by the City in Riverfront Park as "Donor Designated Funds" in this Agreement). The City will provide to the Parks Foundation a list of projects, programs, and maintenance and operations costs that could be funded by Donor Designated Funds.

2. **CONTRACT TERM.** The Contract shall begin November __, 2017, and run through November __, 2022, unless terminated sooner.

3. **COMPENSATION.**

3.1 **Payment for Campaign Staff.** The City shall pay the Parks Foundation **THREE HUNDRED THIRTY TWO THOUSAND FOUR HUNDRED EIGHTY AND NO/100 DOLLARS (\$332,480.00)**, including tax, for Campaign staff. The City shall pay such amount as follows:

Due Date for Payment	Payment Amount
November 30, 2017	\$107,480
April 30, 2018	\$112,500
March 31, 2019	\$112,500

3.2 **Payment of Expenses.** The City shall reimburse the Parks Foundation for costs

and expenses incurred by the Parks Foundation which are reasonably related to the Campaign, including but not limited to amounts incurred for office supplies, marketing materials, travel video, donor cultivation and recognition, and non-staff and consultant expenses. Such amounts shall not exceed **ONE HUNDRED FORTY THOUSAND AND NO/100 DOLLARS (\$140,000.00)** over the term of this contract.

3.3 Payment of Administrative Fee. In addition to the amounts due under Sections 3.1 and 3.2, and consistent with the Fiscal Sponsorship Agreement between the City and the Parks Foundation attached as Exhibit "A," the Foundation will retain five percent (5%) of all Donations as an administrative fee.

4. PAYMENT; NOTICE OF ADMINISTRATIVE FEE RETAINED The Parks Foundation shall send its application for payment for the amounts described in Section 3.2, above, on or before the 15th of each month for expenses incurred the preceding month, to Parks and Recreation Division, Fifth Floor, City Hall, 808 West Spokane Falls Boulevard, Spokane, Washington 99201. **Payment will be made via direct deposit/ACH** within thirty (30) days after receipt of the Park Foundation's application except as provided by state law. The Parks Foundation shall also advise the City on or before the 15th of each month of Donations received during the preceding month and the administrative fees thus earned and retained during such preceding month.

5. PERIODIC PARKS FOUNDATION REPORTING. At least quarterly, the Parks Foundation shall advise the City of the Donor Designated Funds available for use in Riverfront Park, including any expressions of Donor intent which limit the use of any of such Funds. The City and Parks Foundation will jointly identify projects, programs, or any other use of such funds that conform to Donor intent. So long as both the Executive Director of the Parks Foundation, and City Director of Parks and Recreation agree that a project, program, or use conforms to Donor intent, the City shall have the right to select the project, program or use to which such Donor Designation Funds are to be applied. After the project, program or other use of such funds has been determined, the City will invoice the Parks Foundation for a Donor Designated Fund request. The Parks Foundation will pay such invoice via **direct deposit/ACH** within thirty (30) days after receipt of such invoice, except as provided by state law.

6. COMPLIANCE WITH LAWS. Each party shall comply with all applicable federal, state, and local laws and regulations.

7. ASSIGNMENTS. This Contract is binding on the parties and their heirs, successors, and assigns. Neither party may assign, transfer or subcontract its interest, in whole or in part, without the other party's prior written consent. Nothing in this Section 6 shall prevent the Parks Foundation from engaging a consultant for assistance in the Campaign.

8. AMENDMENTS. This Contract may be amended at any time by mutual written agreement.

9. ANTI-KICKBACK. No officer or employee of the City of Spokane, having the power or duty to perform an official act or action related to this Contract shall have or acquire any interest in the Contract, or have solicited, accepted or granted a present or future gift, favor, service or other thing of value from or to any person involved in this Contract.

10. TERMINATION. Either party may terminate this Contract by thirty (30) days written notice to the other party. In the event of such termination, the City shall pay the Parks Foundation for all work previously authorized and performed prior to the termination date.

11. INSURANCE. During the term of the Agreement, the Parks Foundation shall maintain in force at its own expense, the following insurance coverages:

- A. Worker's Compensation Insurance in compliance with RCW 51.12.020, which requires subject employers to provide workers' compensation coverage for all their subject workers; and
- B. General Liability Insurance on an occurrence basis, with a combined single limit of not less than \$1,000,000 each occurrence for bodily injury and property damage. It shall provide that the City, its officers and employees are additional insureds, but only with respect to the Park Foundation's services to be provided under this contract;
- C. Umbrella liability insurance coverage, combined with the Parks Foundation's General Liability insurance policy must be a *minimum* of \$1,000,000, in order to meet the insurance coverages required under this Contract;
- D. Automobile Liability Insurance with a combined single limit, or the equivalent of not less than \$1,000,000 each accident for bodily injury and property damage, including coverage for owned, hired and non-owned vehicles.

There shall be no cancellation, material change, reduction of limits or intent not to renew the insurance coverage(s) without thirty (30) days written notice from the Parks Foundation or its insurer(s) to the City. As evidence of the insurance coverages required by this Agreement, the Parks Foundation shall furnish an acceptable insurance certificate to the City at the time the Parks Foundation returns the signed Agreement.

12. JOINT VENTURE.

The City of Spokane Parks and Recreation Division, and the Spokane Parks Foundation mutually agree the Riverfront Park Capital Campaign is a joint venture and that neither party is indemnifying the other party.

13. DEBARMENT AND SUSPENSION.

The Parks Foundation either has provided or will incident to its execution of this Agreement provide its certification pursuant to the Debarment Form attached as Exhibit "B" that it is in compliance with and shall not contract with individuals or organizations which are debarred, suspended, or otherwise excluded from or ineligible from participation in Federal Assistance Programs under Executive Order 12549 and "Debarment and Suspension", codified at 29 CFR part 98.

14. SEVERABILITY. In the event any provision of this Contract should become invalid, the rest of the Contract shall remain in full force and effect.

15. STANDARD OF PERFORMANCE. The silence or omission in the Contract regarding any detail required for the proper performance of the work, means that the Parks Foundation shall perform at least as well as would be commercially reasonable under the circumstances and in the context in which such performance is being evaluated.

16. NONDISCRIMINATION. No individual shall be excluded from participation in, denied the benefit of, subjected to discrimination under, or denied employment in the administration of or in connection with this Contract because of age, sex, race, color, religion, creed, marital status, familial status, sexual orientation including gender expression or gender identity, national origin, honorably discharged veteran or military status, the presence of any sensory, mental or physical disability, or use of a service animal by a person with disabilities. The Parks Founda-

tion agrees to comply with, and to require that all subcontractors comply with, Section 504 of the Rehabilitation Act of 1973 and the Americans with Disabilities Act, as applicable to the Parks Foundation.

17. **BUSINESS REGISTRATION REQUIREMENT.** Section 8.01.070 of the Spokane Municipal Code states that no person may engage in business with the City without first having obtained a valid annual business registration. The Parks Foundation shall be responsible for contacting the State of Washington Business License Services at <http://bls.dor.wa.gov> or 1-800-451-7985 to obtain a business registration. If the Parks Foundation does not believe it is required to obtain a business registration, it may contact the City's Taxes and Licenses Division at (509) 625-6070 to request an exemption status determination.

18. **AUDIT / RECORDS.** The Parks Foundation and its subcontractors shall maintain for a minimum of three (3) years following final payment all records related to its performance of the Contract. The Parks Foundation and its subcontractors shall provide access to authorized City representatives, at reasonable times and in a reasonable manner to inspect and copy any such record. In the event of conflict between this provision and related auditing provisions required under federal law applicable to the Contract, the federal law shall prevail.

SPOKANE PARKS FOUNDATION

By *[Signature]* 11/27/17
Signature Date

TERRE FORTNER
Type or Print Name

EXECUTIVE DIRECTOR
Title

Attest:

[Signature]
City Clerk (12/06/17)

Attachments that are part of this Contract:
Exhibit A – Fiscal Sponsorship Agreement
Exhibit B – Debarment Form

CITY OF SPOKANE PARKS AND RECREATION DIVISION

By *[Signature]* 11/17/17
Signature Date

LEROY EADIE
Type or Print Name

PARKS DIRECTOR
Title

Approved as to form:

[Signature]
Assistant City Attorney 11-20-17



17-132

Spokane Park Board

Briefing Paper



Committee	Finance		
Committee meeting date	Nov. 12, 2019		
Requester	Jason Conley	Phone number: 625-6211	
Type of agenda item	<input type="radio"/> Consent <input type="radio"/> Discussion <input type="radio"/> Information <input checked="" type="radio"/> Action		
Type of contract/agreement	<input checked="" type="radio"/> New <input type="radio"/> Renewal/extension <input type="radio"/> Amendment/change order <input type="radio"/> Other		
City Clerks file (OPR or policy #)			
Item title: (Use exact language noted on the agenda)	Spokane Parks Foundation Memorandum of Understanding/Riverfront Park all-inclusive playground funding plan		
Begin/end dates	Begins: Nov. 12, 2019 Ends: Dec. 31, 2024 <input type="checkbox"/> Open ended		
Background/history: Parks and Recreation partnered with the Spokane Parks Foundation to raise addition funds through private donations towards completing the Riverfront Park Master Plan. The Parks Foundation has secured a donation to fully fund an inclusive playground on West Havermale Island (near the former YMCA playground.) The \$1.3 million donation is designated for the playground, including an ADA accessible restroom. The donor has committed 20% of the project funds per year, for a 5-year period. To leverage ongoing Bond construction in this quadrant of the park, along with mitigating future construction cost escalation, Parks is seeking SIP funds to construct the playground in 2020. The loan will be repaid by utilizing the annual donor funds committed to the Foundation. An MOU between the Park Board and Park Foundation depicts this funding agreement. The Foundation is contributing \$400,000 in funding, as a down payment to the total project cost.			
Motion wording: To approve the Spokane Parks Foundation Memorandum of Understanding, as presented, relating to the Riverfront Park all-inclusive playground funding plan.			
Approvals/signatures outside Parks: <input checked="" type="radio"/> Yes <input type="radio"/> No If so, who/what department, agency or company: Spokane Parks Foundation Name: Terri Fortner Email address: ed@spokaneparksfoundation.org Phone: 509-710-3033			
Distribution: Parks – Accounting ed@spokaneparksfoundation.org Parks – Pamela Clarke Requester: Jason Conley Grant Management Department/Name:			
Fiscal impact: <input type="radio"/> Expenditure <input type="radio"/> Revenue Amount: Budget code:			
Vendor: <input checked="" type="radio"/> Existing vendor <input type="radio"/> New vendor Supporting documents: <div style="display: flex; justify-content: space-between;"> <div> <input type="checkbox"/> Quotes/solicitation (RFP, RFQ, RFB) <input type="checkbox"/> Contractor is on the City's A&E Roster - City of Spokane <input type="checkbox"/> UBI: Business license expiration date: </div> <div> <input type="checkbox"/> W-9 (for new contractors/consultants/vendors) <input type="checkbox"/> ACH Forms (for new contractors/consultants/vendors) <input type="checkbox"/> Insurance Certificate (min. \$1 million in General Liability) </div> </div>			

AGENDA SHEET FOR PARK BOARD MEETING OF: Nov. 14, 2019



Submitting Division
Parks & Recreation

Contact Person
Jason Conley

Phone No.
625-6211

Department: ☒ Finance ☐ Operations ☐ Recreation/Golf ☐ Riverfront Park

Committee: ☒ Finance ☐ Golf ☐ Land ☐ Recreation ☐ Riverfront ☐ UFTC

Type of contract: ☐ New ☐ Renewal ☐ Amendment ☐ Extension ☐ Other

Beginning date: 11/12/2019 Expiration date: 12/31/2024 Open ended ☐

CLERKS' FILE OPR 2019-1048
RENEWAL
CROSS REF OPP 2017-0872
ENG
BID
REQUISITION

AGENDA WORDING:

Spokane Parks Foundation Memorandum of Understanding/Riverfront Park all-inclusive playground funding plan

RECEIVED

NOV 18 2019

BACKGROUND:

(Attach additional sheet if necessary)

Parks partnered with the Parks Foundation to raise additional funds through private donations towards completing the Riverfront Park Master Plan. The foundation has secured a donation to fully fund an inclusive playground on West Havermale. The \$1.3 million donation will be distributed over a 5-year period. To leverage construction in this quadrant of the park, along with mitigating future construction cost escalation, Parks is seeking SIP funds to construct the playground in 2020. An MOU between the Park Board and Park Foundation depicts this funding agreement.

RECOMMENDATION:

To approve the Spokane Parks Foundation Memorandum of Understanding, as presented, relating to the Riverfront Park all-inclusive playground funding plan.

CITY CLERK'S OFFICE

ATTACHMENTS: Include in packets. See back of Agenda Sheet for specific supporting document requirements.

SIGNATURES:

Requester - Jason Conley

Dept. Manager

Interim Director of Parks & Rec - Garrett Jones

Parks Accounting - Megan Qureshi

Legal Dept. - Pat Dalton

DISTRIBUTION:

Parks: Accounting

Parks: Pamela Clarke

Budget Manager:

Requester: Jason Conley

ed@spokaneparksfoundation.org

PARK BOARD ACTION:

APPROVED BY SPOKANE PARK BOARD

President

Nov. 14, 2019

<u>Fiscal Impact</u>	<u>Budget Account</u>
Expenditure:	
N/A	
Revenue:	



Existing vendor



New vendor – If so, please include vendor packet



Supporting documents:



Quotes/Solicitation (RFP, RFQ, RFB)



Contractor is on the City's A&E Roster City of Spokane



Spokane Business registration expiration date: _____

UBI: 601-844-887



W-9 (for new contractors/consultants/vendors)



ACH Forms (for new contractors/consultants/vendors)



Insurance Certificate (minimum \$1 million in General

Liability)



**MEMORANDUM OF UNDERSTANDING BETWEEN
THE CITY OF SPOKANE AND
THE SPOKANE PARKS FOUNDATION**

THIS MEMORANDUM OF UNDERSTANDING is made by and between the City of Spokane Parks and Recreation Division, a Washington State municipal corporation, located at City Hall, 808 West Spokane Falls Boulevard, Spokane, Washington 99201 (City), and the Spokane Parks Foundation, a Washington State nonprofit, tax exempt corporation located at 222 West Mission, Ste. 240, Spokane, Washington 99201 (Foundation).

WHEREAS, City of Spokane Parks and Recreation Division owns or operates and maintains real estate, buildings and other recreational and entertainment facilities, and operates a wide variety of programs and services; and

WHEREAS, the Spokane Parks Foundation wishes to support the City's Parks and Recreation Division's vision and mission and, as an independent tax exempt corporation, has the ability to raise philanthropic dollars for parks throughout Spokane County that can accomplish more than public funding allows; and

WHEREAS, City of Spokane Parks and Recreation Division wishes to take out a Spokane Investment Pool ("SIP") loan to cover the costs of the Shane's Inspiration Inclusive Playground (Playground) beginning in the spring of 2020, before the entire Playground pledge payments have been received, to align with the timing of other West Havermale projects and construction; and

WHEREAS, the Playground project includes a two stall ADA accessible restroom facility within the footprint of the Playground design (Exhibit A) and;

WHEREAS, the Foundation wishes to accept the responsibility for collecting private donor pledges at its sole risk and remitting these funds to Spokane Parks and Recreation to cover the SIP loan debt services according to an agreed upon payment schedule; and

WHEREAS, the Foundation desires and Parks and Recreation Division have agreed to a SIP loan amount not to exceed \$900,000; and,

THEREFORE, based on the foregoing, the parties enter into the following Agreement:

The City agrees to request a loan from the Spokane Investment Pool ("SIP") in the amount of \$900,000, said loan will be the guaranteed funding source to construct the \$1.3 million dollar Playground in 2020. This loan will be requested by Parks and Recreation when needed, but no

later than December 16, 2019.

Interest on the loan begin accruing immediately as funds are withdrawn by the Parks and Recreation Division and will be repaid within a 5-year term, not to extend beyond December 31, 2024. There shall be no penalty for early repayment of said loan.

The Foundation shall receive notice of, review and approve all construction change orders. Any expenditures of the \$250,000 designated as contingency funds (in Exhibit B) will require Foundation approval.

The Foundation will make bi-annual payments to the City, under a payment schedule that begins after the first withdrawal of funds. The payments and payment schedule will be produced by the City (Exhibit B). Payments shall be made by the Foundation, to the City on a mutually agreeable day of the month in May and November of each year.

No later than December 6, 2019, the Foundation will make a \$400,000 down payment to the City utilizing funds received through the Campaign for Riverfront Spokane designated for the Playground. Soon thereafter, the City will request the first loan installment in the amount of \$650,000.

Any future loan draws, not to exceed \$250,000, will be approved by the Foundation.

CITY OF SPOKANE PARKS AND RECREATION DIVISION

By Garrett Jones
(Name) Garrett Jones
(Title) Director, interim

11/15/2019
Date



Attest:

Seni Agots
City Clerk

Approved as to form:

Michael J. Puccio
Assistant City Attorney

SPOKANE PARKS FOUNDATION

By Kevin Fortner
(Name) Kevin Fortner
(Title) Executive Director

14 November 19
Date



SCOPE OF WORK:

- PLAY EQUIPMENT:** Equipment to be supplied by Landscape Structures Inc. Contact John Larson Play Creation, (206)932-6366. To be installed by Landscape Structures Inc. certified installer. Refer to Sheet L-____ for layout and LSI shop drawings for installation information.
 - Rope Pull for 3' Elevation change
 - 2-12 Year Olds Roller Table
 - 2-12 Year Olds Riverboat Theme Sway Fun
 - 2-12 Year Olds Sensory Play Station
 - 2-5 Year Olds Cozy Dome
 - 2-12 Year Olds Free Standing TSTF 'Why' Panel
 - 2-12 Year Olds Free Standing TSTF 'Headline' Panel
 - All Ages Custom GFRC Sensory Wall
 - All Ages Custom GFRC Sand Table- To be constructed with a 3" high lip at back side to avoid sand drop.
 - 2-12 Year Olds Custom GFRC Balance Beams, Rock Steppers & Marmot
 - 5-12 Year Olds Wobble Pod
 - 2-12 Year Olds Swing Bay with High-back Molded Seats
 - 5-12 Year Olds Oodle Swing
 - 2-12 Year Olds We-Go Round
 - 2-12 Year Olds Custom Shanes LSI Signage
 - GFRC Trout Entry Sign
 - 5-12 Year Olds Tongue Drum
 - 2-12 Chill Spinner

- PLAY EQUIPMENT:** Equipment to be supplied by GORIC. Contact Laura Wilson (508) 881-0942. To be installed by certified playground installer. Refer to Sheet L-____ for layout and Goric shop drawings for installation information.
 - The Dish
 - The Grass
 - Abacus
 - Rainmaker

- PLAY EQUIPMENT:** Music elements to be supplied by Freenotes: contact Outdoor Products/ Gilda Ongkeko (310)392-9226
 - Contrabass Chimes
 - Serenade
 - Flower Chimes

- RUBBERIZED SURFACING:** Layout to be approved by Landscape Architect prior to construction. For resilient surface layout see sheet L-____. All resilient surface is supplied and installed by Spectraturf Construction Inc. or approved equal. See Detail #1 on Sheet L-304. Graphics in Sensory Garden to include: Butterfly Hopscotch, Log Jump and Stone Steppers.

- SKYWAYS SHADE CANOPIES** - Refer to LSI equipment plan and install documentation

GENERAL NOTES:

- Concrete to be aligned to bypass all trees and play equipment safety zones (dashed lines) after equipment is installed.
- Grade on entire playground not to exceed 2%
- Drainage per Civil Plan.
- All rubberized surfacing areas to be installed on 4" rock base and slope of 1-1/2% max. Slope surfacing away from concrete walls.
- Field measurements to be confirmed prior to commencing work.
- Contractor to comply with City of Spokane Tree Protection Regulations.



DIGITALLY SIGNED:

TITLE BY APPROVED: PARK


CITY PURCHASING NUMBER

DRAWING NUMBER

L-301

DATE: Sep 28, 2019 - 9:34pm by Diane

FILE NAME

					<table><tr><td colspan="2">LOCATION: _____</td></tr><tr><td>ELEVATION: _____</td><td>HORIZONTAL: _____</td></tr><tr><td>CITY DATUM: _____</td><td>VERTICAL: _____</td></tr><tr><td colspan="2">SCALE: _____</td></tr></table>		LOCATION: _____		ELEVATION: _____	HORIZONTAL: _____	CITY DATUM: _____	VERTICAL: _____	SCALE: _____		<table><tr><td colspan="2">CURRENT DESIGN STANDARDS CCS - ADOPTED 2006</td></tr><tr><td colspan="2">THIS IS A 2-D DRAWING</td></tr><tr><td>DESIGN</td><td>_____</td></tr><tr><td>REVISIONS</td><td>_____</td></tr><tr><td>DATE</td><td>_____</td></tr></table>		CURRENT DESIGN STANDARDS CCS - ADOPTED 2006		THIS IS A 2-D DRAWING		DESIGN	_____	REVISIONS	_____	DATE	_____	<table><tr><td colspan="2">CITY OF SPOKANE, WASHINGTON DEPARTMENT OF PARKS AND RECREATION</td></tr><tr><td colspan="2">800 WEST SPOKANE FALLS BLVD SPOKANE, WASHINGTON 99201-3543 509.455.4252</td></tr></table>		CITY OF SPOKANE, WASHINGTON DEPARTMENT OF PARKS AND RECREATION		800 WEST SPOKANE FALLS BLVD SPOKANE, WASHINGTON 99201-3543 509.455.4252		<table><tr><td colspan="2">PROJECT TITLE RIVERFRONT PARK</td></tr><tr><td colspan="2">SHEET TITLE PLAY EQUIPMENT PLAN</td></tr></table>		PROJECT TITLE RIVERFRONT PARK		SHEET TITLE PLAY EQUIPMENT PLAN		<table><tr><td colspan="2">DIGITALLY SIGNED</td></tr><tr><td>TYPE OF APPROACHMENT</td><td>PARK</td></tr><tr><td>CITY PURCHASING NUMBER</td><td>DRAWING NUMBER</td></tr><tr><td></td><td>L-301</td></tr></table>		DIGITALLY SIGNED		TYPE OF APPROACHMENT	PARK	CITY PURCHASING NUMBER	DRAWING NUMBER		L-301
LOCATION: _____																																																
ELEVATION: _____	HORIZONTAL: _____																																															
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CITY OF SPOKANE, WASHINGTON DEPARTMENT OF PARKS AND RECREATION																																																
800 WEST SPOKANE FALLS BLVD SPOKANE, WASHINGTON 99201-3543 509.455.4252																																																
PROJECT TITLE RIVERFRONT PARK																																																
SHEET TITLE PLAY EQUIPMENT PLAN																																																
DIGITALLY SIGNED																																																
TYPE OF APPROACHMENT	PARK																																															
CITY PURCHASING NUMBER	DRAWING NUMBER																																															
	L-301																																															
BY	REVISIONS	DATE																																														

CITY OF SPOKANE, WASHINGTON
DEPARTMENT OF PARKS AND RECREATION
400 WEST SPOKANE FALLS BLVD.
SPOKANE, WASHINGTON 99201-3843
(509) 425-4225

Loan Summary

Funds Utilized for Expected Playground Expenditures

Loan Amount:	\$650,000.00	Number of Payments:	10
Annual Interest Rate:	2.5000%	Periodic Payment:	\$69,576.21
Loan Date:	12/01/2019	1st Payment Due:	06/01/2020
Payment Frequency:	Semiannually	Last Payment Due:	12/01/2024
Total Interest Due:	\$45,762.08	Total All Payments:	\$695,762.08

Payment Schedule

#/Year	Date	Payment	Interest	Principal	Balance
Loan:	12/01/2019	0.00	0.00	0.00	650,000.00
1:1	06/01/2020	69,576.21	8,167.44	61,408.77	588,591.23
2:1	12/01/2020	69,576.21	7,395.82	62,180.39	526,410.84
2020 Totals:		139,152.42	15,563.26	123,589.16	
Running Totals:		139,152.42	15,563.26	123,589.16	
3:2	06/01/2021	69,576.21	6,614.50	62,961.71	463,449.13
4:2	12/01/2021	69,576.21	5,823.37	63,752.84	399,696.29
2021 Totals:		139,152.42	12,437.87	126,714.55	
Running Totals:		278,304.84	28,001.13	250,303.71	
5:3	06/01/2022	69,576.21	5,022.30	64,553.91	335,142.38
6:3	12/01/2022	69,576.21	4,211.16	65,365.05	269,777.33
2022 Totals:		139,152.42	9,233.46	129,918.96	
Running Totals:		417,457.26	37,234.59	380,222.67	
7:4	06/01/2023	69,576.21	3,389.83	66,186.38	203,590.95
8:4	12/01/2023	69,576.21	2,558.18	67,018.03	136,572.92
2023 Totals:		139,152.42	5,948.01	133,204.41	
Running Totals:		556,609.68	43,182.60	513,427.08	
9:5	06/01/2024	69,576.21	1,716.08	67,860.13	68,712.79
10:5	12/01/2024	69,576.19	863.40	68,712.79	0.00
2024 Totals:		139,152.40	2,579.48	136,572.92	
Running Totals:		695,762.08	45,762.08	650,000.00	

Last payment decreased by \$0.02 due to rounding

Calculation method: Normal, 365 days per year

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Loan Summary

Contingency Funds for Playground

Loan Amount:	\$250,000.00	Number of Payments:	10
Annual Interest Rate:	2.5000%	Periodic Payment:	\$26,760.08
Loan Date:	06/01/2020	1st Payment Due:	12/01/2020
Payment Frequency:	Semiannually	Last Payment Due:	06/01/2025
Total Interest Due:	\$17,600.79	Total All Payments:	\$267,600.79

Payment Schedule

#/Year	Date	Payment	Interest	Principal	Balance
Loan:	06/01/2020	0.00	0.00	0.00	250,000.00
1:1	12/01/2020	26,760.08	3,141.32	23,618.76	226,381.24
	2020 Totals:	26,760.08	3,141.32	23,618.76	
	Running Totals:	26,760.08	3,141.32	23,618.76	
2:1	06/01/2021	26,760.08	2,844.54	23,915.54	202,465.70
3:2	12/01/2021	26,760.08	2,544.04	24,216.04	178,249.66
	2021 Totals:	53,520.16	5,388.58	48,131.58	
	Running Totals:	80,280.24	8,529.90	71,750.34	
4:2	06/01/2022	26,760.08	2,239.76	24,520.32	153,729.34
5:3	12/01/2022	26,760.08	1,931.65	24,828.43	128,900.91
	2022 Totals:	53,520.16	4,171.41	49,348.75	
	Running Totals:	133,800.40	12,701.31	121,099.09	
6:3	06/01/2023	26,760.08	1,619.68	25,140.40	103,760.51
7:4	12/01/2023	26,760.08	1,303.78	25,456.30	78,304.21
	2023 Totals:	53,520.16	2,923.46	50,596.70	
	Running Totals:	187,320.56	15,624.77	171,695.79	
8:4	06/01/2024	26,760.08	983.91	25,776.17	52,528.04
9:5	12/01/2024	26,760.08	660.03	26,100.05	26,427.99
	2024 Totals:	53,520.16	1,643.94	51,876.22	
	Running Totals:	240,840.72	17,268.71	223,572.01	
10:5	06/01/2025	26,760.07	332.08	26,427.99	0.00
	2025 Totals:	26,760.07	332.08	26,427.99	
	Running Totals:	267,600.79	17,600.79	250,000.00	

Last payment decreased by \$0.01 due to rounding

Calculation method: Normal, 365 days per year

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Campaign Fund Balances as of 4/27/2020

Butterfly	\$ 7,319.25
Dog Park	\$ 6,417.25
Future Fund	\$ 20,425.00
Playground	\$ (75,326.75)
Promenade	\$ 19,000.00
Tour Train	\$ 142,500.00
Unrestricted Total Available	\$ 492,428.23

Unrestricted gifts \$490,980.80

Charms \$225.19

Benches \$38,669.09

Carrousel \$31,229.90

Pavers \$6650.00

Total unrestricted = \$567,754.98

Less \$75,326.75 owed to playground fund

*Total available unrestricted = **\$492,428.23***

Future Pledge Payments

	2020	2021	2022	2023
<i>Total pledges:</i>	\$ 155,725.00	\$ 252,706.00	\$ 250,000.00	\$ 250,000.00
<i>Less 5%</i>	\$ (7,786.25)	\$ (12,635.30)	\$ (12,500.00)	\$ (12,500.00)
Total future amounts available	\$ 147,938.75	\$ 240,070.70	\$ 237,500.00	\$ 237,500.00

Other RFP funds available:

Riverfront Park unrestricted	\$ 3,546.00
RFP M&O	\$ 7,068.00
REI Trail Work	\$ 1,353.00

Riverfront Park Capital Campaign Project List

(as approved by the Spokane Park Board March 22, 2018)

Tier One Projects - \$3 million **(Primary focus)**

South Butterfly

Playground on West Havermale Island

Interpretive signage

Signature basketball court(s)

Dog park

Tour train

Tier Two Projects **(Donors not interested in Tier One)**

Art installation

Blue bridge restoration

Red Wagon meadow boardwalk

North bank - river overlook

Forestry shelter

Post Street sentinel picnic shelter

North sentinel picnic shelter

Recognition Opportunities **(Projects less than \$50,000)**

Looff Carrousel animals

Promenade walkway pavers

Art signs