



## Spokane Park Board Agenda

3:30 p.m. Sept. 12, 2019

City Council Chambers, lower level City Hall

808 W. Spokane Falls Blvd.

Spokane, Washington

### Park Board Members:

Nick Sumner – President

Jennifer Ogden – Vice President

Garrett Jones – Secretary

Ted McGregor

Rick Chase

Greta Gilman

Sally Lodato

Gerry Sperling

Jamie SiJohn

Bob Anderson

Barb Richey

Mike Fagan – City Council Liaison

### Agenda

1. **Roll Call:** *Pamela Clarke*
2. **Minutes:** *Aug. 8, 2019, regular Park Board meeting minutes*
3. **Additions or deletions to the agenda**
4. **Special guests**
5. **Claims:** *Claims for the month of August 2019 – Bob Anderson*
6. **Financial report and budget update:** *Mark Buening*
7. **Special discussion/action items**
8. **Committee Reports – Action Items:**
  - Urban Forestry Tree Committee:** (The committee did not meet.) – *Rick Chase*
    - A. Action items: None
  - Golf Committee:** Sept. 10, 2019 – *Gerry Sperling*
    - A. Action items: None
  - Land Committee:** Sept. 4, 2019 – *Greta Gilman*
    - A. Action items: None
  - Recreation Committee:** Sept. 4, 2019 – *Sally Lodato*
    - A. Action items: None

**Riverfront Park Committee:** Sept. 9, 2019 – *Ted McGregor*

- A. [Cameron Reilly change order #3/Sister Cities Garden](#) (\$3,384.61, tax inclusive)
- B. [Garco Construction change order #19/Pavilion and Promenade](#) (\$28,086, plus tax)
- C. [GeoEngineers amendment #5/West Havermale and final HMP report](#) (\$23,010, no tax)
- D. [SPVV amendment #1/West Havermale design](#) (\$45,750, no tax)

**Finance Committee:** Sept. 10, 2019 – *Bob Anderson*

- A. [Accounemps contract amendment and extension](#) (\$20,000, no tax)

**Bylaws Committee:** *Jennifer Ogden*

- A. [Park Board Bylaws amendment/consent agenda](#) (1<sup>st</sup> reading)

9. **Reports**

- A. Park Board President: *Nick Sumner*

- B. Liaisons:

- 1. Conservation Futures – *Nick Sumner*
  - 2. Parks Foundation – *Ted McGregor*
  - 3. City Council – *Mike Fagan*

- C. Director: *Garrett Jones*

10. **Executive Session:**

11. **Correspondence:**

- A. Letters/emails: [Pavilion – thank you emails](#)

- B. Newsletters: *Hillyard Senior Center*

12. **Public Comments:**

13. **Adjournment:**

14. **Meeting Dates:**

- A. Next Committee meeting dates:
  - Urban Forestry Committee: 4:15 p.m. Oct. 1, 2019, Woodland Center, Finch Arboretum
  - Land Committee: 3:30 p.m. Oct. 2, 2019, Woodland Center, Finch Arboretum
  - Recreation Committee: 5:15 p.m. Oct. 2, 2019, Woodland Center, Finch Arboretum
  - Riverfront Park Committee: 8:05 a.m. Oct. 7, 2019, Pavilion conference room, Riverfront Park
  - Golf Committee: 8 a.m. Oct. 8, 2019, Woodland Center, Finch Arboretum
  - Finance Committee: 3 p.m. Oct. 8, 2019, Pavilion conference room, Riverfront Park
- B. Next Park Board: 3:30 p.m. Oct. 10, 2019, City Council Chambers
- C. Park Board Study Session: No session scheduled at this time.

**AMERICANS WITH DISABILITIES ACT (ADA) INFORMATION:** The City of Spokane is committed to providing equal access to its facilities, programs and services for persons with disabilities. The Spokane City Council Chamber in the lower level of Spokane City Hall, 808 W. Spokane Falls Blvd., is wheelchair accessible and also is equipped with an infrared assistive listening system for persons with hearing loss. Headsets may be checked out (upon presentation of picture I.D.) at the City Cable 5 Production Booth located on the First Floor of the Municipal Building, directly above the Chase Gallery or through the meeting organizer. Individuals requesting reasonable accommodations or further information may call, write, or email Human Resources at 509.625.6363, 808 W. Spokane Falls Blvd, Spokane, WA, 99201; or [jsaxon@spokanecity.org](mailto:jsaxon@spokanecity.org). Persons who are deaf or hard of hearing may contact Human Resources through the Washington Relay Service at 7-1-1. Please contact us forty-eight (48) hours before the meeting date.



## Spokane Park Board

3:30 p.m. Aug. 8, 2019

City Council Chambers, lower level City Hall  
808 W. Spokane Falls Blvd., Spokane, Washington

### Park Board Members:

- X Nick Sumner – President
- X Jennifer Ogden – Vice President
- X Garrett Jones –Secretary
- X Ted McGregor
- X Rick Chase
- X Greta Gilman
- X Sally Lodato
- X Gerry Sperling
- X Jamie SiJohn
- X Bob Anderson
- X Barb Richey
- X Mike Fagan – Council Liaison

### Parks Staff:

Jason Conley  
Mark Buening  
Nick Hamad  
Al Vorderbrueggen  
Jennifer Papich  
Angel Spell  
Jonathan Moog  
Berry Ellison  
Josh Morrisey  
Steve Conner  
Angel Spell  
Amy Lindsey  
Ryan Griffith  
Josh Oakes  
Pamela Clarke

### Guests:

Peg Currie  
Kayleen Campbell  
Terri Fortner  
Jeff Edwards  
Massoud Emami  
Marsha Davis  
Karen Mobley

## MINUTES

(Click [HERE](#) to view a video recording of the meeting.)

1. **Roll Call:** *Pamela Clarke*  
See above

2. **Minutes:**
  - A. May 30, 2019, City Council/Park Board study session minutes

**Motion No. 1:** Mike Fagan moved to approve the May 30, 2019, City Council/Park Board study session minutes.

Jennifer Ogden seconded.  
Motion carried unanimously (11-0 vote).

- B. June 14, 2019, Park Board retreat minutes

**Motion No. 2:** Sally Lodato moved to approve the June 14, 2019, Park Board retreat minutes.

Gerry Sperling seconded.  
Motion carried unanimously (11-0 vote).

- C. July 11, 2019, Park Board meeting minutes

**Motion No. 3:** Sally Lodato moved to approve the July 11, 2019, Park Board meeting minutes.



Mike Fagan seconded.  
Motion carried unanimously (11-0 vote).

3. **Additions or Deletions to the Agenda:**

A. None

4. **Special Guests:**

A. Riverfront Spokane fundraising campaign announcement – *Nick Sumner* kicked off the fundraising campaign announcement by introducing *Ted McGregor*, Park Board and Parks Foundation Board member. Mr. McGregor said making the Riverfront Park accessible to everyone has been a driving force in the park's redevelopment project and through the support of Providence Health Care this vision will become a reality. Mr. McGregor introduced Providence chief operating officer *Peg Currie* who announced Providence will donate \$1 million through a community benefit grant for the creation of an inclusive play space for people of all abilities and ages in Riverfront Park. *Kayleen Campbell*, also with Providence and mom of 17-year old Katie who has been diagnosed with Lennox-Gastaut Syndrome and hip dysplasia, expressed her appreciation for this play space where people of all abilities may play and socialize without restrictions.

B. Spokane Youth and Senior Centers Association quarterly update – *Jeff Edwards*, Corbin Senior Center executive director, presented a recap of the activities, fundraising accomplishments and participation hours for the second quarter of 2019 at Spokane's 10 youth, senior and community centers.

5. **Claims:** Claims for the month of July 2019 – *Bob Anderson* presented claims for the month of July 2019 in the amount of \$5,408,830.73.

**Motion No. 4:** Bob Anderson moved to approve claims for the month of July 2019 in the amount of \$5,408,830.73.

Sally Lodato seconded.  
Motion carried unanimously (11-0 vote).

6. **Financial report and budget update:** – *Mark Buening* provided the July financial report and budget update. Park Fund revenue is tracking at 120.96% of the projected budget. Park Fund expenditures are tracking at 102.91% of the projected budget. Golf Fund revenue is tracking at 113.91% of the projected budget. Golf Fund expenditures are tracking at 96.62% of the projected budget. Of the \$68.06 million Riverfront Park Bond, \$48.58 million has been expended and \$8.085 million committed, leaving an \$11.4 million budget balance.

7. **Special Discussion/Action Items:**

A. Joint Arts Committee assignment/Jamie SiJohn – *Nick Sumner* explained Jamie SiJohn voiced a desire to serve on the Joint Arts Committee. There are three Park Board seats on the JAC. Mr. Sumner will step down from the committee allowing Ms. SiJohn to serve as a Park Board representative on the JAC.

**Motion No. 5:** Nick Sumner moved to appoint Jamie SiJohn to the Joint Arts Committee.

Jennifer Ogden seconded.  
Motion carried unanimously (11-0 vote).

8. **Committee Reports:**

**Urban Forestry Tree Committee:** July 30, 2019, *Rick Chase*

A. Action items: None

B. The next regularly scheduled meeting is 4:15 p.m. Sept. 3, 2019, at the Woodland Center, Finch Arboretum.

**Golf Committee:** Aug. 6, 2019, *Gerry Sperling*

A. Downriver Golf Course stormwater facilities resolution – *Nick Hamad* presented a proposed resolution authorizing the study, design and future construction of stormwater facilities on the Downriver Golf Course. As part of the City's long-term stormwater treatment program, Integrated Capital Management is scheduled to design and construct stormwater treatment system within the Cochran Basin, which encompasses Downriver Golf Course. A memorandum of understanding, approved May 2015, outlined a collaborative agreement between Utilities and Parks noting that Park land may be used for stormwater facilities in exchange for physical improvements and an annual payment from Utilities to Parks. Mr. Hamad presented a draft resolution to the Park Board at the board's July 11 meeting when he was asked to add language to the resolution clarifying that "physical improvements and/or other on-course capital improvements to the golf course, negotiated by the Park Board, would be incurred by Utilities." Mr. Hamad reviewed the added language made to the resolution in response to the Park Board's request.

**Motion No. 6:** Gerry Sperling moved to approve the Downriver Golf Course stormwater facilities resolution, as presented.

Sally Lodato seconded.

Motion carried unanimously (11-0 vote).

B. The next scheduled meeting is 8 a.m., Sept. 10, 2019, Finch Arboretum, Woodland Center.

**Land Committee:** July 31, 2019, *Greta Gilman*

A. South Gorge Trail art project resolution/People's Park – *Nick Hamad* presented the proposed South Gorge Trail art project resolution which calls for the installation of artwork along the South Gorge Trail in People's Park. The artwork, by Sarah Thompson Moore, is an earth, rock and steel piece representing the traditional fishing weirs used by the Spokane Tribe. Parks is not being asked to fund the art. The request is for the approval of the placement and location of the artwork. *Mike Fagan* asked if there has been discussion regarding safety concerns specifically relating to the steel posts. Mr. Hamad explained the metal rods of the stylized fishing weir will be designed so that individuals will not be able to climb the rods or fall on them. He added the art is expected to be constructed the fall of 2020, at the earliest, which will allow time to address the safety issues.

**Motion No. 7:** Greta Gilman moved to approve the South Gorge Trail art project resolution, as presented.

Bob Anderson seconded.

Motion carried unanimously (11-0 vote).

B. Engineering Remediation Resource Group change order #2/Dutch Jake's Park (\$11,876.72 including tax) – *Nick Hamad* presented change order #2 with Engineering Remediation Resource Group for work at Dutch Jake's Park in the amount of \$11,876.72, including tax. The change order involves adding the infrastructure necessary to run underground power in the future. Mr. Hamad explained funding is not available at this time to purchase the underground

cable. Change order #2 also includes curb demolition and replacement.

**Motion No. 8:** Greta Gilman moved to approve change order #2 with Engineering Remediation Resource Group for work at Dutch Jake's Park in the amount of \$11,876.72 including tax.

Mike Fagan seconded.

Motion carried unanimously (11-0 vote).

C. The next scheduled meeting is 3:30 p.m. Sept. 4, 2019, Woodland Center, Finch Arboretum.

**Recreation Committee:** July 31, 2019, *Greta Gilman* on behalf of Sally Lodato

A. Action items: None

B. The next scheduled meeting is 5:15 p.m. Sept. 4, 2019, Woodland Center, Finch Arboretum.

**Riverfront Park Committee:** Aug. 5, 2019, *Ted McGregor*

A. AXS ticketing contract/Pavilion – *Amy Lindsey* presented the AXS ticketing contract for the Pavilion and Riverfront Park ticket events. The proposed AXS contract is a three-year contract with an option for two additional years, which matches the concert production services contract with AEG. The agreement includes all box office ticketing hardware, ticket scanner, PCs and printers required for the White Label ticketing platform. Ms. Lindsey explained the benefits of contracting with AXS include a daily 6 a.m. to 8 p.m. customer support, paperless ticketing, and the flexibility to add additional services, such as parking. She added AXS will waive ticketing fees for any free or non-profit events.

**Motion No. 9:** Ted McGregor moved to approve the AXS ticketing contract for the Pavilion and Riverfront Park tick events, as presented.

Rick Chase seconded.

Motion carried unanimously (11-0 vote).

B. Garco Construction change order #18/Pavilion and Promenade (\$156,018, plus tax) – *Berry Ellison* presented the proposed change order #18 with Garco Construction for work on the Pavilion and Promenade in the amount of \$156,018, plus tax.

**Motion No. 10:** Ted McGregor moved to approve change order #18 with Garco Construction for work on the Pavilion and Promenade in the amount of \$156,018, plus tax.

Sally Lodato seconded.

Motion carried unanimously (11-0 vote).

C. Bernardo | Wills Architects design services contract amendment #4/north bank SportsPlex stormwater (\$11,800, no tax) – *Berry Ellison* presented the proposed design services contract amendment #4 with Bernardo | Wills Architects for work on the north bank SportsPlex stormwater project. *Garrett Jones* noted this design offers Parks and the Spokane Public Facilities District a win-win solution where Parks designs and installs stormwater infrastructure for the Sportsplex and in return the SPFD removes excess soil from the north bank.

**Motion No. 11:** Ted McGregor moved to approve the design services contract amendment #4 with Bernardo | Wills Architects for work on the north bank SportsPlex stormwater project.

Gerry Sperling seconded.  
Greta Gilman and Barb Richey recused themselves.  
Motion carried with a 9-0 vote with 2 recusals.

D. CH2M Hill Engineers-Jacobs contract amendment #2/north bank (\$7,500, no tax) – *Berry Ellison* presented the proposed contract amendment #2 with CH2M Hill Engineers for work on the north bank in the amount of \$7,500. This amendment is necessary for permit support services to prepare a north bank SEPA as required by state and local authorities.

**Motion No. 12:** Ted McGregor moved to approve contract amendment #2 with CH2M Hill Engineers for work on the north bank project in the amount of \$7,500.

Jennifer Ogden seconded.  
Motion carried unanimously (11-0 vote).

E. Northwest Playground Equipment, Inc., equipment purchase contract /north bank playground (\$319,603.58, tax inclusive) – *Berry Ellison* presented the Northwest Playground Equipment, Inc., equipment purchase contract for the north bank playground in the amount of \$319,603.58. This purchase is for 12 pieces of the base bid play equipment and is being purchased through the state contract. This purchase completes a majority of the play equipment for the north bank playground.

**Motion No. 13:** Ted McGregor moved to approve the Northwest Playground Equipment, Inc., equipment purchase contract for the north bank playground in the amount of \$319,603.58, tax inclusive.

Rick Chase seconded.  
Motion carried unanimously (11-0 vote).

F. Strata testing service contract amendment #3/north bank playground (\$22,283, no tax) – *Berry Ellison* presented the proposed testing service contract amendment #3 with Strata for the north bank playground in the amount \$22,283.

**Motion No. 14:** Ted McGregor moved to approve the testing service contract amendment #3 with Strata for the north bank playground in the amount \$22,283.

Sally Lodato seconded.  
Motion carried unanimously (11-0 vote).

G. Strata amendment #4 to Parkwide contract/Pavilion (\$7,888, no tax) – *Berry Ellison* presented the proposed amendment #4 to the Parkwide contract with Strata for their final work on the Pavilion project in the amount of \$6,215. This amendment is due to the extension on the Pavilion construction schedule as the scope of work expanded. Mr. Ellison noted the amount presented to the Riverfront Park Committee earlier in the week in the amount of \$6,215 was not correct and the amount should be \$7,888. The corrected amount of \$7,888 has since been approved by the Executive Team.

**Motion No. 15:** Ted McGregor moved to approve amendment #4 with Strata for their final work on the Pavilion project in the amount of \$7,888.

Jamie SiJohn seconded.  
Motion carried unanimously (11-0 vote).

H. The next scheduled meeting is 8:05 a.m. Sept. 9, 2019, in the Pavilion meeting room, Riverfront Park.

**Finance Committee:** Aug. 6, 2019, *Bob Anderson*

A. No action items

B. The next regularly scheduled meeting is 3 p.m. Sept. 10, 2019, City Conference Room Lobby - Tribal, first floor City Hall.

**Bylaws Committee:** (The committee did not meet.) *Jennifer Ogden*

A. Action items: None

B. The next meeting is scheduled for 5:30 p.m. Aug. 14, 2019, Caliope event room, Riverfront Park Looff Carrousel .

9. **Reports:**

**Park Board President:** *Nick Sumner* recapped some of the 2019 Parks projects and thanked the staff for their dedication and hard work on these projects for the community. He added partnerships with other departments, agencies and the community have made these accomplishments possible.

**Liaison reports:**

1. Conservation Futures – No report was given.
2. Parks Foundation – *Ted McGregor* reported the foundation has reached more than two-thirds of the fundraising campaign goal. He attributed this success to the foundation's dedication and to community support of the new Riverfront Park and the Park system as a whole.
3. City Council – *Mike Fagan* thanked the Park Board and staff for their services to citizens in the various districts in the city.

**Director's report:** *Garrett Jones*

A. 2020 budget – Mr. Jones reported staff is meeting weekly to look at efficiencies and opportunities as they relate to balancing the 2020 budget. In September, a balanced budget proposal will be presented to the Finance Committee. The impact of any potential fee increases or cost reductions will be presented at that time. The Park Board is scheduled to take action on adopting the 2020 budget at the October board meeting.

B. Appreciation – Mr. Jones extended his thanks, on behalf of Parks, to Providence for their partnership in making the inclusive playground a reality. He also thanked Public Works and Utilities for their partnerships on the Downriver Golf Course project, Manito Park irrigation project, the Japanese Pond renovation. He thanked staff for their creative approach in developing a balanced budget.

C. Meeting procedure efficiencies – Mr. Jones announced staff is working on an efficiency plan designed to streamline Park Board and committee meetings, and cut down of extensive use of paper copies for meetings.

D. Employee of the quarter nomination – Mr. Jones congratulated *Sarah Johnson*, of the Parks Budget/Finance team, for being nominated for city of Spokane employee of the quarter.

10. **Executive Session:**

A. None

11. **Correspondence:**

A. Letters/email: None

B. Newsletters: Hillyard Senior Center

12. **Public Comments:** None

13. **Adjournment:** The meeting was adjourned at 5:27 p.m.

14. **Meeting Dates:**

A. Next Committee meeting dates:

Joint Arts: 3:30 p.m. Aug. 13, 2019, Conference room 5A, 5<sup>th</sup> floor City Hall

Bylaws: 5:30 p.m. Aug. 14, 2019, Caliope event room, Riverfront Park Looff Carrousel

Urban Forestry Committee: 4:15 p.m. Sept. 3, 2019, Woodland Center, Finch Arboretum

Land Committee: 3:30 p.m. Sept. 4, 2019, Woodland Center, Finch Arboretum

Recreation Committee: 5:15 p.m. Sept. 4, 2019, Woodland Center, Finch Arboretum

Riverfront Park Committee: 8:05 a.m. Sept. 9, 2019, Pavilion meeting room, Riverfront Park

Golf Committee: 8 a.m. Sept. 10, 2019, Woodland Center, Finch Arboretum

Finance Committee: 3 p.m. Sept. 10, 2019, City Conference Room Lobby - Tribal, first floor City Hall

B. Next Park Board: 3:30 p.m. Sept. 12, 2019, City Council Chambers

C. Park Board Study Session: No session scheduled at this time.

Minutes approved by:



Garrett Jones, Interim Director of Parks and Recreation

**CITY OF SPOKANE PARK AND RECREATION DEPARTMENT  
AUGUST 2019 EXPENDITURE CLAIMS  
FOR PARK BOARD APPROVAL - SEPTEMBER 12, 2019**

**PARKS & RECREATION:**

SALARIES & WAGES	\$	1,768,028.50
MAINTENANCE & OPERATIONS	\$	1,154,356.30
CAPITAL OUTLAY	\$	40,723.52
PARK CUMULATIVE RESERVE FUND	\$	5,965.31

**RFP BOND 2015 IMPROVEMENTS:**

CAPITAL OUTLAY	\$	4,330,005.30
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**GOLF:**

SALARIES & WAGES	\$	214,304.41
MAINTENANCE & OPERATIONS	\$	261,531.94
CAPITAL OUTLAY		

<b>TOTAL EXPENDITURES:</b>	<b>\$</b>	<b>7,774,915.28</b>
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# CITY OF SPOKANE PARKS & RECREATION

The logo is a dark blue circle containing a white stylized figure of a person in a dynamic pose, possibly jumping or running. A white flower with five petals is positioned above the figure, and a white leaf-like shape is to the right.

Financial Reports  
August 2019



# City of Spokane Parks & Recreation

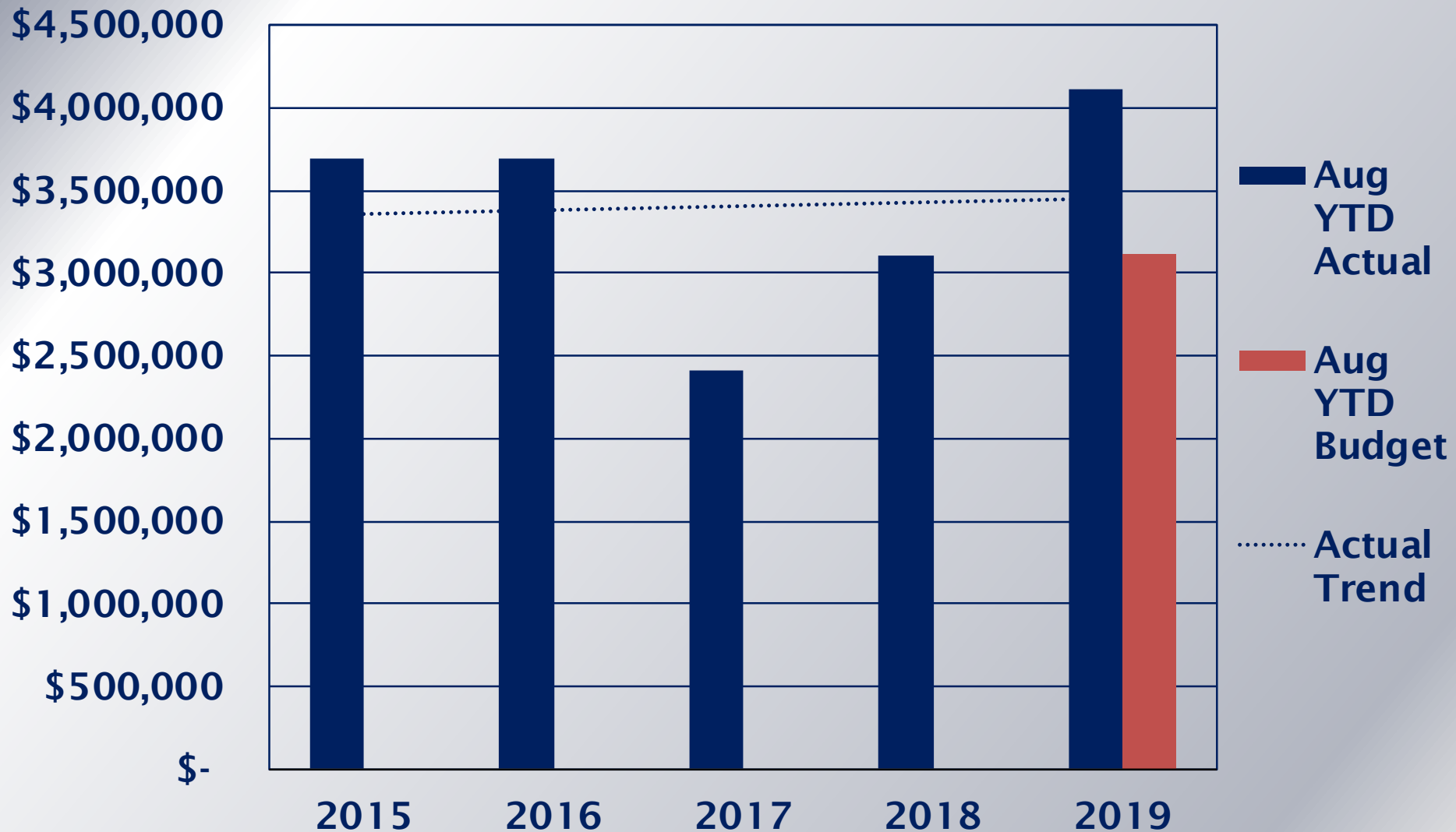
## PARK FUND – Revenues & Expenditures

As of August 2019 (in millions)	2019 Budget	YTD Budget	YTD Actual	% YTD Budget
Park Revenue	5.86	3.12	4.11	131.59%
Transfers In	17.05	11.49	11.07	96.40%
<b>Funds Available</b>	<b>22.91</b>	<b>14.61</b>	<b>15.18</b>	<b>103.92%</b>
Expenditures	-20.31	-12.94	-13.43	103.79%
Net Capital Outlay	-4.77	-0.06	-0.46	736.45%
Transfers Out	-0.34	-0.26	-0.15	55.34%
<b>NET</b>	<b>- 2.51</b>	<b>1.34</b>	<b>1.15</b>	
<b>Beg. Noncommitted Bal*</b>			<b>- 0.61</b>	
<b>End Noncommitted Bal</b>			<b>0.24</b>	

\*For clarification purposes, the 5% Reserve is a reduction against the Beginning Balance.

# Park Fund Revenue

## 5 Year Trend & YTD Budget



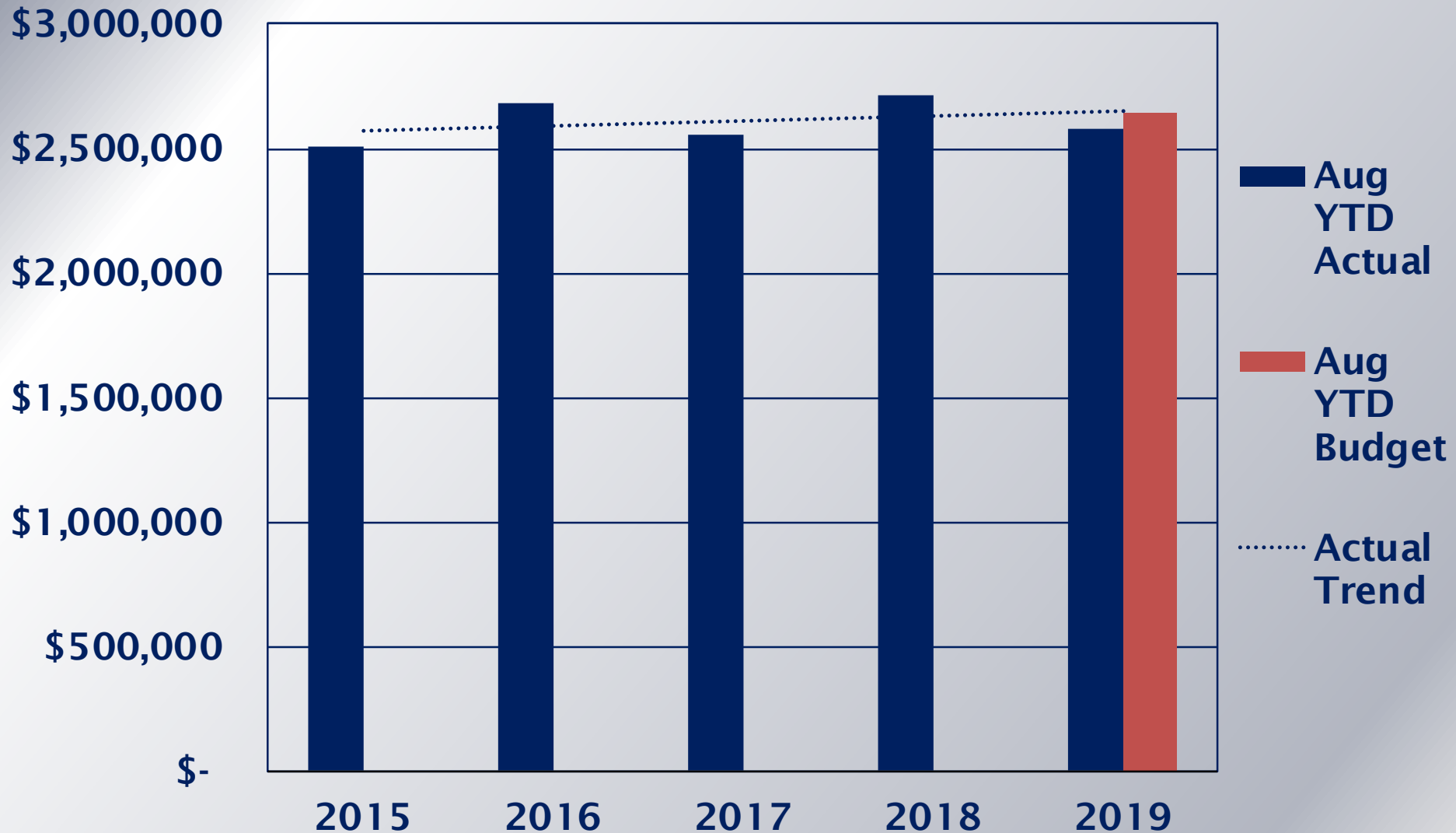
# City of Spokane Parks & Recreation

## GOLF FUND – Revenues & Expenditures

As of August 2019 (in millions)	2019 Budget	YTD Budget	YTD Actual	% YTD Budget
Golf Revenue	3.81	2.64	3.05	115.48%
Transfers In	0.00	0.00	0.00	0.00%
Funds Available	3.81	2.64	3.05	115.48%
Expenditures	-3.26	-1.93	-1.92	99.72%
Transfers Out	-0.28	0.00	-0.11	0.00%
Capital Outlay	-0.27	-0.02	-0.10	100.00%
NET	0.00	0.70	0.92	
Beg. Noncommitted Bal*	- 0.64			
End Noncommitted Bal**	0.28			

\*For clarification purposes, the 7% Reserve is a reduction against the Beginning Balance.

# Golf Fund Revenue 5 Year Trend & YTD Budget



# Riverfront Park Bond Fund

Project Component	Budget Adopted June 2019	Expended as of August 31, 2019	Committed to Date	Budget Balance
1. South Bank West	10,412,530	10,412,530	-	-
2. South Bank Central	11,743,839	11,717,325	27,290	(776)
3. Howard St. SC Bridge	-	-	-	-
4. Promenades & Cent. Trail	7,979,273	5,910,271	648,835	1,420,167
5. Havermale Island	22,619,788	19,711,641	2,320,235	587,912
6. snxw meneo	1,741	1,741	-	-
7. North Bank	9,454,662	1,009,895	743,200	7,701,567
8. South Bank East	160,364	156,847	-	3,517
Program Level	5,690,175	3,956,259	254,220	1,479,696
<b>Total</b>	<b>68,062,372</b>	<b>52,876,509</b>	<b>3,993,779</b>	<b>11,192,084</b>

Updated: 8/29/2019 2:53 PM

CITY OF SPOKANE  
PARKS AND RECREATION DEPARTMENT  
CHANGE ORDER NO.

NAME OF CONTRACTOR:

PROJECT TITLE:

CITY CLERK CONTRACT NUMBER:

=====	
<u>DESCRIPTION OF CHANGE:</u>	<u>AMOUNT</u>
Item 1:	\$
Item 2:	\$
Item 3:	\$
Item 4:	\$
Item 5:	\$

=====

**TOTAL AMOUNT:     \$**

<b>CONTRACT SUM (EXCLUDE SALES TAX)</b>	
ORIGINAL CONTRACT SUM (INCLUDE ALTERNATES)	\$
NET AMOUNT OF PREVIOUS CHANGE ORDERS	\$
CURRENT CONTRACT AMOUNT	\$
CURRENT CHANGE ORDER (EXCLUDES SALES TAX)	\$
<b>REVISED CONTRACT SUM</b>	\$

<b>CONTRACT COMPLETION DATE</b>	
ORIGINAL CONTRACT COMPLETION DATE	
CURRENT COMPLETION DATE	
<b>REVISED COMPLETION DATE</b>	

Contractor: \_\_\_\_\_

Date: \_\_\_\_\_

City Approval: \_\_\_\_\_

Date: \_\_\_\_\_

City Clerk Attest: \_\_\_\_\_

Date: \_\_\_\_\_

Pre-Approved as to form: Pat Dalton, Assistant City Attorney









# Design-Build Change Order Form

For Use with DBIA Document No. 525, *Standard Form of Agreement Between Owner and Design-Builder – Lump Sum* (2010 Edition) and DBIA Document No. 530, *Standard Form of Agreement Between Owner and Design-Builder – Cost Plus Fee with an Option for A Guaranteed Maximum Price* (2010 Edition)

Change Order Number: <b>19</b>	Change Order Effective Date: <b>12/16/19</b> (date when executed by both parties)
Project: <b>PAVILION DESIGN-BUILD PROJECT</b>	Design-Builder's Project No: 172100
	Date of Agreement: <b>APRIL 13, 2017</b>
Owner: <b>CITY OF SPOKANE - PARKS &amp; RECREATION DIVISION</b>	Design-Builder: <b>GARCO CONSTRUCTION, INC.</b>

	<u>AREA</u>	<u>DESCRIPTION OF CHANGE</u>	<u>AMOUNT</u>
Item 1	PAV	CCD#1 Added Stage Power – Final Payment	\$ 975
Item 2	PAV	PCE to Hook Up Owner Furnished Cubicles	\$ 2,004
Item 3	PAV	RFP#26 Run Electrical and Mount Monitors	\$ 7,796
Item 4	PAV	Raise Basalt Wall for Code & Safety	\$ 8,398
Item 5	PAV	Credit for Partial Cost of Promenade Protection (Dura deck)	\$ (4,224)
Item 6	PROM	Cost to Add/Relocate Temporary Site Fencing	\$ 13,137
		TOTAL AMOUNT	\$ 28,086

Original Contract Price: \$ 14,500,000

Net Change by Previous Change Orders: \$ 5,907,790

Net Change by GMP Amendment: \$ 4,150,000

Net Change by Change Order No 19 : \$ 28,086

New Contract Price:

\$ 25,585,876

Original Contract Substantial  
Completion Date:

May 30, 2019

Adjustments by Previous Change Orders: **64** (calendar days)

Adjustments by Change Order No 19: **0** (calendar days)

Revised Scheduled Substantial Completion Date

August 2, 2019

By executing this Change Order, Owner and Design-Builder agree to modify the Agreement's Scope of Work, Contract Price and Contract Time as stated above. Upon execution, this Change Order becomes a Contract Document issued in accordance with DBIA Document No. 535, *Standard Form of General Conditions of Contract Between Owner and Design-Builder*, (2010 Edition).

**OWNER:**

By: \_\_\_\_\_

Printed Name: \_\_\_\_\_

Title: \_\_\_\_\_

Date: \_\_\_\_\_

**DESIGN-BUILDER:**

By: \_\_\_\_\_

Printed Name: \_\_\_\_\_

Title: \_\_\_\_\_

Date: \_\_\_\_\_



**CITY OF SPOKANE**  
**PARKS AND RECREATION DEPARTMENT**

**Construction Change Directive (CCD)**

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<b>Project Name:</b>	<u>Pavilion</u>	<b>CCD No:</b>	<u>PAV - 1</u>
<b>Project No.</b>	<u>SC6B0322000</u>	<b>Date:</b>	<u>2/5/19</u>
<b>Owner:</b>	<u>Spokane Parks &amp; Recreation</u>		
<b>D-B :</b>	<u>Garco Construction</u>	<b>Designer:</b>	<u>NAC</u>

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When signed by the Owner and received by the Contractor this document become effective IMMEDIATELY as a Construction Change Directive (CCD), and the Contractor shall proceed with the change(s) described below:

**Description:** Provide Design and Installation of the additional power and WAPs requested by the Production Company as shown of the attached Pavilion System Drawings dated 1/16/19. Based on the attached Garco Pricing for this scope, Park's wants to proceed on a "non-expedited" basis but does want the dedicated delivery of the electrical equipment. Parks also wants to include the extra pathway for future expansion.

This will require a time extension of 18 calendar days for the overall project so that the substantial completion date for Administration Building, the site and the Pavilion Ring area will be August 2, 2019.

**Justification:** This change is to allow Parks to support larger scale concerts and events.

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1. This CCD will be performed by Force Account with Not to Exceed Pricing as follows:
  - a. The Not to Exceed Price for the above scope of work is \$230,000.00.

The Contractor is to submit pricing within 15 days of the completion, if not already submitted. This Change and Cost will be incorporated into a Change Order once the cost is finalized and accepted. The Contractor must notify the Owner at least 10 days prior if they anticipate that the cost will exceed this price.

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**Authorized: (Owner)**  
City of Spokane

**Accepted: (Contractor)**  
Garco Construction

By: \_\_\_\_\_  
Date: \_\_\_\_\_

By: \_\_\_\_\_  
Date: \_\_\_\_\_

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CCD #1 Stage Power Modification  
Final Pricing CO

8/26/2019



**AMOUNT OVER & ABOVE PARTIAL  
PAYMENTS IN CO#15 AND #16**

Phase	Description	UNIT PRICES					TOTALS								
		Quan.	Unit	Labor	Material	Equip.	Garco Sub.	Labor	Material	Equip.	Garco Sub.	TOTAL			
	PCE Stage Power Modification	1.0	LS				917.00	-	-	-	917	917			
			LS					-	-	-	-	-			
			LS					-	-	-	-	-			
			LS					-	-	-	-	-			
			LS					-	-	-	-	-			
SUB-TOTALS								-	-	-	917	917			
ADD-ONS:								OH&P: on Garco (as subcontractor) self-performed work.				15.00% (of Labor, Material & Equip.)		-	
								OH&P: on Garco (as subcontractor) subcontracted work				4.00% (of Subcontract)		37	
								SUB-TOTAL							
Insurance								1.00% (of Subtotal)				10			
Bond Premium								0.75% (of Subtotal)				7			
SUB-TOTAL								970							
B & O Tax								0.47% (of Subtotal)				4			
TOTAL - CHANGE ORDER REQUEST												\$ 975			

SPECIFIC EXCLUSIONS:

1. WSST

<b>DESCRIPTION OF WORK;</b>	Final Invoice
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<b>Report Selections:</b>	<b>Job:</b> 2245500	<b>Transaction Type:</b> ALL	<b>Billing Status:</b> All
	<b>Division:</b> ALL	<b>Vendor Code:</b> ALL	<b>From Transaction Date:</b> Inception
	<b>Job Status:</b> ALL	<b>Employee Code:</b> ALL	<b>To Transaction Date:</b> 08/19/19
	<b>Phase:</b> MOD051	<b>Equipment Code:</b> ALL	<b>From 'PR' Work Date:</b> Inception
	<b>Cost Type:</b> ALL		<b>To 'PR' Work Date:</b> 08/19/19

**POWER CITY ELECTRIC**  
**Pre-Billing Report Sorted by Phase**

G/L Date	Type	Selected?	Description	Tran Date	Reference	Rate	Hours/Quantity	Extension	Markup	Total
<b>Job: 2245500 GARCO/ US PAVILION</b>										
<b>Phase: MOD-051 ADDED STAGE POWER / Cost Type: L LABOR</b>										
02/03/19	PR		SPOKANE FOREMAN REG	02/01/19	E80526	Reg	64.000	8.00	512.00	512.00
02/03/19	PR		SPOKANE ELECTRICIAN	01/30/19	E80562	Reg	64.000	8.00	512.00	512.00
02/10/19	PR		SPOKANE FOREMAN REG	02/04/19	E80687	Reg	64.000	2.00	128.00	128.00
02/10/19	PR		SPOKANE FOREMAN REG	02/05/19	E80687	Reg	64.000	1.00	64.00	64.00
02/17/19	PR		SPOKANE FOREMAN REG	02/12/19	E80837	Reg	64.000	2.00	128.00	128.00
02/24/19	PR		SPOKANE FOREMAN REG	02/19/19	E80985	Reg	64.000	3.00	192.00	192.00
02/24/19	PR		SPOKANE FOREMAN REG	02/20/19	E80985	Reg	64.000	3.00	192.00	192.00
02/24/19	PR		SPOKANE FOREMAN REG	02/21/19	E80985	Reg	64.000	3.00	192.00	192.00
02/24/19	PR		SPOKANE FOREMAN REG	02/19/19	68733	Reg	64.000	2.00	128.00	128.00
02/24/19	PR		SPOKANE FOREMAN REG	02/21/19	68733	Reg	64.000	2.00	128.00	128.00
02/24/19	PR		SPOKANE ELECTRICIAN	02/20/19	E81020	Reg	64.000	8.00	512.00	512.00
02/24/19	PR		SPOKANE ELECTRICIAN	02/21/19	E81020	Reg	64.000	8.00	512.00	512.00
02/24/19	PR		SPOKANE ELECTRICIAN	02/22/19	E81020	Reg	64.000	8.00	512.00	512.00
02/24/19	PR		SPOKANE ELECTRICIAN	02/20/19	E81021	Reg	64.000	8.00	512.00	512.00
02/24/19	PR		SPOKANE ELECTRICIAN	02/21/19	E81021	Reg	64.000	8.00	512.00	512.00
02/24/19	PR		SPOKANE ELECTRICIAN	02/22/19	E81021	Reg	64.000	4.00	256.00	256.00
02/24/19	PR		SPOKANE ELECTRICIAN	02/20/19	E81037	Reg	64.000	8.00	512.00	512.00
02/24/19	PR		SPOKANE ELECTRICIAN	02/21/19	E81037	Reg	64.000	8.00	512.00	512.00
02/24/19	PR		SPOKANE ELECTRICIAN	02/22/19	E81037	Reg	64.000	8.00	512.00	512.00
03/03/19	PR		SPOKANE FOREMAN REG	02/25/19	E81132	Reg	64.000	1.00	64.00	64.00
03/03/19	PR		SPOKANE FOREMAN REG	02/27/19	E81132	Reg	64.000	1.00	64.00	64.00
03/03/19	PR		SPOKANE FOREMAN REG	02/28/19	E81132	Reg	64.000	1.00	64.00	64.00
03/03/19	PR		SPOKANE ELECTRICIAN	02/25/19	E81168	Reg	64.000	8.00	512.00	512.00
03/03/19	PR		SPOKANE ELECTRICIAN	02/26/19	E81168	Reg	64.000	8.00	512.00	512.00
03/03/19	PR		SPOKANE ELECTRICIAN	02/27/19	E81168	Reg	64.000	8.00	512.00	512.00
03/03/19	PR		SPOKANE ELECTRICIAN	02/28/19	E81168	Reg	64.000	8.00	512.00	512.00
03/03/19	PR		SPOKANE ELECTRICIAN	03/01/19	E81168	Reg	64.000	8.00	512.00	512.00
03/03/19	PR		SPOKANE ELECTRICIAN	02/25/19	E81169	Reg	64.000	8.00	512.00	512.00
03/03/19	PR		SPOKANE ELECTRICIAN	02/26/19	E81169	Reg	64.000	6.00	384.00	384.00
03/03/19	PR		SPOKANE ELECTRICIAN	02/27/19	E81169	Reg	64.000	6.00	384.00	384.00
03/03/19	PR		SPOKANE ELECTRICIAN	02/28/19	E81169	Reg	64.000	8.00	512.00	512.00
03/03/19	PR		SPOKANE ELECTRICIAN	03/01/19	E81169	Reg	64.000	8.00	512.00	512.00
03/10/19	PR		SPOKANE ELECTRICIAN	03/04/19	E81249	Reg	64.000	8.00	512.00	512.00
03/10/19	PR		SPOKANE ELECTRICIAN	03/04/19	E81249	OT	96.000	0.50	48.00	48.00
03/10/19	PR		SPOKANE ELECTRICIAN	03/05/19	E81249	Reg	64.000	8.00	512.00	512.00
03/10/19	PR		SPOKANE ELECTRICIAN	03/05/19	E81249	OT	96.000	0.50	48.00	48.00
03/10/19	PR		SPOKANE ELECTRICIAN	03/07/19	E81249	Reg	64.000	8.00	512.00	512.00

**POWER CITY ELECTRIC**  
**Pre-Billing Report Sorted by Phase**

G/L Date	Type	Selected?	Description	Tran Date	Reference	Rate	Hours/Quantity	Extension	Markup	Total
<b>Job: 2245500 GARCO/ US PAVILION</b>										
03/10/19	PR		SPOKANE ELECTRICIAN	03/07/19	E81249	OT	96.000	0.50	48.00	48.00
03/10/19	PR		SPOKANE ELECTRICIAN	03/08/19	E81249	Reg	64.000	5.50	352.00	352.00
03/10/19	PR		SPOKANE ELECTRICIAN	03/04/19	E81315	Reg	64.000	8.00	512.00	512.00
03/10/19	PR		SPOKANE ELECTRICIAN	03/05/19	E81315	Reg	64.000	8.00	512.00	512.00
03/10/19	PR		SPOKANE ELECTRICIAN	03/06/19	E81315	Reg	64.000	4.00	256.00	256.00
03/10/19	PR		SPOKANE ELECTRICIAN	03/04/19	E81316	Reg	64.000	8.00	512.00	512.00
03/10/19	PR		SPOKANE ELECTRICIAN	03/05/19	E81316	Reg	64.000	8.00	512.00	512.00
03/10/19	PR		SPOKANE ELECTRICIAN	03/06/19	E81316	Reg	64.000	4.00	256.00	256.00
03/24/19	PR		SPOKANE ELECTRICIAN	03/18/19	E81619	Reg	64.000	5.00	320.00	320.00
04/07/19	PR		SPOKANE ELECTRICIAN	04/04/19	E81823	Reg	64.000	8.00	512.00	512.00
04/07/19	PR		SPOKANE ELECTRICIAN	04/05/19	E81823	Reg	64.000	8.00	512.00	512.00
04/07/19	PR		SPOKANE FOREMAN REG	04/04/19	E81853	Reg	64.000	2.00	128.00	128.00
04/07/19	PR		SPOKANE ELECTRICIAN	04/04/19	E81890	Reg	64.000	8.00	512.00	512.00
04/07/19	PR		SPOKANE ELECTRICIAN	04/05/19	E81890	Reg	64.000	8.00	512.00	512.00
04/14/19	PR		SPOKANE ELECTRICIAN	04/08/19	E81965	Reg	64.000	8.00	512.00	512.00
04/14/19	PR		SPOKANE ELECTRICIAN	04/09/19	E81965	Reg	64.000	8.00	512.00	512.00
04/14/19	PR		SPOKANE ELECTRICIAN	04/10/19	E81965	Reg	64.000	2.00	128.00	128.00
04/14/19	PR		SPOKANE ELECTRICIAN	04/11/19	E81988	Reg	64.000	8.00	512.00	512.00
04/14/19	PR		SPOKANE ELECTRICIAN	04/12/19	E81988	Reg	64.000	8.00	512.00	512.00
04/14/19	PR		SPOKANE FOREMAN REG	04/08/19	E81997	Reg	64.000	8.00	512.00	512.00
04/14/19	PR		SPOKANE FOREMAN REG	04/10/19	E81997	Reg	64.000	1.00	64.00	64.00
04/14/19	PR		SPOKANE FOREMAN REG	04/11/19	E81997	Reg	64.000	2.00	128.00	128.00
04/14/19	PR		SPOKANE FOREMAN REG	04/12/19	E81997	Reg	64.000	1.00	64.00	64.00
04/14/19	PR		SPOKANE ELECTRICIAN	04/08/19	E82034	Reg	64.000	8.00	512.00	512.00
04/14/19	PR		SPOKANE ELECTRICIAN	04/09/19	E82034	Reg	64.000	8.00	512.00	512.00
04/14/19	PR		SPOKANE ELECTRICIAN	04/10/19	E82034	Reg	64.000	2.00	128.00	128.00
04/14/19	PR		SPOKANE ELECTRICIAN	04/11/19	E82035	Reg	64.000	8.00	512.00	512.00
04/14/19	PR		SPOKANE ELECTRICIAN	04/12/19	E82035	Reg	64.000	8.00	512.00	512.00
04/14/19	PR		SPOKANE ELECTRICIAN	04/11/19	E82053	Reg	64.000	8.00	512.00	512.00
04/14/19	PR		SPOKANE ELECTRICIAN	04/12/19	E82053	Reg	64.000	8.00	512.00	512.00
05/05/19	PR		SPOKANE ELECTRICIAN	04/30/19	E82426	Reg	64.000	10.00	640.00	640.00
05/05/19	PR		SPOKANE ELECTRICIAN	05/01/19	E82426	Reg	64.000	10.00	640.00	640.00
05/05/19	PR		SPOKANE ELECTRICIAN	05/02/19	E82426	Reg	64.000	10.00	640.00	640.00
05/05/19	PR		SPOKANE ELECTRICIAN	04/30/19	E82435	Reg	64.000	10.00	640.00	640.00
05/05/19	PR		SPOKANE ELECTRICIAN	05/01/19	E82435	Reg	64.000	10.00	640.00	640.00
05/05/19	PR		SPOKANE ELECTRICIAN	05/02/19	E82435	Reg	64.000	10.00	640.00	640.00
05/05/19	PR		SPOKANE FOREMAN REG	04/29/19	E82445	Reg	64.000	2.00	128.00	128.00
05/05/19	PR		SPOKANE FOREMAN REG	04/30/19	E82445	Reg	64.000	2.00	128.00	128.00
05/05/19	PR		SPOKANE FOREMAN REG	05/01/19	E82445	Reg	64.000	2.00	128.00	128.00
05/05/19	PR		SPOKANE ELECTRICIAN	04/29/19	E82469	Reg	64.000	10.00	640.00	640.00
05/05/19	PR		SPOKANE ELECTRICIAN	04/30/19	E82469	Reg	64.000	10.00	640.00	640.00
05/05/19	PR		SPOKANE ELECTRICIAN	05/02/19	E82469	Reg	64.000	5.00	320.00	320.00
05/05/19	PR		SPOKANE ELECTRICIAN	04/29/19	E82481	Reg	64.000	10.00	640.00	640.00
05/05/19	PR		SPOKANE ELECTRICIAN	04/30/19	E82481	Reg	64.000	10.00	640.00	640.00

**POWER CITY ELECTRIC**  
**Pre-Billing Report Sorted by Phase**

G/L Date	Type	Selected?	Description	Tran Date	Reference	Rate	Hours/Quantity	Extension	Markup	Total
<b>Job: 2245500 GARCO/ US PAVILION</b>										
05/05/19	PR		SPOKANE ELECTRICIAN	05/01/19	E82481	Reg	64.000	10.00	640.00	640.00
05/05/19	PR		SPOKANE ELECTRICIAN	04/29/19	E82499	Reg	64.000	10.00	640.00	640.00
05/05/19	PR		SPOKANE ELECTRICIAN	04/30/19	E82499	Reg	64.000	10.00	640.00	640.00
05/05/19	PR		SPOKANE ELECTRICIAN	05/01/19	E82499	Reg	64.000	10.00	640.00	640.00
05/05/19	PR		SPOKANE ELECTRICIAN	05/02/19	E82499	Reg	64.000	10.00	640.00	640.00
08/18/19	PR		SPOKANE FOREMAN REG	08/12/19	69232	Reg	64.000	3.00	192.00	192.00
<b>Subtotal for Cost Type: L LABOR</b>							<b>551.00</b>	<b>35,312.00</b>	<b>0.00</b>	<b>35,312.00</b>
<b>Phase: MOD-051 ADDED STAGE POWER / Cost Type: M MATERIAL</b>										
02/04/19	AP		STONEWAY ELECTRIC SUPPLY 3IN PVC SCHEDULE 40 CONDUIT	01/30/19	S102653563001			1,231.63		1,231.63
02/04/19	AP		STONEWAY ELECTRIC SUPPLY CARLON E997L 3IN PVC BELL END	01/30/19	S102653563001			18.12		18.12
02/04/19	AP		STONEWAY ELECTRIC SUPPLY CANTEX 7210603 PVC COND CEMENT	01/30/19	S102653563001			14.12		14.12
02/27/19	AP		PLATT ELECTRIC SUPPLY CONDUIT 3-IN-90DEG-GALV ELBOW	02/22/19	U531184		4.00	191.16		191.16
02/27/19	AP		PLATT ELECTRIC SUPPLY PVC 3-IN BELL END	02/22/19	U531184		2.00	5.86		5.86
02/27/19	AP		PLATT ELECTRIC SUPPLY PVC 3-IN FEMALE ADAPTER	02/22/19	U531184		4.00	5.78		5.78
03/08/19	AP		STONEWAY ELECTRIC SUPPLY 3IN PVC SCHEDULE 40 CONDUIT	03/04/19	S102682184001		500.00	701.75		701.75
03/08/19	AP		STONEWAY ELECTRIC SUPPLY BWF 604-CGV 1-1/2 LB COND BODY	03/04/19	S102682184001		2.00	19.24		19.24
04/19/19	AP		PLATT ELECTRIC SUPPLY CONDUIT 3-IN EMT	04/09/19	U853955		40.00	194.13		194.13
04/19/19	AP		PLATT ELECTRIC SUPPLY EMT 3-IN INS RAINITITE CONN	04/09/19	U853955		4.00	47.02		47.02
04/19/19	AP		PLATT ELECTRIC SUPPLY CONDUIT 3X4 GALV NIP	04/09/19	U853955		4.00	60.23		60.23
04/19/19	AP		PLATT ELECTRIC SUPPLY APP BLSG-300 3 IN SEALING LKN	04/09/19	U853955		4.00	54.01		54.01
04/19/19	AP		PLATT ELECTRIC SUPPLY CONDUIT 3-IN LOCKNUT _408_	04/09/19	U853955		6.00	7.17		7.17
04/19/19	AP		PLATT ELECTRIC SUPPLY HOF A8836RT NEMA3R SC TROUGH	04/09/19	U853955		2.00	268.44		268.44
04/26/19	AP		NORTH COAST ELECTRIC LOT INV S9129321.001	04/26/19	S9129321001		38,983.42	38,983.42		38,983.42
04/30/19	AP		NORTH COAST ELECTRIC WIRE XHHW-ALUM-300-BLK-STR-CUT	04/12/19	S9265359001A		2,048.00	1,916.54		1,916.54
04/30/19	AP		NORTH COAST ELECTRIC WIRE XHHW-ALUM-300-BLK-STR-CUT	04/12/19	S9265359001A		1,536.00	1,630.46		1,630.46
04/30/19	AP		NORTH COAST ELECTRIC PARA REEL 4 COMP DEPOSIT ONLY:	04/12/19	S9265359001A		1.00	750.00		750.00



Owner Furnished Cubicles Power  
Installation CO

8/26/2019

**ITEM #2**



Phase	Description	UNIT PRICES					TOTALS							
		Quan.	Unit	Labor	Material	Equip.	Garco Sub.	Labor	Material	Equip.	Garco Sub.	TOTAL		
	PCE to Hook Up Owner Furnished Cubicles-T & M	1.0	LS				1,885.00	-	-	-	1,885	1,885		
			LS					-	-	-	-	-		
			LS					-	-	-	-	-		
			LS					-	-	-	-	-		
			LS					-	-	-	-	-		
SUB-TOTALS								-	-	-	1,885	1,885		
ADD-ONS:								OH&P: on Garco (as subcontractor) self-performed work.				15.00% (of Labor, Material & Equip.)		-
								OH&P: on Garco (as subcontractor) subcontracted work				4.00% (of Subcontract)		75
								SUB-TOTAL				1,960		
Insurance								1.00% (of Subtotal)				20		
Bond Premium								0.75% (of Subtotal)				15		
								SUB-TOTAL				1,995		
B & O Tax								0.47% (of Subtotal)				9		
TOTAL - CHANGE ORDER REQUEST												\$ 2,004		

SPECIFIC EXCLUSIONS:

1. WSST

<b>DESCRIPTION OF WORK;</b>	Connection of owner provided cubicles.
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Report Selections:	Job:	2245500	Transaction Type:	ALL	Billing Status:	All
	Division:	ALL	Vendor Code:	ALL	From Transaction Date:	Inception
	Job Status:	ALL	Employee Code:	ALL	To Transaction Date:	08/19/19
	Phase:	MOD075	Equipment Code:	ALL	From 'PR' Work Date:	Inception
	Cost Type:	ALL			To 'PR' Work Date:	08/19/19

POWER CITY ELECTRIC

Pre-Billing Report Sorted by Phase

G/L Date	Type	Selected?	Description	Tran Date	Reference		Rate	Hours/Quantity	Extension	Markup	Total
<b>Job: 2245500 GARCO/ US PAVILION</b>											
<b>Phase: MOD-075 UPDATE DRAWINGS WAP / Cost Type: L LABOR</b>											
08/04/19	PR		SPOKANE ELECTRICIAN	08/01/19	E84145	Reg	64.000	10.00	640.00		640.00
08/04/19	PR		SPOKANE ELECTRICIAN	08/02/19	E84145	Reg	64.000	10.00	640.00		640.00
08/04/19	PR		SPOKANE FOREMAN REG	07/31/19	69216	Reg	64.000	1.00	64.00		64.00
Subtotal for Cost Type: L LABOR								21.00	1,344.00	0.00	1,344.00
Subtotal for Phase: MOD-075 UPDATE DRAWINGS WAP								21.00	1,344.00	0.00	1,344.00
Total for Job: 2245500 GARCO/ US PAVILION											1,344.00



# RIVERFRONT PARK MODERIZATION

## Request for Proposal (RFP)

<b>Project Name:</b>	PAVILION	<b>RFP No:</b>	PAV 26
<b>Project No.</b>	SC6B0322000	<b>Date:</b>	8/7/19
<b>Owner:</b>	Spokane Parks & Recreation		
<b>Contractor:</b>	Garco Construction	<b>Architect/Eng:</b>	NAC/Berger/Jacobs

Please furnish your proposal for performing the changes outlined below and/or detailed on the attachments if applicable. The quotation should include an itemized breakdown of contractor and subcontractor costs, including labor, materials, rentals, approved services, and equipment. It should also include any schedule impact if applicable.

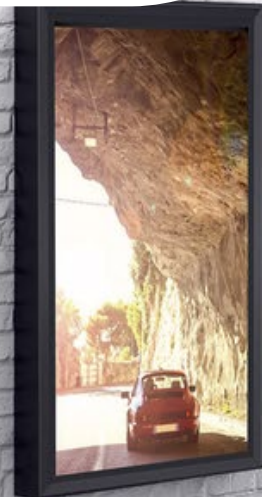
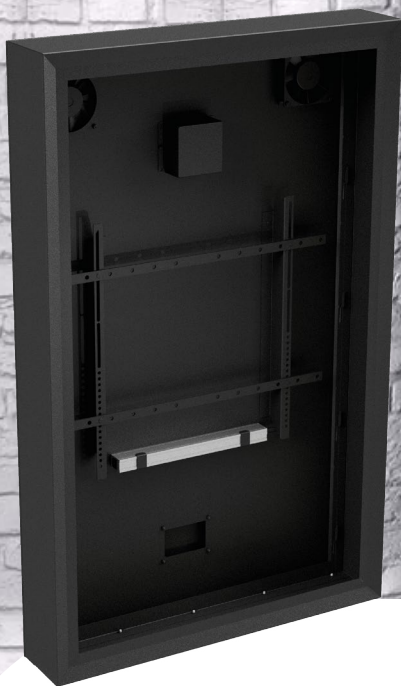
- Description:
1. Please provide pricing to install the following Owner Furnished mounts and monitors inside the building as follows:
    - a. Green Rooms – 1 Each (Rooms 113 & 114)
    - b. North Wall of the Conference Room 210 – 1 Each
    - c. South Wall of the Sky Room 203 – 1 Each
    - d. Expo Room (Room 108) – 1 Each
    - e. '74 Room (Room 110) – 1 Each
  2. Provide price to modify rough in and install the Case and Monitor on the exterior of the north side of the building immediately west of the ticket office door (Room 126). Bottom of monitor to be 48" above the finished surface elevation, verify exact location with owner prior to installation. See the attached drawings for the details on the "TV Shield" case.



# The TV Shield<sup>TM</sup> PRO Portrait

Protective  
Enclosures  
Company<sup>TM</sup>

**TOUCH SCREEN AVAILABLE!** Enclosures for 42-65" TVs & Displays



**PEC enclosures protect TVs & digital displays in 18,000+/- residential & commercial locations in 22+ countries worldwide.**



**Weather  
Protection**



**Damage  
Protection**

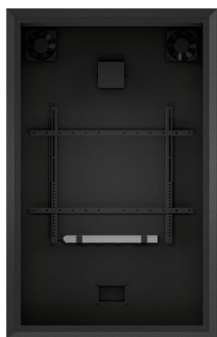


**Theft  
Protection**

Our professional series enclosures are the perfect solution for integrating a TV or digital display into almost any outdoor space.

## Features:

- Sleek and aesthetically pleasing picture frame design for integration into any high-end environment.
- Compatible with almost every 42" to 65" TV or digital display. You can pick and choose what technology and features you want in a TV or display.
- 5 year warranty for guaranteed peace of mind.
- Protection equal to IP-55 standards.
- Paintable powder coated steel housing. Custom colors available.
- 60ppi filtered ventilation system with dual or quad thermostatically controlled 120mm fans.
- Hardware and components are stainless steel or powder coated (using our advanced chemical pre-wash system) for ultimate durability against harsh threats like saltwater air.
- Includes high strength shatter-resistant anti-glare polycarbonate front shield.
- Front panel easily removed with our tabbed lift off system.
- High strength security screw system that locks the entire unit and requires the provided tool to access the interior of enclosure.
- ExactSeal triple sealing system for superior dirt & water intrusion prevention.
- All ventilation and cable pass-through systems are protected against bug and water intrusion with 60ppi filters and our ExactSeal system.
- Internal mount with depth & height adjustment for perfect placement of screen and rear input accessibility.
- Ample interior space behind the TV for installation and protection of cable boxes, media players, amplifiers or any other component required.
- The TV Shield PRO Portrait can be used with any external standard VESA mount (floor, ceiling, wall, pole) and can be flush mounted against (not in) the wall with professional installation and separate hardware.
- Built-in commercial-grade power strip (with 12 ft. cord and 15 amp breaker) for additional protection in harsh environments.



1-800-331-2628 | [www.thetvshield.com](http://www.thetvshield.com)





# The TV Shield<sup>TM</sup> PRO<sup>TM</sup> Portrait

models

TVSPRO4250P  
TVSPRO5255P  
TVSPRO6065P

## Weatherproof TV & Display Enclosure

Fits 42-65" Televisions & Digital Monitors

The TV Shield *PRO Portrait*<sup>TM</sup> is a weatherproof, secure and robust "hybrid" enclosure made with powder coated steel for ultimate strength and durability. Designed for use with any standard indoor TV or digital display, it is ideal for commercial and professional markets. Developed for outdoor areas, The TV Shield *PRO Portrait*'s proprietary "Quick Install<sup>TM</sup>" system is faster to install and maintain than other metal enclosures. The front panel can be easily removed with our tabbed liftoff system. The entire unit is locked down with our security screw system that requires a special tool to remove. The enclosure comes with a thermostatically controlled and filtered air circulation system. The TV Shield *PRO Portrait*<sup>TM</sup> professional-grade TV and display enclosure includes standard anti-glare polycarbonate protective front shields (ultra-clear available) rather than safety glass.

**ROBUST** - The TV Shield *PRO Portrait*'s standard anti-glare cover (shield) is manufactured using shatter-resistant polycarbonate. The rear case is built using highly durable, powder coated steel. The TV Shield *PRO Portrait*<sup>TM</sup> also offers some of the largest digital display and TV case sizes on the market.

**SLEEK** - Imagine a Ferrari with the durability of a Tank. The TV Shield *PRO Portrait*<sup>TM</sup> boasts strength, usability and aesthetic taste (and can even be painted custom colors), making it the most desirable high-end metal TV and digital signage case available.

**UNIVERSAL** - With the ability to fit almost any standard indoor TV or display, The TV Shield *PRO Portrait*<sup>TM</sup> can accommodate units from 42 inches up to 65 inches. Our proprietary patent-pending design mounts using any universal VESA mounting system.

**FUNCTIONAL** - The TV Shield *PRO Portrait*<sup>TM</sup> opens easily with our tabbed lift off system, allowing for easy access to the inside of the case. Even more innovative, this enclosure features an internal mount, which allows for quick access to the back of the TV or display and rear inputs for maintenance.

**MADE IN THE USA** - The TV Shield *PRO Portrait*<sup>TM</sup> enclosure was designed, engineered and is manufactured in the USA, from top quality materials.

### LIMITED PRODUCT WARRANTY

**5 Year Limited Warranty** on housing.

**3 Year Limited Warranty** on polycarbonate front cover/shield.

**2 Year Limited Warranty** on product failure or QC defects.

### AVAILABLE ACCESSORIES

Fans  
Heaters  
Energy Film  
Moisture Control Gel Case  
Cleaners and Protectants

Outdoor Speakers  
Mounts  
Replacement Front Shields  
Clear Front Shields

### The TV Shield *PRO Portrait*<sup>TM</sup> 42-50" DIMENSIONS

- Fits Most 42" to 50" Displays
- MAX INTERIOR DIMENSIONS: 27.5" W x 45.5" H x 4.4" D
- EXTERIOR DIMENSIONS: 31.3" W x 49.5" H x 7.8" D

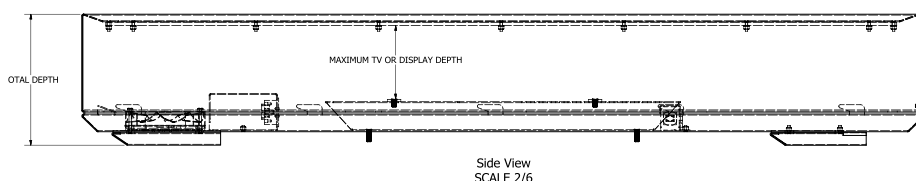
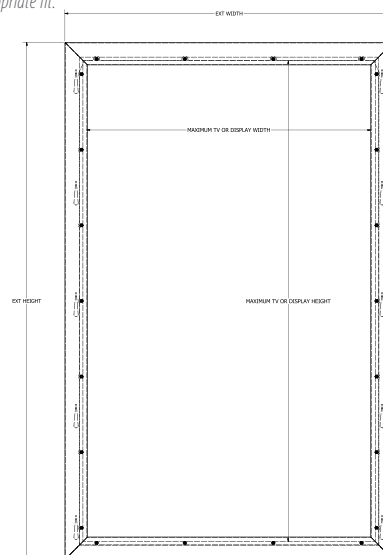
### The TV Shield *PRO Portrait*<sup>TM</sup> 52-55" DIMENSIONS

- Fits Most 52" to 55" Displays
- MAX INTERIOR DIMENSIONS: 29.5" W x 49.5" H x 4.4" D
- EXTERIOR DIMENSIONS: 33.8" W x 54" H x 7.8" D

### The TV Shield *PRO Portrait*<sup>TM</sup> 60-65" DIMENSIONS

- Fits Most 60" to 65" Displays
- MAX INTERIOR DIMENSIONS: 34.5" W x 58.5" H x 4.4" D
- EXTERIOR DIMENSIONS: 38.8" W x 63" H x 7.8" D

\* Sizes are based on the outer frame dimensions of the TV or display. Please measure the outside dimensions of the unit, or the planned model, and compare to the inside dimensions listed to verify the appropriate fit.



Protective Enclosures Company | [www.protectiveenclosures.com](http://www.protectiveenclosures.com)

Copyright © 2009-2018 Protective Enclosures Company, LLC | Made in the USA

The TV Shield®, The Display Shield®, The TV Shield *PRO*<sup>TM</sup> and The TV Shield *PRO Lite*<sup>TM</sup> and their logos are trademarks of Protective Enclosures Company

**RFP #26-Ticket Booth Data/Power, Ticket Window Monitor Case Modification, Installation of (5) Monitors and Mounting Brackets CO**

8/26/2019



Phase	Description	Quan.	Unit	UNIT PRICES				TOTALS				
				Labor	Material	Equip.	Garco Sub.	Labor	Material	Equip.	Garco Sub.	TOTAL
	PCE Ticket Booth Data & Power Installation	1.0	LS				1,488.00	-	-	-	1,488	1,488
	PCE Install of Ticket Booth Exterior Monitor & Case	1.0	LS				3,413.00	-	-	-	3,413	3,413
	Garco Carpenters to Install (5) Monitors and Mounting Brackets. (Wiring not included)	40.0	mh	55				2,200	-	-	-	2,200
			LS					-	-	-	-	-
			LS					-	-	-	-	-
			LS					-	-	-	-	-
			LS					-	-	-	-	-
			LS					-	-	-	-	-
			LS					-	-	-	-	-
SUB-TOTALS								2,200	-	-	4,901	7,101
ADD-ONS:								15.00% (of Labor, Material & Equip.)				330
								OH&P: on Garco (as subcontractor) subcontracted work				4.00% (of Subcontract)
								SUB-TOTAL				7,627
Insurance								1.00% (of Subtotal)				76
Bond Premium								0.75% (of Subtotal)				57
								SUB-TOTAL				7,761
B & O Tax								0.47% (of Subtotal)				36
TOTAL - CHANGE ORDER REQUEST												\$ 7,796

SPECIFIC EXCLUSIONS:

1. WSST





E. 3327 OLIVE  
SPOKANE, WA 99202  
PHONE: (509) 535-8500  
FAX: (509) 535-4665

## Proposal

PROPOSAL SUBMITTED TO <b>Garco Construction</b>	Date <b>8/19/19</b>
STREET <b>4114 E Broadway</b>	JOB NAME <b>MOD-81-Ticketbooth Monitor modifications</b>
CITY, STATE, AND ZIP CODE <b>Spokane WA 99202</b>	JOB LOCATION <b>507 N Howard St Spokane, WA 99201</b>
ATTN: <b>Rob Decker</b>	PHONE: <b>509-535-4688</b>

Scott and Rob,  
Thank you for the opportunity to provide pricing for the above mentioned project. Our proposal is detailed as follows.

### General Inclusions

- Includes installation of owner provided monitor enclosure.
- Includes extension of power conductors.
- Includes addition of qty(2) data cables.
- **Must receive NTP this week for price to be honored.**

### General Exclusions

- Tax.
- Removal and/or patching of Concrete, Asphalt, drywall or other finishes needed to complete install.
- Overtime.
- Bond.
- Engineering Fee's
- Anything not specifically included above in this proposal.

**Price-\$3,413.00**

Thank you for the opportunity,

Steve Gilbertz  
509-481-0465  
PM/Estimator



**DESCRIPTION OF WORK;**

## CHANGE ORDER #08

Date: 8/19/19 \_\_\_\_\_

To: Power City Electric  
Spokane, WA  
\_\_\_\_\_

Job Name: Pavilion

P.O. Number: \_\_\_\_\_

PC Job Number: 420820

### SCOPE OF CHANGE: Add 2 Cables to Ticket Booth

Add 2 each Cat 6 plenum cables to Ticket Booth. All pathway except j-hooks to be furnished by Power City Electric.

**TOTAL ADDITION** \$1,072.00

### ACCEPTED BY:

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Date

\_\_\_\_\_  
Print Name/Title

\_\_\_\_\_  
Department

## **CHANGE ORDER PROPOSAL (COP)**

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JOB NAME **Power City Electric-Pavilion**

---

<b>COP #</b>	_____	<b>Date</b>	<b>8/19/2019</b>
<b>RFI #</b>	_____	<b>PowerCom JOB #</b>	<b>420820</b>
	_____	<b>PowerCom COP #</b>	_____

### **PROPOSAL DESCRIPTION:** **Add 2 Cables to Ticket Booth**

---

LABOR COST		\$	635
MATERIAL COST		\$	273
EQUIPMENT COST		\$	-
SUBTOTAL		\$	908
PERMIT		\$	-
SUB TOTAL		\$	908
OVERHEAD	12%	\$	109
PROFIT	6%	\$	54
SUB TOTAL		\$	1,072
SUB CONTRACTORS QUOTE		\$	-
OVERHEAD/PROFIT	4%	\$	-
SUB TOTAL		\$	-
B & O TAX	0.0000%	\$	-
SELLING PRICE		\$	1,072

- NOTE** 1) Proposal valid for acceptance within 30 days.  
2) Costs associated with the impact of multiple changes have not been included in this proposal. Those costs will be submitted separately once their magnitude has been determined.

**POWERCOM CHANGE ORDER COST PROPOSAL**

**Description:** Added 2 Cables

<b>FA #</b>	<b>0</b>	<b>DATE</b>	<b>08/19/19</b>
<b>RFI #</b>	<b>0</b>	<b>PowerCom JOB #</b>	<b>420820</b>
		<b>PowerCom COP #</b>	

***DIRECT LABOR COSTS***

Technician labor (per attached)		<u>11</u>	Hours @	\$	45.18	497
Safety	2.0% labor hours	0	Hours @	\$	45.18	10
Direct Supervision	15.0% labor hours	2	Hours @	\$	38.21	63
Field Engr		0	Hours @	\$	36.83	0
Cad Operator		0	Hours @	\$	22.50	0
Estimator		1	Hours @	\$	65.00	65
Clerical		0	Hours @	\$	22.25	0
Shift & Overtime premium						0
<hr/>						
<i>Total Direct Labor Cost</i>					<b>\$</b>	<b>635</b>

***Material Costs (per attached)***

Material (per attached)				\$	229
Storage	0.0% of material				0
Consumables	2.0% of craft labor				13
Small Tools	5.0% of craft labor				32
<hr/>					
<i>Total Material Cost</i>					<b>\$ 273</b>

***Equipment Cost (per attached)***

	\$	-
	\$	-
<i>Total Equipment Cost</i>	<b>\$</b>	<b>-</b>
<hr/>		
Total Sub Quotes		0

# Top Sheet

Job Name Power City Electric-Pavilion

Scope of Work: Add 2 Cables

Description	Qty	Price	Per	Ext	Labor	Per	Ext
Cat6 Plenum	400	\$ 0.50	E	\$ 200.00	0.021	E	8.40
Cat 6 Jacks	2	\$ 6.10	E	\$ 12.20	0.3	E	0.60
Faceplates	2	\$ 8.35	E	\$ 16.70	0.1	E	0.20
Copper Testing	2		E	\$ -	0.5	E	1.00
Patch Panel Termination	2		E	\$ -	0.2	E	0.40
Copper Labeling	2	\$ -	E	\$ -	0.2	E	0.40
	0	\$ -	E	\$ -	0	E	-
	0	\$ -	E	\$ -	0	E	-
	0	\$ -	E	\$ -	0	E	-
		\$ -	E	\$ -		E	-
		\$ -	E	\$ -		E	-
			E	\$ -		E	-
			E	\$ -		E	-
			E	\$ -		E	-
			E	\$ -		E	-
			E	\$ -		E	-
			E	\$ -		E	-
			E	\$ -		E	-
			E	\$ -		E	-
			E	\$ -		E	-
Document Review and Generation			E	\$ -		E	-
				\$ -			0
\$ 228.90					11		
					Labor Rate \$ 45.18		
					Total Labor Cost \$ 496.93		
					Total Material Cost \$ 228.90		



E. 3327 OLIVE  
SPOKANE, WA 99202  
PHONE: (509) 535-8500  
FAX: (509) 535-4665

## Proposal

PROPOSAL SUBMITTED TO <b>Garco Construction</b>	Date <b>8/19/19</b>
STREET <b>4114 E Broadway</b>	JOB NAME <b>MOD-82-Ticketbooth Monitor modifications</b>
CITY, STATE, AND ZIP CODE <b>Spokane WA 99202</b>	JOB LOCATION <b>507 N Howard St Spokane, WA 99201</b>
ATTN: <b>Rob Decker</b>	PHONE: <b>509-535-4688</b>

Scott and Rob,  
Thank you for the opportunity to provide pricing for the above mentioned project. Our proposal is detailed as follows.

### General Inclusions

- Includes addition of qty(2) data cables.
- **Must receive NTP this week for price to be honored.**

### General Exclusions

- Tax.
- Removal and/or patching of Concrete, Asphalt, drywall or other finishes needed to complete install.
- Overtime.
- Bond.
- Engineering Fee's
- Anything not specifically included above in this proposal.

**Price-\$1,489.00**

Thank you for the opportunity,

Steve Gilbertz  
509-481-0465  
PM/Estimator

**DESCRIPTION OF WORK;Install Qty(2) cables that were previously included as rough in only**



## CHANGE ORDER #09

Date: 8/19/19 \_\_\_\_\_

To: Power City Electric  
Spokane, WA  
\_\_\_\_\_

Job Name: Pavilion

P.O. Number: \_\_\_\_\_

PC Job Number: 420820

**SCOPE OF CHANGE: Add 2 Cables to Ticket Booth that was rough in only**

Add 2 each Cat 6 plenum cables to Ticket Booth. All pathway except j-hooks to be furnished by Power City Electric.

**TOTAL ADDITION** \$1,072.00

**ACCEPTED BY:**

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Date

\_\_\_\_\_  
Print Name/Title

\_\_\_\_\_  
Department



## CHANGE ORDER PROPOSAL (COP)

---

JOB NAME **Power City Electric-Pavilion**

---

COP #	_____	Date	<b>8/19/2019</b>
RFI #	_____	PowerCom JOB #	<b>420820</b>
	_____	PowerCom COP #	_____

PROPOSAL DESCRIPTION: **Add 2 Cables to Ticket Booth**

---

LABOR COST		\$	635
MATERIAL COST		\$	273
EQUIPMENT COST		\$	-
SUBTOTAL		\$	908
PERMIT		\$	-
SUB TOTAL		\$	908
OVERHEAD	12%	\$	109
PROFIT	6%	\$	54
SUB TOTAL		\$	1,072
SUB CONTRACTORS QUOTE		\$	-
OVERHEAD/PROFIT	4%	\$	-
SUB TOTAL		\$	-
B & O TAX	0.0000%	\$	-
SELLING PRICE			<b>\$ 1,072</b>

**NOTE** 1) Proposal valid for acceptance within 30 days.

2) Costs associated with the impact of multiple changes have not been included in this proposal. Those costs will be submitted separately once their magnitude has been determined.

**POWERCOM CHANGE ORDER COST PROPOSAL**

**Description:** Added 2 Cables

<b>FA #</b>	<b>0</b>	<b>DATE</b>	<b>08/19/19</b>
<b>RFI #</b>	<b>0</b>	<b>PowerCom JOB #</b>	<b>420820</b>
		<b>PowerCom COP #</b>	

***DIRECT LABOR COSTS***

Technician labor (per attached)		<u>11</u>	Hours @	\$	45.18	497
Safety	2.0% labor hours	0	Hours @	\$	45.18	10
Direct Supervision	15.0% labor hours	2	Hours @	\$	38.21	63
Field Engr		0	Hours @	\$	36.83	0
Cad Operator		0	Hours @	\$	22.50	0
Estimator		1	Hours @	\$	65.00	65
Clerical		0	Hours @	\$	22.25	0
Shift & Overtime premium						0

<i>Total Direct Labor Cost</i>					\$	<b>635</b>
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***Material Costs (per attached)***

Material (per attached)					\$	229
Storage	0.0% of material					0
Consumables	2.0% of craft labor					13
Small Tools	5.0% of craft labor					32

<i>Total Material Cost</i>					\$	<b>273</b>
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***Equipment Cost (per attached)***

	\$	-
--	----	---

	\$	-
--	----	---

<i>Total Equipment Cost</i>		\$	-
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Total Sub Quotes						0
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# Top Sheet

Job Name Power City Electric-Pavilion

Scope of Work: Add 2 Cables

Description	Qty	Price	Per	Ext	Labor	Per	Ext
Cat6 Plenum	400	\$ 0.50	E	\$ 200.00	0.021	E	8.40
Cat 6 Jacks	2	\$ 6.10	E	\$ 12.20	0.3	E	0.60
Faceplates	2	\$ 8.35	E	\$ 16.70	0.1	E	0.20
Copper Testing	2		E	\$ -	0.5	E	1.00
Patch Panel Termination	2		E	\$ -	0.2	E	0.40
Copper Labeling	2	\$ -	E	\$ -	0.2	E	0.40
	0	\$ -	E	\$ -	0	E	-
	0	\$ -	E	\$ -	0	E	-
	0	\$ -	E	\$ -	0	E	-
		\$ -	E	\$ -		E	-
		\$ -	E	\$ -		E	-
			E	\$ -		E	-
			E	\$ -		E	-
			E	\$ -		E	-
			E	\$ -		E	-
			E	\$ -		E	-
			E	\$ -		E	-
			E	\$ -		E	-
			E	\$ -		E	-
			E	\$ -		E	-
			E	\$ -		E	-
Document Review and Generation			E	\$ -		E	-
				\$ -			0
				\$ 228.90			
							11
					Labor Rate \$		45.18
					Total Labor Cost \$		496.93
					Total Material Cost \$		228.90



# **Hill International**

**8/26/19**

## **Pavilion – RFP#26 Additional Electrical & Hang Monitors**

Based on the subcontractor quote and the timing - we believe this pricing is high but would be less than having someone else come in and do this work.

Lorraine Mead

# North Basalt Wall Repair ROM

8/26/2019

**ITEM #4**



Phase	Description	Quan.	Unit	UNIT PRICES				TOTALS				
				Labor	Material	Equip.	Garco Sub.	Labor	Material	Equip.	Garco Sub.	TOTAL
	Spilker Masonry Basalt Wall Masonry Repair ROM	1.0	LS				22,400.00	-	-	-	22,400	22,400
			LS					-	-	-	-	-
			LS					-	-	-	-	-
			LS					-	-	-	-	-
			LS					-	-	-	-	-
<b>SUB-TOTALS</b>								-	-	-	22,400	22,400
<b>ADD-ONS:</b>								OH&P: on Garco (as subcontractor) self-performed work.				-
								OH&P: on Garco (as subcontractor) subcontracted work				896
								<b>SUB-TOTAL</b>				23,296
								Insurance				233
								Bond Premium				175
								<b>SUB-TOTAL</b>				23,704
								B & O Tax				109
<b>TOTAL - CHANGE ORDER REQUEST</b>											<b>\$ 23,813</b>	

## SPECIFIC EXCLUSIONS:

1. WSST

**SUBCONTRACTOR QUOTE:**

PROJECT: Riverfront Park Extend Basalt Wall

BID DATE: 8/19/19

TO: Garco Const

ATTN: Scott Battaglia

DIVISION: 4 Building Masonry

Addendum:

BASE BID: \$ 22,400.00

Revised Quote for 40' of wall  
\$ 7,900

**CLARIFICATIONS:**

This Proposal INCLUDES The Following:

1. Furnish and install scaffolding (not to include use by G.C. or other trades) on compacted base provided by others, scaffolding to be placed inside or outside of structure at masons option.
2. Furnish and install joint reinforcing and masonry anchors (where applicable) per structural details.
3. Place loose reinforcing steel (G.C. to offset, pull and place in general area to be installed).
4. Furnish and place grout in masonry walls and H.M. frames (in masonry only) H.M. frames furnished and preset by others.
5. Furnish and install flexible through wall flashing (metal and stainless steel flashing by others).
6. Install anchor bolts, iron embeds and loose angle iron furnished by others.
7. Washing of masonry will be performed immediately after installation of masonry and prior to scaffold dismantling. The masonry contractor is not responsible for efflorescence or concrete splatter after initial washing.

This Proposal DOES NOT INCLUDE the following:

1. Weather protection.
2. Wall bracing.
3. Forming, temporary supports, shoring for lintels, soffits, or overhead masonry.
4. Testing or inspection costs.
5. Protection of our work from other trades.
6. Protection of existing surfaces; i.e., pavement, sidewalks, and landscaping.
7. Furnishing and/or installing metal/stainless steel flashing, angle iron, anchor slots, templates, expansion bolts, buck or frame anchors, C channel, door frames, or any other miscellaneous metals.
8. Demolition related patching, toothing of infill's and restoration and pointing.
9. Concrete preparation, drilling, dowels, epoxy, retrofitting or grouting of beam pockets.
10. Placing & bracing of tied resteel, cutting and tying of all resteel, rebar capping and protection.
11. Furnishing and/or installing pavers, retaining wall blocks or splash blocks.
12. Engineering and layout, grades, control lines, snap lines, wall lines, bench and grade marks, elevation and any other related layout requirements including layout of work specified in other divisions.
13. Sales tax, performance or payment bonds, permits, inspection and testing.
14. Furnishing and/or installing water repellents, damp-proofing, caulking, sealants, fire safing, non-shrink grout, dry-pack, backer rod, seismic joint covers, expandable fillers, graffiti protection, building paper or any other form of vapor barrier.

GENERAL CONDITIONS and work required of others:

1. G.C. shall provide adequate access to masonry work area.
2. G.C. shall provide structural design, shop drawings, as-built drawings, coordination drawings, and two sets of contract documents.
3. G.C. to furnish sanitary facilities, temp power, pressurized water and adequate lighting for masonry installation.
4. G.C. to furnish suitable hoist and operator for masonry work over 40 feet or inaccessible by mason's forklift.
5. G.C. to furnish weather protection of all masonry to include all cover, heat, cool, framework, snow removal, mortar and grout accelerators/admixtures.
6. This bid includes all cost for mason to comply with all OSHA/WISHA safety standards. Costs Incurred by mason to comply with General Contractors Safety requirements in excess of OSHA/WISHA standards shall be reimbursed by General Contractor.
7. Proposal valid for 30 calendar days.
8. The use of this proposal in the acquisitions of a contract with any owner constitutes complete acceptance of the items and conditions of this bid and shall become an attachment to the contract.

WA: KENSPMC161KA, ID: PWC-C-12094-AAA-4, OR: 188702

CONTACT: Mike Spilker

BID#



## **Hill International**

**8/26/19**

### **Pavilion – Raise Basalt Wall to Code for Safety**

Based on the subcontractor quote - we believe this represents a fair and reasonable price for this work.

Lorraine Mead

**Dura Deck Covering Co**  
**Credit**

8/26/2019

**ITEM #5**



Phase	Description			UNIT PRICES				TOTALS				
		Quan.	Unit	Labor	Material	Equip.	Garco Sub.	Labor	Material	Equip.	Garco Sub.	TOTAL
	Dura Deck 1 Month Rental Credit	1.0	LS				(3,973.00)	-	-	-	(3,973)	(3,973)
			LS					-	-	-		
<b>SUB-TOTALS</b>								-	-	-	(3,973)	(3,973)
<b>ADD-ONS:</b>								OH&P: on Garco (as subcontractor) self-performed work.				-
								OH&P: on Garco (as subcontractor) subcontracted work				(159)
<b>SUB-TOTAL</b>											<b>(4,132)</b>	
Insurance								1.00% (of Subtotal)				(41)
Bond Premium								0.75% (of Subtotal)				(31)
<b>SUB-TOTAL</b>											<b>(4,204)</b>	
B & O Tax								0.47% (of Subtotal)				(19)
<b>TOTAL - CHANGE ORDER REQUEST</b>											<b>\$ (4,224)</b>	

SPECIFIC EXCLUSIONS:

1. WSST





# INVOICE

SEND ALL PAYMENTS TO:  
SUNBELT RENTALS, INC  
PO BOX 409211  
ATLANTA, GA 30384-9211

INVOICE NUMBER	90724745-0001
ACCOUNT NUMBER	310073
INVOICE DATE	6/24/19
PAGE 1	

## INVOICE TO

GARCO CONSTRUCTION  
E 4114 BROADWAY  
ATTN: ACCOUNTS PAYABLE  
SPOKANE, WA 99202

## JOB ADDRESS

RIVER FRONT PARK  
GARCO CONSTRUCTION  
507 N HOWARD  
SPOKANE, WA 99201

C#: 509-535-4688 J#: 509-370-8767

RECEIVED BY  
BATTAGLIA, SCOTT

CONTRACT NUMBER  
90724745

PURCHASE ORDER NUMBER  
17-21

JOB NUMBER  
20- GARCO CONSTRUCTI

BRANCH 0652 BAKERSFIELD GROUND PROTECTION  
4000 SACO ROAD  
BAKERSFIELD, CA 93308  
661-392-8802

. QTY	EQUIPMENT #	Min	Day	Week	4 Week	Amount
88	DURADECK - WHITE 4' X 8'	10.00	10.00	20.00	40.00	3520.00
	**REPLACEMENT COST FOR DAMAGED/MISSING MATS IS \$175 EACH, PLUS FREIGHT**					
88	DURADECK - LINK SINGLE	.50	.50	.50	.50	44.00
88	DURADECK - LINK DOUBLE	.50	.50	.50	.50	44.00
Rental Sub-total:						3608.00

## SALES ITEMS:

Qty	Item number	Unit	Price	
2	FREIGHT	EA	1100.000	2200.00
	FREIGHT FEE IN/OUT			
1	CAHERS1	EA	27.060	27.06
	CA .75% HEAVY EQUIP. RENTAL TAX			
1	ENVIRONMENTAL	EA	35.200	35.20
	2133 ENVIRONMENTAL			

BILLED FOR FOUR WEEKS 6/14/19 THRU 7/11/19.

5870.26

SUBTOTAL	5870.26
TAX	484.29
INVOICE TOTAL	6354.55

4 WEEK BILL

NET DUE UPON RECEIPT

Mid Promenade Dura-Deck  
Covering CO

8/26/2019



Phase	Description	Quan.	Unit	UNIT PRICES				TOTALS				
				Labor	Material	Equip.	Garco Sub.	Labor	Material	Equip.	Garco Sub.	TOTAL
	Sun Belt Rentals Dura Deck (2) Month Rental	1.0	LS				10,327.00	-	-	-	10,327	10,327
	Garco Laborers Dura Deck Install and Removal Hrs.	40.0	mh	48				1,920	-	-	-	
	Garco Forklift	2.0	day			180		-	-	360	-	
<b>SUB-TOTALS</b>								1,920	-	360	10,327	12,607
<b>ADD-ONS:</b>								OH&P: on Garco (as subcontractor) self-performed work.				342
								OH&P: on Garco (as subcontractor) subcontracted work				413
<b>SUB-TOTAL</b>											13,362	
Insurance								1.00% (of Subtotal)				134
Bond Premium								0.75% (of Subtotal)				100
<b>SUB-TOTAL</b>											13,596	
B & O Tax								0.47% (of Subtotal)				63
<b>TOTAL - CHANGE ORDER REQUEST</b>											<b>\$ 13,659</b>	

SPECIFIC EXCLUSIONS:

1. WSST



PC#: 0652  
4000 SACO ROAD  
BAKERSFIELD, CA 93308  
661-392-8802

**SUNBELT RENTALS, INC.**

Salesman: 010502 BJORK, ROGER (105)  
Typed By: ASMITH2

**Job Site:**

GARCO CONSTRUCTION  
507 N HOWARD  
SPOKANE, WA 99201

C#: 509-535-4688 J#: 509-370-8767

**Customer: 310073**

GARCO CONSTRUCTION  
E 4114 BROADWAY  
ATTN: ACCOUNTS PAYABLE  
SPOKANE, WA 99202

**RESERVATION**

Contract #.. 89304264  
Contract dt. 5/01/19  
Date out.... 6/17/19 8:00 AM  
Est return.. 8/11/19 8:00 AM  
Job Loc..... RIVER FRONT PARK  
Job No..... 20- GARCO CONSTRUCTI  
P.O. #..... 17-21  
Ordered By.. BATTAGLIA, SCOTT  
NET DUE UPON RECEIPT

QTY	EQUIPMENT #	Min	Day	Week	4 Week	Amount
88.00	DURADECK - WHITE 4' X 8'	10.00	10.00	20.00	40.00	7040.00
	**REPLACEMENT COST FOR DAMAGED/MISSING MATS IS \$175 EACH, PLUS FREIGHT**					
88.00	DURADECK - LINK SINGLE	.50	.50	.50	.50	88.00
88.00	DURADECK - LINK DOUBLE	.50	.50	.50	.50	88.00

**SALES ITEMS:**

Qty	Item number	Unit	Price	
1	CAHERS1	EA	54.120	54.12
	CA .75% HEAVY EQUIP. RENTAL TAX			
1	ENVIRONMENTAL	EA	70.400	70.40
	2133 ENVIRONMENTAL			
2	FREIGHT	EA	1100.000	2200.00
	FREIGHT FEE IN/OUT			

Site Contact: Scott Battaglia  
(509) 370-8767

Sub-total: 9540.52  
Tax: 787.09  
Total: 10327.61

All amounts are in USD

\*\*\*\*\*  
\* **Rate your rental experience [www.sunbeltrentals.com/survey](http://www.sunbeltrentals.com/survey)** \*

IF THE EQUIPMENT DOES NOT WORK  
PROPERLY, NOTIFY THE OFFICE AT ONCE

MULTIPLE SHIFTS OR  
OVERTIME RATES MAY APPLY

CUSTOMER IS RESPONSIBLE FOR  
REFUELING, DAMAGES AND REPAIRS

1. The total charges are an estimate based on the estimated rental period and other information provided by Customer.
2. Customer assumes all risks associated with the Equipment during the Rental Period, including injury and damage to persons, property and the Equipment.
3. Customer is responsible for and shall only permit properly trained, Authorized Individuals to use the Equipment.
4. If the Equipment does not operate properly, is not suitable for Customer's intended use, does not have operating and safety instructions or Customer has any questions regarding use of the Equipment, Customer shall not use the Equipment and shall contact Sunbelt immediately.
5. Equipment misuse or using damaged or malfunctioning Equipment may result in serious bodily injury or death and Customer agrees that Customer (i) assumes all risk associated thereunder, and (ii) indemnifies Sunbelt Entities for all claims or damages as a result of misuse or use of damaged or malfunctioning Equipment.
6. Customer has received, read, understands and agrees to the estimated charges and all the terms on this page, plus all sections on the reverse side of this Contract ("Sections"), including Release and Indemnification in Section 8 and Environmental Fee in Section 16, which can also be found at [www.sunbeltrentals.com/rentalcontract](http://www.sunbeltrentals.com/rentalcontract). \* Delivery/Pickup Surcharge fee explanation is available at [www.sunbeltrentals.com/surcharge](http://www.sunbeltrentals.com/surcharge).
7. Customer must contact Sunbelt to request pickup of Equipment, retain the Pick-Up Number given by Sunbelt and will be responsible for Equipment until actually retrieved by Sunbelt.
8. Customer waives its right to a jury trial in any dispute as set forth in Section 19.
9. At the election of Sunbelt or Customer, Customer agrees to submit every dispute to arbitration and waives any right to bring a class action as set forth in Section 20.

Customer is declining Rental Protection Plan (see reverse side for details) \_\_\_\_\_ (Customer Initials)

Customer Signature

Date

Name Printed

Delivered By

Date

# SUNBELT TERMS AND CONDITIONS

1. **DEFINITIONS.** "Authorized Individuals" are those individuals that Customer directly or indirectly allows to use the Equipment, who are properly trained to use the Equipment and are not under the influence of any drugs, alcohol, substances or otherwise impaired. "Customer" is identified earlier and includes any of its representatives, agents, officers, employees or anyone signing this Contract on its behalf. "Environmental Fee" is the charge described in Section 16. "Equipment" is the equipment and/or services identified earlier, together with all replacements, repairs, additions, attachments and accessories and all future Equipment rented. "Incident" is any fire, citation, theft, accident, casualty, loss, vandalism, injury, death or damage to person or property, claimed by any person or entity that appears to have occurred in connection with the Equipment. Equipment is considered "Lost" when it is either stolen, its location is unknown or Customer is unable to recover it for a period of 30 days. "MSLP" is the Equipment manufacturer's suggested list price on or about the date of the Incident relating to the Equipment. "One Shift," means not more than 8 hours per day and 40 hours per week. "Ordinary Wear and Tear" means normal deterioration considered reasonable in the equipment rental industry for One Shift use. "Pick-Up Number" is the number Customer obtains from Sunbelt evidencing the Customer's call to pick up Equipment. "Rental Period" commences when the Equipment is delivered to Customer or the Site Address and continues until the Equipment is returned to the Store or picked up by Sunbelt during normal business hours, provided Customer has otherwise complied with this Contract. "RPP" is the rental protection plan described in Section 10. "Site Address" is the location that Customer represents the Equipment will be located during the Rental Period identified earlier. "Store" is the Sunbelt location identified earlier. "Sunbelt" is Sunbelt Rentals, Inc. "Sunbelt Entities" is Sunbelt and its affiliated companies, their respective officers, directors, employees and agents.

2. **TERMS.** Customer's execution of this Contract or taking possession of the Equipment shall be deemed acceptance of the terms herein. All of the terms herein are incorporated into this and all past and future contracts between Sunbelt and Customer upon Customer's receipt of Sunbelt's Equipment under those contracts. Any reference in Customer's purchase order or other Customer document to other terms that shall control this transaction shall be void. Customer rents the Equipment from Sunbelt pursuant to this Contract. This Contract is a true lease. The Equipment (a) is and shall remain the personal property of Sunbelt and (b) shall not be affixed to any other property.

3. **PERMITTED USE.** Customer agrees that Sunbelt has no control over the manner in which the Equipment is operated during the Rental Period by Customer or any third party that Customer implicitly or explicitly permits. Customer warrants that: (a) prior to each use, Customer shall inspect the Equipment to confirm that it is in good condition, without defects, includes readable decals and operating and safety equipment or instructions and is suitable for Customer's intended use; (b) any apparent agent at the Site Address is authorized to accept delivery of the Equipment (and if Customer requests, Customer authorizes Sunbelt to leave the Equipment at the Site Address without requirement of written receipt); (c) Customer shall immediately notify Sunbelt if the Equipment is Lost, damaged, unsafe, disabled, malfunctioning, levied upon, threatened with seizure, or if any Incident occurs; (d) Customer has received from Sunbelt all information needed or requested regarding the operation of the Equipment; (e) Sunbelt is not responsible for providing operator or other training unless Customer specifically requests in writing and Sunbelt agrees to provide such training (Customer being responsible to obtain all training that Customer desires prior to the Equipment's use); (f) only Authorized Individuals shall use and operate the Equipment; (g) the Equipment's use shall be in a careful manner, in compliance with all operating and safety instructions provided on, in or with the Equipment and all applicable federal, state and local laws, permits and licenses, including but not limited to, OSHA, as revised; and (h) the Equipment shall be kept in a secure location.

4. **PROHIBITED USE.** Customer shall not (a) alter or cover up any decals or insignia on the Equipment or remove any operating or safety equipment or instructions; (b) assign its rights under this Contract; (c) move the Equipment from the Site Address without Sunbelt's written consent; (d) use the Equipment in a negligent, illegal, unauthorized or abusive manner, or in any publication (print, audiovisual or electronic); or (e) allow the use of the Equipment by any unauthorized individual (Customer acknowledging that the Equipment may be dangerous if used improperly or by untrained parties).

5. **MAINTENANCE.** Customer shall perform routine maintenance on the Equipment, including routine inspections and maintenance of fuel and oil levels, grease, cooling system, water, batteries, cutting edges and cleaning in accordance with the manufacturer's specifications. All other maintenance or repairs may only be performed by Sunbelt or its agents, but Sunbelt has no responsibility during the Rental Period to inspect or perform any maintenance or repairs unless Customer requests a service call. If Sunbelt determines that repairs to the Equipment are needed, other than Ordinary Wear and Tear, Customer shall pay the full repair charges and rental of the Equipment until the repairs are completed. Sunbelt has the right to inspect the Equipment wherever located. Customer has the authority to and hereby grants Sunbelt and its agents the right to enter the physical location of the Equipment for the purposes set forth herein. Sunbelt shall be responsible for repairs needed because of Ordinary Wear and Tear. Customer agrees that repair or replacement of the Equipment is Customer's exclusive remedy for Sunbelt's breach of this Section. Notwithstanding Sunbelt's service commitment, Sunbelt shall have no obligation if Customer breaches this Contract to stop the Rental Period, commence repairs or rent other equipment to Customer until Customer or its agent agrees to pay for such charges.

6. **CUSTOMER LIABILITY. DURING THE RENTAL PERIOD, CUSTOMER ASSUMES ALL RISK ASSOCIATED WITH THE POSSESSION, CONTROL OR USE OF THE EQUIPMENT, INCLUDING BUT NOT LIMITED TO, PERSONAL INJURY, DEATH, RENTAL CHARGES, THEFT, LOSSES, DAMAGES AND DESTRUCTION, INCLUDING CUSTOMER TRANSPORTATION, LOADING AND UNLOADING, WHETHER OR NOT THE CUSTOMER IS AT FAULT.** After an Incident, Customer shall (a) immediately notify Sunbelt, the police, if necessary and Customer's insurance carriers; (b) secure and maintain the Equipment and the surrounding premises in the condition existing at the time of such Incident, until Sunbelt or its agents investigate; (c) immediately submit copies of all police or other third party reports to Sunbelt; and (d) as applicable, pay Sunbelt, in addition to other sums due herein, the rental rate for Equipment until the repairs are completed or Equipment replaced plus either (i) the MSLP or (ii) the full charges of repairs of damaged Equipment. Accrued rental charges shall not be applied against these amounts. Sunbelt shall have the immediate right, but not obligation, to reclaim any Equipment involved in any Incident.

7. **NO WARRANTIES.** Sunbelt does not design or manufacture the Equipment and is not the agent of those that do. **SUNBELT DISCLAIMS ALL REPRESENTATIONS AND WARRANTIES, EXPRESS OR IMPLIED, WITH RESPECT TO THE EQUIPMENT, ITS DURABILITY, CONDITION, MERCHANTABILITY, OR FITNESS FOR ANY PARTICULAR PURPOSE. CUSTOMER ACKNOWLEDGES ACCEPTANCE OF THE EQUIPMENT ON AN "AS IS, WHERE IS" BASIS, WITH "ALL FAULTS" AND WITHOUT ANY RECOURSE WHATSOEVER AGAINST SUNBELT ENTITIES. CUSTOMER ASSUMES ALL RISKS ASSOCIATED WITH THE EQUIPMENT AND RELEASES SUNBELT ENTITIES FROM ALL LIABILITIES AND DAMAGES (INCLUDING LOST PROFITS, PERSONAL INJURY, AND SPECIAL, INCIDENTAL AND CONSEQUENTIAL DAMAGES) IN ANY WAY CONNECTED WITH THE EQUIPMENT, ITS OPERATION OR USE OR ANY DEFECT OR FAILURE THEREOF OR A BREACH OF SUNBELT'S OBLIGATIONS HEREIN.**

8. **RELEASE AND INDEMNIFICATION. TO THE FULLEST EXTENT PERMITTED BY LAW, CUSTOMER INDEMNIFIES, RELEASES, HOLDS SUNBELT ENTITIES HARMLESS AND AT SUNBELT'S REQUEST, DEFENDS SUNBELT ENTITIES (WITH COUNSEL PROVIDED BY SUNBELT), FROM AND AGAINST ALL LIABILITIES, CLAIMS, LOSSES, DAMAGES, AND EXPENSES (INCLUDING ATTORNEY'S AND/OR LEGAL FEES AND EXPENSES) HOWEVER ARISING OR INCURRED, RELATED TO ANY INCIDENT, DAMAGE TO PROPERTY, INJURY OR DEATH OF, ANY PERSON, CONTAMINATION OR ALLEGED CONTAMINATION, OR VIOLATION OF LAW OR REGULATION CAUSED BY OR CONNECTED WITH THE (a) USE, POSSESSION OR CONTROL OF THE EQUIPMENT DURING THE RENTAL PERIOD OR (b) BREACH OF THIS CONTRACT, WHETHER OR NOT CAUSED IN PART BY THE ACTIVE OR PASSIVE NEGLIGENCE OR OTHER FAULT OF ANY PARTY INDEMNIFIED HEREIN AND ANY OF THE FOREGOING ARISING OR IMPOSED IN ACCORDANCE WITH THE DOCTRINE OF STRICT OR ABSOLUTE LIABILITY. CUSTOMER ALSO AGREES TO WAIVE ITS WORKERS' COMPENSATION IMMUNITY, TO THE EXTENT APPLICABLE. CUSTOMER'S INDEMNITY OBLIGATIONS SHALL SURVIVE THE EXPIRATION OR TERMINATION OF THIS CONTRACT.** All of Customer's indemnification obligations under this paragraph shall be joint and several.

9. **INSURANCE.** During the Rental Period, Customer shall maintain, at its own expense, the following minimum insurance coverage: (a) general liability insurance of not less than \$1,000,000 per occurrence, including coverage for Customer's contractual liabilities herein such as the release and indemnification clause contained in Section 8; (b) property insurance against loss by all risks to the Equipment, in an amount at least equal to the MSLP thereof, unless RPP is elected and paid for at the time of rental; (c) worker's compensation insurance as required by law; and (d) automobile liability insurance (including comprehensive and collision coverage, and uninsured/underinsured motorist coverage), in the same amounts set forth in subsections (a) and (b), if the Equipment is to be used on any roadway. Such policies shall be primary, non-contributory, on an occurrence basis, contain a waiver of subrogation, name Sunbelt and its agents as an additional insured (including an additional insured endorsement) and loss payee, and provide for Sunbelt to receive at least 30 days prior written notice of any cancellation or material change. Any insurance that excludes boom damage or overturns is a breach. Customer shall provide Sunbelt with certificates of insurance evidencing the coverages required above prior to any rental and any time upon Sunbelt's request. To the extent Sunbelt Entities carry any insurance, Sunbelt Entities' insurance will be considered excess insurance. The insurance required herein does not relieve Customer of its responsibilities, indemnification, or other obligations provided herein, or for which Customer may be liable by law or otherwise.

10. **RENTAL PROTECTION PLAN.** Customer's repair or replacement responsibility in Sections 5 and 6 is modified by the RPP and Sunbelt shall limit the amount Sunbelt collects from Customer for the Equipment loss, damage or destruction to the following amounts for each piece of Equipment: (a) 10% of the MSLP for Lost Equipment, up to a maximum of \$500 per piece of Equipment; (b) 10% of the repair charges for incidental or accidental damage to Equipment, up to a maximum of \$500 per piece of Equipment; (c) charges in excess of \$50 per tire for tire repairs; and (d) nothing for the rental charges which would otherwise accrue during the period when damaged or destroyed Equipment is being repaired or replaced by Sunbelt or Lost Equipment is being replaced; provided however, the foregoing RPP liability reduction only applies if the Conditions are satisfied and an Exclusion does not apply. The RPP is NOT INSURANCE and does NOT protect Customer from liability to Sunbelt or others arising out of possession, control or use of the Equipment, including injury or damage to persons or property. **THE RPP IS A CONTRACTUAL MODIFICATION OF CUSTOMER'S LIABILITY.** All of the following "Conditions" must be satisfied for the RPP and the corresponding liability reduction to apply: (i) Customer chooses the RPP in advance of the rental; (ii) Customer pays 15% of the gross rental charges as the fee for the RPP (plus applicable taxes); (iii) Customer fully complies with the terms of this Contract; (iv) Customer's account is current at the time of the loss, theft, damage or destruction of the Equipment; and (v) none of the Exclusions apply. Customer assumes the Exclusion risks, meaning that if any Exclusion occurs, the RPP does NOT reduce the liability of Customer to Sunbelt for the loss, theft, damage or destruction resulting from such Exclusion. "Exclusions" shall mean loss, theft, damage or destruction of the Equipment: (A) due to intentional misuse; (B) caused by Lost Equipment not reported by Customer to the police within 48 hours of discovery, and substantiated by a written police report (promptly delivered to Sunbelt); (C) due to floods, wind, storms, earthquakes or other Acts of God; and (D) accessories or Equipment for which Customer is not charged the RPP fee. **THE EXCLUSIONS REMAIN THE LIABILITY OF CUSTOMER AND ARE NOT MODIFIED BY THE RPP. RPP IS REFLECTED ON THE CONTRACT AS PART OF CUSTOMER'S ESTIMATED CHARGES UNLESS CUSTOMER HAS ELECTED TO DECLINE RPP IN WRITING OR MADE OTHER CONTRACTUAL ARRANGEMENTS.** Notwithstanding anything to the contrary in this Contract, if Lost Equipment is later recovered, Sunbelt retains ownership of the Equipment regardless of any payments made by Customer or Customer's insurance company with respect to such Equipment, all of which payments are non-refundable. Customer agrees to promptly return any Equipment that is recovered. Sunbelt shall be subrogated to Customer's

rights to recover against any person or entity relating to any loss, theft, damage or destruction to the Equipment. Customer shall cooperate with, assign Sunbelt all claims and proceeds arising from such loss, theft, damage or destruction, execute and deliver to Sunbelt whatever documents are required and take all other necessary steps to secure in Sunbelt such rights, at Customer's expense.

11. **RENTAL RATES.** The total charges specified in this Contract are: (a) estimated based upon Customer's representation of the estimated Rental Period identified herein (rental rates beyond the estimated Rental Period may change) and other information conveyed by Customer to Sunbelt; and (b) for the Equipment's use for One Shift, unless otherwise noted. Weekly and 4 week rental rates shall not be prorated. Rental charges accrue during Saturdays, Sundays and holidays. The rental rates do not include and Customer is responsible for, (i) all consumables, fees, licenses, present and future taxes and any other governmental charges based on Customer's possession and/or use of the Equipment, including additional fees for more than One Shift use; (ii) delivery and pickup charges to and from the Store, including but not limited to any freight, transportation, delivery, pickup and surcharge fees listed in this Contract; (iii) maintenance, repairs and replacements to the Equipment as provided herein; (iv) a cleaning fee if required; (v) miscellaneous charges, such as fees for lost keys and RPP; (vi) fuel used during the Rental Period and for refueling Equipment as described below; (vii) fines for use of dyed diesel fuel on on-road Equipment; and (viii) a Environmental Fee (see [www.sunbeltrentals.com/environmentalfee](http://www.sunbeltrentals.com/environmentalfee)) and (ix) Transportation Surcharge (see [www.sunbeltrentals.com/surcharge](http://www.sunbeltrentals.com/surcharge)). The convenience charge for off road diesel fuel does not include governmental motor fuel taxes or charges. Sunbelt collects these fees as revenue and uses them at its discretion.

12. **PAYMENT.** Customer shall pay amounts due, without any offsets, in full at the time of rental, unless Sunbelt approves Customer's executed credit application (credit customers must pay, upon receipt of Sunbelt's invoice). Customer must notify Sunbelt in writing of any disputed amounts, including credit card charges, within 15 days after the receipt of the invoice/contract or Customer shall be deemed to have irrevocably waived its right to dispute such amounts. At Sunbelt's discretion, any credit account with a delinquent balance may be placed on a cash basis, deposits may be required and the Equipment may be picked up without notice. Due to the difficulty in fixing actual damages caused by late payment, Customer agrees that a service charge equal to the lesser of 1.5% per month or the maximum rate permitted by law shall be assessed on all delinquent accounts, until paid in full. Customer shall pay a fee of \$75 for each check returned for lack of sufficient funds to compensate Sunbelt for its overhead for processing missed payment. Deposits will only be returned after all amounts are paid in full. Customer agrees that if a credit card is presented to pay for charges or to guarantee payment, Customer authorizes Sunbelt to charge the credit card all amounts shown on this Contract and charges subsequently incurred by Customer, including but not limited to, loss of or damage to the Equipment and extension of the Rental Period.

13. **RETURN OF EQUIPMENT.** Sunbelt may terminate this Contract at any time, for any reason. At the end of the Rental Period, the Equipment shall be returned to Sunbelt in the same condition it was received, less Ordinary Wear and Tear and free of any hazardous materials and contaminants. Customer will continue to be responsible for rental and other charges after the Rental Period if the Equipment is not returned in the condition required herein. If Sunbelt delivered the Equipment to Customer, Customer shall notify Sunbelt that the Equipment is ready to be picked up at the Site Address and obtain a Pick-Up Number, which Pick-Up Number Customer should keep as proof of the call; provided Customer remains liable for any loss, theft, damage to or destruction of the Equipment until Sunbelt confirms that the Equipment is returned in the condition required herein. Customer will not be charged the rental charges after the date the Pick-Up Number is given, provided Customer has otherwise complied with this Contract. No pickups occur on Sundays or statutory holidays and Saturday pickups are dependent on specific Store hours. If Customer picked up Equipment, Customer shall return Equipment to the same Store during that Store's normal business hours. If the Equipment is not returned by the estimated end of the Rental Period specified earlier, Customer agrees to pay the applicable rental rate for the Equipment until the end of the Rental Period.

14. **PURCHASES:** If this Contract identifies any Equipment, materials or other items that is to be purchased by Customer, Sunbelt sells and delivers such items to Customer on an "AS IS, WHERE IS" basis, with all faults and without any warranties (other than manufacturer warranties, if any) in consideration for Customer's payment to Sunbelt of the full purchase price of the item, Sunbelt retains title to the item until Customer has paid in full.

15. **DEFAULT.** Customer shall be in default if Sunbelt deems itself insecure or if Customer: (a) fails to pay sums when due; (b) breaches any Section of this Contract; (c) becomes a debtor in a bankruptcy proceeding, goes into receivership, takes protection from its creditors under any insolvency legislation, ceases to carry on a business, or has its assets seized by any creditor; (d) fails to insure the Equipment as required, or otherwise places the Equipment at risk; (e) fails to return Equipment immediately upon Sunbelt's demand; or (f) is in default under any other contract with Sunbelt. If a Customer default occurs, Sunbelt shall have, in addition to all rights and remedies at law or in equity, the right to repossess the Equipment without judicial process or prior notice. Customer shall pay all of Sunbelt's costs, including reasonable costs of collection, court costs, attorneys and legal fees, incurred in exercising any of its rights or remedies herein. The use of false identification to obtain Equipment or the failure to return Equipment by the end of the Rental Period may be considered theft, subject to criminal prosecution and civil liability where permitted, pursuant to applicable laws. Sunbelt shall not be liable due to seizure of Equipment by order of governmental authority. **CUSTOMER WAIVES ANY RIGHT OF ACTION AGAINST SUNBELT ENTITIES FOR SUCH REPOSSESSION.**

16. **ENVIRONMENTAL FEE.** To promote a clean and sustainable environment, Sunbelt takes various measures to comply with applicable environmental regulations, as well as with Sunbelt's own policies. Sunbelt also incurs a wide range of environmental related expenses (both direct and indirect). These expenses may include services such as waste disposal, construction and maintenance of cleaning facilities, acquisition of more fuel efficient equipment, as well as, labor costs, administrative costs, etc. To help defray these and other costs, Sunbelt assesses an Environmental Fee, plus applicable taxes thereon in connection with certain rentals. The Environmental Fee is not a tax or governmentally mandated charge, and is not designated for any particular use or placed in an escrow account, but is a charge that Sunbelt collects as revenue and uses at its discretion.

17. **FUEL.** For Equipment that uses fuel, Customer has three options: (a) **Prepay Fuel Option** - Customer may purchase a full tank of fuel for the Equipment at the start of the rental, in which case a "convenience charge" will appear on this Contract (calculated by multiplying the estimated full capacity of Equipment by the Prepay per gallon rate). As an added benefit, Customer may return the Equipment full of fuel and the convenience charge will be refunded (however, if not returned full, Customer will not obtain any credit for fuel left in the Equipment upon return); (b) **Pay on Return Option** - if Customer returns Equipment with less fuel than when received, Customer shall pay a refueling charge (calculated by multiplying gallons required to refill tank with fuel to level when received, by the Pay on Return per gallon rate); and (c) **Return Full Option** - if Customer returns the Equipment with at least as much fuel as when it was received (most Sunbelt Equipment comes with a full tank of fuel, but not all), no fuel charge will be assessed. The cost of Customer refueling Equipment itself will generally be lower than the Prepay Fuel Option or the Pay on Return Option; however these options each allow for the convenience of not refueling.

18. **LIMITATION OF SUNBELT'S LIABILITY. IN CONSIDERATION OF THE RENTAL OF EQUIPMENT, CUSTOMER AGREES THAT SUNBELT'S LIABILITY UNDER THIS CONTRACT, INCLUDING ANY LIABILITY ARISING FROM SUNBELT'S, SUNBELT ENTITIES, OR ANY THIRD PARTY'S COMPARATIVE, CONCURRENT, CONTRIBUTORY, PASSIVE OR ACTIVE NEGLIGENCE OR THAT ARISES AS A RESULT OF ANY STRICT OR ABSOLUTE LIABILITY, SHALL NOT EXCEED THE TOTAL RENTAL CHARGES PAID BY CUSTOMER UNDER THIS CONTRACT.**

19. **JURY TRIAL WAIVER. IN ANY DISPUTE ARISING OUT OF, IN CONNECTION WITH, OR IN ANY WAY PERTAINING TO THIS CONTRACT, CUSTOMER AND SUNBELT HEREBY KNOWINGLY, VOLUNTARILY AND INTENTIONALLY WAIVE ANY RIGHT TO A TRIAL BY JURY, THIS WAIVER BEING A MATERIAL INDUCEMENT TO ENTERING INTO THIS CONTRACT.**

20. **ARBITRATION AGREEMENT & CLASS ACTION WAIVER. AT THE ELECTION OF CUSTOMER OR SUNBELT, ANY DISPUTE ARISING OUT OF, IN CONNECTION WITH OR IN ANY WAY PERTAINING TO THIS CONTRACT SHALL BE SETTLED BY ARBITRATION BROUGHT IN THE PARTY'S INDIVIDUAL CAPACITY AND NOT AS A PLAINTIFF IN A PURPORTED CLASS OR REPRESENTATIVE CAPACITY, ADMINISTERED BY THE AMERICAN ARBITRATION ASSOCIATION UNDER ITS COMMERCIAL ARBITRATION RULES OR BY JAMS PURSUANT TO ITS STREAMLINED ARBITRATION RULES AND PROCEDURES AND JUDGEMENT ON THE AWARD RENDERED BY THE ARBITRATOR(S) MAY BE ENTERED IN ANY COURT HAVING JURISDICTION THEREOF. THERE SHALL BE NO RIGHT OR AUTHORITY FOR ANY CLAIMS TO BE ARBITRATED OR TRIED ON A CLASS ACTION BASIS.**

21. **COMPLIANCE WITH EXPORT AND IMPORT LAWS.** Removal of the Equipment from the United States ("U.S.") is prohibited under this Contract. If Customer desires or causes the transport and/or operation of the Equipment outside of the U.S., Customer must (a) obtain Sunbelt's consent prior to taking such action, and (b) execute an amendment to this Contract, which amendment is incorporated herein. If Customer exports or re-exports without complying with the above sentence, Customer agrees that (i) the Equipment is subject to and must comply with all applicable export laws, including but not limited to the Export Administration Regulations; and (ii) Customer is responsible for: (A) determining whether and obtaining if necessary, export or re-export licenses or other authorizations as required prior to exporting or re-exporting the Equipment, (B) obtaining any required documentation necessary for return of the Equipment, and (C) ensuring no unauthorized transfers or diversions of the Equipment occur. Refer to [www.bis.doc.gov](http://www.bis.doc.gov) for information.

22. **GOVERNING LAW.** The parties expressly and irrevocably agree: (a) this Contract, including any related tort claims, shall be governed by the laws of South Carolina, without regard to any conflicts of law principles and (b) if any Section of this Contract is prohibited by any law, such Section shall be ineffective to the extent of such prohibition without invalidating the remaining Sections.

23. **MISCELLANEOUS.** This Contract, together with any Customer executed credit application, constitutes the entire agreement of the parties regarding the Equipment and may not be modified except by written amendment signed by the parties. Customer's obligations hereunder shall survive the termination of this Contract. This Contract and all of Customer's rights in and to the Equipment are subordinate to all rights, title and interest of all persons (including Sunbelt's lenders) who have rights in the Equipment. Headings are for convenience only. To the extent that any terms in this Contract conflict, the parties agree that the more specific terms control. A copy of this Contract shall be valid as the original. Any failure by Sunbelt to insist upon strict performance of any Section of this Contract shall not be construed as a waiver of the right to demand strict performance in the future. Customer and the person signing this Contract represent that: (a) they both have full authority to execute, deliver and perform this Contract and (b) this Contract constitutes a legal, valid and binding obligation of Customer, enforceable in accordance with its terms. When Customer is a buyer of Equipment, they are hereby notified that Sunbelt has assigned its rights (but not its obligations) in the agreement to sell the asset(s) described herein to Sunbelt Rentals Exchange, Inc., a qualified intermediary, as part of Section 1031 exchange, and Customer shall make the payee "Sunbelt Rentals Exchange, Inc."

**Additional terms and conditions for E&S Control, Shoring and Bridging can be found at <https://www.sunbeltrentals.com/about/shoring-bridging-additional-terms-and-conditions/>**

ITEM #6



Phase	Description			UNIT PRICES				TOTALS				
		Quan.	Unit	Labor	Material	Equip.	Garco Sub.	Labor	Material	Equip.	Garco Sub.	TOTAL
	Garco Carpenters set up Fencing North of Blue Bridge to Divert Pedestrians to West Suspension Bridge	12.0	Mh	55				660	-	-	-	660
	Garco Temporary Fencing Rental @ \$3.00 per Lin. Ft. per month. 107 lin. Ft. of fencing: 5/31-6/21	1.8	mo			321		-	-	562	-	562
	Garco 8000 Reach Forklift	1.0	day			180		-	-	180	-	180
	Garco John Deere Gator	1.0	day			27		-	-	27	-	27
	Garco Hand Tolls	1.0	ls			100		-	-	100	-	100
			LS					-	-	-	-	-
			LS					-	-	-	-	-
			LS					-	-	-	-	-
			LS					-	-	-	-	-
SUB-TOTALS								660	-	869	-	1,529
ADD-ONS:								OH&P: on Garco (as subcontractor) self-performed work.				229
								OH&P: on Garco (as subcontractor) subcontracted work				-
								SUB-TOTAL				1,758
								Insurance				18
								Bond Premium				13
								SUB-TOTAL				1,789
								B & O Tax				8
TOTAL - CHANGE ORDER REQUEST												\$ 1,797

SPECIFIC EXCLUSIONS:

1. WSST

Total  
\$ 13,137



Daily Log: Friday 5/3/2019

Daily Log Completed

The Daily Log was completed by Scott Battaglia on Thu Jul 25, 2019 at 07:05 am PDT.

WEATHER REPORT

Temperature			Precipitation Since			Humidity				Windspeed		
Low	High	Avg	Midnight	2 Days Ago	3 Days Ago	Low	Avg	High	Dew	Avg	Max	Gust
39°F	69°F	54°F	0.00 in.	0.00 in.	0.00 in.	28%	47%	71%	34°F	3.7 mph	5 mph	9 mph

DAILY SNAPSHOT

06:00 AM	09:00 AM	12:00 PM	03:00 PM	06:00 PM	09:00 PM
clear-day 39°F	clear-day 51°F	clear-day 60°F	partly-cloudy-day 65°F	partly-cloudy-day 69°F	clear-night 58°F

OBSERVED WEATHER CONDITIONS

No.	Weather Delay	Sky	Temp	Average	Precipitation	Wind	Ground/Sea
1	No						

MANPOWER LOG

1 Workers | 8.0 Man Hours

No.	Contact/Company	Cost Code	Workers	# Hours	Man Hours	Location
1	Garco Construction Inc		1	8.0	8.0	

Notes: Carpenters:

North Prom. Blue Bridge Fencing.-1010

✓ Steve-6

✓ Dave-6

Admin Clan-up Hrs.-1013

Steve-4

Dave-4

Laborers:

North Prom Clean-up Hrs.-1010

Myles-6

Jarrold-4

Cindy-6

Embed for Precast Column Hrs.-3300

Myles-2

Admin Clean-up Hrs.1013

Myles-2

Cindy-4

MANPOWER LOG

1 Workers | 8.0 Man Hours

No.	Contact/Company	Cost Code	Workers	# Hours	Man Hours	Location
	Operators:					
	North Prom. Clean-up Hrs. Lance--4.5					
	Supervision-11 Hrs.					
	Action Materials Haul off 20 loads Created By: Hunter Fuchs					
			1		8.0	

Manpower Log's Attachments:

EQUIPMENT LOG

No.	Equipment Name	Cost Code	Hrs Operating	Hrs Idle	Inspected?	Inspection Time	Location
1	Forklift		8.0		Yes	07:00 AM	
	Notes: Created By: Scott Battaglia						
2	Cat skid steer with hoe ram		8.0		Yes	07:00 AM	
	Notes: Created By: Scott Battaglia						
3	Garco Komatsu 400 excavator		8.0		Yes	07:00 AM	
	Notes: Created By: Scott Battaglia						
4	HSP ACME Loader JD824		9.0		Yes	07:00 AM	
	Notes: Created By: Scott Battaglia						
5	Garco mini ex		9.0		Yes	07:00 AM	
	Notes: Created By: Scott Battaglia						
6	IR Roller		2.0		Yes	07:00 AM	
	Notes: Created By: Scott Battaglia						
7	Garco Backhoe		9.0		Yes	07:00 AM	
	Notes: Created By: Scott Battaglia						
8	Garco 160		5.0		Yes	04:40 PM	
	Notes: Created By: Scott Battaglia						

By

Date

Copies To



SPOKANE RIVER  
(NORTH CHANNEL)

SNX<sup>W</sup> MENE?

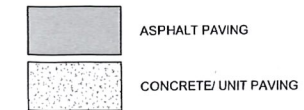
SPOKANE RIVER  
(MID CHANNEL)

SEPARATE PROJECT  
(HOWARD STREET MID  
CHANNEL BRIDGE N.I.C.)

INSPIRATION  
POINT

MATCH LINE (SEE LC1.17)

### PAVING LEGEND



### LEGEND

- SOIL CELL BELOW PAVING (REFER TO SPECS)
- EXISTING CONIFER TREE TO REMAIN (REFER TO CIVIL FOR TREE PROTECTION)
- EXISTING DECIDUOUS TREE TO REMAIN (REFER TO CIVIL FOR TREE PROTECTION)

### NOTES

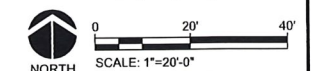
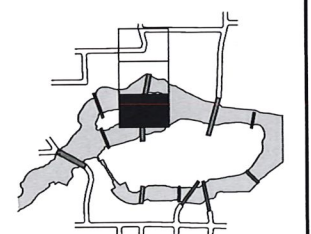
- REFER TO CIVIL FOR SPOT ELEVATIONS AND SLOPES FOR THE CENTENNIAL TRAIL AND HAVERMALE PROMENADE.
- REFER TO CIVIL FOR SD SYSTEM INCLUDING IE AND RIM ELEVATIONS. NOTIFY LANDSCAPE ARCHITECT OF ANY DISCREPANCIES PRIOR TO CONSTRUCTION.
- REFER TO CIVIL FOR SPOT ELEVATIONS AND LAYOUT INFORMATION FOR NEW CURBS AND CURB RAMPS AT HOWARD AND MALLON.
- FIELD VERIFY ALL MOUNDED/DEPRESSED LANDSCAPE AREA TOPOGRAPHY W/ LANDSCAPE ARCHITECT PRIOR TO INSTALLATION OF PLANTING/MULCH/TALUS.

### ABBREVIATIONS

- BOS BOTTOM OF SOIL CELL ELEVATION
- RIM DRAIN GRATE FRAME ELEVATION

### WAYFINDING LEGEND

- WAYFINDING DEVICE TYPE 1 (NIC/SEPARATE PROJECT - REFER TO WAYFINDING PACKAGE)
- WAYFINDING DEVICE TYPE 2 (NIC/SEPARATE PROJECT - REFER TO WAYFINDING PACKAGE)
- WAYFINDING DEVICE TYPE 4 (NIC/SEPARATE PROJECT - REFER TO WAYFINDING PACKAGE)



DIGITALLY SIGNED:

TYPE OF IMPROVEMENT	PARK
CITY PURCHASING	DRAWING NUMBER
LSK-011	LC1.13
FR	15 OF 72
REVISION NO.	

HORIZONTAL & VERTICAL CONTROL  
PLAN - AREA 13  
1" = 20'-0"

MATCH LINE (SEE LC1.09)

BY	REVISIONS	DATE
AO	ASI-018	09/20/2018
AO	Coordinates	07/20/2018
MM	LSK-001&002-HSBN Light locations	6/13/2018
BY		



LOCATION BRASS CAP IN WALL SW CORNER OF NORTH RIVER DRIVE & DIVISION	CURRENT DESIGN STANDARDS CCS - ADOPTED 2/95
ELEVATION 1488.71	BAR IS ONE INCH ON ORIGINAL DRAWING.
CEM NO. OLD CITY 9173	IF NOT ONE INCH ON THIS SHEET, ADJUST SCALES ACCORDINGLY
NAVD88 DATUM	SCALE

DRAWN Author	DESIGNED Designer	CHECKED Checker	APPROVED Approver
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CITY OF SPOKANE, WASHINGTON  
DEPARTMENT OF PARKS AND  
806 WEST SPOKANE FALLS BLVD.  
SPOKANE, WASHINGTON 99201-3343  
(509) 625-6200

PROJECT	RIVERFRONT PARK NORTH HOWARD STREET PROMENADE CONSTRUCTION ADMINISTRATION PHASE
SHEET	LANDSCAPE HORIZONTAL & VERTICAL CONTROL PLAN



HSP Centennial Trail Fencing CO  
(5-31-2019)



8/14/2019

Phase	Description	UNIT PRICES					TOTALS					
		Quan.	Unit	Labor	Material	Equip.	Garco Sub.	Labor	Material	Equip.	Garco Sub.	TOTAL
	Garco Temporary Fence Rental @ \$3.00 per lin. Ft per month. Fencing was set up and removed per the City. 203 lin. Ft. of fencing.	0.8	mo			609		-	-	457	-	457
	Garco Laborers set up fencing for May 31st. Centennial Trail Opening	4.0	mh	48				192	-	-	-	192
	Garco Carpenters set up fencing for May 31st. Centennial Trail Opening	8.0	mh	55				440	-	-	-	440
								-	-	-	-	-
	Garco 8000 Reach Forklift	1.0	day			180		-	-	180	-	180
	Garco Gator	1.0	day			27		-	-	27	-	27
	Garco Hand Tools	1.0	day			100		-	-	100	-	100
			LS					-	-	-	-	-
			LS					-	-	-	-	-
SUB-TOTALS								632	-	764	-	1,396
ADD-ONS:								OH&P: on Garco (as subcontractor) self-performed work.				209
								OH&P: on Garco (as subcontractor) subcontracted work				-
								SUB-TOTAL				1,605
Insurance								1.00% (of Subtotal)				16
Bond Premium								0.75% (of Subtotal)				12
								SUB-TOTAL				1,633
B & O Tax								0.47% (of Subtotal)				8
TOTAL - CHANGE ORDER REQUEST												\$ 1,641

SPECIFIC EXCLUSIONS:

1. WSST



Garco Construction, Inc.  
4114 E Broadway Ave  
Spokane, Washington 99202  
P: (509) 535-4688  
F: (509) 535-1384

Project: 172100 - US Pavilion/Promenade  
Renovation  
598 N. Howard Street  
Spokane, Washington 99201

Daily Log: Friday 5/31/2019

Daily Log Completed

The Daily Log was completed by Hunter Fuchs on Mon Jun 3, 2019 at 02:57 pm PDT.

WEATHER REPORT

Temperature			Precipitation Since			Humidity				Windspeed		
Low	High	Avg	Midnight	2 Days Ago	3 Days Ago	Low	Avg	High	Dew	Avg	Max	Gust
54°F	85°F	70°F	0.02 in.	0.05 in.	0.05 in.	28%	56%	90%	51°F	2.4 mph	4 mph	7 mph

DAILY SNAPSHOT

06:00 AM	09:00 AM	12:00 PM	03:00 PM	06:00 PM	09:00 PM
clear-day 55°F	clear-day 66°F	clear-day 78°F	clear-day 84°F	clear-day 84°F	clear-night 74°F

OBSERVED WEATHER CONDITIONS

No.	Weather Delay	Sky	Temp	Average	Precipitation	Wind	Ground/Sea
1	No						

MANPOWER LOG

5 Workers | 50.0 Man Hours

No.	Contact/Company	Cost Code	Workers	# Hours	Man Hours	Location
1	Garco Construction Inc		5	10.0	50.0	
<div>Notes: Carpenters:<div><div>Grout "Y" Column Edge Form Hrs.-3104 Steve-10 Dave-6</div><div>Fencing Hrs.-1004 Dave-4 Myles-4 Jeff-4</div><div>Final Clean Up Centennial Trail Hrs.-2002 Myles-6 Jeff-6</div><div>Supervision Hrs.-12 Created By: Hunter Fuchs</div></div></div>						
			5		50.0	

Manpower Log's Attachments:



MATCH LINE (SEE LM1.04)

### PAVING LEGEND

- ASPHALT PAVING
- CONCRETE/ UNIT PAVING

MATCH LINE (SEE LC1.09)

MATCH LINE (SEE LC1.06)



Know what's below.  
Call before you dig.

### LEGEND

- SOIL CELL BELOW PAVING (REFER TO SPECS)
- EXISTING CONIFER TREE TO REMAIN (REFER TO CIVIL FOR TREE PROTECTION)
- EXISTING DECIDUOUS TREE TO REMAIN (REFER TO CIVIL FOR TREE PROTECTION)

### NOTES

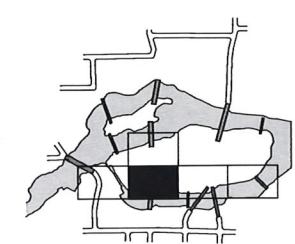
- REFER TO CIVIL FOR SPOT ELEVATIONS AND SLOPES FOR THE CENTENNIAL TRAIL AND HAVERMALE PROMENADE.
- REFER TO CIVIL FOR SD SYSTEM INCLUDING IE AND RIM ELEVATIONS. NOTIFY LANDSCAPE ARCHITECT OF ANY DISCREPANCIES PRIOR TO CONSTRUCTION.
- REFER TO CIVIL FOR SPOT ELEVATIONS AND LAYOUT INFORMATION FOR NEW CURBS AND CURB RAMPS AT HOWARD AND MALLON.
- FIELD VERIFY ALL MOUNDED/ DEPRESSED LANDSCAPE AREA TOPOGRAPHY W/ LANDSCAPE ARCHITECT PRIOR TO INSTALLATION OF PLANTING/MULCH/TALUS.

### ABBREVIATIONS

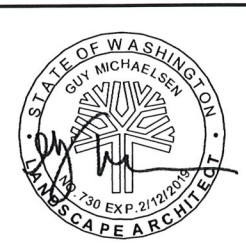
- BOS BOTTOM OF SOIL CELL ELEVATION
- RIM DRAIN GRATE FRAME ELEVATION

### WAYFINDING LEGEND

- WAYFINDING DEVICE TYPE 1 (NIC/SEPARATE PROJECT - REFER TO WAYFINDING PACKAGE)
- WAYFINDING DEVICE TYPE 2 (NIC/SEPARATE PROJECT - REFER TO WAYFINDING PACKAGE)
- WAYFINDING DEVICE TYPE 4 (NIC/SEPARATE PROJECT - REFER TO WAYFINDING PACKAGE)



0 20' 40'  
SCALE: 1"=20'-0"



### DIGITALLY SIGNED:

TYPE OF IMPROVEMENT	PARK
CITY PURCHASING NUMBER	DRAWING NUMBER
	LC1.05
PR	18 OF 72
REVISION NO.	

## CENTENNIAL TRAIL & HAVERMALE PROMENADE

## HOWARD STREET PROMENADE

## CENTENNIAL TRAIL

## SEPARATE PROJECT (HOWARD STREET SOUTH CHANNEL BRIDGE N.I.C.)

## SPOKANE RIVER (SOUTH CHANNEL)

5-31

**Alt #8 - Soil Cells**  
Refer to LM sheets.  
Refer to Vol. 3 sheet D1.14 for details.  
Directions to Bidders:  
o Provide Base bid not including any soil cells.  
o Provide Alt bid as unit price for EA, soil cell installed.  
\$ Contact: Shawn Freedberg HYPERLINK  
"mailto:shawn@deeproot.com"  
shawn@deeproot.com

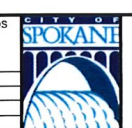
## SPOKANE RIVER (SOUTH CHANNEL)

HORIZONTAL & VERTICAL CONTROL  
PLAN - AREA 5  
1" = 20'-0"



LOCATION: BRASS CAP IN WALL SW CORNER OF NORTH RIVER DRIVE & DIVISION	CURRENT DESIGN STANDARDS CCS - ADOPTED 2/95
ELEVATION: 1686.71	BAR IS ONE INCH ON ORIGINAL DRAWING
CEM NO: OLD CITY #172	IF NOT ONE INCH ON THIS SHEET, ADJUST SCALES ACCORDINGLY
NAVD88 DATUM	SCALE

DRAWN: Author	DESIGNED: Designer	CHECKED: Checker	APPROVED: Approver
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CITY OF SPOKANE, WASHINGTON  
DEPARTMENT OF PARKS AND RECREATION  
808 WEST SPOKANE FALLS BLVD.  
SPOKANE, WASHINGTON 99201-3343  
(509) 625-6200

PROJECT TITLE:	RIVERFRONT PARK MID HOWARD STREET PROMENADE & CENTENNIAL TRAIL 90% DESIGN SUBMITTAL
SHEET TITLE:	LANDSCAPE HORIZONTAL & VERTICAL CONTROL PLAN






Phase	Description			UNIT PRICES				TOTALS				
		Quan.	Unit	Labor	Material	Equip.	Garco Sub.	Labor	Material	Equip.	Garco Sub.	TOTAL
	Garco Laborers installed temporary fencing for 6-21-2019 opening of the HSP.	50.0	Mh	48				2,400	-	-	-	2,400
	Garco Temporary Fencing rental @ \$3.00 per lin. Ft. per month, 731 lin. Ft. of fencing. Fencing billed until 8-30-2019	2.3	mo			2,193		-	-	4,934	-	4,934
	Garco 8000 Reach Forklift (6-17 to 6-21)	1.0	wk			733		-	-	733	-	733
	Garco John Deer Gator	1.0	wk			83		-	-	83	-	83
	Garco Hand tools	1.0	LS			100		-	-	100	-	100
			LS					-	-	-	-	-
			LS					-	-	-	-	-
			LS					-	-	-	-	-
			LS					-	-	-	-	-
SUB-TOTALS								2,400	-	5,850	-	8,251
ADD-ONS:								OH&P: on Garco (as subcontractor) self-performed work.				1,238
								OH&P: on Garco (as subcontractor) subcontracted work				-
								SUB-TOTAL				9,488
								Insurance				95
								Bond Premium				71
								SUB-TOTAL				9,654
								B & O Tax				45
TOTAL - CHANGE ORDER REQUEST												\$ 9,699

SPECIFIC EXCLUSIONS:

1. WSST

Daily Log: Monday 6/17/2019









Daily Log Completed

The Daily Log was completed by Hunter Fuchs on Mon Jun 24, 2019 at 12:29 pm PDT.

WEATHER REPORT

Temperature			Precipitation Since			Humidity				Windspeed		
Low	High	Avg	Midnight	2 Days Ago	3 Days Ago	Low	Avg	High	Dew	Avg	Max	Gust
59°F	86°F	72°F	0.01 in.	0.01 in.	0.01 in.	30%	50%	73%	52°F	4.7 mph	6 mph	10 mph

DAILY SNAPSHOT

06:00 AM	09:00 AM	12:00 PM	03:00 PM	06:00 PM	09:00 PM
					
partly-cloudy-day 60°F	partly-cloudy-day 69°F	partly-cloudy-day 78°F	partly-cloudy-day 85°F	partly-cloudy-day 87°F	partly-cloudy-night 78°F

OBSERVED WEATHER CONDITIONS

No.	Weather Delay	Sky	Temp	Average	Precipitation	Wind	Ground/Sea
1	No						

MANPOWER LOG

40 Workers   384.0 Man Hours						
No.	Contact/Company	Cost Code	Workers	# Hours	Man Hours	Location
1	Garco Construction Inc		9	10.0	90.0	
Notes: Carpenters:						
Seat Wall Form Work Hrs.-3101						
David-8						
Tyler-10						
Edgar-10						
Donovon-10						
Clean Promenade Hrs.-1015						
Jarrod-4						
Jeff-10						
Fencing Promenade Hrs.-1010						
David-2						
Jarrod-6						
Iron Workers:						
Guardrails Hrs.-5027						
Travis-10						
Cullen-10						
Operators:						

MANPOWER LOG

MANPOWER LOG

40 Workers | 384.0 Man Hours

No.	Contact/Company	Cost Code	Workers	# Hours	Man Hours	Location
	Pavilion Hrs.-2007 Dillon-10					
	Survey-10 Hrs.					
	Supervision-12 Hrs.					
	Created By: Hunter Fuchs					
2	Northside Bobcat Service Inc.		5	10.0	50.0	
	Notes: Created By: Hunter Fuchs					
3	Apollo Mechanical Contractors		1	10.0	10.0	
	Notes: Created By: Hunter Fuchs					
4	Clearwater-Summit Group Inc		6	8.0	48.0	
	Notes: Created By: Hunter Fuchs					
5	Land Expressions, LLC		2	8.0	16.0	
	Notes: Created By: Hunter Fuchs					
6	Power City Electric Inc		8	10.0	80.0	
	Notes: Created By: Hunter Fuchs					
7	Mackin & Little Inc		3	10.0	30.0	
	Notes: Created By: Hunter Fuchs					
8	Cameron-Reilly LLC		6	10.0	60.0	
	Notes: Created By: Hunter Fuchs					
			40		384.0	

Manpower Log's Attachments:

EQUIPMENT LOG

No.	Equipment Name	Cost Code	Hrs Operating	Hrs Idle	Inspected?	Inspection Time	Location
1	Cat skid steer with hoe ram		10.0		No	07:00 AM	
	Notes: Created By: Hunter Fuchs						
2	Garco Backhoe		10.0		No	07:00 AM	
	Notes: Created By: Hunter Fuchs						
3	Garco 160		10.0		No	07:00 AM	
	Notes: Created By: Hunter Fuchs						

By

Date

Copies To



Garco Construction, Inc.  
4114 E Broadway Ave  
Spokane, Washington 99202  
P: (509) 535-4688  
F: (509) 535-1384

Project: 172100 - US Pavilion/Promenade  
Renovation  
598 N. Howard Street  
Spokane, Washington 99201

Daily Log: Tuesday 6/18/2019

Daily Log Completed

The Daily Log was completed by Hunter Fuchs on Thu Jun 27, 2019 at 12:08 pm PDT.

WEATHER REPORT

Temperature			Precipitation Since			Humidity				Windspeed		
Low	High	Avg	Midnight	2 Days Ago	3 Days Ago	Low	Avg	High	Dew	Avg	Max	Gust
59°F	84°F	72°F	0.00 in.	0.01 in.	0.01 in.	23%	42%	70%	46°F	8.4 mph	12 mph	20 mph

DAILY SNAPSHOT

06:00 AM	09:00 AM	12:00 PM	03:00 PM	06:00 PM	09:00 PM
clear-day 59°F	clear-day 70°F	clear-day 78°F	clear-day 83°F	partly-cloudy-day 85°F	partly-cloudy-night 75°F

OBSERVED WEATHER CONDITIONS

No.	Weather Delay	Sky	Temp	Average	Precipitation	Wind	Ground/Sea
1	No						

MANPOWER LOG

44 Workers | 424.0 Man Hours

No.	Contact/Company	Cost Code	Workers	# Hours	Man Hours	Location
1	Garco Construction Inc		13	10.0	130.0	
Notes: Carpenters:						
Seat Wall Form Work Hrs.-3101						
David-6						
Tyler-10						
Edgar-10						
Donovon-10						
Steve-10						
Dave-10						
Jarrod-3						
Jeff-10						
Fencing Hrs.-1010						
David-1.5						
Jarrod-2						
Myles-1.5						
Finish Grade Layout North East Entry Hrs.-1006						
David-2						
Sawcutting Asphalt Hrs.-2017						
David-1						
Myles-5						

MANPOWER LOG

44 Workers | 424.0 Man Hours

No.	Contact/Company	Cost Code	Workers	# Hours	Man Hours	Location
	Clean up Building/Garbage Hrs.-1013 Cindy-10 Jarrod-5					
	Mobilization Hrs.-1004 Myles-4					
	Iron Workers:					
	Guardrails Hrs.-5027 Travis-8 Cullen-8					
	Welding for Guild Works Hrs.-5003 Travis-2 Cullen-2					
	Operators:					
	Pavilion Hrs.-2007 Dillon-6					
	Dust Control Hrs.-2007 Dillon-1					
	Survey-10 Hrs.					
	Supervision-12 Hrs.					
	Created By: Hunter Fuchs					
2	Northside Bobcat Service Inc.		5	10.0	50.0	
	Notes: Created By: Hunter Fuchs					
3	Apollo Mechanical Contractors		1	10.0	10.0	
	Notes: Created By: Hunter Fuchs					
4	Clearwater-Summit Group Inc		6	8.0	48.0	
	Notes: Created By: Hunter Fuchs					
5	Land Expressions, LLC		2	8.0	16.0	
	Notes: Created By: Hunter Fuchs					
6	Power City Electric Inc		8	10.0	80.0	
	Notes: Created By: Hunter Fuchs					
7	Mackin & Little Inc		3	10.0	30.0	
	Notes: Created By: Hunter Fuchs					
8	Cameron-Reilly LLC		6	10.0	60.0	
	Notes: Created By: Hunter Fuchs					
			44		424.0	

Manpower Log's Attachments:



EQUIPMENT LOG

No.	Equipment Name	Cost Code	Hrs Operating	Hrs Idle	Inspected?	Inspection Time	Location
1	Cat skid steer with hoe ram		10.0		No	07:00 AM	
	Notes: Created By: Hunter Fuchs						
2	Garco Backhoe		10.0		No	07:00 AM	
	Notes: Created By: Hunter Fuchs						
3	Garco 160		10.0		No	07:00 AM	
	Notes: Created By: Hunter Fuchs						

By

Date

Copies To



Garco Construction, Inc.  
4114 E Broadway Ave  
Spokane, Washington 99202  
P: (509) 535-4688  
F: (509) 535-1384

Project: 172100 - US Pavilion/Promenade  
Renovation  
598 N. Howard Street  
Spokane, Washington 99201

Daily Log: Wednesday 6/19/2019

Daily Log Completed

The Daily Log was completed by Hunter Fuchs on Thu Jun 27, 2019 at 12:24 pm PDT.

WEATHER REPORT

Temperature			Precipitation Since			Humidity				Windspeed		
Low	High	Avg	Midnight	2 Days Ago	3 Days Ago	Low	Avg	High	Dew	Avg	Max	Gust
55°F	69°F	62°F	0.03 in.	0.03 in.	0.04 in.	31%	43%	54%	39°F	7.3 mph	10 mph	15 mph

DAILY SNAPSHOT

06:00 AM	09:00 AM	12:00 PM	03:00 PM	06:00 PM	09:00 PM
clear-day 56°F	clear-day 66°F	partly-cloudy-day 69°F	partly-cloudy-day 66°F	rain 64°F	cloudy 60°F

OBSERVED WEATHER CONDITIONS

No.	Weather Delay	Sky	Temp	Average	Precipitation	Wind	Ground/Sea
1	No						

MANPOWER LOG

40 Workers   384.0 Man Hours						
No.	Contact/Company	Cost Code	Workers	# Hours	Man Hours	Location
1	Garco Construction Inc		9	10.0	90.0	
Notes: Carpenters:						
Seat Wall Form Work Hrs.-3101						
David-6						
Tyler-10						
Edgar-10						
Donovon-10						
Steve-10						
Dave-10						
Jeff-3						
Jarrod-3						
Fencing Promenade Hrs.-1010						
David-2						
Jarrod-7						
Jeff-7						
Sawcutting Asphalt Radius Bands Hrs.-2017						
David-2						
Myles-10						
Cindy-10						
Iron Workers:						

MANPOWER LOG

40 Workers | 384.0 Man Hours

No.	Contact/Company	Cost Code	Workers	# Hours	Man Hours	Location
	Guardrails Hrs.-5027 Travis-10 Cullen-10					
	Operators:					
	Pavilion Hrs.-2007 Dillon-7					
	Survey-10 Hrs.					
	Supervision-12 Hrs.					
	Interstate Concrete 4 loads of 5/8" Top Course-60.62 tons					
	Created By: Hunter Fuchs					
2	Northside Bobcat Service Inc.		5	10.0	50.0	
	Notes: Created By: Hunter Fuchs					
3	Apollo Mechanical Contractors		1	10.0	10.0	
	Notes: Created By: Hunter Fuchs					
4	Clearwater-Summit Group Inc		6	8.0	48.0	
	Notes: Created By: Hunter Fuchs					
5	Land Expressions, LLC		2	8.0	16.0	
	Notes: Created By: Hunter Fuchs					
6	Power City Electric Inc		8	10.0	80.0	
	Notes: Created By: Hunter Fuchs					
7	Mackin & Little Inc		3	10.0	30.0	
	Notes: Created By: Hunter Fuchs					
8	Cameron-Reilly LLC		6	10.0	60.0	
	Notes: Created By: Hunter Fuchs					
			40		384.0	

Manpower Log's Attachments:

EQUIPMENT LOG

No.	Equipment Name	Cost Code	Hrs Operating	Hrs Idle	Inspected?	Inspection Time	Location
1	Cat skid steer with hoe ram		10.0		No	07:00 AM	
	Notes: Created By: Hunter Fuchs						
2	Garco Backhoe		10.0		No	07:00 AM	
	Notes: Created By: Hunter Fuchs						
3	Garco 160		10.0		No	07:00 AM	
	Notes: Created By: Hunter Fuchs						

By

Date

Copies To



Garco Construction, Inc.  
4114 E Broadway Ave  
Spokane, Washington 99202  
P: (509) 535-4688  
F: (509) 535-1384

Project: 172100 - US Pavilion/Promenade  
Renovation  
598 N. Howard Street  
Spokane, Washington 99201

Daily Log: Thursday 6/20/2019

Daily Log Completed

The Daily Log was completed by Hunter Fuchs on Mon Jun 24, 2019 at 03:19 pm PDT.

WEATHER REPORT

Temperature			Precipitation Since			Humidity				Windspeed		
Low	High	Avg	Midnight	2 Days Ago	3 Days Ago	Low	Avg	High	Dew	Avg	Max	Gust
47°F	63°F	56°F	0.00 in.	0.03 in.	0.03 in.	37%	53%	73%	39°F	5.2 mph	8 mph	15 mph

DAILY SNAPSHOT

06:00 AM	09:00 AM	12:00 PM	03:00 PM	06:00 PM	09:00 PM
partly-cloudy-day 48°F	partly-cloudy-day 56°F	cloudy 62°F	partly-cloudy-day 62°F	cloudy 61°F	partly-cloudy-night 56°F

OBSERVED WEATHER CONDITIONS

No.	Weather Delay	Sky	Temp	Average	Precipitation	Wind	Ground/Sea
1	No						

MANPOWER LOG

46 Workers | 444.0 Man Hours

No.	Contact/Company	Cost Code	Workers	# Hours	Man Hours	Location
1	Garco Construction Inc		15	10.0	150.0	
Notes: Carpenters:						
Seat Wall Form Work Hrs.-3101						
David-8						
Tyler-10						
Edgar-10						
Donovon-10						
Steve-8						
Dave-10						
Jeff-4						
Jarrod-4						
Fencing Promenade Hrs.-1010						
Myles-4						
Cindy-2						
Sawcutting Asphalt Radius Bands Hrs.-2017						
Jarrod-3						
Jeff-3						
Myles-3						
Cindy-3						
Anchor Benches Add Bolts/Painting Hrs.-2035						

MANPOWER LOG

46 Workers   444.0 Man Hours					
No.	Contact/Company	Cost Code	Workers	# Hours	Man Hours
	David-2 Steve-2 Cindy-5				
	Sweep Road Hrs.-1013 Myles-3 Jarrod-3 Jeff-3				
	Iron Workers:				
	Guardrails Hrs.-5027 Travis-10 Cullen-10				
	Guildworks Hrs.-5003 Heather-10 Nigel-10				
	Operators:				
	Pavilion Hrs.-2007 Dillon-7				
	Mid HSP Hrs.-2002 Dillon-2				
	Survey-10 Hrs.				
	Supervision-12 Hrs.				
	Created By: Hunter Fuchs				
2	Northside Bobcat Service Inc.		5	10.0	50.0
	Notes: Created By: Hunter Fuchs				
3	Apollo Mechanical Contractors		1	10.0	10.0
	Notes: Created By: Hunter Fuchs				
4	Clearwater-Summit Group Inc		6	8.0	48.0
	Notes: Created By: Hunter Fuchs				
5	Land Expressions, LLC		2	8.0	16.0
	Notes: Created By: Hunter Fuchs				
6	Power City Electric Inc		8	10.0	80.0
	Notes: Created By: Hunter Fuchs				
7	Mackin & Little Inc		3	10.0	30.0
	Notes: Created By: Hunter Fuchs				
8	Cameron-Reilly LLC		6	10.0	60.0
	Notes: Created By: Hunter Fuchs				
			46		444.0

Manpower Log's Attachments:

EQUIPMENT LOG

No.	Equipment Name	Cost Code	Hrs Operating	Hrs Idle	Inspected?	Inspection Time	Location
1	Cat skid steer with hoe ram		10.0		No	07:00 AM	
	Notes: Created By: Hunter Fuchs						
2	Garco Backhoe		10.0		No	07:00 AM	
	Notes: Created By: Hunter Fuchs						
3	Garco 160		10.0		No	07:00 AM	
	Notes: Created By: Hunter Fuchs						

By

Date

Copies To



Garco Construction, Inc.  
4114 E Broadway Ave  
Spokane, Washington 99202  
P: (509) 535-4688  
F: (509) 535-1384

Project: 172100 - US Pavilion/Promenade  
Renovation  
598 N. Howard Street  
Spokane, Washington 99201

Daily Log: Friday 6/21/2019

Daily Log Completed

The Daily Log was completed by Hunter Fuchs on Mon Jun 24, 2019 at 03:24 pm PDT.

WEATHER REPORT

Temperature			Precipitation Since			Humidity				Windspeed		
Low	High	Avg	Midnight	2 Days Ago	3 Days Ago	Low	Avg	High	Dew	Avg	Max	Gust
45°F	72°F	57°F	0.03 in.	0.04 in.	0.06 in.	35%	60%	88%	42°F	4.0 mph	5 mph	8 mph

DAILY SNAPSHOT

06:00 AM	09:00 AM	12:00 PM	03:00 PM	06:00 PM	09:00 PM
partly-cloudy-day 46°F	cloudy 53°F	cloudy 59°F	partly-cloudy-day 68°F	partly-cloudy-day 72°F	partly-cloudy-night 65°F

OBSERVED WEATHER CONDITIONS

No.	Weather Delay	Sky	Temp	Average	Precipitation	Wind	Ground/Sea
1	No						

MANPOWER LOG

4 Workers | 40.0 Man Hours

No.	Contact/Company	Cost Code	Workers	# Hours	Man Hours	Location
1	Garco Construction Inc		4	10.0	40.0	

Notes: Carpenters:

Fencing Hrs.-1010  
Myles-5  
Cindy-5  
Jeff-5

Clean Promenade Hrs.-1015  
Myles-2  
Jeff-3

Paint Benches Hrs.-2035  
Cindy-5

Road Protection Hrs.-1010  
Steve-5  
Dave-5  
Myles-3  
Jeff-2

Seat Wall Footings Hrs.-3101  
Steve-5  
Dave-5

MANPOWER LOG

4 Workers   40.0 Man Hours					
No.	Contact/Company	Cost Code	Workers	# Hours	Man Hours Location
	Supervision-12 Hrs.				
	Created By: Hunter Fuchs				
			4		40.0

Manpower Log's Attachments:

EQUIPMENT LOG

No.	Equipment Name	Cost Code	Hrs Operating	Hrs Idle	Inspected?	Inspection Time	Location
1	Cat skid steer with hoe ram		10.0		No	07:00 AM	
	Notes: Created By: Hunter Fuchs						
2	Garco Backhoe		10.0		No	07:00 AM	
	Notes: Created By: Hunter Fuchs						
3	Garco 160		10.0		No	07:00 AM	
	Notes: Created By: Hunter Fuchs						



Alt #8 - Soil Cells  
Refer to LM sheets.  
Refer to Vol. 3 sheet D1.14 for details.  
Directions to Bidders:  
o Provide Base bid not including any soil cells.  
o Provide Alt bid as unit price for EA, soil cell installed.  
\$ Contact: Shawn Freedberg HYPERLINK  
"mailto:shawn@deeproot.com"  
shawn@deeproot.com

SEPARATE PROJECT  
(HOWARD STREET MID  
CHANNEL BRIDGE N.I.C.)



Know what's below.  
Call before you dig.

SPOKANE RIVER  
(MID CHANNEL)

SPOKANE RIVER  
(MID CHANNEL)

PAVING LEGEND

	ASPHALT PAVING
	CONCRETE/ UNIT PAVING

LEGEND

- SOIL CELL BELOW PAVING (REFER TO SPECS)
- EXISTING CONIFER TREE TO REMAIN (REFER TO CIVIL FOR TREE PROTECTION)
- EXISTING DECIDUOUS TREE TO REMAIN (REFER TO CIVIL FOR TREE PROTECTION)

- NOTES
- a. REFER TO CIVIL FOR SPOT ELEVATIONS AND SLOPES FOR THE CENTENNIAL TRAIL AND HAVERMALE PROMENADE.
  - b. REFER TO CIVIL FOR SD SYSTEM INCLUDING IE AND RIM ELEVATIONS. NOTIFY LANDSCAPE ARCHITECT OF ANY DISCREPANCIES PRIOR TO CONSTRUCTION.
  - c. REFER TO CIVIL FOR SPOT ELEVATIONS AND LAYOUT INFORMATION FOR NEW CURBS AND CURB RAMPS AT HOWARD AND MALLON.
  - d. FIELD VERIFY ALL MOUNDED/ DEPRESSED LANDSCAPE AREA TOPOGRAPHY W/ LANDSCAPE ARCHITECT PRIOR TO INSTALLATION OF PLANTING/MULCH/TALUS.

ABBREVIATIONS

BOS	BOTTOM OF SOIL CELL ELEVATION
RIM	DRAIN GRATE FRAME ELEVATION

WAYFINDING LEGEND

- WAYFINDING DEVICE TYPE 1 (NIC/SEPARATE PROJECT - REFER TO WAYFINDING PACKAGE)
- WAYFINDING DEVICE TYPE 2 (NIC/SEPARATE PROJECT - REFER TO WAYFINDING PACKAGE)
- WAYFINDING DEVICE TYPE 4 (NIC/SEPARATE PROJECT - REFER TO WAYFINDING PACKAGE)

0 20' 40'

NORTH SCALE: 1"=20'-0"

DIGITALLY SIGNED:	
TYPE OF APPROVEMENT	PARK
CITY PURCHASING NUMBER	DRAWING NUMBER
	LC1.09
22 OF 72	REVISION NO.

CONSERVATION AREA  
TO REMAIN

WEST  
PAVILION  
BLDG.

IMAX

ALT #8, TYP.

MATCH LINE (SEE LC1.05)

HORIZONTAL & VERTICAL CONTROL  
PLAN - AREA 9  
1" = 20'-0"

BY	REVISIONS	DATE



LOCATION: BRASS CAP IN WALL SW CORNER OF NORTH RIVER DRIVE & DIVISION	
ELEVATION 1656.71	HORIZONTAL (AS NOTED)
CEM NO. OLD CITY #173	VERTICAL (AS NOTED)
NAVD88 DATUM	SCALE

CURRENT DESIGN STANDARDS CCS - ADOPTED 2/95	
DESIGNED: Designer	CHECKED: Checker
APPROVED: Approver	



CITY OF SPOKANE, WASHINGTON  
DEPARTMENT OF PARKS AND RECREATION  
808 WEST SPOKANE FALLS BLVD.  
SPOKANE, WASHINGTON 99201-3343  
(509) 625-6200

PROJECT TITLE: RIVERFRONT PARK  
MID HOWARD STREET PROMENADE & CENTENNIAL TRAIL  
90% DESIGN SUBMITTAL  
SHEET TITLE: LANDSCAPE  
HORIZONTAL & VERTICAL CONTROL PLAN



# Spokane Park Board

## Briefing Paper



<b>Committee</b>	Riverfront		
<b>Committee meeting date</b>	Sept. 9, 2019		
<b>Requester</b>	Berry Ellison		
<b>Requester phone number</b>	509-625-6276		
<b>Type of agenda item</b>	<input type="radio"/> Consent <input type="radio"/> Discussion <input type="radio"/> Information <input checked="" type="radio"/> Action		
<b>Type of contract</b>	<input type="radio"/> New <input type="radio"/> Renewal/extension <input checked="" type="radio"/> Amendment/change order <input type="radio"/> Other		
<b>City Clerks file (OPR or policy #)</b>	OPR 2016-0471		
<b>Item title: (Use exact language on the agenda)</b>	GeoEngineers amendment #5/West Havermale and final HMP report (\$23,010, no tax)		
<b>Begin/end dates</b>	Begins: 9/13/19      Ends: 10/30/2019 <input type="checkbox"/> Open ended		
<b>Impact if not approved at this time</b>	Engineer schedule delay		
<b>Background/history:</b> Amendment #5 of Parkwide Contract for Habitat Management Plans by GeoEngineers. Habitat Management Plans "HMP" are required by State Code and are drafted as each area in the park is designed. This Amendment allocates budget for West Havermale and the Final HMP report for the redevelopment project.			
<b>Recommendation/motion wording:</b> Executive Team recommends approval.			
<b>Approvals/signatures outside Parks:</b> <input checked="" type="radio"/> Yes <input type="radio"/> No If so, who/what department, agency or company: Name: <u>Jason Poulsen</u> Email address: <u>jpoulsen@geoengineers.com</u> Phone: <u>208-412-1499</u>			
<b>Distribution:</b> Parks – Accounting <u>AnnaValdez@hillintl.com</u> Parks – Pamela Clarke <u>dlarnold@spokanecity.org</u> Requester: <u>bellison@spokanecity.org</u> <u>jlbrown@spokanecity.org</u> Grant Management Department/Name: _____			
<b>Fiscal impact:</b> <input checked="" type="radio"/> <b>Expenditure</b> <input type="radio"/> <b>Revenue</b> Amount: \$23,010.00 (No tax) Budget code: Divide 50/50 3346 49574 94000 56522 48104 3346 49579 94000 56522 99999			
<b>Vendor:</b> <input checked="" type="radio"/> Existing vendor <input type="radio"/> New vendor <b>Supporting documents:</b> <input type="checkbox"/> Quotes/solicitation (RFP, RFQ, RFB) <input type="checkbox"/> W-9 (for new contractors/consultants/vendors) <input type="checkbox"/> Contractor is on the City's A&E Roster - City of Spokane <input type="checkbox"/> ACH Forms (for new contractors/consultants/vendors) <input checked="" type="checkbox"/> Business license expiration date: 9.30.19 <input type="checkbox"/> Insurance Certificate (min. \$1 million in General Liability)			

August 9, 2019

City of Spokane Parks and Recreation  
808 West Spokane Falls Boulevard 5th Floor  
Spokane, Washington 99201-3317

Attention: Jo-Lynn Brown

Subject: Proposal  
Habitat Management Plan Addendum No. 5 and Project Summary Report  
City of Spokane Riverfront Park West Havermale  
Spokane, Washington  
File No. 0110-148-17

## **INTRODUCTION AND PROJECT UNDERSTANDING**

GeoEngineers completed a Habitat Management Plan (HMP) for the City of Spokane Parks and Recreation Department on the proposed Riverfront Park improvements on June 17, 2015. That HMP was completed based on a 2014 conceptual master plan before specific design plans were developed. The June 17, 2015 HMP was developed to provide a background context, describe the general existing habitat conditions and list potential presence of priority species. However, because specific designs had not been completed, specific habitat impacts could not be estimated at that time. Throughout the development of the HMP, GeoEngineers, the City of Spokane (City), Washington Department of Fish and Wildlife (WDFW), and Washington Department of Ecology (Ecology) understood that unavoidable impacts to habitats were likely to occur and addendums to the HMP were expected as specific designs were developed.

The City has provided GeoEngineers with an approximate 30% design for the West Havermale portion of the park, which is understood to be the last portion of the park redevelopment and construction is anticipated to begin in late 2019 early 2020. Therefore, an HMP addendum is needed to quantify potential habitat-related impacts that might occur as a result of this design. The scope of services below are only for the West Havermale (Addendum No. 5) as outlined in attached Figure 1, Vicinity Map. After the completion and the City of Spokane's final acceptance of Addendum No. 5, GeoEngineers will prepare a final summary report tying all five HMP reports together in one document. The final summary report will a description of the overall site Riverfront Park redevelopment activities, impacts, self-mitigation measures that were implemented and provide a recommendation of additional mitigation needs (if identified).



## SCOPE OF SERVICES

### Task 1 Kick-Off Meeting

In order to address project goals, it is necessary to meet with the City and project design team. The intent of the meeting will be to understand details of the proposed design and considerations that have led to their development. We assume this meeting will take place in downtown Spokane at the site of the proposed improvements or in the Parks and Recreation office.

### Task 2 Design Plan Review

The City has provided the proposed West Havermale designs to GeoEngineers for review. GeoEngineers expects that some details will not be fully developed and will require some communication with the design team. The intent of this task will be for GeoEngineers to understand specific details of the project so estimates and potential impacts can be properly described. If, in the opinion of GeoEngineers, design plans are not sufficient for preparing the HMP addendum, the City will be notified to discuss solutions for completing this scope of services.

### Task 3 Map Habitat Types in the Field

GeoEngineers will send one staff person to the West Havermale project area referenced above to map and photograph existing conditions and habitat types within the respective project footprint and general adjacent area. The field data will be used to quantify potential impacts and provide an opinion of appropriate mitigation, if needed, in the addendum report.

### Task 4 Prepare Addendum No. 5

The draft HMP Addendum No. 5 will be specific to the proposed park improvements within the West Havermale project area described above and outlined in Figure 1, Project Area. Background information for the overall park area is contained in the June 17, 2015 HMP; therefore, it will not be necessary to reproduce it under this addendum. This addendum will only quantify and map existing habitat conditions within the footprint of park improvement designs and discuss potential impacts and improvements to habitat as applicable. These impacts and/or improvements to habitat will be quantified for documentation and support of the final and separate HMP mitigation addendum as mentioned below. Specific mitigation concepts will not be developed within this addendum.

After receiving the appropriate comments, GeoEngineers will address them and make appropriate modifications to the final document and submit it to the City for their use/records.

### Task 5 Summary Report

Based on discussions with the City, it is understood that mitigation for all impacted park elements will occur after park improvements designs are complete in late 2019 early 2020. Therefore, GeoEngineers will generate a separate report following the completion of the redevelopment design plans that summarizes and documents the Riverfront Park redevelopment activities, designs, impacts, self-mitigation actions and outstanding impact mitigation requirements, if needed. A draft digital copy of the summary report will be provided to the City for review and comment. Following receipt of the City's review, Geoengineers will revise the report according and re submit as a final digital PDF document to the City, WDFW and Ecology.



## TERMS, FEE ESTIMATE, AND SCHEDULE

Our services will be completed in accordance with terms in our February 5, 2015 City of Spokane Consultant Agreement, OPR No. 2015-0145. We understand that authorization to proceed with the scope of services proposed herein will be provided by the City of Spokane.

Based on our current knowledge of the project and key assumptions, our fee estimate for this project is \$23,010 and detailed in the table below.

Task Number	Task Description	Estimated Fee
1	Kick-off Meeting	\$1,820
2	Design Plan Review	\$2,850
3	Map Habitat Types in the Field	\$950
4	Prepare Addendum No. 5	\$3,650
5	Summary Report	\$13,740
<b>Estimated Project</b>		<b>\$23,010</b>

Please note, the schedule associated with completing this HMP addendum is highly dependent upon design plans and information provided by others. We understand the purpose and urgency of these deadlines and we will work to meet them. However, in the event of an unforeseen issue arises, GeoEngineers will inform the City immediately.

There are no intended third-party beneficiaries arising from the services described in this proposal and no party other than the party executing this proposal shall have the right to legally rely on the product of our services without prior written permission of GeoEngineers.



GeoEngineers appreciates the opportunity to assist City of Spokane with the Spokane Riverfront Park HMP addendum process. If there are any questions concerning the information presented in this proposal, please contact Jason Poulsen in our Boise office at 208.258.8327.

Sincerely,  
GeoEngineers, Inc.



Ryan M. Tobias  
Senior Natural Resource Scientist



Jason E. Poulsen, PWS  
Associate

RMT:JEP:mls

Attachment:  
Figure 1. Vicinity Map

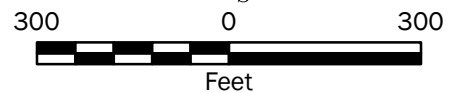
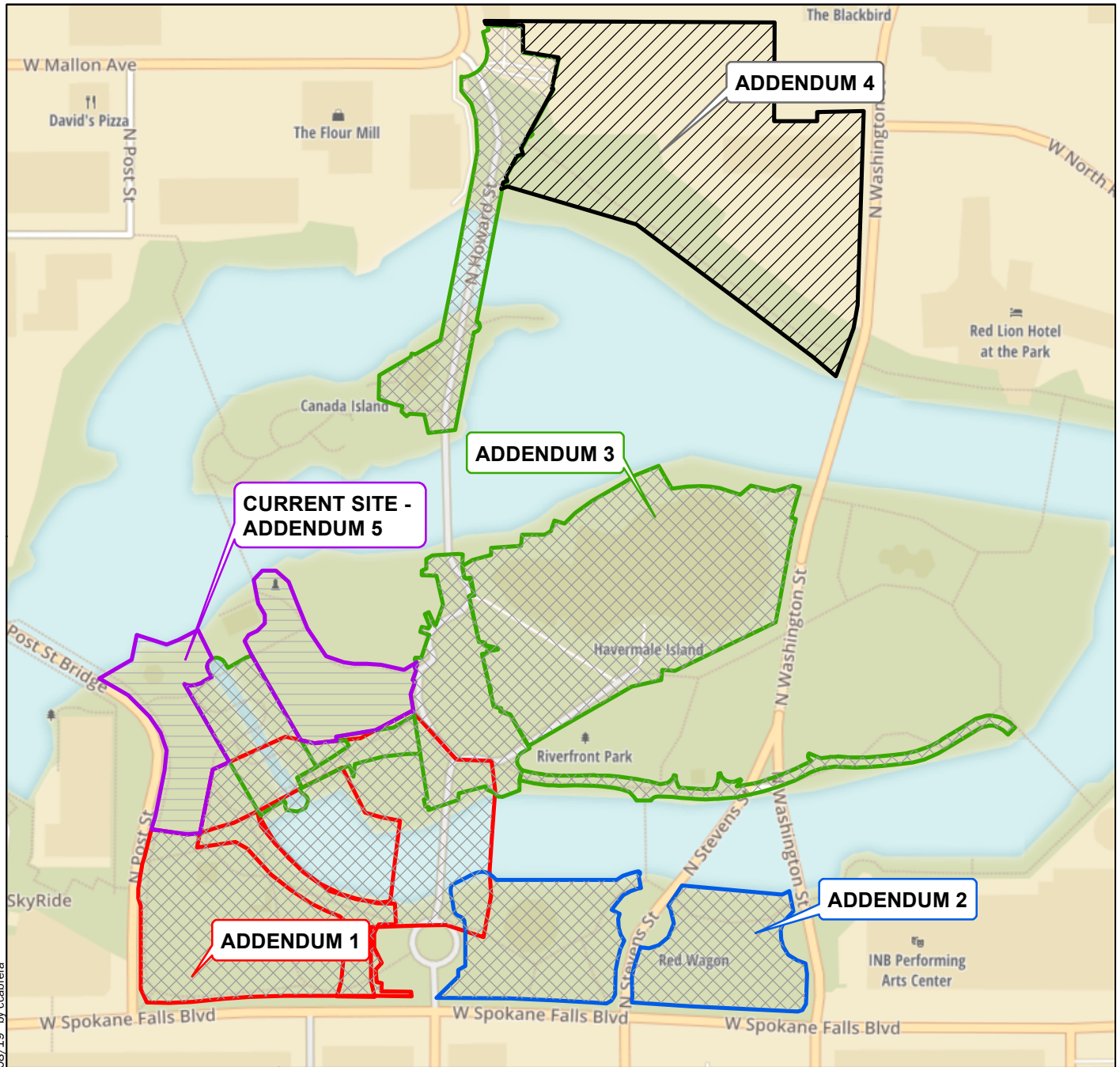
One copy submitted electronically

Proprietary Notice: The contents of this document are proprietary to GeoEngineers, Inc. and are intended solely for use by our client to evaluate GeoEngineers' capabilities and understanding of project requirements as they relate to performing the services proposed for a specific project. Copies of this document or its contents may not be disclosed to any other parties without the written consent of GeoEngineers.

Disclaimer: Any electronic form, facsimile or hard copy of the original document (email, text, table, and/or figure), if provided, and any attachments are only a copy of the original document. The original document is stored by GeoEngineers, Inc. and will serve as the official document of record.

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### Vicinity Map

Habitat Management Plan Addendum No. 5  
Riverfront Park, Spokane, Washington



Figure 1

### Notes:

1. The locations of all features shown are approximate.
2. This drawing is for information purposes. It is intended to assist in showing features discussed in an attached document. GeoEngineers, Inc. cannot guarantee the accuracy and content of electronic files. The master file is stored by GeoEngineers, Inc. and will serve as the official record of this communication.

Data Source: Mapbox Open Street Map, 2017

Projection: NAD 1983 UTM Zone 11N



# Spokane Park Board

## Briefing Paper



<b>Committee</b>	Riverfront		
<b>Committee meeting date</b>	Sept. 9, 2019		
<b>Requester</b>	Berry Ellison		
<b>Requester phone number</b>	509-625-6276		
<b>Type of agenda item</b>	<input type="radio"/> Consent <input type="radio"/> Discussion <input type="radio"/> Information <input checked="" type="radio"/> Action		
<b>Type of contract</b>	<input type="radio"/> New <input type="radio"/> Renewal/extension <input checked="" type="radio"/> Amendment/change order <input type="radio"/> Other		
<b>City Clerks file (OPR or policy #)</b>	OPR 2019-0251		
<b>Item title: (Use exact language on the agenda)</b>	SPVV amendment #1/West Havermale design (\$45,750, no tax)		
<b>Begin/end dates</b>	Begins: 9/13/19      Ends: 12/31/2020 <input type="checkbox"/> Open ended		
<b>Impact if not approved at this time</b>	Engineer schedule delay		
<b>Background/history:</b> Amendment #1 of West Havermale Design by SPVV Landscape Architects. Scope adds include: Restroom Building with utility service; Stepwell bid documents and construction administration; and miscellaneous site improvements. Pending Executive Team approval. The Executive Team recommends approval.			
<b>Recommendation/motion wording:</b>			
<b>Approvals/signatures outside Parks:</b> <input checked="" type="radio"/> Yes <input type="radio"/> No If so, who/what department, agency or company: Name: <u>Anne Hanenburg</u> Email address: <u>anne@spvv.com</u> Phone: <u>509 325-0511</u>			
<b>Distribution:</b>		<u>AnnaValdez@hillintl.com</u> <u>kvan@spvv.com</u> <u>dlarnold@spokanecity.org</u> <u>jlbrown@spokanecity.org</u>	
Parks – Accounting Parks – Pamela Clarke Requester: <u>bellison@spokanecity.org</u> Grant Management Department/Name: _____			
<b>Fiscal impact:</b> <input checked="" type="radio"/> Expenditure <input type="radio"/> Revenue Amount: \$45,750.00 (No tax)		Budget code: 3346 49575 94000 56522 48117 1400 TBD for Restroom 1400 TBD for Stepwell	
<b>Vendor:</b> <input checked="" type="radio"/> Existing vendor <input type="radio"/> New vendor <b>Supporting documents:</b> <input type="checkbox"/> Quotes/solicitation (RFP, RFQ, RFB) <input type="checkbox"/> W-9 (for new contractors/consultants/vendors) <input type="checkbox"/> Contractor is on the City's A&E Roster - City of Spokane <input type="checkbox"/> ACH Forms (for new contractors/consultants/vendors) <input checked="" type="checkbox"/> Business license expiration date: 9.30.19 <input type="checkbox"/> Insurance Certificate (min. \$1 million in General Liability)			





## MEMORANDUM

REV 9/3/2019

To: City of Spokane Parks and Recreation  
Attn: Mr. Berry Ellison  
From: Kenneth L Van Voorhis  
Re: Additional Services Request W Havermale Island

### Comments:

Dr. Mr. Ellison,

SPVV Landscape Architects is delighted about the progression of the West Havermale Island design. We believe we have addressed the many constraints while maximizing the opportunities that the area presents. We also are happy to have provided the necessary information that has been used during the design process. However the project has identified additional elements that were not included in the contract project proposal. Our team is requesting additional design fees to facilitate the integration of these projects elements. These additional project elements include the following:

- The integration of precast structural building – currently a 2 room restroom.
- The integration of the Stepwell art sculpture.
- The integration of a tour train/people mover.
- and other misc. site changes.

Per the contract documents We will provide our teams services for Survey, Civil design, Geotechnical Investigation, Landscape Architecture, project costing, construction observation, and design team management. Additional compensation shall be as follows:

• Restroom design services	\$22,500.00
• Stepwell Art Sculpture	\$18,250.00
• Tour Train integration and misc. site considerations	<u>\$5,000.00</u>
Total Additional Services	\$45,750.00

Our team looks forward to the continuous progression of the design and the construction of the project. If you have any questions or need other information please send me a note or give me a call.

Respectfully,

Ken Van Voorhis

# Spokane Park Board

## Briefing Paper



<b>Committee</b>	Finance		
<b>Committee meeting date</b>	Sept. 10, 2019		
<b>Requester</b>	Mark Buening		
<b>Requester phone number</b>	625-6544		
<b>Type of agenda item</b>	<input type="radio"/> Consent <input type="radio"/> Discussion <input type="radio"/> Information <input checked="" type="radio"/> Action		
<b>Type of contract</b>	<input type="radio"/> New <input type="radio"/> Renewal/extension <input checked="" type="radio"/> Amendment/change order <input type="radio"/> Other		
<b>City Clerks file (OPR or policy #)</b>	OPR 2017-0567		
<b>Item title:</b> (Use exact language noted on the agenda)	Accountemps contract amendment and extension (\$20,000, no tax)		
<b>Begin/end dates</b>	Begins: 6/1/19      Ends: 12/31/19 <input type="checkbox"/> Open ended		
<b>Impact if not approved at this time</b>	Delay in payment of invoices, release of temp/seasonal worker.		
<b>Background/history:</b> The Parks accounting department has experienced 2 full position vacancies during summer months and this necessitated contracting out for a temporary employee. These positions are still currently vacant due to FMLA leaves and a promotion within Parks accounting. In order to continue utilizing Accountemps' services, we must have the amendment approved to pay past due and current invoices. Original contract amount was NTE \$10,000, no tax, and net contract amount now exceeds \$50,000, requiring Park Board approval.			
<b>Recommendation/motion wording:</b> Park Board approve contract amendment with Accountemps for additional accounting assistance in the amount of \$20,000, no tax.			
<b>Approvals/signatures outside Parks:</b> <input checked="" type="radio"/> Yes <input type="radio"/> No If so, who/what department, agency or company: Name: Jennifer Koenig      Email address: jennifer.koenig@roberthalf.com      Phone: 800-803-8367			
<b>Distribution:</b> Parks – Accounting Parks – Pamela Clarke Requester: parksaccounting@spokanecity.org Grant Management Department/Name:			
<b>Fiscal impact:</b> <input checked="" type="radio"/> Expenditure <input type="radio"/> Revenue Amount: \$20,000.00      Budget code: 1400-30210-76170-54201			
<b>Vendor:</b> <input checked="" type="radio"/> Existing vendor <input type="radio"/> New vendor <b>Supporting documents:</b> <input type="checkbox"/> Quotes/solicitation (RFP, RFQ, RFB) <input type="checkbox"/> W-9 (for new contractors/consultants/vendors) <input type="checkbox"/> Contractor is on the City's A&E Roster - City of Spokane <input type="checkbox"/> ACH Forms (for new contractors/consultants/vendors) <input type="checkbox"/> Business license expiration date: <input type="checkbox"/> Insurance Certificate (min. \$1 million in General Liability)			

# Spokane Park Board

## Briefing Paper



<b>Committee</b>	Bylaws		
<b>Committee meeting date</b>	Sept. 12, 2019		
<b>Requester</b>	Pamela Clarke		
<b>Requester phone number</b>	625-6241		
<b>Type of agenda item</b>	<input type="radio"/> Consent <input type="radio"/> Discussion <input type="radio"/> Information <input checked="" type="radio"/> Action		
<b>Type of contract</b>	<input type="radio"/> New <input type="radio"/> Renewal/extension <input checked="" type="radio"/> Amendment/change order <input type="radio"/> Other		
<b>City Clerks file (OPR or policy #)</b>	CPR 1981-0401		
<b>Item title:</b> (Use exact language noted on the agenda)	Park Board Bylaws amendment/consent agenda (1st reading)		
<b>Begin/end dates</b>	Begins: 09-13-2019      Ends:		<input checked="" type="checkbox"/> Open ended
<b>Impact if not approved at this time</b>	The consent agenda will not be added to the Park Board agenda at this time.		
<b>Background/history:</b> During the June 14, 2019, Park Board retreat, the board discussed various ways to increase meeting efficiency. This discussion spawned the idea of adding a consent agenda to the Park Board meeting agenda. The consent agenda would allow the board to approve routine, procedural items together without discussion or individual motions. The consent agenda could include administrative consent items, such as meeting minutes and claims, and committee consent items, such as change orders and contract amendments. Because the addition of the consent agenda changes the Park Board order of business, an amendment to the Bylaws is required in order to institute the consent calendar. The Bylaws Committee recommends adding Section 9.2 to the Park Board Bylaws regarding the consent agenda procedure.			
<b>Recommendation/motion wording:</b> Approve the addition of a consent agenda to the regular Park Board agenda and add the proposed language in Section 9.2 to the Park Board Bylaws relating to the consent agenda procedure.			
<b>Approvals/signatures outside Parks:</b> <input type="radio"/> Yes <input checked="" type="radio"/> No If so, who/what department, agency or company: Name:      Email address:      Phone:			
<b>Distribution:</b> Parks – Accounting Parks – Pamela Clarke Requester: Pamela Clarke Grant Management Department/Name: n/a			
<b>Fiscal impact:</b> <input type="radio"/> Expenditure <input type="radio"/> Revenue Amount:      Budget code: Budget neutral			
<b>Vendor:</b> <input type="radio"/> Existing vendor <input type="radio"/> New vendor <b>Supporting documents:</b> <input type="checkbox"/> Quotes/solicitation (RFP, RFQ, RFB) <input type="checkbox"/> W-9 (for new contractors/consultants/vendors) <input type="checkbox"/> Contractor is on the City's A&E Roster - City of Spokane <input type="checkbox"/> ACH Forms (for new contractors/consultants/vendors) <input type="checkbox"/> Business license expiration date: <input type="checkbox"/> Insurance Certificate (min. \$1 million in General Liability)			

# Proposed Park Board consent agenda overview

**Purpose:** A consent agenda allows the Park Board to approve routine, procedural and noncontroversial items together without discussion or individual motions.

**Development/recommendation:** The proposed consent agenda/calendar process will be reviewed and recommended to the Park Board by the Park Board Bylaws Committee in the form of an amendment to the Park Board Bylaws.

**Content:** Consent agenda items are routine, procedural decisions and decisions that are likely to be noncontroversial. Examples include:

1. Approval of the minutes, study session notes, retreat notes;
2. Approval of claims;
3. Approval of proposals or reports that the board has been dealing with for a period of time and all members are familiar with the implications;
4. Routine matters, such as appointments to committees/board;
5. Change orders, and contract extensions, amendments and renewals;

**Two-tier consent agenda:** There is an option of implementing two consent agendas on the Park Board regular agenda; the first being an administrative consent agenda which includes minutes, meeting notes, committee/board appointments and claims. The second being a committee consent agenda which includes committee-level recommendations, such as change orders, and contract extensions, amendments and renewals.

**Park Board committees consent agenda:** Park Board committees may approve routine and procedural items together without discussion or individual motions. The committee lead will determine whether an item belongs on the committee consent agenda and a numbered list of consent items will be placed at the beginning of the regular committee meeting agenda. The same procedural methodology outlined for the Park Board meeting will apply at the committee level.

**Distribution:** Consent agenda items must be distributed, as part of the regular Park Board meeting agenda, within 48 hours of the regular Park Board meeting and pursuant to the Open Public Meetings Act (RCW Ch. 42.30), and no items may be added to the consent agenda within 48 hours of the Park Board meeting.

## **Procedure:**

1. Park Board president, in consultation with the Parks and Recreation director, will determine what action items will be placed on the consent agenda.
2. A numbered list of the consent items is included as part of the regular meeting agenda.
3. Park Board consent agenda supporting documents are included in the board's electronic agenda package and distributed a minimum of 48 hours prior to the board meeting.
4. Prior to voting on the consent agenda, the President asks Park Board members if they wish to remove any item(s) from the consent agenda and place the item(s) on the regular agenda for discussion.

5. If any Park Board member requests that an item(s) be removed from the consent agenda, it must be removed. Members may request an item be removed for any reason. They may wish, for example, to discuss the item, to query the item, or to register a vote against the item.
6. A Park Board member may also ask that a consent agenda item be voted on separately as part of the consent agenda. This will enable a member to abstain, recuse themselves or vote no on an item without affecting his or her vote on the remaining consent agenda item.
7. Once it has been removed, the Park Board President can decide whether to take up the matter immediately or place it on the regular meeting agenda.
8. When there are no more items to be removed, the numbers of the remaining consent items are read out loud. Then the Park Board President states: "If there is no objection, these items will be adopted upon a motion." After a motion and a second, the Park Board members shall vote on adoption of the consent agenda.
9. Meeting minutes shall include the full text of the action items that were adopted as part of the consent agenda.

**Bylaws language:** "A consent agenda is presented by the Park Board President at the beginning of the Park Board meeting. Items may be removed from the consent agenda on the request of any one Park Board member. Items not removed may be adopted by general consent without debate. A Park Board member may also ask that a consent agenda item be voted on separately as part of the consent agenda. This will enable a member to abstain, recuse themselves or vote no on an item without affecting his or her vote on the remaining consent agenda item(s). Removed items may be taken up either immediately after the consent agenda or placed on the regular meeting agenda under the appropriate Park Board committee report. Consent agenda items must be distributed, as part of the regular Park Board meeting agenda, within 48 hours of the regular Park Board meeting and pursuant to the Open Public Meetings Act (RCW Ch. 42.30), and no items may be added to the consent agenda within 48 hours of the Park Board meeting.

**Education process:** It is important to make sure all Park Board members know what items belong on the agenda and how to move items to and from the consent agenda. For this reason, current board members should be trained on the purpose and procedure of the consent agenda. In addition, consent agenda training will be included as part of the Park Board orientation meeting and guidelines will be added to the Park Board Toolkit.

BYLAWS OF THE PARK BOARD  
of the  
City of Spokane, Washington

Reference: City Charter Article V, Section 44, Park Board Organization - "The Park Board shall have the power to make Bylaws and Rules for the conduct of business."

We, the members of the Park Board of the City of Spokane, State of Washington, do hereby publish and declare the following Bylaws of the Board:

Section 1. Definitions.

1. The City of Spokane Park Board: "shall consist of ten electors of the City of Spokane, who shall be appointed by the council, and one member of the council to be designated by the council." (City of Spokane Charter §41)
2. Park Board Member: A person who has been nominated by the Mayor and appointed by the City Council.
3. Financial Report: An annual report of all receipts and expenditures, and of all other business transacted by the Park Board. This report shall be furnished to the City Council. (City of Spokane Charter §45)

Section 2. Regular Meetings.

1. The regular meetings of the Park Board shall be held at 3:30 p.m. on the second Thursday of each month in the City Council Chambers in City Hall and shall be conducted generally following Robert's Rules of Order.
2. Except for executive sessions, all Park Board meetings are open to the public. Meetings may be canceled or rescheduled by the President or by majority vote of the Board. If a regular meeting is to be canceled or rescheduled, it shall be given pursuant to the Open Public Meetings Act (RCW Ch. 42.30).

3. The public may address the Park Board during scheduled meetings. The President may prescribe, on a case-by-case basis, procedures for public testimony as necessary to maintain order.

#### Section 3. Special Meetings.

1. Special meetings may be called, canceled, or rescheduled by the President whenever he/she deems the same expedient and/or shall be called whenever three Park Board members shall request the same in writing. Any measure adopted by six affirmative votes at a special meeting shall have the same effect as if adopted at a regular meeting. Special meetings are open to the public.
2. The date, hour and place of the special meetings shall be set by the President; notice of special meetings shall be given consistent with the Open Public Meetings Act (RCW Ch. 42.30). If a special meeting is to be canceled, notice should be given by posting on the door of the place where the special meeting was scheduled to have been held and on the City website where notices of meetings are regularly posted.

#### Section 4. Annual Meetings.

1. The annual meeting shall be held at the regular February meeting of the Park Board. Parks and Recreation Division staff shall present a Financial Report at the Annual Meeting.

#### Section 5. Quorum and Voting of Park Board.

1. Six members shall constitute a quorum for conducting business for the Park Board. In case there is no quorum present on a day set for a regular, continued, or special meeting, the Park Board members present may adjourn until a quorum is obtained or may adjourn said meeting specifying the time and place to which the meeting matter was continued.

Six affirmative votes shall be necessary to adopt any measure in a regular, continued or special meeting.

2. Voting shall be by voice unless a show of hands is called for by the President or a Board Member. Minutes shall record the number of yeas and nays and the names of any members abstaining. Any member may ask that his or her vote be recorded by name. Any member may ask that votes be recorded by name. Any member may abstain or recuse from the voting after stating the basis for abstention or recusal. Such basis shall be placed on the record.

## CONDUCT OF BUSINESS

### Section 6. Scheduling Business.

1. Business to be transacted at any regular or special meeting shall be scheduled by the Secretary or designee subjected to order of the President. The Secretary or designee shall prepare, transmit to Park Board members, release to news media, and give official notice of business to be considered in the normal administration of business at the Park Board meetings, provided the consideration of all or any one item of business shall be subjected to cancellation or rescheduling to another meeting of the Park Board by order of the President or by the Park Board.

### Section 7. Chairing Meetings.

1. Meetings shall be called to order by the President, or in the President's absence, by the Vice President, or in the anticipated absence of both, the President or the Park Board shall designate a member of the Park Board to preside. In the event a person to preside has not been named, the Secretary shall call the meeting to order and the Park Board



members present may, by general consent, select a President pro-tem. Meetings may be adjourned by majority vote of the Park Board members present or by order of the President if there are no objections from Board members.

#### Section 8. Minutes.

1. The Secretary or designee shall prepare official minutes of the meetings containing the actions of the Park Board as a substantive account of proceedings. A record of the Park Board members present and absent shall be entered in the minutes of the meeting. Minutes shall be signed by the Secretary and placed on public record. Minutes may be approved by the Park Board without reading at Park Board meetings unless such reading is requested by a member of the Park Board. Correction of typographical errors in signed minutes may be made by the Secretary. Correction of substantive records in signed minutes may be made by majority vote of the Park Board.
2. All regular meetings and special meetings of the Park Board may be recorded, provided such shall not be deemed the official minutes and the absence of such recording due to mechanical failure or other cause shall not invalidate the actions taken at such meetings. Remarks and other volunteer statements from the public, present but not recognized by the Chair and which may have been recorded, will not be considered as part of the transcript. Any interested party may listen to a recording or read written minutes on file pursuant to the Washington State Public Records Act (RCW Ch. 42.56). Recordings will not normally be transcribed except by order of the Park Board or the Director of Parks and Recreation.

#### Section 9. Order of Business.

1. At a regular meeting, the order of business shall be as follows unless otherwise ordered by the President or as amended by the majority vote of the Park Board:

## AGENDA

1. Roll Call

~~2. Minutes of the previous Park Board meeting and Study Session notes~~

~~3-2.~~ Additions or Deletions to the Agenda

~~3.~~ Consent Agenda

4. Special Guests

~~5. Claims~~

~~6-5.~~ Financial Report and Budget Update

~~7-6.~~ Special Discussion/ Action Items

~~8-7.~~ Committee Reports - Action Items

Golf Committee

Land Committee

Recreation Committee

Riverfront Park Committee

Finance Committee

Urban Forestry Tree Committee

Bylaws Committee

~~9-8.~~ Reports

Park Board President

Liaison Reports

Director's Report

~~10-9.~~ Correspondence

~~11-10.~~ Public Comments

~~12-11.~~ Adjournment

Next Committee meeting dates

Next Park Board meeting dates

2. A consent agenda is presented by the Park Board President at the beginning of the Park Board meeting. Items may be removed from the consent agenda on the request of any one Park Board member. Items not removed may be adopted by general consent without debate. A Park Board member may also ask that a consent agenda item be voted on separately as part of the consent agenda. This will enable a member to abstain, recuse themselves or vote no on an item without affecting his or her vote on the remaining consent agenda item(s). Removed items may be taken up either immediately after the consent agenda or placed on the regular meeting agenda under the appropriate Park Board committee report. Consent agenda items must be distributed, as part of the regular Park Board meeting agenda, within 48 hours of the regular Park Board meeting and pursuant to the Open Public Meetings Act (RCW Ch. 42.30), and no items may be added to the consent agenda within 48 hours of the Park Board meeting.

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#### Section 10. Executive Sessions.

1. Executive sessions may be held as allowed by the Open Public Meetings Act (RCW Ch. 42.30). No action or minutes shall be taken in executive sessions. Executive sessions may be held at any time during a regular or special meeting.

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#### OFFICERS AND COMMITTEES

##### Section 11. Officers.

1. At its regular February meeting of each year, the Park Board shall elect a President and Vice President from its members, but in case of failure to elect at the time specified, the election shall take place at a subsequent meeting without delay, and the President and Vice President shall continue to serve until replaced by election of the Board. The

Secretary of the Park Board shall be the Director of Parks and Recreation unless another person is elected by the Park Board.

2. The President and Vice President shall hold their respective offices until the first regular meeting in February of the next year after election, and/or until their successors are elected.
3. The President, Vice President, and Secretary shall perform the duties prescribed by law, these rules, and such other duties as the Park Board may prescribe.
4. In the event of the vacancy in the office of President, Vice President or Secretary, the Park Board shall elect an interim President, Vice President or Secretary to serve until the next regular election.

#### Section 12. Nominations.

1. At the regular meeting in January, the President shall appoint an ad hoc committee of four (4) other Park Board members to serve as the Nomination Committee to recommend nominees for the office of Park Board President, Vice President and Secretary. In making such nominations, the Committee shall take into consideration, among other matters, the length of service on the Park Board of the member being considered for election to an office. No voting member of the Park Board shall serve more than two consecutive terms in any office of the Park Board unless said member receives the unanimous consent of the entire membership of the Park Board.

#### Section 13. Duties of the President.

The duties and powers of the President shall be as follows:

1. To perform duties prescribed by law and all duties properly mandated by such office, and such other duties as the Park Board may prescribe.
2. To preside over the meetings of the Park Board.
3. To call special meetings and executive sessions of the Park Board within the limits of

state law.

4. To set the agenda and change the order of business.
5. To set the place, date and time of special meetings, pursuant to the Open Public Meeting Act (RCW Ch. 42.30).
6. To vote on any matter that may come before the Park Board for consideration with the exception of a request for abstention or recusal.
7. To prepare and sign all official recommendations or documents duly adopted by the Park Board.
8. To assign members of the Park Board to standing and existing ad hoc committees before March 15 of each year with the advice and consent of the Park Board. The President shall name one member of each committee as the Chair of that committee. These new Chair assignments will begin at the April committee meetings. Ad hoc committees of the Park Board will be appointed, as needed, by the President with the advice and consent of the Park Board.
9. To rule on procedure where no direct rule had been adopted by the Park Board. In so doing, the President shall be guided by Robert's Rules of Order.
10. To notify the Mayor in writing of any vacancy or pending vacancy on the Park Board.
11. To assign members of the Park Board to an ad hoc Park Board Nomination Committee which shall recommend a minimum of two (2) Park Board candidates per vacancy to the Mayor for City Council appointment.
12. To have the same rights and privileges as all other Park Board members.
13. To send a letter of interest to the Mayor for all Park Board members seeking reappointment.

**Section 14. Duties of the Vice President.**

The duties and powers of the Vice President shall be as follows:

1. The Vice President shall act in the absence of the President at any meeting, and when the

President is unavailable, all duties of the office of President or as a member or any committee of which the President may be a member, shall temporarily fall upon the Vice President.

Section 15. Duties of the Secretary.

The duties of the Secretary shall be as follows:

1. The Secretary shall perform the duties required by law and all duties properly mandated by such office.
2. The Secretary shall attend meetings of the Park Board and meetings of its committee, where requested.
3. The Secretary shall keep a true and accurate record in substance of the proceedings of the Park Board, and shall have charge and custody of all the Park Board books, documents, records, minutes and papers.
4. The Secretary shall handle correspondence of the Park Board, including responses to inquiries and provide correspondence copies to all Park Board members.
5. The Secretary shall prepare agendas and schedule business on regular Park Board meetings, with the approval of the Park Board President, and transmit a tentative notice of business to Park Board members in advance of the meeting, and provide legal notice of public hearings as required by law.
6. The Secretary may delegate these duties as appropriate and necessary for their accomplishment.

Section 16. Standing Committees.

1. The standing committees of the Park Board shall be:  
Finance  
Land  
Recreation

Golf

Riverfront Park

Urban Forestry Tree

Bylaws

2. Unless otherwise ordered by the Park Board all standing committees shall consist of a minimum of three (3) Park Board members, except the Urban Forestry Tree Committee which shall consist of two (2) Park Board members and three (3) citizens pursuant to Spokane Municipal Code (SMC 04.28.030).
3. The Board may reclassify, add to, or change the number of standing committees by adopting changes to the Park Board Bylaws.
4. The Board President may appoint ad hoc committees for specific purposes and length of time.
5. Committees should be transmitted a notice of tentative business 48 hours prior to the time of said Committee meeting.
6. The agenda of a regular meeting may contain business not on the advance notice, consistent with the Open Public Meetings Act (RCW Ch. 42.30). Special meetings may only contain matters noted in the final agenda notice consistent with the Open Public Meetings Act (RCW Ch. 42.30).
7. Upon agreement of the majority of the committee members present, any matter listed on the advance notice for a regular committee meeting may be submitted for a vote by that committee, whether or not designated as an action item on the advance notice.

#### Section 17. Duties of Committees.

1. Committees are advisory to the Park Board and shall serve the Park Board acting as fact finders to provide information and make recommendation to the Park Board.  
Recommendations to the Park Board will be submitted by a majority of committee

members present at the committee meeting. Votes or other actions taken by committees shall not be deemed as official actions of the Park Board but rather as recommendations to the Park Board. Only members appointed to a committee or an alternate substituting for a committee member may vote at any committee meeting. Any Park Board member attending the committee meeting may be designated by the Chair as an alternate for an absent committee member.

2. Committees shall have the authority to task the Director of Parks and Recreation to provide information upon a majority vote of committee members present.
3. The Chair of each committee shall consult with the Director of Parks and Recreation, or the designee, to establish the agenda of the meetings.
4. In the event the Committee Chair is not present at a meeting, the committee, by consensus, shall select a Chair pro tem.
5. Committee Chairs may allow public participation in matters coming before the committee as time permits.
6. Committee Chairs, or their designees, shall present committee information, recommendations and minutes to the full Park Board at the regular monthly Park Board meeting.
7. Committee Chairs can make, second and vote on motions brought before the Committee, and shall have the same rights and privileges as all other Committee members.
8. All monthly Committee meetings will take place before the corresponding monthly meeting of the full Park Board.

#### Section 18. Administration.

1. The administration of the Spokane Parks and Recreation Division is the responsibility of the Director of Parks and Recreation.
2. The Director of Parks and Recreation will assign lead staff to support each committee.



Section 19. Functions of the Director of Parks and Recreation.

1. The Director of Parks and Recreation, or a designee, is the chief executive officer of the Park Board. The director is also an employee under the direct supervision of the Mayor.
2. The Director of Parks and Recreation is responsible for carrying out all policies or rules and regulations established by the Park Board.
3. All individuals employed in the Parks and Recreation Division report directly to, and are responsible to, the Director of Parks and Recreation.
4. The Director of Parks and Recreation shall make such rules, develop an administrative organization, and give such instructions to Parks and Recreation Division employees as may be necessary to make policies of the Park Board effective. The Director of Parks and Recreation may delegate authority for actions to subordinates.
5. The Director of Parks and Recreation should be present at all meetings of the Park Board, except when matters pertaining to the Director's employment are being considered or when requested by the Park Board President not to be present.
6. The Director of Parks and Recreation shall be responsible for preparing and submitting to the Park Board a budget for the ensuing fiscal year, for Park Board approval. The Director shall develop the Parks and Recreation Division budget working with the Park Board Finance Committee.
7. The Director of Parks and Recreation shall be responsible for preparing and submitting to the Park Board a monthly and an annual report on the operation of the Park and Recreation Division, and additional information as requested by the President or by consensus of the Park Board.
8. The Director of Parks and Recreation shall keep a continuous inventory of all property, furniture, material and supplies of the Park and Recreation Division.
9. The Director of Parks and Recreation shall draw all requisitions against the budget of the

City Parks and Recreation Division, handle funds of the Park Board, and shall keep proper record of expenditures and funds available.

10. As the Park Board's professional advisor, the Director of Parks and Recreation is expected to keep abreast of technical advances, and Park and Recreation techniques, to participate in professional Parks and Recreation organizations, and to attend conventions and meetings of said organizations as approved by the Park Board.
11. The Director shall provide a Parks and Recreation Division orientation for new Park Board members, and new members shall read and sign the Duties and Responsibilities form, attached to these Bylaws.

Section 20. Employment of Park Director.

1. Employment of the Park Director shall be in accordance with City Charter Article IV Administration of City Affairs, §24, ¶1.

Section 21. Adoption and Amendment of Rules, Bylaws and Policies.

1. Proposed new Rules, Bylaws and Fiscal Policies, and proposed changes in existing Rules, Bylaws and Fiscal Policies will be presented in writing for reading and discussion. Unless it is deemed by the Park Board that immediate action would be in the best interest of the Park Board, the final vote for adoption shall take place not earlier than the next succeeding regular or special Park Board meeting.
2. If immediate action on a proposed Rule, Bylaw or Fiscal Policy is necessary, the motion for its adoption shall provide that immediate adoption is in the best interest of the Park Board. No further action is required. All new Rules, Bylaws or amended Fiscal Policies shall become effective upon adoption unless a specific effective date is provided in the motion for adoption.
3. Rules, Bylaws and Fiscal Policies as adopted or amended shall be made a part of the minutes of the meeting at which action was taken.

Section 22. Adoption.

The foregoing Bylaws are hereby declared adopted at the meeting of the Spokane Park Board

held this \_\_\_\_ day of \_\_\_\_\_, 2019, and all previous Bylaws are hereby declared void and repealed.

Spokane Park Board

By:

\_\_\_\_\_  
\_\_\_\_\_  
Spokane Park Board President

Date approved:

\_\_\_\_\_

Approved as  
to form:

\_\_\_\_\_  
\_\_\_\_\_  
Assistant City Attorney

**Attachment that is part of the Bylaws:**

Exhibit A - Spokane Park Board Member Duties and Responsibilities

**SPOKANE PARK BOARD**  
**MEMBER DUTIES AND RESPONSIBILITIES FORM**

Congratulations on your nomination to the Spokane Park Board. We hope you find your term on the Board rewarding. The Park Board is one of the most demanding and fulfilling board appointments in the City of Spokane. For this reason, we ask that you review and acknowledge the following “Member Duties and Responsibilities.” Knowing these duties and responsibilities will ensure that you are aware of your commitments to the Board and the expectations associated with your membership on the Spokane Park Board.

- A. The Spokane City Charter: Your appointment to the Park Board is pursuant to Article V of the Spokane City Charter. In accepting your appointment, you are presumed to have read Article V in its entirety and learned from it the scope of the Board’s responsibilities. While not exhaustive, the following highlights some of the key provisions of the Charter relating to the Board’s responsibilities:
- Complete control over expenditures from the Spokane Park Fund and expenditures from related park funds, such as the Golf Fund and Urban Forestry Fund: Typically this means an overall annual operating budget in excess of \$20 million, plus additional expenditures related to capital bond projects. The scope of this budget alone demands that members devote considerable time outside the regular meetings and committee meetings, so as to stay informed of Board activities.
  - The formulation and adoption of rules and regulations relating to Spokane Parks and Recreation facilities: By Charter the Park Board establishes policies and rules relating to park facilities, such as the Tobacco-Free Zones, sets pricing and fees for a variety of park facilities, etc.
  - Regular attendance at the required monthly and special meetings of the Spokane Board: Each Board member is expected to attend regular and special meetings of the Board, unless excused in advance by the President. The Spokane Park Board is scheduled for the second Thursday of each month at 3:30 p.m. unless otherwise posted. As a matter of practice, any absence is deemed excused so long as the President or Secretary is alerted in advance to your absence. There is no recent memory of a Board member being formally admonished for unexcused absenteeism, but it should be understood that continual absences may prompt the President to declare your absences unexcused, and three unexcused absences constitute grounds for removal from the Board.
- B. Park Board Bylaws: By Charter the Board is authorized to adopt bylaws relating to governance of the Board and its committees. The Bylaws were last revised and adopted January 2018, and are included in this Park Board Toolkit. By signing this form you acknowledge that you have read the Bylaws and understand them. A brief overview of these rules follows:

- There are seven Standing Committees of the Park Board. With Board consent, the President annually assigns Board members to committees and designates the chairs of those committees. Board members typically are assigned to at least three committees, and often serve as chair of at least one of those committees. Committees meet once per month, typically one to two weeks before the regular Park Board meeting. Depending on a given agenda item for the committee, Board members can expect to spend as much as one hour or more reviewing materials related to committee meetings and up to two hours at the committee meeting. Average monthly time commitment, excluding special Park Board meetings, ad hoc committees and special events, is 11-12 hours.

C. Additional Board member responsibilities include:

- New board members participate in an orientation provided by the director of Parks and Recreation, and the Board President. This is about a two-hour, one-time only meeting.
- Board members are called upon to attend additional special Parks and Recreation special events. A special event might include a site visit, a dedication event, public meetings, etc. These events are typically one hour long and will occur about two to three times a year.

D. Acknowledgement: As Respect to the Spokane Park Board, as a member of the Spokane Park Board, I acknowledge:

- I have read and understand the Member of the Board duties and responsibilities;
- I am responsible, collectively and with my fellow Board members, for ensuring effective governance, stewardship and strategic direction of the Spokane Parks and Recreation, and the Spokane Park Board;
- I understand and accept the time commitment involved as a Board member of the Spokane Park Board;
- I generally accept the duties and responsibilities of a Boardmember;

In signing this document, I understand that no rigid standards of measurement and achievement are being formed.

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Signature

\_\_\_\_\_  
Printed Name

Date Signed: \_\_\_\_\_

Dates of Term: \_\_\_\_\_

Form Updated: January 2019

**Clarke, Pamela**

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**Subject:** Thank you and congratulations

The remake of the US pavilion and the rest of Riverfront Park for that matter is stunning all the way around.

I voted for the redevelopment of Riverfront Park and was somewhat concerned when I learned the roof would not be covered.

No longer.

This new vision easily transports the pavilion and the rest of the park into the 21st century.

I am not new to the park. I had a season pass to Expo 74. I worked downtown for 24 years and would walk through the park every day to and from my car.

While always beautiful I could see the park needed work as time went on.

I can't help but think King Cole is looking down with amazement and approval on how well you have honored the legacy.

First class all the way around.

Tax payers money well spent.

Thank you so much.

Best regards,

Dale Ehrmantrout Jr.



**Clarke, Pamela**

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**From:** Joan Sulser  
**Sent:** Monday, September 09, 2019 11:57 AM  
**To:** Spokane Parks and Recreation pavilion  
**Subject:**

**[CAUTION - EXTERNAL EMAIL - Verify Sender]**

To all members of the Parks Board, and everyone who worked on re-imagining the Pavilion,

Good job! It's fantastic!

Friday night, I enjoyed the light show from the deck of Clinkerdaggers, and then walked through the Pavilion later. Saturday night, I sat on the grassy hillside, enjoying the concert and concluding light show. It was so cool! The technology. The openness and views. The number of people enjoying their park on a lovely late summer evening.

You've created an amazing space that's a wonderful addition to our beautiful park in the heart of the city - thank you!!

Joan Sulser