



Spokane Park Board Agenda

Jan. 11, 2018 – 1:30 p.m.

City Council Chambers, lower level City Hall
808 W. Spokane Falls Blvd, Spokane, Washington

Park Board Members:

Chris Wright – President
Nick Sumner – Vice President
Leroy Eadie
Ross Kelley
Ted McGregor
Greta Gilman
Rick Chase
Steve Salvatori
Sally Lodato
Jennifer Ogden
Mike Fagan – Council Liaison

Agenda

1. **Roll Call:** *Pamela Clarke*
2. **Minutes:** [Dec. 14, 2017, regular Park Board meeting minutes](#) and [study session notes](#); and [Dec. 22, 2017, special meeting minutes](#)
3. **Additions or Deletions to the Agenda:**
A.
4. **Special Guests/Recognitions:**
A. North Shadle Lions Club recognition/TRS Powder Hounds – *Alice Busch*
5. **Claims:** [Claims for the month of December 2017](#) – *Ross Kelley*
6. **Financial Report & Budget Update:** *Mark Buening*
7. **Committee Reports – Action Items:**
Urban Forestry Tree Committee: Jan. 2, 2018 – *Rick Chase*
A. Action items: None

Golf Committee: (The Jan. 9 meeting was canceled.) – *Nick Sumner*
A. Action items: None

Land Committee: (The Jan. 3 meeting was canceled.) – *Greta Gilman*
A. Action items: None

Recreation Committee: (The Jan. 4 meeting was canceled.) – *Sally Lodato*
A. Action items: None

Riverfront Park Committee: Jan. 8, 2018 – *Ted McGregor*

- A. [Utilities Promenade water line reimbursement Memorandum of Understanding](#)
- B. [North Bank strategic investment Letter of Understanding](#)
- C. [Walker Construction change order #9/Looff Carrousel \(\\$286,142\)](#)
- D. [T. LaRiviere change order #8/Howard Street Bridge South \(\\$10,411.70\)](#)
- E. [Contractors Northwest Inc. change order #15/Recreational Rink \(\\$398,678.38\)](#)

Finance Committee: Jan. 9, 2018 – *Ross Kelley*

- A. [Southside Senior and Community Center briefing paper](#)
- B. [Robert Half Accountemps change order #1 \(\\$9,499.80\)](#)
- C. [Desautel Hege contract extension \(\\$197,000\)](#)
- D. [F550 pickup purchase \(\\$111,000\)](#)

Bylaws Committee: *Ross Kelley*

- A. [Spokane Park Board Bylaws amendment/final reading](#) – *Ross Kelley*

8. **Reports**

- A. Park Board President: *Chris Wright*

- B. Liaison Reports:

- 1. Conservation Futures Liaison – *Steve Salvatori*
- 2. Parks Foundation Liaison – *Ted McGregor*
- 3. Council Liaison – *Mike Fagan*

- C. Director's Report: *Leroy Eadie*

9. **Executive Session:**

- A. Potential litigation

10. **Special Discussion/Action Item:**

- A. Bluff property settlement agreement – *Chris Wright*
- B. Nomination committee appointment – *Chris Wright*

11. **Correspondence:**

- A. Letters/emails: [2018 Riverfront Park use fees](#)
[Urban Forestry Tree Removal Overview – Talking Points](#)
[Riverfront Park tree removal concerns](#)
[Skate park suggestion](#)

12. **Public Comments:**

13. **Adjournment:**

14. **Meeting Dates:**

- A. Next Committee meeting dates:
 Urban Forestry Committee: 4:15 p.m. Jan. 30, 2018, Woodland Center, Finch Arboretum
 Golf Committee: 8:05 a.m. Feb. 6, 2018, Manito Park conference room, 1702 S. Grand Blvd.
 Land Committee: 3 p.m. Jan. 31, 2018, Park Operations Complex, 2304 E. Mallon
 Recreation Committee: 3 p.m. Feb. 1, 2018, Park Operations Complex, 2304 E.

- Mallon
Riverfront Park Committee: 8:05 a.m. Feb. 5, 2018, City Council Briefing Center
Finance Committee: 3 p.m. Feb. 6, 2018, City Hall Conference Room 2B
B. Next Park Board: 1:30 p.m. Feb. 8, 2018, City Council Chambers
C. Park Board Study Session: 3:30 p.m. Feb. 8, 2018, City Hall Conference Room 5A

Agenda is subject to change

AMERICANS WITH DISABILITIES ACT (ADA) INFORMATION: The City of Spokane is committed to providing equal access to its facilities, programs and services for persons with disabilities. The Spokane City Council Chamber in the lower level of Spokane City Hall, 808 W. Spokane Falls Blvd., is wheelchair accessible and also is equipped with an infrared assistive listening system for persons with hearing loss. Headsets may be checked out (upon presentation of picture I.D.) at the City Cable 5 Production Booth located on the First Floor of the Municipal Building, directly above the Chase Gallery or through the meeting organizer. Individuals requesting reasonable accommodations or further information may call, write, or email Human Resources at 509.625.6363, 808 W. Spokane Falls Blvd, Spokane, WA, 99201; or jsaxon@spokanecity.org. Persons who are deaf or hard of hearing may contact Human Resources through the Washington Relay Service at 7-1-1. Please contact us forty-eight (48) hours before the meeting date.



Spokane Park Board

Dec. 14, 2017– 1:30 p.m.

City Council Chambers, lower level City Hall
808 W. Spokane Falls Blvd, Spokane, Washington

Park Board Members:

- X Chris Wright – President
- X Nick Sumner – Vice President (arrived: 2:10 p.m.)
- X Leroy Eadie
- X Ross Kelley
- X Ted McGregor
- X Greta Gilman
- X Richard Chase
- X Steve Salvatori (call-in/connected: 1:36 p.m.)
- X Sally Lodato
- X Jennifer Ogden
- X Mike Fagan – Council Liaison

Parks Staff:

Jason Conley
Mark Buening
Garrett Jones
Al Vorderbrueggen
Jennifer Papich
Angel Spell
Jonathan Moog
Berry Ellison
Ryan Griffith
Nick Hamad
Riverfront Park staff
Pamela Clarke

Guests:

Grace Bergman
Andrew Chanse
Carol Ellis
David Evans
Matt Larsen
Lin McGinn
Lisa Rosier
Michael Poulin
Jason Prettyman

MINUTES

1. **Roll Call:** *Pamela Clarke*
See above
2. **Telephonic participation** – *Chris Wright* asked Park Board members if there are any objections to Steve Salvatori participating/voting as a telephonic participant in today's meeting, in light of the fact telephonic participation is not specified in the Park Board Bylaws. There were no objections. Mr. Salvatori joined the meeting at 1:36 p.m.
3. **Minutes:**
A. Nov. 9, 2017, regular Park Board meeting minutes and study session notes, and Nov. 17, 2017 special Park Board meeting minutes.

Motion No. 1: Ross Kelley moved to approve the Nov. 9, 2017, regular Park Board meeting minutes and study session notes, and Nov. 17, 2017, special Park Board meeting minutes.

Rick Chase seconded.
Motion passed with unanimous consent (9-0 vote).
4. **Additions or Deletions to the Agenda:**
A. None
5. **Special Guests/Acknowledgements:**
A. Riverfront Park staff/Ice Ribbon grand opening– *Leroy Eadie* and *Jonathan Moog* acknowledged the Riverfront Park staff for their dedication and hard work in organizing a successful Ice Ribbon grand opening Dec. 8. Park staff was invited to the dais for

recognition.

- B. The Trust for Public Land (TPL) organization – *Grace Bergman* provided an overview of the TPL organization whose mission is to create parks, and protect land for people and their communities. The goal of TPL's Parks for People initiative is to establish a quality park within a 10-minute walk of all homes in the country. TPL is currently working with staff on the Dutch Jakes Park renovation project.

6. **Claims:** Claims for the month of November 2017 – *Ross Kelley*

Motion No. 2: Ross Kelley moved to approve claims for the month of November 2017 in the amount of \$4,595,136.85.

Rick Chase seconded.

Motion passed with unanimous consent (9-0 vote).

7. **Financial Report & Budget Update:** – *Mark Buening* provided the November Financial Report & Budget Update. Park Fund revenue is tracking at 87.82% of the projected budget. Parks and Recreation expenditures are tracking at 104.22% of the projected budget. The Golf Fund revenue is tracking at 89.29% of the projected budget. The Golf Fund expenditures are tracking at 104.90% of the projected budget. The Bond budget balance, to date, is \$36.58 million of the total \$68.51 million budget.

8. **Special Discussion/Action Items:**

A. None

9. **Committee Reports:**

Urban Forestry Tree Committee: Dec. 5, 2017, *Rick Chase*

A. Action Items: None

B. The next regularly scheduled meeting is 4:15 p.m. Jan. 2, 2018, at the Woodland Center, Finch Arboretum.

Golf Committee: The Dec. 12 meeting was canceled. *Nick Sumner*

A. Action Items: None

B. The next scheduled meeting is 8:05 a.m. Jan. 9, 2018, Manito Park conference room, Manito Park.

Land Committee: Dec. 6, 2017, *Greta Gilman*

A. Library resolution/Thornton Murphy park property – *Leroy Eadie* explained if a Library Bond is passed, the South Hill branch library could be relocated from its current location on Perry Street to the corner of Thornton Murphy Park at the intersection of Ray Street and 27th Avenue. *Andrew Chanse*, Spokane Public Library executive director, was present to answer questions from the board. *Mike Fagan* asked if the current footprint includes space for adequate parking or if parking would extend outside this area. *Leroy Eadie* explained it is early in the process, but the idea is that parking will fit within this footprint. Mr. Eadie noted this footprint may move some as the plan develops. Mr. Chanse anticipates the new library will be an approximately 30,000-square-foot, one-story building. The current library is about half that size. In the coming months, the Park and Library boards plan to work together to review citizen input, and conduct public meetings and hearings.

Motion No. 3: Greta Gilman moved the Park Board approve the Library resolution as presented.

Mike Fagan seconded.
Motion carried unanimously (10-0 vote).

B. The Trust for Public Land Letter of Intent/Dutch Jakes Park renovation project – *Garrett Jones* presented The Trust for Public Land Letter of Intent (LOI). This LOI is the first step to solidifying the roles and responsibilities between Parks and TPL. The letter also includes the mutual understanding to accomplish the common goal of revitalizing Dutch Jakes Park no later than Dec. 30, 2019. Community outreach will begin immediately and a Memorandum of Understanding is scheduled to come before the Park Board spring 2018. The plan includes collaboration with the police department to develop crime prevention through environmental design, such as lighting and landscaping. *Mike Fagan* and *Nick Sumner* urged that security and crime preventive be a key component in the plan. Mr. Sumner added this needs to be implemented in the city's other parks, as well. *Jennifer Ogden* explained Spokane Community Gardens were recently awarded an AmeriCorps VISTA volunteer and a BECU grant. She added, these resources may offer an opportunity to have a greater presence in the park which can deter crime.

Motion No. 4: Greta Gilman moved the Park Board approve The Trust for Public Land Letter of Intent as presented.

Sally Lodato seconded.
Motion carried unanimously (10-0 vote).

C. The Jan. 3 meeting is canceled.

Recreation Committee: Dec. 7, 2017, *Sally Lodato*

A. Recreation Centers annual contracts (\$647,773) – *Jennifer Papich* provided an overview of the 10 recreation centers' annual contracts. Allocations are identical to last year's amounts with one exception; Martin Luther King Jr. Center was awarded the contract to manage operations at the East Central Community Center. *Mike Fagan* asked if there are considerations to look at increasing the allocations to the centers as the amount has not changed in the past three years. Ms. Lodato explained this will be explored in the coming year.

Motion No. 5: Sally Lodato moved the Park Board approve the annual contracts for each of the 10 recreation centers in the total amount of \$647,773.

Jennifer Ogden seconded.
Motion carried unanimously (10-0 vote).

B. Pilot cross-country ski program/Indian Canyon Golf Course property – *Ryan Griffith* presented the pilot cross-country ski program at Indian Canyon golf course property. The 1.56-mile, groomed trail is primarily on existing service roads, and designed for cross-country and skate skiing. The trailhead is located at Whittier Park.

Motion No. 6: Sally Lodato moved the Park Board approve the pilot cross-country ski program at Indian Canyon golf course property.

Steve Salvatori seconded.
Motion carried unanimously (10-0 vote).

C. The Jan. 4 meeting is canceled. The next meeting is scheduled for 4 p.m. Feb. 1 at the Southside Community Center, 3151 E 27th Ave.

Riverfront Park Committee: Dec. 11, 2017, *Ted McGregor*

A. Bartlett Tree Experts contract extension (\$132,355.13) – *Berry Ellison* presented the Bartlett Tree Experts contract extension for 2018 in the amount of \$132,355.13. Arborist services include tree removals, pruning and tree protection zone installations.

Motion No. 7: Ted McGregor moved the Park Board approve the contract extension with Bartlett Tree Experts to extend the contract through Dec. 31, 2018, in the amount of \$132,355.13.

Jennifer Ogden seconded.

Motion carried unanimously (10-0 vote).

B. Strata Inc. change order #2 for special inspections/Pavilion and Promenades (\$25,629) – *Berry Ellison* provided an overview of change order #2 with Strata for special inspections for the Pavilion and the Promenades.

Motion No. 8: Ted McGregor moved the Park Board approve change order #2 with Strata Inc. for special inspections on the Pavilion and Promenades in the amount of \$25,629.

Mike Fagan seconded.

Motion carried unanimously (10-0 vote).

C. Contractors Northwest Inc. change order #14 and contract extension/Recreational Rink (\$21,860.26) – *Berry Ellison* provided an overview of change order #14 with Contractors Northwest Inc. which includes: 1) fire barrier at roof parapets; 2) gas regulator; 3) wireless remote door operator; 4) drop ceiling to the Skyride control room; 5) miscellaneous electrical revisions; 6) fire pit and kitchen emergency gas shut-off valves; and 7) wireless (cellular device) fire alarm communications. Mr. Ellison also requested a no-cost contract extension to March 30, 2018, with CNI.

Motion No. 9: Ted McGregor moved the Park Board approve change order #14 with Contractors Northwest Inc. in the amount of \$21,860.26 and to extend the contract to March 30, 2018.

Ross Kelley seconded.

Motion carried unanimously (10-0 vote).

D. Spokane Park Board resolution pertaining to the Spokane Parks Foundation MOU – *Ted McGregor* and *Chris Wright* reviewed the proposed resolution pertaining to the MOU with the Foundation. The existing MOU is not applicable to the terms and conditions of the Campaign Agreement. The proposed resolution reaffirms the commitment of the two parties to support one another, and to strive for common goals, including and in addition, to the Campaign Agreement.

Motion No. 10: Ted McGregor moved the Park Board approve the Spokane Park Board resolution pertaining to Spokane Parks Foundation MOU.

Jennifer Ogden seconded.

Motion carried unanimously (10-0 vote).

E. Riverfront Park redevelopment update – *Garrett Jones* presented the monthly bond update. Project highlights include: 1) Ice Ribbon – 4,040 tickets were sold during the Dec. 8 grand opening and opening weekend; 2) Howard Street Bridge South – amenities are being re-painted and installed, and the bridge opening is scheduled for spring 2018; 3) Looft Carrousel/Rotary Foundation – folding glass storefront is installed and completion set for spring 2018; and 4) Pavilion and Central/North promenades – site preparation underway, and North Promenade construction early 2018 to fall 2018, and Central Promenade and Pavilion work until fall 2019.

F. The next scheduled meeting is 8:05 a.m. Jan. 8, 2018, in the City Council Briefing Center.

Finance Committee: Dec. 12, 2017, *Ross Kelley*

A. Resolution/potential use of stabilization fund reserve – This resolution allows the use of up to \$300,000 of the revenue stabilization fund, if needed. The potential need is due to the revenue shortages resulting from construction at Riverfront Park. The amount is uncertain at this point but this is the last opportunity, per policy, to ask for the use of the stabilization fund.

Motion No. 11: Ross Kelley moved the Park Board approve the resolution for the potential use of up to \$300,000 of the stabilization fund.

Mike Fagan seconded

Motion carried unanimously (10-0 vote).

B. The next regularly scheduled meeting is 3 p.m. Jan. 9, 2018, in City Hall Conference Room 2B.

Bylaws Committee Nov. 9, 2017, *Ross Kelley*

A. Spokane Park Board Bylaws amendment – *Ross Kelley* presented the red- and blue-line version of the proposed changes to the Spokane Park Board Bylaws. This draft version serves as the first notification. Recommendations made by the Bylaws Committee include: 1) change Park Board meeting time to 3:30 p.m.; 2) Sec. 5, item 2 - edit abstention/recusal language; 3) Sec. 11, item 4 - add provisions for vacancies; 4) correct City Charter references; 5) remove gender bias language; 6) re-input Bylaws to correct formatting issues; and 7) various grammatical corrections. The board agreed additional language should be included to allow telephonic participation in Park Board meetings as long as the call-in board member can hear the meeting, and can be heard by the board and viewing public. The addition should also include telephonic participation can constitute a quorum. The final reading of the Bylaws is scheduled for the Jan. 11, 2018, Park Board meeting.

10. **Reports:**

Park Board President: *Chris Wright*

1. The Selection Ad Hoc Committee conducted five interviews last week as part of the process to fill the Park Board vacancy. The committee's recommendation has been submitted to Mayor Condon for consideration.
2. The Park Board will probably be asked to make some decisions next month pertaining to improvements to the North Bank. The goal is to work in partnership with the school district, the public utilities district and other shareholders so the Riverfront Park redevelopment project on the North Bank complements the proposed North Bank/Sportsplex project.
3. Mr. Wright thanked staff and the board for a successful year.

Liaison reports:

1. Conservation Futures Liaison – *Steve Salvatori* reported the county has signed purchase sale agreements on two parcels which encompass more than 1,000 acres of land. One parcel is in the Dishman Hills area and was purchased for \$700,000, and the other is the Mica Peak North parcel purchased for \$2.3 million. Conservation Futures (CF) funds were used to purchase the land. These parcels are the number one and two ranked parcels in the CF Acquisitions Program.
2. Parks Foundation Liaison – *Ted McGregor* reported there is a lot of enthusiasm from the Foundation to begin work on the campaign program and fundraising efforts.
3. Council Liaison – *Mike Fagan* reported City Council passed the 2018 budget last week which contains sizable investments on a number of projects throughout Spokane. Cumulatively, these projects total more than \$51 million.

Director's report: *Leroy Eadie* thanked the Park Board for their dedication and support throughout this successful year. As a token of this appreciation, Mr. Eadie drew attention to the poinsettias on display at the dais. These holiday gifts to the board were grown by the Manito Park staff. He also extended appreciation to Parks staff for their hard work this year.

11. **Correspondence:**

- A. Letters/emails: Expo '74 Butterflies and concept art designs
Wish List for Riverfront Park
- B. Newsletters: None

12. **Public Comments:**

- A. Carol Ellis requested the Park Board to be scouts for the north bank of the Spokane River, particularly the Bosch Lot. She urged the board develop the property for outdoor recreation as required by the state's Recreation and Conservation Office, the funding mechanism Parks utilized to purchase the property. Ms. Ellis would like to see the lot be developed as an urban park with the following features: sculpture park featuring Native American artwork, outdoor parent/child section, play area designed for disabled youths, Columbia River watershed/aquifer map, running track and basketball courts.
- B. Michael Poulin pitched an idea for the Great Kids Co-op Treasure Hunt for 5- to 9-year-olds designed to build comradery and teamwork. Mr. Poulin explained the event is in the early concept phase. At a later date, he plans to return to the Park Board to seek their endorsement. He is also the founder of the area's Great Pumpkin Race which is in its seventh year.
- C. Jason Prettyman presented a program entitled Growing Prosperity through Education and Initiative. The program is designed to create jobs for the unemployed and homeless in the area. These jobs would include removing building materials and debris along the river, shoveling snow and landscaping. He believes this job creation program could improve some of the Parks' land and ultimately improve the quality of life in the community.
- D. Lin McGinn shared concerns regarding the crime, firearms, noise, encampments, fire danger and drug use in the Palisades area where she lives. She asked the Park Board for their support in improving the safety and security in this area.
- E. David Evans, Expo '74 chief site designer, presented preliminary drawings for a prism to be located at the former IMAX foundation, west of the Pavilion. Mr. Evans sees the proposed 8,000-square foot prism as a feature which could be utilized yearround. The equilateral-shaped structure would look somewhat like a greenhouse, and could be used for art exhibits, dining, performances and special events. He suggested the board look into rough costs estimates at this time for future consideration.

13. **Executive Session:** None

14. **Adjournment:** The meeting adjourned at 3:55 p.m.
15. **Meeting Dates:**
- A. Next Committee meeting dates:
 - Urban Forestry Committee: 4:15 p.m. Jan. 2, 2018, Woodland Center, Finch Arboretum
 - Golf Committee: 8:05 a.m. Jan. 9, 2018, Manito Park conference room, Manito Park
 - Land Committee: The Jan. 3, 2018, meeting is canceled.
 - Recreation Committee: The Jan. 4, 2018, meeting is canceled. Next meeting is set for 4 p.m. Feb. 1, 2018, at the Southside Community Center, 3151 E 27th Ave.
 - Riverfront Park Committee: 8:05 a.m. Jan. 8, 2018, City Council Briefing Center
 - Finance Committee: 3 p.m. Jan. 9, 2018, City Hall Conference Room 2B
 - B. Next Park Board: 1:30 p.m. Jan. 11, 2018, City Council Chambers
 - C. Park Board Study Session: 3:30 p.m. Jan. 11, 2018, City Hall Conference Room 5A

Minutes approved by: _____
Leroy Eadie, Director of Parks and Recreation



SPOKANE PARK BOARD STUDY SESSION

4:08 p.m. Dec. 14, 2017

City Hall Conference Room 5A, 5th floor, City Hall

NOTES

1. **Roll Call:** *Leroy Eadie*

Park Board: Chris Wright, President; Nick Sumner, Vice President; Leroy Eadie, Secretary; Ross Kelley; Greta Gilman; Rick Chase; Steve Salvatori (call-in); Sally Lodato; and Jennifer Ogden

Parks Staff and Guests: Jason Conley, Jennifer Papich, Rob Sanders, David Saraceno, Rex Schultz, Steve Conner, Mark Gardner, Doug Phares, Al Vorderbrueggen, Nick Hamad, Mark Buening, Ryan Griffith, Fianna Dickson and Hal McGlathery.

2. **Discussion Item:**

A. Golf Strategic Plan – *Jason Conley* presented an overview of the Golf Strategic Plan which included a Golf Enterprise Fund update, Golf Strategic Task Force purpose and opportunities outline, consultant observations and recommendations, and the staff Capital Plan.

B. Golf Enterprise Fund – In reviewing the 2018 Golf Enterprise Fund budget, adopted by the Park Board and City Council, Mr. Conley reported the following: Golf revenues are budgeted at \$3.77 million and expenses at \$3.65 million with a staff of 10.24 full-time employees. Riverfront Park revenues are budgeted at \$3.27 million and expenses at \$4.32 million. Recreation revenues are budgeted at \$1.5 million and expenses at \$3.22 million.

C. Golf Strategic Task Force – This team formed last year with its first meeting September 2016. Members include representatives from the Park Board, Mayor's office, Finance, Parks and Golf staff, Desautel Hege Communications and the golf community. Mr. Conley recapped the group's accomplishments. The task force assigned staff the following: 1) refine a list of capital needs; 2) review Esmeralda property deed; 3) explore dynamic/tiered pricing models; 4) research economic impact of golf in Spokane; and determine what makes the four courses unique.

D. Golf Consultant – Jim "JJ" Keegan, MBA/CPA, was hired this year. With more than 13 years as a golf strategist, he brought a depth of knowledge to the table. He conducted a 10-week, customized webinar series for the task force. Mr. Keegan stressed that the value of the golf experience must be greater than the price charged to play. Based on that premise, he recommended tiered pricing for all four city courses. Mr. Keegan believes Parks can raise

prices further if a capital plan is implemented resulting in improvements to the courses. Mr. Keegan offered recommendations for branding for each golf course. Additional observations by the consultant included: 1) deferred capital is hampering the playing experience and revenues; 2) the Golf Fund is over charged by the City; and 3) Golf Fund is not recovering all eligible revenue sources. Mr. Keegan suggested two options: 1) reconcile over charges and under-valued revenue streams, and remain an Enterprise Fund; or 2) return Golf to the Park Fund, and subsidize Golf as with other Parks activities and facilities. The task force is leaning toward the first option and maintaining the Golf Enterprise Fund.

E. Enterprise Fund – Mr. Conley reviewed the pros and cons of the Enterprise Fund for Golf, and for the Park Fund for Golf.

F. Other recreational opportunities – The task force discussed more than 25 additional recreational uses at the golf courses, including cross-country skiing on groomed trails. Today, the Park Board approved a pilot cross-country ski program at Indian Canyon.

G. Staff capital plan – Mr. Conley recapped the staff capital plan which involves securing a \$7.5 million line of credit for irrigation and site improvements at the four courses. The goal is to complete one irrigation rebuild per golf course each year. In addition to irrigation systems, the plan includes implementing \$600,000 improvements per year for the next four years.

H. Capital plan funding – These funds would be derived from implementing a facility impact fee to every round beginning in 2018. Other funding opportunities include: 1) matching funds from city Utilities; 2) sponsorships; 3) Friends groups; 4) Park Fund revenues; 5) admission tax savings; and 6) inter-fund cost reductions. Mr. Conley shared a spreadsheet outlining golf financing scenarios from 2018 through 2021.

3. **Adjournment**

A. The meeting adjourned at 5:20 p.m.

B. Next Park Board Study Session: 3:30 p.m. Jan. 11, 2018, at City Hall Conference Room 5A

Minutes approved by: _____
Leroy Eadie, Director of Parks and Recreation



Spokane Park Board Executive Session

12:30 p.m. Dec. 22, 2017

Conference Room 5A, 5th floor City Hall
808 W. Spokane Falls Blvd, Spokane, Washington

Park Board Members:

- X Chris Wright – President
 Nick Sumner – Vice President (Absent/excused)
- X Leroy Eadie
 Ross Kelley (Absent/excused)
 Ted McGregor (Absent/excused)
- X Greta Gilman
- X Richard Chase (Arrived: 12:32 p.m.)
- X Steve Salvatori (call-in)
- X Sally Lodato (call-in)
- X Jennifer Ogden
- X Mike Fagan – Council Liaison

MINUTES

1. **Call to Order**: The meeting was called to order at 12:31 p.m.
2. **Executive Session** – *Chris Wright* adjourned the regular meeting to executive session at 12:31 p.m. to reconvene at 1 p.m. Purpose of the session was to discuss potential claims and acquisition of real property. The meeting reconvened at 1 p.m. to extend the executive session to 1:30 p.m.
3. **Adjournment**: Chris Wright reconvened the meeting and adjourned the meeting at 1:30 p.m.

Minutes approved by: _____
Leroy Eadie, Director of Parks and Recreation

**CITY OF SPOKANE PARK AND RECREATION DEPARTMENT
DEC 2017 EXPENDITURE CLAIMS
FOR PARK BOARD APPROVAL - JAN 11, 2018**

PARKS & RECREATION:

SALARIES & WAGES	\$	640,617.62
MAINTENANCE & OPERATIONS	\$	405,453.09
CAPITAL OUTLAY	\$	339,395.81
PARK CUMULATIVE RESERVE FUND	\$	16,695.63

RFP BOND 2015 IMPROVEMENTS:

CAPITAL OUTLAY	\$	2,508,306.54
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GOLF:

SALARIES & WAGES	\$	63,117.19
MAINTENANCE & OPERATIONS	\$	46,887.66
CAPITAL OUTLAY	\$	1,832.52

TOTAL EXPENDITURES:	\$	4,022,306.06
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City Clerks No. _____



**CITY OF SPOKANE
INTERDEPARTMENTAL REIMBURSEMENT
MEMORANDUM OF UNDERSTANDING**

RE: New Riverfront Park Promenades Construction and the Utilities Water Main

THIS MEMORANDUM OF UNDERSTANDING ("MOU") is between the City of Spokane Parks and Recreation Division ("Parks"), and the Utilities Division ("Utilities"), both parties being Divisions of the City of Spokane, a Washington State municipal corporation, whose address is 808 West Spokane Falls Boulevard, Spokane, Washington 99201. Hereafter referenced individually as a "party", and together as the "parties".

1. PURPOSE: The City of Spokane Parks and Recreation Division owns and operates Riverfront Park located in the heart of downtown Spokane. Within Riverfront Park are numerous promenades. One particular promenade, the Howard Street Promenade, currently houses a vital Utilities Division 10-inch Water Transmission Main ("Water Main"). The Howard Street Promenade is being re-routed and reconstructed during the 4-year Riverfront Park Rehabilitation Project, funded via a voter approved \$64 Million Parks Bond ("Bond").

Utilities requires that the Promenade continue carrying the vital Water Main, which will be updated to an 18-inch Water Transmission Main, to facilitate greater flows to downtown and northwest Spokane. Utilities is therefore financially contributing to the construction costs necessary to upgrade from a 10 inch Water Main to an 18 inch Water Transmission Main and corresponding installation during the Howard Street Promenade construction process. The Water Main will not be replaced at the Mid-Channel Bridge, therefore the new 18 inch Water Main will be coupled onto the existing 10 inch Water Main immediately north and south of the Mid-Channel Bridge.

The purpose of this MOU is to memorialize this interdepartmental arrangement wherein Utilities agrees to be financially responsible for all costs necessary for the replacement of the Water Main in the Howard Street promenade. Current estimates for the installation of the 18 inch Water Main replacement is expected to be approximately FIVE HUNDRED SIXTY-SIX THOUSAND, SIX HUNDRED FOURTY ONE DOLLARS (\$566,641). The parties agree that Utilities is solely financially responsible for any and all costs associated with the Water Main installation during construction of the new Howard Street PROMENADES. Estimation of construction contingency (10% admin reserve), construction management (15% of construction plus contingency), and design (10% of bid price) costs multiply the construction cost by 1.365. For a bid cost of \$415,121, this brings the reimbursement cost to \$566,641. The reimbursement request should not exceed \$570,000.

Utilities will reimburse Parks directly after costs have been incurred.

2. PARKS PROMENADES REPLACEMENT PROJECT BACKGROUND:

Construction ("Work") will begin in February 2018, with demolition and removal of the current promenade, with Water Main installation slated to commence as early as March, 2018. Work is expected to take eighteen (18) months, with completion expected no later than the summer of 2019. The Water Main will be out of commission for most of that period of time.

- a. The Howard Street Promenade is located in Riverfront Park immediately north of the Howard Street South Channel Bridge, and crosses the Spokane River to the north, including the North Channel and the Mid-Channel bridges, ending at the intersection of Howard Street and Mallon Avenue.
- b. This Promenade Replacement Project will remove and replace the existing promenade due to its degraded condition. The new Howard Street Promenade will be built close to its original footprint, although it will be updated, modernized and streamlined.
- c. The existing Promenades also carries a Utilities 10-inch Water Main across the Spokane River. The new Promenades will house an upgraded 18-inch Water Transmission Main (Water Main will not be replaced on the Mid Channel Bridge), updated to facilitate greater flows to downtown and northwest Spokane.

3. UTILITIES OBLIGATIONS:

Utilities shall be responsible for all design and construction costs associated and necessary to replace the existing Water Main as part of the replacement of the Howard Street promenade. The Utilities' responsibility includes all related Water Main Engineering, Design, and installation followed by construction necessary to complete the Water Main installation as part of the replacement Project.

4. PARKS OBLIGATIONS:

Parks shall be responsible for all design and construction costs associated and necessary to the replacement of Promenades not otherwise the responsibility of Utilities. This Parks responsibility includes all related Engineering, Design, and associated construction Work necessary to complete the replacement Project.

5. PARTIES MUTUAL OBLIGATIONS:

Each party to this MOU is independently responsible for compliance with all federal, state, and local laws and ordinances related to the subject matter of this MOU. Each party to this MOU is an independent Division within the City of Spokane, with employees and agents acting solely within the confines of their own related Division, and not under the influence or control of the other party.

Dated this _____ day of _____, 2018.

UTILITIES DEPARTMENT

CITY OF SPOKANE
PARKS AND RECREATION

Director

Director

CITY OF SPOKANE

CITY ADMINISTRATOR

Attest:

Approved as to form:

Clerk

City Attorney

Attachments that are part of this MOU:
Exhibit "A" Promenades Utilities Water Main
Exhibit "B" Waterline 90% Cost Estimate

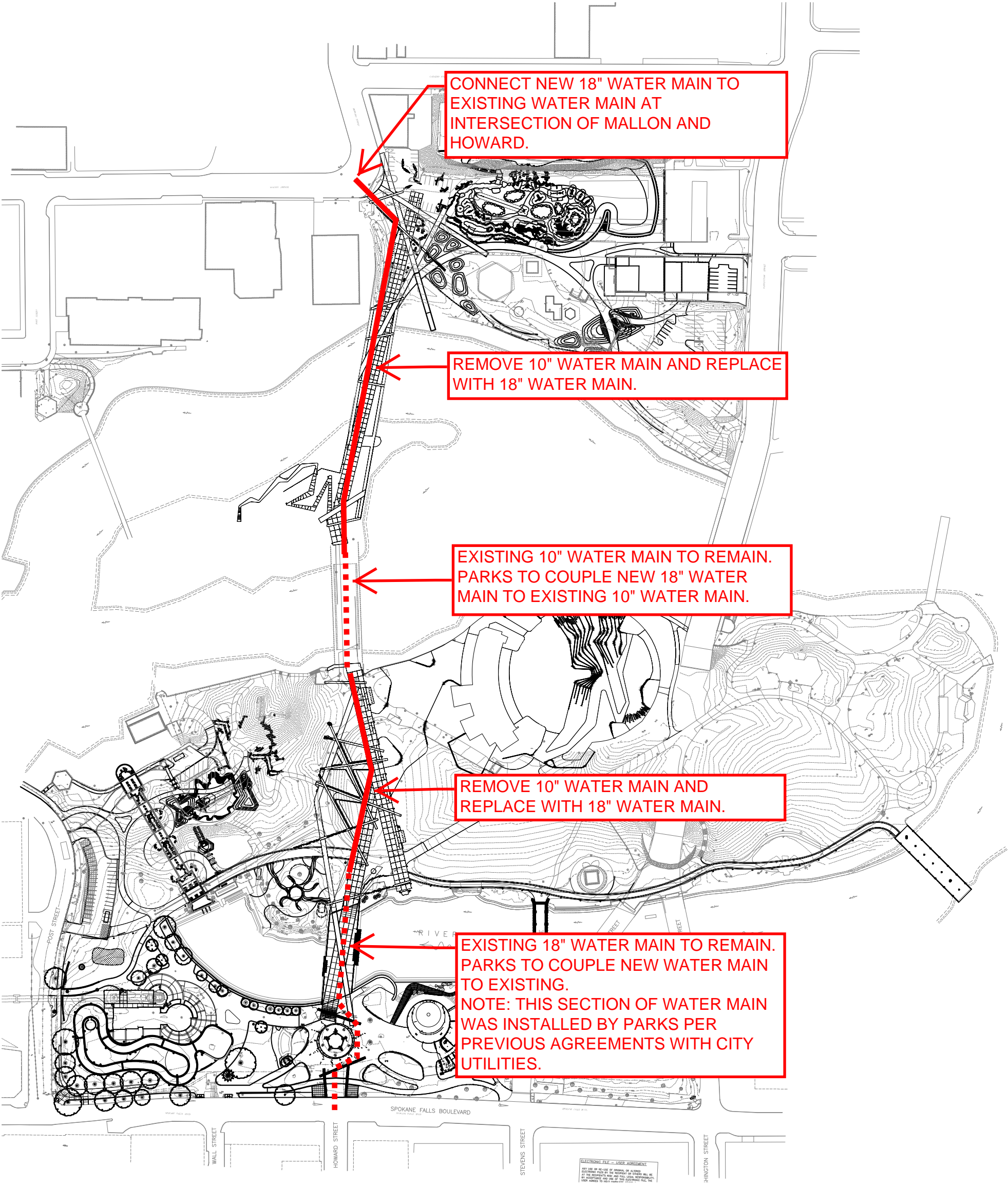


Exhibit B
Riverfront Park - Promenade, South Bank East, and Centennial Trail
90% CONSTRUCTION COST ESTIMATE SUMMARY
7/7/2017

18" Waterline Replacement	
NORTH HOWARD STREET PROMENADE WATERLINE REPLACEMENT	\$ 244,638
MID HOWARD STREET PROMENADE WATERLINE REPLACEMENT	\$ 132,745
Construction Subtotal (does not include water main @ Howard Street Mid Channel Bridge)	\$ 377,383
Contingency (10%)	\$ 37,738
Mobilization (10%)	\$ 37,738
Construction Cost	\$ 452,859
Note: All figures are in 2017 dollars and do not include inflation.	

DRAFT
LETTER OF UNDERSTANDING

January 11, 2018

City of Spokane Park & Recreation Department

Spokane Public Facilities District

Re: Lease and Development of North Bank Park Property for a Sportsplex and Associated Parking Structure

The purpose of this Letter of Understanding is to set forth the understanding of the City of Spokane (City), the Spokane Park Board (Parks) and the Spokane Public Facilities District (SPFD) (hereinafter referred to as the "Parties"), regarding the lease and development of the North Bank Site for the construction and operation of a regional indoor sports complex (SportsPlex) and associated parking structure. This Letter of Understanding supersedes and replaces the March 25, 2015, Letter of Understanding between the City of Spokane Park Department and the Spokane Public Facilities District, City Clerk File OPR 2015-0349.

The Parties agree to exercise good faith and best efforts to take all action necessary to fulfill the terms and intent set forth in this Letter of Understanding; however, with the exception to commit funding for preliminary design, no legally binding obligations are intended from this joint Letter of Understanding until such time legally binding documents are created.

The Parties understand and intend the following:

1. The North Bank Site.

Parks owns certain real property immediately north of Riverfront Park, located in the City of Spokane, described and identified in Exhibit A, attached hereto. Some of the Site contains gravel parking lots as well as structures and improvements.

2. The Proposal.

A. The Spokane Sports Commission (Sports Commission), along with the City, Parks and SPFD, desires to develop the SportsPlex, which shall consist of a sports field house for use by the general public that will include basketball, volleyball, indoor track and other court sports with associated meeting rooms, locker rooms, rest rooms, public areas, office space, concession areas and an approximately 300-space car parking structure (the "Project"). The Sportsplex may include an Ice House for team and similar purposes other than family recreational skating. The City, Parks and SPFD will work to finalize siting of the SportsPlex and the parking structure.

- B. Parks will lease the North Bank Site to the SPFD for thirty years to develop and maintain the SportsPlex. SPFD will pay rent of \$1.00 per year to Parks as consideration for lease of the North Bank Site.
 - C. The City, Parks, and SPFD will enter into an Interlocal Agreement (and such other agreements as may be necessary) to finance, develop and construct the SportsPlex and associated parking structure.
 - D. SPFD will be responsible for managing the design, permitting, and construction of the SportsPlex and associated parking structure, with maintenance, and operation of the SportsPlex to be the responsibility of SPFD and operation and maintenance of the parking structure to be the responsibility of Parks. A pledge of lodging tax revenues and other legally available funds will be made to offset any and all operating losses of the SportsPlex. Beginning in the sixth year of operation, net profits from the SportsPlex, excluding any contribution of lodging tax and contributions to a mutually agreeable reserve account, shall be distributed 80% to SPFD and 20% to Parks.
 - E. Parks and the SPFD will engage the Sports Commission and obtain a commitment to provide personnel and resources to market, license and program the use of the SportsPlex; and form a Joint Use Committee to develop a "Joint Use Agreement".
 - F. The SPFD will commit \$25,000,000 in 2018 Spokane County Bonds subject to SPFD and Spokane County approvals. The bonds are backed by a \$5,000,000 pledge of the SPFD's Lodging Tax Allocation Committee (LTAC). Furthermore, the SPFD will pursue an additional \$2,000,000 in State of Washington Capital requests.
 - G. The City will approve an ordinance committing \$5,000,000 from the City toward construction of the SportsPlex.
 - H. Parks (through the Park Board) will commit up to \$7,000,000 in reimbursement funds toward construction of the parking structure and access, associated demolition costs on Parks property, construction of a new public restroom facility and park maintenance storage/facility.
 - I. Parks and SPFD will each contribute up to \$300,000 of the overall project-committed funds for design services that include alternative project delivery approval, RFQ and RFP production and design scope through the project validation phase.
3. Mutual Benefit.
The Parties believe that the development of the North Bank Site creates an opportunity to enhance the use and enjoyment of the Site for public purposes, consistent with the authority of the City Park Board and the SPFD.
4. Other Terms and Commitments.
- A. Design and Development. The SPFD shall manage and coordinate the conceptual design work for the SportsPlex and parking structure, ensuring a public process to receive input from the public, and will work with the City, Parks and other interested persons and groups. The site design shall include pedestrian connections from the Site to Riverfront Park and shall conform to standards established by the Park Board

as part of the established process presently used in the redevelopment of Riverfront Park. Permitting and construction shall be by SPFD. Parks shall have the right to approve the final design of the SportsPlex exterior façade and related improvements, and will be responsible for funding all environmental, unsuitable soils, heritage mitigation, utility extensions, pre-design, design and construction costs and any other related elements of the parking structure south of the existing basalt bluff, and specifically reserves the right to make any improvements on adjacent Park land or in Riverfront Park without regard to view corridors. The Parties will develop a storm water retention and discharge plan for the Project.

- B. Periodic Use. SPFD and Parks shall enter into a Joint Use Agreement setting forth Parks' and public use of the facilities of the SportsPlex, taking into account the primary purpose of the SportsPlex is to host large tournament-style events and may support team ice use. Parks shall reimburse SPFD for conversion costs and any event-specific security expenses that exceed normal operations, but shall not be charged rent for use of the facilities. Execution of a Joint Use Agreement shall be a material term of any final agreements(s) executed pursuant to this Letter of Understanding.
- C. Parking Structure. The parking structure shall be maintained and operated by Parks.
- D. Financing. The Parties shall meet and confer on the financing of the SportsPlex. It is understood that the costs of financing (including debt repayments) and other related expenses will come from funds pledged by the City and by the SPFD with a debt service and an operating loss pledge of lodging tax as approved by the Lodging Tax Advisory Committee and Public Facilities District.
- E. Land acceptance. The City and/or Parks will assure that any City or Parks property, respectively, used for the Sportsplex or parking structure projects is clear of all liens, encumbrances and claims of title. The City and Parks shall retain responsibility for demolition of structures and for any environmental clean-up, as depicted on Exhibit B. The SPFD accepts all other properties used as the site for the Sportsplex "as is" and will assume responsibility for environmental mitigation, removal of structures or any other needs related to construction of the facility.
- F. Miscellaneous. The Parties will exercise their best efforts to agree on the following:
 - 1. The form and content of all documents governing the lease, financing, development, management and operation of the SportsPlex and the Site;
 - 2. The site plan and building program for the Project;
 - 3. The extent of and terms for use of the SportsPlex facilities by Parks and public via a Joint Use Agreement;
 - 4. Any legal limitations on construction or use of the SportsPlex or adjacent Park property, whether for the benefit of Parks or the SPFD, including limitation on public access to a potential Ice House for recreational purposes.
 - 5. Other studies determined to be necessary;

6. A robust public process and obligations for development, including government approvals, an information campaign and conceptual design of the SportsPlex.
 7. It's understood by all Parties that the name SportsPlex is a current reference to the facility and the actual name, if changed, could recognize sponsorship naming-rights.
 8. It is intended that the preliminary design and validation phase of the SportsPlex, parking structure, all identified amenities and associated final agreements are completed by the end of 2018. Parks will complete the appropriate design procurement for the North Bank Regional Playground and remaining site by summer 2018.
5. Due Diligence. This Letter of Understanding shall be presented to the SPFD Board of Directors for review and action. It shall also be presented to the Spokane Park Board, with a request that the Park Board consider the terms and content of this Letter of Understanding and take action at its next regular meeting. The City agrees to secure any necessary Council approval for allocation of City funds identified in this Letter.
6. Inspection of the Site; Preliminary Study Period. Following execution of this Letter of Understanding, Parks shall allow the SPFD, its agents, consultants, employees and other authorized persons the right to enter the Site, conduct a comprehensive investigation and evaluation of all aspects of the Site, in such scope and detail as may be required or desired by SPFD, including, without limitation:
- A. A study of the physical condition and attributes of the Site;
 - B. An assessment of the Sites to determine the presence and extent of hazardous and toxic wastes and substances, if any, and other environmental concerns, if any;
 - C. A review of all licenses, agreements, or permits affecting the Site;
 - D. Other matters agreed to by the Parties.

In this regard, Parks grants to the SPFD, its agents and employees, the right to enter the Site, at SPFD's sole expense and risk, to make any and all physical inspections, surveys and tests of the property as are reasonable, and to restore the property to the condition in which it was found, reasonable wear and tear excepted.

In the event SPFD, its agents, employees or authorized persons enter the Site, SPFD agrees to indemnify and hold harmless Parks and City from all liability, loss, costs, expense and damages for personal injury, death of persons or damage to the Site, where such injury, death, or damage is caused by the entry or occupation of the Site by SPFD, its agents, employees or authorized persons.

This Letter of Understanding is signed as of the dates shown below:

City of Spokane Park Board

Dated: _____

Attest: Christopher J. Wright, President

City of Spokane

Dated: _____

Mayor

Spokane Public Facilities District

Dated: _____

PROPOSED PARKS DEPARTMENT SPORTSPLEX FOOTPRINT

EXHIBIT A



note: 'proposed sportsplex footprint' area totals approximately 172,500 sf (3.96ac)

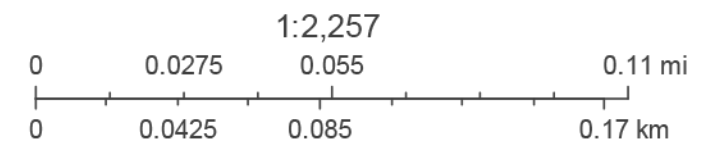
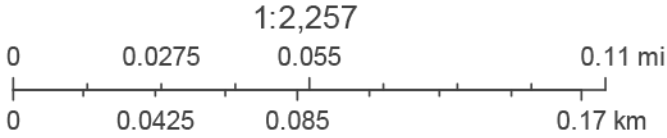
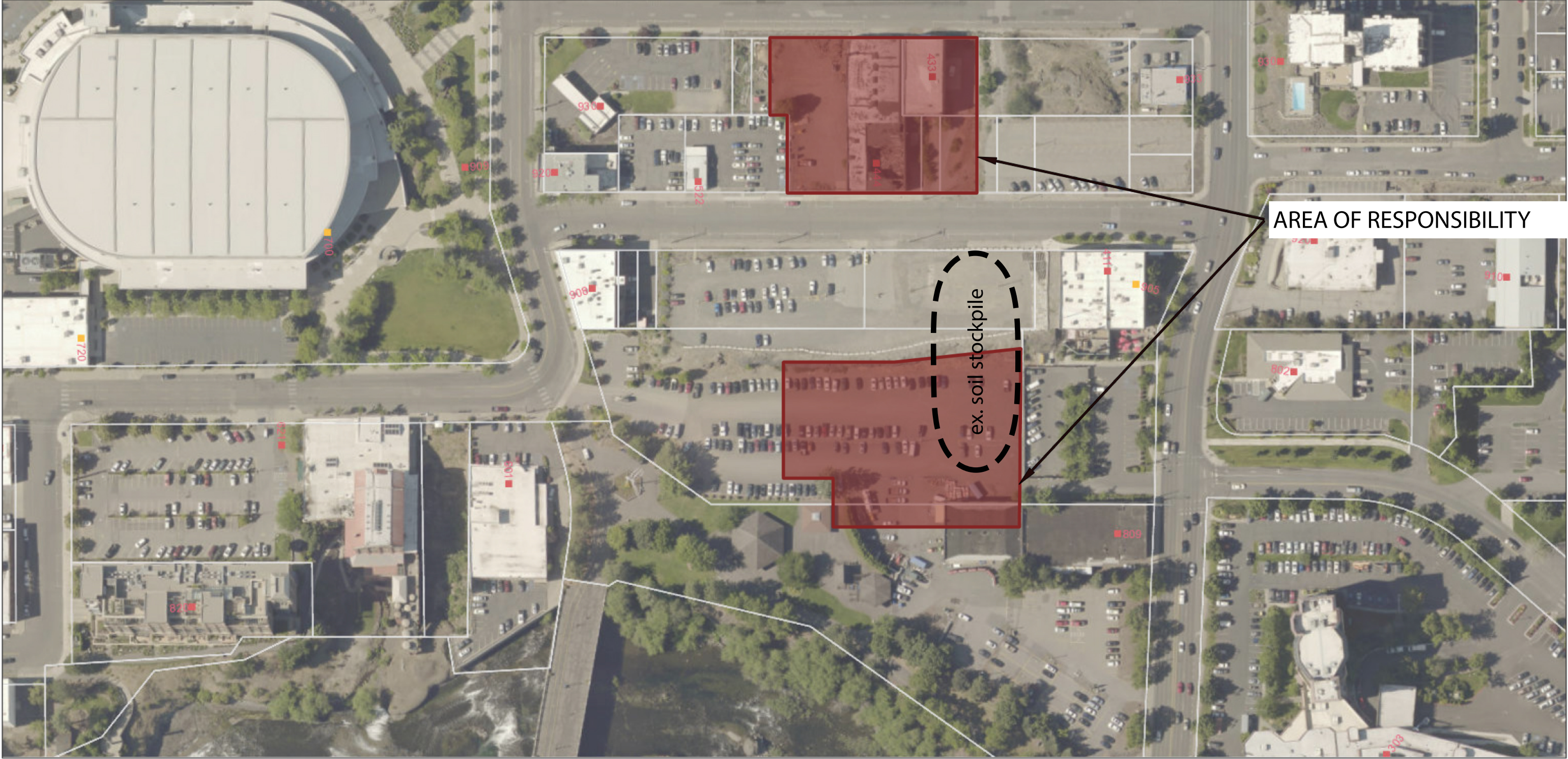


EXHIBIT B



City of Spokane GIS
Source: Esri, DigitalGlobe, GeoEye, Earthstar Geographics,
CNES/Airbus DS, USDA, USGS, AeroGRID, IGN, and the GIS User
Community

FACILITY PROGRAM

LOWER GROUND LEVEL/1ST LEVEL

SURFACE PARKING +/- 147 STALLS

2ND LEVEL (NOT SHOWN)

GARAGE PARKING +/- 159 STALLS

3RD LEVEL (NOT SHOWN)

MECHANICAL SUBFLOOR +/- 98,000 SF

UPPER GROUND LEVEL/4TH LEVEL

STADIUM +/- 155,800 SF

ICEHOUSE +/- 42,000 SF

SPORTSPLEX +/- 120,500 SF

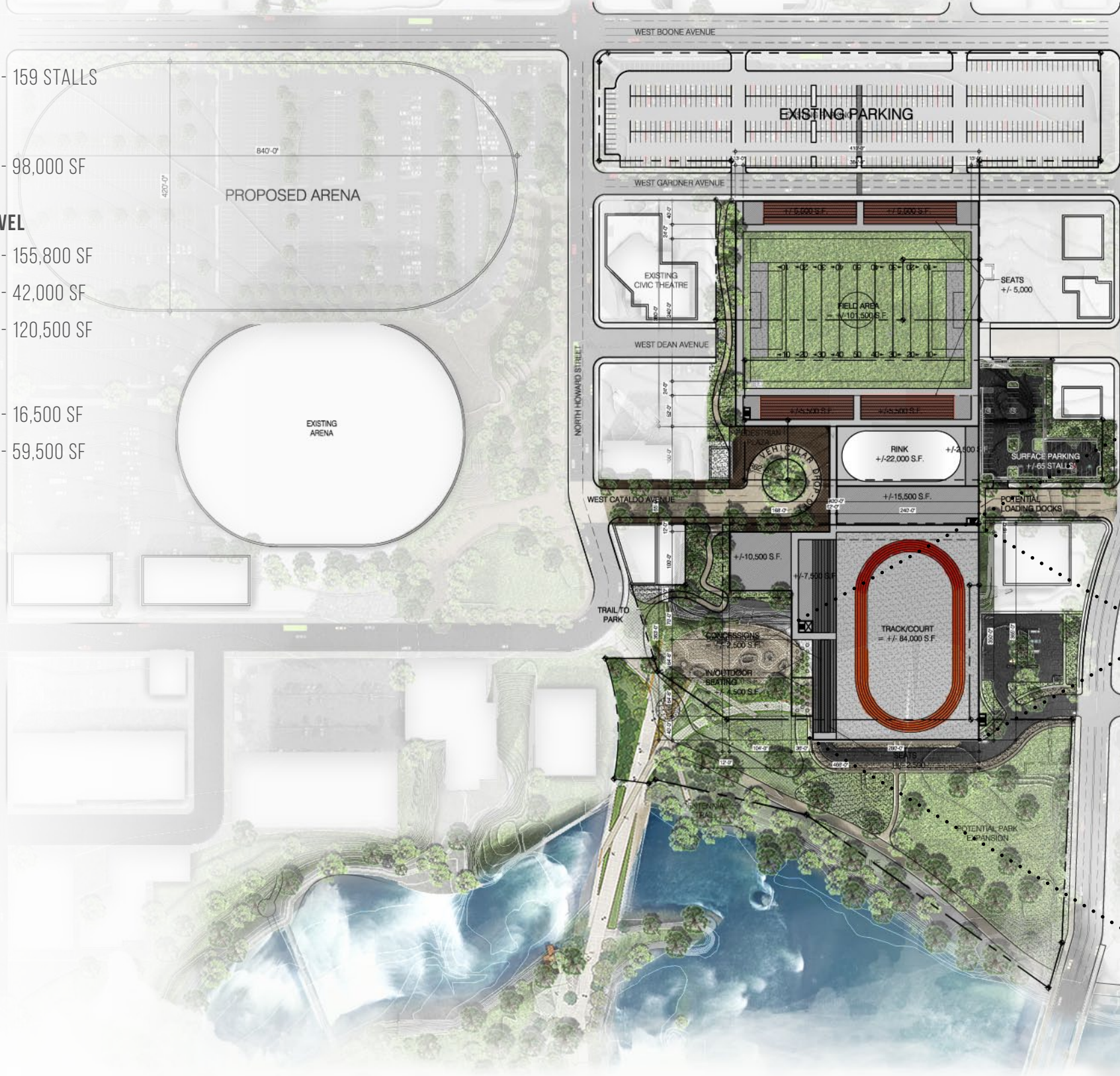
2ND LEVEL/5TH LEVEL

STADIUM 2ND FLOOR +/- 16,500 SF

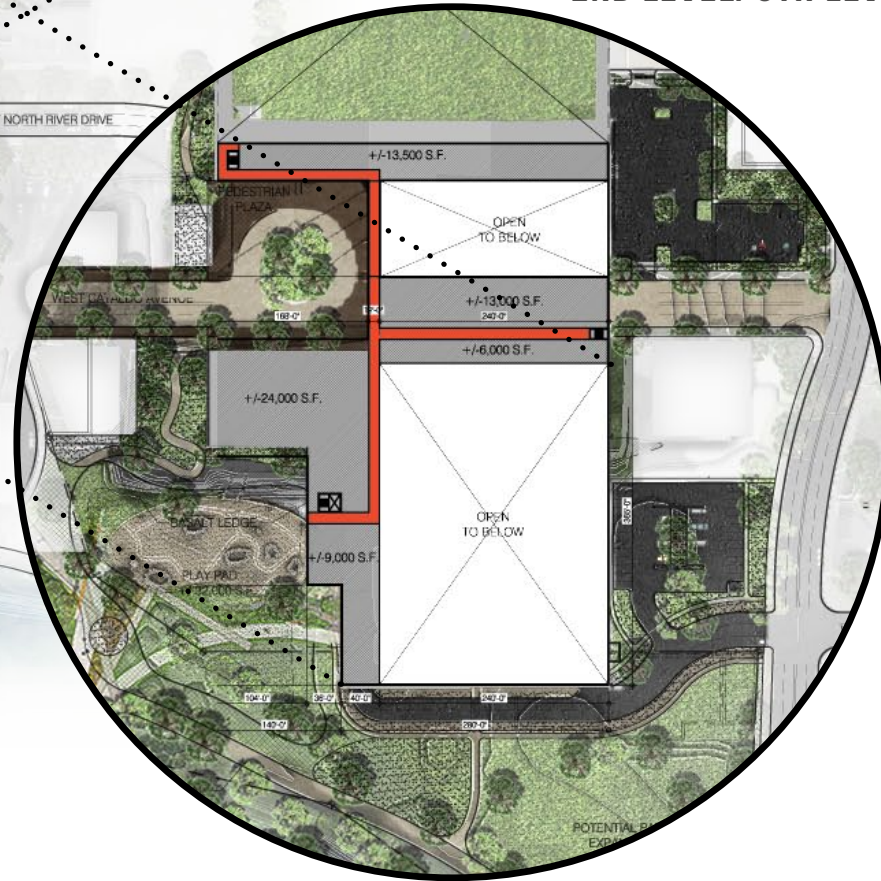
SPORTSPLEX 2ND FLOOR +/- 59,500 SF

SPOKANEXPERIENCE

NORTH BANK SITE PLAN



LOWER GROUND LEVEL/1ST LEVEL



2ND LEVEL/5TH LEVEL

UPPER GROUND LEVEL/4TH LEVEL

**CITY OF SPOKANE
PARKS AND RECREATION DEPARTMENT
CHANGE ORDER NO. 9**

NAME OF CONTRACTOR: Walker Construction

PROJECT TITLE: Loeff Carrousel

CITY CLERK CONTRACT NUMBER: OPR 2017-0143

=====

DESCRIPTION OF CHANGE:

AMOUNT: 286,142.00

Substantial Completion BLDG 3/29/18
 Substantial Completion Site 5/4/18
 Substantial Completion Fountain 4/13/18
 Summary of Changes on attached list

=====

TOTAL AMOUNT: \$ 286,142.00

CONTRACT SUM (EXCLUDE SALES TAX)	
ORIGINAL CONTRACT SUM (INCLUDE ALTERNATES)	\$7,064,600.00
NET AMOUNT OF PREVIOUS CHANGE ORDERS	\$1,264,690.00
CURRENT CONTRACT AMOUNT	\$8,329,290.00
CURRENT CHANGE ORDER (EXCLUDES SALES TAX)	\$286,142.00
REVISED CONTRACT SUM	\$ 8,615,432.00

CONTRACT COMPLETION DATE	
ORIGINAL CONTRACT COMPLETION DATE	12/19/17
CURRENT COMPLETION DATE	12/26/17
REVISED COMPLETION DATE	5/4/18

Contractor: _____

Date: _____

City Approval: _____

Date: _____

City Clerk Attest: _____

Date: _____

Pre-Approved as to form: Pat Dalton, Assistant City Attorney

	Looff Carrousel	
	Change Order #9	
	12/14/2017	
PCO #	Description	Amount
CP 13	Incorporate Park Standards	\$ 13,607.00
CP 19	Rebuild Carrousel wood deck	\$99,692.00
CP 24	Add steel at circular header for aliminum framing attachment	\$3,371.00
CP 25	Delete paving north of bridge. Add steel plates at each end to support paver edge.	\$209.00
CP 27	Add concrete edge detail where pavers meet asphalt	\$4,464.00
CP 28	Extend irrigation and control wiring to South Bank east	\$10,216.00
CP 32	Copper electric feeders at Carrousel in lieu of aluminum (conduits too small to fit).	\$3,526.00
CCD 12	Costs to perform electrical investigation and proposals to rebuild east side circuitry	\$3,718.00
CCD 16	Remove existing buried concrete slab at NW pond area	\$2,250.00
CCD 23	New electric service to the Café	\$8,754.00
CCD 28	Power for one added camera	\$200.00
Time Ext.	Overhead costs to extend the schedule to 5/4/18. This includes General Conditions costs for all current CCD's (through CCD No. 28) and all current CP's (through CP No. 33). Assumes adequate design and timely Owner decisions are provided to allow construction to be completed.	\$136,135.00
	Change Order #9	\$286,142.00

Change Proposal

CP No.	025		
Project	LOOFF CARROUSEL FACILITY		
Date	September 8, 2017		
NAC No.	111	- 16004	- 10Fa
Owner Project No.	4312-16		

Request for Proposal to WALKER CONSTRUCTION
 in connection with your contract with City of Spokane dated January 27, 2017
 please furnish your cost proposal for performing the changes outlined below and/or detailed on the attachments referred to within 10 days of receipt.

Title of CP Delete asphalt paving north of the Howard Street Bridge

Description ☐ Continued on page 2 (Use Alt + Enter to create new lines.)

Delete all asphalt paving/overlay north of the Howard Street South Channel Bridge. Add metal edge to the north edge of pavers at the North end of the bridge per revision 2 notes and detail of the attached drawing.

Attachments L3.05

Proposal to

We propose to perform all changes described in the above request for a total of Excluding State Sales Tax

The amount covers all direct and indirect costs related to the change including effects of the change on the remainder of the project. All other provisions of the contract remain in full effect. Attached are Cost Proposal Breakdown Sheets. We request a(n) of calendar day(s) in the completion time because of this change (If left blank, indicates 0 days). We agree to be bound by this proposal for 30 days from signature date.

Submitted by **Date**

Distribution (3) signed originals with attached cost breakdown to NAC Architecture.

☐ Returned to Contractor for revision/re-evaluation. See comments above/attached.

Authorization to **Owner**

NAC Architecture recommends acceptance of the foregoing proposal.

Architect's Recommendation **Date**

Owner's Acceptance **Date**

Owner/Representative Authorization by ☐ Signature ☐ Telephone ☐ Fax

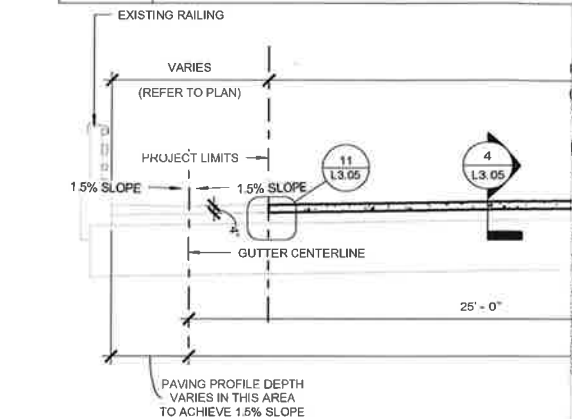
As indicated above, the Owner accepts the foregoing proposal and authorizes performance of the changes specified. A Change Order (CO) will follow which indicates the CP amount. Billing cannot be honored for the CP until issuance of the CO.

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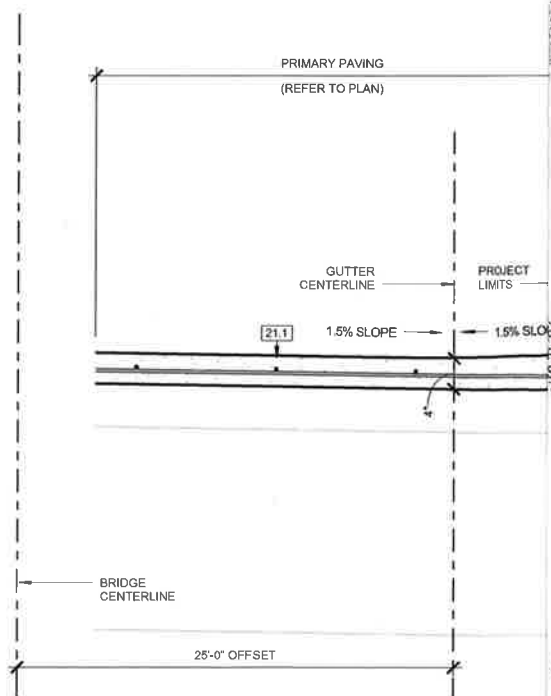


KEYNOTE VALUE

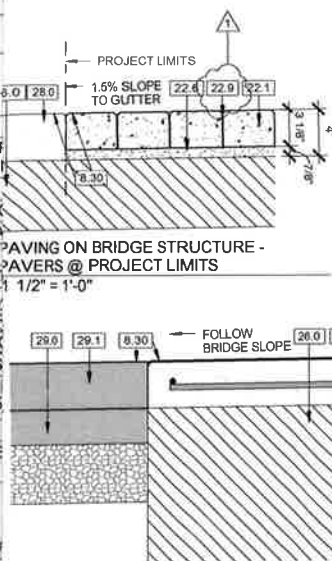
8.3	PRECAST CONCRETE PAVER - 'DOUBLE STANDARD' -
8.30	FLUSH
21.1	C.I.P. CONCRETE PAVING (MEDIUM BROOM FINISH PER DEVIATION OF 1/8" OVER 12"). LOCATED JOINTS AND
21.2	EDGE OF PAVING - 3/8" RADIUS
21.6	#4 BAR REINFORCEMENT @ 18" O.C. EA. WAY. VERTIC
22.1	PRECAST CONCRETE PAVER - 'STANDARD' - COLOR A
22.2	COMPACTED CRUSHED ROCK BASE
22.5	TIGHT JOINT SWEEP/FILLED W/ JOINT SAND (REFER
22.6	SAND SETTING BED
22.9	TIGHT JOINT FILLED W/ JOINT SAND OVER STRUCTUR
26.0	EXISTING BRIDGE C.I.P. CONC. STRUCTURAL TOPPING
26.1	3/8" UNFINISHED STEEL EDGE W/ PREDRILLED HOLES
26.2	1/2" DIA. SSTL POST INSTALLED EPOXY ANCHOR, 4" E
28.0	EXISTING BRIDGE C.I.P. CONC. PAVING (PROTECT & P
29.0	EXISTING ASPHALT PAVING
29.1	ASPHALT OVERLAY AS NECESSARY TO MEET BRIDGE PLAN TO MEET EXISTING AND ACHIEVE SLOPES.



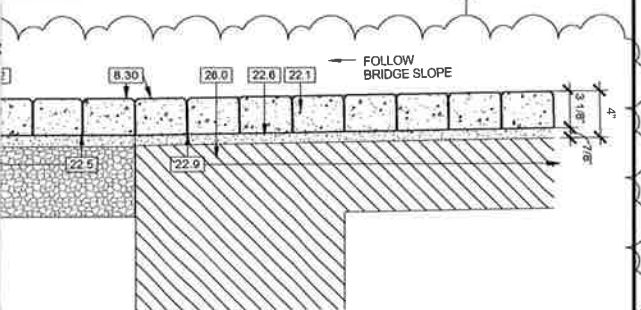
1 PAVING ON BRIDGE STRUCTURE 1/4" = 1'-0"



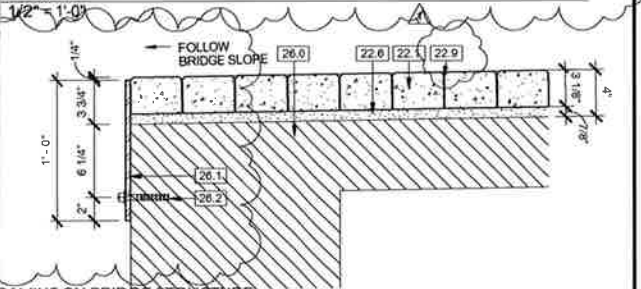
2 PRIMARY PAVING ON BRIDGE STRUCTURE @ GUTTER 1" = 1'-0"



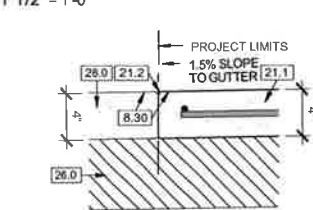
PAVING ON BRIDGE STRUCTURE - PRIMARY PAVING @ ASPHALT 1 1/2" = 1'-0"



PAVING ON BRIDGE STRUCTURE - PAVERS @ SOUTH EDGE OF STRUCTURE 1 1/2" = 1'-0"



PAVING ON BRIDGE STRUCTURE - PAVERS @ NORTH EDGE OF STRUCTURE 1 1/2" = 1'-0"



PAVING ON BRIDGE STRUCTURE - PRIMARY PAVING @ PROJECT LIMIT 1 1/2" = 1'-0"

AO	2017-08-30
BY	2017-05-12
REVISIONS	DATE

RIVERFRONT PARK
OUTH GATEWAY & ROTARY FOUNTAIN
100% PS&E SUBMITTAL

LANDSCAPE
BRIDGE PAVING SECTIONS

DIGITALLY SIGNED: 12-23-2016

TYPE OF IMPROVEMENT: PARK

CITY PURCHASING NUMBER

DRAWING NUMBER

4312-16

L3.05

REVISIONS

Change Proposal

CP No. 027
Project LOOFF CARROUSEL FACILITY
Date September 12, 2017
NAC No. 111 - 16004 - 10Fa
Owner Project No. 4312-16

Request for Proposal to WALKER CONSTRUCTION
in connection with your contract with City of Spokane dated January 27, 2017
please furnish your cost proposal for performing the changes outlined below and/or detailed on the attachments referred to within 10 days of receipt.

Title of CP Paver and Asphalt Transition
Description ☐ Continued on page 2 (Use Alt + Enter to create new lines.)

Provide CIP Concrete Curb w/ exposed aggregate finish at all locations where pavers meet asphalt (2 locations). Refer to detail 3, sheet L3.10 "Condition @ CIP Concrete Curb" for detail. The paver extent shall remain as shown on the plans. The curb shall be offset from the line between the pavers and asphalt towards the asphalt.

Attachments

Proposal to

We propose to perform all changes described in the above request for a total of 4464 Excluding State Sales Tax

The amount covers all direct and indirect costs related to the change including effects of the change on the remainder of the project. All other provisions of the contract remain in full effect. Attached are Cost Proposal Breakdown Sheets. We request a(n) of TBD calendar day(s) in the completion time because of this change (If left blank, indicates 0 days). We agree to be bound by this proposal for 30 days from signature date.

Submitted by  **Date** 9/29/17

Distribution (3) signed originals with attached cost breakdown to NAC Architecture.

☐ Returned to Contractor for revision/re-evaluation. See comments above/attached.

Authorization to  **Owner**

NAC Architecture recommends acceptance of the foregoing proposal.

Architect's Recommendation  **Date** 

Owner's Acceptance  **Date** 

Owner/Representative Authorization by ☐ Signature ☐ Telephone ☐ Fax

As indicated above, the Owner accepts the foregoing proposal and authorizes performance of the changes specified. A Change Order (CO) will follow which indicates the CP amount. Billing cannot be honored for the CP until issuance of the CO.

COP_027.xlsm





	Looff Carrousel	Description:	CIP curbs at pavers							
CO req #	Dated								Revised Submitted	9/29/2017
SECTION	DESCRIPTION	UNIT	QUANTITY	U/P LABOR	U/P MATERIAL	U/P SUB	TOTAL LABOR	TOTAL MATERIALS	TOTAL SUBS	TOTAL TOTAL
							0.00	0.00	0.00	0.00
	Cameron	ls	1	0	0	1755	0.00	0.00	1,755.00	1,755.00
							0.00	0.00	0.00	0.00
	Excavate, Gravel - Walker	lf	65	15	5.00	5	975.00	325.00	325.00	1,625.00
							0.00	0.00	0.00	0.00
							0.00	0.00	0.00	0.00
							0.00	0.00	0.00	0.00
							0.00	0.00	0.00	0.00
							0.00	0.00	0.00	0.00
							0.00	0.00	0.00	0.00
							0.00	0.00	0.00	0.00
							0.00	0.00	0.00	0.00
						SUBTOTAL	975.00	325.00	2,080.00	3,380.00
						BUR/RATE	0.52	0.02	0.02	
						BURDEN	507.00	6.50	41.60	555.10
							1,482.00	331.50	2,121.60	3,935.10
								SUP/MED	0	0.00
										3,935.10
								SUB OH&P	8%	169.73
										0.00
								WALKER OH&P	15%	272.03
										0.00
								ADJUST		0.00
										4,376.85
								BOND	0.02	87.54
								TOTAL	ADD	\$ 4,464
Accepted by Contractor: Walker Construction, Inc.				Recommended By: NAC				Approved by Owner:		
By:				By:				By:		
Date:				Date:				Date:		

COP - Added Exposed Flush Curb #27

Date: 08/10/17

Job Name: Loeff Carousel
Walker

Item #	Description	Unit	Quantity	Price Per	Total
	Exposed Flush Curb at Gateway Section	If	40	\$27.00	\$1,080.00
	Flush Curb at Bridge	If	25	\$27.00	\$675.00

\$1,755.00

Notes:

Price above Includes the following mobilizations:

0.00

Additional mobilization:

\$750.00

Price excludes staking, testing, restoration, traffic control, cold weather protection, joint sealing and gravel. Subgrade for curb machine to be 5' wide at grade of trimmable material. Otherwise, subgrade on grade. Final quantities to be field measured. General or Owner to provide wash-out tubs if required. Pricing is subject to acceptance within 21 days from date of quote.



Change Proposal

CP No. 032
Project LOOFF CARROUSEL FACILITY
Date November 21, 2017
NAC No. 111 - 16004 - 10Fa
Owner Project No. 4312-16

Request for Proposal to WALKER CONSTRUCTION
in connection with your contract with City of Spokane dated January 27, 2017
please furnish your cost proposal for performing the changes outlined below and/or detailed on the attachments referred to within 10 days of receipt.

Title of CP Copper Electrical Feeders
Description ☐ Continued on page 2 (Use Alt + Enter to create new lines.)

Provide credit back two sets (4) 350 KCMIL and provide two sets of (4) 500 KCMIL copper. Also see electrical response to RFI-0140.

Attachments

Proposal to

We propose to perform all changes described in the above request for a total of 3526 Excluding State Sales Tax

The amount covers all direct and indirect costs related to the change including effects of the change on the remainder of the project. All other provisions of the contract remain in full effect. Attached are Cost Proposal Breakdown Sheets. We request a(n) of calendar day(s) in the completion time because of this change (If left blank, indicates 0 days). We agree to be bound by this proposal for 30 days from signature date.

Submitted by  **Date** 12/4/17

Distribution (3) signed originals with attached cost breakdown to NAC Architecture.

☐ Returned to Contractor for revision/re-evaluation. See comments above/attached.

Authorization to  **Owner**

NAC Architecture recommends acceptance of the foregoing proposal.

Architect's Recommendation  **Date** 


Owner's Acceptance  **Date** 

Owner/Representative Authorization by ☐ Signature ☐ Telephone ☐ Fax

As indicated above, the Owner accepts the foregoing proposal and authorizes performance of the changes specified. A Change Order (CO) will follow which indicates the CP amount. Billing cannot be honored for the CP until issuance of the CO.

Project_Assignments-171120.xlsx




WALKER
CONSTRUCTION

Looff Carrousel

Description: Copper Feeders

Revised
Submitted

12/4/2017

CO req #

Dated

SECTION

DESCRIPTION

UNIT

QUANTITY

U/P

LABOR

MATERIAL

U/P

SUB

TOTAL

LABOR

TOTAL

MATERIALS

TOTAL

SUBS

TOTAL

Peterson

ls

1

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Peterson Electric – Change Order Break Down

Project Name: Riverfront Park Looff Carrousel Facility

COP No. COP-032

Project No.

Source Documents: COP-032

Date: 11/28/2017

Contractor: Peterson Electric, Inc.

Contractor Ref. No. COP-032

Description: Provide credit back two sets (4) 350 KCMIL and provide two sets of (4) 500 KCMIL copper. Also see electrical response to RFI-0140.

1. CRAFT LABOR COSTS

Itemize all costs on attached COP Cost Breakdown form.

Direct Labor Costs:

a. crew (apprentices, journeymen, & laborers)

\$190.79

b. foreman

\$-

c. lead foreman

DIRECT LABOR SUBTOTAL

\$190.79

Supervision:

d. direct supervision (NTE 15% of 1a)

\$-

e. safety (NTE 2% of lines 1a, b, & c)

\$3.82

1. CRAFT LABOR COSTS \$195.00

2. MATERIAL COSTS

a. material costs

\$2,481.09

b. freight costs (Itemize)

\$-

2. MATERIAL COSTS \$2,481.00

3. EQUIPMENT COSTS

a. owned equipment (per spec approved source)

\$-

b. rental equipment (per invoices attached)

\$-

3. EQUIPMENT COSTS \$-

4. SMALL TOOLS

a. small tools (NTE 5% of 1a & b)

\$9.54

4. SMALL TOOLS \$10.00

SUBTOTAL 1 thru 4 \$2,686.00

5. OVERHEAD & PROFIT

a. NTE 15% portion of 1, 2, 3, & 4

\$402.90

5. OVERHEAD & PROFIT \$403.00

6. SUB-SUBCONTRACTORS

a.

b.

c.

d.

\$-

\$-

\$-

6. SUB-SUBCONTRACTORS \$-

7. OVERHEAD & PROFIT ON SUB-SUBCONTRACTORS

a. NTE 8% of Line 6 up to \$50,000 for each sub

\$-

b. NTE 6% of Line 6 in excess of \$50,000 for each sub

\$-

7. OVERHEAD & PROFIT ON SUB-SUBCONTRACTORS \$-

8. INSURANCE

a. payroll driven liability insurance

1.50 % of 1

\$2.93

b. volume driven liability insurance

1.50 % of 1-7

\$46.34

8. INSURANCE \$49.00

9. BOND

a. bond

0.00 % of 1-8

\$-

9. BOND \$-

TOTAL COST \$3,138.00

COP No. COP-032

Date: 11/28/2017

Contractor Ref. No. COP-032

COP Wage Rates

Project Name: Riverfront Park Looff Carousel Facility

Project No: _____

Contractor: Peterson Electric, Inc.

Trade & Position		JOURNEYMAN	FOREMAN	GF	60.00%	65.00%	70.00%	75.00%	80.00%	85.00%	90.00%
Rate Schedule Date*											
Prevailing Wage (incl. Benefits)											
1. Hourly Wage Rate		\$31.50	\$34.64	\$37.80	\$19.90	\$20.48	\$22.05	\$23.63	\$25.20	\$26.78	\$28.35
2. Hourly Benefits		\$17.92	\$18.02	\$18.13	\$9.30	\$9.35	\$15.18	\$15.59	\$16.00	\$16.39	\$16.80
SUBTOTAL		\$49.42	\$52.66	\$55.93	\$29.20	\$29.83	\$37.23	\$39.22	\$41.20	\$43.17	\$45.15
	Rate										
3. FUI % of 1	0.80%	\$0.25	\$0.28	\$0.30	\$0.16	\$0.16	\$0.18	\$0.19	\$0.20	\$0.21	\$0.23
4. FICA % of 1	6.20%	\$1.95	\$2.15	\$2.34	\$1.23	\$1.27	\$1.37	\$1.47	\$1.56	\$1.66	\$1.76
5. MEDICARE % of 1	1.45%	\$0.46	\$0.50	\$0.55	\$0.29	\$0.30	\$0.32	\$0.34	\$0.37	\$0.39	\$0.41
6. SUI % of 1 (insert correct % to right)	3.41%	\$1.07	\$1.18	\$1.29	\$0.68	\$0.70	\$0.75	\$0.81	\$0.88	\$0.91	\$0.97
7. WC (insert \$ amount per hour)		\$2.09	\$2.19	\$2.26	\$0.67	\$1.83	\$1.87	\$1.92	\$1.95	\$1.98	\$2.03
TOTAL (incl. payroll taxes)		\$55.25	\$58.96	\$62.67	\$32.23	\$34.09	\$41.72	\$43.94	\$46.14	\$48.33	\$50.54

NOTES: * Rate schedule date is the date of the Dept. of Labor & Industries Prevailing Wage Rate used or the Union Agreement.

a. for items 3 thru 5, the Federal rates do not vary by firm, and the percentages are already locked into this form.

b. for item 6, the actual rate is determined by the State Employment Security Dept. and varies by firm. It shall be verified by the contractor at the start of the project.

c. for item 7, the rate is based on L & I classification. The hourly dollar amount is specific to the firm/trade and shall be verified by the contractor at the start of the project.

d. definitions

1. items 1 & 2 are basic wages and benefits (see general conditions 7.02 B.7.a(1))
2. item 3, FUI is Federal Unemployment Tax Act (see general conditions 7.02 B.7.a(3))
3. item 4, FICA is Federal Insurance Compensation Act/Social Security (see general conditions 7.02B.7(3))
4. item 5, Medicare is FICA medical aid (see general conditions 7.02 B.7.a(3))
5. item 6, SUI is State Unemployment Compensation Act (see general conditions 7.02 B.7.a(3))
6. item 7, WC is Industrial insurance/workers' compensation (see general conditions 7.02 B.7.a(2))

Contractor: Peterson Electric, Inc.

[illegible]

Construction Change Directive

To WALKER CONSTRUCTION

CCD No. 012

Project LOOFF CARROUSEL FACILITY

Date August 11, 2017

NAC No. 111 - 16004 - 10Fb

Owner Project No. 4312-16

in connection with your contract with City of Spokane

dated January 27, 2017

In order to expedite the Work and avoid or minimize delays in the Work which may affect Contract Sum or Contract Time, you are hereby directed to make the following change(s). Submit final costs for Work involved and change in Contract Time (if any) for inclusion in a subsequent Change Order.

Title of CCD Field Verify and Reenergize Existing Circuits

Description ☒ Continued on page 2

(Use Alt + Enter to create new lines.)

See description on page 2.

Attachments

The proposed basis of adjustment to the Contract Sum is:

(lump sum, unit price, per Subparagraph 7.3.3 of AIA Document A201, or other)

Change in Contract Sum of

☐ Fixed ☐ Maximum

Change not applicable in Contract Time of calendar days

☐ Fixed ☐ Maximum

The amount covers all direct and indirect costs related to the change including effects of the change on the remainder of the project. All other provisions of the contract remain in full effect. Attached are Cost Proposal Breakdown Sheets.

Signature by the Contractor indicates the Contractor's agreement with the proposed adjustments in the Contract Sum and Contract Time set forth in the Construction Change Directive. When signed by the Owner and Architect and received by the Contractor, this document becomes effective IMMEDIATELY as a Construction Change Directive (CCD), and the Contractor shall proceed with the change(s) described above.

Contractor's Acceptance

Date

Architect's Recommendation

Date

Owner's Acceptance

Date

As indicated above the Owner accepts the foregoing proposal and authorizes performance of the changes specified. If the Contract Sum or Contract Time are marked as "Maximum," firm amounts will be required from the Contractor, with backup documentation prior to issuance of CO.

Final Cost Based on back-up Documentation:

Final cost of change

3309

Final time change

0

calendar days

Contractor's Acceptance

Date

Architect's Recommendation

Date

Owner's Acceptance


Date

A Change Order (CO) will follow which includes the Authorization amount. Billing cannot be honored for the CCD until issuance of the CO.

Distribution: After all signatures, (1) original to Owner, (1) copy to Architect, (1) copy to Contractor.

CCD-012-AsBuilt_Circuits.xlsm




**WALKER
CONSTRUCTION**

Looft Carrousel		Description: Investigate Goat Panel									
CO req #										Revised	
Dated										Submitted	12/8/2017
SECTION	DESCRIPTION	UNIT	QUANTITY	U/P LABOR	U/P MATERIAL	U/P SUB	TOTAL LABOR	TOTAL MATERIALS	TOTAL SUBS	TOTAL	
							0.00	0.00	0.00	0.00	
							0.00	0.00	0.00	0.00	
	Peterson	ls	1	0	0	3309	0.00	0.00	3,309.00	3,309.00	
							0.00	0.00	0.00	0.00	
							0.00	0.00	0.00	0.00	
							0.00	0.00	0.00	0.00	
							0.00	0.00	0.00	0.00	
							0.00	0.00	0.00	0.00	
							0.00	0.00	0.00	0.00	
							0.00	0.00	0.00	0.00	
							0.00	0.00	0.00	0.00	
							0.00	0.00	0.00	0.00	
							0.00	0.00	0.00	0.00	
							0.00	0.00	0.00	0.00	
							0.00	0.00	0.00	0.00	
						SUBTOTAL	0.00	0.00	3,309.00	3,309.00	
						BUR/RATE	0.52	0.02	0.02		
						BURDEN	0.00	0.00	66.18	66.18	
							0.00	0.00	3,375.18	3,375.18	
								SUP/MED	0	0.00	
										3,375.18	
								SUB OH&P	8%	270.01	
										0.00	
								WALKER OH&P	15%	0.00	
										0.00	
								ADJUST		0.00	
										3,645.19	
								BOND	0.02	72.90	
								TOTAL	ADD \$	3.718	

Accepted by Contractor:
Walker Construction, Inc.

Recommended By:
NAC

Approved by Owner:

By: _____
Date: _____

By: _____
Date: _____

By: _____
Date: _____



Peterson Electric – Change Order Break Down

Project Name: Riverfront Park Looft Carrousel Facility

COP No. CCD12

Project No.

Source Documents: CCD-12 Goat Panel Circuits

Date: 11/1/2017

Contractor: Peterson Electric, Inc.

Contractor Ref. No. CCD12

Description: Discovery as-built circuits for goat panel

1. CRAFT LABOR COSTS

Itemize all costs on attached COP Cost Breakdown form.

Direct Labor Costs:

a. crew (apprentices, journeymen, & laborers)

\$-

b. foreman

\$2,358.40

c. lead foreman

\$-

DIRECT LABOR SUBTOTAL

\$2,358.40

Supervision:

d. direct supervision (NTE 15% of 1a)

\$-

e. safety (NTE 2% of lines 1a, b, & c)

\$47.17

1. CRAFT LABOR COSTS \$2,406.00

2. MATERIAL COSTS

a. material costs

\$-

b. freight costs (itemize)

\$-

2. MATERIAL COSTS \$-

3. EQUIPMENT COSTS

a. owned equipment (per spec approved source)

\$-

b. rental equipment (per invoices attached)

\$-

3. EQUIPMENT COSTS \$-

4. SMALL TOOLS

a. small tools (NTE 5% of 1a & b)

\$117.92

4. SMALL TOOLS \$118.00

SUBTOTAL 1 thru 4 \$2,524.00

5. OVERHEAD & PROFIT

a. NTE 15% portion of 1, 2, 3, & 4 up to \$50,000

\$378.60

b. NTE 10% portion of 1, 2, 3, & 4 in excess of \$50,000

\$-

5. OVERHEAD & PROFIT \$379.00

6. SUB-SUBCONTRACTORS

a. Advanced Underground Utility Locating

\$297.50

b.

\$-

c.

\$-

d.

\$-

6. SUB-SUBCONTRACTORS \$298.00

7. OVERHEAD & PROFIT ON SUB-SUBCONTRACTORS

a. NTE 8% of Line 6 up to \$50,000 for each sub

\$23.80

b. NTE 6% of Line 6 in excess of \$50,000 for each sub

\$-

7. OVERHEAD & PROFIT ON SUB-SUBCONTRACTORS \$24.00

8. INSURANCE

a. payroll driven liability insurance

1.50 % of 1

\$36.09

b. volume driven liability insurance

1.50 % of 1-7

\$48.38

8. INSURANCE \$84.00

9. BOND

a. bond

0.00 % of 1-8

\$-

9. BOND \$-

TOTAL COST \$3,309.00

COP Wage Rates

Project Name: Riverfront Park Looff Carrousel Facility
 Project No: _____
 Contractor: Peterson Electric, Inc.

Trade & Position		JOURNEYMAN	FOREMAN	GF	60.00%	65.00%	70.00%	75.00%	80.00%	85.00%	90.00%
Rate Schedule Date*											
Prevailing Wage (incl. Benefits)											
1. Hourly Wage Rate		\$31.50	\$34.64	\$37.80	\$19.90	\$20.48	\$22.05	\$23.63	\$25.20	\$26.78	\$28.35
2. Hourly Benefits		\$17.92	\$18.02	\$18.13	\$9.30	\$9.35	\$15.18	\$15.69	\$16.00	\$16.39	\$16.80
SUBTOTAL		\$49.42	\$52.66	\$55.93	\$29.20	\$29.83	\$37.23	\$39.22	\$41.20	\$43.17	\$45.15
	Rate										
3. FUI % of 1	0.80%	\$0.26	\$0.28	\$0.30	\$0.16	\$0.16	\$0.16	\$0.19	\$0.20	\$0.21	\$0.23
4. FICA % of 1	6.20%	\$1.95	\$2.15	\$2.34	\$1.23	\$1.27	\$1.37	\$1.47	\$1.56	\$1.66	\$1.76
5. MEDICARE % of 1	1.45%	\$0.46	\$0.50	\$0.55	\$0.29	\$0.30	\$0.32	\$0.34	\$0.37	\$0.39	\$0.41
6. SUI % of 1 (insert correct % to right)	3.41%	\$1.07	\$1.18	\$1.29	\$0.68	\$0.70	\$0.75	\$0.81	\$0.86	\$0.91	\$0.97
7. WC (insert \$ amount per hour)		\$2.09	\$2.19	\$2.26	\$0.67	\$1.83	\$1.87	\$1.92	\$1.95	\$1.98	\$2.03
TOTAL (incl. payroll taxes)		\$55.25	\$58.96	\$62.67	\$32.23	\$34.09	\$41.72	\$43.94	\$46.14	\$48.33	\$50.54

- NOTES: * Rate schedule date is the date of the Dept. of Labor & Industries Prevailing Wage Rate used or the Union Agreement.
- a. for items 3 thru 5, the Federal rates do not vary by firm, and the percentages are already locked into this form.
- b. for item 6, the actual rate is determined by the State Employment Security Dept. and varies by firm. It shall be verified by the contractor at the start of the project.
- c. for item 7, the rate is based on L & I classification. The hourly dollar amount is specific to the firm/trade and shall be verified by the contractor at the start of the project.
- d. definitions
1. items 1 & 2 are basic wages and benefits (see general conditions 7.02 B.7.a(1))
 2. item 3, FUI is Federal Unemployment Tax Act (see general conditions 7.02 B.7.a(3))
 3. item 4, FICA is Federal Insurance Compensation Act/Social Security (see general conditions 7.02B.7(3))
 4. item 5, Medicare is FICA medical aid (see general conditions 7.02 B.7.a(3))
 5. item 6, SUI is State Unemployment Compensation Act (see general conditions 7.02 B.7.a(3))
 6. item 7, WC is industrial insurance/workers' compensation (see general conditions 7.02 B.7.a(2))



Advanced Underground Utility Locating, Inc.

Shawn Rushing

N. 20427 Spotted Rd., Deer Park, WA 99006

AUULinc.com • (509) 710-2621



Customer: PETERSON ELECTRIC Phone: 939-5975

Contact Name: BRANDON Phone: _____

Purchase Order Number: _____ Requested Due Date: 9-8-17

Billing Address: _____

Locate Address: RIVER FRONT PARK City: CARRISSEL State: _____ Zip: _____
City: _____ State: _____ Zip: _____

Date Located: 9-8-17 Locators Name: Sgt. A. M. J.

Locate Description: LOCATE LIGHTING

BRANDON O PETERSON ELECTRIC : CORP

GAVE TO DATE

As this locate is being performed on private property with no knowledge of other utilities in the area, we assume no responsibility for damage incurred while excavating.

Total Chargeable Time: 3.5 Per Hour Rate: 85⁰⁰ TOTAL: 297.50

Customer Signature: _____ Date: _____

Please Sign and Print Name

INVOICE No 004683

Construction Change Directive

To WALKER CONSTRUCTION	CCD No. 016
	Project LOOFF CARROUSEL FACILITY
	Date October 6, 2017
	NAC No. 111 - 16004 - 10Fb
	Owner Project No. 4312-16

in connection with your contract with **City of Spokane** dated **January 27, 2017**

In order to expedite the Work and avoid or minimize delays in the Work which may affect Contract Sum or Contract Time, you are hereby directed to make the following change(s). Submit final costs for Work involved and change in Contract Time (if any) for inclusion in a subsequent Change Order.

Title of CCD Remove Existing Concrete Slab

Description ☐ Continued on page 2 (Use Alt + Enter to create new lines.)

Remove existing below-grade slab discovered at northwest corner of project site and dispose of material off site. Size of concrete slab is approximately 28 ft. X 16 ft. X 1 ft.

Attachments None

The proposed basis of adjustment to the Contract Sum is: (lump sum, unit price, per Subparagraph 7.3.3 of AIA Document A201, or other)

Change Addition	in Contract Sum of TBD	<input type="checkbox"/> Fixed	<input type="checkbox"/> Maximum
Change not applicable	in Contract Time of 0 calendar days	<input type="checkbox"/> Fixed	<input type="checkbox"/> Maximum

The amount covers all direct and indirect costs related to the change including effects of the change on the remainder of the project. All other provisions of the contract remain in full effect. Attached are Cost Proposal Breakdown Sheets.

Signature by the Contractor indicates the Contractor's agreement with the proposed adjustments in the Contract Sum and Contract Time set forth in the Construction Change Directive. When signed by the Owner and Architect and received by the Contractor, this document becomes effective IMMEDIATELY as a Construction Change Directive (CCD), and the Contractor shall proceed with the change(s) described above.

Contractor's Acceptance		Date	
Architect's Recommendation		Date	
Owner's Acceptance		Date	

As indicated above the Owner accepts the foregoing proposal and authorizes performance of the changes specified. If the Contract Sum or Contract Time are marked as "Maximum," firm amounts will be required from the Contractor, with backup documentation prior to issuance of CO.

Final Cost Based on back-up Documentation:

	Final cost of change	
	Final time change	calendar days
Contractor's Acceptance		Date
Architect's Recommendation		Date
Owner's Acceptance		Date

A Change Order (CO) will follow which includes the Authorization amount. Billing cannot be honored for the CCD until issuance of the CO.

Distribution: After all signatures, (1) original to Owner, (1) copy to Architect, (1) copy to Contractor.



Construction Change Directive

To WALKER CONSTRUCTION

CCD No. 023

Project LOOFF CARROUSEL FACILITY

Date November 2, 2017

NAC No. 111 - 16004 - 10Feb

Owner Project No. 4312-16

In connection with your contract with City of Spokane

dated January 27, 2017

In order to expedite the Work and avoid or minimize delays in the Work which may affect Contract Sum or Contract Time, you are hereby directed to make the following change(s). Submit final costs for Work involved and change in Contract Time (if any) for inclusion in a subsequent Change Order.

Title of CCD Fountain Cafe Service

Description ☒ Continued on page 2

(Use Alt + Enter to create new lines.)

See next page.

Attachments Fountain Café Service Sketch

The proposed basis of adjustment to the Contract Sum is:

(lump sum, unit price, per Subparagraph 7.3.3 of AIA Document A201, or other)

Change Addition in Contract Sum of TBD

☐ Fixed ☐ Maximum

Change not applicable in Contract Time of 0 calendar days

☐ Fixed ☐ Maximum

The amount covers all direct and indirect costs related to the change including effects of the change on the remainder of the project. All other provisions of the contract remain in full effect. Attached are Cost Proposal Breakdown Sheets.

Signature by the Contractor indicates the Contractor's agreement with the proposed adjustments in the Contract Sum and Contract Time set forth in the Construction Change Directive. When signed by the Owner and Architect and received by the Contractor, this document becomes effective IMMEDIATELY as a Construction Change Directive (CCD), and the Contractor shall proceed with the change(s) described above.

Contractor's Acceptance

Date

Architect's Recommendation

Date

Owner's Acceptance

Date

As indicated above the Owner accepts the foregoing proposal and authorizes performance of the changes specified. If the Contract Sum or Contract Time are marked as "Maximum," firm amounts will be required from the Contractor, with backup documentation prior to issuance of CO.

Final Cost Based on back-up Documentation:

Final cost of change

8734

Final time change

TBD

calendar days

Contractor's Acceptance

Date

12 4 17

Architect's Recommendation

Date

Owner's Acceptance

Date

A Change Order (CO) will follow which includes the Authorization amount. Billing cannot be honored for the CCD until issuance of the CO.

Distribution: After all signatures, (1) original to Owner, (1) copy to Architect, (1) copy to Contractor.



[illegible]



Peterson Electric – Change Order Break Down

Project Name: Riverfront Park Looft Carousel Facility

COP No. CCD-023

Project No.

Source Documents:

CCD-023

Date: 11/22/2017

Contractor: Peterson Electric, Inc.

Contractor Ref. No. CCD-023

Description: Ductbank construction to the Café (wire pull by Avista)
New electric conduit from interior of Café to west edge of existing pavers (through the exterior west wall of the Café, above the floor, as low as possible, paint the exposed conduit, reconnect to existing conduit at edge of pavers). Install new wire from Café to new Ice Ribbon panel (panel by others).

1. CRAFT LABOR COSTS

Itemize all costs on attached COP Cost Breakdown form.

Direct Labor Costs:

a. crew (apprentices, journeymen, & laborers)

\$2,732.49

b. foreman

\$725.73

c. lead foreman

\$-

DIRECT LABOR SUBTOTAL

\$3,458.22

Supervision:

d. direct supervision (NTE 15% of 1a)

\$409.87

e. safety (NTE 2% of lines 1a, b, & c)

\$69.16

1. CRAFT LABOR COSTS \$3,937.00

2. MATERIAL COSTS

a. material costs

\$2,359.80

b. freight costs (itemize)

\$-

2. MATERIAL COSTS \$2,360.00

3. EQUIPMENT COSTS

a. owned equipment (per spec approved source)

\$-

b. rental equipment (per invoices attached)

\$153.95

3. EQUIPMENT COSTS \$154.00

4. SMALL TOOLS

a. small tools (NTE 5% of 1a & b)

\$172.91

4. SMALL TOOLS \$173.00

SUBTOTAL 1 thru 4 \$6,624.00

5. OVERHEAD & PROFIT

a. NTE 15% portion of 1, 2, 3, & 4

\$993.60

5. OVERHEAD & PROFIT \$994.00

6. SUB-SUBCONTRACTORS

a.

\$-

b.

\$-

c.

\$-

d.

\$-

6. SUB-SUBCONTRACTORS \$-

7. OVERHEAD & PROFIT ON SUB-SUBCONTRACTORS

a. NTE 8% of Line 6 up to \$50,000 for each sub

\$-

b. NTE 6% of Line 6 in excess of \$50,000 for each sub

\$-

7. OVERHEAD & PROFIT ON SUB-SUBCONTRACTORS \$-

8. INSURANCE

a. payroll driven liability insurance

1.50 % of 1

\$59.06

b. volume driven liability insurance

1.50 % of 1-7

\$114.27

8. INSURANCE \$173.00

9. BOND

a. bond

0.00 % of 1-8

\$-

9. BOND \$-

TOTAL COST \$7,791.00

COP No. CCD-023

Date: 11/22/2017

Contractor Ref. No. **CCD-023**

Breakdown.xls

COP Wage Rates

Project Name: Riverfront Park Looff Carrousel Facility

Project No: _____

Contractor: Peterson Electric, Inc.

Trade & Position		JOURNEYMAN	FOREMAN	GF	60.00%	65.00%	70.00%	75.00%	80.00%	85.00%	90.00%
Rate Schedule Date*											
Prevailing Wage (incl. Benefits)											
1. Hourly Wage Rate		\$31.50	\$34.64	\$37.80	\$19.90	\$20.48	\$22.05	\$23.63	\$25.20	\$26.78	\$28.35
2. Hourly Benefits		\$17.92	\$18.02	\$18.13	\$9.30	\$9.35	\$15.18	\$15.59	\$16.00	\$16.39	\$16.80
SUBTOTAL		\$49.42	\$52.66	\$55.93	\$29.20	\$29.83	\$37.23	\$39.22	\$41.20	\$43.17	\$45.15
	Rate										
3. FUI % of 1	0.80%	\$0.25	\$0.28	\$0.30	\$0.16	\$0.16	\$0.18	\$0.19	\$0.20	\$0.21	\$0.23
4. FICA % of 1	6.20%	\$1.95	\$2.15	\$2.34	\$1.23	\$1.27	\$1.37	\$1.47	\$1.56	\$1.66	\$1.76
5. MEDICARE % of 1	1.45%	\$0.46	\$0.50	\$0.55	\$0.29	\$0.30	\$0.32	\$0.34	\$0.37	\$0.39	\$0.41
6. SUI % of 1 (insert correct % to right)	3.41%	\$1.07	\$1.18	\$1.29	\$0.68	\$0.70	\$0.75	\$0.81	\$0.86	\$0.91	\$0.97
7. WC (Insert \$ amount per hour)		\$2.09	\$2.19	\$2.26	\$0.67	\$1.83	\$1.87	\$1.92	\$1.95	\$1.98	\$2.03
TOTAL (incl. payroll taxes)		\$55.25	\$58.96	\$62.67	\$32.23	\$34.09	\$41.72	\$43.94	\$46.14	\$48.33	\$50.54

NOTES: * Rate schedule date is the date of the Dept. of Labor & Industries Prevailing Wage Rate used or the Union Agreement.

a. for items 3 thru 5, the Federal rates do not vary by firm, and the percentages are already locked into this form.

b. for item 6, the actual rate is determined by the State Employment Security Dept. and varies by firm. It shall be verified by the contractor at the start of the project.

c. for item 7, the rate is based on L & I classification. The hourly dollar amount is specific to the firm/trade and shall be verified by the contractor at the start of the project.

d. definitions

1. Items 1 & 2 are basic wages and benefits (see general conditions 7.02 B.7.a(1))
2. item 3, FUI is Federal Unemployment Tax Act (see general conditions 7.02 B.7.a(3))
3. item 4, FICA is Federal Insurance Compensation Act/Social Security (see general conditions 7.02B.7(3))
4. item 5, Medicare is FICA medical aid (see general conditions 7.02 B.7.a(3))
5. item 6, SUI is State Unemployment Compensation Act (see general conditions 7.02 B.7.a(3))
6. item 7, WC is Industrial insurance/workers' compensation (see general conditions 7.02 B.7.a(2))

Contractor: Peterson Electric, Inc.

The Regional Adjustment used in this form = 0.986

Issued 11/22/2017

Job ID: JOB-0004
Project: B16-015 Riverfront Park Looff Carousel



CO: CO-0014: CCD-023 Fountain Cafe

Takeoff

Vendor: BEST BUY + 54%

Labor Level: LABOR 1

22 Nov 2017 9:26:28

Phase: SITE UTILITIES

Item #	Qty	U/M	Q/M	Size	Description	Material Unit	Material Result	Labor Unit	Labor Result
	0				DUCT BANK				
TITLE	150	EA	M		2-DUCT / NO TRENCHING 4" PVC	0.0000	0.00	0.0000	0.00
10183	300	FT	M	4	PVC SCH 40 10' LAID IN TRENCH	2.1745	652.39	0.0495	14.85
390097	60	EA	M	4 x 2	CARLON SNAP-LOC BASE SPACER	1.2468	74.81	0.1800	10.80
390584	158	FT	M	3"	RED TRENCH CAUTION TAPE	0.0467	7.38	0.0036	0.57
40043	42	OZ	M	OUNCE	PVC (GLUE) CEMENT	0.5859	24.61	0.0108	0.45
390251	150	FT	M	18" WIDE	HAND TRIM SANDY TRENCH	0.0000	0.00	0.0300	4.50
7	1		M		RED DYE	33.7000	33.70	0.5000	0.50
10544	2	EA	M	4	CORED HOLE UP TO 8" D	0.0000	0.00	2.0000	4.00
	0				FOUNTAIN CAPE				
20224	1	EA	M	4	PVC SCH 40 90-DEG-EL	9.8786	9.88	1.0000	1.00
40179	1	EA	M	4 x 2	GRC REDUCING BUSHING	104.8124	104.81	0.3000	0.30
30161	1	EA	M	2	GRC LB CONDUIT BODY	82.9774	82.98	2.0000	2.00
710161	1	EA	M	12x12x8	PULL BOX-PAINT SCREW CVR W/KO	36.0514	36.05	1.9000	1.90
60005	1	EA	M	2	GRC BUSHED CHASE NIPPLE	5.7424	5.74	0.3000	0.30
40237	3	EA	M	2	LOCKNUT	0.6240	1.87	0.2700	0.81
40214	2	EA	M	2	PLASTIC BUSHING	0.5723	1.14	0.2700	0.54
60082	2	EA	M	2 x 12	GRC NIPPLE	21.8500	43.70	0.6000	1.20
	0				ALUMINUM FEEDS TO COPPER				
380085	43	FT	M	500	EXISTING WIRE TO PULL OUT	0.0000	0.00	0.0264	1.14
70050	43	FT	M	500	THHN/THWN CU (STR)	7.5510	324.69	0.0440	1.89
	0				FOUNTAIN CAPE TO EXISTING MAN HOLE				
70040	520	FT	M	1.	THHN/THWN CU (STR)	1.3014	676.73	0.0190	9.88
70148	130	FT	M	6.	GREEN THHN CU (GRD 200A)	0.4507	58.59	0.0110	1.43
180164	1	EA	M	100/3	BOLT-ON BREAKER	220.7300	220.73	1.2800	1.28
Phase Totals:							2,359.80		59.34

Peterson Electric

5622 N. MYRTLE ST
Spokane, WA 99217

Phone: (509) 489-1950

Web:

Job Totals:	2,359.80	69.34
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Peterson Electric

5622 N. MYRTLE ST
Spokane, WA 99217

Phone: (509) 489-1950
Web:



Construction Supply

EDGE CONSTRUCTION SUPPLY, INC.

1503 E RIVERSIDE
PO BOX 3437
SPOKANE WA 99220
509-535-9841 Fax: 509-534-3139
Toll Free: 800-348-4808
www.edgecs.com

RENTAL INVOICE

REPRINT

Customer Copy

Number	E70317	
Date		
Page	1	
Rental	11/06/17	8:42 AM
Return	11/06/17	2:31 PM

Customer: 22205	PETERSON ELECTRIC INC 5622 N MYRTLE SPOKANE WA 99217	Ship-to: 22205	PETERSON ELECTRIC INC 5622 N MYRTLE
--------------------	--	-------------------	--

WH	Slsp	Terms	Ref#	Contract
01	JCT	NET 30 DAYS	1422	00158894

T	Item	Description	Equipment#	Units	UM	Extension
	R-DP4245055	DIAMOND PRODUCT CORE DRILL M-1 W/B&D 2 SPEED 18 AMP MOTOR RATES: 400.00/Month 140.00/Week 50.00/Day PERIOD: 1 Day	14023	1	EA	50.00
	DP4699102	DIAMOND PROD 50' 10GA 30AMP TWIST LOCK TO 15AMP ST. CORD RATES: 20.00/Month 10.00/Week 5.00/Day PERIOD: 1 Day	NONSERIAL	1	EA	5.00
	TA542785160	TARGET CORE BIT 5" 5500 SERIES W/BUILT-IN-ADP RATES: 495.00/Month 165.00/Week 55.00/Day PERIOD: 1 Day	NONSERIAL	1	EA	55.00
	CH1949	CHAPIN SPRAYER 3.5 GALLON TRI-POXY INDUSTRIAL RATES: 45.00/Month 15.00/Week 7.50/Day PERIOD: 1 Day	NONSERIAL	1	EA	7.50
I	ENVDIS	ENVIRONMENTAL DISPOSAL FEE PRICE: 3.00 EA WC 11-6-17 MSR		1	EA	3.00
	DTDW5935	DEWALT 2-3/4"X22" SPLINE CORE BIT ONE PIECE RATES: .00/Month .00/Week .00/Day PERIOD: 1 Day	NONSERIAL	1	EA	.00
	DTDW5919	DEWALT 2-3/4"X22" SDS-MAX CORE BIT ONE PIECE RATES: 189.00/Month 63.00/Week 21.00/Day PERIOD: 1 Day	NONSERIAL	1	EA	21.00

Rentals	Sales	Tax	Freight	Total	Paid	Dep Applied	Balance
138.50	3.00	12.45	.00	153.95	.00	.00	153.95

1. TERMS OF SALE. The terms as hereinafter written shall supersede the terms of Buyer's order in the event of contradiction or inconsistency herewith. No understanding, agreement, term, condition or trade custom at variance with or contradictory to the terms and conditions herein set forth shall be binding on the Seller. There are no prior or contemporaneous, oral or written understandings or agreements binding on the Seller affecting the subject matter of the order other than those expressly referred to herein. No agreement or other understanding in any way modifying these conditions will be binding upon the Seller unless made in writing and signed by its authorized representative.

2. DELIVERY. Delivery of shipments hereunder in good order to a transportation company, properly consigned, shall constitute delivery to the Buyer. The Buyer shall have the right to select the means of transportation, but in the absence of written instructions on the part of the Buyer, then the Seller may select such means. Title to all goods sold hereunder shall pass to Buyer upon Seller's delivery to carrier or transportation company at shipping point.

3. PAYMENT. Invoices for material delivered under this order are payable within thirty days from date of shipment. The terms of payment are subject at all times to the approval of Seller's Treasurer, and in cases of doubt arising as to Buyer's financial responsibility, production may be stopped, and shipments may be suspended or sent C.O.D. until satisfactory assurance of Buyer's responsibility is received. In the event COMPANY resorts to legal action to collect any sum due under this agreement or for lost or damaged equipment, LESSEE (contractor) agrees to pay reasonable attorney's fees and costs.

4. CONTINGENCIES BEYOND SELLER'S CONTROL. Seller shall not be liable for any default or delay in shipment caused by any contingencies including, but not limited to, war, restraints affecting shipping or credit, strike, lockout, boycott, other labor trouble, riot, fire, flood, short or reduced supplies of fuel or raw materials or excessive costs thereof, government acts, limitations or restraints, or transportation failures. Seller may at its option deliver in proportion to its production in the event of any of the above contingencies.

5. WARRANTIES. Seller guarantees the standard quality of the material and compliance to published specifications, if any. Any recommendations for the use of the products are based on tests or experience believed to be reliable. Since the use of the materials is beyond the Seller's control, Seller makes no guarantee or warranty either expressed or implied, as to such use or effects incident to such use, handling or purchase, either in accordance with the directions or claimed to be. Seller's liability with respect to materials sold shall be limited to the replacing of material failing to meet the aforesaid standard quality or published specifications, or, at its option, Seller may grant a credit of the Seller's price therefor. Any return for credit of material is subject to prior approval and on terms acceptable to the Seller.

6. CANCELLATION. This order may be cancelled only after prior approval of the Seller and payment of cancellation charges, if any, as determined by Seller.

7. The material covered by this invoice is warranted to have been produced in compliance with the requirements of the Fair Labor Standards Act of 1938, and with all amendments thereto.



EDGE CONSTRUCTION SUPPLY, INC.

1503 E RIVERSIDE
PO BOX 3437
SPOKANE WA 99220
509-535-9841 Fax: 509-534-3139
Toll Free: 800-348-4808
www.edgecs.com

RENTAL INVOICE

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I	ENVDIS	ENVIRONMENTAL DISPOSAL FEE PRICE: 3.00 EA WC 11-6-17 MSR		1	EA	3.00
	DTDW5935	DEWALT 2-3/4"X22" SPLINE CORE BIT ONE PIECE RATES: .00/Month .00/Week .00/Day PERIOD: 1 Day	NONSERIAL	1	EA	.00
	DTDW5919	DEWALT 2-3/4"X22" SDS-MAX CORE BIT ONE PIECE RATES: 189.00/Month 63.00/Week 21.00/Day PERIOD: 1 Day	NONSERIAL	1	EA	21.00

Rentals	Sales	Tax	Freight	Total	Paid	Dep Applied	Balance
138.50	3.00	12.45	.00	153.95	.00	.00	153.95

- TERMS OF SALE: The terms as hereinafter written shall supersede the terms of Buyer's order in the event of contradiction or inconsistency herewith. No understanding, agreement, term, condition or trade custom at variance with or contradictory to the terms and conditions herein set forth shall be binding on the Seller. There are no prior or contemporaneous, oral or written understandings or agreements binding on the Seller affecting the subject matter of the order other than those expressly referred to herein. No agreement or other understanding in any way modifying these conditions will be binding upon the Seller unless made in writing and signed by its authorized representative.
- DELIVERY: Delivery of shipments hereunder in good order to a transportation company, properly consigned, shall constitute delivery to the Buyer. The Buyer shall have the right to select the means of transportation, but in the absence of written instructions on the part of the Buyer, then the Seller may select such means. Title to all goods sold hereunder shall pass to Buyer upon Seller's delivery to carrier or transportation company at shipping point.
- PAYMENT: Invoices for material delivered under this order are payable within thirty days from date of shipment. The terms of payment are subject at all times to the approval of Seller's Treasurer, and in cases of doubt arising as to Buyer's financial responsibility, production may be stopped, and shipments may be suspended or sent C.O.D. until satisfactory assurance of Buyer's responsibility is received. In the event COMPANY resorts to legal action to collect any sum due under this agreement or for lost or damaged equipment, LESSOR (contractor) agrees to pay reasonable attorney's fees and costs.
- CONTINGENCIES BEYOND SELLER'S CONTROL: Seller shall not be liable for any default or delay in shipment caused by any contingencies including, but not limited to, war, restraints affecting shipping or credit, strike, lockout, boycott, other labor trouble, riot, fire, flood, short or reduced supplies of fuel or raw materials or excessive costs thereof, government acts, limitations or restraints, or transportation failures. Seller may at its option deliver in proportion to its production in the event of any of the above contingencies.
- WARRANTIES: Seller guarantees the standard quality of the material and compliance in published specifications, if any. Any recommendations for the use of the products are based on tests or experience believed to be reliable. Since the use of the materials is beyond the Seller's control, Seller makes no guarantee or warranty either expressed or implied, as to such use or effects incident to such use, handling or purchase, either in accordance with the directions or claimed to so be. Seller's liability with respect to materials sold shall be limited to the replacing of material failing to meet the aforesaid standard quality or published specifications, or, at its option, Seller may grant a credit of the Seller's price therefor. Any return for credit of material is subject to prior approval and on terms acceptable to the Seller.
- CANCELLATION: This order may be cancelled only after prior approval of the Seller and payment of cancellation charges, if any, as determined by Seller.
- The material covered by this invoice is warranted to have been produced in compliance with the requirements of the Fair Labor Standards Act of 1938, and with all amendments thereto.

Construction Change Directive

To	WALKER CONSTRUCTION	CCD No.	028
		Project	LOOFF CARROUSEL FACILITY
		Date	November 27, 2017
		NAC No.	111 - 16004 - 10Fb
		Owner Project No.	4312-16

in connection with your contract with **City of Spokane** dated **January 27, 2017**

In order to expedite the Work and avoid or minimize delays in the Work which may affect Contract Sum or Contract Time, you are hereby directed to make the following change(s). Submit final costs for Work involved and change in Contract Time (if any) for inclusion in a subsequent Change Order.

Title of CCD **Additional Security Cameras**

Description ☐ Continued on page 2 (Use Alt + Enter to create new lines.)

See instructions on next page.

Attachments

The proposed basis of adjustment to the Contract Sum is: (Lump sum, unit price, per Subparagraph 7.3.3 of AIA Document A201, or other)

Change	Addition	in Contract Sum of	TBD	<input type="checkbox"/> Fixed	<input type="checkbox"/> Maximum
Change	not applicable	in Contract Time of	0	calendar days	<input type="checkbox"/> Fixed <input type="checkbox"/> Maximum

The amount covers all direct and indirect costs related to the change including effects of the change on the remainder of the project. All other provisions of the contract remain in full effect. Attached are Cost Proposal Breakdown Sheets.

Signature by the Contractor indicates the Contractor's agreement with the proposed adjustments in the Contract Sum and Contract Time set forth in the Construction Change Directive. When signed by the Owner and Architect and received by the Contractor, this document becomes effective IMMEDIATELY as a Construction Change Directive (CCD), and the Contractor shall proceed with the change(s) described above.

Contractor's Acceptance		Date	
Architect's Recommendation		Date	
Owner's Acceptance		Date	

As indicated above the Owner accepts the foregoing proposal and authorizes performance of the changes specified. If the Contract Sum or Contract Time are marked as "Maximum," firm amounts will be required from the Contractor, with backup documentation prior to issuance of CO.

Final Cost Based on back-up Documentation:

	Final cost of change	
	Final time change	
		calendar days
Contractor's Acceptance		Date
Architect's Recommendation		Date
Owner's Acceptance		Date

A Change Order (CO) will follow which includes the Authorization amount. Billing cannot be honored for the CCD until issuance of the CO.

Distribution: After all signatures, (1) original to Owner, (1) copy to Architect, (1) copy to Contractor.



Construction Change Directive

CCD No. 028

Additional Description

(Use Alt + Enter to create new lines.)

Provide CAT6 control wiring to (2) camera locations at the Wedge building. Provide power (120 volt) at the exterior camera locations. Power can be supplied from adjacent home run circuits. The electrical contractor to provide a tap from unswitched phase conductor homerun to a weatherproof receptacle adjacent to camera locations.



**CITY OF SPOKANE
PARKS AND RECREATION DEPARTMENT
CHANGE ORDER NO. 8**

NAME OF CONTRACTOR: T. LaRiviere Equipment and Excavation, Inc

PROJECT TITLE: Howard Street South Channel Bridge Replacement

CITY CLERK CONTRACT NUMBER: 2016119

DESCRIPTION OF CHANGE:	AMOUNT
Item 1: Added Waterproofing for Pavers on the Bridge	\$ 10,411.70

TOTAL AMOUNT: \$ 10,411.70

CONTRACT SUM (EXCLUDE SALES TAX)	
ORIGINAL CONTRACT SUM (INCLUDE ALTERNATES)	\$ 4,737,101.50
NET AMOUNT OF PREVIOUS CHANGE ORDERS	\$ 336,585.20
CURRENT CONTRACT AMOUNT	\$ 5,073,686.70
CURRENT CHANGE ORDER (EXCLUDES SALES TAX)	\$ 10,411.70
REVISED CONTRACT SUM	\$ 5,084,098.40

CONTRACT COMPLETION DATE	
ORIGINAL CONTRACT COMPLETION DATE	252 Work Days
CURRENT COMPLETION DATE	283 Work Days
REVISED COMPLETION DATE	283 Work Days

Contractor: _____ Date: _____

City Approval: _____ Date: _____

City Clerk Attest: _____ Date: _____

Pre-Approved as to form: Pat Dalton, Assistant City Attorney

HSBS Change Order Log

C/O Number	\$	Date	Topic/Reason for C/O
Contract amount	\$ 4,737,101.50		10% of Original Contract = \$473,710.15
#1	\$ 2,300.00	2/6/2017	Theme stream, Salvage rail
#2	\$ 22,272.48	4/27/2017	Deck thickness, differing site cond.
#3	\$ 26,230.00	6/2/2017	Partial Pier 4, Pond liner
#4	\$ 126,038.88	6/21/2017	Pier 4, Irrigation, etc.
#5	\$ 22,577.99	8/8/2017	Final rock fill, survey, Irrigation
#6	\$ 90,953.13	20-Oct	Review w/ET, RFP, & PB in October
#7	\$ 46,212.72	11/21/2017	Pier 1&2 cap & wire, etc
#8	\$ 10,411.70		Pending PB Approval
	\$ 5,084,098.40		New contract amount

PROJECT: Howard street bridge
JOB#:
PCO #:
CPR #:
DATE: Friday, October 27, 2017
SUBJECT: bridge deck waterproofing

Scope of Change Request:

waterproofing deck section.

RECAP OF CHANGE ORDER PRICING DETAIL

Total Charges for Labor	\$5,372.51
Total Charges for Material	\$5,039.19
Total Charges for Subcontractor	
Subtotal:	\$10,411.70
Bonding and Insurance	
TOTAL CHARGES FOR CHANGE ORDER PER CONTRACT:	\$10,411.70

Contract Pricing Certification:

We hereby certify that the pricing in this change order proposal is current, accurate, and in accordance with the contract agreement.

T.Lar. Submitted by: _____ Date Submitted: _____
Thomas Haroldsen, Project Manager T. LaRiviere

HILL Recommended for Payment by: _____ Date Approved: _____

Owner Approved by: _____ Date Approved: _____

T. LaRiviere
EQUIPMENT & EXCAVATION INC.
208-683-2646 208-699-6661
ATHOL, ID.

PROJECT: Howard street bridge
 JOB#:
 PCO #:
 PR #:
 DATE: 10/27/17
 SUBJECT: bridge deck waterproofing

ITEM	QTY	UNIT	LABOR		MATERIAL/EQUIPMENT		SUBCONTRACTORS		TOTALS
			\$/UNIT	AMOUNT	\$/UNIT	AMOUNT	\$/UNIT	AMOUNT	
Project Manager	3.00	HRS	85.00	255.00					255.00
Superintendent	19.50 ✓	MH	85.00	1,657.50					1,657.50
foreman		HRS	56.32						
operator		hrs	53.73						
laborer	29.00 ✓	hrs	47.92	1,389.68					1,389.68
overtime labor	12.00 ✓	hrs	71.88	862.56					
Grove GMK 5120 B		each			257.42				
CAT TL1055 forklift	2.00	hrs			59.23				
welding machine, generator		hrs			25.00				
carpenter		hrs	54.71						
concrete		yds			96.00				
18" thrust anchor hoops		tot			1,904.40				
foreman truck	1.00	week			175.00				
survey crew		hrs					200.00		
cat 305		hrs			24.80				
rental pump		day			60.00				
subcontractor labor hours		hrs	47.92						
waterproofing materials	1.00	tot			3,831.44	3,831.44			
		week							
Direct Expense Subtotal				4,164.74		3,831.44			7,996.18
Small Tools and Consumables		hrs				333.18			333.18
Direct Expense + Overheads Subtotal				4,164.74		4,164.62			8,329.36
Mark-up				1,207.77		874.57			2,082.34

Sales Tax: \$ -
 Total: \$ 10,411.70

CESSCO, INC.
4222 NE Columbia Blvd
Portland, OR 97218

www.cessco.us

Office: 503-288-1242
Toll Free: 1-800-882-4959
Fax: 503-288-4284



Generators, Pumps and Light Construction Equipment
Sales / Service / Rentals

T&M Weather proofing

10-11-17

Labor:

James - 4

Ron - 5 → (cleaned area, washed area)

Bryce - 2 (superintendent)

10-9-17

Labor:

Bryce - 2 (superintendent) Figured out SF and ordered material

10-12-17

Labor:

Bryce = 1.5 (super) picking up, unloading material & supplies

10-14-17

Labor:

Bryce - 6

James - 6

Ron - 6

→ overtime hrs. (only window to install primer)

CESSCO, INC.
4222 NE Columbia Blvd
Portland, OR 97218

www.cessco.us

Office: 503-288-1242
Toll Free: 1-800-882-4959
Fax: 503-288-4284



Generators, Pumps and Light Construction Equipment
Sales / Service / Rentals

10-16-17

Labor:

Bryce - 8
Ron - 8
James - 8 } Install membrane and cover.

T. LaRiviere

CHAM



Miller Paint Co., Inc.
Remit to: P.O. Box 20609
Portland, Oregon 97294 USA
Phone: (503) 255-0190
www.millerpaint.com

INVOICE

PAGE	1
INVOICE NO.	30449523
INVOICE DATE	10/12/17







8:44

0915CNI
CONTRACTORS NORTHWEST INC
PO BOX 6300
COEUR D'ALENE, ID 83816-1938
United States of America

SHIP TO
3RD ST.
7 EAST 3RD
SPOKANE, WA 99202-1407
United States of America

STORE
3RD ST.
7 EAST 3RD
SPOKANE
509-455-4555

WA 99202-140

CUSTOMER PURCHASE ORDER NO.	SHIP VIA	TERMS	DATE SHIPPED	SLMN 1	SLMN 2	PICK TICKET NO.
HSB WATERPROOFING	Pick-Up	1% 10TH, NET 25th	10/12/17	1007		31637726-000
JOB NUMBER / NAME: HSB WATERPROOFING						
QTY. ORDERED	QTY. SHIPPED	U/M	ITEM NO./ DESCRIPTION	PRICE	AMOUNT	
1	1	EA	03532 14"X3/4" NAP WOOSTER SUPER FAB ROLLER COVER R241	8.10	8.10	
2	2	PKG	06428 MASTERWEAVE 3/8" 3-PACK 3MW938	6.20	12.40	
1	1	PKG	00733 FOAM COVERS 4" 10PK 58450	9.10	9.10	
1	1	EA	11710 SHERLOCK CAGE FRAME 14"	12.65	12.65	
1	1	BX	05059 WHITE RAGS 8 LBS BOX 10526	14.45	14.45	
2	2	EA	02552 SHERLOCK EXT POLE 4-8 FT	22.85	45.70	
<i>T & M Peck waterproofing @ Howard St. Bridge Please give to Thomas</i>						
Want more Miller Paint? Check us out on  ,  @millerpaintco, millerpaint.com, and rate us on Google Places 						
SUB - TOTAL	SHIPPING & HANDLING	TAX	SUB-TOTAL	DEPOSIT	BALANCE DUE	
102.40	.00	9.02	111.42	.00	111.42	
SIGNATURE BY SIGNING OFFICER						

SIGNATURE: BY SIGNING THIS INVOICE I AGREE TO THE TERMS & CONDITIONS LISTED ON THE REVERSE SIDE
CAUTION: CHECK EVERY CONTAINER FOR ACCEPTABLE COLOR PRIOR TO APPLICATION

Arrow Construction Supply, Inc.
P.O. Box 11133
Spokane, WA 99211-1133



Invoice

(509) 922-7847 Fax# (509) 922-9879

Customer No.: LARIVIERE
Invoice No.: 204220

Bill To: T. Lariviere Equipment & Exc. Inc
P.O. Box 100
Athol, ID 83801

Ship To: T. Lariviere Equipment & Exc. Inc
24290 N. Vlasy S Lane
Athol, ID 83801

Date		Ship Via		F.O.B.		Terms	
10/11/17		W/C-Spokane		Origin		Net 30	
Purchase Order Number		Order Date		Sales Person		Tax ID#	
Howard St. Brid		10/11/17		Kerry		602-764-461	
Our Order Number							
322048							
Quantity			Item Number	Description	Unit Price	Amount	
Required	Shipped	B.O.					
13	13		SPEC SPO	Special Order Crafco Geotac HS 48"x50'	218.570	2,841.41	
5	5		PRIMER APOC 1	Apoc 103 Primer	117.090	585.45	
24	24		MASTIC	Pointing Mastic 29 oz. WR MEADOWS 5130129	12.591	302.18	
Invoice subtotal						3,729.04	
Invoice total						3,729.04	

Thank You For Your Business

Special Order Items are returnable pending the manufacturers authorization. Customer is responsible for any re-stock fee and all freight associated with the purchase and return. Claims for shortages must be made immediately. Items not returnable after 90 days/No return without authorization 20% minimum restock charge. After 30 days a 1.5% monthly late charge applies. Proper disposal of hazardous materials purchased is customer's responsibility. If any of the above listed items were purchased originally for resale, but are subsequently used for taxable purposes, the taxes due thereon will be reported and paid by the undersigned. If collection procedures are necessary, buyer agrees to pay all reasonable attorney & collection fees. Buyer fully understands credit terms and agrees to proper payment in consideration of extended credit.

Date: _____ Received By: _____
Payment Rec'd: Cash _____ Check # _____ Credit Card _____

**CITY OF SPOKANE
PARKS AND RECREATION DEPARTMENT
CHANGE ORDER NO.**

NAME OF CONTRACTOR:

PROJECT TITLE:

CITY CLERK CONTRACT NUMBER:

=====

DESCRIPTION OF CHANGE:

AMOUNT

Item 1:

\$

Item 2:

\$

Item 3:

\$

Item 4:

\$

Item 5:

\$

=====

TOTAL AMOUNT: \$

CONTRACT SUM (EXCLUDE SALES TAX)	
ORIGINAL CONTRACT SUM (INCLUDE ALTERNATES)	\$
NET AMOUNT OF PREVIOUS CHANGE ORDERS	\$
CURRENT CONTRACT AMOUNT	\$
CURRENT CHANGE ORDER (EXCLUDES SALES TAX)	\$
REVISED CONTRACT SUM	\$

CONTRACT COMPLETION DATE	
ORIGINAL CONTRACT COMPLETION DATE	Work Days
CURRENT COMPLETION DATE	Work Days
REVISED COMPLETION DATE	Work Days

Contractor: _____

Date: _____

City Approval: _____

Date: _____

City Clerk Attest: _____

Date: _____

Pre-Approved as to form: Pat Dalton, Assistant City Attorney

Change Order #15		
Dec. 14, 2017		
PCO #	Description	Amount
19	Construction debris removal and disposal per contract unit price. (2428.9 Tons @ \$150/Ton)	\$364,290.00
Alt #6	Credit for Site Furnishings	-\$2,900.00
46	Relocation of transformer	\$16,506.16
53	Rock Excavation	\$0.00
59	Ammonia alarm changes required by COS Fire Dept.	\$5,668.59
60	Junction box and wiring required to maintain street light circuits necessary for remaining street lights.	\$3,438.57
61	Relocate thermostat from room 107 to 103	\$805.07
62	Power source for the street light was noted for the wrong j-box	\$3,643.94
63	Move the construction fence to accommodate pre-opening activities	\$768.80
64	Misc. plant and irrigation changes directed by the Owner	\$6,554.02
65	Added fire extinguishers required in the kitchen	\$562.23
66	Kitchen equipment changes directed by staff.	-\$659.00
Sub Total		\$398,678.38

PROJECT: Rivefront Ice Rink & Skyride Facility
JOB#: 836
PCO #: 19

DATE: Wednesday, November 15, 2017
SUBJECT: Debris Removal

Scope of Change Request:

Unit Price Debris Removal. Pricing includes deduct for the 30 Tons Included in the contract.

RECAP OF CHANGE ORDER PRICING DETAIL

Total Charges for Labor	
Total Charges for Material	
Total Charges for Subcontractor	\$364,290.00
Subtotal:	\$364,290.00
TOTAL CHARGES FOR CHANGE ORDER PER CONTRACT:	\$364,290.00

Contract Pricing Certification:

We hereby certify that the pricing in this change order proposal is current, accurate, and in accordance with the contract agreement.

CNI Submitted by: _____ Date Submitted: _____
 Matt Nason, Project Manager

Stantec Recommended for Payment by: _____ Date Approved: _____

Owner Approved by: _____ Date Approved: _____



PROJECT: Rivefront Ice Rink & Skyride Facility
JOB#: 836
PCO #: 19
PR #:
DATE: 11/15/17
SUBJECT: Debris Removal

ITEM	QTY	UNIT	LABOR		MATERIAL		SUBCONTRACTORS		TOTALS
			S/UNIT	AMOUNT	S/UNIT	AMOUNT	S/UNIT	AMOUNT	
Project Manager (Change Order Compilation / Contract Mods)		HRS	85.00						
Superintendent		HRS	75.00						
Accounting (Contract Adjustments)		HRS	30.00						
Debris Removal Included in Bid	30	TON					-150.00	-4,500.00	-4,500.00
Debris Removal - CNI	78.9	TON					150.00	11,838.00	11,838.00
Debris Removal - T. Lariviere	2379.68	TON					150.00	356,952.00	356,952.00
Direct Expense Subtotal								364,290.00	364,290.00
Bond									
Liability Insurance									
Builders Risk Insurance									
Direct Expense + Overheads Subtotal								364,290.00	364,290.00
Mark-up									

Sales Tax: Not Included
 Total: \$ 364,290.00



December 12, 2017

Harvey Morrison
Morrison Construction Management
3805 S. Lamonte
Spokane, WA 99203

RE: Ice Rink Debris

Mr. Morrison,

This letter is to certify the tickets furnished for debris removal in PCO#19 are for material that came from the Ice Rink & Skyride Site. All the jobsites on the south bank utilize the same construction entrance off Howard Street. This is the reason for its reference on the truck tickets and not the physical address of the Skyride Building.

Sincerely,

A handwritten signature in black ink, appearing to read "Tommy LaRiviere". The signature is fluid and cursive, with a long horizontal stroke extending to the right.

Tommy LaRiviere
President,
T. LaRiviere Equipment & Excavation

tickets included in
Backup- not on this
Summary

10-3-17 07-02760
\$102.23 3020Lbs

Date	Ticket	LBS
1/31/2017	✓05-78804	7980 ✓
2/22/2017	✓15-36833	9740 ✓
2/27/2017	✓05-86114	6040 ✓
3/6/2017	✓15-43342	4760 ✓
3/7/2017	✓15-44081	31600 ✓
3/7/2017	✓15-43938	11120 ✓
7/12/2017	✓06-57098	3340 ✓
7/13/2017	✓06-57528	4340 ✓
8/31/2017	✓06-84535	8980 ✓
9/14/2017	✓06-91821	6240 ✓
9/21/2017	✓06-95714	6540 ✓
10/3/2017	06-95715	3020 missing
10/6/2017	✓07-04026	6260 ✓
10/19/2017	✓07-10813	8940 ✓
10/25/2017	✓07-14161	10560 ✓
11/8/2017	✓07-21746	10940 ✓
11/15/2017	✓07-25611	9760 ✓
11/17/2017	✓07-26309	7680 ✓
Total LBS		157840
CNI Total Tons		78.92

Date	Ticket	Ton
1/31/2017	✓167744	8.82 ✓
1/31/2017	✓167781	11.89 ✓
1/31/2017	✓167795	11.1 ✓
1/31/2017	✓167811	12.59 ✓
2/1/2017	✓167827	9.01 ✓
2/1/2017	✓167836	9.44 ✓
2/1/2017	✓167848	11.75 ✓
2/1/2017	✓167863	11.41 ✓
2/1/2017	✓167874	11.88 ✓
2/1/2017	✓167887	7.81 ✓
2/1/2017	✓168969	9.32 ✓
2/2/2017	✓167908	8.28 ✓
2/2/2017	✓167925	7.84 ✓
2/3/2017	✓168025	7.56 ✓
2/3/2017	✓168032	11.86 ✓
2/3/2017	✓168036	22.23 ✓
2/3/2017	✓168048	14.9 ✓
2/3/2017	✓169018	24 ✓
2/3/2017	✓169022	10.72 ✓
2/6/2017	✓168064	11.64 ✓
2/6/2017	✓168065	16.28 ✓
2/6/2017	✓168068	28.15 ✓
2/6/2017	✓168105	31.21 ✓
2/6/2017	✓168078	27.33 ✓

2/6/2017	✓168079	10.2
2/6/2017	✓168089	10.71
2/6/2017	✓168090	✓7.71
2/6/2017	✓168108	✓24.65
2/6/2017	✓168110	✓11.65
2/6/2017	✓168126	✓31.99
2/6/2017	✓168130	✓8.41
2/6/2017	✓168143	✓14.91
2/6/2017	✓168148	✓32.57
2/6/2017	✓168151	✓10.18
2/6/2017	✓168173	✓34.07
2/7/2017	✓168191	✓11.61
2/13/2017	✓168512	✓13.5
2/13/2017	✓168539	✓11.39
2/13/2017	✓168562	✓14.68
2/14/2017	✓168622	✓15.23
2/14/2017	✓168640	✓14.46
2/14/2017	✓168680	✓14.08
2/20/2017	✓169442	✓14.02
2/21/2017	✓169218	✓10.23
2/21/2017	✓169483	✓11.56
2/21/2017	TyPO (168162)	✓13.98
2/21/2017	✓169189	✓16.55
2/21/2017	✓169201	✓13.13
2/21/2017	TyPO (168218)	✓10.23
2/22/2017	✓169242	✓11.44
2/22/2017	✓169256	✓13.14
2/22/2017	✓169258	✓8.48
2/22/2017	✓169270	✓8.47
2/22/2017	✓169487	✓6.16
2/24/2017	✓169439	✓12.05
2/27/2017	✓169512	✓10.34
2/28/2017	✓169541	✓11.98
2/28/2017	✓169558	✓11.09
3/1/2017	✓169710	✓11
3/2/2017	✓169741	✓10.12
3/2/2017	✓169753	✓7.85
3/2/2017	✓169759	✓9.25
3/6/2017	✓169928	✓12
3/6/2017	✓169919	✓10.36
3/6/2017	✓169936	✓10.15
3/6/2017	✓169980	✓12.4
3/8/2017	✓170214	✓11.06
3/10/2017	✓170404	✓10.81
3/14/2017	✓170617	✓4.72
3/14/2017	✓170642	✓8.98
3/16/2017	✓170782	✓12.06

169 285 2-22-17 11.65 Tons

169 756 3-2-17 8.75 Tons

169162
169218

3/16/2017	✓170784	✓9.63
3/16/2017	✓170843	✓10.28
3/17/2017	✓170951	✓6.8
3/17/2017	✓170990	✓10.36
3/23/2017	✓171542	✓7.49
4/3/2017	✓172212	✓11.88
4/3/2017	✓172237	✓16.22
4/4/2017	✓171705	✓22.64
4/4/2017	✓172430	✓6.93
4/5/2017	✓172478	✓7.74
4/5/2017	✓172497	✓10.14
4/5/2017	✓172499	✓6.75
4/5/2017	✓172515	✓9.5
4/5/2017	✓172516	✓10.49
4/5/2017	✓172531	✓11.44
4/5/2017	✓172532	✓13.93
4/6/2017	✓172574	✓11
4/6/2017	✓172579	✓8.62
4/6/2017	✓172601	✓9.19
4/6/2017	✓172624	✓11.01
4/6/2017	✓172650	✓11.6
4/6/2017	✓172670	✓11.61
4/7/2017	✓172694	✓14.96
4/7/2017	✓172716	✓14.33
4/7/2017	✓172736	✓10.38
4/10/2017	✓172047	✓12.83
4/10/2017	✓172800	✓9.44
4/10/2017	✓172809	✓9.55
4/10/2017	✓172820	✓9.4
4/10/2017	✓172823	✓10.88
4/11/2017	✓172930	✓9.76
4/11/2017	✓172977	✓10.42
4/11/2017	✓172989	✓10.52
4/11/2017	✓172991	✓11.97
4/12/2017	✓173091	✓4.87
4/12/2017	✓173117	✓4.97
4/12/2017	✓173145	✓30.93
4/12/2017	✓173158	✓7.6
4/12/2017	✓173148	✓27.52
4/13/2017	✓173194	✓16.75
4/13/2017	✓173197	✓11.2
4/14/2017	✓173393	✓6.4
4/14/2017	✓173396	✓7.23
4/17/2017	✓173452	✓11.78
4/18/2017	✓173537	✓7.66
4/18/2017	✓173511	✓9.18
4/19/2017	✓173598	✓12.1

173148 4-12-17 27.52 Tons
 out of order

4/24/2017	✓173884	✓8.82
4/24/2017	✓173909	✓13.72
4/24/2017	✓173910	✓11.35
4/24/2017	✓173936	✓10.8
4/24/2017	✓173940	✓8.07
4/24/2017	✓173976	✓12.04
4/24/2017	✓173979	✓12.15
4/24/2017	✓174013	✓11.41
4/24/2017	✓174025	✓12.62
4/24/2017	✓173544	✓13.32
4/25/2017	✓174087	✓11.38
4/25/2017	✓174104	✓13.83
4/25/2017	✓174123	✓15.96
4/25/2017	✓174137	✓13.88
4/25/2017	✓174154	✓9.16
4/25/2017	✓174158	✓13.34
4/25/2017	✓174165	✓10.75
4/25/2017	✓174189	✓12.4
4/25/2017	✓174194	✓8.15
4/25/2017	✓174219	✓10.67
4/25/2017	✓174253	✓12.8
4/26/2017	✓174315	✓10.03
5/24/2017	✓177121	✓7.08
5/24/2017	✓177173	✓4.1
5/30/2017	✓177705	✓13.09
6/12/2017	✓178756	✓11.19
6/12/2017	✓178775	✓14.23
6/12/2017	✓178788	✓7.56
7/17/2017	✓182340	✓21.16
7/17/2017	✓182342	✓10.7
7/17/2017	✓182348	✓26.7
7/17/2017	✓182373	✓11.79
7/17/2017	✓182380	✓26.77
7/17/2017	✓182417	✓12.71
7/17/2017	✓182418	✓32.47
7/17/2017	✓182455	✓23.15
7/17/2017	✓182499	✓26.93
7/17/2017	✓180028	✓23.5
7/18/2017	✓182539	✓32.4
7/18/2017	✓182540	✓15.09
7/18/2017	✓182547	✓13.42
7/18/2017	✓182550	✓22.2
7/18/2017	✓182554	✓13.93
7/18/2017	✓182557	✓15.08
7/18/2017	✓180076	✓23.03
7/18/2017	✓182576	✓9.25
7/19/2017	✓182636	✓10.58

7/19/2017	✓182651	✓ 9.08
7/20/2017	✓ 182753	✓ 14.54
7/20/2017	✓182770	✓11.84
7/20/2017	✓182786	✓ 9.94
7/20/2017	✓182798	✓12.08
7/20/2017	✓ 182816	✓15.21
7/26/2017	✓183231	✓12.22
8/1/2017	✓181353	✓ 8.15
8/4/2017	✓184269	✓8.75
8/4/2017	✓184295	✓8.58
8/4/2017	✓ 184315	✓ 8.08
8/4/2017	✓ 184352	✓ 7.54
8/11/2017	✓ 183126	✓12.05
9/25/2017	✓189971	✓ 8.11
9/25/2017	✓190034	✓ 8.27
9/27/2017	✓ 190372	✓10.85
9/27/2017	✓190396	✓ 9.7
10/6/2017	✓189534	✓13.36
10/10/2017	✓189682	✓8.09
10/10/2017	✓189743	✓ 8.96
10/13/2017	✓189897	✓ 11.66
10/18/2017	✓192928	✓ 8.68
10/19/2017	✓193064	✓ 5.92
T. LaRiviere Total Tons		2386.93

PROJECT: Rivefront Ice Rink & Skyride Facility
JOB#: 836
PCO #: 46

DATE: Friday, September 29, 2017
SUBJECT: Transformer Relocation

Scope of Change Request:

Relocate transformer in mechanical room due to code clearance design issue.

All electrical installations are critical path activities to the project schedule. This additional work will require a 7 day extension to the contract time.

RECAP OF CHANGE ORDER PRICING DETAIL

Total Charges for Labor	\$97.75
Total Charges for Material	
Total Charges for Subcontractor	\$16,170.00
Subtotal:	\$16,267.75
Bonding and Insurance	\$238.41
TOTAL CHARGES FOR CHANGE ORDER PER CONTRACT:	\$16,506.16

Contract Pricing Certification:

We hereby certify that the pricing in this change order proposal is current, accurate, and in accordance with the contract agreement.

CNI Submitted by:  Date Submitted: 10/18/17
 Matt Nason, Project Manager

Stantec Recommended for Payment by: _____ Date Approved: _____

Owner Approved by: _____ Date Approved: _____



PROJECT: Rivefront Ice Rink & Skyride Facility
 JOB#: 836
 PCO #: 46
 PR #:
 DATE: 09/29/17
 SUBJECT: Transformer Relocation

ITEM	QTY	UNIT	LABOR		MATERIAL		SUBCONTRACTORS		TOTALS
			S/UNIT	AMOUNT	S/UNIT	AMOUNT	S/UNIT	AMOUNT	
Project Manager (Change Order Compilation / Contract Mods)	1	HRS	85.00	85.00					85.00
Superintendent		HRS	75.00						
Accounting (Contract Adjustments)		HRS	30.00						
Relocate Transformer - Colvico	1.00	ls					14,700.00	14,700.00	14,700.00
Direct Expense Subtotal				85.00			14,700.00		14,785.00
Bond						119.97			119.97
Liability Insurance						67.36			67.36
Builders Risk Insurance						19.98			19.98
Direct Expense + Overheads Subtotal				85.00		207.32	14,700.00		14,992.32
Mark-up				12.75		31.10		1,470.00	1,513.85

Sales Tax: Not Included
 Total: \$ 16,506.16



2812 N. Pittsburg
Spokane, WA 99207

Phone: (509) 536-1875
Fax: (509) 534-3551

Date: October 12, 2017
Attention: CNI
Reference: Riverfront Recreational Ice Rink & Skyride
Subject: Electrical Proposal & Pricing – ASI – Xfmr Move
Lump Sum Pricing: 14,700.00

Timeline is as follows:

Called for preliminary inspection on transformer placement. Week of 09/11/2017.
Outstanding clearance issue identified. Week of 09/18/2017
Request a variance using identification. Week of 09/18/2017
Variance denied using identification. 09/22/2017
Meeting with inspector to resolve issue. Rotation of xfmr was accepted. 09/26/2017
Completion of xfmr rotation completed. 10/03/2017

The following is a summary of our Scope of Work

Included:

- Disconnect all existing conduit and conductors
- rotate transformer 90 degrees
- reconnect conduit where possible and run new where needed
- install new conductors
- overtime as required

Excluded:

- sales tax
- excavation, spoils haulaway, compaction and backfill
- sawcutting
- concrete asphalt patchback
- dewatering
- separation fabric
- cutting, patching and painting
- overtime/off hours work
- unforeseen and or existing conditions

-add 2% for bond rate if required

On-site parking will be provided for all employee vehicles.
Restroom facilities will be provided for all employees.

Washington Contractor's License: COLVII*134D6



2812 N. Pittsburg
Spokane, WA 99207

Phone: (509) 536-1875
Fax: (509) 534-3551

If you have any questions regarding the above information, please feel free to contact me immediately.

Respectfully submitted,

Terry Den Boer
Estimator/Project Manager
Colvico Inc.
Email: terry@colvicoinc.com

Office 509-252-5843
cell-509-342-4060

Washington Contractor's License: COLVII*134D6

BID SUMMARY REPORT

Name: Xfmr Relocation

Estimator: Terry

Job #: 444

Job Name: Xfmr Relocation

Contractor:

Estimator: Terry

Notes:

Bid Date:

Included	Summary Description	Extended	%	Adjusted Material	Extended	%	Adjusted Labor
<input type="checkbox"/>	Summary #1	\$4,574.27	100.00	\$4,574.27	105.40	100.00	105.40

Top Sheet

Raw Cost	\$12,373.87	Sales Per Month	\$0.00
Tax	\$0.00	Return Per Month	\$0.00
Raw Cost With Tax	\$12,373.87	Price Per Sq Foot	\$0.00
Overhead	\$1,237.39	Hours Per Sq Foot	0.00
Profit	\$1,088.90	Square Feet	0.00
Total Return \$	\$2,326.29	Job Months	0.00
Total Return %	15.82	Hours per Week	40.00
Price	\$14,700.15	Workers Per Day	0.00
Bond	\$0.00	Total Hours	105.40
Sell Price	\$14,700.15	Mark Up Sales Tax?	No
Sell Adjusted By:	\$0.00	Use Bond Table?	No
Adj Sell Return	0		

Labor

ClassDescription	Percent of Total	Hours Distributed	Hourly Rate	Burden Rate	Percent	Labor Cost
	100.00%	105.40	\$74.00	\$0.00	0.00%	\$7,799.60
Totals:	100.00%	105.40	\$74.00	\$0.00	0.00%	\$7,799.60

MARK UPS

	OVERHEAD		PROFIT	
	Total	%	Amount	%
Materials	\$4,574.27	10.00%	\$5,031.69	8.00%
Labor	\$7,799.60	10.00%	\$8,579.56	8.00%
Supplier Quotes	\$0.00	10.00%	\$0.00	8.00%
SubContractors	\$0.00	10.00%	\$0.00	8.00%
Direct Job Expense	\$0.00	10.00%	\$0.00	8.00%
Equipment Rental	\$0.00	10.00%	\$0.00	8.00%
Totals:	\$12,373.87	10.00%	\$13,611.25	8.00%

TAX Report

	Taxed Amount	Tax Rate %	Tax Amount
Materials	\$4,574.27	0.00%	\$0.00
Labor	\$7,799.60	0.00%	\$0.00
Supplier Quotes	\$0.00	0.00%	\$0.00
SubContractors	\$0.00	0.00%	\$0.00
Direct Job Expense	\$0.00	0.00%	\$0.00
Equipment Rental	\$0.00	0.00%	\$0.00
Total Tax:			\$0.00

BID SUMMARY REPORT

Name: Xfmr Relocation

Estimator: Terry

Job #: 444

COLVICO DAILY FOREMAN'S REPORT

DATE: 09.27.17 S M T W T F S FOREMAN: Mark Easton JOB #: 9577 HOURS: 17

INSPECTORS NAME: Ernie WEATHER: Clear TEMP: 72

EMPLOYEE HOURS WORKED:

EMPLOYEE NAME:	HOURS WORKED:	TRADE:
<u>Mark Easton</u>	<u>5</u>	<u>Electrical</u>
<u>Trauten Renecke</u>	<u>8</u>	<u>Electrical</u>
<u>Tony Den Boer</u>	<u>4</u>	

EQUIPMENT:	Phase of Project
EQUIPMENT #:	HOURS: OPERATOR: EQUIPMENT DAMAGED FOR NEEDING REPAIR: YES / NO

VISITORS: YES / NO NAMES: _____

SAFETY MEETING CONDUCTED: YES / NO DELAYS: YES / NO CONFLICTS: YES / NO TESTS PERFORMED: YES / NO

NOTES: Transformer rework

TESTING

Areas under construction

MATERIAL RECEIVED:

CHANGE ORDER WORK PERFORMED: YES / NO
NOTES: _____

EQUIPMENT/TOOLS SECURED & ACCOUNTED FOR AT END OF SHIFT:
YES / NO

FORCE ACCOUNT PERFORMED: YES/NO

ACCIDENT OR INJURY: YES / NO

SAFETY OFFICER NOTIFIED: YES / NO

NAME(S) OF INJURED EMPLOYEE:

DESCRIBE EVENTS WHICH LED UP TO INJURY: _____

COLVICO DAILY FOREMAN'S REPORT

DATE: 09.28.2017 S M T W T F S FOREMAN: Mark Easton JOB #: 9577 HOURS: 30

INSPECTORS NAME: _____ WEATHER: Clear TEMP: 75

EMPLOYEE HOURS WORKED:

EMPLOYEE NAME:	HOURS WORKED:	TRADE:
<u>Mark Easton</u>	<u>10</u>	<u>Electrical</u>
<u>Treton</u>	<u>10</u>	<u>Electrical</u>
<u>Dave Johnston</u>	<u>10</u>	<u>Electrical</u>

EQUIPMENT: _____ Phase of Project _____
EQUIPMENT #: _____ HOURS: _____ OPERATOR: _____ EQUIPMENT DAMAGED FOR NEEDING REPAIR: YES / NO

VISITORS: YES / NO NAMES: _____

SAFETY MEETING CONDUCTED: YES / NO DELAYS: YES / NO CONFLICTS: YES / NO TESTS PERFORMED: YES / NO

NOTES: Transformer rework.

TESTING

Areas under construction

MATERIAL RECEIVED:

CHANGE ORDER WORK PERFORMED: YES / NO

NOTES: _____

EQUIPMENT/TOOLS SECURED & ACCOUNTED FOR AT END OF SHIFT:
YES / NO

FORCE ACCOUNT PERFORMED: YES/NO

ACCIDENT OR INJURY: YES / NO

SAFETY OFFICER NOTIFIED: YES / NO

NAME(S) OF INJURED EMPLOYEE:

DESCRIBE EVENTS WHICH LED UP TO INJURY: _____

COLVICO DAILY FOREMAN'S REPORT

DATE: 09.29.2011 S M T W T F S

FOREMAN:

Mark Easton

JOB #: 9577

HOURS: 25

INSPECTORS NAME:

WEATHER:

Clear

TEMP: 70.

EMPLOYEE HOURS WORKED:

EMPLOYEE NAME:

HOURS WORKED:

TRADE:

Trenton Renecke

7

Doug Johnston

7

Kala Barty

7

Mark Easton

4

EQUIPMENT:

Phase of Project

EQUIPMENT #:

HOURS:

OPERATOR:

EQUIPMENT DAMAGED FOR NEEDING REPAIR: YES / NO

VISITORS: YES / NO

NAMES:

SAFETY MEETING CONDUCTED: YES / NO

DELAYS: YES / NO

CONFLICTS: YES / NO

TESTS PERFORMED: YES / NO

NOTES:

Transformer rework

TESTING

Areas under construction

MATERIAL RECEIVED:

CHANGE ORDER WORK PERFORMED: YES / NO

NOTES:

EQUIPMENT/TOOLS SECURED & ACCOUNTED FOR AT END OF SHIFT:
YES / NO

FORCE ACCOUNT PERFORMED: YES/NO

ACCIDENT OR INJURY: YES / NO

SAFETY OFFICER NOTIFIED: YES / NO

NAME(S) OF INJURED EMPLOYEE:

DESCRIBE EVENTS WHICH LED UP TO INJURY:

COLVICO DAILY FOREMAN'S REPORT

DATE: 09-30-2017 S M T W T F S FOREMAN: Mark Easton JOB #: Q577 HOURS: 15

INSPECTORS NAME: _____ WEATHER: _____ TEMP: _____

EMPLOYEE HOURS WORKED:

EMPLOYEE NAME:	HOURS WORKED:	TRADE:
<u>Trenton Renecke</u>	<u>5</u>	
<u>Doug Johnston</u>	<u>5</u>	
<u>Kala Baty</u>	<u>5</u>	

EQUIPMENT:	Phase of Project
EQUIPMENT #:	HOURS: OPERATOR: EQUIPMENT DAMAGED FOR NEEDING REPAIR: YES / NO

VISITORS: YES / NO NAMES: _____

SAFETY MEETING CONDUCTED: YES / NO DELAYS: YES / NO CONFLICTS: YES / NO TESTS PERFORMED: YES / NO

NOTES: Transformer work

TESTING

Areas under construction

MATERIAL RECEIVED:

CHANGE ORDER WORK PERFORMED: YES / NO

NOTES: _____

EQUIPMENT/TOOLS SECURED & ACCOUNTED FOR AT END OF SHIFT:
YES / NO

FORCE ACCOUNT PERFORMED: YES/NO

ACCIDENT OR INJURY: YES / NO

SAFETY OFFICER NOTIFIED: YES / NO

NAME(S) OF INJURED EMPLOYEE:

DESCRIBE EVENTS WHICH LED UP TO INJURY: _____

COLVICO DAILY FOREMAN'S REPORT

DATE: 10-02-2017 S M T W T F S FOREMAN: Mark Easton JOB #: 9577 HOURS: _____

INSPECTORS NAME: _____ WEATHER: Clear/ cloudy TEMP: 65°

EMPLOYEE HOURS WORKED:

EMPLOYEE NAME:	HOURS WORKED:	TRADE:
<u>Trenton Renwick</u>	<u>5</u>	
<u>Mark Easton</u>	<u>5</u>	
_____	_____	_____
_____	_____	_____
_____	_____	_____

EQUIPMENT:	Phase of Project		
EQUIPMENT #:	HOURS:	OPERATOR:	EQUIPMENT DAMAGED FOR NEEDING REPAIR: YES / NO
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____

VISITORS: YES / NO NAMES: _____

SAFETY MEETING CONDUCTED: YES / NO DELAYS: YES / NO CONFLICTS: YES / NO TESTS PERFORMED: YES / NO

NOTES: _____

TESTING

Areas under construction

MATERIAL RECEIVED:

CHANGE ORDER WORK PERFORMED: YES / NO

NOTES: _____

EQUIPMENT/TOOLS SECURED & ACCOUNTED FOR AT END OF SHIFT:
YES / NO

FORCE ACCOUNT PERFORMED: YES/NO

ACCIDENT OR INJURY: YES / NO

SAFETY OFFICER NOTIFIED: YES / NO

NAME(S) OF INJURED EMPLOYEE:

DESCRIBE EVENTS WHICH LED UP TO INJURY: _____

COLVICO DAILY FOREMAN'S REPORT

DATE: 10.03.2017 S M 1 W T F S FOREMAN: Mark Easton JOB #: 01577 HOURS: _____

INSPECTORS NAME: _____ WEATHER: _____ TEMP: _____

EMPLOYEE HOURS WORKED:

EMPLOYEE NAME:	HOURS WORKED:	TRADE:
<u>Trenton Renecke.</u>	<u>4</u>	
<u>Mark Easton</u>	<u>4</u>	

EQUIPMENT:	Phase of Project
EQUIPMENT #:	HOURS: OPERATOR: EQUIPMENT DAMAGED FOR NEEDING REPAIR: YES / NO

VISITORS: YES / NO NAMES: _____

SAFETY MEETING CONDUCTED: YES / NO DELAYS: YES / NO CONFLICTS: YES / NO TESTS PERFORMED: YES / NO

NOTES: _____

TESTING

Areas under construction

MATERIAL RECEIVED:

CHANGE ORDER WORK PERFORMED: YES / NO

NOTES: _____

EQUIPMENT/TOOLS SECURED & ACCOUNTED FOR AT END OF SHIFT:
YES / NO

FORCE ACCOUNT PERFORMED: YES/NO

ACCIDENT OR INJURY: YES / NO

SAFETY OFFICER NOTIFIED: YES / NO

NAME(S) OF INJURED EMPLOYEE:

DESCRIBE EVENTS WHICH LED UP TO INJURY: _____

Terry DenBoer

From: Harvey Morrison <hmorrisoncm@gmail.com>
Sent: Monday, September 25, 2017 2:50 PM
To: Hanson, Leif
Cc: Brown, Jo-Lynn; Matt Nason; Rick Welker; Whiting, Aaron; Flynn, Lanny; Witt, Riley; Terry DenBoer; Ellison, Berry
Subject: Re: FW: Transformer

I've spent time on site looking and talking to electricians and Rick.

According to the Square D submittal, the clearance at the back of the transformer needs to be a minimum of 1/2". If we could take advantage of that, we could provide 36" of service space in front. However, the problem is the 2" roof drain behind the transformer which is connected to the OWS and takes up most of the space behind the transformer. Moving the transformer either up or shifting to the west to avoid the pipe creates a bunch of other issues. So, looking for a clever way to move the pipe.

Moving the compressor south remains a possible solution so long as the space between the 2 compressors is not critical and the expanding the housekeeping pad doesn't get complicated. Matt and I discussed the pad, it would be fairly simple to dowel into the existing pads and pour a pad connecting the two. The power to the compressors can be brought overhead.

Before meeting with the inspector we need to have a reasonable solution to the problem. Also, can someone tell me where the inspector found the drawing that calls for 42" service area.

This problem is starting to hurt.

Harv

On Mon, Sep 25, 2017 at 10:44 AM, Hanson, Leif <leif.hanson@stantec.com> wrote:

Harvey,

I've discussed it with Matt and Aaron, and we feel a discussion with the inspector would be helpful. Aaron has agreed to accompany us to the site for that discussion.

I've asked Matt to look into what drove the change in location for the transformer from the construction drawings, hopefully he can find something beneficial to our cause in why it was. It would be good to have that information prior to any meeting.

Can you set up a meeting with the inspector? I'm available tomorrow or Wednesday I can make pretty much any time work, and today only have a 2-3 PM meeting booked and could make arrangements to re-schedule that if needed.

Regards,
Leif

Leif Hanson, AIA NCARB

Senior Architect
Phone: (509) 340-1713

From: Harvey Morrison [mailto:h Morrisoncm@gmail.com]
Sent: Monday, September 25, 2017 10:19 AM
To: Hanson, Leif <leif.hanson@stantec.com>
Cc: Brown, Jo-Lynn <JLBrown@spokanecity.org>; Matt Nason <matt@contractorsnorthwest.com>; Rick Welker <rickw@contractorsnorthwest.com>; Whiting, Aaron <awhiting@trindera.com>; Flynn, Lanny <Lanny.Flynn@stantec.com>; Witt, Riley <riley.witt@stantec.com>
Subject: Re: FW: Transformer

Turning it won't work. Leaves no room to walk between the transformer and the compressor. There is no practical solution other than getting a waiver. Since there is no reason to service the transformer without first de-energizing it, is it reasonable to ask for the waiver?

The wall to wall size of the room and equipment sizes and service clearances has resulted in this problem.

We need Stantec and Trindera to help us resolve this as it is holding up progress.

Do we need to meet in the room with the inspector?

Harv

On Mon, Sep 25, 2017 at 8:20 AM, Harvey Morrison <h Morrisoncm@gmail.com> wrote:

I will look into it.

On Mon, Sep 25, 2017 at 8:15 AM, Hanson, Leif <leif.hanson@stantec.com> wrote:

Matt/Harvey,

See Aaron's suggestion below. Thoughts?

Thanks
Leif

Leif Hanson, AIA NCARB

Senior Architect
Phone: (509) 340-1713

From: Whiting, Aaron [mailto:awhiting@trindera.com]
Sent: Monday, September 25, 2017 8:11 AM
To: Hanson, Leif <leif.hanson@stantec.com>; Flynn, Lanny <Lanny.Flynn@stantec.com>
Subject: RE: Transformer

Can it be rotated 90 degrees so the front of the transformer is pointed to the left? That should give us the clearance needed just not sure if there would be enough walking space left since we would lose about 8".

Aaron Whiting, P.E.

Trindera Engineering | *Senior Electrical Project Engineer*

Spokane | p: 509.435.4013 | e: awhiting@trindera.com

From: Harvey Morrison <h Morrisoncm@gmail.com>
Sent: Saturday, September 23, 2017 12:00:40 PM
To: Hanson, Leif; Ellison, Berry; Brown, Jo-Lynn; Witt, Riley; Maland, Jim
Subject: Fwd: FW: Transformer

Note that the inspector didn't buy into a variance. This is a big problem to either move the compressor or hang the transformer. We need Stantec's immediate help to resolve.

Harv

----- Forwarded message -----

From: Terry DenBoer <terry@colvicoinc.com>
Date: Fri, Sep 22, 2017 at 1:59 PM
Subject: FW: Transformer
To: Harvey Morrison <h Morrisoncm@gmail.com>
Cc: Matt Nason <matt@contractorsnorthwest.com>

Hey Harvey

We were unsuccessful in getting a waiver on the transformer remaining in its current location.

I have attached the cut sheet for the transformer and the weight is listed at 2091 lbs.

Let me know if there is anything you want me to do to figure this out.

Thanks

Terry Den Boer

Colvico Inc.

2812 N Pittsburg

Spokane, WA 99207

509-252-5843 office

509-342-4060 cell

-----Original Message-----

From: Info

Sent: Friday, September 22, 2017 2:12 PM

To: Terry DenBoer

Subject:

TASKalfa 3551ci

[00:c0:ee:3f:88:15]

BID SUMMARY REPORT

Name: Xfmr Relocation

Estimator: Terry

Job #: 444

Job Name: Xfmr Relocation

Contractor:

Estimator: Terry

Notes:

Bid Date:

Included	Summary Description	Extended	%	Adjusted Material	Extended	%	Adjusted Labor
<input type="checkbox"/>	Summary #1	\$6,441.21	100.00	\$6,441.21	105.40	100.00	105.40

Top Sheet

Raw Cost	\$14,240.81	Sales Per Month	\$0.00
Tax	\$0.00	Return Per Month	\$0.00
Raw Cost With Tax	\$14,240.81	Price Per Sq Foot	\$0.00
Overhead	\$1,424.08	Hours Per Sq Foot	0.00
Profit	\$1,253.19	Square Feet	0.00
Total Return \$	\$2,677.27	Job Months	0.00
Total Return %	15.82	Hours per Week	40.00
Price	\$16,918.08	Workers Per Day	0.00
Bond	\$0.00	Total Hours	105.40
Sell Price	\$16,918.08	Mark Up Sales Tax?	No
Sell Adjusted By:	\$0.00	Use Bond Table?	No
Adj Sell Return	0		\$0.00

Labor

ClassDescription	Percent of Total	Hours Distributed	Hourly Rate	Burden Rate	Percent	Labor Cost
	100.00%	105.40	\$74.00	\$0.00	0.00%	\$7,799.60
Totals:	100.00%	105.40	\$74.00	\$0.00	0.00%	\$7,799.60

MARK UPS

	Total	%	OVERHEAD		PROFIT	
			Amount	%	Amount	
Materials	\$6,441.21	10.00%	\$7,085.33	8.00%	\$7,652.16	
Labor	\$7,799.60	10.00%	\$8,579.56	8.00%	\$9,265.92	
Supplier Quotes	\$0.00	10.00%	\$0.00	8.00%	\$0.00	
SubContractors	\$0.00	10.00%	\$0.00	8.00%	\$0.00	
Direct Job Expense	\$0.00	10.00%	\$0.00	8.00%	\$0.00	
Equipment Rental	\$0.00	10.00%	\$0.00	8.00%	\$0.00	
Totals:	\$14,240.81	10.00%	\$15,664.89	8.00%	\$16,918.08	

TAX Report

	Taxed Amount	Tax Rate %	Tax Amount
Materials	\$6,441.21	0.00%	\$0.00
Labor	\$7,799.60	0.00%	\$0.00
Supplier Quotes	\$0.00	0.00%	\$0.00
SubContractors	\$0.00	0.00%	\$0.00
Direct Job Expense	\$0.00	0.00%	\$0.00
Equipment Rental	\$0.00	0.00%	\$0.00
Total Tax:			\$0.00

BID SUMMARY REPORT

Name: Xfmr Relocation

Estimator: Terry

Job #: 444

PROJECT: Rivefront Ice Rink & Skyride Facility

JOB#: 836

PCO #: 53

DATE: Wednesday, November 15, 2017

SUBJECT: Rock Excavation

Scope of Change Request:

Rock Excavation & Lost Productivity

RECAP OF CHANGE ORDER PRICING DETAIL

Total Charges for Labor	
Total Charges for Material	
Total Charges for Subcontractor	\$297,000.00
Subtotal:	\$297,000.00
Bonding and Insurance	\$4,353.87
TOTAL CHARGES FOR CHANGE ORDER PER CONTRACT:	\$301,353.87

Contract Pricing Certification:

We hereby certify that the pricing in this change order proposal is current, accurate, and in accordance with the contract agreement.

CNI Submitted by:  Date Submitted: 11/22/17

Matt Nason, Project Manager

Stantec Recommended for Payment by: _____ Date Approved: _____

Owner Approved by: _____ Date Approved: _____



PROJECT: Rivefront Ice Rink & Skyride Facility
JOB#: 836
PCO #: 53
PR #:
DATE: 11/15/17
SUBJECT: Rock Excavation

ITEM	QTY	UNIT	LABOR		MATERIAL		SUBCONTRACTORS		TOTALS
			\$/UNIT	AMOUNT	\$/UNIT	AMOUNT	\$/UNIT	AMOUNT	
Project Manager (Change Order Compilation / Contract Mods)		HRS	85.00						
Superintendent		HRS	75.00						
Accounting (Contract Adjustments)		HRS	30.00						
Rock Excavation - T. Lariviere	1	LS					200,000.00	200,000.00	200,000.00
Lost Productivity - T. Lariviere	1.00	LS					70,000.00	70,000.00	70,000.00
Direct Expense Subtotal								270,000.00	270,000.00
Bond						2,190.94			2,190.94
Liability Insurance						1,230.13			1,230.13
Builders Risk Insurance						364.90			364.90
Direct Expense + Overheads Subtotal								270,000.00	273,785.97
Mark-up						567.90		27,000.00	27,567.90

Sales Tax: Not Included
Total: \$ 301,353.87

PROJECT: Rivefront Ice Rink & Skyride Facility

JOB#: 836

PCO #: 59

DATE: Thursday, December 07, 2017

SUBJECT: Fire Department Requirements

Scope of Change Request:

The Fire Department has requested additional features be added to the fire and ammonia systems to grant final occupancy to the building.

Connect the ammonia leak detection system to the fire alarm panel and program a dedicated "hazardous" alarm that would notify the fire department of an ammonia alarm.

Furnish and install a remote readout for the ammonia detection panel so readings can be taken without entering the building.

RECAP OF CHANGE ORDER PRICING DETAIL

Total Charges for Labor	\$97.75
Total Charges for Material	
Total Charges for Subcontractor	\$5,489.00
Subtotal:	\$5,586.75
Bonding and Insurance	\$81.84
TOTAL CHARGES FOR CHANGE ORDER PER CONTRACT:	\$5,668.59

Contract Pricing Certification:

We hereby certify that the pricing in this change order proposal is current, accurate, and in accordance with the contract agreement.

CNI Submitted by:  Date Submitted: 12/7/17
Matt Nason, Project Manager

Stantec Recommended for Payment by: _____ Date Approved: _____

Owner Approved by: _____ Date Approved: _____



PROJECT: Rivefront Ice Rink & Skyride Facility
JOB#: 836
PCO #: 59
PR #:
DATE: 12/07/17
SUBJECT: Fire Department Requirements

ITEM	QTY	UNIT	LABOR		MATERIAL		SUBCONTRACTORS		TOTALS
			\$/UNIT	AMOUNT	\$/UNIT	AMOUNT	\$/UNIT	AMOUNT	
Project Manager (Change Order Compilation / Contract Mods)	1	HRS	85.00	85.00					85.00
Superintendent		HRS	75.00						
Accounting (Contract Adjustments)		HRS	30.00						
Connect Ammonia System To Fire Alarm - Colvico/EVCO	1	LS					1,340.00	1,340.00	1,340.00
Furnish Remote Readout Panel - CIMCO	1	LS					1,300.00	1,300.00	1,300.00
Install and wire readout panel - Colvico	1	LS					2,350.00	2,350.00	2,350.00
Direct Expense Subtotal				85.00			4,990.00		5,075.00
Bond						41.18			41.18
Liability Insurance						23.12			23.12
Builders Risk Insurance						6.86			6.86
Direct Expense + Overheads Subtotal				85.00		71.16	4,990.00		5,146.16
Mark-up				12.75		10.67		499.00	522.42

Sales Tax: Not Included
Total: \$ 5,668.59



2812 N. Pittsburg
Spokane, WA 99207

Phone: (509) 536-1875
Fax: (509) 534-3551

Date: December 4, 2017
Attention: CNI
Reference: Riverfront Recreational Ice Rink & Skyride
Subject: Electrical Proposal & Pricing –
Ammonia Alarm Conduit

Lump Sum Price: \$1,340.00

The following is a summary of our Scope of Work

Included:

-conduit and wiring from mechanical room to fire alarm panel for ammonia monitoring.

Excluded:

-add 2% for bond rate if required
On-site parking will be provided for all employee vehicles.
Restroom facilities will be provided for all employees.

If you have any questions regarding the above information, please feel free to contact me immediately.

Respectfully submitted,

Terry Den Boer
Estimator/Project Manager
Colvico Inc.
Email: terry@colvicoinc.com

Office 509-252-5843
cell-509-342-4060

JOB NAME:					
Ammonia Alarm					
ITEM	QTY.	UNIT PR.	EXT. PR.	LABOR U	EXT. LAB
3/4 emt	80	\$ 0.91	\$ 72.80	0.2	16
3/4 emt conn	2	\$ 0.17	\$ 0.34	0.05	0.1
3/4 emt coup	10	\$ 0.21	\$ 2.10	0.03	0.3
3/4 emt strap	10	\$ 0.10	\$ 1.00	0.01	0.1
4 sq box	1	\$ 3.00	\$ 3.00	0.6	0.6
18/2 TP wire	85	\$ 0.40	\$ 34.00	0.006	0.51
MATERIAL subTOTALS			\$ 113.24		
LABOR TOTAL HOURS					17.61
LABOR \$ PER HOUR					\$ 57.00
LABOR TOTAL			\$ 1,003.77		
TAX					
SUB TOTALS			\$ 1,117.01		
O&P			\$ 223.40		
JOB TOTAL			\$ 1,340.41		
BID BOND 2%			\$ -		

Tuesday, December 5th, 2017

Matt Nason, Project Manager
Contractors Northwest, Inc.

RE: Change Order – Leak Detection Additional Requirements

Change Order # 1

Spoke Riverfront Park Project Cimco Project A1200138

Change order to add a remote readout of the ammonia leak detection mounted on the exterior of the building so readings can be taken without entering the building.

Total Price add: \$1,300 USD

Supply only – installation and all electrical by others

No taxes per project requirements

If you could please sign and return this change order to our office, we can proceed in ordering these materials and adding this to the original contract.

Should you have any questions, please don't hesitate to contact me any time at 616-745-6374 or by e-mail at dperryman@toromont.com

Matt Nason: _____ Date: _____

DREW PERRYMAN • Account Manager, US Recreation
CIMCO Refrigeration, Inc.
NHL Preferred Ice Rink Equipment Supplier
t 616-745-6473
e dperryman@toromont.com





2812 N. Pittsburg
Spokane, WA 99207

Phone: (509) 536-1875
Fax: (509) 534-3551

Date: December 5, 2017
Attention: CNI
Reference: Riverfront Recreational Ice Rink & Skyride
Subject: Electrical Proposal & Pricing –
Ammonia Remote Readout

Lump Sum Price – Base Bid: \$2,350.00

The following is a summary of our Scope of Work

Included:

-labor and misc. materials to install added ammonia remote readout panel.

Excluded:

- sales tax
- excavation, spoils haulaway, compaction and backfill
- sawcutting
- concrete asphalt patchback
- dewatering
- separation fabric
- cutting, patching and painting
- overtime/off hours work
- unforeseen and or existing conditions

-add 2% for bond rate if required

On-site parking will be provided for all employee vehicles.

Restroom facilities will be provided for all employees.

If you have any questions regarding the above information, please feel free to contact me immediately.

Respectfully submitted,

Terry Den Boer
Estimator/Project Manager
Colvico Inc.
Email: terry@colvicoinc.com

Office 509-252-5843
cell-509-342-4060

Washington Contractor's License: COLVII*134D6

JOB NAME:					
Remote Readout					
ITEM	QTY.	UNIT PR.	EXT. PR.	LABOR U	EXT. LAB
3/4 emt	120	\$ 0.91	\$ 109.20	0.2	24
3/4 emt conn	4	\$ 0.17	\$ 0.68	0.05	0.2
3/4 emt coup	15	\$ 0.21	\$ 3.15	0.03	0.45
3/4 emt strap	15	\$ 0.10	\$ 1.50	0.01	0.15
4 sq box	2	\$ 3.00	\$ 6.00	0.6	1.2
18/2 TP wire	125	\$ 0.40	\$ 50.00	0.006	0.75
Beldon	125	\$ 0.40	\$ 50.00	0.006	0.75
Panel mounting	1			2	2
Wall Coring	1	\$ 25.00		1	1
MATERIAL subTOTALS			\$ 220.53		
LABOR TOTAL HOURS					30.5
LABOR \$ PER HOUR					\$ 57.00
LABOR TOTAL			\$ 1,738.50		
TAX					
SUB TOTALS			\$ 1,959.03		
O&P			\$ 391.81		
JOB TOTAL			\$ 2,350.84		
BID BOND 2%			\$ -		

PROJECT: Rivefront Ice Rink & Skyride Facility
JOB#: 836
PCO #: 60

DATE: Thursday, December 07, 2017
SUBJECT: Street Light Additions

Scope of Change Request:

One of the existing light pole bases to be demolished has active street light circuits. Contractor requested to add a type 1 junction box and splice the wires to maintain the circuit.


No power was scheduled for the receptacles on the new street light poles. Contractor has been requested to pull wire from the power pedestal on Wall St. to feed the receptacles.

RECAP OF CHANGE ORDER PRICING DETAIL

Total Charges for Labor	\$97.75
Total Charges for Material	
Total Charges for Subcontractor	\$3,291.20
Subtotal:	\$3,388.95
Bonding and Insurance	\$49.62
TOTAL CHARGES FOR CHANGE ORDER PER CONTRACT:	\$3,438.57

Contract Pricing Certification:

We hereby certify that the pricing in this change order proposal is current, accurate, and in accordance with the contract agreement.

CNI Submitted by:  Date Submitted: 12/7/17
 Matt Nason, Project Manager
 Stantec Recommended for Payment by: _____ Date Approved: _____
 Owner Approved by: _____ Date Approved: _____



PROJECT: Rivefront Ice Rink & Skyride Facility
JOB#: 836
PCO #: 60
PR #:
DATE: 12/07/17
SUBJECT: Street Light Additions

ITEM	QTY	UNIT	LABOR		MATERIAL		SUBCONTRACTORS		TOTALS
			\$/UNIT	AMOUNT	\$/UNIT	AMOUNT	\$/UNIT	AMOUNT	
Project Manager (Change Order Compilation / Contract Mods)	1	HRS	85.00	85.00					85.00
Superintendent		HRS	75.00						
Accounting (Contract Adjustments)		HRS	30.00						
Add Type 1 J Box & Splice Wires - Colvico	1	LS					1,619.00	1,619.00	1,619.00
Wire Street Pole Receptacles - Colvico	1	LS					1,373.00	1,373.00	1,373.00



2812 N. Pittsburg
Spokane, WA 99207

Phone: (509) 536-1875
Fax: (509) 534-3551

Date: December 4, 2017
Attention: CNI
Reference: Riverfront Recreational Ice Rink & Skyride
Subject: Electrical Proposal & Pricing –
Added Type 1 Junction Box for Alternate 6

Lump Sum Price: \$1,619.00

The following is a summary of our Scope of Work

Included:

- removal of concrete at an existing pole location
- addition of 1 – type 1 junction box
- splice existing circuit thru junction box to maintain existing lighting circuit

Excluded:

- add 2% for bond rate if required
- On-site parking will be provided for all employee vehicles.
Restroom facilities will be provided for all employees.

If you have any questions regarding the above information, please feel free to contact me immediately.

Respectfully submitted,

Terry Den Boer
Estimator/Project Manager
Colvico Inc.
Email: terry@colvicoinc.com

Office 509-252-5843
cell-509-342-4060

JOB NAME:					
Type 1 Street Box					
ITEM	QTY.	UNIT PR.	EXT. PR.	LABOR U	EXT. LAB
Type 1	1	\$ 225.00	\$ 225.00	4	4
Hammer Foundation	6	\$ 65.00	\$ 390.00	1	6
Remove Concrete	1	\$ 50.00	\$ 50.00	2	2
MATERIAL subTOTALS			\$ 665.00		
LABOR TOTAL HOURS					12
LABOR \$ PER HOUR					\$ 57.00
LABOR TOTAL			\$ 684.00		
TAX					
SUB TOTALS			\$ 1,349.00		
O&P			\$ 269.80		
JOB TOTAL			\$ 1,618.80		
BID BOND 2%			\$ -		



2812 N. Pittsburg
Spokane, WA 99207

Phone: (509) 536-1875
Fax: (509) 534-3551

Date: December 7, 2017
Attention: General Contractors
Reference: Riverfront Recreational Ice Rink & Skyride
Subject: Electrical Proposal & Pricing
Alternate 6 Receptacle Pole Wiring

Lump Sum Pricing: \$1,373.00

The following is a summary of our Scope of Work

Included:

-wire from service pedestal located on Wall Street to feed receptacles in Alternate 6 poles along Spokane Falls Blvd.

-add 2% for bond rate if required

On-site parking will be provided for all employee vehicles.
Restroom facilities will be provided for all employees.

If you have any questions regarding the above information, please feel free to contact me immediately.

Respectfully submitted,

Terry Den Boer
Estimator/Project Manager
Colvico Inc.

Email: terry@colvicoinc.com

Office 509-252-5843
cell-509-342-4060

Washington Contractor's License: COLVII*134D6

JOB NAME:					
Alt 6 Recept					
ITEM	QTY.	UNIT PR.	EXT. PR.	LABOR U	EXT. LAB
6 thhn	940	\$ 0.59	\$ 554.60	0.011	10.34
MATERIAL subTOTALS			\$ 554.60		
LABOR TOTAL HOURS					10.34
LABOR \$ PER HOUR					\$ 57.00
LABOR TOTAL			\$ 589.38		
TAX					
SUB TOTALS			\$ 1,143.98		
O&P			\$ 228.80		
JOB TOTAL			\$ 1,372.78		
BID BOND 2%			\$ -		

PROJECT: Rivefront Ice Rink & Skyride Facility
JOB#: 836
PCO #: 61

DATE: Thursday, December 07, 2017
SUBJECT: Relocate T-Stat

Scope of Change Request:

Owner has requested thermostat be relocated from Skate Fitting Room 107 to Skate Rental Room 103

Excludes painting of any new conduit.

Excludes any balancing due to new thermostat location.

RECAP OF CHANGE ORDER PRICING DETAIL

Total Charges for Labor	\$97.75
Total Charges for Material	
Total Charges for Subcontractor	\$695.75
Subtotal:	\$793.50
Bonding and Insurance	\$11.57
TOTAL CHARGES FOR CHANGE ORDER PER CONTRACT:	\$805.07

Contract Pricing Certification:

We hereby certify that the pricing in this change order proposal is current, accurate, and in accordance with the contract agreement.

CNI

Submitted by: 

Matt Nason, Project Manager

Date Submitted: 12/12/17

Stantec

Recommended for Payment by: _____

Date Approved: _____

Owner

Approved by: _____

Date Approved: _____



PROJECT: Rivefront Ice Rink & Skyride Facility
JOB#: 836
PCO #: 61
PR #:
DATE: 12/07/17
SUBJECT: Relocate T-Stat

ITEM	QTY	UNIT	LABOR		MATERIAL		SUBCONTRACTORS		TOTALS
			S/UNIT	AMOUNT	S/UNIT	AMOUNT	S/UNIT	AMOUNT	
Project Manager (Change Order Compilation / Contract Mods)	1	HRS	85.00	85.00					85.00
Superintendent		HRS	75.00						
Accounting (Contract Adjustments)		HRS	30.00						
Relocate Thermostat - Pro Mechanical/Standard Plumbing	1	LS					632.50	632.50	632.50
Direct Expense Subtotal				85.00				632.50	717.50
Bond						5.82			5.82
Liability Insurance						3.27			3.27
Builders Risk Insurance						0.97			0.97
Direct Expense + Overheads Subtotal				85.00		10.06		632.50	727.56
Mark-up				12.75		1.51		63.25	77.51

Sales Tax: Not Included
Total: \$ 805.07

Cost Estimate Detail Sheet

Project	Riverfront Park Ice Rink
Job Number	C17-6
Pro MSI Change Proposal #	3
Date	12/12/2017
Reference # / RFP # / RFI #	
Area	
Schedule Impact	No
Originator Pro MSI	Craig Graves
submitted to	Matt Nason
Company	CNI

Harvey has asked Bryan with Standard plumbing and heating to move a room sensor from the current location to the back wall of the skate rental area or the office behind that. The current location is causing the unit to cycle heat all the time due to the door opening close by.

Scope

Item	Description	Unit	Quantity	Unit Costs	Material	Labor	Material Costs	Labor Costs	Total
------	-------------	------	----------	------------	----------	-------	----------------	-------------	-------

1				0	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
2				0	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
3				0	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
4				0	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
5						\$0.00	\$0.00	\$0.00	\$0.00
6						\$0.00	\$0.00	\$0.00	\$0.00
7						\$0.00	\$0.00	\$0.00	\$0.00
8						\$0.00	\$0.00	\$0.00	\$0.00
9						\$0.00	\$0.00	\$0.00	\$0.00
10						\$0.00	\$0.00	\$0.00	\$0.00
11						\$0.00	\$0.00	\$0.00	\$0.00
12						\$0.00	\$0.00	\$0.00	\$0.00
13						\$0.00	\$0.00	\$0.00	\$0.00
14						\$0.00	\$0.00	\$0.00	\$0.00
15						\$0.00	\$0.00	\$0.00	\$0.00
16						\$0.00	\$0.00	\$0.00	\$0.00
17						\$0.00	\$0.00	\$0.00	\$0.00
18						\$0.00	\$0.00	\$0.00	\$0.00
19						\$0.00	\$0.00	\$0.00	\$0.00
20						\$0.00	\$0.00	\$0.00	\$0.00
				Subtotal			\$0.00	\$0.00	\$0.00

Sub-Contractor Costs			
1	Standard Plumbing and Heating		\$550.00
2			
3			
4			
Subtotal			\$550.00
15% OH & P			\$82.50
Sub-Contractor Total			\$632.50

10%		Overhead	\$0.00
		Subtotal	\$0.00
		Subcontractor(s)	\$632.50
		Subtotal	\$632.50
5%		Profit	\$0.00
		Grand Total	\$632.50

4911 N Rebecca PO Box 6526 Spokane, WA 99217
 (509) 483-1305 Main (509) 483-1805 Fax
 pro-msi.com 24 Hr Service (509) 455-3872

Pro Mechanical Services, Inc.
The future of Smart Energy

SPHControls

STANDARD PLUMBING HEATING CONTROLS

Tuesday, December 12, 2017

Pro Mechanical
Spokane, WA

Craig:

Harvey asked me to let them know what it will take to move the room sensor that is for RTU-1 from its current location to the back wall of the skate rental area or the office behind that. The current location is causing the unit to be in heating all the time due to lobby having open doors, etc. He said they were not as concerned about the lobby/skate fitting area as much as they are about the skate rental or office space.

The cost to relocate the sensor and put a blank plate in the existing location will be \$550.00. We are assuming this can be done in the AM from 7:00AM until 11:00AM before they open for the day.

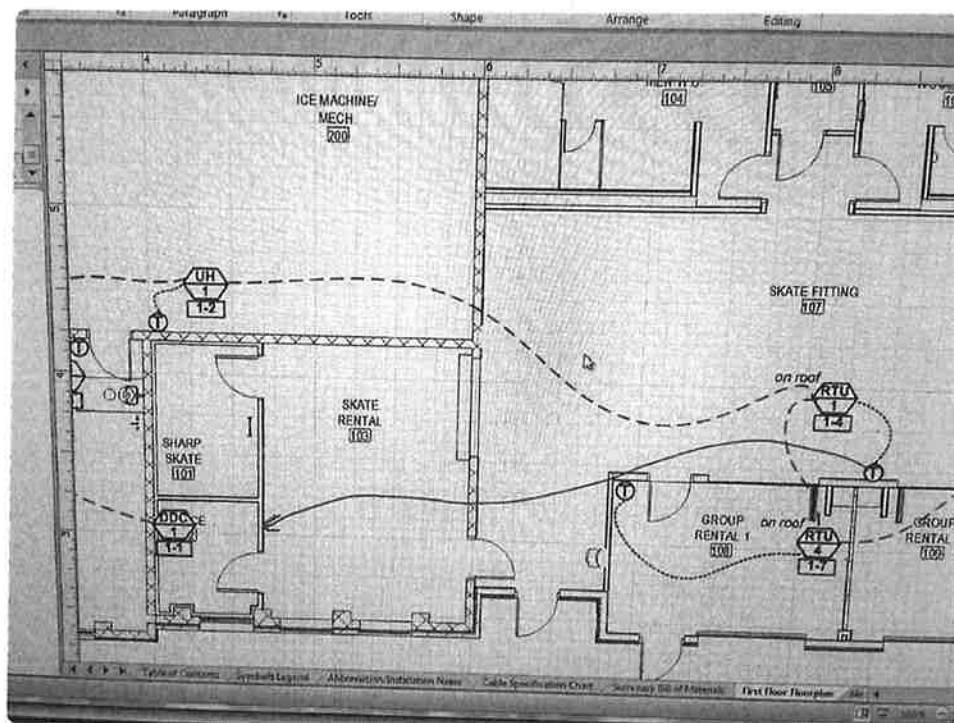
If you have any questions please call our office.

Sincerely,



Bryan Johnson

This Bid contains information owned by Standard Plumbing Heating Controls. It is provided to you for **BIDDING PURPOSES ONLY** and on condition that **PRIOR TO THE TIME OF BIDDING** all of it is **CONFIDENTIAL** and is not to be shared or given, for any reason, to anyone else. If this policy is not followed Standard Plumbing Heating Controls retains the right to recover any damages as a result of a breach of this policy. Please contact our office if these conditions are not acceptable.



PROJECT: Rivefront Ice Rink & Skyride Facility
JOB#: 836
PCO #: 62

DATE: Wednesday, December 13, 2017
SUBJECT: Post Street Light Power

Scope of Change Request:

Power for the street lights on Post was not available where indicated on the drawings. Contractor needs to hand dig street and undermine sidewalk to access another junction box for power.

Price includes cold patch of asphalt only. Permanent patching of asphalt is not available until next year and is to be completed by others.

RECAP OF CHANGE ORDER PRICING DETAIL

Total Charges for Labor	\$97.75
Total Charges for Material	
Total Charges for Subcontractor	\$3,493.60
Subtotal:	\$3,591.35
Bonding and Insurance	\$52.59
TOTAL CHARGES FOR CHANGE ORDER PER CONTRACT:	\$3,643.94

Contract Pricing Certification:

We hereby certify that the pricing in this change order proposal is current, accurate, and in accordance with the contract agreement.

CNI Submitted by:  Date Submitted: 12/13/17
Matt Nason, Project Manager

Stantec Recommended for Payment by: _____ Date Approved: _____

Owner Approved by: _____ Date Approved: _____



PROJECT: Rivefront Ice Rink & Skyride Facility
JOB#: 836
PCO #: 62
PR #:
DATE: 12/13/17
SUBJECT: Post Street Light Power

ITEM	QTY	UNIT	LABOR		MATERIAL		SUBCONTRACTORS		TOTALS
			\$/UNIT	AMOUNT	\$/UNIT	AMOUNT	\$/UNIT	AMOUNT	
Project Manager (Change Order Compilation / Contract Mods)	1	HRS	85.00	85.00					85.00
Superintendent		HRS	75.00						
Accounting (Contract Adjustments)		HRS	30.00						
Extend trenching & conduit for power - Colvico	1	LS					3,176.00	3,176.00	3,176.00
Direct Expense Subtotal				85.00				3,176.00	3,261.00
Bond						26.46			26.46
Liability Insurance						14.86			14.86
Builders Risk Insurance						4.41			4.41
Direct Expense + Overheads Subtotal				85.00		45.73		3,176.00	3,306.73
Mark-up				12.75		6.86		317.60	337.21

Sales Tax: Not Included
Total: \$ 3,643.94



2812 N. Pittsburg
Spokane, WA 99207

Phone: (509) 536-1875
Fax: (509) 534-3551

Date: December 13, 2017
Attention: General Contractors
Reference: Riverfront Recreational Ice Rink & Skyride
Subject: Electrical Proposal & Pricing
Post Street Light Pole Power
Lump Sum Pricing: \$3,176.00

The following is a summary of our Scope of Work

Included:

- sawcut and remove asphalt against curbing
- hand dig street and undermine sidewalk for conduit access to both junction boxes
- cold patch asphalt for winter

-add 2% for bond rate if required

On-site parking will be provided for all employee vehicles.
Restroom facilities will be provided for all employees.

If you have any questions regarding the above information, please feel free to contact me immediately.

Respectfully submitted,

Terry Den Boer
Estimator/Project Manager
Colvico Inc.

Email: terry@colvicoinc.com

Office 509-252-5843
cell-509-342-4060

Washington Contractor's License: COLVII*134D6

JOB NAME:					
Post Street Power					
ITEM	QTY.	UNIT PR.	EXT. PR.	LABOR U	EXT. LAB
Sawcut	50	\$ 6.00	\$ 300.00	0.1	5
asphalt removal	1	\$ 65.00	\$ 65.00	2	2
asphalt disposal	1	\$ 100.00	\$ 100.00	1	1
handdig	16	\$ 0.10	\$ 1.60	1	16
10 thhn	60	\$ 0.30	\$ 18.00	0.006	0.36
1 pvc	15	\$ 0.40	\$ 6.00	0.023	0.023
cold patch (winter)	1	\$ 100.00	\$ 100.00	2	2
barricading	1	\$ -	\$ -	2	2
Equipment MOB	1	\$ 50.00	\$ 50.00	4	4
Truck Charge	8	\$ 20.00	\$ 160.00		
MATERIAL subTOTALS			\$ 800.60		
LABOR TOTAL HOURS					32.383
LABOR \$ PER HOUR					\$ 57.00
LABOR TOTAL			\$ 1,845.83		
TAX					
SUB TOTALS			\$ 2,646.43		
O&P			\$ 529.29		
JOB TOTAL			\$ 3,175.72		
BID BOND 2%			\$ -		

PROJECT: Rivefront Ice Rink & Skyride Facility**JOB#: 836****PCO #: 63****DATE: Wednesday, December 13, 2017****SUBJECT: Temporary Fencing****Scope of Change Request:**

Contractor was requested to have fence contractor relocate all the temporary fencing around the site to accommodate planned activities in the park prior to opening the ice rink and skyride facility

RECAP OF CHANGE ORDER PRICING DETAIL

Total Charges for Labor	\$97.75
Total Charges for Material	
Total Charges for Subcontractor	\$660.00
Subtotal:	\$757.75
Bonding and Insurance	\$11.05
TOTAL CHARGES FOR CHANGE ORDER PER CONTRACT:	\$768.80

Contract Pricing Certification:

We hereby certify that the pricing in this change order proposal is current, accurate, and in accordance with the contract agreement.

CNI

Submitted by: 

Matt Nason, Project Manager

Date Submitted: 12/13/17

Stantec

Recommended for Payment by: _____

Date Approved: _____

Owner

Approved by: _____

Date Approved: _____



PROJECT: Rivefront Ice Rink & Skyride Facility
JOB#: 836
PCO #: 63
PR #:
DATE: 12/13/17
SUBJECT: Temporary Fencing

ITEM	QTY	UNIT	LABOR		MATERIAL		SUBCONTRACTORS		TOTALS
			S/UNIT	AMOUNT	S/UNIT	AMOUNT	S/UNIT	AMOUNT	
Project Manager (Change Order Compilation / Contract Mods)	1	HRS	85.00	85.00					85.00
Superintendent		HRS	75.00						
Accounting (Contract Adjustments)		HRS	30.00						
Relocate Temp Fencing - Statewide Fencing	6	MH					100.00	600.00	600.00
Direct Expense Subtotal				85.00				600.00	685.00
Bond						5.56			5.56
Liability Insurance						3.12			3.12
Builders Risk Insurance						0.93			0.93
Direct Expense + Overheads Subtotal				85.00		9.61		600.00	694.61
Mark-up				12.75		1.44		60.00	74.19

Sales Tax: Not Included
Total: \$ 768.80



PROJECT: Rivefront Ice Rink & Skyride Facility

JOB#: 836

PCO #: 64

DATE: Wednesday, December 13, 2017

SUBJECT: Landscape Revisions

Scope of Change Request:

Landscape revisions including adding quick couplers to the irrigation system and revising landscape plans to cover areas that were not addressed by the contract drawings.

RECAP OF CHANGE ORDER PRICING DETAIL

Total Charges for Labor	\$97.75
Total Charges for Material	
Total Charges for Subcontractor	\$6,361.64
Subtotal:	\$6,459.39
Bonding and Insurance	\$94.63
TOTAL CHARGES FOR CHANGE ORDER PER CONTRACT:	\$6,554.02

Contract Pricing Certification:

We hereby certify that the pricing in this change order proposal is current, accurate, and in accordance with the contract agreement.

CNI

Submitted by: 

Matt Nason, Project Manager

Date Submitted: 12/13/17

Stantec

Recommended for Payment by: _____

Date Approved: _____

Owner

Approved by: _____

Date Approved: _____



PROJECT: Rivefront Ice Rink & Skyride Facility
JOB#: 836
PCO #: 64
PR #:
DATE: 12/13/17
SUBJECT: Landscape Revisions

ITEM	QTY	UNIT	LABOR		MATERIAL		SUBCONTRACTORS		TOTALS
			\$/UNIT	AMOUNT	\$/UNIT	AMOUNT	\$/UNIT	AMOUNT	
Project Manager (Change Order Compilation / Contract Mods)	1	HRS	85.00	85.00					85.00
Superintendent		HRS	75.00						
Accounting (Contract Adjustments)		HRS	30.00						
Landscape Revisions - Land Expressions	1	LS					5,783.31	5,783.31	5,783.31
Direct Expense Subtotal				85.00				5,783.31	5,868.31
Bond						47.62			47.62
Liability Insurance						26.74			26.74
Builders Risk Insurance						7.93			7.93
Direct Expense + Overheads Subtotal				85.00		82.29		5,783.31	5,950.60
Mark-up				12.75		12.34		578.33	603.42

Sales Tax: Not Included
Total: \$ 6,554.02



LAND
EXPRESSIONS

SEV. 466.6583 T
509.466.7694 F
LANDEXPRESSIONS.COM

5615 E. DAY BLVD. SPOKANE, ID.
83201

ATTN: Matt Nason

Contractors Northwest Inc.

PO Box 100

Athol, ID 83801

FAX: 208.667.6388 PHONE: 208.667.2456

LETTER OF NOTIFICATION:

1

DATE: 10.27.17 JOB NO: 172019

JOB NAME: Riverfront Park Ice Rink

RE: Change Order

FROM: Clayton Varick

Notification of:

- | | | |
|--|--|--|
| <input checked="" type="checkbox"/> Change of Conditions | <input checked="" type="checkbox"/> Price Proposal | <input type="checkbox"/> Request for Additional Time |
| <input checked="" type="checkbox"/> Extra Work Not in Contract | <input type="checkbox"/> Credit for Changes | <input type="checkbox"/> Cost Neutral |
| <input checked="" type="checkbox"/> Cost Impact | <input type="checkbox"/> Intent to Claim | <input type="checkbox"/> Other |

Description:

- | | |
|---|-------------------------|
| 1 Additional Quick Couplers: supply and install 6 additional QC's around the site. | Material: \$ 1,057.50 |
| | Labor: \$ 398.70 |
| 2 Rock Work: supply and set a remnant wall at east lawn to negotiate grade from new curb to existing without further disturbing the root zone of the existing spruce. Supply and set boulders at the Fountain Café and pedestal in east lawn to retain grade. Add rip rap around gondola post per Harvey. | Boulders: \$ 437.50 |
| | Remnants: \$ 375.00 |
| | Rock Truck: \$ 1,218.75 |
| | Labor: \$ 1,511.74 |
| 3 Subgrade at 'Riverwall' planter: Land Expressions had to provide our own subgrade to allow for garden soil. All hand work. | Labor: \$ 631.28 |
| 4 Additional Tree: supply and install an additional tree at Fountain Café. | Material: \$ 193.75 |
| | Labor: \$ 199.35 |
| 5 Irrigation: remove 875 sf of irrigation at Spokane Falls Blvd and add 720 sf irrigation for east Riverwall planter and triangle at Fountain Café. Net DEDUCT based on sf price bid. | DEDUCT \$ (240.25) |

ADDITIONAL CHARGE FOR ABOVE WORK IS:

\$

5,783.31

Above additional work to be performed under the same conditions as specified in original contract unless otherwise stipulated.

Authorized Signature _____

Date: _____

Authorized Signature _____

OWNER SIGNATURE

CONTRACTOR SIGNATURE

Date: 10.27.17

This Letter of Notification becomes part of, and in conformance with, the existing contract.

PROJECT: Rivefront Ice Rink & Skyride Facility

JOB#: 836

PCO #: 65

DATE: Wednesday, December 13, 2017

SUBJECT: Fire Extinguishers

Scope of Change Request:

Contractor was requested to furnish and install (2) 10lb K class fire extinguishers for the kitchen that were not required by the contract documents.

RECAP OF CHANGE ORDER PRICING DETAIL

Total Charges for Labor	\$224.25
Total Charges for Material	
Total Charges for Subcontractor	\$330.00
Subtotal:	\$554.25
Bonding and Insurance	\$7.98
TOTAL CHARGES FOR CHANGE ORDER PER CONTRACT:	\$562.23

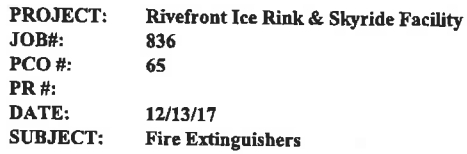
Contract Pricing Certification:

We hereby certify that the pricing in this change order proposal is current, accurate, and in accordance with the contract agreement.

CNI Submitted by:  Date Submitted: 12/18/17
Matt Nason, Project Manager

Stantec Recommended for Payment by: _____ Date Approved: _____

Owner Approved by: _____ Date Approved: _____



Sales Tax: Not Included
Total: \$ 562.23

PROJECT: Rivefront Ice Rink & Skyride Facility

JOB#: 836

PCO #: 66

DATE: Wednesday, December 13, 2017

SUBJECT: Kitchen Equipment Changes

Scope of Change Request:

Delete heated cabinet K23 and ice tea dispenser K64
Add K20 hot well and RW-2 drawer warmer

RECAP OF CHANGE ORDER PRICING DETAIL

Total Charges for Labor	\$160.00
Total Charges for Material	
Total Charges for Subcontractor	(\$819.00)
Subtotal:	(\$659.00)
Bonding and Insurance	
TOTAL CHARGES FOR CHANGE ORDER PER CONTRACT:	(\$659.00)

Contract Pricing Certification:

We hereby certify that the pricing in this change order proposal is current, accurate, and in accordance with the contract agreement.

CNI Submitted by:  Date Submitted: 12/13/17
Matt Nason, Project Manager

Stantec Recommended for Payment by: _____ Date Approved: _____

Owner Approved by: _____ Date Approved: _____



PROJECT: Rivefront Ice Rink & Skyride Facility
JOB#: 836
PCO #: 66
PR #:
DATE: 12/13/17
SUBJECT: Kitchen Equipment Changes

ITEM	QTY	UNIT	LABOR		MATERIAL		SUBCONTRACTORS		TOTALS
			\$/UNIT	AMOUNT	\$/UNIT	AMOUNT	\$/UNIT	AMOUNT	
Project Manager (Change Order Compilation / Contract Mods)	1	HRS	85.00	85.00					85.00
Superintendent	1	HRS	75.00	75.00					75.00
Accounting (Contract Adjustments)		HRS	30.00						
Kitchen Equipment Revisions - Spokane Restaurant Equipment	1	LS					-819.00	-819.00	-819.00
<i>Direct Expense Subtotal</i>				160.00				-819.00	-659.00
Bond									
Liability Insurance									
Builders Risk Insurance									
<i>Direct Expense + Overheads Subtotal</i>				160.00				-819.00	-659.00
Mark-up									

Sales Tax: Not Included
 Total: \$ (659.00)

Matt Nason

From: Sean Mallert <sean@sporest.com>
Sent: Thursday, October 26, 2017 11:48 AM
To: Matt Nason
Subject: CO#2 City of Spokane Ice Rink Contractors NW Quote AND CO#3 BUNN #64 Tea Brewer Return Quote
Attachments: FW: ice tea dispenser cancelled

Matt , see attached , please review and let me know how to proceed,
See attached e-mail regarding the additional return for the Bunn Ice Tea EQ.

Hatco return and Wells ADD [View "CO#2 City of Spokane Ice Rink Contractors NW" Quote](#)
SUMMARY- \$78.00 CREDIT

Bunn Ice Tea Brewer Return [View "CO#3 BUNN #64 Tea Brewer Return" Quote](#)
SUMMARY \$741.00 CREDIT

Sean R. Mallert
Food Service Equipment Contractor / Project Management
Spokane Restaurant Equipment, Inc.
1750 E Trent Avenue
Spokane, WA 99202
O.509.534.5500
C.509.863.2184
sean@sporest.com

BRIEFING PAPER
Southside Senior Activity Center
January 9, 2018

Subject

Retirement and refinance of debt previously guaranteed by the Spokane Park Board in connection with construction financing for the Southside Senior Activity Center.

Background

In 1998, the Water Department (“Water”) and Parks Department (“Parks”) signed a memorandum of understanding in which, Water agreed to lease certain land to Parks for the then future site of the Southside Senior Activity Center (“SSAC”), in exchange for certain landscape maintenance services. In turn, Parks subleased Water’s land to SSAC along with some additional land belonging to Parks to make up the site for the SSAC (the “Lease”).

Thereafter, over \$1 million was raised towards the cost of constructing the SSAC. Washington Trust Bank agreed to loan SSAC approximately \$650,000, the difference between total construction costs and the funds that had been raised (the “Loan”). Parks allowed SSAC to use the Lease as collateral for the Loan by consenting to an assignment of SSAC’s lease to the Bank for security purposes. In the event of a default on the Loan, the Bank can step into SSAC’s rights under the Lease and sublease the premises in order to repay the Loan.

Over the years, Parks has paid Water annual rent of approximately \$9450.00 for Water’s portion of the SSAC site (in lieu of aforementioned landscape maintenance services). SSAC has paid Parks annual rent of \$1.

SSAC has paid down the original approximate \$650,000 loan to \$139,620.07; however SSAC has recently fallen in arrears and defaulted on the Loan. The Bank has refrained from exercising its foreclosure rights while SSAC and the City have explored options. In order to protect its property interests, Water has offered to extend an interfund Loan to Parks sufficient to retire the Bank Loan on the condition that Parks increases the rent it pays to Water in an amount sufficient to amortize the interfund loan.

The interfund loan amortization is calculated at the balance owing Washington Trust Bank of \$139,711.59 at January 31, 2018 amortized over 15 years at 3.40% (assuming use of the standard Spokane Investment Pool lending rate calculation) resulting in a monthly interfund loan payment from Parks to Water for \$989.22 (see loan calculations attached hereto).

As a result of this proposed refinance, SSAC’s net monthly payment on its loan will be reduced from \$4,500.00 to \$989.22, a \$42,129.36 annual reduction.

Action

To avoid a foreclosure by Washington Trust Bank and resulting compromise of the City’s ownership, use and policy objectives with respect to the SSAC property, approve an interfund loan to be extended from Water to Parks in the principal sum of \$139,711.59 in order for Parks to pay off the remaining Washington Trust Bank loan. Parks will fund repayment of the new loan from Water by decreasing its annual budget allocation to SSAC (currently \$115,758) by the

annual payment needed to repay the interfund loan from water (\$989.22 monthly / \$11,870.64 annually).

CONFIDENTIAL

City Clerk's No. OPR 2017-0567

CONTRACT ADDENDUM

THIS AGREEMENT is between the CITY OF SPOKANE PARKS AND RECREATION DEPARTMENT, a Washington State municipal corporation, as "City", and ACOUNTEMPs, whose address is 601 W. RIVERSIDE, as "COMPANY".

WHEREAS, the parties entered into a Contract wherein the COMPANY agreed to ASSIGN A TEMPORARY EMPLOYEE ("ASSIGNED INDIVIDUAL") TO HANDLE THE CITY'S ACCOUNTING NEEDS; and

WHEREAS, additional work has been requested; -- Now, Therefore,

The parties agree as follows:

1. **CONTRACT DOCUMENTS.** The Contract dated 7/3/17, any previous amendments and/or extensions/renewals thereto are incorporated by reference into this document as though written in full and shall remain in full force and effect except as provided herein.
2. **EFFECTIVE DATE.** This Contract Addendum shall become effective 10/15/17 and ends on 12/31/17.
3. **ADDITIONAL WORK.** The scope of work of the original Contract is expanded to include the following:

ADDITIONAL ACCOUNTING WORK.

4. **COMPENSATION.** The City shall pay the Company an amount not to exceed NINE THOUSAND FOUR HUNDRED NINETY NINE AND 80/100 DOLLARS, (\$9,499.80) as full compensation for the services provided for under in this Agreement. This is the maximum amount to be paid under this Agreement for the work described in Section I above, and shall not be exceeded without the prior written authorization of the City in the form of an executed amendment to this Agreement.

<p>ACCONTEMPS, A DIVISION OF ROBERT HALF INTERNATIONAL INC.</p> <p>By: _____ <i>(signature)</i></p> <p>Print Name: _____</p> <p>Title: _____</p> <p>Date: _____</p> <p>Email: _____</p>	<p>CITY OF SPOKANE PARKS AND RECREATION DEPARTMENT</p> <p>By: _____ <i>(Director)</i></p> <p>Date: _____</p>
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<p>ATTEST:</p> <p>_____</p> <p>City Clerk</p> <p>DATE: _____</p>	<p>APPROVED AS TO FORM:</p> <p>_____</p> <p>Assistant City Attorney</p>
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Attachments that are part of this Contract Addendum:

City Clerk's No. [OPR 2016-0125]

CONTRACT AMENDMENT/EXTENSION

THIS AGREEMENT is between the CITY OF SPOKANE PARKS AND RECREATION DIVISION, a Washington State municipal corporation, as "City", and "DESAUTEL HEGE COMMUNICATION (DH)," whose address is 315 W. RIVERSIDE AVENUE, SUITE 200, SPOKANE WASHINGTON 99201, as "CONSULTANT."

WHEREAS, the parties entered into a Contract wherein the "Consultant" agreed to COMMUNICATIONS, OUTREACH, BRANDING AND ADVERTISING; and

WHEREAS, additional work and time to perform has been requested; -- Now, Therefore,

The parties agree as follows:

1. **CONTRACT DOCUMENTS.** The Contract dated JANUARY 18, 2018 - JANUARY 17, 2019, any previous amendments and/or extensions/renewals thereto are incorporated by reference into this document as though written in full and shall remain in full force and effect except as provided herein.

2. **EFFECTIVE DATE.** This Contract Amendment/Extension shall become effective JANUARY 18, 2018.

3. **ADDITIONAL WORK.** The scope of work of the original Contract is amended to add the following:

[SCOPE OF WORK IDENTIFIED IN EXHIBIT A 2018].

4. **EXTENSION.** The contract documents are hereby extended and shall run through JANUARY 17, 2019.

5. **COMPENSATION.** The City shall pay [NOT TO EXCEED ONE HUNDRED NINETY SEVEN THOUSAND DOLLARS AND NO/100 DOLLARS, (\$197,000) for everything furnished and done under this Contract Amendment/Extension.

<p>DESAUTEL HEGE</p> <p>By: _____ <i>(signature)</i></p> <p>Print Name: _____</p> <p>Title: _____</p> <p>Date: _____</p> <p>Email: _____</p>	<p>CITY OF SPOKANE PARKS AND RECREATION DIVISION:</p> <p>By: _____ <i>(Director)</i></p> <p>Date: _____</p>
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<p>ATTEST:</p> <p>_____</p> <p>City Clerk</p> <p>DATE: _____</p>	<p>APPROVED:</p> <p>_____</p> <p>Assistant City Attorney</p>
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Attachments that are part of this Contract Extension:

CURRENT CERTIFICATE OF LIABILITY INSURANCE
CURRENT LEGAL ENTITY REGISTRATION
CURRENT BUSINESS LICENSE
2018 SCOPE OF WORK

**CITY OF SPOKANE
PARKS & RECREATION DIVISION**

Marketing, Advertising, and Brand Development Services – Desautel Hege
January 18, 2018 - January 17, 2019

SCOPE OF WORK OVERVIEW

The scope of this contract includes assistance in development and implementation of strategic marketing campaigns, video production, public engagement, and advertising designed to leverage and promote the multiple assets of the Parks & Recreation Division. The Consultant will assist in the development of comprehensive advertising and promotional campaigns to support the City of Spokane's Parks & Recreation Division featured events.

The Consultant shall work with City staff to manage overall communication and marketing strategies. The Consultant shall provide formal reports to City staff and occasionally to the Park Board.

Consultant shall coordinate all Scope of Work outlined in this document through City staff.

Marketing, advertising, and brand development services beginning January 18, 2018 and running through January 17, 2019, which may be extended for two (2) additional one year contract terms subject to mutual agreement, with the total contract term not to exceed five (5) years. Yearly contract expenditure not to exceed One Hundred Ninety Seven Thousand dollars and no cents (\$197,000.00), which includes all Consultant fees and all expenses related to fulfilling entire Scope of Work.

DETAILED SCOPE OF WORK

- 1) PLANNING: \$20,000**
 - a. Develop a marketing and advertising plan; including:
 - i. Goals and objectives
 - ii. Audience considerations
 - iii. Strategies and tactics
 - iv. Timeline
 - v. Deliverable: comprehensive marketing plan
 - vi. Timeline: Q1 2018
 - b. Frequent meetings and account management
 - i. DH team members will facilitate frequent meetings.
 - ii. Timeline: monthly, ongoing.

2) IMPLEMENTATION: \$175,000

- a. Mix of marketing, advertising, and communication tactics will be identified in marketing, advertising and communication plan.
- b. DH shall develop quarterly plans that outline strategic priority tactics with associated costs to implement for that quarter.
- c. Tactics may include:
 - i. Shooting and editing of videos such as commercials, construction updates, interviews with those working on project and those who work in the park, etc.
 - ii. Development of graphics, and other creative elements associated with Parks & Recreation Division brand and promotions.
 - iii. Development of strategic advertising campaign(s) for Parks & Recreation Division featured programs.
 - iv. Marketing campaign creative development to promote major programs and events, such as Aquatics season, Sports, etc.
 - v. Shooting and editing of videos for Parks & Recreation Division, such as commercials, promotional videos.
 - vi. Assist City staff in professional photography (primarily focused on, but not limited to: Golf, Aquatics, Sports, Outdoor Recreation, various City parks.
 - vii. Campaign media buys—procurement, placement and billing strategy (includes standard agency commission 15%).
- d. Deliverables: Quarterly strategy implementation reports and applicable tactics.
- e. Cost and timeline will be outlined in quarterly plans, but will not exceed \$175,000.

3) MEASUREMENT: \$2,000

- a. Establish output/outcome measures for each campaign
 - i. Measures will be identified in marketing, advertising and communication plan and may include:
 - a. Digital analytics
 - b. Earned media coverage tracking
 - c. Attendance tracking at events
 - d. Ticket/season pass sales, other outputs, etc.
 - ii. Deliverable: quarterly reports of marketing efforts and results to City staff
 - iii. Timeline: Q4 2018

PART I. PRICING PAGE**TO: PURCHASING, CITY OF SPOKANE****BID NAME: Truck Bodies and Accessories****BID NO: 4401-17**

The purpose of this Request for Bid is to invite quotes to supply The City of Spokane Fleet Services Department with a truck bodies and accessories to mount on eight (8) or more different vehicles. The bid is for an all or none type purchase to streamline the purchasing process. The vehicles to receive mounted equipment are:

Item# 1: Unit# 428679 & 428680; 60" C/A Ford F350 4X4 single rear wheel chassis cab to receive service bodies, cranes, arrowboards and accessories per technical specifications to follow.

Item# 2: Unit# 428681 & 428682; 84" C/A Ford F450 4X4 dual rear wheel chassis cab to receive service bodies, cranes, arrowboards and accessories per technical specifications to follow.

Item# 3: Unit# 428683 & 428684; 84" C/A Ford F450 4X4 dual rear wheel chassis cab to receive custom low deck height platform bodies, liftgates, arrowboards, snowplows and accessories per technical specifications to follow.

Item# 4: Unit# 428685; 60" C/A Ford F350 4X4 single rear wheel chassis cab to receive service body and accessories per technical specifications to follow.

Item# 5: Unit# 428686; 60" C/A Ford F550 4X4 dual rear wheel chassis cab to receive custom low deck height platform body with headlift hoist, 8' hopper spreader, mag chloride system, centralized hydraulic/control system and accessories per technical specifications to follow.

Item# 6: Unit# 428627; 84" C/A Ford F350 4X4 dual rear wheel chassis cab to receive 11'6" dump body, snow plow and accessories per technical specifications to follow.

Item# 7: Unit# 428702; 84" C/A Ford F550 dual rear wheel chassis cab to receive service body, custom canopy roof and hydraulic rope reel with accessories per technical specifications to follow.

ITEM	QTY	DESCRIPTION	UNIT PRICE	TOTAL
1	2 OR MORE	Provide and install heavy duty custom 108" service bodies, cranes, arrowboards and accessories per technical specifications to follow.	36,726.00	\$ 73,452.00
2	2 OR MORE	Provide and install heavy duty custom 130" service bodies, cranes, arrowboards and accessories per technical specifications to follow.	53,131.00	\$106,262.00
3	2 OR MORE	Provide and install heavy duty custom 12'6" low deck height platform bodies, snow plows, arrowboards and accessories per technical specifications to follow.	30,217.00	\$ 60,434.00
4	1 OR MORE	Provide and install heavy duty custom 108" service body and accessories per technical specifications to follow.	21,387.00	\$ 21,387.00
5	1 OR MORE	Provide and install heavy duty custom 9'6" low deck height platform bod body and accessories per technical specifications to follow.	55,996.00	\$ 55,996.00
6	1 OR MORE	Provide and install heavy duty custom 11'6" dump body, snow plow and accessories per technical specifications to follow	40,428.00	\$ 40,428.00
7	1 EA	Provide and install heavy duty custom 130" service body, custom canopy roof, hydraulic rope reel and accessories per technical specifications to follow.	60,254.00	\$ 60,254.00
		SUBTOTAL		\$418,213.00
		WA STATE SALES TAX (@ 8.8%)		\$ 36,802.74
		GRAND TOTAL		\$455,015.74

Unless agreeing to payment by credit card with no additional fee, payment shall be made via direct deposit/ACH (except as provided by state law) after receipt of the goods/services ordered. A completed ACH application is required before a City order will be issued. If the City objects to all or any portion of an invoice, it shall notify the supplier and reserve the right to pay only that portion of the invoice not in dispute. In that event, all parties shall immediately make every effort to settle the disputed amount.

MINIMUM SPECS. CALLED FOR	TO BE SUPPLIED	EXCEPTIONS
ITEM# 4 LIGHTS (Unit# 428685)		
Service body to be equipped with all lights to be in compliance with FMVSS 108 Stop, tail, turn, and back-up lights recessed in rear panels of body plus all marker lights including the rear identification cluster. All lighting to be LED with factory installed wiring in sealed loom that will plug into the cab and chassis wiring using a weather proof plug.	B	
ITEM# 4 LIGHTS CONTINUED (Unit# 428685)		
All lighting to be LED with factory installed wiring in sealed loom that will plug into the cab and chassis wiring using a weather proof plug. Lights are to be installed & fully wired at time of delivery. Front Bulkhead equipped with a Star Model 9016 LED amber beacon light wired to a dash mounted "up fitter" switch and be equipped with a permanent placard style label. Beacon Light to be protected by a custom fabricated limb guard constructed of 3/8" steel round bar	B	
All wiring is to be encased in split loom with all wire connections to be of the heat shrink type.	B	
Service body and accessories to be installed per specifications stated in the above SERVICE BODY INSTALLATION AND PAINT section of the bid to be turnkey, ready for operation	B	
ITEM# 5: CUSTOM LOW DECK HEIGHT 304 STAINLESS STEEL PLATFORM BODY with head lift hoist, 9' hopper spreader body, mag chloride system, centralized hydraulic/control system and accessories per technical specifications to follow. (Unit# 428686)	B	
CUSTOM PLATFORM CONSTRUCTION (Unit# 428686)		
UNDERSTRUCTURE Stainless steel 8" structural steel channel longitudinal members to extend full length of platform plus front extensions as required to mount front mounted hoist. Longitudinal members to be notched for full width 3" stainless structural steel channel cross members on 12" centers. "Cut and nested" cross members will not be accepted. NO Exceptions. Cross sills are to interlock with longitudinal members to support the floor the full length and width of the floor of platform. Welded to the inside of the front and rear end rails are to be 3" X 3" X 3/8" stainless steel angle floor supports.	B	
SIDE AND END RAIL CONSTRUCTION Both side and end rails are to be fabricated of <u>in facing</u> stainless steel 5" structural steel channel. Side and rear end rails are to be equipped with 4" high X 7 Ga. thick formed stainless steel plate stake pockets designed to accept standard mill cut nom. 2 x 4 wood stakes. The first side stake pocket is to be located 12" on center from the front of the platform with the following stake pockets on 24" centers. The rear pockets are to be attached 12" on center in from each side with a 2 nd stake pocket 24" in from the outer pocket. Welded to outside of the side and rear stake pockets is to be a 3" x 1/4" stainless steel plate tie down rail.	B	

MINIMUM SPECS. CALLED FOR	TO BE SUPPLIED	EXCEPTIONS
FLOOR CONSTRUCTION The floor is to consist of 1/8" stainless steel treadplate with all cross seams 100% welded and skip welded along each side rail.	<i>B</i>	
ITEM# 5 BANGBOARD (Unit# 428686) Front Bulkhead shall be constructed of 2 overlapping stainless steel pieces. It shall have a formed recess, 6 1/8" deep by 11 5/8" wide, to house the trunnion mount hoist. The formed recess shall have chamfered 45deg corners on the two rear edges to reduce stress points (no exceptions). The Bangboard is to be equipped with a "slotted" visibility window A detailed engineering drawing of the design of the understructure, floor, and bangboard construction is to be provided with the bid response. Failure to provide drawing will be cause for immediate disqualification of the vendor's response.	<i>B</i>	
ITEM# 5 CUSTOM PLATFORM, CONTINUED (Unit# 428686)		
ITEM# 5 HOIST (Unit# 428686)		
HOIST Trunnion mounted Maillot Model CS90-4.5-3DA double-acting hoist cylinder or approved equal. Hoist to be equipped with a body up and a dump angle limit sensors Hoist to be rated approximately 8 tons capacity at 50 degree dump angle. Hoist cylinder to be double-acting (power up/power down). Hoist cylinder to be trunnion mounted in front of platform bulkhead. Hoist cylinder to be isolated from truck frame and platform body bending stresses with a "floating" cradle allowing the cylinder to pivot side to side. Hoist to be covered by a two (2) year warranty. A detailed engineering drawing of the design of the floating mounting cradle is to be provided with the bid response. Failure to provide drawing will be cause for immediate disqualification of the vendor's response.	<i>B</i>	
ITEM# 5 LIGHTS (Unit# 428686)		
Custom platform body to have all lights to be in compliance with FMVSS 108 L.E.D. Stop, tail, turn, and back-up lights plus all marker lights including the rear identification cluster to be recessed in a stainless steel rear light panel located below rear rail of platform Front Bulkhead equipped with a Star Model 9016 LED amber beacon light wired to a dash mounted "upfitter" switch and be equipped with a permanent placard style label. Beacon Light to be protected by a custom fabricated limb guard constructed of 3/8" stainless steel round bar All wiring is to be encased in split loom with all wire connections to be of the heat shrink type with all wiring terminating in junction boxes, <u>one located on the platform and the other on the chassis frame.</u> All wiring connections are to be sealed/waterproof. Use of 3M style quick connects will cause immediate rejection of vehicle.	<i>B</i>	
ICC BUMPER / BUCKPLATE HITCH Provide and install <u>Buck Plate Style Class IV, 2" receiver hitch / ICC bumper with 6-way Round Pin trailer plug receptacle</u> with L.E.D. stop, tail, turn, license plate lights recessed in hitch buck plate. The bidder is to provide an adjustable height pintle hitch mount and a 2" combination ball/pintle hitch complete with receiver	<i>B</i>	

MINIMUM SPECS. CALLED FOR	TO BE SUPPLIED	EXCEPTIONS
ICC BUMPER / BUCKPLATE HITCH (Continued) tube hitch pin. Location of Hitch/I.C.C. bumper to not interfere with operation of hoist. Design of Hitch/ICC bumper to be finalized at the mandatory Pre-build meeting. NO EXCEPTIONS	B	
Item #5 INSTALLATION INSTRUCTIONS		
Between top of truck frame and longitudinal members of platform installer to provide vulcanized rubber cushion strips.	B	
Vendor to supply detailed concept drawing and weight distribution of proposed custom low profiles stainless steel body showing location and type of lights and design of bumper and receiver hitch and hitch recess folding cover. <u>Failure to provide drawing will disqualify vendor's response.</u>	B	
Mount fuel inlet to platform. Single tank, street side.		
ITEM#5 HOPPER SPREADER (Unit# 428686)	B	
This specification shall describe a 304 Stainless Steel 9' 4.0 cubic yard hydraulic driven V-box material spreader, capable of hauling and spreading free flowing granular materials. This unit shall consist of a 304 stainless steel body, rear discharge conveyor, spinner disc, power drive, and all components necessary to make a complete operating unit designed for medium duty trucks. Unit shall be manufactured in the USA by an ISO 9001:2008 certified company. To consist of the following	B	
ITEM#5 HOPPER <ul style="list-style-type: none"> • Inside length of 9 feet. • Inside width to be 70". • Overall height to be 45". • Side slope no less than 45° • Sides & ends are 12 gauge 304 Stainless Steel. • There shall be 4 built in lifting point (5/8" round stock) for attachment to platform and easy removal from truck 	B	
<ul style="list-style-type: none"> • 12 gauge 304 Stainless Steel feed gate (12.25" wide X 8" tall), lever operated, pin style lock control • Heavy duty, 4 section hinged top screens to be constructed of 1/4" x 2" angle with 1/4" diameter bar stock on a 3" diameter grid pattern. • Top screens to be powder coated black • All welds go through passivation process to ensure reformation of chrome oxide layer of stainless steel to optimize corrosion protection 	B	
ITEM#5 CONVEYOR (Unit# 428686)		
<ul style="list-style-type: none"> • 14 1/2" chain width, with all steel riveted, pintle type chain with 1/4" x 1" cross bars spaced on 4 5/8" centers. • Chain strength is 12,500 lbs./strand, 25,000 lbs. total (2.31 pitch) • 304 stainless steel 10 gauge chain shield to be replaceable • 304 stainless steel 10 gauge Inverted "V" • All sprockets are of high density cast iron, 6-tooth, self-cleaning • Drive sprockets are keyed to a 1-1/4" shaft with sealed ball bearings • Idler sprockets are assembled on a 1" shaft with sealed ball bearings • Idler shaft has 3" of adjustable for chain for proper tension. • Belt type chain wiper under rear lip to clean chain. 	B	
ITEM#5 CONVEYOR GEARCASE (Unit# 428686)		
<ul style="list-style-type: none"> • Housing is high tensile cast iron. Reduction ratio to be 20:1 • Gear is aluminum bronze alloy having minimum tensile strength of 90,000 lbs. • Input shaft to be 1" dia. Output shaft to be 1-1/4" diameter 	B	

MINIMUM SPECS. CALLED FOR	TO BE SUPPLIED	EXCEPTIONS
ITEM#5 CONVEYOR GEARCASE (Unit# 428686) (Continued)		
<ul style="list-style-type: none"> Gearcase to be driven by a 2.8 Cubic Inch displacement with a maximum continuous flow rate of 12 GPM 	<i>B</i>	
ITEM#5 SPINNER CHUTE ASSEMBLY (Unit# 428686)		
<ul style="list-style-type: none"> Chute assembly to be of 12 gauge 304 Stainless Steel enclosed design. All mounting and adjustment hardware shall be 304 stainless steel Two (2) 12 gauge 304 stainless steel baffles shall be positioned at the bottom of the spinner chute to direct flow of material onto spinner disc for directional spread pattern. Four (4) 12 gauge 304 stainless steel bottom spinner deflectors shall be overlapping to prevent loss of granular materials when the deflectors are raised, front deflector is fixed. Spinner disc to be 18" diameter x ¾" thick polyurethane with 6 directional fins. Spinner hub (4.75" x ¼") to be machined four bolt pattern with a 1" bore and a ¼" keyway. Spinner hydraulic motor shall mount above the spinner assembly. Bottom mounted motor <u>not acceptable</u>. Spinner hydraulic motor to be 2.8 Cubic Inch displacement with a maximum continuous flow rate of 12 GPM 	<i>B</i>	
ITEM#5 PAINT (Unit# 428686)		
<ul style="list-style-type: none"> All metal surfaces chemically cleaned to remove slag, splatter, oxide and oil. 304 stainless steel unpainted with non-304 stainless steel components painted black 	<i>B</i>	
ITEM#5 HOPPER SPREADER TIE DOWN KIT (Unit# 428686)		
<ul style="list-style-type: none"> Four (4) 2" nylon ratcheting straps tie down system set up to attach the sander hopper to the platform by means of the four (4) lifting points on the hopper and the tie down rail of the platform. 	<i>B</i>	
ITEM#5 HOPPER SPREADER LIGHTS (Unit# 428686)		
<ul style="list-style-type: none"> Front Bulkhead equipped with a Star Model 9016 LED amber beacon light wired to a dash mounted "up fitter" switch and be equipped with permanent placard style label. Beacon Light to be protected by a custom fabricated limb guard constructed of 3/8" steel round bar Light box to be constructed of .060 304 stainless steel measuring 44" long X 8" wide X 3" deep. Light box to consist of six (4) 4 ½" holes three on each side and three (3) 3" holes in the center. Back panel of the box (44" X 8") to be removable easier installation of wiring harness Light bar to include two (2) 4" round LED stop, tail and turn lights with grommet, and two (2) 4" round LED amber strobe light with grommet and three (3) 2 ½" LED red marker lights with grommet. A sealed wiring harness with a 12' lead will be provided with the light bar. Wiring harness to be integrated into the trucks wiring system with a weatherproof connector wired to the junction box mounted on the chassis 	<i>B</i>	

MINIMUM SPECS. CALLED FOR	TO BE SUPPLIED	EXCEPTIONS
ITEM#5 MAG CHLORIDE SYSTEM (Unit# 428686)		
<ul style="list-style-type: none"> • The vehicle is to be equipped with a single lane direct application mag chloride spray bar to be powered by electric pump system. • System to include a 7 GPM electric pump • System to include two 105 gallon polymer reservoirs (total of 210 gallons storage). Tanks to mount to hopper spreader. • Single lane mag chloride spray bar • Low pressure/empty tank light • In cab variable speed pump control • Pump enclosure provided to protect unit from the elements. 		
ITEM#5 CENTRALIZED HYDRAULIC SYSTEM (Unit# 428686)		
<ul style="list-style-type: none"> • P.T.O./hydraulic pump compatible with the Ford PTO provision (Provision must be ordered as part of the chassis) to provide up to 17 gallons per minute at 2,000 P.S.I. • Double-acting electric/hydraulic spool to operate the power up and power down hoist cylinder with cylinder port relief (set at 500 P.S.I.) on the down side of spool. • Hoist power up/power down functions to be operated by an dash mounted heavy duty rocker switch with Hoist Interlock and a body up indicator light • Single-acting electric/hydraulic spool to activate sander conveyor • Single-acting electric/hydraulic spool to activate the sander spinner • Sander functions operated by an in cab electric dual flow sander controller. 		
ITEM#5 HYDRAULIC RESERVOIR/VALVE ENCLOSURE (Unit# 428686)		
<ul style="list-style-type: none"> • Valve enclosure/reservoir to be constructed of 304 Stainless steel with sealed lid to protect valves and electrical connections. • Reservoir to have 15 Gallon capacity 		
<ul style="list-style-type: none"> • 11 Gallon per minute maximum integrated flow control. • In-Tank hydraulic oil return line filter rated to 26 gallons per minute • Suction liner filter • System pressure gauge integrally mounted to valve body. • Hydraulic oil level/temperature gauge provided Valve enclosure/reservoir to mount to side of truck frame to minimize amount of free frame required. 		
ITEM# 6: 11'6" CONTACTOR STYLE DUMP BODY (Unit# 428627)		
ITEM# 6 CONTACTOR BODY CONSTRUCTION (Unit# 428627)		
<ul style="list-style-type: none"> • Floor to be constructed of one (1) piece 3/16" AR450 Hardox steel • Sides and ends constructed of 1/8" 100W Domex steel • 62" high front bangboard with integral 12" cab protector. Bangboard equipped with slotted visibility window and housing for hoist cylinder • Sides of body to be 12" high with minimum of two (2) intermediate vertical supports. Sides to be equipped with side board pockets (boards NOT included) • Tailgate to be 20" high and equipped with electric/air tailgate trip mechanism • Tailgate to be equipped with quick release lever to allow tailgate to drop similar to a pick-up tailgate • Truck to be equipped with a 12 volt industrial grade air compressor, Firestone Industrial Products 2581 Air Command F3, or approved equal plus air storage tank with sufficient capacity for multiple cycles per hour. Viking V1003AT 1.5 Gallon Air Tank, or approved equal. 		

BYLAWS OF THE PARK BOARD
of the
City of Spokane, Washington

Reference: City Charter Article V, Section 44, Park Board Organization - "The Park Board shall have the power to make Bylaws and Rules for the conduct of business."

We, the members of the Park Board of the City of Spokane, State of Washington, do hereby publish and declare the following Bylaws of the Board:

Section 1. Definitions.

1. The City of Spokane Park Board: "shall consist of ten electors of the City of Spokane, who shall be appointed by the ~~City Council~~, and one member of the ~~City Council~~ to be designated by the ~~Council~~council." (City of Spokane ~~City~~ Charter §~~42~~41)
2. Park Board Member: A person who has been nominated by the Mayor and appointed by the City Council.
3. Financial Report: An annual report of all receipts and expenditures, and of all other business transacted by the Park Board. This report shall be furnished to the City Council.
(City of Spokane ~~City~~ Charter §45)

Section 2. Regular Meetings.

1. The regular meetings of the Park Board shall be held at ~~13~~3:30 p.m. on the second Thursday of each month in the City Council Chambers in City Hall and shall be conducted generally following Robert's Rules of Order.
2. Except for executive sessions, all Park Board meetings are open to the public. The Board or President may cancel or reschedule meetings. If a regular meeting is to be canceled or rescheduled, notice, shall be given pursuant to the Open Public Meetings Act (RCW Ch. 42.30).

3. The public may address the Park Board during scheduled meetings. The President may prescribe, on a case-by-case basis, procedures for public testimony as necessary to maintain order.

Section 3. Special Meetings.

1. Special meetings may be called, canceled, or rescheduled by the President whenever he/she deems the same expedient and/or shall be called whenever three Park Board members shall request the same in writing. Any measure adopted by six affirmative votes at a special meeting shall have the same effect as if adopted at a regular meeting. Special meetings are open to the public.
2. The date, hour and place of the special meetings shall be set by the President; notice of special meetings shall be given consistent with the Open Public Meetings Act (RCW Ch. 42.30). [If a special meeting is to be canceled, notice should be given by posting on the door of the place where the special meeting was scheduled to have been held and on the City website where notices of meetings are regularly posted.](#)

Section 4. Annual Meetings.

1. The annual meeting shall be held at the regular February meeting of the Park Board each year. Parks and Recreation Division staff shall present a Financial Report at the Annual Meeting.

Section 5. Quorum and Voting of Park Board.

1. Six members shall constitute a quorum for conducting business for the Park Board. In case there is no quorum present on a day set for a regular, continued, or special meeting, the Park Board members present may adjourn until a quorum is obtained or may adjourn said meeting specifying the time and place to which the meeting matter was continued.

Six affirmative votes shall be necessary to adopt any measure in a regular, continued or special meeting.

2. Members of the Park Board, or any committee designated by the Park Board, may participate in a meeting of the Park Board or committee by means of a conference telephone or similar communications equipment by means of which all persons participating in the meeting can hear each other at the same time and participation by such means shall constitute presence in person at a meeting.
3. Voting shall be by voice unless a show of hands is called for by the President or a Board Member. Minutes shall record the number of yeas and nays and the names of any members abstaining. Any member may ask ~~that his or her~~ that votes be recorded by name. Any member may abstain or recuse from the voting after stating the basis for abstention ~~abstention~~ or recusal. Such basis shall be placed on the record. ~~recusing from a vote shall place the reason for the recusal on the record.~~

CONDUCT OF BUSINESS

Section 6. Scheduling Business.

1. Business to be transacted at any regular or special meeting shall be scheduled by the Secretary or designee subjected to order of the President. The Secretary or designee shall prepare, transmit to Park Board members, release to news media, and give official notice of business to be considered in the normal administration of business at the Park Board meetings, provided the consideration of all or any one item of business shall be subjected to cancellation or rescheduling to another meeting of the Park Board by order of the President or by the Park Board. The agenda of a regular or special meeting may contain

business not on the advance notice, consistent with the Open Public Meetings Act (RCW Ch. 42.30).

Section 7. Chairing Meetings.

1. Meetings shall be called to order by the President, or in ~~his/her~~the President's absence, by the Vice President, or in the anticipated absence of both, the President or the Park Board shall designate a member of the Park Board to preside. In the event a person to preside has not been named, the Secretary shall call the meeting to order and the Park Board members present may, by general consent, select a President pro-~~tem~~. Meetings may be adjourned by majority vote of the Park Board members present or by order of the President if there are no objections from Board members.

Section 8. Minutes.

1. The Secretary or designee shall prepare official minutes of the meetings containing the actions of the Park Board as a substantive account of proceedings. A record of the Park Board members present and absent shall be entered in the minutes of the meeting. Minutes shall be signed by the Secretary and placed on public record. Minutes may be approved by the Park Board without reading at Park Board meetings unless such reading is requested by a member of the Park Board. Correction of typographical errors in signed minutes may be made by the Secretary. Correction of substantive records in signed minutes may be made by majority vote of the Park Board.
2. All regular meetings and special meetings of the Park Board may be recorded, provided such shall not be deemed the official minutes. ~~T~~and the absence of such recording due to mechanical failure or other cause shall not invalidate the actions taken at such meetings. Remarks and other volunteer statements from the public, present but not recognized by the Chair and which may have been recorded, will not be considered as part of the

transcript. Any interested party may listen to a recording or read written minutes on file pursuant to the Washington State Public Records Act (RCW Ch. 42.56). Recordings will not normally be transcribed except by order of the Park Board or the Director of Parks and Recreation.

Section 9. Order of Business.

1. At a regular meeting, the order of business shall be as follows unless otherwise ordered by the President or as amended by the majority vote of the Park Board:

AGENDA

1. Roll Call
2. Minutes of the ~~Previous-previous~~ Park Board meeting and Study Session notes
3. Additions or Deletions to the Agenda
4. ~~Monthly Highlights: President~~
5. Special Guests
6. Claims
7. Financial Report and Budget Update
8. Special Discussion/ Action Items
9. Committee Reports - Action Items
 - Golf Committee
 - Land Committee Recreation Committee
 - Riverfront Park Committee
 - Finance Committee
 - Urban Forestry Tree Committee
 - Bylaws Committee

10. Reports
 - Park Board President
 - Liaison Reports
 - Director's Report
11. Correspondence
12. Public Comments
13. Adjournment
 - Next Committee meeting dates
 - Next Park Board meeting dates

Section 10. Executive Sessions.

1. Executive sessions may be held as allowed by the Open Public Meetings Act (RCW Ch. 42.30). No action or minutes shall be taken in executive sessions. Executive sessions may be held at any time during a regular or special meeting.

OFFICERS AND COMMITTEES

Section 11. Officers.

1. At its regular February meeting of each year, the Park Board shall elect a President and Vice President from its members, but in case of failure to elect at the time specified, the election shall take place at a subsequent ~~regular~~ meeting without delay, and the President and Vice President shall continue to serve until replaced by election of the Board. The Secretary of the Park Board shall be the Director of Parks and Recreation unless another person is elected by the Park Board.
2. The President and Vice President shall hold their respective offices until the first regular meeting in February of the next year after election, and/or until their successors are elected.

3. The President, Vice President, and Secretary shall perform the duties prescribed by law, these rules, and such other duties as the Park Board may prescribe.
4. In the event of the vacancy in the office of President, Vice President or Secretary, the Park Board shall elect an interim President, Vice President or Secretary to serve until the next regular election.
5. ~~In the event of the vacancy in the office of Secretary, the Park Board shall elect an interim Secretary.~~

Section 12. Nominations.

1. At the regular meeting in January, the President shall appoint ~~the~~an ad hoc committee of four (4) other Park Board members to serve as the Nomination Committee to recommend nominees for the office of Park Board President, Vice President and Secretary. In making such nominations, the Committee shall take into consideration, among other matters, the length of service on the Park Board of the member being considered for election to an office. No voting member of the Park Board shall serve more than two consecutive terms in any office of the Park Board unless said member receives the unanimous consent of the entire membership of the Park Board.

Section 13. Duties of the President.

The duties and powers of the President shall be as follows:

1. To perform duties prescribed by law and all duties properly mandated by such office, and such other duties as the Park Board may prescribe.
2. To preside over the meetings of the Park Board.
3. To call special meetings and ~~to order~~ executive sessions of the Park Board within the limits of state law.

4. To set the agenda and change the order of business.
5. To set the place, date and time of special meetings, pursuant to the Open Public Meeting Act (RCW Ch. 42.30).
6. To vote on any matter that may come before the Park Board for consideration.
7. To prepare and sign all official recommendations or documents duly adopted by the Park Board.
8. To assign members of the Park Board to standing and existing ad hoc committees before March 15 of each year with the advice and consent of the Park Board. The President shall name one member of each committee as the Chair of that committee. These new Chair assignments will begin at the April committee meetings. Ad hoc committees of the Park Board will be appointed, as needed, by the President with the advice and consent of the Park Board.
9. To rule on procedure where no direct rule had been adopted by the Park Board. In so doing, the President shall be guided by Robert's Rules of Order.
10. To notify the Mayor in writing of any vacancy or pending vacancy on the Park Board.
11. To assign members of the Park Board to an ad hoc Park Board Interview Committee which shall recommend to the Mayor two (2) Park Board candidates per vacancy for City Council appointment.
12. To have the same rights and privileges as all other Park Board members.
13. To send a letter of interest to the Mayor for all Park Board members seeking reappointment.

Section 14. Duties of the Vice President.

The duties and powers of the Vice President shall be as follows:

1. The Vice President shall act in the absence of the President at any meeting, and when the President is unavailable, all duties of the office of President or as a member or any

committee of which the President may be a member, shall temporarily fall upon the Vice President.

Section 15. Duties of the Secretary.

The duties of the Secretary shall be as follows:

1. The Secretary shall perform the duties required by law and all duties properly mandated by such office.
2. The Secretary shall attend meetings of the Park Board and meetings of its committee where requested.
3. The Secretary shall keep a true and accurate record in substance of the proceedings of the Park Board, and shall have charge and custodian of all the Park Board books, documents, records, minutes and papers which properly belong in the Secretary's office.
4. The Secretary shall handle correspondence of the Park Board, including responses to inquiries and provide correspondence copies to all Park Board members.
5. The Secretary shall prepare agendas and schedule business on regular Park Board meetings, with the approval of the Park Board President, and transmit a tentative notice of business to Park Board members in advance of the meeting, and provide legal notice of public hearings as required by law.
6. The Secretary may delegate these duties as appropriate and necessary for their accomplishment.

Section 16. Standing Committees.

1. The standing committees of the Park Board shall be:
 - Finance
 - Land
 - Recreation
 - Golf

Riverfront Park

Urban Forestry Tree

Bylaws

2. Unless otherwise ordered by the Park Board all standing committees shall consist of a minimum of three (3) Park Board members, except the Urban Forestry Tree Committee which shall consist of two (2) Park Board members and three (3) citizens pursuant to Spokane Municipal Code (SMC 04.28.030). ~~Unless otherwise ordered by the Park Board, all such Committees shall consist of a minimum of three (3) members, except the Urban Forestry Tree Committee which shall consist of two (2) Park Board members and three (3) citizens.~~
3. The Board may re-classify, add to, or change the number of standing committees by adopting changes to the Park Board Bylaws.
4. The Board President may appoint ad hoc committees for specific purposes and length of time.
5. Committees ~~shall~~ should be transmitted a notice of tentative business 48 hours prior to the time of said Committee meeting.

Section 17. Duties of Committees.

1. Committees are advisory to the Park Board and shall serve the Park Board acting as fact finders to provide information and make recommendation to the Park Board.

Recommendations to the Park Board will be submitted by a majority of committee members present at the committee meeting. Votes or other actions taken by committees shall not be deemed as official actions of the Park Board but rather as recommendations to the Park Board. Only members appointed to a committee or an alternate substituting for a committee member may vote at any committee meeting. Any Park Board member

attending the committee meeting may be designated by the Chair as an alternate for an absent committee member.

2. Committees shall have the authority to task the Director of Parks and Recreation to provide information upon a majority vote of committee members present.
3. The Chair of each committee shall consult with the Director of Parks and Recreation, or the designee, to establish the agenda of the meetings.
4. In the event the Committee Chair is not present at a meeting, the committee, by consensus, shall select a Chair pro tem.
5. Committee Chairs may allow public participation in matters coming before the committee as time permits.
6. Committee Chairs, or their designees, shall present committee information, recommendations and minutes to the full Park Board at the regular monthly Park Board meeting.
7. ~~All~~ Committee Chairs can make, second and vote on motions brought before the ~~committee~~ Committee, and shall have the same rights and privileges as all other Committee members.
8. All monthly Committee meetings will take place before the corresponding monthly meeting of the full Park Board.

Section 18. Administration.

1. The administration of the Spokane Parks and Recreation Division is the responsibility of the Director of Parks and Recreation.
2. The Director of Parks and Recreation will assign lead staff to support each committee.

Section 19. Functions of the Director of Parks and Recreation.

1. The Director of Parks and Recreation, or ~~his~~a designee, is the chief executive officer of the Park Board. The director is also an employee under the direct supervision of the Mayor.
2. The Director of Parks and Recreation is responsible for carrying out all policies or rules and regulations established by the Park Board.
3. All individuals employed in the Parks and Recreation Division report directly to, and are responsible to, the Director of Parks and Recreation.
4. The Director of Parks and Recreation shall make such rules, develop an administrative organization, and give such instructions to Parks and Recreation Division employees as may be necessary to make policies of the Park Board effective. The Director of Parks and Recreation may delegate authority for actions to subordinates.
5. The Director of Parks and Recreation ~~shall~~should be present at all meetings of the Park Board, except when matters pertaining to the Director's employment are being considered or when requested by the Park Board President not to be present.
6. The Director of Parks and Recreation shall be responsible for preparing and submitting to the Park Board a budget for the ensuing fiscal year, for Park Board approval. The Director shall develop the Parks and Recreation Division budget working with the Park Board Finance Committee.
7. The Director of Parks and Recreation shall be responsible for preparing and submitting to the Park Board a monthly and an annual report on the operation of the Park and Recreation Division, and additional information as requested by the President or by consensus of the Park Board.
8. The Director of Parks and Recreation shall keep a continuous inventory of all property, furniture, material, and supplies of the Park and Recreation Division.

9. The Director of Parks and Recreation shall draw all requisitions against the budget of the City Parks and Recreation Division, handle funds of the Park Board, and shall keep proper record of expenditures and funds available.
10. As the Park Board's professional advisor, the Director of Parks and Recreation is expected to keep abreast of technical advances, ~~and~~ and Park and Recreation techniques, to participate in professional Parks and Recreation organizations, ~~and~~ and to attend conventions and meetings of said organizations as approved by the Park Board.
11. The Director shall provide a Parks and Recreation Division orientation for new Park Board members, and new members shall read and sign the Duties and Responsibilities form, attached to these Bylaws.

Section 20. Employment of Park Director.

1. Employment of the Park Director shall be in accordance with City Charter Article IV Administration of City Affairs, §24, ¶1.

Section 21-. Adoption and Amendment of Rules, Bylaws and Policies.

1. Proposed new Rules, Bylaws and Policies and proposed changes in existing Rules, Bylaws and Policies will be presented in writing for reading and discussion. Unless it is deemed by the Park Board that immediate action would be in the best interest of the Park Board, the final vote for adoption shall take place not earlier than the next succeeding regular or special Park Board meeting.
2. In the event that immediate action on a proposed Rule, Bylaw or policy is necessary, the motion for its adoption shall provide that immediate adoption is in the best interest of the Park Board. No further action is required. All new Rules, Bylaws or amended policies shall become effective upon adoption unless a specific effective date is provided in the motion for adoption.

3. Rules, Bylaws and Policies as adopted or amended shall be made a part of the minutes of the meeting at which action was taken and shall also be included in the Park Board's Rules, Bylaws and Policy Manual.

Section 22. Adoption.

The foregoing Bylaws are hereby declared adopted at the meeting of the Spokane Park Board held this _____ day of _____ and all previous ~~Rules,~~ Bylaws ~~and Policies~~ are hereby declared void and repealed.

Spokane Park Board

By:

Spokane Park Board President

Date approved: _____

Approved as to form:

Assistant City Attorney

BYLAWS OF THE SPOKANE PARK BOARD
of the
City of Spokane, Washington

Reference: City Charter Article V, Section 44, Park Board Organization - "The Park Board shall have the power to make Bylaws and Rules for the conduct of business."

We, the members of the Park Board of the City of Spokane, State of Washington, do hereby publish and declare the following Bylaws of the Board:

Section 1. Definitions.

1. The City of Spokane Park Board: "shall consist of ten electors of the City of Spokane, who shall be appointed by the council, and one member of the council to be designated by the council." (City of Spokane Charter §41)
2. Park Board Member: A person who has been nominated by the Mayor and appointed by the City Council.
3. Financial Report: An annual report of all receipts and expenditures, and of all other business transacted by the Park Board. This report shall be furnished to the City Council. (City of Spokane Charter §45)

Section 2. Regular Meetings.

1. The regular meetings of the Park Board shall be held at 3:30 p.m. on the second Thursday of each month in the City Council Chambers in City Hall and shall be conducted generally following Robert's Rules of Order.
2. Except for executive sessions, all Park Board meetings are open to the public. The Board or President may cancel or reschedule meetings. If a regular meeting is to be canceled or rescheduled notice, shall be given pursuant to the Open Public Meetings Act (RCW Ch. 42.30).

3. The public may address the Park Board during scheduled meetings. The President may prescribe, on a case-by-case basis, procedures for public testimony as necessary to maintain order.

Section 3. Special Meetings.

1. Special meetings may be called, canceled, or rescheduled by the President whenever he/she deems the same expedient and/or shall be called whenever three Park Board members shall request the same in writing. Any measure adopted by six affirmative votes at a special meeting shall have the same effect as if adopted at a regular meeting. Special meetings are open to the public.
2. The date, hour and place of the special meetings shall be set by the President; notice of special meetings shall be given consistent with the Open Public Meetings Act (RCW Ch. 42.30). If a special meeting is to be canceled, notice should be given by posting on the door of the place where the special meeting was scheduled to have been held and on the City website where notices of meetings are regularly posted.

Section 4. Annual Meetings.

1. The annual meeting shall be held at the regular February meeting of the Park Board each year. Parks and Recreation Division staff shall present a Financial Report at the Annual Meeting.

Section 5. Quorum and Voting of Park Board.

1. Six members shall constitute a quorum for conducting business for the Park Board. In case there is no quorum present on a day set for a regular, continued, or special meeting, the Park Board members present may adjourn until a quorum is obtained or may adjourn said meeting specifying the time and place to which the meeting matter was continued.

Six affirmative votes shall be necessary to adopt any measure in a regular, continued or special meeting.

2. Members of the Park Board, or any committee designated by the Park Board, may participate in a meeting of the Park Board or committee by means of a conference telephone or similar communications equipment by means of which all persons participating in the meeting can hear each other at the same time and participation by such means shall constitute presence in person at a meeting.
3. Voting shall be by voice unless a show of hands is called for by the President or a Board Member. Minutes shall record the number of yeas and nays, and the names of any members abstaining. Any member may ask that votes be recorded by name. Any member may abstain or recuse from voting after stating the basis for abstention or recusal. Such basis shall be placed on the record.

CONDUCT OF BUSINESS

Section 6. Scheduling Business.

1. Business to be transacted at any regular or special meeting shall be scheduled by the Secretary or designee subjected to order of the President. The Secretary or designee shall prepare, transmit to Park Board members, release to news media, and give official notice of business to be considered in the normal administration of business at the Park Board meetings, provided the consideration of all or any one item of business shall be subjected to cancellation or rescheduling to another meeting of the Park Board by order of the President or by the Park Board. The agenda of a regular or special meeting may contain

business not on the advance notice, consistent with the Open Public Meetings Act (RCW Ch. 42.30).

Section 7. Chairing Meetings.

1. Meetings shall be called to order by the President, or in the President's absence, by the Vice President, or in the anticipated absence of both, the President or the Park Board shall designate a member of the Park Board to preside. In the event a person to preside has not been named, the Secretary shall call the meeting to order and the Park Board members present may, by general consent, select a President pro-tem. Meetings may be adjourned by majority vote of the Park Board members present or by order of the President if there are no objections from Board members.

Section 8. Minutes.

1. The Secretary or designee shall prepare official minutes of the meetings containing the actions of the Park Board as a substantive account of proceedings. A record of the Park Board members present and absent shall be entered in the minutes of the meeting. Minutes shall be signed by the Secretary and placed on public record. Minutes may be approved by the Park Board without reading at Park Board meetings unless such reading is requested by a member of the Park Board. Correction of typographical errors in signed minutes may be made by the Secretary. Correction of substantive records in signed minutes may be made by majority vote of the Park Board.
2. All regular meetings and special meetings of the Park Board may be recorded, provided such shall not be deemed the official minutes. The absence of such recording due to mechanical failure or other cause shall not invalidate the actions taken at such meetings. Remarks and other volunteer statements from the public, present but not recognized by the Chair and which may have been recorded, will not be considered as part of the

transcript. Any interested party may listen to a recording or read written minutes on file pursuant to the Washington State Public Records Act (RCW Ch. 42.56). Recordings will not normally be transcribed except by order of the Park Board or the Director of Parks and Recreation.

Section 9. Order of Business.

1. At a regular meeting, the order of business shall be as follows unless otherwise ordered by the President or as amended by the majority vote of the Park Board:

AGENDA

1. Roll Call
2. Minutes of the previous Park Board meeting and Study Session notes
3. Additions or Deletions to the Agenda
4. Special Guests
5. Claims
6. Financial Report and Budget Update
7. Special Discussion/ Action Items
8. Committee Reports - Action Items

Golf Committee

Land Committee

Recreation Committee

Riverfront Park Committee

Finance Committee

Urban Forestry Tree Committee

Bylaws Committee

9. Reports

Park Board President

Liaison Reports

Director's Report

10. Correspondence

11. Public Comments

12. Adjournment

Next Committee meeting dates

Next Park Board meeting dates

Section 10. Executive Sessions.

1. Executive sessions may be held as allowed by the Open Public Meetings Act (RCW Ch. 42.30). No action or minutes shall be taken in executive sessions. Executive sessions may be held at any time during a regular or special meeting.

OFFICERS AND COMMITTEES

Section 11. Officers.

1. At its regular February meeting of each year, the Park Board shall elect a President and Vice President from its members, but in case of failure to elect at the time specified, the election shall take place at a subsequent meeting without delay, and the President and Vice President shall continue to serve until replaced by election of the Board. The Secretary of the Park Board shall be the Director of Parks and Recreation unless another person is elected by the Park Board.

2. The President and Vice President shall hold their respective offices until the first regular meeting in February of the next year after election, and/or until their successors are elected.
3. The President, Vice President, and Secretary shall perform the duties prescribed by law, these rules, and such other duties as the Park Board may prescribe.
4. In the event of the vacancy in the office of President, Vice President or Secretary, the Park Board shall elect an interim President, Vice President or Secretary to serve until the next regular election.

Section 12. Nominations.

1. At the regular meeting in January, the President shall appoint an ad hoc committee of four (4) other Park Board members to serve as the Nomination Committee to recommend nominees for the office of Park Board President, Vice President and Secretary. In making such nominations, the Committee shall take into consideration, among other matters, the length of service on the Park Board of the member being considered for election to an office. No voting member of the Park Board shall serve more than two consecutive terms in any office of the Park Board unless said member receives the unanimous consent of the entire membership of the Park Board.

Section 13. Duties of the President.

The duties and powers of the President shall be as follows:

1. To perform duties prescribed by law and all duties properly mandated by such office, and such other duties as the Park Board may prescribe.
2. To preside over the meetings of the Park Board.
3. To call special meetings and executive sessions of the Park Board within the limits of state law.

4. To set the agenda and change the order of business.
5. To set the place, date and time of special meetings, pursuant to the Open Public Meeting Act (RCW Ch. 42.30).
6. To vote on any matter that may come before the Park Board for consideration.
7. To prepare and sign all official recommendations or documents duly adopted by the Park Board.
8. To assign members of the Park Board to standing and existing ad hoc committees before March 15 of each year with the advice and consent of the Park Board. The President shall name one member of each committee as the Chair of that committee. These new Chair assignments will begin at the April committee meetings. Ad hoc committees of the Park Board will be appointed, as needed, by the President with the advice and consent of the Park Board.
9. To rule on procedure where no direct rule had been adopted by the Park Board. In so doing, the President shall be guided by Robert's Rules of Order.
10. To notify the Mayor in writing of any vacancy or pending vacancy on the Park Board.
11. To assign members of the Park Board to an ad hoc Park Board Interview Committee which shall recommend to the Mayor two (2) Park Board candidates per vacancy for City Council appointment.
12. To have the same rights and privileges as all other Park Board members.
13. To send a letter of interest to the Mayor for all Park Board members seeking reappointment.

Section 14. Duties of the Vice President.

The duties and powers of the Vice President shall be as follows:

1. The Vice President shall act in the absence of the President at any meeting, and when the President is unavailable, all duties of the office of President or as a member or any

committee of which the President may be a member, shall temporarily fall upon the Vice President.

Section 15. Duties of the Secretary.

The duties of the Secretary shall be as follows:

1. The Secretary shall perform the duties required by law and all duties properly mandated by such office.
2. The Secretary shall attend meetings of the Park Board and meetings of its committee where requested.
3. The Secretary shall keep a true and accurate record in substance of the proceedings of the Park Board, and shall have charge and custody of all the Park Board books, documents, records, minutes and papers which properly belong in the Secretary's office.
4. The Secretary shall handle correspondence of the Park Board, including responses to inquiries and provide correspondence copies to all Park Board members.
5. The Secretary shall prepare agendas and schedule business on regular Park Board meetings, with the approval of the Park Board President, and transmit a tentative notice of business to Park Board members in advance of the meeting, and provide legal notice of public hearings as required by law.
6. The Secretary may delegate these duties as appropriate and necessary for their accomplishment.

Section 16. Standing Committees.

1. The standing committees of the Park Board shall be:

Finance

Land

Recreation

Golf

Riverfront Park

Urban Forestry Tree

Bylaws

2. Unless otherwise ordered by the Park Board all standing committees shall consist of a minimum of three (3) Park Board members, except the Urban Forestry Tree Committee which shall consist of two (2) Park Board members and three (3) citizens pursuant to Spokane Municipal Code (SMC 04.28.030).
3. The Board may reclassify, add to, or change the number of standing committees by adopting changes to the Park Board Bylaws.
4. The Board President may appoint ad hoc committees for specific purposes and length of time.
5. Committees should be transmitted a notice of tentative business 48 hours prior to the time of said Committee meeting.

Section 17. Duties of Committees.

1. Committees are advisory to the Park Board and shall serve the Park Board acting as fact finders to provide information and make recommendation to the Park Board.

Recommendations to the Park Board will be submitted by a majority of committee members present at the committee meeting. Votes or other actions taken by committees shall not be deemed as official actions of the Park Board but rather as recommendations to the Park Board. Only members appointed to a committee or an alternate substituting for a committee member may vote at any committee meeting. Any Park Board member attending the committee meeting may be designated by the Chair as an alternate for an absent committee member.

2. Committees shall have the authority to task the Director of Parks and Recreation to provide information upon a majority vote of committee members present.
3. The Chair of each committee shall consult with the Director of Parks and Recreation, or the designee, to establish the agenda of the meetings.
4. In the event the Committee Chair is not present at a meeting, the committee, by consensus, shall select a Chair pro tem.
5. Committee Chairs may allow public participation in matters coming before the committee as time permits.
6. Committee Chairs, or their designees, shall present committee information, recommendations and minutes to the full Park Board at the regular monthly Park Board meeting.
7. Committee Chairs can make, second and vote on motions brought before the Committee, and shall have the same rights and privileges as all other Committee members.
8. All monthly Committee meetings will take place before the corresponding monthly meeting of the full Park Board.

Section 18. Administration.

1. The administration of the Spokane Parks and Recreation Division is the responsibility of the Director of Parks and Recreation.
2. The Director of Parks and Recreation will assign lead staff to support each committee.

Section 19. Functions of the Director of Parks and Recreation.

1. The Director of Parks and Recreation, or a designee, is the chief executive officer of the Park Board. The director is also an employee under the direct supervision of the Mayor.
2. The Director of Parks and Recreation is responsible for carrying out all policies or rules and regulations established by the Park Board.

3. All individuals employed in the Parks and Recreation Division report directly to, and are responsible to, the Director of Parks and Recreation.
4. The Director of Parks and Recreation shall make such rules, develop an administrative organization, and give such instructions to Parks and Recreation Division employees as may be necessary to make policies of the Park Board effective. The Director of Parks and Recreation may delegate authority for actions to subordinates.
5. The Director of Parks and Recreation should be present at all meetings of the Park Board, except when matters pertaining to the Director's employment are being considered or when requested by the Park Board President not to be present.
6. The Director of Parks and Recreation shall be responsible for preparing and submitting to the Park Board a budget for the ensuing fiscal year, for Park Board approval. The Director shall develop the Parks and Recreation Division budget working with the Park Board Finance Committee.
7. The Director of Parks and Recreation shall be responsible for preparing and submitting to the Park Board a monthly and an annual report on the operation of the Park and Recreation Division, and additional information as requested by the President or by consensus of the Park Board.
8. The Director of Parks and Recreation shall keep a continuous inventory of all property, furniture, material, and supplies of the Park and Recreation Division.
9. The Director of Parks and Recreation shall draw all requisitions against the budget of the City Parks and Recreation Division, handle funds of the Park Board, and shall keep proper record of expenditures and funds available.
10. As the Park Board's professional advisor, the Director of Parks and Recreation is expected to keep abreast of technical advances, and Park and Recreation techniques, to

participate in professional Parks and Recreation organizations, and to attend conventions and meetings of said organizations as approved by the Park Board.

11. The Director shall provide a Parks and Recreation Division orientation for new Park Board members, and new members shall read and sign the Duties and Responsibilities form, attached to these Bylaws.

Section 20. Employment of Park Director.

1. Employment of the Park Director shall be in accordance with City Charter Article IV Administration of City Affairs, §24, ¶1.

Section 21 . Adoption and Amendment of Rules, Bylaws and Policies.

1. Proposed new Rules, Bylaws and Policies and proposed changes in existing Rules, Bylaws and Policies will be presented in writing for reading and discussion. Unless it is deemed by the Park Board that immediate action would be in the best interest of the Park Board, the final vote for adoption shall take place not earlier than the next succeeding regular or special Park Board meeting.
2. In the event that immediate action on a proposed Rule, Bylaw or policy is necessary, the motion for its adoption shall provide that immediate adoption is in the best interest of the Park Board. No further action is required. All new Rules, Bylaws or amended policies shall become effective upon adoption unless a specific effective date is provided in the motion for adoption.
3. Rules, Bylaws and Policies as adopted or amended shall be made a part of the minutes of the meeting at which action was taken and shall also be included in the Park Board's Rules, Bylaws and Policy Manual.

Section 22. Adoption.

The foregoing Bylaws are hereby declared adopted at the meeting of the Spokane Park Board held this _____ day of _____ and all previous Bylaws are hereby declared void and repealed.

Spokane Park Board

By:

Spokane Park Board President

Date approved: _____

Approved as to form:

Assistant City Attorney



2018 Use Fees



Key	Facility	Day	Approx. Sqft	Fee	Notes
1	East Havermale	\$1,800		\$1800 per day	
1A	Lilac Bowl	\$1,000	116K	\$1000 per day	Sloped Lawn
1B	Forestry Shelter & Lawn	\$600	16K	\$600 per day / \$200 per 2 hours	
1C	Havermale Point	\$700	40K	\$700 per day	
1D	Washington St Couplet Meadow	\$400	24K	\$400 per day	
2	Clock Tower Meadow	\$900	58k	\$900 per day	Sloped Lawn
3	Red Wagon Meadow	\$600	23k	\$600 per day	limited electrical power
4	South Gateway	\$900		\$900 per day	
4A	Rotary Fountain Plaza	\$400	39K	\$400 per day	
4B	Fountain Patio	\$200	1.2K	\$200 per 2 hours	All day rental available with South Gateway
4C	South Howard Street Bridge	\$500	10K	\$500 per day	
5	Looff Carrousel	\$1,000		\$1000 per 4 hours	Includes private carrousel rental, 4 hour minimum before or after normal operating hours
				1 x Rm - \$200 per 2 hours 2 x Rm - \$350 per 2 Hours 3 x Rm - \$500 per 2 hours	
5A	Event Room - 3 available	\$500			
				W/O Rm - \$200 per 2 hours W/ Rm - \$100 per 2 hours	
5B	Looff Patio	\$200	1.2K	\$200 per 2 hours	
5C	Boardwalk	\$200	2.4K	\$200 per 2 hours	
5D	Looff Plaza	\$400	10k	\$400 per Day	Not rented independently. Must be combined with adjacent rentals
6	SkyRink	\$1,200		\$1200 per 4 hours	Included kitchen use and Dining Area, 4 Hour Minimum before or after hours
				1 x Rm - \$100 per 2 hours 2 x Rm - \$175 per 2 hours	
6A	Event room - 2 available	\$175	200 ea.	\$175 per 2 hours	
6B	Rink	\$600	13.3K	\$600 per 4 hours	Available before or after operating hours
6C	Rink Pond	\$300	3.3K	\$300 per 2 hours	100 person capacity
6D	Patio	\$200	1.9K	\$200 per 2 hours	
7	snx" mene?	\$600		\$500 per 4 Hours	Available for Private functions only
7A	Amphitheater	\$300	7.8K	\$250 per 4 hours	
7B	Lawn	\$300	1.4K	\$250 per 4 hours	
7C	Inspiration Point	\$200	2.3K	\$200 per 2 Hours	
8	North Bank lawn and shelter	\$600	53K	\$600 per day or \$200 per 2 hours	
9	Locus Lane and lawn	\$700	20K	\$700 per day	
	Bridges	\$0			
10	Blue Bridge	\$0		Not available	
11	King Cole Bridge	\$0	6K	Not available	
12	Lou Barbieri Bridge	\$0	3.8K	Not available	
	Miscellaneous Locations				
13	Tribal Gathering Place	\$300	11K ttl / 2.2K	\$300 per 3 hours	
NA	Walks/Runs using Pathways	\$0	Varies	\$200 Flat Rate	Assessed when over 200 participants
50% Discount of facility rates for new events to Riverfront Park				Includes Move-in / Move Out	
75% Multi-Day Discount - Event reservations greater than four days. Each day after four receives the discount.				Per day rates are assumed to be from 6am to 6am on the following day. Rates will be charged per day or portion thereof.	
Non-Profit Discounts:					
50% Discount of facility rents for events free and open to public					
40% Discount of facility rates if event is a public fundraiser (fun run, entrance fees, etc.)					
25% Discount of facility rates if event is ticketed					



Tree Removal and Protection in Riverfront Park Redevelopment

Overview Update: January 2018

www.RiverfrontParkNow.com

Overview

- Tree protections and removals recently took place at the Promenade, snx^w mene? (formerly Canada Island), and the U.S. Pavilion.
- Site preparation includes tree canopy and root pruning, mulch and protection zones, and tree removals – all provided by certified arborists.
- Read the [press release](#) and view the most recent [community newsletter](#).

Planning & Design

- The Riverfront Park redevelopment project was designed with trees at the forefront. Plans were drawn to **ensure trees with the highest significance and value remained**.
- We heard loud and clear in the master planning community input process that preservation and implementation of urban green space was key.
- Trees are not removed to reduce maintenance costs.
- Tree plantings along the shoreline will improve soil stabilization, wildlife habitat, and visual appearances.

2-for-1 Replacement Policy

- There is a 2-for-1 replacement policy; for every tree removed, two will be planted in City of Spokane parks with priority given to Riverfront Park.
- The tree work for the Promenade and Pavilion project involves the removal of 128 trees, resulting in the planting of 256 new trees throughout the park system.
- New plantings are an approximate mix of 50% deciduous and 50% evergreen.

Canopy & Shade

- The redevelopment preserves lush green space, river's edge and green meadows.
- It also preserves native Eastern Washington landscape in conservation areas.
- Based on current design, the new park will gain 2.75 more acres of softscape than it had prior to renovations. Softscape will make up about 65% of the new park. (Previously, it was about 58%.)
- A mature canopy will be attained in 5-15 years for the new trees.

Questions/Concerns

- Citizens can email UrbanForestry@SpokaneCity.org or call 363-5495.

Clarke, Pamela

Subject: FW: RFP Issues and concerns

forwarded message:

From: Vickie Munch < >
Date: December 18, 2017 at 8:37:18 AM PST
To: < >
Subject: RFP Issues and concerns

Dear Mr. Ellison,

Seeing so many majestic trees felled in Riverfront Park has been absolutely heartbreaking. How could the Park Department become so out of touch with what is important to a park, or have so little respect for natural beauty and environmental impact? With RFP being an urban space, there is need for more rather than fewer indigenous trees with large shade canopies to cool and filter the air, promote wildlife habitat, reduce evaporation and mitigate noise. The immense root structure of those mature trees helped to keep surface water from spilling into the river; particularly the landmark shore stabilizing sycamore that recently graced the NE side of the Howard Street Bridge. It feels like we are paving paradise for a return on commercial amusements that could be built anywhere, and focus on this being a river fronting park seems to be lost.

Engaging so many tree service companies to fell trees quickly and before risk of public outcry, suggests a betrayal of trust. Did anyone consider how those who generously supported the 64 million bond would feel about mature park trees being removed in order to save maintenance costs? This was not a small expense. Leaves and needles could be cleared from all city parks for years to come for the expense of stripping out so many anchor trees, while providing seasonal employment opportunities for deserving unskilled workers.

Prior to the demise of those healthy and sound buffering trees, park noise could be a problem for downtown residents. During special park events, car-sized speakers are often used, without regard for unhealthy volume levels. As I see it, the park should take responsibility for monitoring and mitigating offensive noise. It is imperative that any adverse impact of sound and light pollution on the neighboring homes, children in the park and area wildlife also be factored into park planning decisions.

At the kick off for this project I attended public meetings in which citizen input was sought. Improvements to the N and S Sentinels were the most important to me, and I submitted written suggestions. Many attempts since then to find out what has been planned and budgeted have been fruitless. Whatever accounts for the communication lapses, the perceived lack of public accountability is troubling. In the absence of reasonable accountability, how can there be assurances that sound decisions supporting the quality of life for downtown residents are being made?

More lofty goals can be set - goals that support the park's stressed ecosystems and contribute to making the area feel more, rather than less livable.

Recent suggestions regarding the fate of the Bosch lot lack inspiration and are out of sync with what a public park space should be. Is the irony in the concept of paving over the top of a massive storm sewer collection tank not seen? Clearly there is need for more rigorous efforts to find out what residents might value in public spaces.

The support of tourism is already more than adequate. Envision those who take advantage of the park to enjoy the scenery and fresh air during quiet brown bag lunches, the many walkers and joggers, groups at play, and those seeking solitude to recharge and refresh spirits. There are much better options than flashing lights, excessive noise or gaudy and chaotic special effects in a "near nature, near perfect" city.

Please convey my concerns to the following groups:

- . Park Board*
- . RFP Committee*
- . Executive Team*
- . Chief Arborist*
- . City Council*
- . Mayor's Office*

Thank you in advance for hearing these concerns,

Vickie Munch

Downtown resident

From: Nancy Enz Lill
To: [Ellison, Barry](#)
Cc: [Dickson, Fianna](#)
Subject: Riverfront Park
Date: Saturday, December 16, 2017 1:44:35 PM

Dear Barry & Decision Makers:

I open this letter with a quote regarding the Olmsted Brothers, who were supremely influential and lauded for their vision for parks throughout the country and particularly the northwest, including Spokane:

“...the Olmsteds, whose professional stature convinced many nay-sayers that parks were wise investments. In the century since the Olmsted Bros. prepared their plans for Seattle and Portland, much of day to day life has changed, sometimes dramatically. Yet, the views, shorelines, streams, wildlands, and greensward that the Olmsteds identified still resonate with residents and visitors today. If anything, the areas the Olmsteds suggested are even more precious today than they were a century ago, since open space is now at a premium.”

(<http://www.halcyon.com/tmend/Olmsted.htm>)

My husband and I are residents of the Upper Falls condos, next to The Flour Mill and across from Riverfront Park. We are paying members of the Business Improvement District, and voted for the Park Bond that is funding the changes to the park, and were excited about “improvements.” However, we are currently very sad, disappointed, and concerned that what used to be a lovely green space in the middle of the urban jungle seems to be turning into more of an amusement park. I have heard the arguments that a city park has to have lots of activities to prevent crime, and that the park was “overplanted” in the 70s and needed to have a lot of the trees removed, however, even if that is the case, there are measures that could be put in place that would allow for a safe, secure, and healthy green space. We believe what would be best for Spokane is a small version of Central Park, not Rockefeller Plaza. A quick google search reveals many references to the influence of the Olmsted Brothers on Spokane, and their legacy: “a commitment to visually compelling and accessible green space that restores and nurtures the body and spirit of all people, regardless of their economic circumstances.” (<http://www.olmsted.org/the-olmsted-legacy/about-the-olmsted-legacy>) We are fearful that the current plans for Riverfront Park will add to the chaos of urban existence and alienate people from the beautiful river environment, rather than provide the nurturance that the Olmsted Brothers advocated for in all their parks.

Specifically, here is a short list of our concerns:

1) Excessive loss of evergreen trees and the need to replant them in RFP, not another park location. We are shocked at the amount of trees that have been cut down. Where once we looked at an expanse of green, now we see grass, concrete, and buildings. The change is dramatic and truly shocking. Trees scrub the air of pollutants. There is no place in more need of this than an urban environment. More, and larger native species are needed to do this job, especially during the frequent days of weather inversions when there is a layer of smog over the city. Evergreens also improve the appearance of the park, and keep it looking like a park and not just an extension of the city. Of course, large trees are also very important for birds

and wildlife. They should not be disposed of because they require leaf or needle removal..

2) We need extensive noise and light pollution mitigation for residents and wildlife. This is especially important with respect to the amphitheater redesign of the pavilion, the addition of a sports complex and stadium, and plans for additional weekend events that include music. Sound carries over water. I think many of you would be shocked to visit our building during Pig Out in the Park, and hear the volume of metallic twang that we are subjected to for 11 hours/day, 6 days in a row. We endure it because we love living here, but the thought of more and frequent concerts all summer long is disturbing, as it is truly disruptive and we cannot use our decks or have our windows open during those always too short and sweet summer evenings. The sound that reaches us across the river is not the music that is being played, it is a distorted, jarring sound. In a few years, we will be joined on this side of the river by many other residents in the "Falls" project planned for the old YMCA property. It would behoove all of us if you would keep us in mind when planning the size and siting of concert venues, and also the allowable volumes for concerts. Last year on our request, Bill Burke, organizer of Pig Out, asked his performers to turn their volume down on the last night of the event, and it made a huge difference, without seeming to impact the concertgoers. This was much appreciated on a Sunday night, when the music was still going on at 1030 PM, and I had to get up at 4 the next morning.

3) The preservation of green spaces for lounging, play, and picnics: plazas make good photo ops, but not good places to foster sanity amidst the pressures and chaos of an urban environment. Construction of a sports complex, pavilion and carousel expansion, stadium, parking garages and lots all result in the sacrifice of much needed downtown green space. We believe the Park should be a respite for busy residents who work and live downtown, and that keeping it green will also be an attraction for tourists. The Olmsted Legacy is more important than ever in 2018 and beyond: our society does not need more noise, lights, and entertainment; we need connection with nature and to be outdoors in natural environments. Riverfront Park can be a successful combination of a venue for activities as well as a green space for respite and wildlife. We believe it can successfully meet a variety of needs. Please do not turn it into an amusement park.

"The Olmsteds believed in the restorative value of landscape and that parks can bring social improvement by promoting a greater sense of community and providing recreational opportunities, especially in urban environments."

(<http://www.olmsted.org/the-olmsted-legacy/about-the-olmsted-legacy>)

Fianna: At a recent meeting Barry suggested that it would be possible for this email to be forwarded to the following:

- . Park Board
- . RFP Committee
- . Executive Team
- . Chief Arborist
- . City Council
- . Mayor's Office

Thank you!

Sincerely,

Nancy Enz Lill & David Lill

To Whom it May Concern:

Here is what Coeur d'Alene is doing. What about Spokane? Every small town around is doing this. Spokane tore out the under the freeway park earlier than they had to with the promise of a new skate park. The skaters keep out the homeless in the park. Since it's removal, the homeless has been a pain for Spokane in this area. I know there is some money earmarked for a skate park. I would like to see something in the paper about this issue. I think skaters have been forgotten. A park would get a lot of young people off the down town streets as well as giving a lot of bored young something to do rather than getting into trouble or just loitering around down town.



LOREN BENOIT/Press File

Nathan Ope Baker practices his frontside rock trick last summer at the temporary skatepark at 1355 Best Ave. in Coeur d'Alene. Despite a blip in financing, the skate park project's construction is still on schedule. The park should be ready to carve by late summer 2018.

Skate park, arise

Cd'A finds money, plan rolls ahead

By RALPH BARTHOLDT
Staff Writer

COEUR d'ALENE — Funding for a new Coeur d'Alene skate park is coming down the half-pipe.

The city of Coeur d'Alene Parks and Recreation Department, along with the city's urban renewal agency, will assure it.

Since the original park at Garden Way was dismantled last summer as part of the city's Four Corners construction project, local skaters have migrated to a small lot along Best Avenue near 15th Street to roll their wheels.

The lot was empty on a clear and cold Tuesday afternoon that whiffed of winter, but the work of its supporters was evident.

Rails, boxes, a jump and quarter-pipes set up last summer by refugee skaters — waiting to return home to a new park — sat

"Commissioners said that was the perfect funding source. That's what those funds are designed to do."

BILL GREENWOOD, Parks and Rec director

idly in the December shade of a nearby building.

It wasn't apparent to a passerby that the shadows that befell funding for a new park had been lifted.

Earlier this year, funding sources for a state-of-the-art, \$400,000-plus park that was scheduled to be built near the former Garden Way site took an errant heel flip.

The city's Parks and Rec Department, which had planned

to kick in half the projected cost, was waiting on grant money that didn't materialize.

The city's urban renewal agency, which had offered to pay \$200,000 toward the project, stepped up, however, pitching in an additional \$150,000.

That left Parks and Rec with a \$50,000 tab it filled through its capital funds. The move was recently approved by the parks board, switching on the green light for the project to move forward as planned.

"It was approved," Parks and Rec director Bill Greenwood said. "Commissioners said that was the perfect funding source. That's what those funds are designed to do."

Despite the blip in financing the project, construction for the Coeur d'Alene Skate Park is still on schedule. The park should be ready to carve by late summer 2018.