



## Spokane Park Board Agenda

Nov. 9, 2017 – 1:30 p.m.

City Council Chambers, lower level City Hall  
808 W. Spokane Falls Blvd, Spokane, Washington

### Park Board Members:

Chris Wright – President  
Nick Sumner – Vice President  
Leroy Eadie  
Ross Kelley  
Ted McGregor  
Greta Gilman  
Rick Chase  
Steve Salvatori  
Sally Lodato  
Jennifer Ogden  
Mike Fagan – Council Liaison

## Agenda

1. **Roll Call:** *Pamela Clarke*
2. **Minutes:** *Oct. 12, 2017, regular Park Board meeting minutes*
3. **Additions or Deletions to the Agenda:**
  - A. None
4. **Special Guests:**
  - A. SYSCA Update – *Kate Green*, Northeast Youth Center executive director, and *Jerry Unruh*, Hillyard Senior Center executive director
5. **Claims:** *Claims for the month of October 2017 – Ross Kelley*
6. **Financial Report & Budget Update:** *Mark Buening*
7. **Special Discussion/Action Items:**
  - A. *Recreation Committee Chair appointment/Sally Lodato – Chris Wright*
8. **Committee Reports – Action Items:**
  - Urban Forestry Tree Committee:** *Oct. 31, 2017 – Jennifer Ogden*
    - A. Action items: None
  - Golf Committee:** *Nov. 7, 2017 – Nick Sumner*
    - A. *Qualchan golf professional contract/Mark Gardner*
  - Land Committee:** *Nov. 1, 2017 – Ross Kelley*

- A. [R&R Woodworking, Inc./Manito Park overhead structure \(\\$74,259.33, tax inclusive\)](#)
- B. [KPFF Consulting Engineers contract/Don Kardong Bridge 30% design contract \(not to exceed \\$75,000\)](#)

**Recreation Committee:** Nov. 2, 2017 – *Sally Lodato*

A. Action items: None

**Riverfront Park Committee:** Nov. 6 2017 – *Ted McGregor*

- A. [Lead Artist contract amendment/three-month extension](#)
- B. [Walker Construction change order #7/Looff Carousel \(\\$13,171, plus tax\)](#)
- C. [Walker Construction change order #8/Looff Carousel \(\\$14,266, plus tax\)](#)
- D. [T. LaRiviere change order #7/HSBS \(\\$46,212.72\)](#)
- E. [Berger Partnership amendment #15/Major Public Spaces \(\\$20,000\)](#)
- F. [Contractors Northwest Inc. change order #13/Rec Rink \(\\$156,331.35, plus tax\)](#)

**Finance Committee:** Nov. 7, 2017 – *Ross Kelley*

A. [Purchasing credit card policy amendment](#)

**Bylaws Committee:** *Ross Kelley*

A. Action items: None

9. **Reports**

A. Park Board President: *Chris Wright*

B. Liaisons:

- 1. Conservation Futures Liaison – *Steve Salvatori*
- 2. Parks Foundation Liaison – *Ted McGregor*
- 3. Council Liaison – *Mike Fagan*

C. Director: *Leroy Eadie*

10. **Executive Session:**

A.

11. **Correspondence:**

A. Letters/emails: Riverfront Park conceptual art designs  
Veterans Patriotic Extravaganza/Southside Senior and  
Community Center – 5:30-9 p.m. Nov. 9

B. Event announcement: [Bluff Talks – 7-9 p.m. Thursday, Nov. 16](#)

C. Newsletters: Hillyard Senior Center

12. **Public Comments:**

A.

13. **Adjournment:**

14. **Meeting Dates:**

- A. Next Committee meeting dates:
  - Urban Forestry Committee: 4:15 p.m. Dec. 5, 2017, Woodland Center, Finch Arboretum
  - Golf Committee: 8:05 a.m. Dec. 12, 2017, Manito Park conference room, Manito Park
  - Land Committee: 3 p.m. Dec. 6, 2017, Park Operations Complex, 2304 E. Mallon
  - Recreation Committee: 3 p.m. Dec. 7, 2017, West Central Community Center, 1603 N. Belt St.
  - Riverfront Park Committee: 8:05 a.m. Dec. 11, 2017, City Hall Conference Room 5A
  - Finance Committee: 3 p.m. Dec. 12, 2017, City Hall Conference Room 2B
- B. Next Park Board: 1:30 p.m. Dec. 14, 2017, City Council Chambers
- C. Park Board Study Session: 3:30 p.m. Dec. 14, 2017, City Hall Conference Room 5A

*Agenda is subject to change*

**AMERICANS WITH DISABILITIES ACT (ADA) INFORMATION:** The City of Spokane is committed to providing equal access to its facilities, programs and services for persons with disabilities. The Spokane City Council Chamber in the lower level of Spokane City Hall, 808 W. Spokane Falls Blvd., is wheelchair accessible and also is equipped with an infrared assistive listening system for persons with hearing loss. Headsets may be checked out (upon presentation of picture I.D.) at the City Cable 5 Production Booth located on the First Floor of the Municipal Building, directly above the Chase Gallery or through the meeting organizer. Individuals requesting reasonable accommodations or further information may call, write, or email Human Resources at 509.625.6363, 808 W. Spokane Falls Blvd, Spokane, WA, 99201; or [jsaxon@spokanecity.org](mailto:jsaxon@spokanecity.org). Persons who are deaf or hard of hearing may contact Human Resources through the Washington Relay Service at 7-1-1. Please contact us forty-eight (48) hours before the meeting date.



## Spokane Park Board

Oct. 12, 2017– 1:30 p.m.

City Council Chambers, lower level City Hall  
808 W. Spokane Falls Blvd, Spokane, Washington

### Park Board Members:

- X Chris Wright – President
- X Nick Sumner – Vice President
- X Leroy Eadie
- X Ross Kelley
- X Ted McGregor
- X Greta Gilman
- X Richard Chase
- X Steve Salvatori
- X Sally Lodato
- X Jennifer Ogden
- X Mike Fagan – Council Liaison

### Parks Staff:

Jason Conley  
Mark Buening  
Garrett Jones  
Al Vorderbrueggen  
Jennifer Papich  
Angel Spell  
Jon Moog  
Berry Ellison  
Kevin Sharrai  
Pamela Clarke

### Guests:

Pat Keegan  
Pam Johnson  
Jared Friesen  
Matthew Walker  
Terri Fortner  
Mary Winkes  
Harvey Morrison

## MINUTES

1. **Roll Call:** *Pamela Clarke*  
See above
2. **Minutes:**  
A. Sept. 14, 2017, regular Park Board meeting minutes and study session notes, and Sept. 29, 2017, special Park Board meeting minutes  
  
**Motion No. 1:** Mike Fagan moved to approve the Sept. 14, 2017, regular Park Board meeting minutes and study session notes, and Sept. 29, 2017, special Park Board meeting minutes.  
  
Jennifer Ogden seconded.  
Motion carried unanimously.
3. **Additions or Deletions to the Agenda:**  
A. None
4. **Special Guests:**  
A. Friends of the Bluff recognition – *Leroy Eadie* recognized and thanked members of Friends of the Bluff for their dedication in working with Parks and Avista in restoring the vegetation which was inadvertently removed from the High Drive Bluff. Since vehicles could not be used to haul water to the hillside, Friends of the Bluff volunteers packed in water and hand watering the newly planted vegetation. *Pat Keegan, Pam Johnson and Jared Friesen* were on hand representing the Friends of the Bluff.
5. **Claims:** [Claims for the month of September 2016](#) – *Ross Kelley*



**Motion No. 2:** Ross Kelley moved to approve claims for the month of September 2017 in the amount of \$4,114,828.88.

Rick Chase seconded.

Motion carried unanimously.

6. **Financial Report & Budget Update:** – *Mark Buening* provided the [September Financial Report & Budget Update](#). Park Fund revenue is tracking at 84% of the projected budget. Parks and Recreation expenditures are tracking at 107.43% of the projected budget. The Golf Fund revenue is tracking at 88.6% of the projected budget. The Golf Fund expenditures are tracking at 106.16% of the projected budget. The Bond budget balance, to date, is at \$38.3 million of the total \$68.5 million budget.

7. **Special Discussion/Action Items:**

A. [Bylaws Committee appointment/Sally Lodato](#) – *Chris Wright* explained Sally Lodato has volunteered to serve on the Bylaws Committee. At this time, there are two Park Board members on the committee and a third member is required in order to be in compliance with the Park Board Bylaws.

**Motion No. 3:** Chris Wright moved to appoint Sally Lodato to the Bylaws Committee.

Nick Sumner seconded.

Motion carried unanimously.

B. [Riverfront Park Executive Team/City Council appointments](#) – *Chris Wright* explained City Council has taken great interest in the Riverfront Park redevelopment project, in particular the Pavilion design. This, in part, has led Parks to work closer with council and the Mayor's office on the project. There are long-term opportunities for collaborative work regarding the potential creation of a Riverfront Park enterprise fund. For these reasons, Mr. Wright encouraged a formal action be taken to add City Council President *Ben Stuckart* and council member *Lori Kinnear* to the Riverfront Park Executive Team.

**Motion No. 4:** Jennifer Ogden moved to appoint City Council President Ben Stuckart and council member Lori Kinnear to the Riverfront Park Executive Team.

Steve Salvatori seconded.

Motion carried with one abstention from City Council liaison Mike Fagan.

8. **Committee Reports – Action Items:**

**Urban Forestry Tree Committee:** Oct. 3, 2017, *Rick Chase*

A. Action Item: None

B. The next regularly scheduled meeting is 4:15 p.m. Oct. 31, 2017, at the Woodland Center, Finch Arboretum.

**Golf Committee:** Oct. 10, 2017, *Nick Sumner*

A. Action Item: None

B. [Qualchan golf professional](#) – Mark Gardner has been chosen by the Selection Committee to continue as the Qualchan golf pro. This appointment will come before the Park Board for approval at the November board meeting.

C. [Golf trail fees for disable golfers update](#) – Leroy Eadie is working with local golfer Tom

Ogan to look at options to waive trail fees for disabled golfers who meet certain standards. Currently, disabled golfers pay regular trail fees. A policy amendment is expected to come before the Golf Committee for consideration in the coming months.

D. The next scheduled meeting is 8:05 a.m. Nov. 7, 2017, Manito Park conference room, Manito Park.

**Land Committee:** Oct. 4, 2017, *Greta Gilman*

A. [Engineering Remediation Resource Group change order #2/Byrne Park restroom \(\\$62,201, plus tax\)](#) – *Greta Gilman* reviewed change order #2 which involves additional services to accommodate two unforeseen changes in project conditions. The bearing wall construction is different than determined in structural assessment. Design adjustments require additional masonry work to complete the repairs. An electric meter is required to be relocated to the exterior of the building to meet Avista's current service requirements.

**Motion No. 5:** Greta Gilman moved to approve change order #2 with Engineering Remediation Resource Group for additional services to the Byrne Park restroom project in the amount of \$62,201, plus tax.

Mike Fagan seconded.

Motion carried unanimously.

B. [Rraco, Inc./Mission Park Ability Ball Field Phase 2 project \(\\$253,811.61\)](#) – *Greta Gilman* reviewed the project located on the southeast parking lot of Mission Park. Phase 2 involves constructing a new ADA-accessible drop-off area and associated appurtenances, and completing the ball field project.

**Motion No. 6:** Greta Gilman moved to approve the construction contract with low bidder Rraco, Inc., to construct the base bid for the Mission Park Ability Ballfield Phase 2 project in the amount of \$253,811.61 including tax.

Mike Fagan seconded.

Motion carried unanimously.

C. [Southeast Sports Complex utility easement](#) – *Garrett Jones* provided an overview of the utility easement. Parks agreement with KXLY proposes adding water utilities at the southwest corner of the sports complex to provide a new water line for the KXLY development and a new water tap to service Parks.

**Motion No. 7:** Greta Gilman moved to approve the Southwest Sports Complex water utility easement, as presented.

Mike Fagan seconded.

Motion carried unanimously.

D. The next scheduled meeting is 3 p.m. Nov. 1, 2017, Park Operations Complex, 2304 E. Mallon

**Recreation Committee:** Oct. 5, 2017, *Sally Lodato*

A. Action Items: None

B. The next scheduled meeting is 3 p.m. Nov. 2, 2017, Sinto Senior Center - 1124 W Sinto Ave.

**Riverfront Park Committee:** Oct. 9, 2017, *Ted McGregor*

A. [Garco Construction change order #2/GMP validation phase extension/Pavilion \(\\$21,915, plus tax\)](#) – *Matthew Walker* presented change order #2 with Garco Construction which involves extending the Guaranteed Maximum Price validation phase to Nov. 9, 2017, and adding \$21,915, plus tax, to the budget for additional services. Mr. Walker pointed out the benefits of combining the Pavilion and Promenade validations. Benefits include: 1) scopes of work on the two projects are very similar; 2) both involve site utilities, flat work and landscaping; and 3) economies of scale will be realized which means cost and time savings. The request to extend the validation phase to Nov. 9 allows the design-build team time to validate the Promenade design and construction budget. The design-build team plans to present the combined validation to the Park Board for approval at the Nov. 9 board meeting.

**Motion No. 8:** Ted McGregor moved to approve change order #2 with Garco Construction to extend the validation phase to Nov. 9 and for additional services in the amount of \$21,915, plus tax.

Greta Gilman seconded.  
Motion carried unanimously.

B. [T. LaRiviere change order #6/Howard Street Bridge South \(\\$90,953.13\)](#) – *Berry Ellison* reviewed change order #6 which involves: 1) adding a mid-rail to the bridge railing; 2) final payment of bridge shafts; 3) changing controllers on the light poles to park standard; 4) and adding two planter retaining walls on the south side of bridge. Mr. Ellison anticipates this project will probably come in under budget.

**Motion No. 9:** Ted McGregor moved to approve change order #6 with T. LaRiviere for work on the Howard Street Bridge South in the amount of \$90,953.13.

Ross Kelley seconded.  
Motion carried unanimously.

C. [Contractors Northwest, Inc., change order #12/Recreational Rink \(\\$183,351.59\)](#) – *Berry Ellison* provided an overview of change order #12 which involves: 1) adding retaining walls and landscaping due to unforeseen rock conditions; 2) addition of power for an amusement ride, casework and wall coverings (interior design); and 3) adding footings for wayfinding signage. Some concerns were shared regarding the number of change orders which have come in on the Rec Rink project. Mr. Ellison explained this project may go over budget \$200,000 to \$250,000. He suggested if the project goes over budget that funds be reallocated from other projects in the redevelopment which have under runs, such as the Howard Street Bridge South.

**Motion No. 10:** Ted McGregor moved to accept change order #12 with Contractors Northwest, Inc., to extend the completion date on the Recreational Rink to Nov. 12, 2017, and to add additional work and in the amount of \$183,351.59.

Sally Lodato seconded.  
Motion carried unanimously.

D. [NRC Environmental Services change order #1/soil stockpile \(\\$5,476.10\)](#) – *Berry Ellison* presented change order #1 which involves service for environmental and excavation needs for

soil stockpile in the park.

**Motion No. 11:** Ted McGregor moved to approve change order #1 with NRC Environmental Services for environmental and excavation needs for soil stockpile in the amount of \$5,476.10.

Jennifer Ogden seconded.  
Motion carried unanimously.

E. Riverfront Park redevelopment budget amendment – *Berry Ellison* provided a [summary sheet](#) on the proposed redevelopment budget amendment which is designed to reflect actual costs and anticipated expenditures. The bottom line has not change, but there have been some adjustments in allocations. These reallocations were outlined on a [budget update overview](#).

**Motion No. 12:** Ted McGregor moved to approve the Riverfront Park redevelopment budget amendment as presented.

Sally Lodato seconded.  
Motion carried unanimously.

F. Riverfront Park redevelopment update – *Garrett Jones* presented the monthly bond update. Project highlights include: 1) Howard Street Bridge South – completion is scheduled for Nov. 10; 2) Recreational Ice Ribbon/SkyRide facility – Interior finish work is underway and the ice-making equipment is near completion; 3) Loeff Carrousel – upper dome steel and Carrousel aluminum framing have been installed, and the boardwalk is near completion; 4) Pavilion – validation on the Pavilion and Promenades will come to the Park Board for approval Nov. 9, and early demolition could begin as early as this fall; and 5) Lead Artist – Meejin Yoon's art open house is set for 6 p.m. Oct. 26.

G. The next scheduled meeting is 8:05 a.m. Nov. 6, 2017, in the City Council Briefing Center.

**Finance Committee:** Oct. 10, 2017, *Ross Kelley*

A. Sponsorship and naming policy amendment – *Fianna Dickson* presented an [overview of the proposed changes](#) to the existing Sponsor, Donor and Naming policy. Changes to the original policy from 2011 are designed to better serve the needs of Parks and Recreation, and community supporters. Key changes include: 1) adding more options for recognition opportunities; 2) expanding the list of criteria on park, facility and features; and 3) clarifying the procurement and fulfillment processes.

**Motion No. 13:** Ted McGregor moved to adopt the amended Sponsor, Donor and Naming policy as presented.

Steve Salvatori seconded.  
Motion carried unanimously.

B. 2018 Park and Recreation Division budget – *Mark Buening* presented the proposed 2018 Park and Recreation Division budgets for Park Fund and Golf Fund. Some changes in the budget include: 1) increasing Riverfront Park staff; 2) adding an assistant Park and Recreation department manager to oversee Urban Forestry and Open Space; 3) establishing the marketing assistant as a full-time position; 4) converting bond project positions to full-time positions; 5) adding a part-time aide to Corbin; 6) adding a park caretaker for Urban Forestry; and 7) adding a golf manager.

**Motion No. 14:** Ross Kelley moved to accept the 2018 Parks and Recreation Division budget as presented.

Jennifer Ogden seconded  
Motion carried unanimously.

C. The next regularly scheduled meeting is 3 p.m. Nov. 7, 2017 in City Hall Conference Room 2B.

**Bylaws Committee:** *Ross Kelley* reported the Bylaws Committee will meet within the next month to discuss potential minor changes to the Park Board Bylaws.

9. **Reports:**

**Park Board President:** *Chris Wright*

1. Selection Committee – Chris Wright announced four Park Board members are needed to serve on the Selection Committee to be part of the interview process to fill the vacant position on the Park Board. The Selection Committee will then make a recommendation to the Mayor's office for consideration.

**Liaison reports:**

1. Conservation Futures Liaison – *Steve Salvatori* reported that while the county is facing a 7% budget reduction for next year, it will not impact the Conservation Futures budget.
2. Parks Foundation Liaison – *Ted McGregor* reported there may be a need to form an Ad Hoc committee to work on the fundraising efforts with the foundation.
3. Council Liaison – No report given.

**Director's Report:** *Leroy Eadie*

1. Leroy Eadie reported there will be a ribbon cutting event at Rochester Heights at noon Oct. 20 celebrating the opening of the new perimeter trail and exercise equipment. He thanked Aaron Champagne and his grounds crew for their work outstanding work this summer. Mr. Eadie also gave a shout out to the staff at Esmerelda Golf Course for working as a team in spite of not having a full year of a superintendent at the course. There are three internal candidates interviewing for the assistance director of recreation. Mr. Eadie anticipates an announcement will be made in the near future.

10. **Correspondence:**

A. Letters/emails: Tinkergarten – Thank you  
Sportsplex

B. Media release: Downriver Park Open House – 5:30-7 p.m. Oct. 17

C. Open House Comment card: Expo '74 Butterflies

11. **Public Comments:** *Mary Winkes* shared concerns regarding the condition of the Manito Park tennis courts and asked if there are plans to resurface the courts. She also voiced displeasure regarding Parks consideration of converting the courts to pickleball courts. Due to the nature of the two games, more people are able to play pickleball at one time in the space in comparison to tennis due to the size of the courts. She believes this poses a parking issue since there is not adequate parking for more vehicles along 17<sup>th</sup> Avenue. Ms. Winkes explained the

neighborhood council has gone on record as unanimously opposing pickleball courts at this location. Mr. Eadie explained Parks had planned to resurface the three courts earlier this year. In reviewing the options, an expert in resurfacing courts explained it would be a wasted expense to resurface as the courts are structurally unsound and need a complete rebuild. At that point, Parks took a step back and determined a complete rebuild would be a wiser investment. Mr. Eadie explained there is no funding in the 2017 or 2018 capital budgets for a complete rebuild; however, next year some money could be used for design. That design process involves the opportunity for public input regarding tennis courts, multi-use courts, etc. The six-year capital program includes dollars available in the 2019 for actual construction.

12. **Executive Session:** None

13. **Adjournment:** 3:21 p.m.

14. **Meeting Dates:**

A. Next Committee meeting dates:

Urban Forestry Committee: 4:15 p.m. Oct. 31, 2017, Woodland Center, Finch Arboretum

Golf Committee: 8:05 a.m. Nov. 7, 2017, Manito Park conference room, Manito Park

Land Committee: 3 p.m. Nov. 1, 2017, Park Operations Complex, 2304 E. Mallon

Recreation Committee: 3 p.m. Nov. 2, 2017, Sinto Senior Center, 1124 W Sinto Ave.

Riverfront Park Committee: 8:05 a.m. Nov. 6, 2017, City Council Briefing Center

Finance Committee: 3 p.m. Nov. 7, 2017, City Hall Conference Room 2B

B. Next Park Board: 1:30 p.m. Nov. 9, 2017, City Council Chambers

C. Park Board Study Session: 3:30 p.m. Nov. 9, 2017, City Hall Conference Room 5A

Minutes approved by: \_\_\_\_\_  
Leroy Eadie, Director of Parks and Recreation

**CITY OF SPOKANE PARK AND RECREATION DEPARTMENT  
OCT. 2017 EXPENDITURE CLAIMS  
FOR PARK BOARD APPROVAL - NOV. 09, 2017**

**PARKS & RECREATION:**

SALARIES & WAGES	\$	710,370.93
MAINTENANCE & OPERATIONS	\$	367,329.47
CAPITAL OUTLAY	\$	484,597.09
PARK CUMULATIVE RESERVE FUND	\$	4,780.83

**RFP BOND 2015 IMPROVEMENTS:**

CAPITAL OUTLAY	\$	1,850,980.25
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**GOLF:**

SALARIES & WAGES	\$	147,732.17
MAINTENANCE & OPERATIONS	\$	215,445.38
CAPITAL OUTLAY	\$	29,424.68

<b>TOTAL EXPENDITURES:</b>	<b>\$</b>	<b>3,810,660.80</b>
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Spokane Park Board November 2017 – February 2018	Term Ends	Riverfront Park	Golf	Land	Recreation	Finance	Urban Forestry	Bylaws	Riverfront Park Executive Team	Liaisons
Wright, Chris – President cwright@spokanecity.org	2019	--	--	--	--	--	--	--	✓	--
Sumner, Nick – Vice President nsumner@spokanecity.org	2020		Chair		✓	✓		✓		
Kelley, Ross rkelly@spokanecity.org	2018	✓	✓	✓		Chair		Chair		
McGregor, Ted tmcgregor@spokanecity.org	2020	Chair			✓				✓	PF
Gilman, Greta ggilman@spokanecity.org	2018	✓		Chair		✓			✓	
Chase, Rick rchase@spokanecity.org	2022	✓	✓				Chair			
Salvatori, Steve ssalvatori@spokanecity.org	2022	✓	✓	✓		✓				CF
Lodato, Sally slodato@spokanecity.org	2022			✓	Chair		Alternate	✓		
Ogden, Jennifer jmogden@spokanecity.org	2021	✓		✓			✓			
Fagan, Mike mfagan@spokanecity.org	N/A			✓						Council
Vacant	2021									

PF = Spokane Parks Foundation

CF = Conservation Futures



City Clerk's No. \_\_\_\_\_



**City of Spokane Parks and Recreation Division**

**2017 AGREEMENT FOR OPERATION OF  
THE CREEK AT QUALCHAN MUNICIPAL GOLF  
COURSE**

This Agreement made and entered into this 9th day of November 2017, by and between the **SPOKANE PARKS AND RECREATION DIVISION**, a municipal corporation of the State of Washington, as ("Parks and Recreation Division"), and **MARK GARDNER, PGA GOLF PROFESSIONAL d/b/a MARK'S GOLF INC**, as ("Professional"). Hereafter together referenced as the "parties", and individually a "party".

**WHEREAS**, the Parks and Recreation Division is the owner of The Creek at Qualchan Municipal Golf Course, which ownership includes the land upon which said Golf Course is located, the buildings and other improvements which are a part thereof; and

**WHEREAS**, the services of a Golf Professional at The Creek at Qualchan Municipal Golf Course are desired to operate the concession as well as to provide Golf Professional services throughout the playing season; and

**WHEREAS**, the Parks and Recreation Division wishes to contract with the Professional for the operation of the Clubhouse facilities, Restaurant/Coffee Shop, Pro Shop, and Practice Range.

**-- NOW, THEREFORE**, pursuant to the requirements of the Charter of the Parks and Recreation Division, and in consideration of the mutual covenants contained herein, the parties agree as follows:

Section 1. **CONTRACT DOCUMENTS.** This Agreement, and the Rules and Regulations for the Performance of Golf Professional Services constitute the contract documents, PROVIDED THAT, specific and applicable federal, state, and local requirements and the terms of this Agreement, respectively, supersede other inconsistent provisions. The contract documents are incorporated into this Agreement as fully as if they were set forth herein.

Section 2. **CONCESSION AND LEASE GRANTED.** The Parks and Recreation Division hereby grants to the Professional the concession to operate the

clubhouse facilities, pro shop, practice range and the restaurant at The Creek at Qualchan Municipal Golf Course at 301 East Meadowland Road, Spokane, Washington.

2.1 The Concession Premises/Location. The concession shall be conducted on the golf course known as The Creek at Qualchan Municipal Golf Course ("Premises").

2.2 Condition of Premises. The Professional and Golf Manager will conduct a walkthrough inspection before 2/1/2018 to determine if any repairs are necessary. If repairs are mutually determined necessary, the Parks and Recreation Division will make necessary arrangements and be financially responsible to complete those immediate repairs before May 1, 2018. Any repairs not noted or discovered in the mutual walk through inspection, will exclusively be the sole financial responsibility of the Professional whom inspected and examined the Premises, and all facilities, appurtenances and fixtures thereon and accepts the same in their present "AS-IS" condition and agrees the City assumes no liability for and damages or lost revenue to the Professional resulting from any conditions that existing prior to the date of his signature and agrees to make no claims against the City for course contentions that existed prior to the date of signature. The Professional shall not make any alterations, changes, or additions to the clubhouse facilities, pro shop, practice range, restaurant, or any other property or facility, or to any fixtures or equipment owned by the Parks and Recreation Division without prior written consent of the Golf Manager, PROVIDED THAT, any alterations, changes, or additions consented to shall be subject to section 3.9(g) of this Agreement. The Professional shall not commit, permit, or allow any nuisance, waste, or injury in, upon, or to the Golf Course, or permit the use of the Golf Course for any illegal or immoral purpose.

Section 3. **OPERATING RESPONSIBILITIES OF PROFESSIONAL.** The following duties and responsibilities shall be the obligation of the Professional, his agents, representatives and employees.

3.1 Lessons. To use the practice range and to give competent golf instruction to all groups and levels of public players and make charges therefore. The Professional, or other PGA/LPGA qualified golf instructor, must be available to conduct lessons during normal operating hours throughout the golfing season. Lessons will ONLY be taught by PGA, LPGA members or apprentices in good standing with the PGA.

3.2 Men's and Ladies' Clubs.

a. The Professional must offer a minimum of one (1) clinic per season for each Men's and Ladies' Clubs.

- b. The Professional must provide good faith efforts to increase active membership in the Men's and Ladies' Clubs.

### 3.3 Practice Range.

- a. The Professional must supply ONE THOUSAND (1,000) dozen (12 balls per dozen) top-quality, clean range balls, at all times during the golfing season.
- b. Range balls shall be picked up daily or as appropriate to ensure availability and must be easily accessible to the golfing public.

### 3.4 Pro Shop.

- a. The Professional must display, sell, rent, and otherwise supply to the public all golf goods, clothing, merchandise, golf equipment, golf pull carts and golf cars, all of which will be of good quality, diversity, attentive upkeep, and kept up to date.
- b. The Pro Shop must be staffed with at least two (2) people during "prime time" to meet, without delay, the needs of the golfing public unless there is inclement weather and the Professional determines that one (1) staff member is sufficient. Prime time shall be described as 7:00 a.m., to 5:00 p.m., April 1 through October 1. The Pro Shop must be OPEN and staffed no later than daylight at all times during the golfing season.
- c. Pro Shop employees must be friendly, well-dressed, and courteous to golfers; maintain a neat appearance, exercise good public relations skills, become familiar with regular customers' names and have good phone mannerisms. Employees will not be allowed to use tobacco products of any kind while on shift. Professional will ensure all employees maintain a high level of customer service.
- d. Prices charged for sale, rental, or repair of equipment and merchandise will be consistent with prices comparable with other golf courses in Spokane.

### 3.5 General Responsibilities.

- a. Cooperate with the Golf Manager to participate in the successful operation of the Pro Shop, golf course, golf course premises, clubhouse, restaurant and golf professional activities and meet the goals and expectations of the Golf Committee and Spokane Park Board as defined in this Agreement.
- b. Supporting and enforcing Parks and Recreation Division policies to staff

and the golfing public.

- c. Regulate the play and conduct of all persons on the golf course, including keeping off trespassers and preventing injury to the golf course by players and others during the golfing season.
- d. Enforce all rules and operations established by the Park Board of the Parks and Recreation Division, including adherence to the free play policy approved by the Park Board.
- e. Collect all fees, issuing receipts for greens fees, range balls, cart rentals, Pro Shop sales and cafe items, sign golfers in, and shall be performed in accordance with Section 8.1 (below), delineating timely transfer of fees and/or payments to the Parks and Recreation Division.
- f. Report tournament, fee, and sponsorship schedules to the Golf Manager each month.
- g. Turn the heat down to sixty (60) degrees when the Clubhouse/restaurant is closed.
- h. Provide and staff a starter for the 1st tee when deemed necessary. Professional needs to be available to the public golfers.
- i. Keeping the Golf Course open for the prescribed hours of play as described in the Parks and Recreation Golf Operations Manual.
- j. All services rendered by the Professional shall be in accordance with the PGA Code of Ethics.
- k. The Professional shall provide competent personnel necessary for such operations and shall supervise them in their work and shall pay them for their services at the Professional's sole cost and expense. Staff must include two (2) Class "A" Assistants or Apprentices. No staff under 21 years of age will be allowed at the desk during the day until 6:00 p.m., unless approved by the Golf Manager. Desk staff working after 6:00 p.m. must be 19 years of age, unless approved by the Golf Manager.
- l. The Professional shall not employ or allow family members or relatives of self and/or family members of City Golf staff maintenance to participate in the operation of the golf course, clubhouse, restaurant and golf professional activities in any manner without the specific written approval of the Golf Manager and Park Board.
- m. Personnel employed by the Professional shall not engage in conduct injurious to the interests of the Parks and Recreation Division in having an efficient and successful operation at the Golf Course.

- n. The Professional may conduct any business or social activity on the Golf Course premises, or use the Golf Course, Clubhouse, restaurant or Golf Pro Shop for any other purpose so long as the Professional obtains the prior express written consent of the Golf Manager. All outside activities on Golf Course premises need prior approval, and revenue received will be divided with the Professional receiving sixty percent (60%) and the Parks and Recreation Division forty percent (40%).
- o. The Professional shall not be otherwise employed or engaged in other business which is in conflict with the responsibilities and duties of the Professional under this Agreement without the express written consent of the Golf Manager.
- p. The Professional or designee shall make a daily physical inspection of the Clubhouse/restaurant, adjacent Parks and Recreation Division grounds, and Golf Course during the playing season, and shall report any unusual or unsafe conditions observed during said inspection to the Golf Manager immediately. Such reports shall be followed up in writing and the Professional shall at all times be safety conscious for the life of the Agreement. Clubhouse maintenance personnel will check in with the Golf Professional daily to discuss any maintenance items of concern regarding the clubhouse/restaurant area.
- q. Use good faith efforts to promote increased play and income during identified slow-play periods.
- r. Upon City request, the Professional shall provide documentation that dollars (\$) were spent to advertise and promote the Golf Course, Pro shop, and/or Clubhouse/Restaurant services.
- s. Professional or PGA affiliate shall be available for consistent contact with Men's and Ladies' Clubs, Tournament Chairperson(s) and outside groups.
- t. The Professional or PGA certified designee must cooperate with and be easily accessible daily by the golfing public and organized groups.
- u. The Professional or his/her designee must communicate with the Golf Course Superintendent or designee on a daily basis regarding course conditions, practice range conditions, tournaments, and special events. Disputes between the Professional and the Golf Course Superintendent will be resolved by the Golf Manager.
- v. Equal treatment of all golfers.
- w. Handle reservations in a fair and open manner as per Parks and

Recreation Division guidelines.

- x. Promote Men's and Ladies' Club memberships and leagues.
- y. Consistently attend Men's and Ladies' Club meetings and events.
- z. Ensure that all signage in and around the clubhouse/restaurant and Pro Shop is of excellent quality and appearance. All signage must be approved by the Golf Manager.

3.6 Sponsorships. It is in the best interests of both the Professional and the Parks and Recreation Division to support appropriate sponsorship and co-promotional opportunities on the Golf Courses. The Parks and Recreation Division may at any time enter into a sponsorship agreement to promote the operation of the golf course and may share a percentage of the revenue with the Professional, depending on the nature of the sponsorship. If the Professional finds an appropriate sponsorship, the Parks and Recreation Division may agree to enter into an agreement with that sponsor and will share with the Professional the proceeds from that sponsorship. The amount of any sharing will be as mutually agreed between the Professional and the Golf Manager.

3.7 Management Duties.

- a. Professional must be current in the PGA Certification Program.
- b. Marshal the Golf Course daily, except during inclement weather and obvious slow times, to monitor play and check receipts.
- c. Cooperate with the Parks and Recreation Division's Junior program, including testing for knowledge of golf rules and courtesies, and providing a qualified PGA/LPGA instructor for the Parks and Recreation Division - City sponsored Junior golf program. This is either the Professional or his/her Assistant(s) responsibility.
- d. Play in Pro/Ams to provide club members an opportunity to participate (Pro and Assistant).
- e. Ensure a high-caliber, quality staff and institution of an ongoing staff-training program, as provided by PGA.
- f. Make a good faith effort to hire diverse workforce, in keeping with the City of Spokane's minority employment goals.

3.8 Restaurant/Food Service.

- a. The Professional will be responsible for the operation, management, and

supervision of the food and beverage concessions in the Clubhouse/restaurant and for furnishing an adequate stock of food & beverage (F & B) supplies for the operation of the restaurant. The Professional may provide F & B services at other locations throughout the Golf Course, with the express prior written consent of the Golf Manager.

- b. The Cafe operation shall be friendly, courteous, and efficient; with quality service, F & B items and clean appearance. Staff shall have a neat and clean appearance.
- c. Prices charged shall be consistent with comparable operations in the area. Menu and prices shall be provided as an Addendum to this Agreement.
- d. The Professional will be solely responsible for obtaining all required F & B permits and licenses and complying with the Spokane Regional Health District Food Safety program.

3.9 Pro shop, Clubhouse/restaurant maintenance.

- a. The Parks and Recreation Division will furnish the Professional with a list of Parks and Recreation Division-owned restaurant equipment ("Equipment") as an Exhibit attached hereto as **Exhibit A** (if any City owned equipment is available), which Professional may choose to use all or part thereof. The City will make repairs to this Equipment for the first sixty (60) days from the signature dates of this Agreement. Loaned Equipment which is deemed useless during this Agreement shall be disposed of by mutual consent. When Equipment has to be replaced or repaired, it shall be the responsibility of the Professional. The Parks and Recreation Division may purchase and or replace Equipment at the end of the Agreement, based upon the fair market appraised value at that time.
- b. Maintenance of restaurant/food service area. It shall be the responsibility of the Professional to maintain the food service area, including all cleaning and regular maintenance to taps, hoods, plumbing and electrical.
- c. The Professional shall be responsible for providing routine maintenance and janitorial services for the Golf Clubhouse/restaurant and Pro Shop. The janitorial services shall include, but not be limited to: cleaning of windows (inside and outside), shampooing and cleaning of all carpets twice a year, annual cleaning of all chairs, daily maintenance of all lavatories, washbasins, other interior furnishings equipment, and fixtures. The Professional agrees to keep the Pro Shop, Clubhouse, and

restaurant in a clean and sanitary condition at all times in a manner to the satisfaction of the Parks and Recreation Division.

- d. The Professional agrees to keep the lavatories in the clubhouse/restaurant open at all times the Golf Course or Clubhouse/restaurant is open for business.
- e. The Professional shall keep the bulletin/reader board updated monthly and free of out-of-date notices on a daily basis.
- f. The Professional will be responsible for one hundred percent (100%) of all personal telephones, fax machines, computer equipment and services. Additionally, the Professional will be responsible for twenty five percent (25%) of the Parks and Recreation Division telephone service. The Parks and Recreation Division will pay the natural gas and electric charges and will reimburse the professional for one hundred (100%) of internet expenses related to operating the provided point of sale system.
- g. The Parks and Recreation Division encourages capital project improvements by the Professional. Prior to capital project approval the Parks and Recreation Division will determine the value of the improvement and will work out a depreciation schedule, where if the Professional leaves prior to the total depreciation of the improvement, the Parks and Recreation Division will buy-out the remaining value. All improvements will be clearly defined and become an agreed upon written Addendum to this Agreement.
- h. The Parks and Recreation Division will pay for the installation of a monitored burglar alarm system at the Clubhouse/restaurant and the Professional will pay the monthly service charge for the system.

### 3.10 Golf Carts.

- a. The Professional shall make a minimum of sixty (60) golf carts available for rental at the Golf Course, and the carts must be kept in good condition and must be replaced and maintained on a regularly scheduled program. Carts will not be more than five (5) years old unless with written permission from the Golf Manager the golf cart fleet may be extended if the appearance and condition of the fleet is in satisfactory condition.
- b. The Professional may purchase or lease new golf carts during the term of this Agreement and the Parks and Recreation Division has the option to purchase or assume lease of those carts upon expiration or early termination of this or subsequent agreements, at current appraised value, from the Professional under the terms provided below, and, PROVIDED THAT, the buy-out provisions will apply only under all of the



following conditions:

- i) The Parks and Recreation Division must approve the purchase price prior to the Professional's purchase of the carts, and a copy of the bill of sale must be provided to the Parks and Recreation Division; and
  - ii) The carts purchased will be subject to a five-year (5) amortization of the agreed upon purchase price; and
- c. Arrangement shall be made by the Professional for fueling of the golf carts. Professional may choose to provide his/her own fuel, which shall only be dispensed from an approved above ground fuel tank. If Professional installs his/her own tank, location must be prior approved by the Parks and Recreation Division. The Professional may request to purchase fuel from the Parks and Recreation Division. All fueling arrangements will be made between the Professional and the Golf Manager.

Section 4. **TERM.** This Agreement shall commence on January 1, 2018, and shall terminate December 31, 2022. The Golf Manager, with the approval of the Park Board may extend this Agreement for one (1) additional five (5) year term. Any extensions will be conditioned on the Professional's previous Term's operation having been performed to sole discretion of the Park Board and the Golf Manager's satisfaction. The Golf Professional will advise the Golf Manager, in writing, no later than February 1, 2022, of his or her desire to extend the Agreement. The extension request shall not be entertained if the Golf Professional is in any form of default. This does not preclude the Parks Division from issuing Requests For Proposals (RFP) for the following term.

- 4.1 **Annual Evaluation.** The Golf Manager will conduct an annual formal written evaluation with the Golf Professional no later than February 15<sup>th</sup> of each year and prior to any Agreement extension. Results of the annual evaluation will be discussed and shared with the Golf Committee.

Section 5. **GOLF MANAGER.** The Golf Manager shall be the designated representative of the Parks and Recreation Division for the purpose of supervising and managing the Golf Course grounds, Clubhouse/restaurant operations, and to ensure compliance with the terms and conditions of this Agreement. The Professional shall first address any concerns to the Golf Manager.

- 5.1 **Maintenance.** The Parks and Recreation Division shall be responsible for the maintenance of Golf Course grounds, the practice range, parking area, snow removal in the parking area, lighting, flooring, restroom fixtures, plumbing, heating, and air conditioning. The Professional shall

be responsible for minor maintenance, helping with general litter clean-up of the parking area, replacement of light bulbs, minor plumbing of restroom fixtures, and replacement of toilet paper, towels, and soap in the restrooms. Minor repairs and supplies will be done at the sole expense of the Professional. If the Professional and Golf Manager disagree on the definition of appropriate maintenance, a mutually agreed third-party will be consulted to reach a resolution.

5.2 Golf Course Marshal. The Parks and Recreation Division may, at its own cost and expense, provide a golf marshal at the course who shall ensure all players have paid the necessary fees and been issued receipts, as well as provide other customer service as directed by the Golf Manager.

5.3 Rules and Regulations. The Park Board of the Parks and Recreation Division shall fix, by resolution, rules and regulations for the operation of the Golf Course, Golf Pro Shop and Clubhouse/restaurant, including but not limited to: minimum number of hours of play for which the course is to be kept open each day and each week; (a reasonable number), minimum numbers of hours the Golf Pro Shop and restaurant are to be kept open each day and each week, amount of all fees, including but not limited to: Greens fees, private cart daily fees, annual private cart permit fees and season ticket fees.

Section 6. **CONSIDERATION PAID TO PARKS AND RECREATION.**

6.1 Shall be addressed in a forthcoming Amendment to the original Agreement reconciling the commission or split between the City and The Professional.

Section 7. **CONSIDERATION PAID TO THE PROFESSIONAL.**

7.1 Shall be addressed in a forthcoming Amendment to the original Agreement reconciling the commission or split between the City and The Professional.

Section 8. **COLLECTION OF FEES BY PROFESSIONAL.**

8.1 Unless granted a waiver the Professional shall cause to be delivered and deposited in the Parks and Recreation Division's designated bank, once every twenty four (24) consecutive hours, monies collected due and owing to the Parks and Recreation Division and all greens fees, all deposit receipts, required reports and season ticket sales. The Professional may deduct those amounts owed to him as provided in Section 6.1. In the event of a deposit shortage, the Golf Professional will

be responsible for the entire amount of the shortage in the deposit. In the event of an overage in the deposit, the Golf Professional and the Parks and Recreation Division will equally split the amount of the overage. The Professional shall deliver all deposit receipts and required reports to the Parks and Recreation Division accounting office by no later than 4:00 p.m. on each Tuesday of each week during the playing season.

- 8.2 The Parks and Recreation Division shall install and maintain a system of records and accounts of fees and gross revenues from which the amounts of fees and gross revenues from all sources can be readily ascertained. The Professional shall use such system for all fees and monies collected and received at the Golf Course; however, the Professional may install and maintain at his expense a system for Restaurant and lesson sales if such system is prior approved in writing by the Golf Manager. The Professional shall permit the Parks and Recreation Division, through its designated representatives, to inspect such accounts and all other business records concerning operations at the Golf Course.
- 8.3 At the end of the year, a financial report shall be sent to the Parks and Recreation Division of Spokane.
- 8.4 The Professional shall follow the collection of fees process as currently directed by Parks and Recreation Division, to include the City of Spokane Cash Handler Policy and Procedures Manual.

## Section 9. **INDEMNIFICATION, INSURANCE, BOND.**

- 9.1 **Indemnification.** Each party shall be responsible and liable for the consequences of any act or failure to act on the part of itself, its employees, representatives or its agents. Each party shall be responsible for its own negligence and shall defend, indemnify and hold the other party harmless from any loss, liability, damage, death or injury to any person or property, caused from any act or omission of itself, its agents, representatives or employees (including reasonable attorney fees and court costs and amounts paid in settlement and judgment).
- 9.2 **Insurance.** The Professional shall throughout the duration of this Agreement, provide and maintain at his expense, in forms satisfactory to the Parks and Recreation Division a policy or policies for each of the following types of insurance coverage:

- a. Combined single limit liability insurance covering bodily injury and property damage in an amount not less than TWO MILLION DOLLARS (\$2,000,000). Said insurance shall be on the comprehensive or commercial general liability occurrence form with coverage to include premises liability, golf cart liability, blanket contractual liability, owners and contractors protective liability (covering work performed for the Professional by independent contractors rather than employees), products and completed operations liability, stopgap liability, and the broad form comprehensive general liability endorsement, and liquor liability coverage.
  - b. Statutory Washington Worker's Compensation Insurance and a minimum of ONE MILLION DOLLARS (\$1,000,000) Employer's Liability Insurance for all employees of the Professional.
  - c. Comprehensive Automobile Liability insurance for owned, hired, and non-owned automobiles in an amount not less than ONE MILLION DOLLARS (\$1,000,000).
  - d. Professional liability insurance in an amount not less than ONE MILLION DOLLARS (\$1,000,000).
  - e. The Professional shall furnish Parks and Recreation Division with a Certificate of Insurance (COI) evidencing coverages in items a, b, c, and d (above) and shall provide an Additional Insured endorsement naming the Parks and Recreation Division of Spokane as Additional Insured under items a and c.
  - f. The Professional, at the Professional's option may purchase and maintain such insurance as will insure the Professional against loss of use of the Professional's, and Parks and Recreation Division property due to fire or other hazards, however caused. The Professional waives all rights of action against the Parks and Recreation Division for loss of use of the Parks and Recreation Division and Professional's property, including consequential losses due to fire or other hazards - however caused.
- 9.3 Bond. The Professional shall continuously maintain at his sole expense a Surety/payment guarantee or employee dishonesty Bond covering collection of fees on the Premises for the benefit of the Parks and Recreation Division. The Bond shall be in an amount not less than TWENTY

THOUSAND AND NO/100 DOLLARS (\$20,000.00) and must cover all employees. The Professional must additionally provide broad form money and securities coverage, both inside and outside the Premises in an amount not less than TWENTY THOUSAND AND NO/100 DOLLARS (\$20,000.00).

- 9.4 Proof of the above requirements must be provided to the Parks and Recreation Division upon execution of this Agreement. The policies required herein shall provide not less than thirty (30) days prior written notice to the Parks and Recreation Division of any cancellation, expiration, modification, or reduction in coverage or liability limits.

Section 10. **INDEPENDENT CONTRACTOR.** The parties agree and acknowledge that the Professional is an independent contractor and not the agent or employee of the Parks and Recreation Division or City of Spokane, and that no liability shall attach to the Parks and Recreation Division or City of Spokane as a result of the acts or omissions of the Professional, his agents, representatives or employees. The Professional realizes that the Parks and Recreation Division employs other independent contractors as Golf Professionals and that each Professional's situation is unique. The compensation for each Professional is negotiated and may differ from other Professionals.

Section 11. **TERMINATION.**

- a. The Parks and Recreation Division reserves the right to terminate this Agreement upon the failure of the Golf Professional to perform any of the terms and conditions of this Agreement. The Parks and Recreation Division shall give ten (10) days written notice to the Professional stating the nature of the default. At the end of this ten (10) day period, the Parks and Recreation Division shall have the right to:
  - i) Enter the Golf Pro Shop and Golf Course and take immediate possession thereof;
  - ii) Bring suit for and collect all fees and portions of gross revenue or any other monies required to be paid to the Parks and Recreation Division, which shall have accrued to the time of termination of the Professional's rights.
- b. The Professional is subject to immediate termination if the Professional violates any fiduciary duty to the Parks and Recreation Division, including but not limited to, by allowing play at less than the posted rates (excluding discounted rates approved by the Golf Manager).
- c. The Professional is subject to immediate termination if the Professional or

any employee is knowingly found to be in violation of food service regulations and/or alcohol service regulations/laws and/or a State issued audit finding solely due to the actions of the Professional.

- d. The Professional may terminate this Agreement by giving ninety (90) days prior written notice. Such notice shall be given to the Golf Manager.

Section 12. **TIME TO BE DEVOTED BY PROFESSIONAL.**

- a. General. It is mutually understood the primary function of the Professional shall devote such time as necessary to satisfactorily and wholly carry out the duties of this Agreement.
- b. Golf Season. During the golf season, the Professional is expected to be at the golf course on a regular basis, sufficient to meet the reasonable demands of the public and supervisory staff. When the Professional will be away from the golf course for a period exceeding forty-eight (48) hours, written notice must be given to the Golf Manager. The Professional shall endeavor to be available to the public during major tournaments. Time off unrelated to the golf business is discouraged. The Professional's personal tournament schedule shall be submitted to the Golf Manager before the season begins. Any changes to the schedule will also be submitted during the season.
- c. Non-Golf and Off-Season Activities. Golf Professional acknowledges that it is the Parks and Recreation Division's intent to potentially implement, at its expense, non-golf recreational programs such as hiking, biking, cross-country skiing, snowshoeing, and other similar programs on or near the Golf Course facilities. The Parks and Recreation Division will consult with the Professional to develop said programs and identify potential operational issues with said activities to minimize conflicts with golf operations.

Section 13. **REFUSE CHARGES.** Professional will pay the Clubhouse/restaurant refuse charges during the playing season. On or before December 1, it will be the responsibility of the Professional to notify, in writing, the City Solid Waste Management Division to stop regular pick-up and to be certain that service will be changed as necessary to an "on-call" basis. The Superintendent will then be responsible for contacting the Solid Waste Management Division when pick-up is necessary. The Parks and Recreation Division will pay for these "on-call" services, when authorized by the Superintendent. On or before March 1, when the restaurant again re-opens, the Professional will be responsible for notifying, in writing, the Solid Waste Management Division to resume regular pick-ups.

In essence, the Parks and Recreation Division pays for refuse pick-up only during December, January and February.

The Written communications and notices directed above shall be copied and sent to the Golf Manager, Parks and Recreation Division, 5<sup>th</sup> Floor - City Hall, 808 West Spokane Falls Boulevard, Spokane, Washington 99201.

Section 14. **TAXES AND FEES.** As an independent contractor, the Professional acknowledges that he is solely responsible for payment of any local, state, or federal taxes or fees with respect to the Professional's agents, representatives and employees and any taxes or licenses applicable to the Professional's business activity at the Golf Course. The Lessee shall pay any applicable taxes related to its use and occupancy of the Premises, including, but not limited to: the Leasehold Excise Tax required by RCW 82.29A. The burden is on the Lessee to show that it falls within a legal exemption. A monthly rental amount valued at one thousand four hundred sixteen and 67/100 dollars (\$1,416.67) is in effect for the facilities and areas at the time this agreement is executed and will extend until the termination date: unless significant rental value is added to the facilities and areas through new development or renovations.

Section 15. **ASSIGNMENT.** The parties acknowledge and agree that the Professional may not assign, transfer or sublease all or any part of his responsibilities, operations or interests under this Agreement without the express prior written consent of the Park Board. Any unauthorized assignment, sublease or transfer by the Professional shall be null and void and shall terminate this Agreement at the option of the Parks and Recreation Division.

Section 16. **SEVERABILITY.** In the event any one (1) or more of these agreements and covenants are held invalid by a court of competent jurisdiction, they shall be severed and this Agreement shall not be voided in its entirety. This Agreement shall then be interpreted as if such invalid portions and covenants were not contained herein.

Section 17. **ANTI-KICKBACK.** No officer or employee of the City of Spokane, having the power or duty to perform an official act or action related to this Agreement shall have or acquire any interest in the Agreement, or have solicited, accepted or granted a present or future gift, favor, service or other thing of value from or to any person involved in the Agreement.

Section 18. **NON-WAIVER.** Waiver by the Parks and Recreation Division of any rights hereunder in any one (1) instance shall not be deemed a future

waiver of this or any other right by the Parks and Recreation Division in any subsequent instance and shall still insist on full performance of the terms of this Agreement.

Section 19. **LIENS.** The Professional agrees that he shall pay, or cause to be paid, all costs and expenses for work done and materials delivered to the Premises and shall keep the Premises free and clear of all liens for work performed thereon.

Section 20. **DISPUTES.** Should situations arise which cannot be resolved by the Professional and the Golf Manager, these questions shall be referred for determination to the Golf Committee of the Park Board and shall be subject to the final resolution by the Park Board as a whole. Any such resolution shall not be deemed a waiver, or future waiver by either party to any action in law or equity.

Section 21. **NONDISCRIMINATION.** No individual shall be excluded from participation in, denied the benefit of, subjected to discrimination under, or denied employment in the administration of or in connection with this Agreement because of age, sex, race, color, religion, creed, marital status, familial status, sexual orientation including gender expression or gender identity, national origin, honorably discharged veteran or military status, the presence of any sensory, mental or physical disability, or use of a service animal by a person with disabilities. The Professional agrees to comply with, and to require that all subcontractors comply with, Section 504 of the Rehabilitation Act of 1973 and the Americans with Disabilities Act, as applicable to the Professional and the subject matter of this Agreement.

Section 22. **AUDIT/RECORDS.** The Professional and its subcontractors shall maintain for a minimum of three (3) years following final payment all records related to its performance of the Agreement. The Professional and its subcontractors shall provide access to authorized City representatives, at reasonable times and in a reasonable manner to inspect and copy any such record. In the event of conflict between this provision and related auditing provisions required under federal or state law applicable to the subject matter of this Agreement, the federal or state law shall prevail.

Dated: \_\_\_\_\_

CITY OF SPOKANE PARKS AND  
RECREATION DIVISION

By: \_\_\_\_\_

Title: \_\_\_\_\_



Attest:

Approved as to form:

\_\_\_\_\_  
City Clerk

\_\_\_\_\_  
Assistant City Attorney

Dated: \_\_\_\_\_

Mark Gardner, dba MARK'S GOLF INC.

E-Mail address, if available:  
mgardner@spokanecity.org

By: \_\_\_\_\_

Title: \_\_\_\_\_

Attachments that are a part of this Agreement:

City of Spokane's Formal Solicitation entitled: RFP # 4376-17  
Exhibit A – Parks and Recreation Qualchan Restaurant Equipment  
Exhibit B – Commission Split for Operation of the Qualchan Municipal Golf Course

17-133

## EXHIBIT A

### The Creek at Qualchan Restaurant Equipment

#### Attachment to The Creek at Qualchan Agreement 17-133

As referenced in the Agreement, Section 3.9 (a) the Parks and Recreation Division will furnish the Professional with a list of Parks and Recreation Division owned restaurant equipment ("Equipment").

- A. (92) chairs and (23) tables in restaurant.
- B. Pre-wash dishwashing sink
- C. 3-compartment sink
- D. Fryer with Grease trap
- E. Flattop grill
- F. (2) walk-in coolers
- G. (2) sandwich refrigerators (on the counter)
- H. Dishwasher
- I. Point-of-Sale counter in Pro-shop
- J. Prep countertop with (2) sinks

## **Exhibit B**



### **City of Spokane Parks and Recreation Division**

### **COMMISSION SPLIT FOR OPERATION OF THE CREEK AT QUALCHAN MUNICIPAL GOLF COURSE**

This COMMISSION SPLIT FOR OPERATION OF THE CREEK AT QUALCHAN MUNICIPAL GOLF COURSE ("Exhibit B") is made and entered into by and between the **City of Spokane Parks and Recreation Division** as ("City"), a Washington municipal corporation, and **MARK GARDNER, PGA GOLF PROFESSIONAL d/b/a MARK'S GOLF INC.**, as ("Professional"). Hereafter together referenced as the "parties", and individually a "party".

*WHEREAS, the parties entered into an Agreement wherein the Professional agreed to provide for the operation and maintenance of the City's Municipal Golf Course – THE CREEK AT QUALCHAN; and*

*WHEREAS, a division or split in THE CREEK AT QUALCHAN commission has been negotiated, and this City's Exhibit B delineates those proportions.*

*-- NOW, THEREFORE, in consideration of these terms, the parties mutually agree as follows:*

#### **1. COMMISSION / SPLIT CONSIDERATION.**

The Scope of Work in the original Agreement, Section 6 & Section 7 is revised to include the following:

##### **Section 6. CONSIDERATION PAID TO PARKS AND RECREATION.**

##### **6.1 Parks and Recreation Division shall be entitled to the following proceeds:**

- a. ONE PERCENT (1%) of gross receipts from the operation of the practice range;
- b. ONE PERCENT (1%) of gross receipts from rental of golf carts and pull-carts;
- c. ONE PERCENT (1%) of gross receipts from Pro Shop sales, which include club rentals;
- d. FIFTY PERCENT (50%) of the fee paid per person for Parks and Recreation Division sponsored golf lessons;
- e. FORTY PERCENT (40%) of gross receipts from facility rentals.
- f. EIGHTY PERCENT (80%) of gross receipts for the rental of the golf course for weddings;
- g. ONE HUNDRED PERCENT (100%) of Green Fees, until golf round incentives are reached. Refer to section 7.2 outlining Green Fee incentives; and

- h. ZERO PERCENT (0%) of the gross receipts generated from all golf lessons offered or sponsored through outside contractual agreements not otherwise arranged through the Parks & Recreation Division.

Section 7. **CONSIDERATION PAID TO THE PROFESSIONAL.**

7.1 The Professional shall be entitled to the following:

- a. NINETY NINE PERCENT (99%) of gross receipts from the operation of the driving range.
- b. NINETY NINE PERCENT (99%) of gross receipts from rental of golf carts and pull carts.
- c. NINETY NINE PERCENT (99%) of gross receipts from Pro Shop sales, including club rentals.
- d. FIFTY PERCENT (50%) of the fee paid per person for Parks and Recreation Division sponsored golf lessons.
- e. SIXTY PERCENT (60%) of gross receipts from facility rentals.
- f. TWENTY PERCENT (20%) of the gross receipts for the rental of the golf course for weddings.
- g. ZERO PERCENT (0%) of Green fees, until golf round incentives are reached. Refer to section 7.2 outlining Green Fee incentives.
- h. ONE HUNDRED PERCENT (100%) of Food and Beverage (F & B) Sales.
- i. ONE HUNDRED PERCENT (100%) of the gross receipts generated from all golf lessons offered or sponsored through outside contractual agreements not otherwise arranged through the Parks & Recreation Division.

7.2 The City shall pay the Professional the following revenue, if applicable post accounting closing entries of the golf season:

For calendar years 2018-2020, the Professional will be entitled to revenue sharing calculated on the number of paid rounds of golf played at THE CREEK AT QUALCHAN, based on the average number of paid rounds played per year for the last ten (10) years. Rounds are defined as regular rounds, discount rounds, tournament rounds, and hotel rounds. For calendar years 2018-2020, the adjusted average number of total rounds per year used to calculate revenue sharing is THIRTY FIVE THOUSAND (35,000). Therefore, revenue sharing for calendar years 2018-2020 will be calculated as follows:

If the total number of rounds in a calendar year is greater than THIRTY FIVE THOUSAND (35,000)/year but less than THIRTY FIVE THOUSAND NINE HUNDRED AND NINETY NINE (35,999) rounds per year, the Professional will receive TEN PERCENT (10%) of the increased revenue from those rounds.

If the total number of rounds in a calendar year is greater than THIRTY SIX THOUSAND (36,000)/year but less than THIRTY SIX THOUSAND NINE HUNDRED AND NINETY NINE (36,999) rounds per year, the Professional will receive TWENTY PERCENT (20%) of the increased revenue from all rounds greater than THIRTY FIVE THOUSAND (35,000).

If the total number of rounds in a calendar year is greater than THIRTY SEVEN THOUSAND (37,000)/year, the Professional will receive 30 PERCENT (30%) of the increased revenue from all rounds greater than THIRTY FIVE THOUSAND (35,000).

At the end of 2020 golf season, the parties will meet and determine any future revenue sharing criteria for the remaining two (2) years of this Agreement.

7.3 The City agrees to fund window replacements and exterior paint to the Clubhouse building. The City will make every reasonable attempt to complete these improvements by the end of 2018.

The Professional agrees to fund capital improvements at the golf course during the contract period as partial consideration for the City taking the same percentage of green fees range and cart rental fees. The Professional agrees these improvements will belong to the City and the conclusion of this contract period and will not be included under the 2017 Agreement for Operation the Creek at Qualchan Municipal Golf Course section 3.9 (g) depreciation schedules for reimbursement. Capital improvements have an estimated value of \$48,600. These capital improvements include:

- a. Expanding the number of hitting stations on the driving range
- b. Replacing the carpet in the Pro-shop
- c. Re-sealing the aggregate concrete outside the Pro-shop and Clubhouse
- d. Upgrading the furniture inside the Clubhouse
- e. Replacing kitchen equipment as necessary
- f. Patio renovations including a fixed cover to improve the dining experience.

17-133b



2017.11.01

**CONSTRUCTION CONTRACT | MANITO PARK OVERHEAD STRUCTURE**INTENT

Contract with 'R&R Woodworking, Inc.' to construct the 'base bid' & 'alternate #2' scope for the 'Manito Park Overhead Structure' in the amount of \$74,259.33 including tax. Friends of Manito to contribute up to \$20,000.00 to fund project.

<u>ITEM</u>	<u>QTY</u>	<u>UNIT PRICE</u>	<u>EXTENDED COST</u>
Base Bid - Construct new overhead stucture	1.0	\$ 71,931.01	\$ 71,931.01
Alt #2: Demolish & Dispose of ex. dilapidated structure	1.0	\$ 2,328.32	\$ 2,328.32
<b>Subtotal Base Bid &amp; Alt. 2 (includes tax):</b>			<b>\$ 74,259.33</b>







## CITY OF SPOKANE

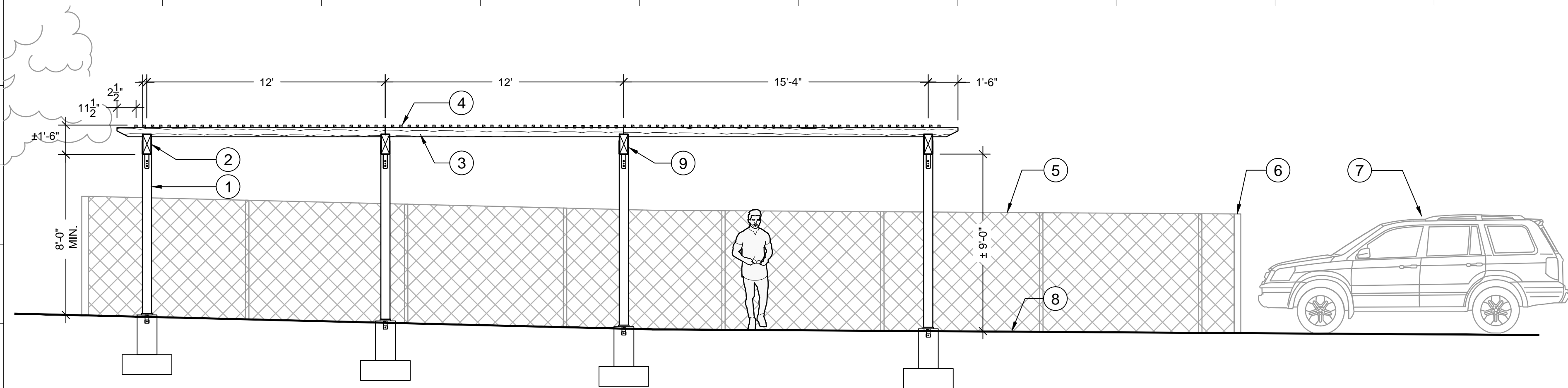
### MANITO PARK OVERHEAD STRUCTURE

### REQUEST FOR QUOTES

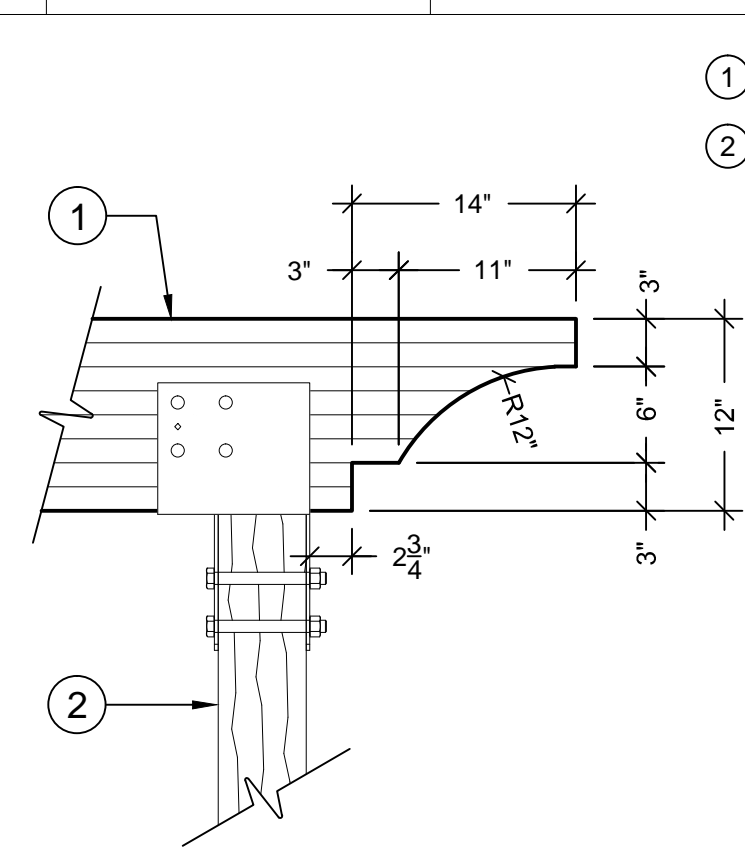
#### SECTION I. QUOTE PREPARATION AND EVALUATION

1. PRE-BID CONFERENCE. A pre-bid conference will be held **Tuesday, October 4<sup>th</sup>, 2017 at 1:00 PM.** The pre-bid will be held on site at the Manito Park Maintenance Yard, located at 1702 S. Grand Boulevard, directly East of the Manito Park Duncan Gardens.
2. QUOTE PREPARATION. Quotes shall be typed or printed in ink, prepared on the form furnished by the City of Spokane and signed by an authorized person of the Contractor's firm. If errors are made, the corrections shall be initialed by the person signing the quote.
3. SUBMISSION OF QUOTES. Submit one copy of the quote by **1:00 PM on OCTOBER 16, 2017 to NICK HAMAD at 5<sup>TH</sup> FLOOR, CITY HALL – 808 W. SPOKANE FALLS BLVD. SPOKANE, WA 99201.**
4. CONTRACTOR'S REPRESENTATION. The Contractor by making its quote represents that it has read and understands the specifications; and has visited the site and familiarized itself with the local conditions under which the work is to be performed.
5. PREQUALIFICATION. Prior to the award of contract, the Contractor shall be required to submit evidence of sufficient facilities, equipment, experience and financial ability to insure completion of the work, unless waived by the City.
6. AWARD OF CONTRACT. Award of contract, when made by the City, will be to low responsive responsible Contractor. Unsuccessful firms will not automatically be notified of results.
7. REJECTION OF QUOTES. The City reserves the right to reject any or all quotes, to waive minor deviations from the specifications, to waive minor informalities in quote process whenever it is in the City's best interest, and to accept or reject all or part of this Request for Quotes, at the prices shown.
8. CONTRACTOR REGISTRATION. The Contractor shall be a Washington State registered or licensed contractor at time of quote submittal.
9. PUBLIC WORK REQUIREMENTS. The scope of work for this project constitutes a public work under state law. Contractors are warned to take into consideration statutory legal requirements, particularly, the payment of prevailing wages, payment/performance bond and sales tax implications in making their quotes.
10. PROJECT CONTACT.  
The project contact for the City of Spokane (Owner) is:  
Name: **Nick Hamad**  
Department: **Parks and Recreation**  
Phone: **509.363.5452**  
Email: **nhamad@spokanecity.org**





- 1 POST. 6"x6" CEDAR. 8' HEIGHT TO TOP POST ABOVE ADJACENT FINISH GRADE. MIN.
- 2 BEAM. 5.1/4" x 12" YELLOW ALASKAN CEDAR G.L.B. LENGTH PER PLAN. TYP.
- 3 JOIST. 4"x6" CEDAR. LENGTH PER PLAN.
- 4 RAFTER. 2"x2" CEDAR. LENGTH PER PLAN.
- 5 EX. CHAIN LINK FENCING (BEYOND).
- 6 EASTERN FENCE LINE.
- 7 PARKING AREA.
- 8 EX. FINISH GRADE
- 9 COLUMN CAP TYPE 1. SIMPSON STRONG-TIE CC5 1/4"-6, PAINT, OR APPROVED EQUAL. SEE DETAIL.

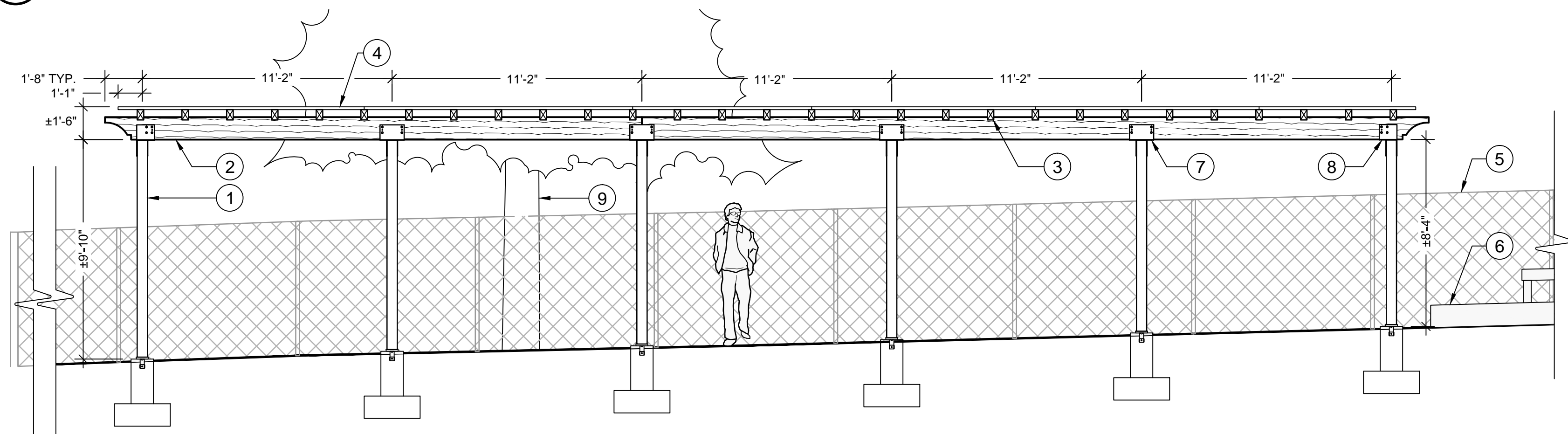


- 1 BEAM.
- 2 POST.

## 1 TRELLIS ELEVATION LOOKING NORTH

1/4" = 1'-0"

P-MAJ-MAN-03

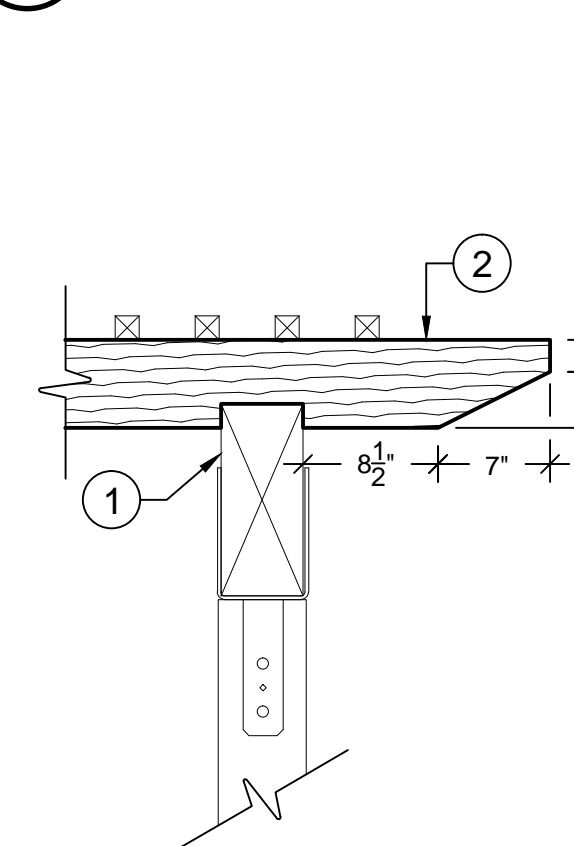


- 1 POST. 6"x6" CEDAR. 8' HEIGHT TO TOP POST ABOVE ADJACENT FINISH GRADE, MIN.
- 2 BEAM. 5.1/4" x 12" YELLOW ALASKAN CEDAR G.L.B. LENGTH PER PLAN. TYP.
- 3 JOIST. 4"x6" CEDAR. LENGTH PER PLAN.
- 4 RAFTER. 2"x2" CEDAR. LENGTH PER PLAN.
- 5 EX. CHAIN LINK FENCING (BEYOND).
- 6 EX. RAISED GARDEN BEDS TO REMAIN. PROTECT IN PLACE.
- 7 COLUMN CAP TYPE 1. SIMPSON STRONG-TIE CC51/4"-6", PAINT, OR APPROVED EQUAL. SEE DETAIL.
- 8 COLUMN CAP TYPE 2. SIMPSON STRONG-TIE ECC5 1/4"-6", PAINT, OR APPROVED EQUAL. SEE DETAIL.
- 9 TREE TO REMAIN (BEYOND), PROTECT IN PLACE.

## 2 DECORATIVE BEAM END

NTS

P-MAJ-MAN-08

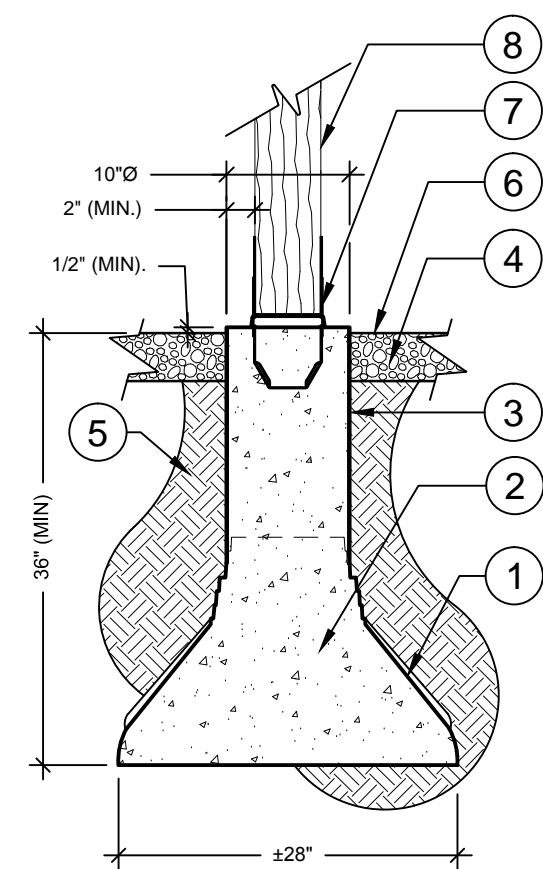


- 1 BEAM.
- 2 JOIST.

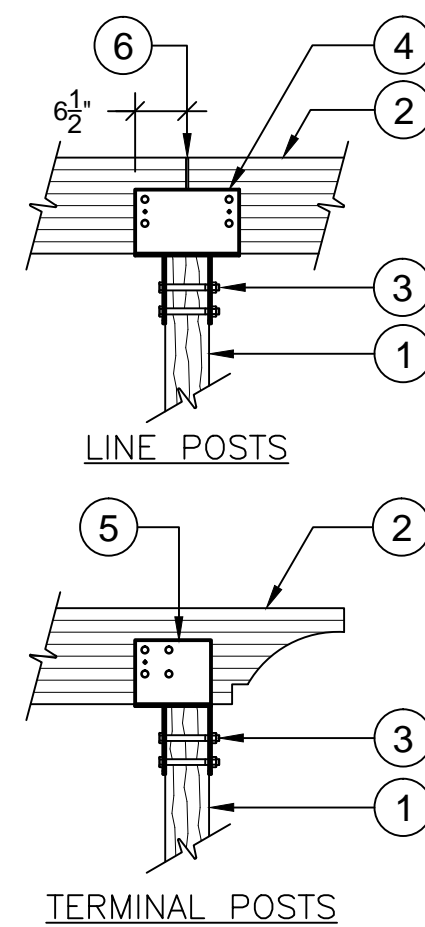
## 3 TRELLIS ELEVATION LOOKING WEST

1/4" = 1'-0"

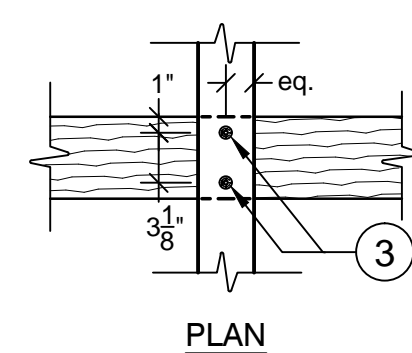
P-MAJ-MAN-04



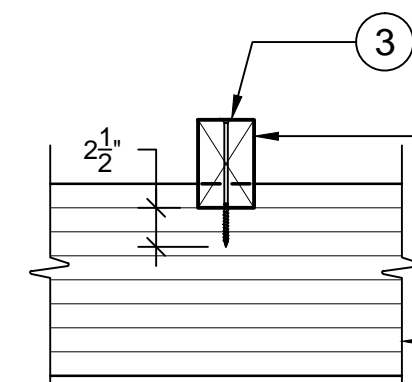
- 1 PRE-MANUFACTURED CONCRETE SPREAD FOOTING FORM. MODEL 'BF28' MANUFACTURED BY BIGFOOT SYSTEMS, INC. OR APPROVED EQUAL.
- 2 CONCRETE, 3000 PSI (MIN).
- 3 CONCRETE TUBE FORM. ATTACH TO FOOTING FORM PER MANUFACTURER'S WRITTEN INSTRUCTIONS.
- 4 3/4" CLEAN CRUSHED GRANITE STONE.
- 5 COMPACTED SUBGRADE. COMPACT TO 95% REL. DENSITY.
- 6 FINISH GRADE.
- 7 STANDOFF POST BASE. SIMPSON STRONG-TIE PBS66 OR APPROVED EQUAL. ATTACH TO POST PER MANUFACTURER'S WRITTEN INSTRUCTIONS.
- 8 POST. 6"x6" CEDAR. TYP.



- 1 POST. 6"x6" CEDAR.
- 2 BEAM. 5.1/4" x 12" YELLOW ALASKAN CEDAR G.L.B.
- 3 3/4"Ø ZINC PLATED THRU-BOLT & NUT. LENGTH AS REQUIRED. TYP. OF 2.
- 4 COLUMN CAP TYPE 1. SIMPSON STRONG-TIE CC5 1/4"-6, PAINT, OR APPROVED EQUAL. ATTACH TO BEAM W/ (4) 3/4"Ø ZINC PLATED THRU-BOLTS & NUTS. LENGTH AS REQUIRED.
- 5 COLUMN CAP TYPE 2. SIMPSON STRONG-TIE ECC5 1/4"-6, PAINT, OR APPROVED EQUAL. ATTACH TO BEAM W/ (4) 3/4"Ø ZINC PLATED THRU-BOLTS & NUTS. LENGTH AS REQUIRED.
- 6 BEAM BUTT JOINT (WHERE OCCURS).



PLAN



SECTION

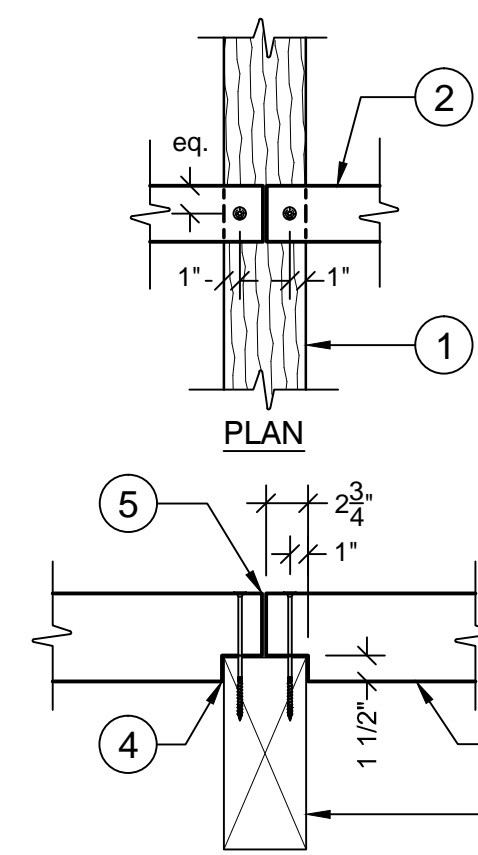
- 1 BEAM.
- 2 JOIST.
- 3 TIMBER SCREW. 8" LENGTH, .220Ø SHANK. SIMPSON STRONG-TIE SDWS22800DB OR APPROVED EQUAL. 2 SCREWS PER CONNECTION. (TYP).
- 4 NOTCH ALL JOISTS ATOP BEAMS.

ELEVATION

## 4 DECORATIVE JOIST END

NTS

P-MAJ-MAN-09



SECTION

- 1 BEAM.
- 2 JOIST.
- 3 TIMBER SCREW. 8" LENGTH, .220Ø SHANK. SIMPSON STRONG-TIE SDWS22800DB OR APPROVED EQUAL. 1 SCREW PER JOIST END. (TYP)
- 4 NOTCH ALL JOISTS ATOP BEAMS.
- 5 1/4" VOID BETWEEN JOIST ENDS.

## 5 TRELLIS POST & FOOTING

NTS

P-MAJ-MAN-02

## 6 POST TO BEAM CONNECTION

NTS

P-MAJ-MAN-05

## 7 JOIST TO BEAM CONNECTION

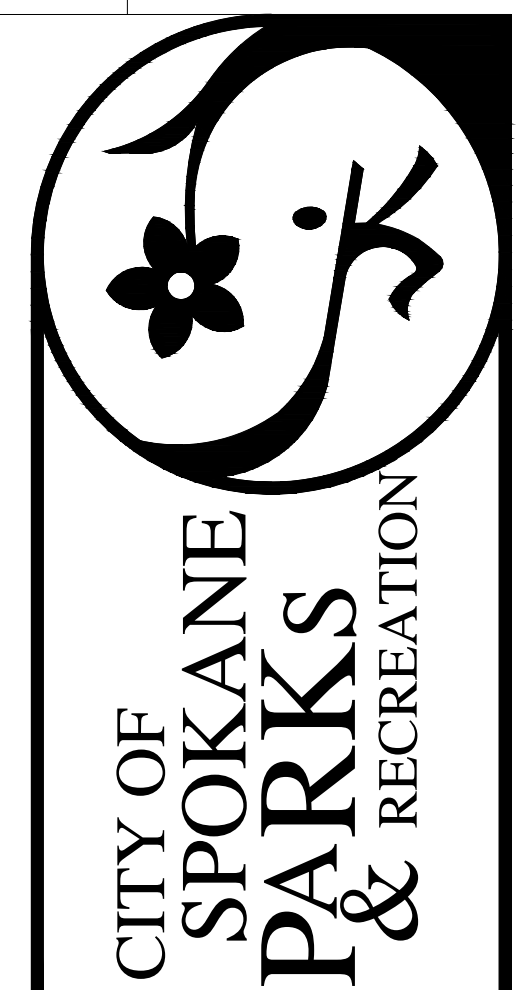
NTS

P-MAJ-MAN-06

## 8 JOIST BUTT JOINT & ATTACHMENT

NTS

P-MAJ-MAN-07



MANITO PARK NURSERY  
SPOKANE PARKS - 1702 S. GRAND BLVD.  
TRELLIS DETAILS

BAR IS ONE INCH ON ORIGINAL DRAWING. IF NOT ONE INCH ON THIS SHEET, ADJUST SCALES ACCORDINGLY.

DATE: -  
DRAWN BY: MH  
CHECKED BY: NAH  
PROJECT NO: -

REVISION	
1	3
2	4

SHEET 11 OF 12  
L4.1  
DETAILS



2017.10.16

MANITO PARK OVERHEAD STRUCTURE							
CONTRACTOR	BASE BID	TAX (8.8%)	TOTAL BASE BID	ADD 2	TAX (8.8%)	TOTAL ADD 2	TOTAL BID
R&R WOODWORKING	\$ 66,113.06	\$ 5,817.95	\$ <b>71,931.01</b>	\$ 2,140.00	\$ 556.43	\$ <b>2,328.32</b>	\$ <b>74,259.33</b>
ERRG	\$ 65,100.00	\$ 5,728.80	\$ <b>70,828.80</b>	\$ 6,000.00	\$ 897.60	\$ <b>6,528.00</b>	\$ <b>77,356.80</b>
WESTERN STATES CONSTRUCTION	\$ 90,000.00	\$ 7,920.00	\$ <b>97,920.00</b>	\$ 8,000.00	\$ 1,232.00	\$ <b>8,704.00</b>	\$ <b>106,624.00</b>
-	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
-	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -

>\$25,000 & ≤\$45,000 – Single Craft/Trade  
>\$40,000 & ≤\$90,000 – Multiple Craft/Trade

## QUOTE

TO: CITY OF SPOKANE, WASHINGTON  
PROJECT NAME: **MANITO PARK OVERHEAD STRUCTURE**

The undersigned firm has examined the site, read and understands the specifications for the above project and proposes to do the described work at the following price:

Item	Description	Amount
1	BASE BID:	\$ 66,113.06
2	WA STATE SALES TAX 8.8%	\$ 5,817.95
3	<b>TOTAL BASE BID AMOUNT</b>	\$ 71,931.01
2	ALTERNATE #1 – INCREASE TRELLIS SIZE	\$ 6,323.07
3	ALTERNATE #2 – DEMO EX. STRUCTURE	\$ 2,140.00
4	ALTERNATE #3 – SUB FRAMING MATERIAL	\$ - 1,663.08

The firm acknowledges receipt of addendum number 1 and agrees that its requirements have been included in this quote.

The firm agrees that its quote will NOT be withdrawn for a minimum of forty five (45) calendar days after the stated submittal date.

### CONTRACTOR RESPONSIBILITY.

Washington State Contractor's Registration No. RR000RL0942CC

U.B.I. Number 602 564 459

Washington Employment Security Department Number 000-329077-00-4

Washington Excise Tax Registration Number 602-564-459

City of Spokane Business License Number T11047308 BUS

**COMPLETION TIME.** All work under the contract shall be started after the date of notice to proceed. Work once started shall be completed by **DECEMBER 31, 2017**.

**LIQUIDATED DAMAGES.** If the work is not completed within the stated completion time, the Contractor agrees to pay to the City liquidated damages in the amount of **\$100.00** for each and every day the work remains uncompleted.

For contracts up to \$150,000.00 including tax, the Contractor may opt for ten percent (10%) retainage in lieu of bond. YES X NO

FIRM NAME: R&R Woodworking, Inc

SIGNATURE: Ken Rine

TITLE: Secretary / Treasurer PHONE: 509-981-9728

ADDRESS: Po Box 326 Medical Lake, WA 99022



2017.11.01

**30% DESIGN CONTRACT | DON KARDONG BRIDGE REHABILITATION & REPAIR**INTENT

Contract with 'KPFF consulting engineers' to create a 30% set of plans, specifications & cost estimate (PS&E) for the Don Kardong Bridge. The project seeks to produce an initial design concept & estimate for the pedestrian bridge per the recommendations in the 'Riverfront Park Bridges Inspection & Analysis'.

Project funding shall be provided by the Friends of the Centennial Trail up to \$75,000.00

<u>ITEM</u>	<u>QTY</u>	<u>UNIT PRICE</u>	<u>EXTENDED COST</u>
30% Plans, Specs & Estimates (PS&E)	1.0	\$ 63,449.00	\$ 63,449.00
Bridge Rendering	1.0	\$ 5,000.00	\$ 5,000.00
Management Reserve	1.0	\$ 6,000.00	\$ 6,000.00
<b>Total Contract (not to exceed):</b>			<b>\$ 74,449.00</b>



Photo 1 –Kardong Bridge Deck (Looking West)



Photo 2 – Kardong Bridge Elevation (Looking Northeast)

## **Exhibit A-1 Scope of Work**

### **CITY OF SPOKANE PARKS AND RECREATION 30% PSE for the DON KARDONG BRIDGE REHABILITATION and REPAIRS**

#### **PROJECT DESCRIPTION**

The City of Spokane Parks and Recreation Department (PARKS) has reviewed the City of Spokane report titled RIVERFRONT PARK BRIDGES INSPECTION & ANALYSIS dated November 14, 2014, and has determined to move forward with the recommend repairs to the following bridge:

- Don Kardong Bridge

The Don Kardong Bridge is a former rail bridge converted to carry the Centennial Trail over the Spokane River (pedestrian/bicycle use only). It carries no vehicular loads. It is located to the northwest of the intersection of Hamilton Street and Spokane Falls Blvd.

The bridge is five spans for a total length of approximately 380 feet. It is comprised of two riveted steel girders with an original deck of railroad ties over which a wood floor system has been installed. The walking surface is a combination of wood decking and textured steel plates. Wooden platforms have been constructed on the north side of the piers to provide river views and seating. Truss structures visible above the deck are non-structural decorative elements.

This scope of work is for the 30% level plans, specifications and engineers estimates (PSE). The 30% PSE includes the following items:

- Plans
  - cover sheet
  - plan layout and elevation sheet (defining work items and work limits)
  - detail sheets (as necessary for clarity of concept)
- Rendering of bridge in its final state
- Engineer's construction cost estimate

#### **PROJECT TEAM**

The project team tasked with completing this scope of work is as follows:

Owner (Project Administration)	City of Spokane
Prime Consultant	KPFF
Structural Engineering	KPFF

It is assumed that surveying, civil, electrical and geotechnical engineering services will not be necessary for this initial effort.

## **SCOPE OF WORK**

The following is a scope of work for this project.

### **TASK NO. 1.0 – CONTRACT MANAGEMENT AND COORDINATION**

KPFF shall provide consulting management services to ensure the successful completion of the project in compliance with this Agreement's stated goals, budget and schedule.

KPFF shall communicate proactively and responsively with PARKS to ensure open communications and that the needs of PARKS are met throughout the project development.

### **TASK NO. 2.0 – MEETINGS**

KPFF assumes a total of three meetings in Spokane as follows:

1. Kick off meeting (incl. the KPFF Project Manager and Project Design Engineer)
2. Project coordination meeting (incl. the KPFF Project Manager)
3. Project presentation to Parks Board (incl. the KPFF Project Manager)

### **TASK NO. 3.0 – ANALYSIS, DESIGN AND DEVELOPMENT OF PSE CONTRACT DOCUMENTS**

KPFF shall perform the following work items for the 30% PSE submittal:

1. Review all relevant existing documents related to the Don Kardong Bridge.
2. Develop concepts aligned with the recommendations stated in the RIVERFRONT PARK BRIDGES INSPECTION & ANALYSIS report dated November 14, 2014.
3. Coordinate all concepts with PARKS prior to proceeding with plans and cost estimates.
4. Develop the 30% level plans including the following:
  - a cover sheet
  - plan layout and elevation sheet (defining work items and work limits)
  - detail sheets (as necessary for clarity of concept)
5. Develop a color rendering of the final bridge.
6. Develop a 30% level construction cost estimate.
7. Coordinate development of the 30% PSE with PARKS to ensure the final product meets the project goals and is clearly aligned with the project vision for this stage of the design.
8. Submit items 2, 3, 4, and 5 on 11x17 inch bond paper (5 copies) and PDF.

### **TASK NO. 4.0 – SCHEDULE**

KPFF shall deliver for PARKS review the draft 30% PSE and rendering four months following the notice to proceed. KPFF shall make final revisions and submit the final 30% PSE two weeks following the return of the reviewed plan set.

## **BUDGET**

KPFF will perform the above scope of work for a not-to-exceed cost plus fixed fee of \$74,450 that includes \$68,450 for the stated scope of work and a \$6,000 Management Reserve to be used at the discretion of PARKS. See attachment(s) for budget backup.



**EXHIBIT E-1****DON KARDONG BRIDGE REHABILITATION & REPAIR****CONSULTANT FEE DETERMINATION**

CITY OF SPOKANE PARKS AND RECREATION DEPARTMENT

**30% LEVEL DESIGN**

October 26, 2017

Classification	Total Hours	X	Raw Rate	=	Cost
Principal (Dave McMullen)	14.00	X	\$62.50	=	\$875
Project Manager (Tom Whiteman)	76.00	X	\$69.23	=	\$5,261
Technical Review (Tom Whiteman)	0.00	X	\$69.23	=	\$0
Senior Engineer (Structural & Civil)	100.00	X	\$42.40	=	\$4,240
Design Engineer (Structural & Civil)	172.00	X	\$35.16	=	\$6,048
CAD Tech (Structural & Civil)	168.00	X	\$39.00	=	\$6,552
Project Administrator (A. Fernando)	28.00	X	\$26.48	=	\$741
		X		=	
Total hours	558.00				
DSC Subtotal					\$23,717

**Overhead (OH) Cost**

$$\text{OH Rate x DSC} = 137.52\% \times \$23,717.44 = \$32,616$$

**Fixed Fee (FF)**

$$\text{FF Rate x DSC} = 30.00\% \times \$23,717.44 = \$7,115$$

**Total KPFF Labor Cost \$63,449****Reimbursables**

Rendering		\$5,000.00
Subtotal		\$5,000.00

**Subconsultant Costs (See Exhibit G)**

\$0.00

**Management Reserve**

\$6,000.00

**GRAND TOTAL: \$74,448.90**



CONSULTANT FEE DETERMINATION													COST				
DON KARDONG BRIDGE REHABILITATION & REPAIR					NTP TO 30% PS&E				Principal (Dave McMullen)	Project Manager (Tom Whiteman)	Technical Review (Tom Whiteman)	Senior Engineer (Structural & Civil)	Design Engineer (Structural & Civil)	CAD Tech (Structural & Civil)	Project Administrator (A. Fernando)	MULTIPLIER:	
TASK	SCOPE OF WORK				0-30%	30-75%	75-100%	Final	\$62.50	\$69.23	\$69.23	\$42.40	\$35.16	\$39.00	\$26.48	2.6752	
1	CONTRACT MANAGEMENT AND COORDINATION																
	Invoicing & Project Summaries									4		4			20	\$2,611	
	Labor Subtotal 1:								0	4	0	4	0	0	20	\$2,611	
																\$0	
2	MEETINGS																
	Meeting w/ PARKS (Assume 3 max.)								16	24		8				\$5,352	
	Site Visit									8		8				\$2,389	
	Labor Subtotal 2:									32	0	16	0	0	0	\$7,741	
3	ANALYSIS, DESIGN, AND DEVELOPMENT OF PS&E - CONTRACT DOCUMENTS																
	Review Existing Plans, Inspection Results, Recommendations				✓					4.0		8.0	8.0			\$2,401	
	Develop Concepts & 30% Design				✓				4.0	8.0		40.0	80.0	24.0	8.0	\$17,283	
	Sheet 1 - Cover				✓	✓		✓					4.0	24.0		\$2,880	
	Sheet 2 - General Notes						✓	✓									
	Sheet 3 - Layout, Elevation, Work Items and Limits				✓	✓		✓	2.0	8.0		4.0	16.0	24.0		\$6,279	
	Sheet 4 and 5 - Construction Staging & Removal Details						✓	✓									
	Sheet 6, 7, 8 - Deck Replacement Details					✓	✓	✓									
	Sheet 9, 10 - Rail Replacment Details					✓	✓	✓									
	Sheet 11, 12 - Pier & Abutment Concrete Repairs				✓	✓	✓	✓		4.0		4.0	16.0	24.0		\$5,203	
	Sheet 13, 14 - Platform Removal or Repair				✓	✓	✓	✓				4.0	16.0	24.0		\$4,463	
	Sheet 15, 16 - Steel Cleaning and Painting Details					✓	✓	✓									
	Sheet 17 - Replace Benches					✓	✓	✓									
	Sheet 18, 19 - Replace Lighting & Electrical					✓	✓	✓									
	Sheet 20 - Replacement of RR Ties and Miscellaneous					✓	✓	✓									
	Develop Rendering of Final Bridge				✓					4.0		4.0	8.0	40.0		\$6,120	
	Special Provisions (exp. Jts, repair concrete, bridge cleaning, heat straightening)					✓	✓	✓									
	Quantities and Engineers Cost Estimate				✓	✓	✓	✓	4.0	8.0		8.0	24.0			\$5,315	
	30% plans and estimate QC review				✓				4.0	4.0		8.0		8.0		\$3,152	
	75% PS&E Submittal (includes QC review)					✓											
	100% PS&E Submittal (includes QC review)						✓										
	Final Signed PS&E Submittal							✓									
	Labor Subtotal 3:								14.0	40	0	80.0	172	168.0	8	\$53,096	
																	\$0
TOTAL LABOR																	
								14	76	0	100	172	168		28	\$ 63,449	
TOTAL REIMBURSABLE																	
																\$ 5,000.00	
MANAGEMENT RESERVE																	
																\$ 6,000	
GRAND TOTAL - COST PLUS FIXED FEE																	
								\$2,341	\$14,076	\$0	\$11,343	\$16,178	\$17,528		\$1,984	\$ 74,449	

**CITY OF SPOKANE  
PARKS AND RECREATION DEPARTMENT  
CHANGE ORDER NO. 1**

NAME OF CONTRACTOR: Howeler & Yoon Architecture, LLP

PROJECT TITLE: Lead Artist for Riverfront Park

CITY CLERK CONTRACT NUMBER: OPR 2016-1038

=====

**DESCRIPTION OF CHANGE:**

**AMOUNT: 0.00**

Extend contract to July 30, 2018, to further develop schedule & budget. no additional monies allocated with this change order.

=====

**TOTAL AMOUNT: \$ 0.00**

<b>CONTRACT SUM (EXCLUDE SALES TAX)</b>	
ORIGINAL CONTRACT SUM (INCLUDE ALTERNATES)	\$50,000.00
NET AMOUNT OF PREVIOUS CHANGE ORDERS	\$0
CURRENT CONTRACT AMOUNT	\$50,000.00
CURRENT CHANGE ORDER (EXCLUDES SALES TAX)	\$
<b>REVISED CONTRACT SUM</b>	<b>\$ 50,000.00</b>

<b>CONTRACT COMPLETION DATE</b>	
ORIGINAL CONTRACT COMPLETION DATE	<b>4/30/2018</b>
CURRENT COMPLETION DATE	<b>4/30/2018</b>
<b>REVISED COMPLETION DATE</b>	<b>7/30/2018</b>

Contractor: \_\_\_\_\_

Date: \_\_\_\_\_

City Approval: \_\_\_\_\_

Date: \_\_\_\_\_

City Clerk Attest: \_\_\_\_\_

Date: \_\_\_\_\_

Pre-Approved as to form: Pat Dalton, Assistant City Attorney

**CITY OF SPOKANE  
PARKS AND RECREATION DEPARTMENT  
CHANGE ORDER NO. 7**

NAME OF CONTRACTOR: Walker Construction

PROJECT TITLE: Loeff Carrousel

CITY CLERK CONTRACT NUMBER: 2017-0143

<u>DESCRIPTION OF CHANGE:</u>	<u>AMOUNT</u>
Item 1: CP 12 – South Gateway changes after permit review	\$ 10,912.00
Item 2: CP 17 – Deduct irrigation controller	\$ (1,717.00)
Item 3: CP 20 – Delete (80) engraved fish	\$ (1,665.00)
Item 4: CCD 09 – Reinstall carrousel center tree support	\$ 5,641.00

**TOTAL AMOUNT: \$13,171**

<b>CONTRACT SUM (EXCLUDE SALES TAX)</b>	
ORIGINAL CONTRACT SUM (INCLUDE ALTERNATES)	\$ 7,064,600.00
NET AMOUNT OF PREVIOUS CHANGE ORDERS	\$ 1,237,253.00
CURRENT CONTRACT AMOUNT	\$ 8,301,853.00
CURRENT CHANGE ORDER (EXCLUDES SALES TAX)	\$ 13,171.00
<b>REVISED CONTRACT SUM</b>	<b>\$ 8,315,024.00</b>

<b>CONTRACT COMPLETION DATE</b>	
ORIGINAL CONTRACT COMPLETION DATE	12/19/17
CURRENT COMPLETION DATE	12/26/17
<b>REVISED COMPLETION DATE (Weather Permitting)</b>	TBD

Contractor: \_\_\_\_\_

Date: \_\_\_\_\_

City Approval: \_\_\_\_\_

Date: \_\_\_\_\_

City Clerk Attest: \_\_\_\_\_

Date: \_\_\_\_\_

Pre-Approved as to form: Pat Dalton, Assistant City Attorney

Looff Carrousel Change Order Log  
Walker Construction

C/O Number			Date	Topic/Reason for C/O
Original Contract	\$ 7,064,600.00		1/27/2017	10% of contract = \$ 706,460.00
#1	\$ 269,551.00		5/12/2017	Salvage Carrousel, asbestos, rock removal
#2	\$ 2,545.00		7/13/2017	Footings, Elec., H-VAC
#3	\$ 600,000.00		6/8/2017	Bid Alternate Rotary Fountain
				<b>Exceeded 10% of original contract amount</b>
#4	\$ 93,910.00		8/31/2017	SBE ADA Path, Vaults, center post. Note: a portion of this was approved on 3/9/17
	\$ 76,090.00			Approved in March
	\$ 17,820.00		10/20/2017	
#5	\$ 23,416.00		10/20/2017	Elec, Light, embedment changes
#6	Reallocation			Rotary Fountain
#7	\$ 13,171.00			Pending PB Review
#8	\$ 14,266.00			Pending PB Review
CCD 19	\$ 30,000.00	estimated		Pending PB Review
	\$ 8,205,369.00			New Contract total



## Change Proposal

CP No. 012  
Project LOOFF CARROUSEL FACILITY  
Date May 30, 2017  
NAC No. 111 - 16004 - 10Fa  
Owner Project No. 4312-16

### Request for Proposal to WALKER CONSTRUCTION

in connection with your contract with City of Spokane dated January 27, 2017  
please furnish your cost proposal for performing the changes outlined below and/or detailed on the attachments referred to within 15 days of receipt.

Title of CP Permit Revisions to South Gateway and Rotary Fountain Site Work

Description ☒ Continued on page 2

(Use Alt + Enter to create new lines.)

Incorporate revisions to South Gateway and Rotary Fountain site work (originally issued as Alternate No. 4) as required due to permit review. See page 2 for additional information.

Attachments CG1.02, LG1.02, L1.02, L2.02, IR1.02

### Proposal to

We propose to perform all changes described in the above request for a total of 10,912 Excluding State Sales Tax

The amount covers all direct and indirect costs related to the change including effects of the change on the remainder of the project. All other provisions of the contract remain in full effect. Attached are Cost Proposal Breakdown Sheets. We request a(n) TBD of TBD calendar day(s) in the completion time because of this change (If left blank, indicates 0 days). We agree to be bound by this proposal for 30 days from signature date.

Submitted by [Signature] Date 9/12/17

Distribution (3) signed originals with attached cost breakdown to NAC Architecture.

☐ Returned to Contractor for revision/re-evaluation. See comments above/attached.

### Authorization to

Owner

NAC Architecture recommends acceptance of the foregoing proposal.

### Architect's Recommendation

Date

### Owner's Acceptance

Date

Owner/Representative Authorization by ☐ Signature ☐ Telephone ☐ Fax

As indicated above, the Owner accepts the foregoing proposal and authorizes performance of the changes specified. A Change Order (CO) will follow which indicates the CP amount. Billing cannot be honored for the CP until issuance of the CO.

COP\_012.xlsm



## Change Proposal

CP No. 012

### Additional Description

(Use Alt + Enter to create new lines.)

Revisions on the attached drawings are as follows:

CG1.02-

1. Construction Note 1- Clarification to require City of Spokane Type 1 Catch Basin: revise original note from "Catch Basin, Type 1" to "Catch Basin, COS Type 1".
2. Construction Note 2: 8-Inch storm pipe is changed from PVC to Ductile Iron.

CG1.02, LG1.02, L1.02, L2.02-

Revise civil, landscape, hardscape and grading as shown within clouded area to Included widened curb ramps and curb geomtry at Spokane Falls Blvd.

IR1.02-

Location of connection to Ice Rink project is clarified.







[illegible]

STATE OF  
MISSISSIPPI  
JAMES L. HARRIS  
GOVERNOR  
OFFICE OF THE  
GOVERNOR

DIGITALLY SIGNED: 12-22-2016	
TYPE OF FARMING: PORK	
CITY FARMING NUMBER	DRAWING NUMBER
4312-16	LG1.02
DATE: 12-22-16	BY: [signature]

① LANDSCAPE GRADING PLAN - SOUTH  
1" = 20'-0"



NATIONAL BROADCASTING COMPANY, INC. DEPARTMENT OF RECORDS AND COMMUNICATIONS		
APPROVAL: _____ DATE: _____	APPROVAL: _____ DATE: _____	THIS IS THE PRODUCTION OF THE ORIGINAL DRAWING. IF NOT ONE AREA ON THIS SHEET, AGAINST SCALE ACCORDING TO
NAVIGATOR DATUM	SCALE	

Complete Billing Statement	
CCC - ADOPTED 2/15	
Amount Due	
Amount Paid	
Amount Due	
Amount Due	



CITY OF SPOKANE, WASHINGTON  
DEPARTMENT OF PARKS AND RECREATION  
100 WEST SPOKANE FALLS BLVD  
SPOKANE, WASHINGTON 83402  
(509) 325-4700

PROJECT TITLE:	
SHEET NO.:	

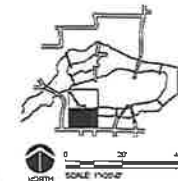
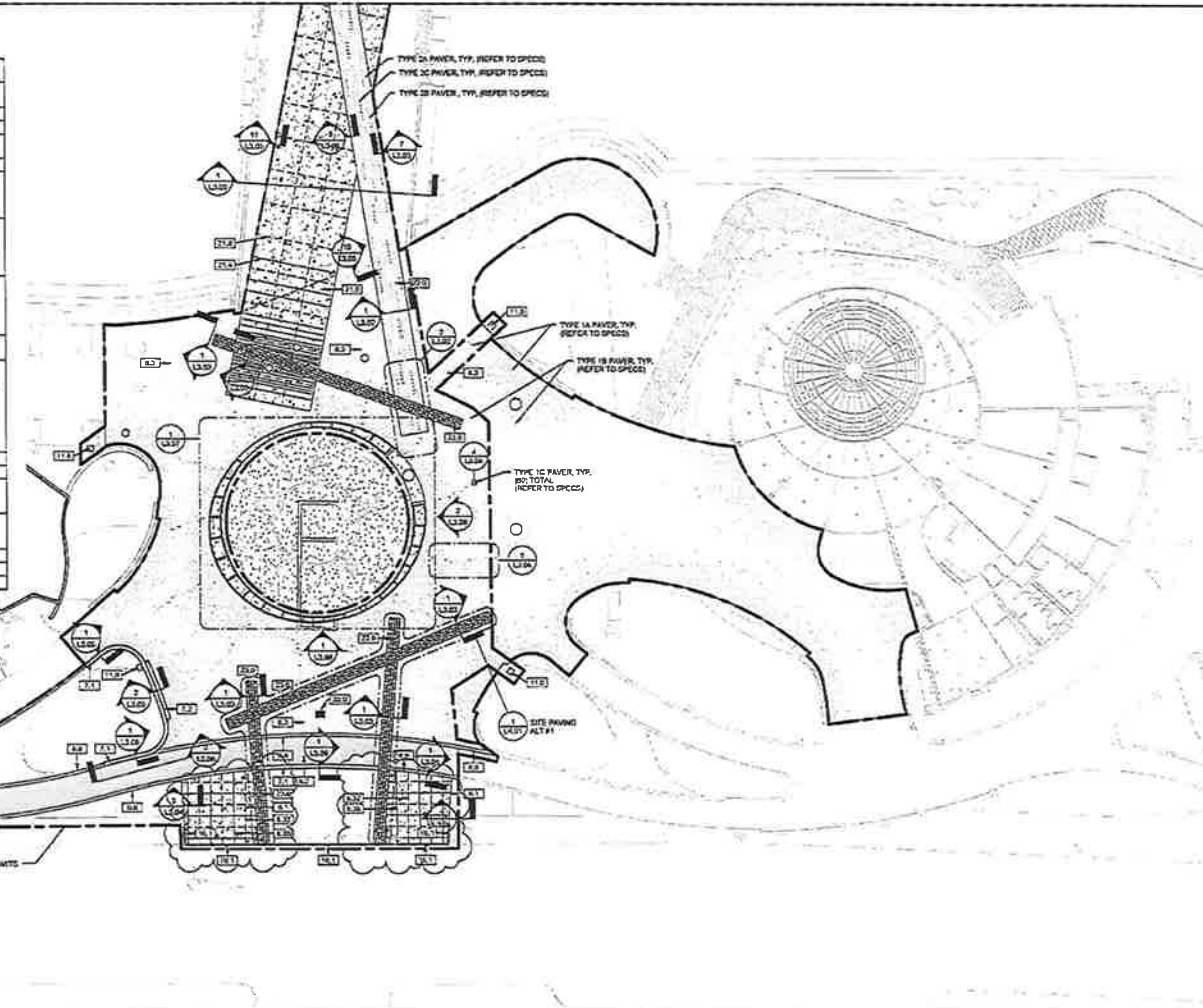
RIVERFRONT PARK  
SOUTH GATEWAY & ROTARY FOUNTAIN  
100% PSSE SUBMITTAL  
LANDSCAPE  
GRADING PLAN

DIGITALLY SIGNED: 12-22-2016	
TYPE OF FARMING: PORK	
CITY FARMING NUMBER	DRAWING NUMBER
4312-16	LG1.02
DATE: 12-22-16	BY: [signature]



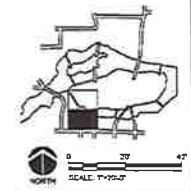
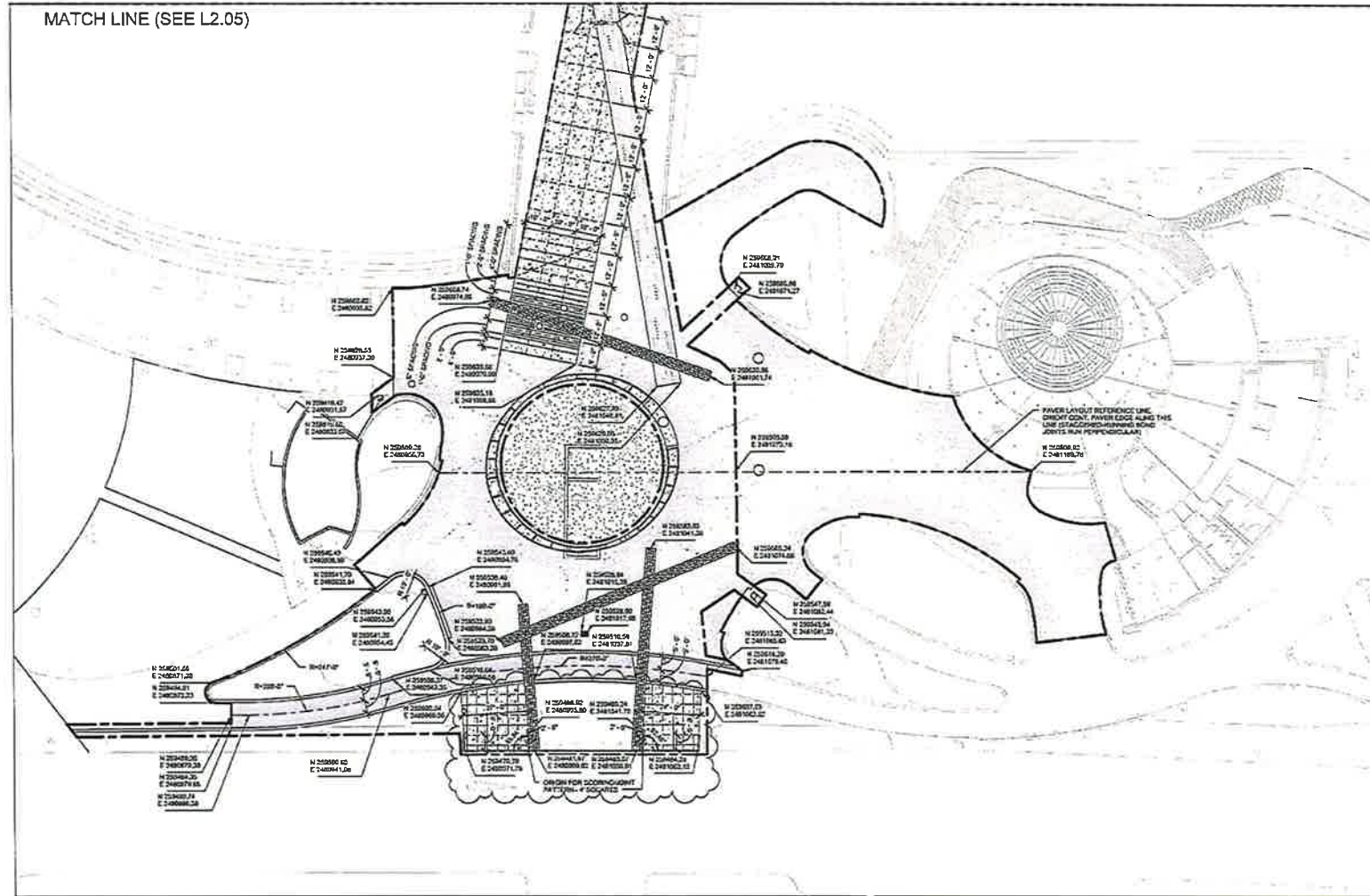
MATCH LINE (SEE L1.05)


KEYNOTE VALUE	KEYNOTE TEXT
7.1	BASALT WALL TYPE 1
7.2	BASALT WALL TYPE 2
8.1	C.I.P. CONCRETE PAVING (BROOM FINISH PERPENDICULAR TO DIRECTION OF TRAVEL)
8.2	ASPHALT (REFER TO CIVIL)
8.3	PRECAST CONCRETE PAVER - DOUBLE STANDARD - UNSEALED PAVER, 8 7/8" LONG X 8 7/8" WIDE X 3 1/8" THICK. COLOR/FINISH & PATTERN PER PLANS.
8.8	C.I.P. CONCRETE FLUSH CURB, 3/8" RADIUS ON ALL SIDES. MEDIUM EXPOSED AGGREGATE FINISH - NO TOOL MARKS. SAWCUT CURB PERPENDICULAR TO LENGTH OF CURB TO A 3" DEPTH EVERY 6'-0" O.C.
8.22	EXPANSION JOINT (EJ), NO TOOL MARKS OR BURNERS (REFER TO SPECS). FULL DEPTH OF CONCRETE. PROVIDE 3/8" PREMOULDED JOINT FILLER @ EA, EJ LOCATION (REFER TO CITY OF SPOKANE STANDARDS)
8.35	PATTERN JOINT (PJ) - SURFACE APPEARANCE TO MATCH CONSTRUCTION JOINT
11.0	250 C.I.P. CONC. PAVING TOPPING @ LIGHT POST FOOTING LOCATION (REFER TO ELECTRICAL FOR FOOTING). PAVING TOPPING TO BE FLUSH WITH ADJACENT CURB OR NEAREST PAVING FINISH GRADE (WHICHEVER IS CLOSER). PROVIDE 3/8" RADIUS ALONG ALL EDGES - FINISH W/ EXPOSED AGGREGATE FINISH TO MATCH FLUSH CURB.
16.1	CURB (REFER TO CIVIL)
21.0	PRIMARY PAVING
21.4	V-GROOVE SAW CUT PATTERN JOINT - HOLD 6" FROM ALL PAVING EDGES & UTILITIES AT SURFACE
21.8	CONTROL JOINT W/ V-GROOVE SAW CUT (MATCHED APPEARANCE TO 21.8) CUT TO A DEPTH OF 1/3 PAVING SLAB.
22.0	SECONDARY PAVING
23.0	TERTIARY PAVING
30.0	CATCH BASIN (REFER TO CIVIL)



<p>PROJECT: RIVERFRONT PARK SOUTH GATEWAY &amp; ROTARY FOUNTAIN 100% PS&amp;E SUBMITTAL</p> <p>DATE: 03/12/16</p> <p>SCALE: 1"=20'-0"</p>	<p>DESIGNED BY: BERGER PARTNERSHIP</p> <p>DATE: 03/12/16</p> <p>SCALE: 1"=20'-0"</p>	<p>PROJECT: RIVERFRONT PARK SOUTH GATEWAY &amp; ROTARY FOUNTAIN 100% PS&amp;E SUBMITTAL</p> <p>DATE: 03/12/16</p> <p>SCALE: 1"=20'-0"</p>	<p>CITY OF SPOKANE, WASHINGTON</p> <p>DEPARTMENT OF PARKS AND RECREATION</p> <p>LANDSCAPE ARCHITECT</p>	<p>PROJECT: RIVERFRONT PARK SOUTH GATEWAY &amp; ROTARY FOUNTAIN 100% PS&amp;E SUBMITTAL</p> <p>DATE: 03/12/16</p> <p>SCALE: 1"=20'-0"</p>	<p>DIGITALLY SIGNED: 13-25-2016</p> <p>4312-16</p> <p>L1.02</p>
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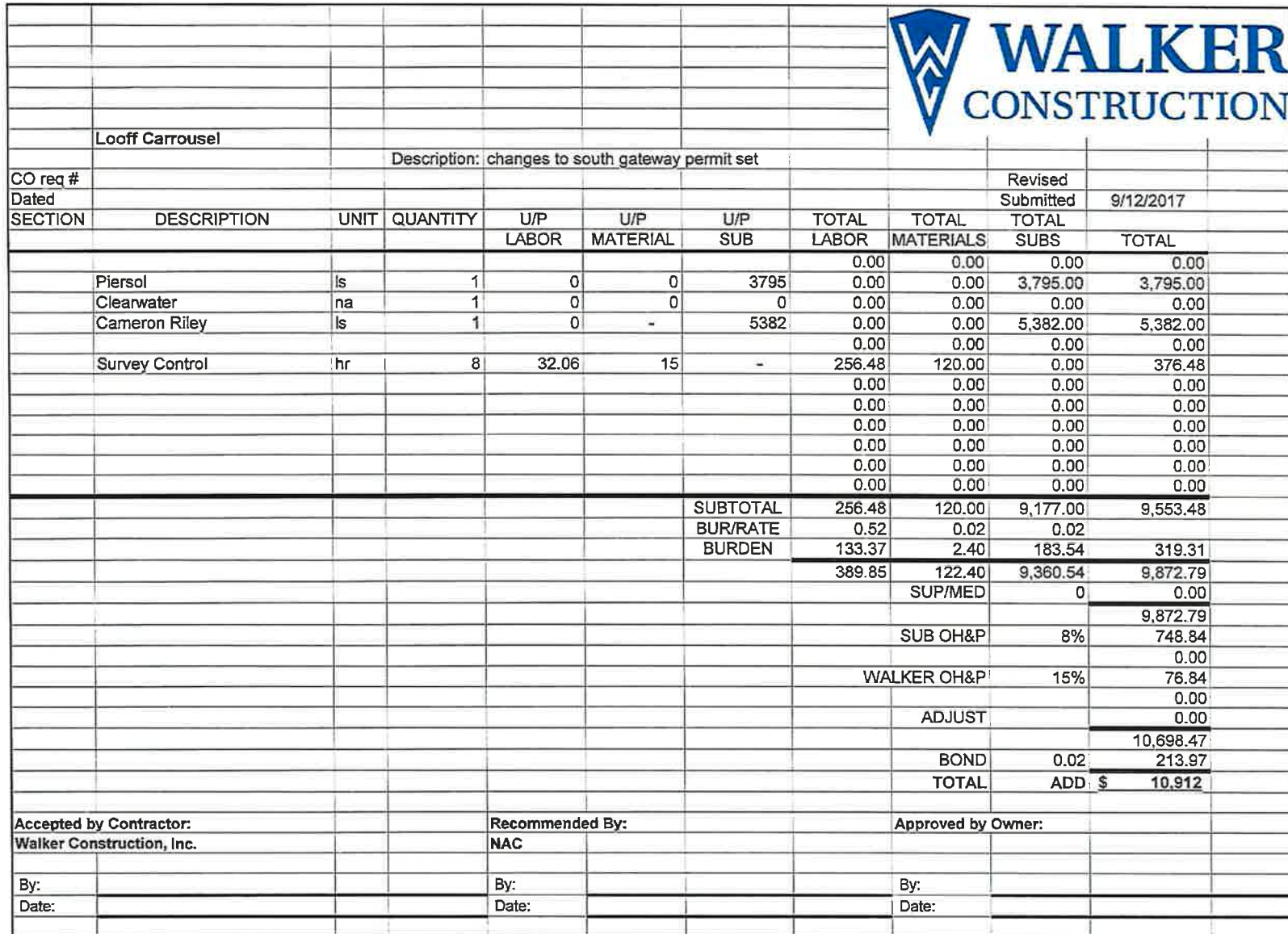
MATCH LINE (SEE L2.05)



 CITY OF SPOKANE DEPARTMENT OF PARKS & RECREATION 100% PS&E SUBMITTAL	
DIGITALLY SIGNED: 12-30-2016 NAME: J. J. JENSEN TITLE: J. J. JENSEN	
4312-16	L2.02

		DATE: 12/30/16	
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		SHEET NO.: L2.02	
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## Change Proposal

CP No. 017  
Project LOOFF CARROUSEL FACILITY  
Date July 20, 2017  
NAC No. 111 - 16004 - 10Fa  
Owner Project No. 4312-16

**Request for Proposal to** WALKER CONSTRUCTION

in connection with your contract with City of Spokane dated January 27, 2017  
please furnish your cost proposal for performing the changes outlined below and/or detailed on the attachments referred to within 10 days of receipt.

**Title of CP** Irrigation and soil/sod revisions

**Description** ☒ Continued on page 2

(Use Alt + Enter to create new lines.)

All Loeff Carrousel Irrigation system components to be connected to and controlled by the new controller installed under separate contract at the Ice Ribbon Project located west of this site. Tie into existing wiring bundle located near the mainline stub along Spokane Falls Blvd shown on sheet IR1.02.

**Attachments** 32 19 31 Soil Preparation, 32 90 00 Planting, IR2.03, LP2.02

**Proposal to**

We propose to perform all changes described in the above request for a total of -1717 Excluding State Sales Tax

The amount covers all direct and indirect costs related to the change including effects of the change on the remainder of the project. All other provisions of the contract remain in full effect. Attached are Cost Proposal Breakdown Sheets. We request a(n) 0 of 0 calendar day(s) in the completion time because of this change (If left blank, indicates 0 days). We agree to be bound by this proposal for 30 days from signature date.

**Submitted by**  **Date** 9/2/17

Distribution (3) signed originals with attached cost breakdown to NAC Architecture.

☐ Returned to Contractor for revision/re-evaluation. See comments above/attached.

**Authorization to**

**Owner**

NAC Architecture recommends acceptance of the foregoing proposal.

**Architect's Recommendation**

**Date**

**Owner's Acceptance**

**Date**

Owner/Representative Authorization by ☐ Signature ☐ Telephone ☐ Fax

As indicated above, the Owner accepts the foregoing proposal and authorizes performance of the changes specified. A Change Order (CO) will follow which indicates the CP amount. Billing cannot be honored for the CP until issuance of the CO.

COP\_017.xlsm









**CLEARWATER • SUMMIT GROUP INC.**

Landscape Design & Construction

7/31/2017

Looff carousel

RE: PR-0017-00

Change Order Total: Deduct **-(S1,650)**

Notes/Inclusions:

- Deduct new Rainbird ESPLXD controller, cabinet and pedestal.
- Looff system will tie into new controller at Ice Ribbon 2-wire system.

Project Manager

Brent Schreiber

Email: Bschreiber@clearwatersummitgroup.com

Cell: 509-370-2327



## Change Proposal

CP No. 020  
Project LOOFF CARROUSEL FACILITY  
Date August 4, 2017  
NAC No. 111 - 16004 - 10Fa  
Owner Project No. 4312-16

### Request for Proposal to WALKER CONSTRUCTION

in connection with your contract with City of Spokane dated January 27, 2017  
please furnish your cost proposal for performing the changes outlined below and/or detailed on the attachments referred to within 10 days of receipt.

Title of CP Delete Engraved Fish

Description ☐ Continued on page 2

(Use Alt + Enter to create new lines.)

Offer credit for deletion of engraved fish pattern on 80 pavers as shown on detail 4/L3.04 (South Gateway and Rotary Fountain drawings Included with addendum 2.

### Attachments

#### Proposal to

We propose to perform all changes described in the above request for a total of -1665 Excluding State Sales Tax

The amount covers all direct and indirect costs related to the change including effects of the change on the remainder of the project. All other provisions of the contract remain in full effect. Attached are Cost Proposal Breakdown Sheets. We request a(n) 0 of 0 calendar day(s) in the completion time because of this change (If left blank, indicates 0 days). We agree to be bound by this proposal for 30 days from signature date.

Submitted by [Signature] Date 9/12/17

Distribution (3) signed originals with attached cost breakdown to NAC Architecture.

☐ Returned to Contractor for revision/re-evaluation. See comments above/attached.

### Authorization to

Owner

NAC Architecture recommends acceptance of the foregoing proposal.

### Architect's Recommendation

Date

### Owner's Acceptance

Date


Owner/Representative Authorization by ☐ Signature ☐ Telephone ☐ Fax

As Indicated above, the Owner accepts the foregoing proposal and authorizes performance of the changes specified. A Change Order (CO) will follow which indicates the CP amount. Billing cannot be honored for the CP until issuance of the CO.

COP\_020.xlsm





							 <b>WALKER</b> CONSTRUCTION			
	Looff Carrousel		Description: delete fish pavers							
CO req #								Revised Submitted		9/12/2017
Dated										
SECTION	DESCRIPTION	UNIT	QUANTITY	U/P LABOR	U/P MATERIAL	U/P SUB	TOTAL LABOR	TOTAL MATERIALS	TOTAL SUBS	TOTAL
							0.00	0.00	0.00	0.00
	delete pavers	ea	80	0	0	-20	0.00	0.00	-1,600.00	-1,600.00
							0.00	0.00	0.00	0.00
							0.00	0.00	0.00	0.00
							0.00	0.00	0.00	0.00
							0.00	0.00	0.00	0.00
							0.00	0.00	0.00	0.00
							0.00	0.00	0.00	0.00
							0.00	0.00	0.00	0.00
							0.00	0.00	0.00	0.00
							0.00	0.00	0.00	0.00
							0.00	0.00	0.00	0.00
						SUBTOTAL	0.00	0.00	-1,600.00	-1,600.00
						BUR/RATE	0.52	0.02	0.02	
						BURDEN	0.00	0.00	-32.00	-32.00
							0.00	0.00	-1,632.00	-1,632.00
								SUP/MED	0	0.00
										-1,632.00
								SUB OH&P	8%	0.00
										0.00
								WALKER OH&P	15%	0.00
										0.00
								ADJUST		0.00
										-1,632.00
								BOND	0.02	-32.64
								TOTAL	ADD \$	(1,665)
Accepted by Contractor:				Recommended By:				Approved by Owner:		
Walker Construction, Inc.				NAC						
By:				By:				By:		
Date:				Date:				Date:		

## Construction Change Directive

To WALKER CONSTRUCTION

CCD No. 9

Project LOOFF CARROUSEL FACILITY

Date July 31, 2017

NAC No. 111 - 16004 - 10Fb

Owner Project No. 4312-16

In connection with your contract with City of Spokane

dated January 27, 2017

In order to expedite the Work and avoid or minimize delays in the Work which may affect Contract Sum or Contract Time, you are hereby directed to make the following change(s). Submit final costs for Work involved and change in Contract Time (if any) for inclusion in a subsequent Change Order.

Title of CCD Carrousel Center Support

Description ☐ Continued on page 2

(Use Alt + Enter to create new lines.)

Lift and place the existing carrousel center support "tree" within the carrousel room prior to installation of the dome roof. Protect the "tree" from weather and constuction activity.

### Attachments

The proposed basis of adjustment to the Contract Sum is:

(lump sum, unit price, per Subparagraph 7.3.3 of AIA Document A201, or other)

Change in Contract Sum of 5641

☒ Fixed ☐ Maximum

Change not applicable in Contract Time of calendar days

☐ Fixed ☐ Maximum

The amount covers all direct and indirect costs related to the change including effects of the change on the remainder of the project. All other provisions of the contract remain in full effect. Attached are Cost Proposal Breakdown Sheets.

Signature by the Contractor indicates the Contractor's agreement with the proposed adjustments in the Contract Sum and Contract Time set forth in the Construction Change Directive. When signed by the Owner and Architect and received by the Contractor, this document becomes effective IMMEDIATELY as a Construction Change Directive (CCD), and the Contractor shall proceed with the change(s) described above.

Contractor's Acceptance

Date 9/12/17

Architect's Recommendation

Date

Owner's Acceptance

Date

As Indicated above the Owner accepts the foregoing proposal and authorizes performance of the changes specified. If the Contract Sum or Contract Time are marked as "Maximum," firm amounts will be required from the Contractor, with backup documentation prior to issuance of CO.

Final Cost Based on back-up Documentation:

Final cost of change

5641

Final time change

calendar days

Contractor's Acceptance

Date 9/12/17

Architect's Recommendation

Date

Owner's Acceptance

Date

A Change Order (CO) will follow which includes the Authorization amount. Billing cannot be honored for the CCD until issuance of the CO.

Distribution: After all signatures, (1) original to Owner, (1) copy to Architect, (1) copy to Contractor.

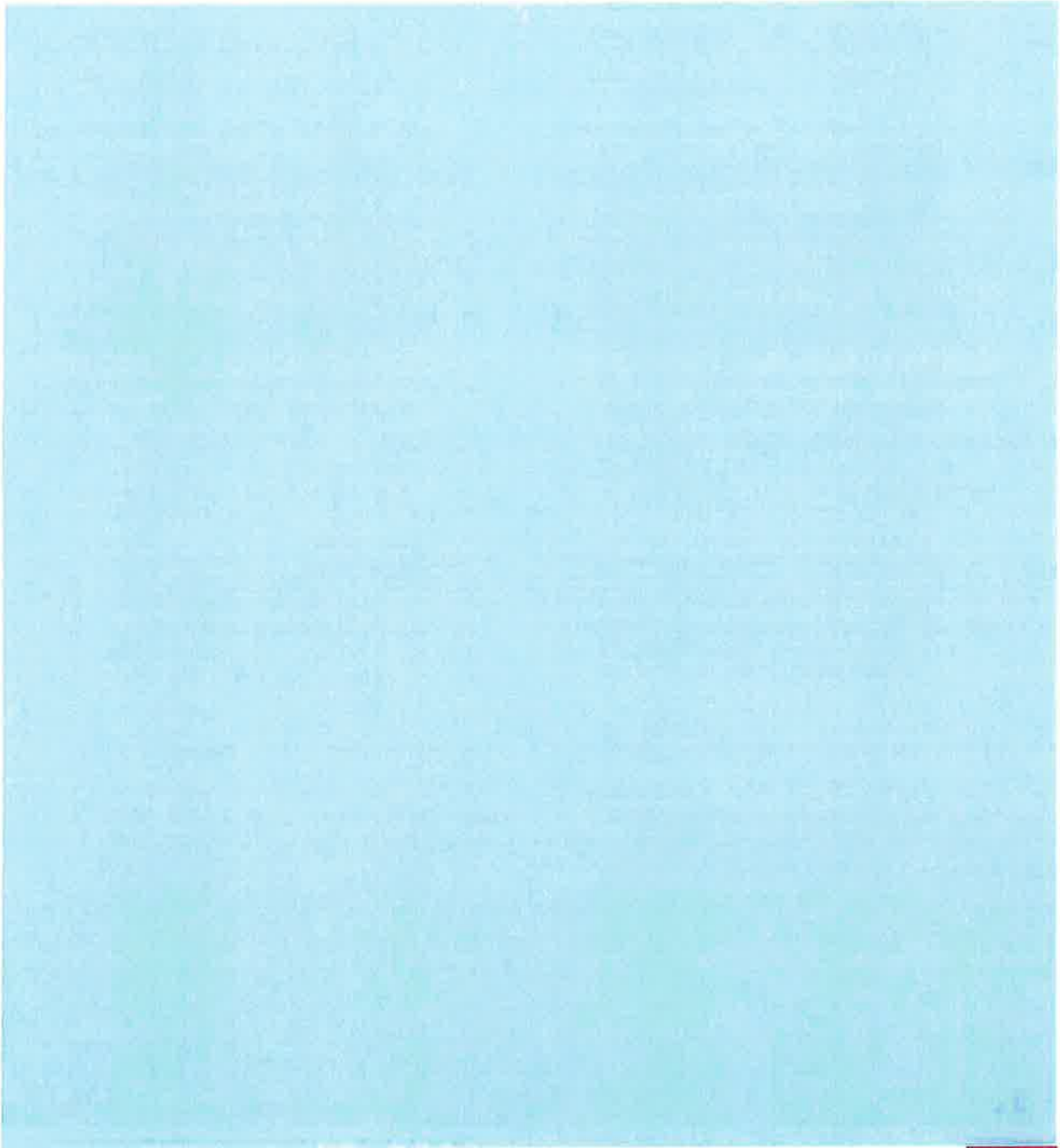


## Construction Change Directive


CCD No. 9

### Additional Description

(Use Alt + Enter to create new lines.)





								 WALKER CONSTRUCTION		
Looff Carrousel										
Description: Replace tree into building										
CO req #									Revised	
Dated									Submitted	9/12/2017
SECTION	DESCRIPTION	UNIT	QUANTITY	U/P LABOR	U/P MATERIAL	U/P SUB	TOTAL LABOR	TOTAL MATERIALS	TOTAL SUBS	TOTAL
Complete work										
	Rhodes Crane	ls	1	0	0	3688	0.00	0.00	0.00	0.00
	Walker lift time	hr	8	32.06	0	0	256.48	0.00	3,688.00	3,688.00
							0.00	0.00	0.00	256.48
Incomplete										
	Relocate tree	hr	6	32.06	0	-	192.36	0.00	0.00	192.36
	Protect tree with plastic	hr	8	32.06	25	0	256.48	200.00	0.00	456.48
							0.00	0.00	0.00	0.00
							0.00	0.00	0.00	0.00
							0.00	0.00	0.00	0.00
							0.00	0.00	0.00	0.00
							0.00	0.00	0.00	0.00
							0.00	0.00	0.00	0.00
							SUBTOTAL	705.32	200.00	3,688.00
							BUR/RATE	0.52	0.02	0.02
							BURDEN	366.77	4.00	73.76
								1,072.09	204.00	3,761.76
								SUP/MED	0	0.00
										5,037.85
								SUB OH&P	8%	300.94
										0.00
								WALKER OH&P	15%	191.41
										0.00
								ADJUST		0.00
										5,530.20
								BOND	0.02	110.60
								TOTAL	ADD \$	5,641
Accepted by Contractor:				Recommended By:				Approved by Owner:		
Walker Construction, Inc.				NAC						
By:				By:				By:		
Date:				Date:				Date:		

# RHODES CRANE & RIGGING, INC.

PO Box 11864 Spokane Valley, WA 99211  
Phone: 509-532-8644 Fax: 509-532-8650

**BILL TO:**

Walker Construction  
PO Box 3901  
Spokane, WA 99220-3901

## INVOICE

DATE	INV #
8/4/2017	11292

P.O. NO.	TERMS		DUE DATE
Riverfront Park	Net 30		9/3/2017
DESCRIPTION	QTY	RATE	AMOUNT
Crane Services	7.5	265.00	1,987.50T
Certified Rigger	4.5	95.00	427.50T
Extra Truck/Trailer	7.5	130.00	975.00T
WALKER CONSTRUCTION INC.			
AUG 11 2017			
Job #	1701		
Cat.	S		
PM	18 11		

*Thank you for allowing us to perform these services for you. If we can be of any further assistance, please do not hesitate to contact us.*

*Rhodes Crane & Rigging, Inc. has additional locations in Clarkston/Lewiston and Moses Lake, Washington.*

<b>SUBTOTAL</b>	\$3,390.00
<b>SALES TAX (8.8%)</b>	\$298.32
<b>PAYMENT/CREDIT</b>	\$0.00
<b>BALANCE DUE</b>	<b>\$3,688.32</b>





WALKCON-04

CZILBERT

## CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)

6/28/2017

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

**IMPORTANT:** If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must have ADDITIONAL INSURED provisions or be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER Hub International Northwest LLC PO Box 3144 Spokane, WA 99220	CONTACT NAME: <b>Connie Zilbert</b>	
	PHONE (A/C, No, Ext): <b>(509) 462-7861</b>	FAX (A/C, No):
INSURED  <b>Walker Construction, Inc. P.O. Box 3901 Spokane, WA 99220</b>	E-MAIL ADDRESS: <b>connie.zilbert@hubinternational.com</b>	
	INSURER(S) AFFORDING COVERAGE	
	INSURER A: <b>Liberty Mutual Fire Insurance Company</b>	
	INSURER B: <b>Pacific Insurance Company</b>	
	INSURER C: <b>Liberty Mutual Insurance Company</b>	
	INSURER D:	
	INSURER E:	
INSURER F:		
NAIC #		
23035		
10046		
23043		

## COVERAGES

## CERTIFICATE NUMBER:

## REVISION NUMBER:

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATION MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL INSD	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
A	<input checked="" type="checkbox"/> <b>COMMERCIAL GENERAL LIABILITY</b> <input type="checkbox"/> CLAIMS-MADE <input checked="" type="checkbox"/> OCCUR  GEN'L AGGREGATE LIMIT APPLIES PER: <input type="checkbox"/> POLICY <input checked="" type="checkbox"/> PROJECT <input type="checkbox"/> LOC OTHER:	X	X	TB2-Z91-464284-037	07/01/2017	07/01/2018	EACH OCCURRENCE \$ <b>1,000,000</b> DAMAGE TO RENTED PREMISES (Ea occurrence) \$ <b>100,000</b> MED EXP (Any one person) \$ <b>10,000</b> PERSONAL & ADV INJURY \$ <b>1,000,000</b> GENERAL AGGREGATE \$ <b>2,000,000</b> PRODUCTS - COMP/OP AGG \$ <b>2,000,000</b>
A	<input checked="" type="checkbox"/> <b>AUTOMOBILE LIABILITY</b> <input checked="" type="checkbox"/> ANY AUTO OWNED AUTOS ONLY <input type="checkbox"/> SCHEDULED AUTOS <input checked="" type="checkbox"/> HIRED AUTOS ONLY <input checked="" type="checkbox"/> NON-OWNED AUTOS ONLY <input checked="" type="checkbox"/> Hired Auto Phys Dmg <input checked="" type="checkbox"/> is included	X	X	AS2-Z91-464284-027	07/01/2017	07/01/2018	COMBINED SINGLE LIMIT (Ea accident) \$ <b>1,000,000</b> BODILY INJURY (Per person) \$ BODILY INJURY (Per accident) \$ PROPERTY DAMAGE (Per accident) \$
A	<input checked="" type="checkbox"/> <b>UMBRELLA LIAB</b> <input checked="" type="checkbox"/> OCCUR <input type="checkbox"/> EXCESS LIAB <input type="checkbox"/> CLAIMS-MADE DED <input checked="" type="checkbox"/> RETENTION \$ <b>10,000</b>			TH7-Z91-464284-047	07/01/2017	07/01/2018	EACH OCCURRENCE \$ <b>10,000,000</b> AGGREGATE \$ <b>10,000,000</b>
A	<input checked="" type="checkbox"/> <b>WORKERS COMPENSATION AND EMPLOYERS' LIABILITY</b> ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) <input type="checkbox"/> If yes, describe under DESCRIPTION OF OPERATIONS below		N/A	EL2-Z91-464284-017	07/01/2017	07/01/2018	PER STATUTE <input type="checkbox"/> OTH-ER <input type="checkbox"/> E.L. EACH ACCIDENT \$ <b>1,000,000</b> E.L. DISEASE - EA EMPLOYEE \$ <b>1,000,000</b> E.L. DISEASE - POLICY LIMIT \$ <b>1,000,000</b>
B	<input checked="" type="checkbox"/> <b>Professional/Pollutn</b>			52CPIHA0276	07/01/2017	07/01/2018	Liability \$ <b>2,000,000</b>
C	<input checked="" type="checkbox"/> <b>Leased/Rented Equip</b>			BMO56768870	07/01/2017	07/01/2018	Limit \$ <b>500,000</b>

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)

Project: Loeff Carousel Facility, 507 N Howard St, Spokane, WA 99201.

The City of Spokane is included as an Additional Insured - Primary/Non-Contributory - Including Completed Operations - regarding this project. Coverage includes Blanket Waiver of Subrogation and Per Project Aggregate Limits Endorsements. See attached forms.

## CERTIFICATE HOLDER

## CANCELLATION

City of Spokane, Parks & Recreation Division  
808 W Spokane Falls Blvd.  
Spokane, WA 99201

SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.

AUTHORIZED REPRESENTATIVE

Policy Number TB2-464284  
Issued by Liberty Mutual Fire Ins Co

**THIS ENDORSEMENT CHANGES THE POLICY. PLEASE READ IT CAREFULLY.**

**COMMERCIAL GENERAL LIABILITY ENHANCEMENT FOR CONTRACTORS**

This endorsement modifies insurance provided under the following:

**COMMERCIAL GENERAL LIABILITY COVERAGE PART**

**Index of modified items:**

- Item 1. **Reasonable Force**
- Item 2. **Non-Owned Watercraft Extension**
- Item 3. **Damage To Premises Rented To You - Expanded Coverage**
- Item 4. **Bodily Injury To Co-Employees**
- Item 5. **Health Care Professionals As Insureds**
- Item 6. **Knowledge Of Occurrence**
- Item 7. **Notice Of Occurrence**
- Item 8. **Unintentional Errors And Omissions**
- Item 9. **Bodily Injury Redefinition**
- Item 10. **Supplementary Payments - Increased Limits**
- Item 11. **Property In Your Care, Custody Or Control**
- Item 12. **Mobile Equipment Redefinition**
- Item 13. **Newly Formed Or Acquired Entities**
- Item 14. **Blanket Additional Insured Where Required By Written Contract**
  - Lessors of Leased Equipment
  - Managers or Lessors of Premises
  - Mortgagees, Assignees or Receivers
  - Owners, Lessees or Contractors
  - Architects, Engineers or Surveyors
  - Any Person or Organization
- Item 15. **Blanket Additional Insured - Grantors Of Permits**
- Item 16. **Waiver Of Right Of Recovery By Written Contract Or Agreement**
- Item 17. **Other Insurance Amendment**
- Item 18. **Contractual Liability - Railroads**

**Item 1. Reasonable Force**

Exclusion a. of Section I - Coverage A - Bodily Injury And Property Damage Liability is replaced by the following:

**a. Expected Or Intended Injury**

"Bodily injury" or "property damage" expected or intended from the standpoint of the insured. This exclusion does not apply to "bodily injury" or "property damage" resulting from the use of reasonable force to protect persons or property.

**Item 2. Non-Owned Watercraft Extension**

Paragraph (2) of Exclusion g. of Section I - Coverage A - Bodily Injury And Property Damage Liability is replaced by the following:

(2) A watercraft you do not own that is:

- (a) Less than 55 feet long; and
- (b) Not being used to carry persons or property for a charge;

**Item 3. Damage To Premises Rented To You - Expanded Coverage**

- A. The final paragraph of 2. Exclusions of Section I - Coverage A - Bodily Injury And Property Damage Liability is replaced by the following:

Exclusions c. through n. do not apply to damage by fire, lightning or explosion or subsequent damages resulting from such fire, lightning or explosion including water damage to premises while rented to you or temporarily occupied by you with permission of the owner. A separate limit of insurance applies to this coverage as described in Section III - Limits Of Insurance.

- B. Paragraph 6. of Section III - Limits Of Insurance is replaced by the following:

6. Subject to Paragraph 5. above, the Damage To Premises Rented To You Limit is the most we will pay under Coverage A for damages because of "property damage" to any one premises, while rented to you, or in the case of damage by fire, lightning, explosion or subsequent damages resulting from such fire, lightning or explosion including water damage to premises while rented to you or temporarily occupied by you with permission of the owner.

The Damage To Premises Rented To You Limit is the greater of:

- a. \$300,000; or
  - b. The Damage To Premises Rented To You Limit shown on the Declarations.
- C. Paragraph 9.a. of the definition of "insured contract" in Section V - Definitions is replaced by the following:
- a. A contract for a lease of premises. However, that portion of the contract for a lease of premises that indemnifies any person or organization for damage by fire, lightning, explosion or subsequent damages resulting from such fire, lightning or explosion including water damage to premises while rented to you or temporarily occupied by you with permission of the owner is not an "insured contract".
- D. The paragraph immediately following Paragraph (6) of exclusion j. of Section I - Coverage A - Bodily Injury And Property Damage Liability is replaced by the following:

Paragraphs (1), (3) and (4) of this exclusion do not apply to "property damage" (other than damage by fire, lightning or explosion or subsequent damages resulting from such fire, lightning or explosion including water damage) to premises, including the contents of such premises, rented to you for a period of 7 or fewer consecutive days. A separate limit of insurance applies to Damage To Premises Rented To You as described in Section III - Limits of Insurance.

**Item 4. Bodily Injury To Co-Employees**

- A. Paragraph 2. of Section II - Who Is An Insured is amended to include:

Each of the following is also an insured:

Your supervisory or management "employees" (other than either your "executive officers" (if you are an organization other than a partnership, joint venture or limited liability company) or your managers (if you are a limited liability company)) are insureds while in the course of their employment or while performing duties related to the conduct of your business with respect to "bodily injury":

- (1) To you;
- (2) To your partners or members (if you are a partnership or joint venture);

- (3) To your members (if you are a limited liability company); or
- (4) To a co-"employee" or "volunteer worker" while that co-"employee" or "volunteer worker" is either in the course of his or her employment by you or while performing duties related to the conduct of your business (including participation in any recreational activities sponsored by you).

Your "employees" (other than either your "executive officers" (if you are an organization other than a partnership, joint venture or limited liability company) or your managers (if you are a limited liability company)) or "volunteer workers" are insureds while in the course of their employment or while performing duties related to the conduct of your business for a Good Samaritan Act that results in "bodily injury":

- (1) To you;
- (2) To your partners or members (if you are a partnership or joint venture);
- (3) To your members (if you are a limited liability company); or
- (4) To a co-"employee" or "volunteer worker" while that co-"employee" or "volunteer worker" is either in the course of his or her employment by you or while performing duties related to the conduct of your business (including participation in any recreational activities sponsored by you).

A Good Samaritan Act means an attempt to rescue or aid a person in imminent or serious peril, provided the attempt is not recklessly made.

However, none of these "employees" (including supervisory or management "employees") or "volunteer workers" are insureds for the providing or failure to provide professional health care services.

- B. The insurance provided by this Item 4. will not apply if the injured person's sole remedy for such injury is provided under a workers' compensation law or any similar law.
- C. Other Insurance

The insurance provided by this Item 4. is excess over any other valid and collectible insurance available to the insured, whether primary, excess, contingent or on any other basis.

#### **Item 5. Health Care Professionals As Insureds**

- A. Paragraphs 2.a.(1)(a) and (d) of Section II - Who Is An Insured do not apply to "bodily injury" or "personal and advertising injury" arising out of the providing of or failure to provide professional health care services by any "employee" or "volunteer" of the Named Insured who is a "designated health care provider" if the "bodily injury" or "personal and advertising injury" occurs in the course and scope of the "designated health care provider's" employment by the Named Insured.
- B. With respect to "employees" and "volunteer workers" providing professional health care services, the following exclusions are added to Paragraph 2. Exclusions of Section I – Coverage A – Bodily Injury And Property Damage Liability and Paragraph 2. Exclusions of Section I – Coverage B – Personal And Advertising Injury Liability:

This insurance does not apply to:

- (1) Liability assumed under an "insured contract" or any other contract or agreement;
- (2) Liability arising out of the providing of professional health care services in violation of law;
- (3) Liability arising out of the providing of any professional health care services while in any degree under the influence of intoxicants or narcotics;
- (4) Liability arising out of any dishonest, fraudulent, malicious or knowingly wrongful act or failure to act; or

(5) Punitive or exemplary damages, fines or penalties.

**C. The following definition is added to Section V - Definitions:**

"Designated health care provider" means any "employee" or "volunteer worker" of the Named Insured whose duties include providing professional health care services, including but not limited to doctors, nurses, emergency medical technicians or designated first aid personnel.

**D. Other Insurance**

The insurance provided by this Item 5. is excess over any other valid and collectible insurance available to the insured, whether primary, excess, contingent or on any other basis.

**Item 6. Knowledge Of Occurrence**

Knowledge of an "occurrence" by your agent, servant or "employee" will not in itself constitute knowledge by you unless your "executive officer" or "employee" or other third party designated by you to notify us of "occurrences" has knowledge of the "occurrence".

**Item 7. Notice Of Occurrence**

For purposes of Paragraph 2.a. of Section IV - Conditions, you refers to an "executive officer" of the Named Insured or to the "employee" designated by the insured to give us notice.

**Item 8. Unintentional Errors And Omissions**

Unintentional failure of the Named Insured to disclose all hazards existing at the inception of this policy shall not be a basis for denial of any coverage afforded by this policy. However, you must report such an error or omission to us as soon as practicable after its discovery.

This provision does not affect our right to collect additional premium or exercise our right of cancellation or non-renewal.

**Item 9. Bodily Injury Redefinition**

The definition of "bodily injury" in Section V - Definitions is replaced by the following:

"Bodily injury" means:

- a. Bodily injury, sickness or disease sustained by a person, including death resulting from any of these at any time; and
- b. Mental anguish, shock or humiliation arising out of injury as defined in Paragraph a. above. Mental anguish means any type of mental or emotional illness or distress.

**Item 10. Supplementary Payments - Increased Limits**

Paragraphs 1.b. and 1.d. of Section I - Supplementary Payments - Coverages A And B, are replaced by the following:

- b. Up to \$3,000 for cost of bail bonds required because of accidents or traffic law violations arising out of the use of any vehicle to which the Bodily Injury Liability Coverage applies. We do not have to furnish these bonds.
- d. All reasonable expenses incurred by the insured at our request to assist us in the investigation or defense of the claim or "suit" including substantiated loss of earnings up to \$500 a day because of time off from work.

**Item 11. Property In Your Care, Custody Or Control**

A. Paragraphs (3) and (4) of exclusion j. of Section I – Coverage A – Bodily Injury and Property Damage Liability only apply to:

1. "Property damage" to borrowed equipment, or
2. "Property damage" to property in your care, custody and control while in transit.

B. This insurance does not apply to any portion of a loss for which the insured has available any other valid and collectible insurance, whether primary, excess, contingent, or on any other basis, unless such other insurance was specifically purchased by the insured to apply in excess of this policy.

C. Limits of Insurance

Subject to Paragraphs 2., 3., and 5. of Section III – Limits Of Insurance, the most we will pay for insurance provided by Paragraph A., above is:

**\$10,000 Each Occurrence Limit**

**\$25,000 Aggregate Limit**

The Each Occurrence Limit for this coverage applies to all damages as a result of any one "occurrence" regardless of the number of persons or organizations who sustain damage because of that "occurrence".

The Aggregate Limit is the most we will pay for the sum of all damages under this Item 11.

**Item 12. Mobile Equipment Redefinition**

The definition of "Mobile Equipment" in Section V – Definitions is amended to include self-propelled vehicles with permanently attached equipment less than 1000 pounds gross vehicle weight that are primarily designed for:

- (1) Snow removal;
- (2) Road Maintenance, but not construction or resurfacing; or
- (3) Street cleaning.

**Item 13. Newly Formed Or Acquired Entities**

Paragraph 3. of Section II – Who Is An Insured is replaced by the following:

3. Any organization, other than a partnership or joint venture, you newly acquire or form and over which you maintain majority ownership or majority interest will qualify as a Named Insured if there is no other similar insurance available to that organization.

a. Coverage under this provision is afforded only until:

- (1) The 180th day after you acquire or form the organization;
- (2) Separate coverage is purchased for the organization; or
- (3) The end of the policy period,

whichever is earlier.

b. Coverage A does not apply to "bodily injury" or "property damage" that occurred before you acquired or formed the organization; and

- c. Coverage B does not apply to "personal and advertising injury" arising out of an offense committed before you acquired or formed the organization.

**Item 14. Blanket Additional Insured Where Required By Written Contract**

Paragraph 2. of Section II - Who Is An Insured is amended to add the following:

**e. Additional Insured by Written Contract or Written Agreement**

The following are insureds under the policy when you have agreed in a written contract or written agreement to provide them coverage as additional insureds under your policy:

- (1) **Lessors of Leased Equipment:** The person(s) or organization(s) from whom you lease equipment, but only with respect to liability for "bodily injury", "property damage" or "personal and advertising injury" caused, in whole or in part, by your maintenance, operation or use of equipment leased to you by such person(s) or organization(s).
- (2) **Managers or Lessors of Premises:** Any manager or lessor of premises leased to you in which the written lease agreement obligates you to procure additional insured coverage.

The coverage afforded to the additional insured is limited to liability in connection with the ownership, maintenance or use of the premises leased to you and caused, in whole or in part, by some negligent acts or omissions of you, your "employees", your agents or your subcontractors. There is no coverage for the additional insured for liability arising out of the sole negligence of the additional insured or those acting on behalf of the additional insured, except as provided below.

If the written agreement obligates you to procure additional insured coverage for the additional insured's sole negligence, then the coverage for the additional insured shall conform to the agreement, but only if the applicable law would allow you to indemnify the additional insured for liability arising out of the additional insured's sole negligence.

This insurance does not apply to:

- (a) Any "occurrence" which takes place after you cease to be a tenant in that premises or to lease that land; or
- (b) Any premises for which coverage is excluded by endorsement.
- (3) **Mortgagees, Assignees or Receivers:** Any person(s) or organization(s) with respect to their liability as mortgagee, assignee or receiver and arising out of the ownership, maintenance or use of your premises. This insurance does not apply to structural alterations, new construction and demolition operations performed by or for that person or organization.
- (4) **Owners, Lessees or Contractors:** any person(s) or organization(s) to whom you are obligated by a written agreement to procure additional insured coverage, but only with respect to liability for "bodily injury", "property damage" or "personal and advertising injury" caused, in whole or in part, by your acts or omissions or the acts or omissions of your "employees", your agents, or your subcontractors, in the performance of your ongoing operations.

This insurance does not apply to "bodily injury", "property damage", or "personal and advertising injury" arising out of "your work" included in the "products-completed operations hazard" unless you are required to provide such coverage for the additional insured by the written agreement, and then only for the period of time required by the written agreement and only for liability caused, in whole or in part, by your acts or omissions or the acts or omissions of your "employees", your agents, or your subcontractors.

There is no coverage for the additional insured for liability arising out of the sole negligence of the additional insured or those acting on behalf of the additional insured, except as provided below.



If the written agreement obligates you to procure additional insured coverage for the additional insured's sole negligence, then the coverage for the additional insured shall conform to the agreement, but only if the applicable law would allow you to indemnify the additional insured for liability arising out of the additional insured's sole negligence.

This insurance does not apply to "bodily injury", "property damage" or "personal and advertising injury" arising out of the rendering of, or the failure to render, any professional architectural, engineering or surveying services, including:

- (a) The preparing, approving, or failing to prepare or approve, maps, shop drawings, opinions, reports, surveys, field orders, change orders or drawings and specifications; or
  - (b) Supervisory, inspection, architectural or engineering activities.
- (5) **Architects, Engineers or Surveyors:** any architect, engineer, or surveyor engaged by you but only with respect to liability for "bodily injury", "property damage" or "personal and advertising injury" caused, in whole or in part, by your acts or omissions or the acts or omissions of those acting on your behalf:
- (a) In connection with your premises; or
  - (b) In the performance of your ongoing operations.

This insurance does not apply to "bodily injury", "property damage" or "personal and advertising injury" arising out of the rendering of or the failure to render any professional services by or for you, including:

- (a) The preparing, approving, or failing to prepare or approve, maps, shop drawings, opinions, reports, surveys, field orders, change orders or drawings and specifications; or
  - (b) Supervisory, inspection, architectural or engineering activities.
- (6) **Any Person or Organization Other Than a Joint Venture:** Any person or organization (other than a joint venture of which you are a member) for whom you are obligated by a written agreement to procure additional insured coverage, but only with respect to liability for "bodily injury", "property damage" or "personal and advertising injury" caused, in whole or in part, by your acts or omissions or the acts or omissions of those acting on your behalf:
- (a) In the performance of your ongoing operations; or
  - (b) In connection with premises owned by you.

This insurance does not apply to:

1. Any construction, renovation, demolition or installation operations performed by or on behalf of you, or those operating on your behalf;
2. Any person or organization whose profession, business or occupation is that of an architect, surveyor or engineer with respect to liability arising out of the preparation or approval of maps, drawings, opinions, reports, surveys, change orders, designs, specification or the performance of any other professional services by such person or organization; or
3. Any person or organization more specifically covered in Paragraphs e.(1) through (5) above.

The insurance afforded to any person or organization as an insured under this Paragraph 2.e.:

- (1) Applies only to coverage and minimum limits of insurance required by the written agreement or written contract, but in no event exceeds either the scope of coverage or the limits of insurance provided by this policy;

- (2) Does not apply to any person or organization for any "bodily injury", "property damage" or "personal and advertising injury" if any other additional insured endorsement attached to this policy applies to that person or organization with regard to the "bodily injury", "property damage" or "personal and advertising injury";
- (3) Applies only if the "bodily injury" or "property damage" occurs, or offense giving rise to "personal and advertising injury" is committed, subsequent to the execution of the written agreement; and
- (4) Applies only if the written agreement is in effect at the time the "bodily injury" or "property damage" occurs, or at the time the offense giving rise to the "personal and advertising injury" is committed.

**Item 15. Blanket Additional Insured – Grantors Of Permits**

Paragraph 2. of Section II - Who Is An Insured is amended to add the following:

Any state, municipality or political subdivision with respect to any operations performed by you or on your behalf, or in connection with premises you own, rent or control and to which this insurance applies, for which the state, municipality or political subdivision has issued a permit.

However, this insurance does not apply to:

1. "Bodily injury", "property damage" or "personal and advertising injury" arising out of operations performed for the state, municipality or political subdivision;
2. Any "bodily injury" or "property damage" included within the "products-completed operations hazard", except when required by written contract or agreement initiated prior to loss; or
3. "Bodily injury", "property damage" or "personal and advertising injury", unless negligently caused, in whole or in part, by you or those acting on your behalf.

**Item 16. Waiver Of Right Of Recovery By Written Contract Or Agreement**

The following is added to Paragraph 8. Transfer Of Rights Of Recovery Against Others To Us of Section IV – Conditions:

We waive any right of recovery because of payments we make under this policy for injury or damage arising out of your ongoing operations or "your work" included in the "products-completed operations hazard" that we may have against any person or organization with whom you have agreed in a written contract or agreement to waive your rights of recovery but only if the "bodily injury" or "property damage" occurs, or offense giving rise to "personal and advertising injury" is committed subsequent to the execution of the written contract or agreement.

**Item 17. Other Insurance Amendment**

If you are obligated under a written agreement to provide liability insurance on a primary, excess, contingent, or any other basis for any person or organization that qualifies as an additional insured on this policy, this policy will apply solely on the basis required by such written agreement and Paragraph 4. Other Insurance of Section IV – Conditions will not apply. Where the applicable written agreement does not specify on what basis the liability insurance will apply, the provisions of Paragraph 4. Other Insurance of Section IV – Conditions will govern. However, this insurance is excess over any other insurance available to the additional insured for which it is also covered as an additional insured by attachment of an endorsement to another policy providing coverage for the same "occurrence", claim or "suit".

**Item 18. Contractual Liability – Railroads**

Paragraph 9. of Section V - Definitions is replaced by the following:

9. "Insured Contract" means:

- a. A contract for a lease of premises. However, that portion of the contract for a lease of premises that indemnifies any person or organization for damage by fire to premises while rented to you or temporarily occupied by you with permission of the owner is not an "insured contract";
- b. A sidetrack agreement;
- c. Any easement or license agreement;
- d. An obligation, as required by ordinance, to indemnify a municipality, except in connection with work for a municipality;
- e. An elevator maintenance agreement;
- f. That part of any other contract or agreement pertaining to your business (including an indemnification of a municipality in connection with work performed for a municipality) under which you assume the tort liability of another party to pay for "bodily injury" or "property damage" to a third person or organization. Tort liability means a liability that would be imposed by law in the absence of any contract or agreement.

Paragraph f. does not include that part of any contract or agreement:

- (1) That indemnifies an architect, engineer or surveyor for injury or damage arising out of:
  - (a) Preparing, approving or failing to prepare or approve maps, shop drawings, opinions, reports, surveys, field orders, change orders or drawings and specifications; or
  - (b) Giving directions or instructions, or failing to give them, if that is the primary cause of the injury or damage; or
- (2) Under which the insured, if an architect, engineer or surveyor, assumes liability for an injury or damage arising out of the insured's rendering or failing to render professional services, including those listed in Paragraph (1) above and supervisory, inspection, architectural or engineering activities.

**THIS ENDORSEMENT CHANGES THE POLICY. PLEASE READ IT CAREFULLY.**

**DESIGNATED INSURED FOR  
COVERED AUTOS LIABILITY COVERAGE**

This endorsement modifies insurance provided under the following:

AUTO DEALERS COVERAGE FORM  
BUSINESS AUTO COVERAGE FORM  
MOTOR CARRIER COVERAGE FORM

With respect to coverage provided by this endorsement, the provisions of the Coverage Form apply unless modified by this endorsement.

This endorsement identifies person(s) or organization(s) who are "insureds" for Covered Autos Liability Coverage under the Who Is An Insured provision of the Coverage Form. This endorsement does not alter coverage provided in the Coverage Form.

**SCHEDULE**

**Name Of Person(s) Or Organization(s):**

Any person or organization whom you agreed in writing as an additional insured, but only for the coverage and minimum limits of insurance required by the written agreement, and in no event to exceed either the scope of coverage or the limits of insurance provided in this policy.

Information required to complete this Schedule, if not shown above, will be shown in the Declarations.

Each person or organization shown in the Schedule is an "insured" for Covered Autos Liability Coverage, but only to the extent that person or organization qualifies as an "insured" under the Who Is An Insured provision contained in Paragraph A.1. of Section II – Covered Autos Liability Coverage in the Business Auto and Motor Carrier Coverage Forms and Paragraph D.2. of Section I – Covered Autos Coverages of the Auto Dealers Coverage Form.

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**THIS ENDORSEMENT CHANGES THE POLICY. PLEASE READ IT CAREFULLY.**

**AUTO ENHANCEMENT ENDORSEMENT**

This endorsement modifies insurance provided under the following:

**BUSINESS AUTO COVERAGE FORM**

- I. Newly Acquired or Formed Organizations
- II. Employees as Insureds
- III. Lessor - Additional Insured and Loss Payee
- IV. Supplementary Payments - Increased Limits
- V. Fellow Employee Coverage
- VI. Personal Property of Others
- VII. Additional Transportation Expense and Cost to Recover Stolen Auto
- VIII. Airbag Coverage
- IX. Tapes, Records and Discs Coverage
- X. Physical Damage Deductible - Single Deductible
- XI. Physical Damage Deductible - Glass
- XII. Physical Damage Deductible - Vehicle Tracking System
- XIII. Duties in Event of Accident, Claim, Suit or Loss
- XIV. Unintentional Failure to Disclose Hazards
- XV. Worldwide Liability Coverage - Hired and Nonowned Autos
- XVI. Hired Auto Physical Damage
- XVII. Auto Medical Payments Coverage Increased Limits
- XVIII. Drive Other Car Coverage - Broadened Coverage for Designated Individuals
- XIX. Rental Reimbursement Coverage
- XX. Notice of Cancellation or Nonrenewal
- XXI. Loan/Lease Payoff Coverage
- XXII. Limited Mexico Coverage
- XXIII. Waiver of Subrogation

**I. NEWLY ACQUIRED OR FORMED ORGANIZATIONS**

Throughout this policy, the words you and your also refer to any organization you newly acquire or form, other than a partnership or joint venture, and over which you maintain ownership of more than 50 percent interest, provided:

- A. There is no similar insurance available to that organization;
- B. Unless you notify us to add coverage to your policy, the coverage under this provision is afforded only until:
  - 1. The 90th day after you acquire or form the organization; or
  - 2. The end of the policy period, whichever is earlier; and
- C. The coverage does not apply to an "accident" which occurred before you acquired or formed the organization.

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## II. EMPLOYEES AS INSURED

Paragraph A.1, Who Is An Insured of SECTION II - LIABILITY COVERAGE is amended to add:

Your "employee" is an "insured" while using with your permission a covered "auto" you do not own, hire or borrow in your business or your personal affairs.

## III. LESSOR - ADDITIONAL INSURED AND LOSS PAYEE

A. Any "leased auto" will be considered an "auto" you own and not an "auto" you hire or borrow. The coverages provided under this section apply to any "leased auto" until the expiration date of this policy or until the lessor or his or her agent takes possession of the "leased auto" whichever occurs first.

B. For any "leased auto" that is a covered "auto" under SECTION II - LIABILITY COVERAGE, Paragraph A.1, Who Is An Insured provision is changed to include as an "insured" the lessor of the "leased auto". However, the lessor is an "insured" only for "bodily injury" or "property damage" resulting from the acts or omissions by:

1. You.
2. Any of your "employees" or agents; or
3. Any person, except the lessor or any "employee" or agent of the lessor, operating a "leased auto" with the permission of any of the above.

### C. Loss Payee Clause

1. We will pay, as interests may appear, you and the lessor of the "leased auto" for "loss" to the covered "leased auto".
2. The insurance covers the interest of the lessor of the "leased auto" unless the "loss" results from fraudulent acts or omissions on your part.
3. If we make any payment to the lessor of a "leased auto", we will obtain his or her rights against any other party.

### D. Cancellation

1. If we cancel the policy, we will mail notice to the lessor in accordance with the Cancellation Common Policy Condition.
2. If you cancel the policy, we will mail notice to the lessor.
3. Cancellation ends this agreement.

E. The lessor is not liable for payment of your premiums.

F. For purposes of this endorsement, the following definitions apply:

"Leased auto" means an "auto" which you lease for a period of six months or longer for use in your business, including any "temporary substitute" of such "leased auto".



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"Temporary substitute" means an "auto" that is furnished as a substitute for a covered "auto" when the covered "auto" is out of service because of its breakdown, repair, servicing, "loss" or destruction.

#### IV. SUPPLEMENTARY PAYMENTS - INCREASED LIMITS

Subparagraphs A.2.a.(2) and A.2.a.(4) of SECTION II - LIABILITY COVERAGE are deleted and replaced by the following:

- (2) Up to \$3,000 for the cost of bail bonds (including bonds for related traffic law violations) required because of an "accident" we cover. We do not have to furnish these bonds.
- (4) All reasonable expenses incurred by the "insured" at our request, including the actual loss of earnings up to \$500 a day because of time off from work.

#### V. FELLOW EMPLOYEE COVERAGE

- A. Exclusion B.5. of SECTION II - LIABILITY COVERAGE does not apply.
- B. For the purpose of Fellow Employee Coverage only, Paragraph B.5. of BUSINESS AUTO CONDITIONS is changed as follows:

This Fellow Employee Coverage is excess over any other collectible insurance.

#### VI. PERSONAL PROPERTY OF OTHERS

Exclusion 6. in SECTION II - LIABILITY COVERAGE for a covered "auto" is amended to add:

This exclusion does not apply to "property damage" or "covered pollution cost or expense" involving "personal property" of your "employees" or others while such property is carried by the covered "auto". The Limit of Insurance for this coverage is \$5,000 per "accident". Payment under this coverage does not increase the Limit of Insurance.

For the purpose of this section of this endorsement, "personal property" is defined as any property that is not used in the individual's trade or business or held for the production or collection of income.

#### VII. ADDITIONAL TRANSPORTATION EXPENSE AND COST TO RECOVER STOLEN AUTO

- A. Paragraph A.4.a. of SECTION III - PHYSICAL DAMAGE COVERAGE is amended as follows:

The amount we will pay is increased to \$50 per day and to a maximum limit of \$1,000.

- B. Paragraph A.4.a. of SECTION III - PHYSICAL DAMAGE COVERAGE is amended to add the following:

If your business is shown in the Declarations as something other than an auto dealership, we will also pay up to \$1,000 for reasonable and necessary costs incurred by you to return a stolen covered "auto" from the place where it is recovered to its usual garaging location.

#### VIII. AIRBAG COVERAGE

Exclusion B.3.a. in SECTION III - PHYSICAL DAMAGE COVERAGE is amended to add:

This exclusion does not apply to the accidental discharge of an airbag.

#### IX. TAPES, RECORDS AND DISCS COVERAGE

Exclusion B.4.a. of SECTION III - PHYSICAL DAMAGE COVERAGE is deleted and replaced by the following:

- a. Tapes, records, discs or other similar audio, visual or data electronic devices designed for use with audio, visual or data electronic equipment except when the tapes, records, discs or other similar audio, visual or data electronic devices:

- (1) Are your property or that of a family member; and
- (2) Are in a covered "auto" at the time of "loss".

The most we will pay for "loss" is \$200. No Physical Damage Coverage deductible applies to this coverage.

#### X. PHYSICAL DAMAGE DEDUCTIBLE - SINGLE DEDUCTIBLE

Paragraph D. in SECTION III - PHYSICAL DAMAGE COVERAGE is deleted and replaced by the following:

##### D. Deductible

For each covered "auto", our obligation to pay for, repair, return or replace damaged or stolen property will be reduced by the applicable deductible shown in the Declarations. Any Comprehensive Coverage deductible shown in the Declarations does not apply to "loss" caused by fire or lightning.

When two or more covered "autos" sustain "loss" in the same collision, the total of all the "loss" for all the involved covered "autos" will be reduced by a single deductible, which will be the largest of all the deductibles applying to all such covered "autos".

#### XI. PHYSICAL DAMAGE DEDUCTIBLE - GLASS

Paragraph D. in SECTION III - PHYSICAL DAMAGE COVERAGE is amended to add:

No deductible applies to "loss" to glass if you elect to patch or repair it rather than replace it.

#### XII. PHYSICAL DAMAGE DEDUCTIBLE - VEHICLE TRACKING SYSTEM

Paragraph D. in SECTION III - PHYSICAL DAMAGE COVERAGE is amended to add:

Any Comprehensive Coverage Deductible shown in the Declarations will be reduced by 50% for any "loss" caused by theft if the vehicle is equipped with a vehicle tracking device such as a radio tracking device or a global positioning device and that device was the method of recovery of the vehicle.

#### XIII. DUTIES IN EVENT OF ACCIDENT, CLAIM, SUIT OR LOSS

Subparagraphs A.2.a. and A.2.b. of SECTION IV- BUSINESS AUTO CONDITIONS are changed to:

- a. In the event of "accident", claim, "suit" or "loss", your insurance manager or any other person you designate must notify us as soon as reasonably possible of such "accident", claim, "suit" or "loss". Such notice must include:

- (1) How, when and where the "accident" or "loss" occurred;

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(2) The "insured's" name and address; and

(3) To the extent possible, the names and addresses of any injured persons and witnesses.

Knowledge of an "accident", claim, "suit" or "loss" by your agent, servant or "employee" shall not be considered knowledge by you unless you, your insurance manager or any other person you designate has received notice of the "accident", claim, "suit" or "loss" from your agent, servant or "employee".

b. Additionally, you and any other involved "insured" must:

(1) Assume no obligation, make no payment or incur no expense without our consent, except at the "insured's" own cost.

(2) Immediately send us copies of any request, demand, order, notice, summons or legal paper received concerning the claim or "suit".

(3) Cooperate with us in the investigation or settlement of the claim or defense against the "suit".

(4) Authorize us to obtain medical records or other pertinent information.

(5) Submit to examination, at our expense, by physicians of our choice, as often as we reasonably require.

#### XIV. UNINTENTIONAL FAILURE TO DISCLOSE HAZARDS

Paragraph B.2. in SECTION IV - BUSINESS AUTO CONDITIONS is amended to add the following:

Any unintentional failure to disclose all exposures or hazards existing as of the effective date of the Business Auto Coverage Form or at any time during the policy period will not invalidate or adversely affect the coverage for such exposure or hazard. However, you must report the undisclosed exposure or hazard to us as soon as reasonably possible after its discovery

#### XV. WORLDWIDE LIABILITY COVERAGE - HIRED AND NONOWNED AUTOS

Condition B.7. in SECTION IV - BUSINESS AUTO CONDITIONS is amended to include the following:

For "accidents" resulting from the use or operation of covered "autos" you do not own, the coverage territory means all parts of the world subject to the following provisions:

a. If claim is made or "suit" is brought against an "insured" outside of the United States of America, its territories and possessions, Puerto Rico and Canada, we shall have the right, but not the duty to investigate, negotiate, and settle or defend such claim or "suit".

If we do not exercise that right, the "insured" shall have the duty to investigate, negotiate, and settle or defend the claim or "suit" and we will reimburse the "insured" for the expenses reasonably incurred in connection with the investigation, settlement or defense. Reimbursement will be paid in the currency of the United States of America at the rate of exchange prevailing on the date of reimbursement.

The "insured" shall provide us with such information we shall reasonably request regarding such claim or "suit" and its investigation, negotiation, and settlement or defense.

The "insured" shall not agree to any settlement of the claim or "suit" without our consent. We shall not unreasonably withhold consent.

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(2) The "Insured's" name and address; and

(3) To the extent possible, the names and addresses of any injured persons and witnesses.

Knowledge of an "accident", claim, "suit" or "loss" by your agent, servant or "employee" shall not be considered knowledge by you unless you, your insurance manager or any other person you designate has received notice of the "accident", claim, "suit" or "loss" from your agent, servant or "employee".

b. Additionally, you and any other involved "insured" must:

(1) Assume no obligation, make no payment or incur no expense without our consent, except at the "insured's" own cost.

(2) Immediately send us copies of any request, demand, order, notice, summons or legal paper received concerning the claim or "suit".

(3) Cooperate with us in the investigation or settlement of the claim or defense against the "suit".

(4) Authorize us to obtain medical records or other pertinent information.

(5) Submit to examination, at our expense, by physicians of our choice, as often as we reasonably require.

#### XIV. UNINTENTIONAL FAILURE TO DISCLOSE HAZARDS

Paragraph B.2. in SECTION IV - BUSINESS AUTO CONDITIONS is amended to add the following:

Any unintentional failure to disclose all exposures or hazards existing as of the effective date of the Business Auto Coverage Form or at any time during the policy period will not invalidate or adversely affect the coverage for such exposure or hazard. However, you must report the undisclosed exposure or hazard to us as soon as reasonably possible after its discovery

#### XV. WORLDWIDE LIABILITY COVERAGE - HIRED AND NONOWNED AUTOS

Condition B.7. in SECTION IV - BUSINESS AUTO CONDITIONS is amended to include the following:

For "accidents" resulting from the use or operation of covered "autos" you do not own, the coverage territory means all parts of the world subject to the following provisions:

a. If claim is made or "suit" is brought against an "insured" outside of the United States of America, its territories and possessions, Puerto Rico and Canada, we shall have the right, but not the duty to investigate, negotiate, and settle or defend such claim or "suit".

If we do not exercise that right, the "insured" shall have the duty to investigate, negotiate, and settle or defend the claim or "suit" and we will reimburse the "insured" for the expenses reasonably incurred in connection with the investigation, settlement or defense. Reimbursement will be paid in the currency of the United States of America at the rate of exchange prevailing on the date of reimbursement.

The "insured" shall provide us with such information we shall reasonably request regarding such claim or "suit" and its investigation, negotiation, and settlement or defense.

The "insured" shall not agree to any settlement of the claim or "suit" without our consent. We shall not unreasonably withhold consent.

Policy Number  
Issued by

- b. We are not licensed to write insurance outside of the United States of America, its territories or possessions, Puerto Rico and Canada.

We will not furnish certificates of insurance or other evidence of insurance you may need for the purpose of complying with the laws of other countries relating to auto insurance.

Failure to comply with the auto insurance laws of other countries may result in fines or penalties. This insurance does not apply to such fines or penalties.

#### **XVI. HIRED AUTO PHYSICAL DAMAGE**

If no deductibles are shown in the Declarations for Physical Damage Coverage for Hired or Borrowed Autos, the following will apply:

- A. We will pay for "loss" under Comprehensive and Collision coverages to a covered "auto" of the private passenger type hired without an operator for use in your business:
  - 1. The most we will pay for coverage afforded by this endorsement is the lesser of:
    - a. The actual cost to repair or replace such covered "auto" with other property of like kind and quality; or
    - b. The actual cash value of such covered "auto" at the time of the "loss".
  - 2. An adjustment for depreciation and physical condition will be made in determining actual cash value in the event of a total "loss".
  - 3. If a repair or replacement results in better than like kind or quality, we will not pay for the amount of the betterment.
- B. For each covered "auto", our obligation to pay for, repair, return or replace the covered "auto" will be reduced by any deductible shown in the Declarations that applies to private passenger "autos" that you own. If no applicable deductible is shown in the Declarations, the deductible will be \$250.

If the Declarations show other deductibles for Physical Damage Coverages for Hired or Borrowed Autos, this Section XVI of this endorsement does not apply.

- C. Paragraph A.4.b. of SECTION III - PHYSICAL DAMAGE COVERAGE is replaced by:

- b. Loss of Use Expenses

For Hired Auto Physical Damage provided by this endorsement, we will pay expenses for which an "insured" becomes legally responsible to pay for loss of use of a private passenger vehicle rented or hired without a driver, under a written rental contract or agreement. We will pay for loss of use expenses caused by:

- (1) Other than collision only if the Declarations indicate that Comprehensive Coverage is provided for any covered "auto";
    - (2) Specified Causes of Loss only if the Declarations indicate that Specified Causes of Loss Coverage is provided for any covered "auto"; or
    - (3) Collision only if the Declarations indicate that Collision Coverage is provided for any covered "auto".

Policy Number  
Issued by

However, the most we will pay under this coverage is \$30 per day, subject to a maximum of \$900.

#### **XVII. AUTO MEDICAL PAYMENTS COVERAGE - INCREASED LIMITS**

For any covered "loss", the Limit of Insurance for Auto Medical Payments will be double the limit shown in the Declarations if the "insured" was wearing a seat belt at the time of the "accident". This is the maximum amount we will pay for all covered medical expenses, regardless of the number of covered "autos", "insureds", premiums paid, claims made, or vehicles involved in the "accident".

If no limit of insurance for Auto Medical Payments is shown on the Declarations, this paragraph Section XVII of this endorsement does not apply.

#### **XVIII. DRIVE OTHER CAR COVERAGE - BROADENED COVERAGE FOR DESIGNATED INDIVIDUALS**

A. This endorsement amends only those coverages indicated with an "X" in the Drive Other Car section of the Schedule to this endorsement.

B. SECTION II - LIABILITY COVERAGE is amended as follows:

1. Any "auto" you don't own, hire or borrow is a covered "auto" for Liability Coverage while being used by any individual named in the Drive Other Car section of the Schedule to this endorsement or by his or her spouse while a resident of the same household except:

a. Any "auto" owned by that individual or by any member of his or her household; or

b. Any "auto" used by that individual or his or her spouse while working in a business of selling, servicing, repairing or parking "autos".

2. The following is added to Who Is An Insured:

Any individual named in the Drive Other Car section of the Schedule to this endorsement and his or her spouse, while a resident of the same household, are "insureds" while using any covered "auto" described in Paragraph B.1. of this endorsement.

C. Auto Medical Payments, Uninsured Motorist, and Underinsured Motorist Coverages are amended as follows:

The following is added to Who Is An Insured:

Any individual named in the Drive Other Car section of the Schedule to this endorsement and his or her "family members" are "insured" while "occupying" or while a pedestrian when struck by any "auto" you don't own except:

Any "auto" owned by that individual or by any "family member".

D. SECTION III - PHYSICAL DAMAGE COVERAGE is changed as follows:

Any private passenger type "auto" you don't own, hire or borrow is a covered "auto" while in the care, custody or control of any individual named in the Drive Other Car section of the Schedule to this endorsement or his or her spouse while a resident of the same household except:

1. Any "auto" owned by that individual or by any member of his or her household; or



Policy Number  
Issued by

2. Any "auto" used by that individual or his or her spouse while working in a business of selling, servicing, repairing or parking "autos".
- E. For purposes of this endorsement, SECTION V - DEFINITIONS is amended to add the following:
- "Family member" means a person related to the individual named in the Drive Other Car section of the Schedule to this endorsement by blood, marriage or adoption who is a resident of the individual's household, including a ward or foster child.

#### **XIX. RENTAL REIMBURSEMENT COVERAGE**

- A. For any owned covered "auto" for which Collision and Comprehensive Coverages are provided, we will pay for rental reimbursement expenses incurred by you for the rental of an "auto" because of a covered physical damage "loss" to an owned covered "auto". Such payment applies in addition to the otherwise applicable amount of physical damage coverage you have on a covered "auto". No deductibles apply to this coverage.
- B. We will pay only for those expenses incurred during the policy period beginning 24 hours after the "loss" and ending with the earlier of the return or repair of the covered "auto", or the exhaustion of the coverage limit.
- C. Our payment is limited to the lesser of the following amounts:
  1. Necessary and actual expenses incurred; or
  2. \$30 per day with a maximum of \$900 in any one period.
- D. This coverage does not apply:
  1. While there are spare or reserve "autos" available to you for your operations; or
  2. If coverage is provided by another endorsement attached to this policy.
- E. If a covered "loss" results from the total theft of a covered "auto" of the private passenger type, we will pay under this coverage only that amount of your rental reimbursement expenses which is not already provided for under Paragraph A.4. Coverage Extensions of SECTION III – PHYSICAL DAMAGE COVERAGE of the Business Auto Coverage Form or Section VII of this endorsement.

#### **XX. NOTICE OF CANCELLATION OR NONRENEWAL**

- A. Paragraph A.2. of the COMMON POLICY CONDITIONS is changed to:
  2. We may cancel or non-renew this policy by mailing written notice of cancellation or non-renewal to the Named Insured, and to any name(s) and address(es) shown in the Cancellation and Non-renewal Schedule:
    - a. For reasons of non-payment, the greater of:
      - (1) 10 days; or
      - (2) The number of days specified in any other Cancellation Condition attached to this policy; or
    - b. For reasons other than non-payment, the greater of:

Policy Number  
Issued by

- (1) 60 days;
- (2) The number of days shown in the Cancellation and Non-renewal Schedule; or
- (3) The number of days specified in any other Cancellation Condition attached to this policy,  
prior to the effective date of the cancellation or non-renewal.

B. All other terms of Paragraph A. of the COMMON POLICY CONDITIONS, and any amendments thereto, remain in full force and effect.

#### XXI. LOAN/LEASE PAYOFF COVERAGE

The following is added to Paragraph C. Limit of Insurance of SECTION III - PHYSICAL DAMAGE COVERAGE:

In the event of a total "loss" to a covered "auto" of the private passenger type shown in the schedule or declarations for which Collision and Comprehensive Coverage apply, we will pay any unpaid amount due on the lease or loan for that covered "auto", less:

1. The amount paid under the PHYSICAL DAMAGE COVERAGE SECTION of the policy; and
2. Any:
  - a. Overdue lease/loan payments at the time of the "loss";
  - b. Financial penalties imposed under a lease for excessive use, abnormal wear and tear or high mileage;
  - c. Security deposits not returned by the lessor;
  - d. Costs for extended warranties, Credit Life Insurance, Health, Accident or Disability Insurance purchased with the loan or lease; and
  - e. Carry-over balances from previous loans or leases.

This coverage is limited to a maximum of \$1500 for each covered "auto".

#### XXII. LIMITED MEXICO COVERAGE

##### **WARNING**

**AUTO ACCIDENTS IN MEXICO ARE SUBJECT TO THE LAWS OF MEXICO ONLY - NOT THE LAWS OF THE UNITED STATES OF AMERICA. THE REPUBLIC OF MEXICO CONSIDERS ANY AUTO ACCIDENT A CRIMINAL OFFENSE AS WELL AS A CIVIL MATTER.**

**IN SOME CASES THE COVERAGE PROVIDED UNDER THIS ENDORSEMENT MAY NOT BE RECOGNIZED BY THE MEXICAN AUTHORITIES AND WE MAY NOT BE ALLOWED TO IMPLEMENT THIS COVERAGE AT ALL IN MEXICO. YOU SHOULD CONSIDER PURCHASING AUTO COVERAGE FROM A LICENSED MEXICAN INSURANCE COMPANY BEFORE DRIVING INTO MEXICO.**

**THIS ENDORSEMENT DOES NOT APPLY TO ACCIDENTS OR LOSSES WHICH OCCUR BEYOND 25 MILES FROM THE BOUNDARY OF THE UNITED STATES OF AMERICA.**

**A. Coverage**

1. Paragraph B.7. of SECTION IV - BUSINESS AUTO CONDITIONS is amended by the addition of the following:

The coverage territory is extended to include Mexico but only if all of the following criteria are met:

- a. The "accidents" or "loss" occurs within 25 miles of the United States border; and
  - b. While on a trip into Mexico for 10 days or less.
2. For coverage provided by this section of the endorsement, Paragraph B.5. Other Insurance in SECTION IV - BUSINESS AUTO CONDITIONS is replaced by the following:

The insurance provided by this endorsement will be excess over any other collectible insurance.

**B. Physical Damage Coverage is amended by the addition of the following:**

If a "loss" to a covered "auto" occurs in Mexico, we will pay for such "loss" in the United States. If the covered "auto" must be repaired in Mexico in order to be driven, we will not pay more than the actual cash value of such "loss" at the nearest United States point where the repairs can be made.

**C. Additional Exclusions**

The following additional exclusions are added:

This insurance does not apply:

1. If the covered "auto" is not principally garaged and principally used in the United States.
2. To any "insured" who is not a resident of the United States.

**XXIII. WAIVER OF SUBROGATION**

Paragraph A.5. in SECTION IV - BUSINESS AUTO CONDITIONS does not apply to any person or organization where the Named Insured has agreed, by written contract executed prior to the date of "accident", to waive rights of recovery against such person or organization.

Policy Number  
Issued by

**Schedule**

**Premium**

Liability   
Physical Damage   
Total Premium 

**V. Fellow Employee  
Schedule of Employees:**



**XVIII. Drive Other Car  
Name of Individual**

**LIAB MP UM UIM COMP COLL**















**XX. Notice of Cancellation or Nonrenewal  
Name and Address**

**Number of Days**





**CITY OF SPOKANE  
PARKS AND RECREATION DEPARTMENT  
CHANGE ORDER NO. 8**

NAME OF CONTRACTOR: Walker Construction

PROJECT TITLE: Loeff Carrousel

CITY CLERK CONTRACT NUMBER: 2017-0143

=====

**DESCRIPTION OF CHANGE:**

**AMOUNT**

Item 1: CP 16 - Add disconnect to Chiller Unit	\$ 2,455.00
Item 2: CP 21 - Add power and Data for future signage	\$ 2,654.00
Item 3: CP 23 - Demo/re-install new conduit and boxes for lights at planters	\$ 6,250.00
Item 4: CCD 8 - Install 3" HDPE water line in lieu pf 2.5"	\$ 774.00
Item 5: CCD 15 - Waterproof roof edge at Carrousel Building	\$ 2,133.00

=====

**TOTAL AMOUNT:** \$ 14,266

<b>CONTRACT SUM (EXCLUDE SALES TAX)</b>	
ORIGINAL CONTRACT SUM (INCLUDE ALTERNATES)	\$ 7,064,600.00
NET AMOUNT OF PREVIOUS CHANGE ORDERS	\$ 1,250,424.00
CURRENT CONTRACT AMOUNT	\$ 8,315,024.00
CURRENT CHANGE ORDER (EXCLUDES SALES TAX)	\$ 14,266.00
<b>REVISED CONTRACT SUM</b>	<b>\$ 8,329,290.00</b>

<b>CONTRACT COMPLETION DATE</b>	
ORIGINAL CONTRACT COMPLETION DATE	12/19/17
CURRENT COMPLETION DATE	12/26/17
<b>REVISED COMPLETION DATE</b>	<b>TBD</b>

Contractor: \_\_\_\_\_

Date: \_\_\_\_\_

City Approval: \_\_\_\_\_

Date: \_\_\_\_\_

City Clerk Attest: \_\_\_\_\_

Date: \_\_\_\_\_

Pre-Approved as to form: Pat Dalton, Assistant City Attorney

Looff Carrousel Change Order Log  
Walker Construction

C/O Number			Date	Topic/Reason for C/O
Original Contract	\$ 7,064,600.00		1/27/2017	10% of contract = \$ 706,460.00
#1	\$ 269,551.00		5/12/2017	Salvage Carrousel, asbestos, rock removal
#2	\$ 2,545.00		7/13/2017	Footings, Elec., H-VAC
#3	\$ 600,000.00		6/8/2017	Bid Alternate Rotary Fountain
				<b>Exceeded 10% of original contract amount</b>
#4	\$ 93,910.00		8/31/2017	SBE ADA Path, Vaults, center post. Note: a portion of this was approved on 3/9/17
	\$ 76,090.00			Approved in March
	\$ 17,820.00		10/20/2017	
#5	\$ 23,416.00		10/20/2017	Elec, Light, embedment changes
#6	Reallocation			Rotary Fountain
#7	\$ 13,171.00		10/20/2017	S. Gateway, communications, Credit for controller
#8	\$ 14,266.00			Pending PB Review
CCD 19	\$ 30,000.00	estimated		Pending PB Review
	\$ 8,205,369.00			New Contract total





## Change Proposal

CP No. 016  
Project LOOFF CARROUSEL FACILITY  
Date June 19, 2017  
NAC No. 111 - 16004 - 10Fa  
Owner Project No. 4312-16

### Request for Proposal to WALKER CONSTRUCTION

in connection with your contract with City of Spokane dated January 27, 2017  
please furnish your cost proposal for performing the changes outlined below and/or detailed on the attachments referred to within 10 days of receipt.

Title of CP Chiller Electrical Safety Rating

Description ☐ Continued on page 2

(Use Alt + Enter to create new lines.)

Sheet M0.02: Air Cooled Chiller - Change Key Note #3 to read: Provide chiller with an SCCR internal electrical rating of 10K. Disconnect to be provided under Section 26.

### Attachments

### Proposal to

We propose to perform all changes described in the above request for a total of 2455 Excluding State Sales Tax

The amount covers all direct and indirect costs related to the change including effects of the change on the remainder of the project. All other provisions of the contract remain in full effect. Attached are Cost Proposal Breakdown Sheets. We request a(n) of calendar day(s) in the completion time because of this change (If left blank, indicates 0 days). We agree to be bound by this proposal for 30 days from signature date.

Submitted by  Date 8/9/17

Distribution (3) signed originals with attached cost breakdown to NAC Architecture.

☐ Returned to Contractor for revision/re-evaluation. See comments above/attached.

### Authorization to

Owner

NAC Architecture recommends acceptance of the foregoing proposal.

### Architect's Recommendation

Date

### Owner's Acceptance

Date

Owner/Representative Authorization by ☐ Signature ☐ Telephone ☐ Fax

As indicated above, the Owner accepts the foregoing proposal and authorizes performance of the changes specified. A Change Order (CO) will follow which indicates the CP amount. Billing cannot be honored for the CP until issuance of the CO.

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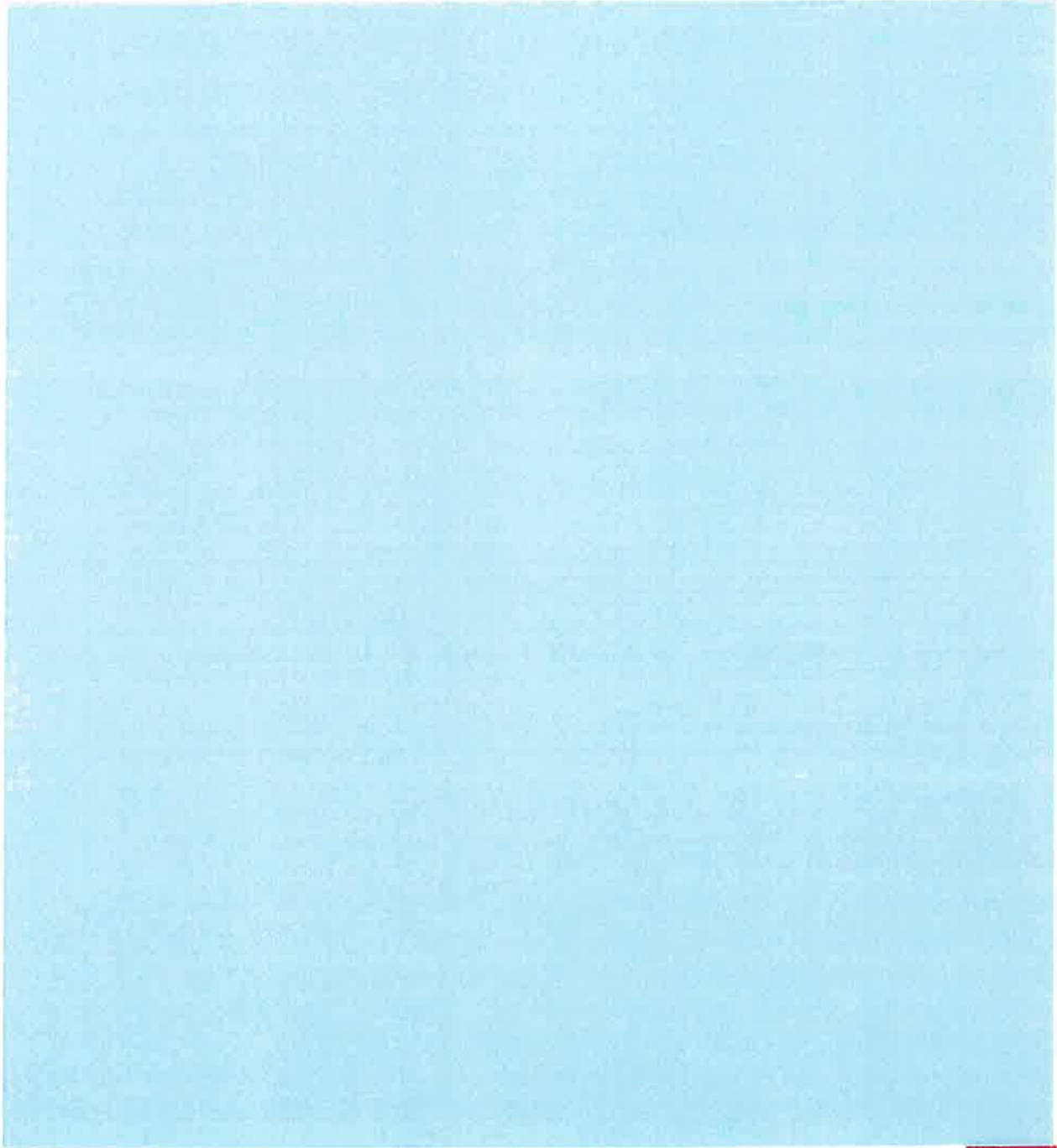


## Change Proposal

CP No. 016

### Additional Description

(Use Alt + Enter to create new lines.)







# PROFESSIONAL PIPING INC.

P O Box 13714  
SPOKANE VALLEY, WA 99213  
(509) 290-6835 FAX: (509) 892-2474

## WORK ORDER ESTIMATE TAKE-OFF

Work Reference No: 06458

PROJECT: Riverfront Park Looff Carousel - C.P. NO. 016

DATE: July 6, 2016

DESCRIPTION OF WORK: Provide Chiller with an SCCR internal electrical rating of 10K.  
Disconnect provided by div. 26 (as noted on C.P. 004)

DESCRIPTION	UNIT	QNT	MAT UNIT	LABOR UNIT	LABOR HOUR	MATERIAL
					0.0	\$0.00
Provide Chiller with SCCR Internal electrical rating of 10K		1	1900.00		0.0	\$1,900.00
					0.0	\$0.00
					0.0	\$0.00
					0.0	\$0.00
Disconnect to be provided by div. 26 (as noted in C.P. 004)					0.0	\$0.00
					0.0	\$0.00
					0.0	\$0.00
					0.0	\$0.00
					0.0	\$0.00
					0.0	\$0.00
					0.0	\$0.00
					0.0	\$0.00
					0.0	\$0.00
					0.0	\$0.00
					0.0	\$0.00
					0.0	\$0.00
					0.0	\$0.00
additional labor					0.0	\$0.00
MISC HARDWARD	LOT				0.0	\$0.00
TOOL AND EQUIPENT RENT	LOT				0.0	\$0.00
SHIPPING & HANDLING	LOT				0.0	\$0.00
SUBTOTAL HOURS/MATERIALS					0.0	\$1,900.00
LABOR RATE PLUS LABOR BURDEN		\$85.00			0.00	
					0.00	\$0.00
SUBTOTAL						\$1,900.00
OVERHEAD		10%				\$190.00
Profit		5%				\$95.00
TOTAL OWN FORCES						\$2,185.00
SUBCONTRACTOR COSTS PLUS 5% INDIRECT COSTS						
TRAVEL & SUBSISTENCE						
SALES TAX MATERIALS ONLY						
SUBTOTAL						\$2,185.00
TOTAL						\$2,185.00
TIME EXTENSION REQUIRED		0.0			DAYS	





## Change Proposal

CP No. 021  
Project LOOFF CARROUSEL FACILITY  
Date August 18, 2017  
NAC No. 111 - 16004 - 10Fa  
Owner Project No. 4312-16

**Request for Proposal to** WALKER CONSTRUCTION  
in connection with your contract with City of Spokane dated January 27, 2017  
please furnish your cost proposal for performing the changes outlined below and/or detailed on the attachments referred to within 10 days of receipt.

**Title of CP** Future Signage Power  
**Description** ☐ Continued on page 2 (Use Alt + Enter to create new lines.)

Add power and data to southwest wall of Entry 101 for future digital signage.

**Attachments** CA-46, CE-44, & CE-45  
**Proposal to**

We propose to perform all changes described in the above request for a total of 2654 Excluding State Sales Tax  
The amount covers all direct and indirect costs related to the change including effects of the change on the remainder of the project. All other provisions of the contract remain in full effect. Attached are Cost Proposal Breakdown Sheets. We request a(n) of TBD calendar day(s) in the completion time because of this change (If left blank, indicates 0 days). We agree to be bound by this proposal for 30 days from signature date.

**Submitted by**  **Date** 9 29 17

Distribution (3) signed originals with attached cost breakdown to NAC Architecture.

☐ Returned to Contractor for revision/re-evaluation. See comments above/attached.

**Authorization to**  **Owner**

NAC Architecture recommends acceptance of the foregoing proposal.

**Architect's Recommendation**  **Date** 

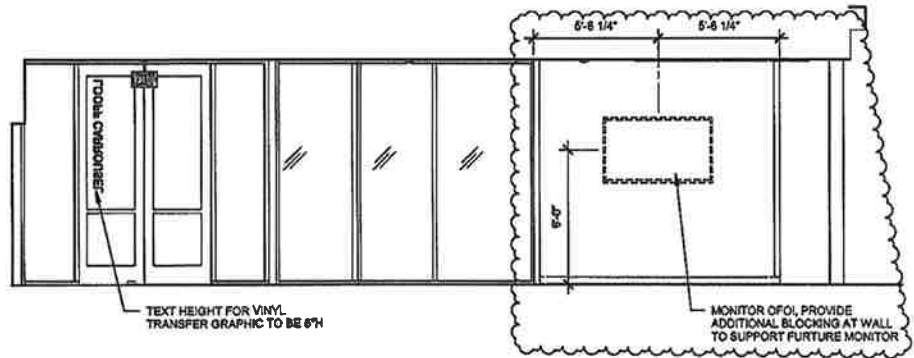
**Owner's Acceptance**  **Date** 

Owner/Representative Authorization by ☐ Signature ☐ Telephone ☐ Fax

As indicated above, the Owner accepts the foregoing proposal and authorizes performance of the changes specified. A Change Order (CO) will follow which indicates the CP amount. Billing cannot be honored for the CP until issuance of the CO.

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3A 101 - SOUTHWEST  
Scale: 1/4" = 1'-0"

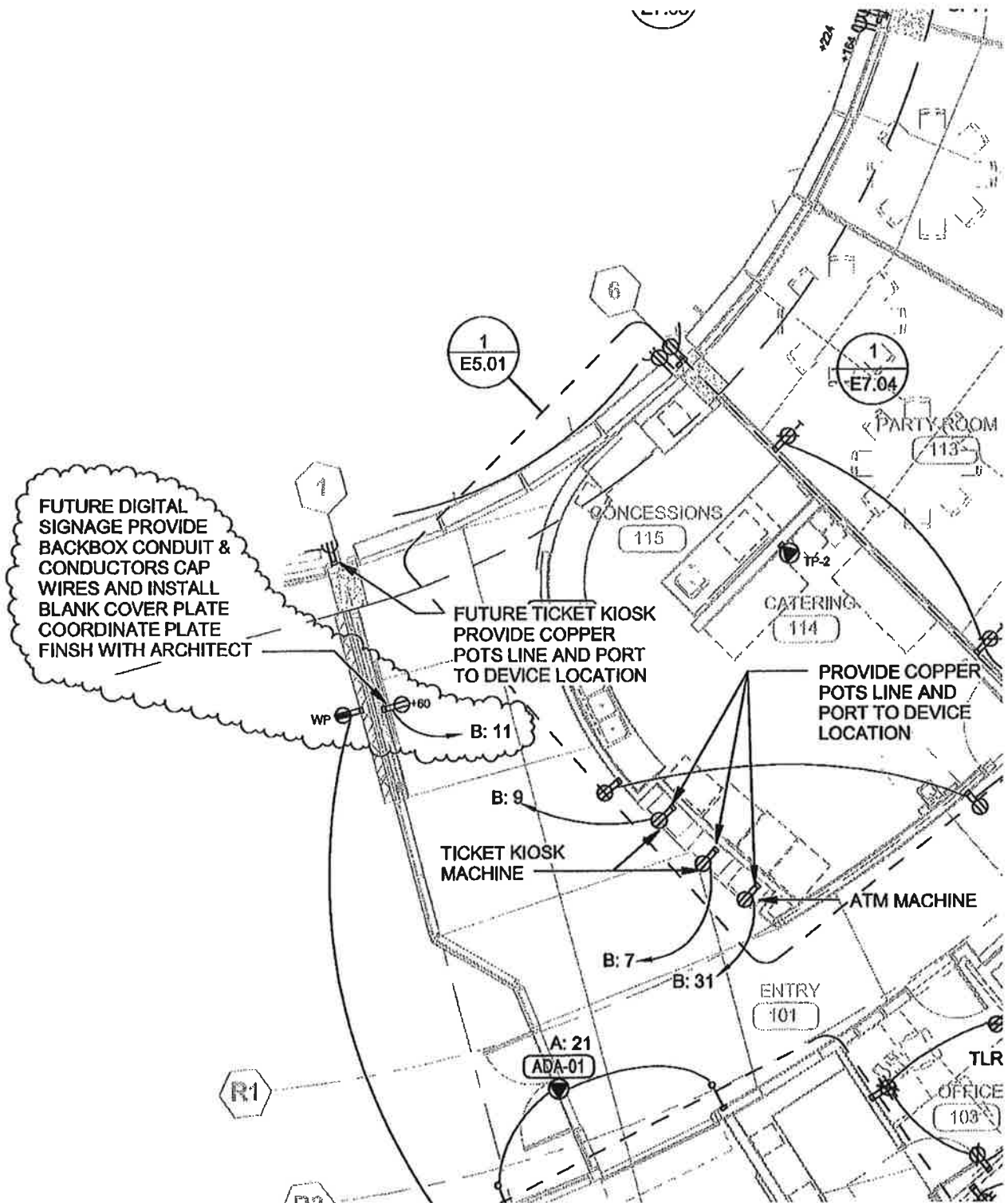
CITY OF SPOKANE PARKS & RECREATION DEPARTMENT  
LOOFF CAROUSEL FACILITY

280 W. SPOKANE FALLS BLVD, SPOKANE, WA 83801

**NAC**  
ARCHITECTURE  
NACARCHITECTURE.COM  
1313 WEST SPOKANE AVE  
SPOKANE WA 83801  
PH: 509.325.2800

SHEET NO. 1115-10054  
PLAN SE1  
DATE 06/01  
REV. 05-18-2017

**CA-46**  
REV. 04/17/20  
EP 421



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# FLOOR PLAN - POWER WEDGE

## CITY OF SPOKANE PARKS & RECREATION DEPARTMENT LOOFF CARROUSEL FACILITY

808 W. SPOKANE FALLS BLVD, SPOKANE, WA 99201

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**NAC**  
ENGINEERING

nacarchitecture.com

1203 WEST RIVERSIDE AVE  
SPOKANE WA 99201  
P: 508.838.8240

HAC NO: 111-16004

REV: E3.02

DRAWN: WMM

CHECKED: JKS

DATE: 08/18/17

THIS IS AN EXISTING FLOOR PLAN. IF THE GRAPHIC BELOW DOES NOT MEASURE 1" THERE IS A MISTAKE.

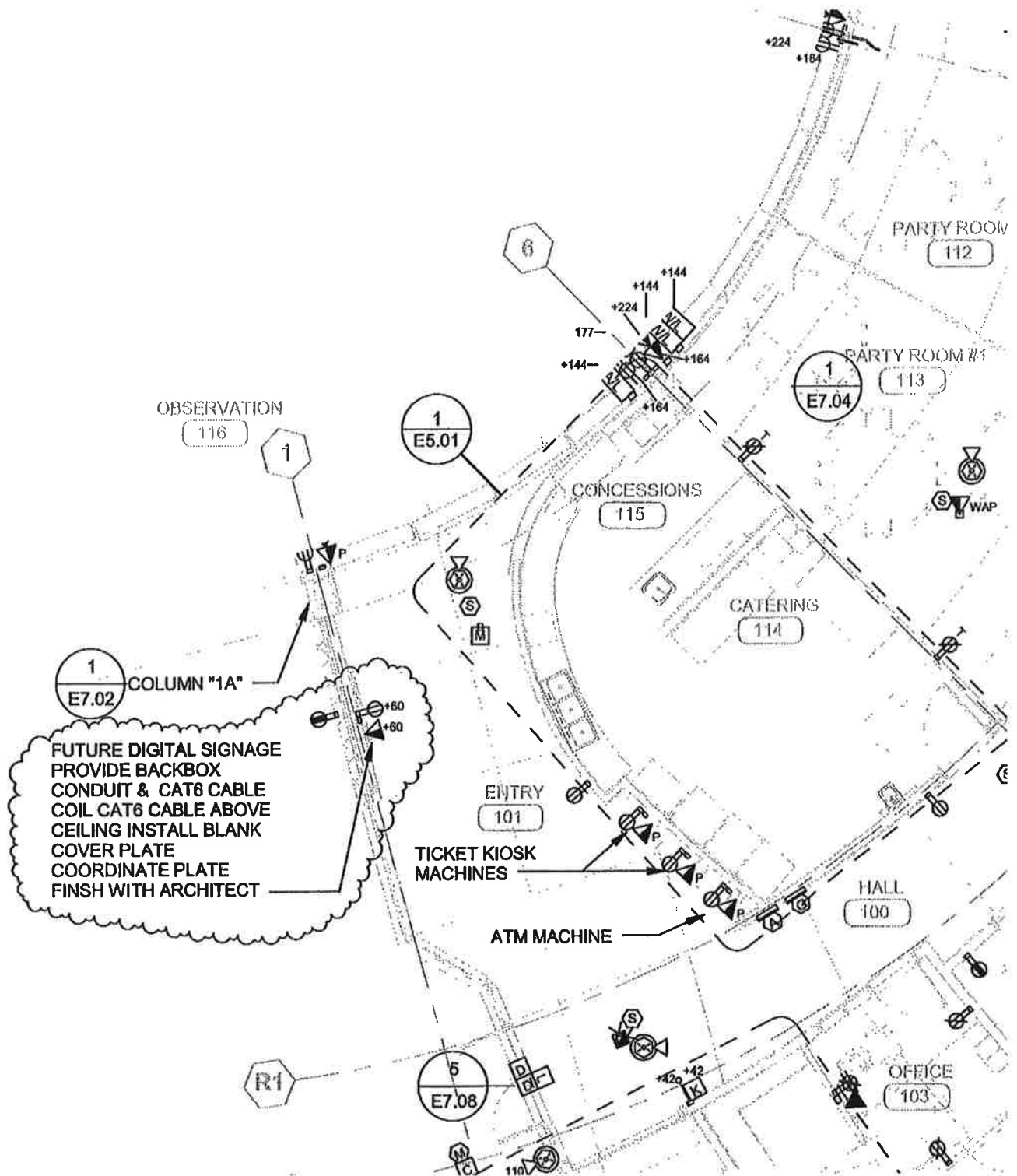


**CE-44**

CP-021

WWW.NACARCHITECTURE.COM





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# FLOOR PLAN - SIGNAL/COMM WEDGE

## CITY OF SPOKANE PARKS & RECREATION DEPARTMENT LOEFF CARROUSEL FACILITY

808 W. SPOKANE FALLS BLVD, SPOKANE, WA 99201

**NAC**  
ENGINEERING

nacarchitecture.com

1203 WEST RIVERSIDE AVE  
SPOKANE WA 99201  
P: 509.838.8240

MAC NO: 111-18004

REV: E4.02

DRAWN: KVT

CHECKED: JKS

DATE: 08/18/17

THIS IS A PRELIMINARY TELEPHONE SKETCH. IF THE GRAPHIC  
REQUIREMENTS DO NOT MEASURE UP, IT IS NOT A PART OF THE PROJECT.



**CE-45**

CP-021

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# Peterson Electric – Change Order Break Down

Project Name: Riverfront Park Looft Carousel Facility

COP No. 021

Project No.

Source Documents: COP-021

Date: 8/18/2017

Contractor: Peterson Electric, Inc.

Contractor Ref. No. COP-021

Description: Add power and data to southwest wall of Entry 101 for future digital signage.

## 1. CRAFT LABOR COSTS

Itemize all costs on attached COP Cost Breakdown form.

### Direct Labor Costs:

a. crew (apprentices, journeymen, & laborers)

\$-

b. foreman

\$1,179.20

c. lead foreman

\$-

DIRECT LABOR SUBTOTAL

\$1,179.20

### Supervision:

d. direct supervision (NTE 15% of 1a)

\$-

e. safety (NTE 2% of lines 1a, b, & c)

\$23.58

1. CRAFT LABOR COSTS \$1,203.00

## 2. MATERIAL COSTS

a. material costs

\$270.00

b. freight costs (Itemize)

\$-

2. MATERIAL COSTS \$270.00

## 3. EQUIPMENT COSTS

a. owned equipment (per spec approved source)

\$-

b. rental equipment (per invoices attached)

\$-

3. EQUIPMENT COSTS \$-

## 4. SMALL TOOLS

a. small tools (NTE 5% of 1a & b)

\$58.96

4. SMALL TOOLS \$59.00

SUBTOTAL 1 thru 4 \$1,532.00

## 5. OVERHEAD & PROFIT

a. NTE 15% portion of 1, 2, 3, & 4 up to \$50,000

\$229.80

b. NTE 10% portion of 1, 2, 3, & 4 in excess of \$50,000

\$-

5. OVERHEAD & PROFIT \$230.00

## 6. SUB-SUBCONTRACTORS

a.

\$-

b.

\$-

c.

\$-

d.

\$-

6. SUB-SUBCONTRACTORS \$-

## 7. OVERHEAD & PROFIT ON SUB-SUBCONTRACTORS

a. NTE 8% of Line 6 up to \$50,000 for each sub

\$-

b. NTE 6% of Line 6 in excess of \$50,000 for each sub

\$-

7. OVERHEAD & PROFIT ON SUB-SUBCONTRACTORS \$-

## 8. INSURANCE

a. payroll driven liability insurance

1.50 % of 1

\$18.05

b. volume driven liability insurance

1.50 % of 1-7

\$26.43

8. INSURANCE \$44.00

## 9. BOND

a. bond

0.00 % of 1-8

\$-

9. BOND \$-

TOTAL COST \$1,806.00

\_\_\_\_\_

COP No.	021
Date:	8/18/2017
Contractor Ref. No.	COP-021

[illegible]

## COP Wage Rates

Project Name: Riverfront Park Looff Carrousel Facility

Project No: \_\_\_\_\_

Contractor: Peterson Electric, Inc.

Trade & Position		JOURNEYMAN	FOREMAN	GF	60.00%	65.00%	70.00%	75.00%	80.00%	85.00%	90.00%
Rate Schedule Date*											
Prevailing Wage (incl. Benefits)											
1. Hourly Wage Rate		\$31.50	\$34.64	\$37.80	\$19.90	\$20.48	\$22.05	\$23.63	\$25.20	\$26.78	\$28.35
2. Hourly Benefits		\$17.92	\$18.02	\$18.13	\$9.30	\$9.35	\$15.16	\$15.59	\$16.00	\$16.39	\$16.80
SUBTOTAL		\$49.42	\$52.66	\$55.93	\$29.20	\$29.83	\$37.23	\$39.22	\$41.20	\$43.17	\$45.15
	Rate										
3. FUI % of 1	0.80%	\$0.25	\$0.28	\$0.30	\$0.16	\$0.16	\$0.18	\$0.19	\$0.20	\$0.21	\$0.23
4. FICA % of 1	6.20%	\$1.95	\$2.15	\$2.34	\$1.23	\$1.27	\$1.37	\$1.47	\$1.56	\$1.66	\$1.76
5. MEDICARE % of 1	1.45%	\$0.48	\$0.50	\$0.55	\$0.29	\$0.30	\$0.32	\$0.34	\$0.37	\$0.39	\$0.41
6. SUI % of 1 (insert correct % to right)	3.41%	\$1.07	\$1.18	\$1.29	\$0.68	\$0.70	\$0.75	\$0.81	\$0.86	\$0.91	\$0.97
7. WC (insert \$ amount per hour)		\$2.09	\$2.19	\$2.28	\$0.67	\$1.83	\$1.87	\$1.92	\$1.95	\$1.98	\$2.03
TOTAL (incl. payroll taxes)		\$55.25	\$58.96	\$62.67	\$32.23	\$34.09	\$41.72	\$43.94	\$46.14	\$48.33	\$50.54

NOTES: \* Rate schedule date is the date of the Dept. of Labor & Industries Prevailing Wage Rate used or the Union Agreement.

a. for items 3 thru 5, the Federal rates do not vary by firm, and the percentages are already locked into this form.

b. for item 6, the actual rate is determined by the State Employment Security Dept. and varies by firm. It shall be verified by the contractor at the start of the project.

c. for item 7, the rate is based on L & I classification. The hourly dollar amount is specific to the firm/trade and shall be verified by the contractor at the start of the project.

d. definitions

1. Items 1 & 2 are basic wages and benefits (see general conditions 7.02 B.7.a(1))

2. Item 3, FUI is Federal Unemployment Tax Act (see general conditions 7.02 B.7.a(3))

3. Item 4, FICA is Federal Insurance Compensation Act/Social Security (see general conditions 7.02B.7(3))

4. Item 5, Medicare is FICA medical aid (see general conditions 7.02 B.7.a(3))

5. Item 6, SUI is State Unemployment Compensation Act (see general conditions 7.02 B.7.a(3))

6. Item 7, WC is Industrial Insurance/workers' compensation (see general conditions 7.02 B.7.a(2))

\_\_\_\_\_

The Regional Adjustment used in this form = 0.966

[illegible]



## Change Proposal

CP No. 023  
Project LOOFF CARROUSEL FACILITY  
Date August 28, 2017  
NAC No. 111 - 16004 - 10Fa  
Owner Project No. 4312-16

**Request for Proposal to** WALKER CONSTRUCTION

In connection with your contract with City of Spokane dated January 27, 2017  
please furnish your cost proposal for performing the changes outlined below and/or detailed on the attachments referred to within 10 days of receipt.

**Title of CP** Conduit for Z02 Luminaire

**Description** ☐ Continued on page 2

(Use Alt + Enter to create new lines.)

Remove existing conduit and backboxes serving existing light fixtures in the existing curved concrete planters. Furnish and install new Schedule 40 PVC conduit as required to serve the approximately 51 new Z02 luminaires shown on E1.02 and E1.03.

**Attachments**

**Proposal to**

We propose to perform all changes described in the above request for a total of 6250 Excluding State Sales Tax

The amount covers all direct and indirect costs related to the change including effects of the change on the remainder of the project. All other provisions of the contract remain in full effect. Attached are Cost Proposal Breakdown Sheets. We request a(n) of TBD calendar day(s) in the completion time because of this change (If left blank, indicates 0 days). We agree to be bound by this proposal for 30 days from signature date.

**Submitted by**  **Date** 10/4/17

Distribution (3) signed originals with attached cost breakdown to NAC Architecture.

☐ Returned to Contractor for revision/re-evaluation. See comments above/attached.

**Authorization to**

**Owner**

NAC Architecture recommends acceptance of the foregoing proposal.

**Architect's Recommendation**

**Date**

**Owner's Acceptance**

**Date**

Owner/Representative Authorization by ☐ Signature ☐ Telephone ☐ Fax

As indicated above, the Owner accepts the foregoing proposal and authorizes performance of the changes specified. A Change Order (CO) will follow which indicates the CP amount. Billing cannot be honored for the CP until issuance of the CO.

COP\_023.xlsm





[illegible]



## Peterson Electric – Change Order Break Down

Project Name: Riverfront Park Looff Carrousel Facility

COP No. 023

Project No.

Source Documents: COP-023

Date: 9/19/2017

Contractor: Peterson Electric, Inc.

Contractor Ref. No. COP-023

Description: Remove existing conduit and backboxes serving existing light fixtures in the existing curved concrete planters. Furnish and install new Schedule 40 PVC conduit as required to serve the approximately 51 new Z02 luminaires shown on E1.02 and E1.03.

### 1. CRAFT LABOR COSTS

Itemize all costs on attached COP Cost Breakdown form.

#### Direct Labor Costs:

a. crew (apprentices, journeymen, & laborers)	\$-
b. foreman	\$4,127.20
c. lead foreman	\$-
<b>DIRECT LABOR SUBTOTAL</b>	<b>\$4,127.20</b>

#### Supervision:

d. direct supervision (NTE 15% of 1a)	\$-
e. safety (NTE 2% of lines 1a, b, & c)	\$82.54

1. CRAFT LABOR COSTS \$4,210.00

### 2. MATERIAL COSTS

a. material costs	\$295.00
b. freight costs (itemize)	\$-

2. MATERIAL COSTS \$295.00

### 3. EQUIPMENT COSTS

a. owned equipment (per spec approved source)	\$-
b. rental equipment (per invoices attached)	\$-

3. EQUIPMENT COSTS \$-

### 4. SMALL TOOLS

a. small tools (NTE 5% of 1a & b)	\$206.36
-----------------------------------	----------

4. SMALL TOOLS \$206.00

SUBTOTAL 1 thru 4 \$4,711.00

### 5. OVERHEAD & PROFIT

a. NTE 15% portion of 1, 2, 3, & 4 up to \$50,000	\$706.65
b. NTE 10% portion of 1, 2, 3, & 4 in excess of \$50,000	\$-

5. OVERHEAD & PROFIT \$707.00

### 6. SUB-SUBCONTRACTORS

a.	\$-
b.	\$-
c.	\$-
d.	\$-

6. SUB-SUBCONTRACTORS \$-

### 7. OVERHEAD & PROFIT ON SUB-SUBCONTRACTORS

a. NTE 8% of Line 6 up to \$50,000 for each sub	\$-
b. NTE 6% of Line 6 in excess of \$50,000 for each sub	\$-

7. OVERHEAD & PROFIT ON SUB-SUBCONTRACTORS \$-

### 8. INSURANCE

a. payroll driven liability insurance	1.50 % of 1	\$63.15
b. volume driven liability insurance	1.50 % of 1-7	\$81.27

8. INSURANCE \$144.00

### 9. BOND

a. bond	0.00 % of 1-8	\$-
---------	---------------	-----

9. BOND \$-

**TOTAL COST \$5,562.00**

\_\_\_\_\_

**Contractor Ref. No.** COP-023

Form Revised 6/1/2004

# COP Wage Rates

Project Name: Riverfront Park Looff Carrousel Facility

Project No: \_\_\_\_\_

Contractor: Peterson Electric, Inc.

Trade & Position		JOURNEYMAN	FOREMAN	GF	60.00%	65.00%	70.00%	75.00%	80.00%	85.00%	90.00%
Rate Schedule Date*											
Prevailing Wage (incl. Benefits)											
1. Hourly Wage Rate		\$31.50	\$34.64	\$37.80	\$19.90	\$20.48	\$22.05	\$23.63	\$25.20	\$26.78	\$28.35
2. Hourly Benefits		\$17.92	\$18.02	\$18.13	\$9.30	\$9.35	\$15.18	\$15.59	\$16.00	\$16.39	\$16.80
<b>SUBTOTAL</b>		<b>\$49.42</b>	<b>\$52.66</b>	<b>\$55.93</b>	<b>\$29.20</b>	<b>\$29.83</b>	<b>\$37.23</b>	<b>\$39.22</b>	<b>\$41.20</b>	<b>\$43.17</b>	<b>\$45.15</b>
	Rate										
3. FUI % of 1	0.80%	\$0.25	\$0.28	\$0.30	\$0.16	\$0.16	\$0.18	\$0.19	\$0.20	\$0.21	\$0.23
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5. MEDICARE % of 1	1.45%	\$0.46	\$0.50	\$0.55	\$0.29	\$0.30	\$0.32	\$0.34	\$0.37	\$0.39	\$0.41
6. SUI % of 1 (insert correct % to right)	3.41%	\$1.07	\$1.18	\$1.29	\$0.68	\$0.70	\$0.75	\$0.81	\$0.86	\$0.91	\$0.97
7. WC (insert \$ amount per hour)		\$2.09	\$2.19	\$2.26	\$0.67	\$1.83	\$1.87	\$1.92	\$1.95	\$1.98	\$2.03
<b>TOTAL (incl. payroll taxes)</b>		<b>\$55.25</b>	<b>\$58.96</b>	<b>\$62.67</b>	<b>\$32.23</b>	<b>\$34.09</b>	<b>\$41.72</b>	<b>\$43.94</b>	<b>\$46.14</b>	<b>\$48.33</b>	<b>\$50.54</b>

**NOTES:** \* Rate schedule date is the date of the Dept. of Labor & Industries Prevailing Wage Rate used or the Union Agreement.

a. for items 3 thru 5, the Federal rates do not vary by firm, and the percentages are already locked into this form.

b. for item 6, the actual rate is determined by the State Employment Security Dept. and varies by firm. It shall be verified by the contractor at the start of the project.

c. for item 7, the rate is based on L & I classification. The hourly dollar amount is specific to the firm/trade and shall be verified by the contractor at the start of the project.

d. definitions

1. items 1 & 2 are basic wages and benefits (see general conditions 7.02 B.7.a(1))

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4. item 5, Medicare is FICA medical aid (see general conditions 7.02 B.7.a(3))

5. item 6, SUI is State Unemployment Compensation Act (see general conditions 7.02 B.7.a(3))

6. item 7, WC is industrial insurance/workers' compensation (see general conditions 7.02 B.7.a(2))

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**Contractor:** Peterson Electric, Inc.

The Regional Adjustment used in this form = 0.986

[illegible]



## Construction Change Directive

To WALKER CONSTRUCTION

CCD No. 8

Project LOOFF CARROUSEL FACILITY

Date June 23, 2017

NAC No. 111 - 16004 - 10Fb

Owner Project No. 4312-16

In connection with your contract with City of Spokane

dated January 27, 2017

In order to expedite the Work and avoid or minimize delays in the Work which may affect Contract Sum or Contract Time, you are hereby directed to make the following change(s). Submit final costs for Work involved and change in Contract Time (if any) for inclusion in a subsequent Change Order.

Title of CCD Water Line

Description ☐ Continued on page 2

(Use Alt+ Enter to create new lines.)

Substitute 3" HDPE in lieu of 2.5" HDPE for the domestic water service to the building.

### Attachments

The proposed basis of adjustment to the Contract Sum is:

(lump sum, unit price, per Subparagraph 7.3.3 of AIA Document A201, or other)

Change In Contract Sum of

☐ Fixed

☐ Maximum

Change not applicable in Contract Time of calendar days

☐ Fixed

☐ Maximum

The amount covers all direct and indirect costs related to the change including effects of the change on the remainder of the project. All other provisions of the contract remain in full effect. Attached are Cost Proposal Breakdown Sheets.

Signature by the Contractor indicates the Contractor's agreement with the proposed adjustments in the Contract Sum and Contract Time set forth in the Construction Change Directive. When signed by the Owner and Architect and received by the Contractor, this document becomes effective IMMEDIATELY as a Construction Change Directive (CCD), and the Contractor shall proceed with the change(s) described above.

Contractor's Acceptance

Date

Architect's Recommendation

Date

Owner's Acceptance

Date

As indicated above the Owner accepts the foregoing proposal and authorizes performance of the changes specified. If the Contract Sum or Contract Time are marked as "Maximum," firm amounts will be required from the Contractor, with backup documentation prior to issuance of CO.

Final Cost Based on back-up Documentation:

Final cost of change

774

Final time change

TBD

calendar days

Contractor's Acceptance

Date

9/29/17

Architect's Recommendation

Date

Owner's Acceptance

Date

A Change Order (CO) will follow which includes the Authorization amount. Billing cannot be honored for the CCD until issuance of the CO.

Distribution: After all signatures, (1) original to Owner, (1) copy to Architect, (1) copy to Contractor.

CCD-8-WaterLine.xlsm

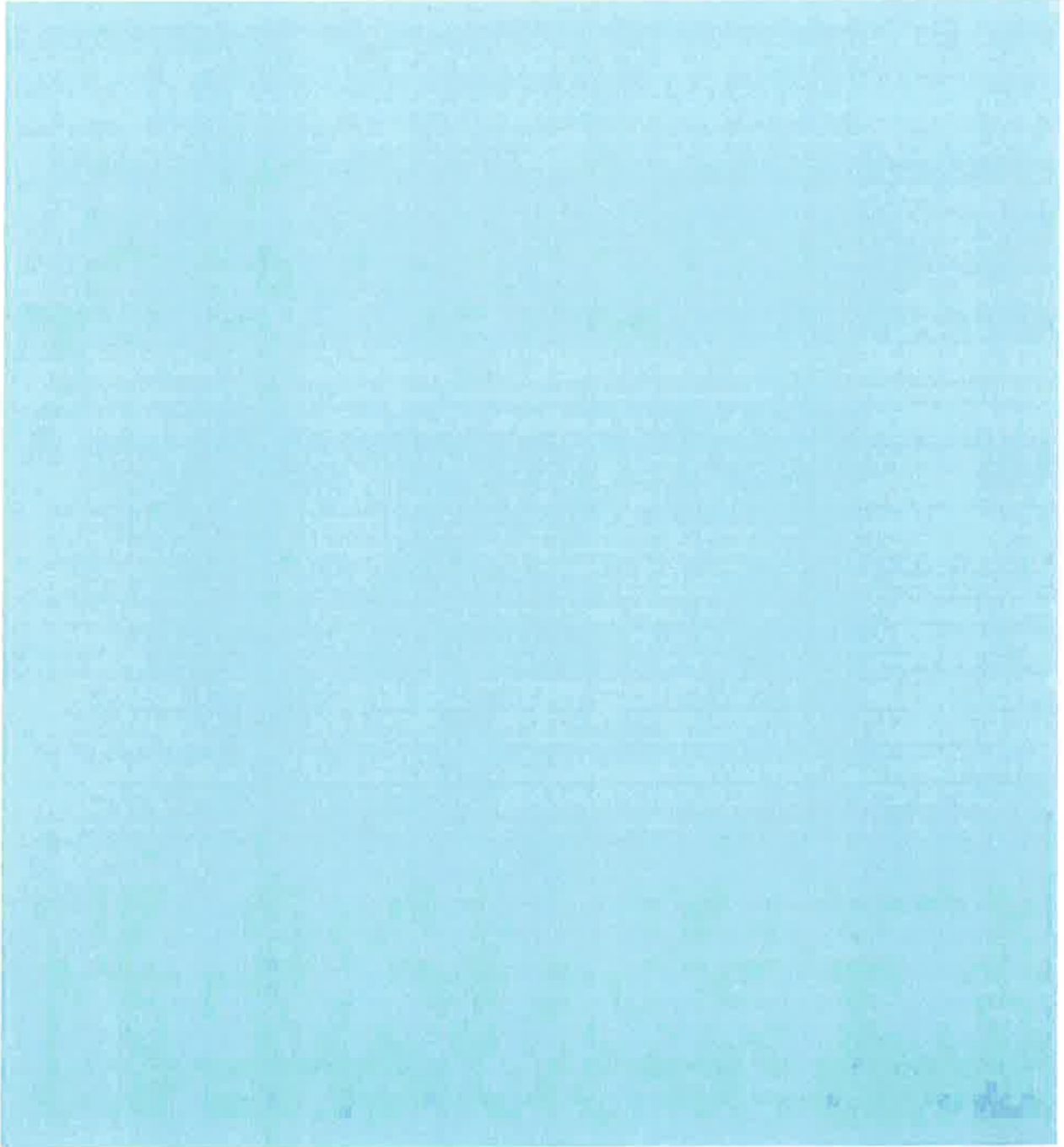


## Construction Change Directive

CCD No. 8


### Additional Description

(Use Alt + Enter to create new lines.)








**WALKER**  
CONSTRUCTION

Looff Carrousel

Description: Water line

CO req #

Dated

Revised

Submitted

9/29/2017

SECTION

DESCRIPTION

UNIT

QUANTITY

U/P

U/P

U/P

TOTAL

TOTAL

TOTAL

TOTAL

LABOR

MATERIAL

SUB

LABOR

MATERIALS

SUBS

TOTAL

Piersol

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SUBTOTAL

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689.00

689.00

BUR/RATE

0.52

0.02

0.02

BURDEN

0.00

0.00

13.78

13.78

0.00

0.00

702.78

702.78

SUP/MED

0

0.00

702.78

SUB OH&P

8%

56.22

0.00

WALKER OH&P

15%

0.00

0.00

ADJUST

0.00

759.00

BOND

0.02

15.18

TOTAL

ADD \$

774

Accepted by Contractor:

Walker Construction, Inc.

Recommended By:

NAC

Approved by Owner:

By:

Date:

By:

Date:

By:

Date:

[illegible]



**Consolidated  
Supply Co.**

**\*\* Quotation \*\***

Bid #: S8295202  
Page #: 1

Send P/O To:

CONSOLIDATED SUPPLY CO - SPOKANE  
305 NORTH LAKE ROAD  
SPOKANE VALLEY, WA 99212

Phone # : 509-891-9911

Bid To:

PIERSOL CONSTRUCTION INC  
2233 S GARFIELD RD  
AIRWAY HEIGHTS, WA 99001

Ship To:

PIERSOL CONS RIVERFRONT PARK S BANK  
DOWNTOWN SPOKANE RIVERFRONT PARK  
507 N HOWARD ST  
SPOKANE, WA 99201

Phone # : 509-535-2901

JOB: CHANGE ORDER

Bid-Date-Expr-Date-Writer-----Salesperson-----Ship Via-----  
06/21/17 07/21/17 Brian Frye - Spokane Lee Verment - Spokane WCN WC NOW

Quantity	Description	Unit Price	Ext Price
1MC	THE FOLLOWING PRODUCTS REPRESENT A JOB CHANGE:	0.000EA	0.00
	THE FOLLOWING PARTS ARE NEEDED TO MAKE THE TIE IN AT THE VAUT. PLANS SHOW 2-1/2 K SOFT WHICH DOES NOT EXIST THIS WAS BID WITH 2"		
	PER MY CONVERSATION WITH JUSTIN PIERSOL WE ARE ASSUMING THAT THE TIE VALVE IS 2" WITH IPS THREADS		
1ea	2"X6" BRASS NIPPLE	21.100EA	21.10
1ea	LL 3"X2" BRS COUPLING	60.246ea	60.25
2ea	3" MIPT 304SS X SDR11 TRANSITION ADAPTER 710-0300S4IH411	49.449ea	98.90
1ea	3" GAL MI CAP	14.938EA	14.94
140'	3"X20' SDR11 HDPE PIPE IPS 200 PSI	2.744ft	384.16
1ea	3" HDPE SDR11 45 IPS MOLDED 200 PSI 110000311	13.435ea	13.44
1ea	RENTAL: [JAGUAR] PIT BULL 1"-4" FUSION MACHINE W/INSERTS (VALUE \$3,500)	0.000ea	0.00

-----  
RATES: \$80/DAY; \$400/WK; \$1200/MO  
=====

By signing for delivery of this  
sales order, I agree to rent the  
tool described above. I accept

\*\*\* Continued on Next Page \*\*\*

**\*\* Quotation \*\***

Bid #: S8295202  
Page #: 2

PIERSOL CONSTRUCTION INC

Quantity	Description	Unit Price	Ext Price
----------	-------------	------------	-----------

responsibility for the cost of replacing, repairing or cleaning the machine or any components that are not returned in the condition in which I received them. I understand that rental charges will begin when I take possession of the tool and will continue until it is returned to Consolidated Supply Co.

=====

JUSTIN- PLEASE NOTE THAT THE FUSION RENTAL STARTS AS SOON AS THE MACHINE GETS PICKED UP FROM CSCO. THE RENTAL STOPS WHEN THE MACHINE IS RETURNED AND CHECKED IN BY A CSCO EMPLOYEE

Bid Total	592.79
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Bid Amount	592.79
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## Iron Pipe Size (IPS) and Dimension Data

PE4710 (PE3408)

### DriscoPlex® Pipe for Municipal and Industrial Applications

Pressure Ratings are calculated using 0.63 design factor for HDS at 73°F as listed in PPI TR-4 for PE 4710 materials. HDPE can accommodate up to 1.5 times the pipe pressure rating for a recurring surge and up to 2.0 times the pipe pressure rating for an occasional surge. Temperature, Chemical, and Environmental use considerations may require use of additional design factors.

Pressure Rating		335 psi DR 7.0			250 psi DR 9.0			200 psi DR 11.0			160 psi DR 13.5			Nominal Pipe Size
Nominal Pipe Size	IPS OD (in)	Minimum Wall (in)	Average ID (in)	Weight (lbs/ft)	Minimum Wall (in)	Average ID (in)	Weight (lbs/ft)	Minimum Wall (in)	Average ID (in)	Weight (lbs/ft)	Minimum Wall (in)	Average ID (in)	Weight (lbs/ft)	
1 1/4"	1.660	0.237	1.158	0.46	0.184	1.270	0.37	0.151	1.340	0.31	0.123	1.399	0.26	1 1/4"
1 1/2"	1.900	0.271	1.325	0.61	0.211	1.453	0.49	0.173	1.533	0.41	0.141	1.601	0.34	1 1/2"
2"	2.375	0.339	1.656	0.95	0.264	1.815	0.77	0.216	1.917	0.64	0.176	2.002	0.53	2"
3"	3.500	0.500	2.440	2.06	0.389	2.675	1.66	0.318	2.826	1.39	0.259	2.951	1.16	3"
4"	4.500	0.643	3.137	3.40	0.500	3.440	2.75	0.409	3.633	2.31	0.333	3.794	1.92	4"
6"	6.625	0.946	4.619	7.37	0.736	5.065	5.96	0.602	5.349	5.00	0.491	5.584	4.15	6"
8"	8.625	1.232	6.013	12.50	0.958	6.594	10.11	0.784	6.953	8.47	0.639	7.270	7.04	8"
10"	10.750	1.536	7.494	19.42	1.194	8.219	15.70	0.977	8.679	13.16	0.796	9.062	10.93	10"
12"	12.750	1.821	8.889	27.31	1.417	9.746	22.08	1.159	10.293	18.51	0.944	10.749	15.38	12"
14"	14.000	2.000	9.760	32.93	1.556	10.701	26.63	1.273	11.301	22.32	1.037	11.802	18.54	14"
16"	16.000	2.286	11.154	43.01	1.778	12.231	34.78	1.455	12.915	29.15	1.185	13.488	24.22	16"
18"	18.000	2.571	12.549	54.43	2.000	13.760	44.02	1.636	14.532	36.89	1.333	15.174	30.65	18"
20"	20.000	2.857	13.943	67.20	2.222	15.289	54.34	1.818	16.146	45.54	1.481	16.860	37.84	20"
22"	22.000	3.143	15.337	81.32	2.444	16.819	65.75	2.000	17.760	55.10	1.630	18.544	45.79	22"
24"	24.000	3.429	16.731	96.77	2.667	18.346	78.25	2.182	19.374	65.58	1.778	20.231	54.49	24"
26"	26.000				2.889	19.875	91.84	2.364	20.988	76.96	1.926	21.917	63.95	26"
28"	28.000				3.111	21.405	106.51	2.545	22.605	89.26	2.074	23.603	74.17	28"
30"	30.000				3.333	22.934	122.27	2.727	24.219	102.47	2.222	25.289	85.14	30"
32"	32.000				3.556	24.462	139.12	2.909	25.833	116.58	2.370	26.976	96.87	32"
34"	34.000				3.778	25.991	157.05	3.091	27.447	131.61	2.519	28.660	109.36	34"
36"	36.000				4.000	27.520	176.07	3.273	29.061	147.55	2.667	30.346	122.60	36"
42"	42.000							3.818	33.906	200.84	3.111	35.405	166.88	42"
48"	48.000													48"
54"	54.000													54"

This size and dimension chart is intended for reference purposes. It should not be used in place of the advice from a licensed Professional Engineer. Pipe weights are calculated in accordance with PPI TR-7. Average inside diameter is calculated using IPS OD and Minimum wall plus 6% for use in estimating fluid flows. Actual ID will vary. When designing components to fit the pipe ID, refer to pipe dimension and tolerances in the applicable pipe manufacturing specification.

Visit [www.performancepipe.com](http://www.performancepipe.com) for the most current literature.



1101 McKinley Street  
Anoka, MN 55303  
Phone (763) 786-6682  
Fax (763) 786-2167

Part Name: Male thread HDPE Transition Fitting  
Series 710 Carbon Steel, T304, T316, Stainless Steel

### Threaded Transitions

The POLY-CAM Threaded Transition Adaptors is a multi-level mechanical transition fitting, protected under patent number 5,211,429, which is hydraulically compressed unto the polyethylene or pipe quality copolymer material.

### Design

The relaxation creates a seal to prevent leakage. Under pressure, the internal pressure within the pipe increases the sealing surface area on the barb. Under zero internal pressure, the compression strain and tensional strain created by the compression of the multi-level barbs is greater then the stress created by relaxation and/or thero expansion and contraction. As the internal pressure increases the joining of the polyethylene or copolymer and the coupling increases.

Sizes range from .5" to 12" NPT. All National Pipe Threads are made to ANSI/ASME B1.20-1983 R 1992.

### System Performance

The transition fitting is designed to handle the pressure rating of the HDPE pipe with a 2:1 safety factor at 73.40 degrees Fahrenheit with a minimum 50 year design life.

### Quality Assurance

The transition fitting shall be manufactured by Poly-Cam, Inc. Poly-Cam, Inc. shall provide quality assurance with regards to proper installation, compatibility, performance, and acceptance. Transition joint meets or exceeds the requirements of ASTM D2513 Category 3. Upon request Poly-cam can install a stainless steel insert to meet ASTM 2513 Category 1. All Fittings meet ARRA requirements. Manufactured in the United States.

### Installation

**HDPE pipe end:** Install transition fitting so as to comply with the pipe manufacturer's recommended procedures. All field welds shall be accomplished in accordance with Plastic Pipe Institute's welding procedure for butt fusion.

**Threaded Fitting:** When installing the transition fitting one should always use pipe joint sealant or Teflon tape. Always use strap wrenches. **Do not use pipe wrench. Always use 2 wrenches when connecting, Over tighten may cause ovality or damage. Always pressure test for leaks before backfilling.** Backfill and compact carefully around transition and service line to prevent ground shifts which could damage the valve and/or transition fitting.

### Material

The POLY-CAM Threaded Transition is manufactured of Carbon Steel (A53 or A106 grade) Type 304 or Type 316 (ASTM A249 or ASTM A269) and or ERW pipe (ASTM SA-312) and incorporated with the transition manufactured of HDPE (cell class 345454c) or pipe quality Copolymer material. (pe3408, pe3608 and pe4710). All pipe meets ASTM 3035 and ASTM 714. It complies AWWA C-901, C906 and NSF 61. All certification will be submitted upon request.

The **epoxy coating** (IF 194T Red Iron Oxide ) is fusion bonded to the metal. It has approvals NSF 61, FDA 175.300, AWWA C116-01, C213-01, UL 262 and FM 1120/1130

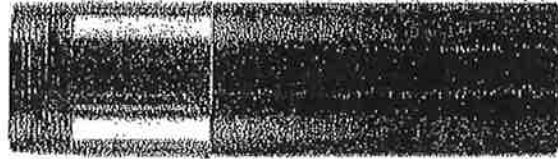
The carbon steel epoxy POLY-CAM threaded transition fitting complies with AWWA and NSF 61 material requirements.

### Warranty

Warranty period is one year after date of substantial completion of installation.



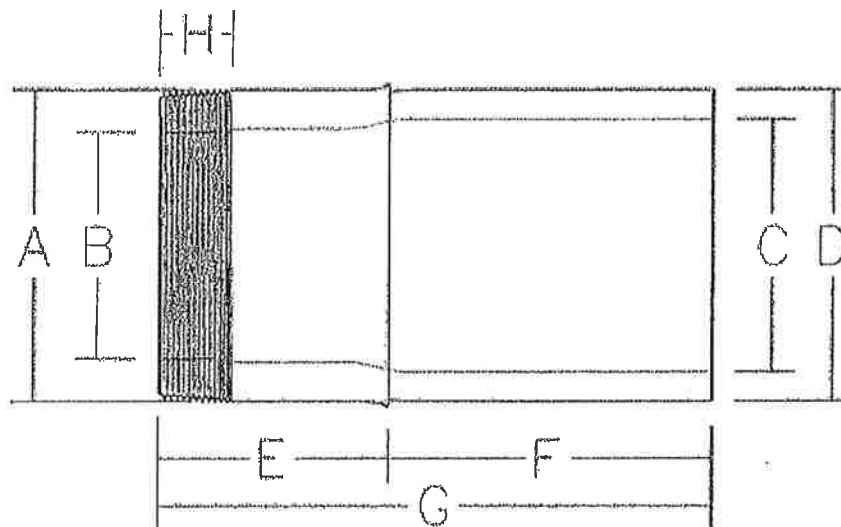
**Series 710**  
**Transition with**  
**Male NPT**



POLY-CAM Male Threaded Transition Adaptors (710 Series) is a multi-level mechanical transition fitting, patent number 5,211,429. The POLY-CAM Threaded Transition is manufactured to the following;

- Carbon Steel Epoxy Coated, 304 and 316 Stainless Steel
- Other steel materials can be made depending on availability.
- Sizes range from .5 to 12" NPT
- Meets ANSI/ASME B1.20-1983 R 1992
- All materials comply with AWWA and NSF 61 Meets ASTM 2513 Category 3. Upon request Poly-cam can install a stainless steel insert to meet ASTM 2513 Category 1

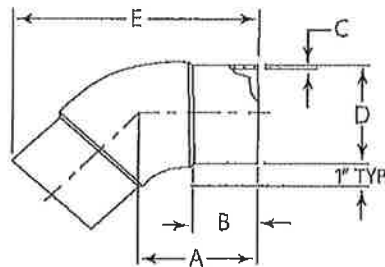
SDR 7	SDR 9	SDR 11	SDR 17					
NOMINAL SIZE INCHES	COUPLING O.D. "A"	PRESSED SDR11 PE PIPE I.D. "B"	EXPOSED SDR11 PE PIPE I.D. "C"	EXPOSED PE PIPE O.D. "D"	COUPLING LENGTH "E"	EXPOSED PE PIPE LENGTH "F"	OVERALL LENGTH "G"	THREAD LENGTH "H"
0.5	1.000	~0.625	0.67	0.840	1.6	6.4	8	0.64
0.75	1.250	~0.79	0.84	1.050	1.8	6.2	8	0.7
1	1.315	~0.84	1.05	0.315	2	6	8	0.99
1.25	1.660	~1.06	1.34	1.660	2.6	5.4	8	1.01
1.5	1.900	~1.28	1.53	19.000	2.6	5.4	8	1.03
2	2.375	~1.64	1.92	2.375	3	5	8	1.06
2.5	2.875	~1.99	2.31	2.875	3.5	4.5	8	1.25
3	3.500	~2.42	2.83	3.500	4	4	8	1.26
4	4.500	~3.23	3.63	4.500	4	8	12	1.48
5	5.563	~4.0	4.49	5.563	5	7	12	1.5
6	6.625	~4.8	5.35	6.625	5	8	13	1.56
8	8.625	~6.3	6.96	8.625	7	8	15	1.75
10	10.750	~7.9	8.68	10.750	8	8	16	1.85
12	12.750	~9.5	10.29	12.750	9	9	18	2.27





## Butt 45 Degree Elbows

Elongated



Molded of  
PE 100/4710/3408  
Black  
CODE 113

### SDR 17 (Standard Dimension Ratio) 125 PSI (Working Pressure as 73.4 F)

Nominal Diameter (Inch)	A (Inch)	B (Inch)	C (Inch) Wall	D (Inch) OD	E (Inch)	Weight (lbs.)	Product Code	Box Quantities
2" IPS	3.23	2.64	0.14	2.375	6.38	0.23	110 0002 17	20
3" IPS	4.72	3.86	0.206	3.5	9.33	0.72	110 0003 17	6
4" IPS	5.31	4.21	0.264	4.5	10.63	1.32	110 0004 17	3
6" IPS	6.89	5.35	0.39	6.625	14.09	3.77	110 0006 17	4
8" IPS	8.46	6.54	0.508	8.625	17.48	8.03	110 0008 17	1
10" IPS	10.04	7.64	0.633	10.75	20.94	14.44	110 0010 17	2
12" IPS	10.63	7.8	0.75	12.75	22.64	21.3	110 0012 17	1

### SDR 11 (Standard Dimension Ratio) 200 PSI (Working Pressure as 73.4 F)

Nominal Diameter (Inch)	A (Inch)	B (Inch)	C (Inch) Wall	D (Inch) OD	E (Inch)	Weight (lbs.)	Product Code	Box Quantities
¾" IPS	2.28	2.05	0.095	1.05	4.29	0.05	110 0075 11	40
1" IPS	2.48	2.17	0.119	1.315	4.69	0.08	110 0001 11	30
1¼" IPS	2.83	2.44	0.151	1.66	5.31	0.14	110 0125 11	15
1½" IPS	3.07	2.64	0.173	1.9	5.91	0.21	110 0150 11	25
2" IPS	3.23	2.64	0.216	2.375	6.38	0.35	110 0002 11	20
3" IPS	4.72	3.86	0.318	3.5	9.33	1.07	110 0003 11	6
4" IPS	5.31	4.21	0.409	4.5	10.63	2	110 0004 11	3
6" IPS	6.89	5.35	0.603	6.625	14.09	5.55	110 0006 11	4
8" IPS	8.46	6.54	0.785	8.625	17.48	11.64	110 0008 11	1
10" IPS	10.04	7.64	0.978	10.75	20.94	21.3	110 0010 11	2
12" IPS	10.63	7.8	1.16	12.75	22.64	31.84	110 0012 11	1

500 Garrison Road, Georgetown, South Carolina 29440

email: [sales@agruamerica.com](mailto:sales@agruamerica.com)

843-546-0600

800-373-2478

Fax: 843-527-2738

[www.agruamerica.com](http://www.agruamerica.com)

## Construction Change Directive

To WALKER CONSTRUCTION

CCD No. 015

Project LOOFF CARROUSEL FACILITY

Date September 18, 2017

NAC No. 111 - 16004 - 10Fb

Owner Project No. 4312-16

in connection with your contract with City of Spokane

dated January 27, 2017

In order to expedite the Work and avoid or minimize delays in the Work which may affect Contract Sum or Contract Time, you are hereby directed to make the following change(s). Submit final costs for Work involved and change in Contract Time (if any) for inclusion in a subsequent Change Order.

Title of CCD Waterproof Membrane at Roof Edge

Description ☒ Continued on page 2

(Use Alt + Enter to create new lines.)

See page 2.

Attachments Tremco TREMproof 250GC product data sheet

The proposed basis of adjustment to the Contract Sum is:

(lump sum, unit price, per Subparagraph 7.3.3 of AIA Document A201, or other)

Change Addition In Contract Sum of TBD

☐ Fixed ☐ Maximum

Change not applicable in Contract Time of 0 calendar days

☐ Fixed ☐ Maximum

The amount covers all direct and indirect costs related to the change including effects of the change on the remainder of the project. All other provisions of the contract remain in full effect. Attached are Cost Proposal Breakdown Sheets.

Signature by the Contractor indicates the Contractor's agreement with the proposed adjustments in the Contract Sum and Contract Time set forth in the Construction Change Directive. When signed by the Owner and Architect and received by the Contractor, this document becomes effective IMMEDIATELY as a Construction Change Directive (CCD), and the Contractor shall proceed with the change(s) described above.

Contractor's Acceptance

Date

Architect's Recommendation

Date

Owner's Acceptance

Date

As indicated above the Owner accepts the foregoing proposal and authorizes performance of the changes specified. If the Contract Sum or Contract Time are marked as "Maximum," firm amounts will be required from the Contractor, with backup documentation prior to issuance of CO.

Final Cost Based on back-up Documentation:

Final cost of change

2133

Final time change

calendar days

Contractor's Acceptance

Date

Architect's Recommendation

Date

Owner's Acceptance

Date

A Change Order (CO) will follow which includes the Authorization amount. Billing cannot be honored for the CCD until issuance of the CO.

Distribution: After all signatures, (1) original to Owner, (1) copy to Architect, (1) copy to Contractor.



## Construction Change Directive

CCD No. 015

### Additional Description

(Use Alt + Enter to create new lines.)

Furnish and install waterproof membrane on the exterior face of the parapet wall and the top surface of the precast concrete beam (below the steel plate parapet flashing) shown on detail 1/A5.10. Protect the membrane from field welding of the steel plate parapet flashing using "fire blankets" as needed. Waterproof membrane to be Tremco TREMproof 250GC per attached product data sheet.





## TREMproof® 250GC

Single-Component, Rapid Curing, Fluid-Applied Elastomeric Waterproofing Membrane

### Product Description

TREMproof® 250GC is a rapid-curing, high-solids, VOC-compliant modified polyurethane waterproofing membrane that can be applied to damp and green concrete. TREMproof 250GC is a one-part moisture-curing elastomer available in three viscosities: Self-Levelling (SL), Roller (R) and Trowel (trowel intended for detailing work only).

### Basic Uses

TREMproof 250GC is designed for use on backfilled walls, split slab applications, planters and submerged conditions. TREMproof 250GC is a complementary waterproofing membrane that can be used with Tremco's Vegetated Roofing systems. Concrete masonry units and plywood are both acceptable substrates.

### Features and Benefits

- TREMproof 250GC can be applied in as little as 24 hours following the removal of concrete forms. It can also be applied to damp concrete, reducing the delays associated with rain or other sources of moisture.
- The unique ability to catalyze TREMproof 250GC-SL with water when desired will speed cure times, especially in cold temperatures and low relative humidity, to further condense the construction schedule.
- TREMproof 250GC can be applied at a rate of up to 120 mils in a single lift to speed application without sacrificing performance.
- It can also be applied in multiple lifts to achieve a 215-mil high-build system when maximum protection is required.

### Availability

Immediately available from your local Tremco Sales Representative or Distributor. For Distributor locations, visit [www.tremcosealants.com](http://www.tremcosealants.com).

### Coverage Rates

Approximately 25 ft<sup>2</sup>/gal (0.61 M<sup>2</sup>/L) at 60 wet mils

Approximately 18 ft<sup>2</sup>/gal (0.44 M<sup>2</sup>/L) at 90 wet mils

Approximately 13 ft<sup>2</sup>/gal (0.32 M<sup>2</sup>/L) at 120 wet mils

Approximately 7.5 ft<sup>2</sup>/gal (0.19 M<sup>2</sup>/L) at 215 wet mils

### Packaging

5-gallon (19-L) pails, 36 pails/pallet

55-gallon (208-L) drums, 4 drums/pallet

### Applicable Standards

TREMproof 250GC meets or exceeds the following specifications:

- ASTM C836 Standard Specifications for High Solids Content, Cold Liquid-Applied Elastomeric Waterproofing Membrane for Use with Separate Wearing Course
- City of Los Angeles (COLA) approval standards
- Miami-Dade County Acceptance

### Limitations

- Do not apply to contaminated surfaces.
- Not to be used as an exposed or wearing surface.
- Use with adequate ventilation.
- Concrete forms must be removed a minimum of 24 hours before TREMproof 250GC can be applied.
- Not approved for direct contact with asphalt-based products.
- Not for use with potable water.
- Contact your local Tremco Sales Representative or Tremco Technical Service for compatibility information and job-specific recommendations on tie-in and termination details.
- Do not apply over a curing or forming oil compound.
- Do not apply over a non-vented metal pan decking substrate without contacting your local Tremco Sales Representative.
- Backfilled applications require the use of a compatible Tremco protection course.

### Warranty

Tremco warrants its Products to be free of defects in materials but makes no warranty as to appearance or color. Since methods of application and on-site conditions are beyond our control and can affect performance, Tremco makes no other warranty, expressed or implied, including warranties of MERCHANTABILITY and FITNESS FOR A PARTICULAR PURPOSE with respect to Tremco Products. Tremco's sole obligation shall be, at its option, to replace or to refund the purchase price of the quantity of Tremco Products proven to be defective, and Tremco shall not be liable for any loss or damage.

Please refer to our website at [www.tremcosealants.com](http://www.tremcosealants.com) for the most up-to-date Product Data Sheets.

NOTE: All Tremco Safety Data Sheets (SDS) are in alignment with the Globally Harmonized System of Classification and Labelling of Chemicals (GHS) requirements.



### TYPICAL PHYSICAL PROPERTIES

PROPERTY	DESCRIPTION	
Composition	Modified Polyurethane Waterproofing	
Color	Black	
Solids	No less than 84%*	
Grade(s)	Trowel, Roller and Self-Leveling	
Cure Time	6 to 12 hr at 75 °F (24 °C), 50% RH	
Thickness	60 mils	
PROPERTY	TEST METHOD	TYPICAL VALUES
Film Thickness	ASTM C836	60 mils
Tensile Strength	ASTM D412	200 psi
Elongation	ASTM D412	600%
Adhesion-In-Peel after Water Immersion (Unprimed)	ASTM C836; ASTM C 794	17 lb/in (29.77 N/cm)
Low-Temp. Flexibility	ASTM C836; ASTM C 836	Pass
Weight Loss 20% maximum Loss 80% Solids minimum	ASTM C836; ASTM C 1260	15% Loss maximum 85% Solids minimum
Low Temperature Crack Bridging	ASTM C836; ASTM C1305	Pass
Extension after heat aging No observable cracking	ASTM C836; ASTM C1522	Pass
Hardness, Type 00 50 Min.	ASTM C836; ASTM D 2240	87
Water Vapor Permeance	ASTM C836; ASTM E96 Wet Cup	1.15 US Perms
	ASTM C836; ASTM E96 Inverted Wet Cup	1.05 US Perms
Maximum V.O.C.	Method 310	No more than 177 g/l.* (LV formulation does not exceed 100 g/l.)
Shelf Life Stability 6 Months Minimum	6 months	12 months
Application Temperature		Above 40 °F (5 °C) and rising. If installing below 40 °F (5 °C), please contact Tremco Technical Services at 866-209-2404.
Storage Temperature		40 to 100 °F (5 to 37 °C)

\*Varies Depending on grade of material used.

\*\*Modified ASTM C1305



**0117TP250GCDS-BG**

#### Tremco Commercial Sealants & Waterproofing

3735 Green Rd  
Beachwood OH 44122  
216.292.5000 / 800.321.7906

1451 Jacobson Ave  
Ashland OH 44805  
419.289.2060 / 800.321.6357

220 Wicksteed Ave  
Toronto ON M4H1G7  
416.421.3300 / 800.363.3213

1445 Rue de Coulomb  
Boucherville QC J4B 7L8  
514.821.9555



**Sealant Specialists**

**- QUOTATION -**

**Quotation: 603832      Date: 09-18-17**  
**Need By: 09-18-17**

**Customer:**

**Walker Construction, Inc.-SPO**  
P O Box 3901  
Spokane, WA 99220

**Ship To:**

**Walker Construction, Inc.-SPO**  
P O Box 3901  
Spokane, WA 99220

**Attn:** Mark Anderson  
**Fax:** (509) 534-1440

*Ref:* carousel

<i>Fax: (509) 534-1440</i>				
Purchase Order	Ship Via Slsmn	FOB JLAI	Freight Collect	Terms Net 30 Days
DESCRIPTION		Quantity	Unit Price	Amount
V250GC R 5'SBlack Rollable 5's <i>5 Gallons</i>		8	170.48	1,363.84
			<b>Total:</b>	<b>\$1,363.84</b>

**JOHN LATTA ASSOCIATES, INC.**

REMIT TO: • 539 SE DIVISION PL., SUITE 2  
• 515 SO. 5TH AVE.  
• 5610 E. BROADWAY  
• 6452 SOUTH 144TH ST.  
• 218 E. 50TH ST.

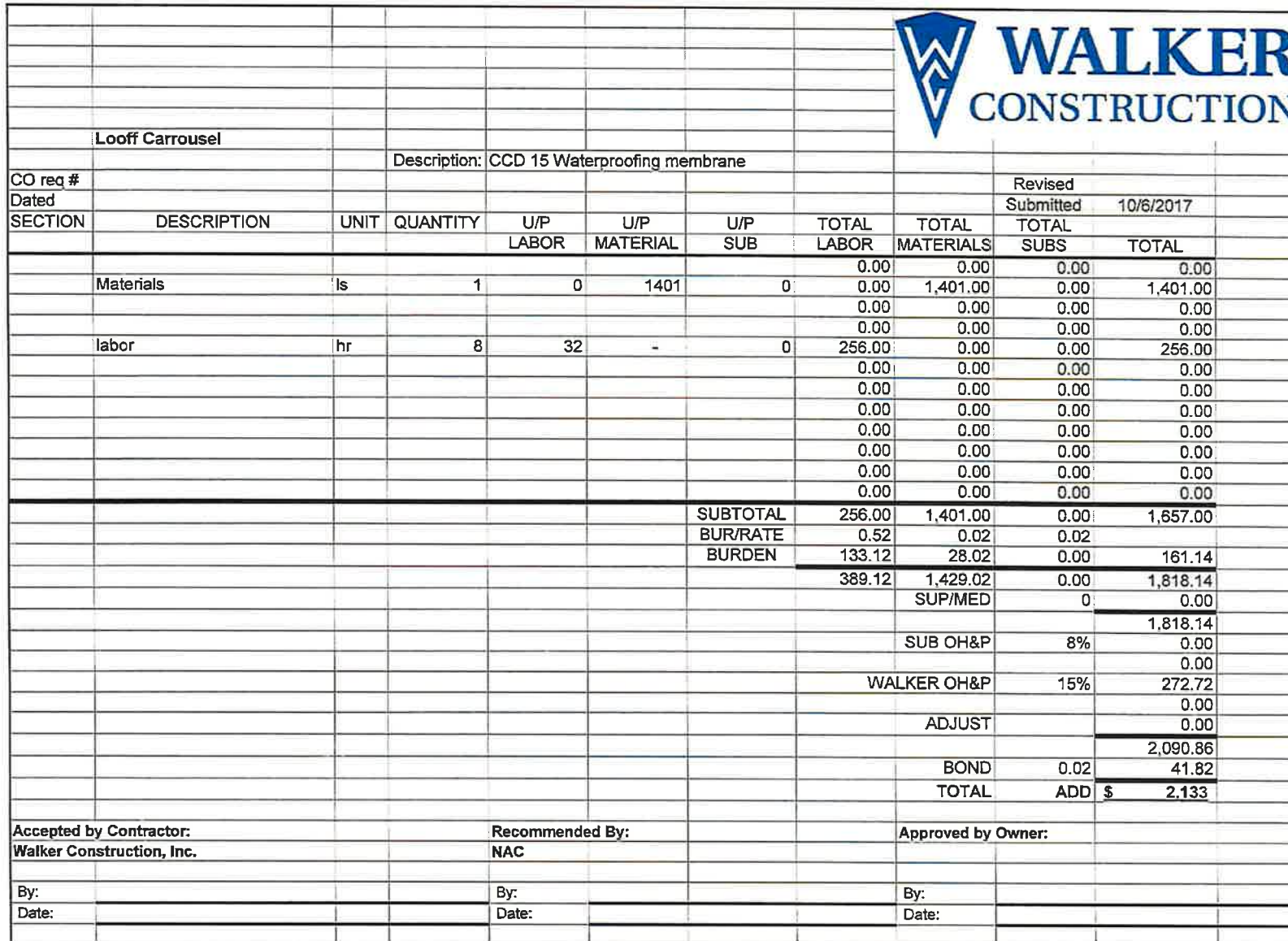
- PORTLAND, OREGON 97202
- YAKIMA, WASHINGTON 98902
- SPOKANE, WASHINGTON 99212
- TUKWILA, WASHINGTON 98168
- BOISE, IDAHO 83714

- (503) 238-1253
- (509) 248-7900
- (509) 535-7766
- (206) 624-4574
- (208) 323-4978

- 1-800-444-8877
- 1-800-325-1684
- 1-800-333-8877
- 1-800-444-8877

- Fax (503) 231-0162
- Fax (509) 453-2094
- Fax (509) 535-2459
- Fax (206) 624-8509
- Fax (208) 323-0807







# SECO CONSTRUCTION SUPPLY



*Sealant  
Specialists*

Page: 1

## - INVOICE -

Invoice No:	748467	Date:	09-18-17
Order No:	603832		
Shipment No:	631385		
		Net Due:	10-18-17

Customer:

**Walker Construction, Inc.-SPO**  
P O Box 3901  
Spokane, WA 99220

Ship To:

**Walker Construction, Inc.-SPO**  
P O Box 3901  
Spokane, WA 99220

Attn: Accounting  
Fax: (509) 534-1440

Ref: carousel

Purchase Order	Ship Via	FOB	Freight	Terms
CCD WATERPROOFING	Slsmn	JLAI	Collect	Net 30 Days
DESCRIPTION		Quantity	Unit Price	Amount
V250GC R 5'S Black Rollable 5's	5 Gallons	7	170.48	1,193.36
744 Tray Paint Metal 9" 24/case	Each	2	4.68	9.36
736 Roller Cover 9" X 1/2" NAP 12/case	Each	2	2.25	4.50
PB4HD 4" Chip Brush Double Thick 12/ctn.	Each	2	2.02	4.04
RF9HD 9" HD Roller Frame 12/ctn.	Each	2	2.58	5.16
V116 BLACK Black 30 Ctg/cs	Cartridge	30	6.10	183.00
<p>SEP 21 2017</p> <p>Job # <u>1701</u></p> <p>Cat. <u>M</u></p> <p>PM <u></u></p>				
Taxable:	23.06	Tax:	2.03	Total: \$1,401.45

## JOHN LATTA ASSOCIATES, INC.

REMIT TO: • 539 SE DIVISION PL., SUITE 2  
• 515 SO. 5TH AVE.  
• 5610 E. BROADWAY  
• 6452 SOUTH 144TH ST.  
• 218 E. 50TH ST.

• PORTLAND, OREGON 97202  
• YAKIMA, WASHINGTON 98902  
• SPOKANE, WASHINGTON 99212  
• TUKWILA, WASHINGTON 98168  
• BOISE, IDAHO 83714

• (503) 238-1253  
• (509) 248-7900  
• (509) 535-7756  
• (206) 624-4574  
• (208) 323-4978

• 1-800-444-8877  
• 1-800-325-1684  
• 1-800-333-8877  
• 1-800-444-8877

• Fax (503) 231-0162  
• Fax (509) 453-2094  
• Fax (509) 535-2459  
• Fax (206) 624-8509  
• Fax (208) 323-0807

**CITY OF SPOKANE  
PARKS AND RECREATION DEPARTMENT  
CHANGE ORDER NO. 7**

NAME OF CONTRACTOR: T. LaRiviere Equipment and Excavation, Inc

PROJECT TITLE: Howard Street South Channel Bridge Replacement

CITY CLERK CONTRACT NUMBER: 2016119

DESCRIPTION OF CHANGE:	AMOUNT
Item 1: T&M Issues – Irrigation Sleeve, Dewatering, Curb Joints plus others.	\$ 5,359.25
Item 2: CCD# 1-2 Pier Cap & Wing Walls for Pier 4	\$ 34,437.38
Item 3: T&M Thrust Block – Charge to Utilities for Water Line	\$ 6,416.09

**TOTAL AMOUNT: \$ 46,212.72**

<b>CONTRACT SUM (EXCLUDE SALES TAX)</b>	
ORIGINAL CONTRACT SUM (INCLUDE ALTERNATES)	\$ 4,737,101.50
NET AMOUNT OF PREVIOUS CHANGE ORDERS	\$ 290,372.48
CURRENT CONTRACT AMOUNT	\$ 5,027,473.98
CURRENT CHANGE ORDER (EXCLUDES SALES TAX)	\$ 46,212.72
<b>REVISED CONTRACT SUM</b>	<b>\$ 5,073,686.70</b>

<b>CONTRACT COMPLETION DATE</b>	
ORIGINAL CONTRACT COMPLETION DATE	252 Work Days
CURRENT COMPLETION DATE	283 Work Days
<b>REVISED COMPLETION DATE</b>	<b>283 Work Days</b>

Contractor: \_\_\_\_\_ Date: \_\_\_\_\_

City Approval: \_\_\_\_\_ Date: \_\_\_\_\_

City Clerk Attest: \_\_\_\_\_ Date: \_\_\_\_\_

Pre-Approved as to form: Pat Dalton, Assistant City Attorney

# ITEM 1

**T. LaRiviere**  
**EQUIPMENT & EXCAVATION INC.**  
208-683-2646 208-699-6661  
ATHOL, ID

**PROJECT:** Howard street bridge

**JOB#:**

**PCO #:**

**CPR #:**

**DATE:** Thursday, October 26, 2017

**SUBJECT:** various T&M items

## Scope of Change Request:

large vault dewatering 7-12-17 and 8-28, Sprinkler sleeve across road 8-17-17, Chipping pipe sleeves at abutments 8-17-17, Curb joints 8-22, 8-24. Grind top of plinths 9-7,

## RECAP OF CHANGE ORDER PRICING DETAIL

Total Charges for Labor	\$4,369.37
Total Charges for Material	\$989.88
Total Charges for Subcontractor	
<b>Subtotal:</b>	\$5,359.25
Bonding and Insurance	
<b>TOTAL CHARGES FOR CHANGE ORDER PER CONTRACT:</b>	<b>\$5,359.25</b>

## Contract Pricing Certification:

We hereby certify that the pricing in this change order proposal is current, accurate, and in accordance with the contract agreement.

T.Lar. Submitted by: \_\_\_\_\_ Date Submitted: \_\_\_\_\_  
Thomas Haroldsen, Project Manager T. LaRiviere

HILL Recommended for Payment by: \_\_\_\_\_ Date Approved: \_\_\_\_\_

Owner Approved by: \_\_\_\_\_ Date Approved: \_\_\_\_\_



PROJECT: Howard street bridge  
 JOB#:  
 PCO #:  
 PR #:  
 DATE: 10/26/17  
 SUBJECT: various T&M items

ITEM	QTY	UNIT	LABOR		MATERIAL/EQUIPMENT		SUBCONTRACTORS		TOTALS
			\$/UNIT	AMOUNT	\$/UNIT	AMOUNT	\$/UNIT	AMOUNT	
Project Manager	3.00	HRS	85.00	255.00					255.00
Superintendent	11.00	MH	85.00	935.00					935.00
foreman	4.50	HRS	56.32	253.44					253.44
operator	0.50	hrs	53.73	26.87					26.87
laborer	34.00	hrs	47.92	1,629.28					1,629.28
CAT 320 C track hoe		hrs			101.42				
Grove GMK 5120 B		each			257.42				
CAT TL1055 forklift	0.50	hrs			59.23	29.62			29.62
welding machine, generator	5.50	hrs			25.00	137.50			137.50
carpenter		hrs	54.71						
concrete		yds			96.00				
18" thrust anchor hoops		tot			1,904.40				
foreman truck	1.00	week			200.00	200.00			200.00
survey crew		hrs					200.00		
cat 305		hrs			47.92				
rental pump	3.00	day			60.00	180.00			180.00
subcontractor labor hours	6.00	hrs	47.92	287.52					
plate compactor		days							
		week							
<b>Direct Expense Subtotal</b>	/	/	/	<b>3,387.11</b>	/	<b>547.12</b>	/	/	<b>3,934.22</b>
Small Tools and Consumables		hrs				270.97			270.97
<b>Direct Expense + Overheads Subtotal</b>	/	/	/	<b>3,387.11</b>	/	<b>818.08</b>	/	/	<b>4,205.19</b>
Mark-up				982.26		171.80			1,154.06

Sales Tax: \$ -  
 Total: \$ 5,359.25



**PROJECT:** Howard street bridge  
**JOB#:**  
**PCO #:**  
**CPR #:**  
**DATE:** Monday, October 23, 2017  
**SUBJECT:** various T&M items

**Scope of Change Request:**

large vault dewatering 7-12-17 and 8-28, Sprinkler sleeve across road 8-17-17, Chipping pipe sleeves at abutments 8-17-17, Curb joints 8-22, 8-24. Grind top of plinths 9-7,

**RECAP OF CHANGE ORDER PRICING DETAIL**

Total Charges for Labor	\$4,369.37
Total Charges for Material	\$1,912.51
Total Charges for Subcontractor	
<b>Subtotal:</b>	<b>\$6,281.87</b>
Bonding and Insurance	
<b>TOTAL CHARGES FOR CHANGE ORDER PER CONTRACT:</b>	<b>\$6,281.87</b>

**Contract Pricing Certification:**

We hereby certify that the pricing in this change order proposal is current, accurate, and in accordance with the contract agreement.

T.Lar. Submitted by: \_\_\_\_\_ Date Submitted: \_\_\_\_\_  
Thomas Haroldsen, Project Manager T. LaRiviere

HILL Recommended for Payment by: \_\_\_\_\_ Date Approved: \_\_\_\_\_

Owner Approved by: \_\_\_\_\_ Date Approved: \_\_\_\_\_

**T. LaRiviere**  
**EQUIPMENT & EXCAVATION INC.**  
**208-683-2646 208-699-6661**  
**ATHOL, ID.**

PROJECT: Howard street bridge  
 JOB#:  
 PCO #:  
 PR #:  
 DATE: 10/23/17  
 SUBJECT: various T&M items

ITEM	QTY	UNIT	LABOR		MATERIAL/EQUIPMENT		SUBCONTRACTORS		TOTALS
			\$/UNIT	AMOUNT	\$/UNIT	AMOUNT	\$/UNIT	AMOUNT	
Project Manager	3.00	HRS	85.00	255.00					255.00
Superintendent	11.00 ✓	MH	85.00	935.00					935.00
foreman	4.50	HRS	56.32	253.44					253.44
operator	0.50	hrs	53.73	26.87					26.87
laborer	34.00	hrs	47.92	1,629.28					1,629.28
CAT 320 C track hoe		hrs			101.42				
Grove GMK 5120 B		each			257.42				
CAT TL1055 forklift	0.50 ✓	hrs			59.23	29.62			29.62
welding machine, generator	5.50 ✓	hrs			25.00	137.50			137.50
carpenter		hrs	54.71						
concrete		yds			96.00				
18" thrust anchor hoops	1.00	tot			1,904.40				
foreman truck	2.00	week			175.00	350.00			350.00
survey crew		hrs					200.00		
cat 305		hrs			47.92				
rental pump	3.00 ✓	day			60.00	180.00			180.00
subcontractor labor hours	6.00 ✓	hrs	47.92	287.52					
plate compactor	3.50	days			175.00	612.50			612.50
		week							
<b>Direct Expense Subtotal</b>				<b>3,387.11</b>		<b>1,309.62</b>			<b>4,696.72</b>
Small Tools and Consumables		hrs				270.97			270.97
<b>Direct Expense + Overheads Subtotal</b>				<b>3,387.11</b>		<b>1,580.58</b>			<b>4,967.69</b>
Mark-up				982.26		331.92			1,314.18

Sales Tax: \$ -  
 Total: \$ 6,281.87



7-12-17

Dewatering Big Vault

labor: Bryce = 4 hr.

Power City 3 guys @ 2 hr. ea = 6 hr.

Equipment: 2" submersible pump rented from Western States Cat

Started dewatering @ 6<sup>00</sup> a.m. with our trash pump (2"). Was unable to keep pump operating in the hole. Went and rented submersible and it did the trick.

Signed: T. LaRiviere

*Bryce*

CH2M

*Kelley Tyler*

7-13-17

Dewatering Big Vault

labor: Bryce = 2 hr.

Equipment: 2" submersible pump rented from Western States Cat

Signed: T. LaRiviere

*Bryce*

CH2M

*Kelley Tyler*

8-15-17

TQM

Install sprinkler Sleeve (across access road)

Equipment:

14" cutoff saw - 1 hr. cut asphalt

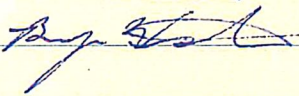
10K Forklift - .5 hr. backfill trench and cleanup

Labor:

Bryce - 3.5 hr.

Signed:

T. LaRiviere



CH2M

Clark R. Long

8-17-17

Shipping abutment dia<sup>phragm</sup> in order to attach 6" conduit @ pier 4 stub outs

Equipment:

Honda Generator - 2 hr.

Hammerdrill (2 SDS Max) - 2 hr.

Labor:

James - 2 hr.

Humberto - 2 hr.

Signed:

T. LaRiviere



CH2M

Clark R. Long

TQM

rb joints 8-22-17

labor:

on = 1.5 hr.

ak = 1.5 hr.

signature:

J. LaRiviere

3/2/17

Equipment:

Generator = 1.5 hr.

Peanut Grinders = 2

CH2M

Clark R. Corly

rb joints 8-24-17

labor:

on = 1.5 hr.

ak = 1.5 hr.

signature:

J. LaRiviere

3/2/17

Equipment:

Generator = 1.5 hr.

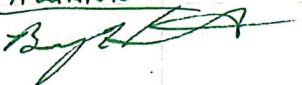
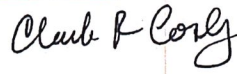
Peanut Grinders = 2

CH2M


Clark R. Corly



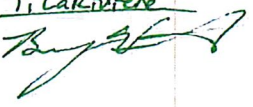


Project:	Project No:	Design:	Date:
Dewatering Vault @ North End			8-28-17
<u>Labor:</u> Dryce = 1.5 hr			
enable Power City to install conduits			
<u>Equipment:</u> 2" submersible pump (rental)			
<u>Signature:</u> Ti La Riviere 			
CH2M Clark & Corly 			



Project:	Project No:	Design:	Date:
T4 M Grand Top of Month			9-7-17
<u>Labor:</u>			
Kyle = 2 hr.		Remove broomed finish	
Oak = 2 hr.		per BE review	
<u>Equipment:</u>			
Generator - 2 hr			
2-4" grinders			
<u>T. LaRiviere</u>		<u>CH2M</u>	
		Clark R. Long	



Project:	Project No:	Design:	Date:
Curb joint cut-in T&M			9-12-17
<u>Labor:</u> Ron = 9 hr. ✓ Dak = 4.5 hr. ✓ Kyle = 1 hr. on 9-13-17 <u>T. LaRiviere</u>  <u>CH2M</u> Clubb R Conly 9/13/17			



Project:	Project No:	Design:	Date:
Cutting Curb Joints			9-19-17
Labor: Rate = 8 hr.			
			9-21-17
Labor: Ron = 1.5 Kyle = 1.5 grinding complete			
<u>T. LaRiviere</u> 		<u>CH 211</u> Clark R. Conly 9/21/17	



## Hill Check Sheet - T. LA RIVIERE LABOR HOURS

Various T&M

	7/12	7/13	8/15	8/17	8/22	8/24	8/28	9/7	9/12		9/19	Total	
<b>DeWatering</b>													
Carpenters												0	0
Laborers				4	3	3		4	14.5	8	3	39.5	39.5
Operators			0.5									0.5	0.5
Superintendent	4	2	3.5				1.5					11	11
Mini Ex Cat 305												0	
Forklift/Lift			0.5									0.5	
Cutoff Saw			1									1	
Generator				2	1.5	1.5		2				7	
Hammerdrill				2									
Grinder					2	2		2					
2" Subm Pump	1	1					1						
Power City	6											6	
<i>Total</i>													

51

## ITEM 2

**T. LaRiviere**  
**EQUIPMENT & EXCAVATION INC.**  
208-683-2646 208-699-6661  
ATHOL, ID

**PROJECT:** Howard street bridge

**JOB#:**

**PCO #:**

**CPR #:**

**DATE:** Thursday, October 26, 2017

**SUBJECT:** pier 4 cap and walls

### Scope of Change Request:

grade out quarry spalls. Form footin/cap. Pour cap. Grout pad. Strip and clean forms.

### RECAP OF CHANGE ORDER PRICING DETAIL

Total Charges for Labor	\$24,547.74
Total Charges for Material	\$9,889.64
Total Charges for Subcontractor	
<b>Subtotal:</b>	<b>\$34,437.38</b>
Bonding and Insurance	
<b>TOTAL CHARGES FOR CHANGE ORDER PER CONTRACT:</b>	<b>\$34,437.38</b>

### Contract Pricing Certification:

We hereby certify that the pricing in this change order proposal is current, accurate, and in accordance with the contract agreement.

T.Lar. Submitted by: \_\_\_\_\_ Date Submitted: \_\_\_\_\_  
Thomas Haroldsen, Project Manager T. LaRiviere

HILL Recommended for Payment by: \_\_\_\_\_ Date Approved: \_\_\_\_\_

Owner Approved by: \_\_\_\_\_ Date Approved: \_\_\_\_\_



PROJECT: Howard street bridge  
 JOB#:  
 PCO #:  
 PR #:  
 DATE: 10/26/17  
 SUBJECT: pier 4 cap and walls

ITEM	QTY	UNIT	LABOR		MATERIAL/EQUIPMENT		SUBCONTRACTORS		TOTALS
			\$/UNIT	AMOUNT	\$/UNIT	AMOUNT	\$/UNIT	AMOUNT	
Project Manager	7.00	HRS	85.00	595.00					595.00
Superintendent	35.50	MH	85.00	3,017.50					3,017.50
foreman		HRS	56.32						
operator	9.25	hrs	53.73	497.00					497.00
laborer	75.00	hrs	47.92	3,594.00					3,594.00
CAT 320 C track hoe	6.25	hrs			101.42	633.88			633.88
Grove GMK 5120 B	1.00	each			257.42	257.42			257.42
CAT TL1055 forklift	9.50	hrs			59.23	562.69			562.69
welding machine	25.00	hrs			25.00	625.00			625.00
carpenter	193.00	hrs	54.71	10,559.03					10,559.03
concrete	44.50	yds				4,272.00			4,272.00
chamfer, tape,screws,grout,pvc,tubing,coilrod	1.00	tot			317.36	317.36			317.36
foreman truck	1.00	week			175.00	175.00			175.00
survey crew		hrs					200.00		
misscoded hours ironworker/labor	16.00	hrs	47.92	766.72					766.72
grout pump	2.50	hrs			40.00	100.00			100.00
grout mix	25.00	each			17.75	468.75			468.75
		week							
<b>Direct Expense Subtotal</b>	<b>/</b>	<b>/</b>	<b>/</b>	<b>19,029.25</b>	<b>/</b>	<b>7,412.09</b>	<b>/</b>	<b>/</b>	<b>26,441.34</b>
Small Tools and Consumables						761.17			761.17
<b>Direct Expense + Overheads Subtotal</b>	<b>/</b>	<b>/</b>	<b>/</b>	<b>19,029.25</b>	<b>/</b>	<b>8,173.26</b>	<b>/</b>	<b>/</b>	<b>27,202.51</b>
Mark-up				5,518.48		1,716.38			7,234.87

Sales Tax: \$ -  
 Total: \$ 34,437.38

Pier 4

5/8/17

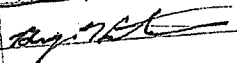
✓

Equip: 320C Tractorhoe = 4 hr. ✓ (Bryce Oper) <sup>cc</sup>  
10k Forklift = 3 hr. ✓  
Mig Welder (Generator) = 2 hr. ✓  
Laser = 2 hr.

Survey: Staking = 6 hr. (7<sup>00</sup> am till 1<sup>00</sup> p.m.) ✓

Labour: Oak/Labourer = 5 hr. Carpenter = 3 hr. ✓ setting forms <sup>cc</sup>  
Ron/Carpenter = 8 hr. ✓ setting batter boards, forms <sup>cc</sup>  
Bryce = 2 hr. (Foreman/super) <sup>cc</sup>  
Levi = 1 hr. labor ✓  
James = 1 hr. Carpenter ✓

Signed: J. LaRiviere



CH2M

Creek R. Corp 5/9/17

Pier 4

5/9/17



Equip. : 320C Trackhoe = 1 hr. ✓  
: 10K Forklift = 3 hr. ✓  
: Laser = 1 hr. ✓  
: Lincoln Welder (Generator) & Welder = 5<sup>hr.</sup> gen. / 1<sup>hr.</sup> welding ✓

Labor : Ron = 8 carpenter (setting forms, grade, building forms) ✓  
: Oak = 6.5 carpenter (setting forms, building forms) ✓  
: Bryce = 5 hr. (super, grade) ✓  
: James = 8 carpenter (set forms, build forms, gravel bed) ✓  
: Rick = 6.5 carpenter (set forms, build forms, gravel bed) ✓  
: Levi = 4 carpenter 2 labor (set forms, build forms, gravel bed) ✓

Materials : Chamber = 134 LF (gravel blackout) ✓

Signed : T. La Riviere

CH2M  
Chris R. Cosy 5/17/17

6-14-04-



Pier 4

5-10-17

Equipment

- : Hand grout pump = 2.5 hr. ✓
- : GMC 2500 HD = 1 hr. (gathering material) ✓
- : Water pump (garden hose) = .5 hr. ✓

Material

- :  $\frac{1}{2}$ " PUC = 400' for caserod sleeve ✓
- :  $\frac{1}{2}$ " caserod = 5 sticks @ 12' ea. ✓
- : 3" screws for grout pad blackout ✓
- : Duct tape = 1 roll for sleeve ends ✓
- : 3" corrugated tube = 18'8" ✓
- : SpecChem MP Grout for CSL tubes = 10 bags ✓

Labor

- : Bryce = 3 hr. (gathering material, rebar layout, foreman/supervisor) ✓
- : Ron = 3 hr. (.5 layout rebar, grout CSL tubes) ✓
- : Dak = 2.5 hr. (grout CSL Tubes) ✓
- : Rick = 2.5 hr. (grout CSL Tubes) ✓

Clem

Clark R Cooley 5/12/17



Pier 4

5/10/17 Drilled Shafts

Labor : Upon review of my time tracking on the shafts we discovered that I tracked the time of cutting the rebar, crimping the ends and installing the CSL tubes was miscoded. I tracked it just under labor hrs. and not rebar hrs. I figured on average it took 2 guys 2 hours to do the bar and tubes. That creates a total of 16 hr. ~~rec~~



Materials : CSL Tubes -  $26' \times 3 = 78 LF \times 4 = 312 LF$  ~~rec~~

Signed : J. La Riviere

CH2M

Clunk R. Corly 5/12/17

Pier 4

5-18-17

✓

Equipment : Lincoln Welder (Generator) = 6 hr. ✓

: 320C Trackhoe & operator = 1 hr. (leveling out dirt so concrete trucks can reach pour) ✓

labor : Ron = 7<sup>hrs.</sup> carpenter ✓

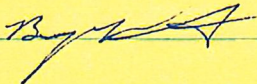
: Dak = 7<sup>hrs.</sup> carpenter ✓

: Rick = 5.5<sup>hrs.</sup> carpenter ✓

: Bryce = 2 hr. (Fireman/super) ✓

Material : Chamfer = 160 LF ✓

Signed : T. La Riviere



CH2M

Clark R. Corry 5/17/17



Pier 4

5/12/17

Equipment : Lincoln Welder (generator) = 4 hr. ✓

Labor : Ron = 8 hr. Carpenter ✓

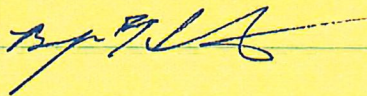
: Dak = 8 hr. Carpenter ✓

: Rick = 8 hr. Carpenter ✓

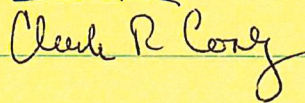
: Bryce = 1 hr. (foreman/super) ✓

Signed

: T. Lakinene



CH2-11



5/17/17



Pier 4

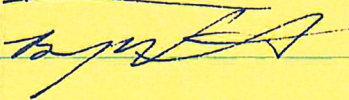
5/15/17

Equipment: Lincoln Welder (Generator) 6 hr. ✓

Survey: Storhaug onsite 7<sup>00</sup>am till 12<sup>00</sup>pm, shooting in beam seats. ✓

Labor:  
: Ron = 8 hr. (forming/grout sleeves) ✓  
: Dale = 8 hr. (forming/grout sleeves) ✓  
: Rick = 8 hr. (forming/grout sleeves) ✓  
: Bryce = 2 hr. (Foreman/Supervisor) ✓

Signed: T. LaRiviere



CH2M

Caleb R. Cozy 5/17/17

Pier 4

5/16/17

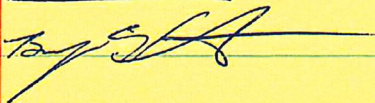
Equipment: Lincoln Welder = 1 hr. (welding spiral) ✓

: Forklift = .25 hr. (moving welder) ✓

Labor: Bryce = 1.5 hr. (assisting tri-state, ordering concrete, grout, etc.) ✓

Tri State welding spiral lap (etc)

Signed: T. LaRiviere



CH2M

Caleb R. Cozy 5/17/17





Pier 4

5/17/17

Equipment : Lincoln Welder = 5 hr. ✓

: 320C Trackhoe = 1.25 hr. ✓

: Forklift = 1.25 hr. ✓

Labor : Ron = 8.5 hr. = 2 hr. carpenter 6.5 labor (finished forming, sleeves, clearance/seal, pour & cover) ✓

: Dak = 8.5 hr. = 2 hr. carpenter 6.5 labor ( " " " " ) ✓

: Rick = 8.5 hr. = 2 hr. carpenter 6.5 labor ( " " " " ) ✓

: Bryce = 5 hr. (foreman/supervisor, finisher) ✓

: Nate = 4 hr. <sup>labor</sup> (clearance/seal, pour & cover) ✓

: Levi = 1 hr. <sup>labor</sup> (pour-cover for Nate while he was rigging crane to NE WW) ✓

Material : Mix 3211.45 = 44.5 CY ✓

Signed

T. LaRiviere

CH2M

Clayton R. Cook

5/18/17

Pier 4

5-18-17

Equipment: 120T Crane = 1 hr. (removing crane mats and #piles used to kick forms) ✓

: Forklift = .5 hr. (removing material/hardware) ✓

Labor: Ron = 2.5 hr. labor ✓

: Oak = 2.5 hr. labor ✓

: Rick = 3 hr. labor ✓

: Bryce = 2 ~~hrs~~ <sup>hr.</sup> ✓

: Nate = 1.5 hr. labor ✓

Signed: T. LaRiviere

Sy. 2K

GT24

Clerk P. Costly 5/19/17



5-18-17

Pier 4 grout pad form

Labor: Ron = 8 carpenter ✓

: DaK = 8 carpenter ✓

5-19-17

Pour Pier 4 grout pad

Labor: Bryce = 3 pour (super/finisher) ✓

: Nate = 3 pour (labor) ✓

: Levi = 4 pour & continue water cure (labor) ✓

Material: 23 bags of rapid set mortar mix ✓

→ Signed: T. LaRiviere

By [Signature]

CH211

Deed R. Cory



Pier 4

5-22-17

Equipment: Forklift 10K = 2 hr. ✓

Labar : Ron = 2 hr. labor ✓

Dak = 2 hr. labor ✓

Rick = 2 hr. labor ✓



Signed : T. Lefevre

CHdM

Club R Corp 5/22/17



6-8-17

Planter Wall

Labor : Ron = 4 hr. rebar ✓

Rick = 4 hr. rebar ✓

✓

Carp.

6-8-17

Pier 4 Facia & Wingwalls

Labor : Ron = 4 hr. carpenter ✓

Rick = 4 hr. carpenter ✓

Comments : Received answer from Vu on what to do with the #8 bars and cable that are protruding into the wingwall. Clark and I discussed that the pier diaphragm needs to continue on over to the fascia walls in order for the pavement seat to have something to set on. We both agreed and will go that route.

Signed : T. LaRiviere

CH2M

Clark R. Cary

6-9-17

Pier 4 Facia & Wingwalls

Labor : Ron = 8 carpenter ✓

Rick = 8 carpenter ✓

Bryce = 4 ~~super(2)~~ carpenter(2) ✓ Super ✓

Levi = 2 labor ✓

Jontzen = 2 labor ✓

Signed : T. LaRiviere

by [Signature]

CH2M

Clark R. Cary



Pier 4 T&M/Form Faces & Wing walls 6-12-17.

Labar : Bryce = 8 (2) super (6) carpenter ✓

: Levi = 8 carpenter ✓

: Jantzen = 8 carpenter ✓

Equipment: Laser = 2 hrs. ✓

Signed : T. Lacroix

Bryce

CHAM

Chen & Co.

Lund  
501-260  
5462 7600



Pier 4 T&M

6-13-17

\*Form Facia/Wingwalls

Labor : Levi = 4.5 carpenter ✓

: Bryce = 4.5 (1.5) super (3.5) carpenter ✓

: Jantzen = 4.5 carpenter ✓

\* Pour Facia/Wingalls including finish & waterre

Labor : Ron = 1.5 pour/finish ✓

: Rick = 1.5 pour/finish ✓

: Levi = 1 vibrate, waterre ✓

: Jantzen = 1 vibrate, waterre ✓

Material : 2 CY Mix #321145 ✓

Equipment : 10K Forklift = .5 hr w/operator (Bryce) ✓

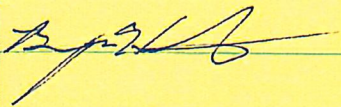
\* Form Pier 4 abut diaphragm/installed foam

Labor : Bryce = 3.5 super ✓

: Jantzen = 1.5 labor ✓

: Levi = 1.5 labor ✓

Signed : T. Labriviere



CH2M  
Clark & Corry





**SECO CONSTRUCTION SUPPLY**



*Sealant  
Specialists*

Page: 1

**- PACKING LIST -**

<b>Shipment No:</b> 615377	<b>Date:</b> 05-10-17
<b>Order No:</b> 588493	<b>Date:</b> 05-10-17
	<b>Net Due:</b> 06-09-17

Customer:


Ship To:

**Contractors Northwest, Inc. - Coeur D'Alene**  
P O BOX 6300  
Coeur D'Alene, ID 83816-1938

**Contractors Northwest, Inc. - Coeur D'Alene**  
P O BOX 6300  
Coeur D'Alene, ID 83816-1938

Attn: Accounting  
Fax: (208) 667-6388

Ref: howard st bridge

Purchase Order		Ship Via	FOB	Freight	Terms	
HOWARD STREET		Will Call	JLAI	Collect	Net 30 Days	
Bridge			DESCRIPTION	Quantity	Unit Price	Amount
45600 Coil Nut 1/2" ←			Each	862	0.30	258.60
<del>This is all we have</del> Not per 4 T&M						
46122 Coil Rod 1/2"x12' Per LF			Linear Foo	60	0.94	56.40
5 sticks						
→ Needed to complete pier 4 (T&M)						
Manufacturer Freight Surcharge						2.36
 Bryce Heftman				Total:		\$317.36

**JOHN LATTA ASSOCIATES, INC.**

REMIT TO: • 539 SE DIVISION PL., SUITE 2  
• 515 SO. 5TH AVE.  
• 5610 E. BROADWAY  
• 6452 SOUTH 144TH ST.  
• 218 E. 50TH ST.

• PORTLAND, OREGON 97202  
• YAKIMA, WASHINGTON 98902  
• SPOKANE, WASHINGTON 99212  
• TUKWILA, WASHINGTON 98168  
• BOISE, IDAHO 83714

• (503) 238-1253  
• (509) 248-7900  
• (509) 535-7756  
• (206) 624-4574  
• (208) 323-4978

• 1-800-444-8877  
• 1-800-325-1684  
• 1-800-333-8877  
• 1-800-444-8877

• Fax (503) 231-0162  
• Fax (509) 453-2094  
• Fax (509) 535-2459  
• Fax (206) 624-8509  
• Fax (208) 323-0807



**Arrow Construction Supply, Inc.**P.O. Box 11133  
Spokane, WA 99211-1133

# Sales Order

**Charge Customers - Do Not Pay From This Order**

Customer No.: LARIVIERE

Order No.: 309366

Bill To: **T. Lariviere Equipment & Exc. Inc**  
P.O. Box 100  
Athol, ID 83801Ship To: **T. Lariviere Equipment & Exc. Inc**  
Howard St  
River Front Park  
Spokane, WA 99204

Date	Ship Via	F.O.B.	Sales Tax #	Terms
05/16/17	Our Truck	Destination	602-764-461	Net 30
Purchase Order Number	Required Date	Sales Person	Our Order Number	
Howard St. <i>Bridge</i>	05/16/17	Marlon	309366	
Quantity			Unit Price	Amount
Required	Shipped	B.O.		
25				
RAPID SET MORTAR				
			Rapid Set Mortar Mix	
			55 Lb. Bag	
			50/pallet	
			17.750	443.75
1				
FRT SPOK				
			Freight Charge	
			25.000	25.00
			Ordered by Bryce	
			Order subtotal	468.75
			Order total	468.75

Thank You

Special Order Items are returnable pending the manufacturers authorization. Customer is responsible for any re-stock fee and all freight associated with the purchase and return. Claims for shortages must be made immediately.

Items not returnable after 90 days/No return without authorization/20% minimum restock charge/1.5% monthly late charge

Proper disposal of hazardous materials purchased is customer's responsibility. If any of the above listed items were purchased originally for resale but are subsequently used for taxable purposes, the taxes due thereon will be reported and paid by the undersigned. If collection procedures are necessary, buyer agrees to pay all reasonable attorney & collection fees. Buyer fully understands credit terms and agrees to proper payment in consideration of extended credit.

Date: \_\_\_\_\_ Received By: *Bryce*  
Payment Rec'd: Cash \_\_\_\_\_ Check# \_\_\_\_\_ Cr Card \_\_\_\_\_

5/16/2017 8:13:58 AM



P O Box 3366  
Spokane, WA 99220-3366

Customer No: 35202  
Invoice No: 2424284  
Inv Date: 05/17/17  
Page: Page 1 of 1  
Customer PO: 0  
Customer Job: BRICE

T Lariviere Equip & Excavation  
PO Box 100  
Athol ID 83801

Central Pre-Mix Concrete Co.  
P O Box 3366  
Spokane, WA 99220-3366  
509-534-6221

Delivered To: RIVERFRONT PK OFF SPO FALLS BLVD/HOWARD  
BRIDGE  
Ordered By: BRYCE

Date	Material	QTY	UM	Unit Price	Haul QTY	Matl Total	Haul Total	Tax	Total
<b>Plant: 05136 Spok-Sullivan Concrete</b>									
05/17/17	WSDOT CL 4000 3/4" EXTERIOR	44.50	CY	94.00	6	4,183.00	0.00	0.00	4,183.00
05/17/17	FUEL SURCHARGE	6.00	EA	0.00	6	0.00	0.00	0.00	0.00
05/17/17	ENVIRONMENTAL SURCHARGE	44.50	EA	2.00	6	89.00	0.00	0.00	89.00
05/17/17	SHORT LOAD CHARGE - CONCRETE	0.00	EA	0.00	1	0.00	0.00	0.00	0.00
Total Invoice:		95.00				4,272.00	0.00	0.00	4,272.00

Ticket number(s) shipped from plant 05136 - Spok-Sullivan Concrete  
\*121372 \*121373 \*121376 \*121378 \*121383 \*121390

Central Pre-Mix will be open on Saturday's until 12:00 PM for an additional charge of \$6.00 per cubic yard. All quoted projects will be held as per agreed.

All payments are due and payable by the due date shown on the invoice. We will assess up to the state's legal maximum rate for finance charges on delinquent accounts.

Invoice Amount: 4,272.00

Amount Paid: \_\_\_\_\_

Customer Name: T Lariviere Equip & Excavation  
Customer No: 35202  
Invoice #: 2424284  
Date: 05/17/17  
Customer Job: BRICE  
Customer PO: 0  
Due Date: 06/10/17

Remit Payment To: Central Pre-Mix Concrete Co.  
PO Box 742421  
Los Angeles, CA 90074

Please provide your email address below if you would like to start receiving your Invoices via email

# Hill Check Sheet - T. LA RIVIERE LABOR HOURS

	5/8	5/9	5/10	5/10	5/11	5/12	5/15	5/16	5/17	5/18	5/19	5/22	6/8	6/9	6/12	6/13	Total
<b>Pier 4 CCD#1-2</b>																	
Carpenters	12.0	33.0			19.5	24.0	24.0		6.0	16.0			8.0	16.0	22.0	12.5	193.0
Operator		4.0			1.0			0.3	0.5	1.5		2.0					9.3
Laborers	3.0	2.0	8.0						24.5	9.5	7.0	6.0		4.0		8.0	72.0
Superintendent	6.0	5.0	3.0		2.0	1.0	2.0	1.5	5.0	2.0	3.0			4.0	2.0	5.0	41.5
320 Trackhoe	4.0	1.0			1.0				0.3								
Forklift	3.0	3.0						0.3	0.3	0.5		2.0				0.5	
Crane										1.0							
Laser	2.0	1.0													2.0		
Welder	2.0	1.0			6.0	4.0	6.0	1.0	5.0								
Generator		5.0															
Chamfer		134.0			160.0												
Hand grout pump			2.5														
Truck			1.0														
Water pump			0.5														
Misc Materials			1.0														
Concrete									44.5								
Grout											23.0						
Surveying Hours	6.0						5.0										
Missed CSL Tubes -Labor Hours				16.0													16.0
<i>Total</i>																	331.8

6.3

9.5

25.0

# ITEM 3

**T. LaRiviere**  
**EQUIPMENT & EXCAVATION INC.**  
208-683-2646 208-699-6661  
ATHOL, ID

**PROJECT:** Howard street bridge  
**JOB#:**  
**PCO #:**  
**CPR #:**  
**DATE:** Thursday, October 26, 2017  
**SUBJECT:** various T&M items

## Scope of Change Request:

. Thrust block work,

## RECAP OF CHANGE ORDER PRICING DETAIL

Total Charges for Labor	\$2,119.00
Total Charges for Material	\$4,297.09
Total Charges for Subcontractor	
<b>Subtotal:</b>	\$6,416.09
Bonding and Insurance	
<b>TOTAL CHARGES FOR CHANGE ORDER PER CONTRACT:</b>	<b>\$6,416.09</b>

## Contract Pricing Certification:

We hereby certify that the pricing in this change order proposal is current, accurate, and in accordance with the contract agreement.

T.Lar. Submitted by: \_\_\_\_\_ Date Submitted: \_\_\_\_\_  
Thomas Haroldsen, Project Manager T. LaRiviere

HILL Recommended for Payment by: \_\_\_\_\_ Date Approved: \_\_\_\_\_

Owner Approved by: \_\_\_\_\_ Date Approved: \_\_\_\_\_



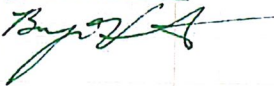
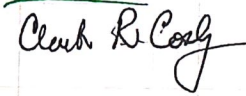
PROJECT: Howard street bridge  
 JOB#:  
 PCO #:  
 PR #:  
 DATE: 10/26/17  
 SUBJECT: various T&M items

ITEM	QTY	UNIT	LABOR		MATERIAL/EQUIPMENT		SUBCONTRACTORS		TOTALS
			\$/UNIT	AMOUNT	\$/UNIT	AMOUNT	\$/UNIT	AMOUNT	
Project Manager	1.00	HRS	85.00	85.00					85.00
Superintendent	4.50	MH	85.00	382.50					382.50
foreman	3.50	HRS	56.32	197.12					197.12
operator	7.50	hrs	53.73	402.98					402.98
laborer	12.00	hrs	47.92	575.04					575.04
CAT 320 C track hoe		hrs			101.42				
Grove GMK 5120 B		each			257.42				
CAT TL1055 forklift	3.50	hrs			59.23	207.31			207.31
welding machine, generator		hrs			25.00				
carpenter		hrs	54.71						
concrete	9.00	yds			96.00	864.00			
18" thrust anchor hoops	1.00	tot			1,904.40	1,904.40			
foreman truck	1.00	week			175.00	175.00			175.00
survey crew		hrs					200.00		
cat 305	4.00	hrs			24.80	99.20			99.20
rental pump		day			60.00				
subcontractor labor hours		hrs	47.92						
plate compactor	2.00	hours			85.00	170.00			170.00
		week							
<b>Direct Expense Subtotal</b>	/	/	/	<b>1,642.64</b>	/	<b>3,419.91</b>	/	/	<b>5,062.54</b>
Small Tools and Consumables		hrs				131.41			131.41
<b>Direct Expense + Overheads Subtotal</b>	/	/	/	<b>1,642.64</b>	/	<b>3,551.32</b>	/	/	<b>5,193.95</b>
Mark-up				476.36		745.78			1,222.14

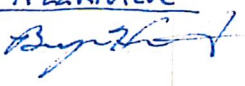
Sales Tax: \$ -  
 Total: \$ 6,416.09





Project:	Project No:	Design:	Date:
Thrust Block T&M Excavation			8-29-17
<u>Equipment:</u> Mini Ex-Cat 305 w/operator - 3 hr.			
<u>Labor:</u> 1 guy = 3 hr.			
<u>Signature:</u> T. LaRiviere 		<u>CH2M</u> 	



Project:	Project No:	Design:	Date:
Thrust Block Rebar & Restraints			9-7-17
<u>Equipment:</u> Mini Ex 305.5 - 1 hr. w/operator			
<u>Labor:</u> Boyc = 1 hr. Kyle = 1 hr. Dak = 3 hr. Nate = 3 hr. James = 3 hr.			
And to remove rebar, increase hole size, place rebar and restraints back in.			
<u>Signatures:</u> Ti LaRiviere  CH2M Caleb R. Gentry			



Project:	Project No:	Design:	Date:
Thrust block pour			9-8-17
<u>Labor:</u> Kyle = 1 hr. Bryce = 1 hr.			
<u>Material:</u> 9CY-321145 concrete			
Caleb R. Cozy			



Project:	Project No:	Design:	Date:
Thrust Block Backfill Td.M		16'x8'x	9-12-17

Equipment:

Forklift = 2 hr. ✓ (w/ bucket attachment)  
Plate Compactor = 2 hr. ✓

Labor:

James = 2 hr. ✓  
Bryce = 1 hr. ✓


Materials:

Crushed Base = will total out tomorrow 9-13

Clark R. Long 9/15/17



Project:	Project No:	Design:	Date:
Thrust Block Backfill			9-13-17

<u>Equipment:</u> 10k Forklift = 1.5 hr. ✓ (w/ bucket attachment) Plate Compactor = 1.5 hr. ✓			
<u>Labor:</u> Doyce = 1.5 hr. ✓ Kyle = 1.5 hr. ✓			
<u>Material</u> 5/8" crushed base = 12.66 CY ✓			
<u>Ti La Riviere</u> 		<u>CH2M</u> Clark R. Leary 9/19/17	



**H.D. FOWLER  
COMPANY**PO Box 84368 \* Seattle, WA \* 98124-5668  
425-746-8400**Invoice  
Number****14654742**SPWH  
# 135963**Spokane Branch**

6625 E. Sharp Street

Spokane, WA 99212

(509) 568-8400 Fax (509) 568-8405

<b>To:</b>				<b>Ship to:</b> HD Fowler Company - Spokane			
T LARIVIERE EQUIPMENT & EXCAVATION INC PO BOX 100 ATHOL ID 83801				Spokane		WA 99212	
				<b>Order#</b> O5704674	<b>Inv Date:</b> 10/05/17	<b>Order Writer:</b> JOHN SMITH	
<b>Terms:</b> NET 10TH PROX		<b>Due:</b> 11/10/17		<b>PO/JOB:</b> HOOP RESTRAINTS			
<b>FOB:</b> H. D. FOWLER		<b>Ship Via:</b> WILL CALL		HOWARD ST. SOUTH CHANNEL BRI			
Line	Qty Ship'd	Qty BO'd	UoM	Part # Description	Unit Price	Extended Price	T X
1	2	0	EA	18" THRUST ANCHOR HOOP ASSY DRAWING #DU-2A	952.200	1904.40	
						Sub total	1,904.40
						Freight	0.00
						Tax	0.00
						Grand Total	1,904.40
DEL BY JMS				Serving the Pacific Northwest since 1911			



P O Box 3366  
Spokane, WA 99220-3366

**Customer No:** 35202  
**Invoice No:** 2491505  
**Inv Date:** 09/08/17  
**Page:** Page 1 of 1  
**Customer PO:** RIVERFRONT PK OFF SP  
**Customer Job:** 1040

T Lariviere Equip & Excavation  
PO Box 100  
Athol ID 83801

Central Pre-Mix Concrete Co.  
P O Box 3366  
Spokane, WA 99220-3366  
509-534-6221

**Delivered To:** RIVERFRONT PK OFF SPO FALLS BLVD/HOWARD BRIDGE

**Ordered By:** BRYCE

Date	Code - Material Description	QTY	UM	Unit Price	Haul QTY	Matl Total	Haul Total	Tax	Total
<b>Plant: 05136 Spok-Sullivan Concrete</b>									
09/08/17	321145 - WSDOT CL 4000 3/4" EXTERIOR	9.00	CY	94.00	0.00	846.00	0.00	0.00	846.00
09/08/17	467755 - FUEL SURCHARGE	1.00	EA	0.00	0.00	0.00	0.00	0.00	0.00
09/08/17	487000 - ENVIRONMENTAL SURCHARGE	9.00	EA	2.00	0.00	18.00	0.00	0.00	18.00
<b>Total Invoice:</b>		19.00				864.00	0.00	0.00	864.00

Ticket number(s) shipped from plant 05136 - Spok-Sullivan Concrete  
\*127874

Central Pre-Mix is now open for aggregate at our Key Rock Facility located at 9404 S. Cheney Spokane Rd, Spokane, Wa 99224

Finance Charges will be applied to any late invoices at a rate of 1.5% per month per credit agreement or the State's Lawful Amount

**Invoice Amount:** 864.00

**Amount Paid:** \_\_\_\_\_

**Customer Name:** T Lariviere Equip & Excavation  
**Customer No:** 35202  
**Invoice #:** 2491505  
**Date:** 09/08/17  
**Customer Job:** 1040  
**Customer PO:** RIVERFRONT PK OFF SP  
**Due Date:** 10/10/17

If you have any questions about your invoice please call 509-534-6221

**Remit Payment To:** Central Pre-Mix Concrete Co.  
PO Box 742421  
Los Angeles, CA 90074

Please provide your email address below if you would like to start receiving your invoices via email

## Hill Check Sheet - T. LA RIVIERE LABOR HOURS

Thrust Block on South Side

	8/29	9/7	9/8	9/12	9/13	Total	
<b>DeWatering</b>							
Carpenters			1		1.5	2.5	2.5
Laborers	3	10		2		15	15
Operators	3	1		2		6	6
Superintendent		1	1	1	1.5	4.5	4.5
Mini Ex Cat 305	3	1				4	
Forklift/Lift				2	1.5	3.5	
Plate Compactor				2	1.5	3.5	
Concrete			9			9	
Crushed Base				12.7		12.7	
<i>Total</i>							28

Major Public Spaces Change Order Log  
Berger Partnership

[Return to Agenda](#)

C/O Number	Dollars as represented by Danielle	Date	Topic/Reason for C/O
Original Contract	\$ 450,249.48	8/13/2015	10% of contract = \$ 45,024.95
#1	\$ -		Re-Allocation
#2	\$ 96,760.60		Re-Allocation
#3	\$ 326,985.60		
#4	\$ 564,500.00	5/25/2016	
#5	\$ -		Re-Allocation
#6	\$ 33,442.00	7/21/2016	
#7	\$ 21,385.00	9/23/2016	
#8	\$ 82,122.00	10/13/2016	
#9	\$ 435,100.00	12/9/2017	
#10	\$ 80,000.00	1/21/2017	West Havermale Is., 30%
#11	\$ 83,580.00	2/15/2017	***Non bond \$75,000.00 bond \$8,580.00***
#12	\$ -		Re-Allocation
#13	\$ 52,000.00	5/12/2017	Wayfinding
#14	\$ -	7/14/2017	Re-Allocation
#15	\$ 20,000.00		Pending Park Board Approval
	\$ 2,246,124.68		New Contract Total

**CITY OF SPOKANE  
PARKS AND RECREATION DEPARTMENT  
CHANGE ORDER NO. 13**

NAME OF CONTRACTOR: CNI

PROJECT TITLE: Recreational Rink/Skyride

CITY CLERK CONTRACT NUMBER: OPR 2017-0051

=====

**DESCRIPTION OF CHANGE:**

**AMOUNT**

Item 1: PCO 18 & 43 Structural Fill	\$ 130,348.18
Item 2: PCO 42 Elec meter & bollards	\$ 3,093.34
Item 3: PCO 44 & 45 Lighting at Rotund	\$ 4,079.45
Item 4: PCO 47 Rock ex at street lite	\$ 4,001.10
Item 5: PCO 48 & 41A Zamboni rm wall	\$ 14,809.28

=====

**TOTAL AMOUNT:     \$ 156,331.35**

<b>CONTRACT SUM (EXCLUDE SALES TAX)</b>	
ORIGINAL CONTRACT SUM (INCLUDE ALTERNATES)	\$6,793,400.00
NET AMOUNT OF PREVIOUS CHANGE ORDERS	\$720,627.85
CURRENT CONTRACT AMOUNT	\$7,514,027.85
CURRENT CHANGE ORDER (EXCLUDES SALES TAX)	\$156,331.35
<b>REVISED CONTRACT SUM</b>	<b>\$ 7,670,359.20</b>

<b>CONTRACT COMPLETION DATE</b>	
ORIGINAL CONTRACT COMPLETION DATE	11/3    Work Days
CURRENT COMPLETION DATE	11/3    Work Days
<b>REVISED COMPLETION DATE</b>	<b>11/10 Work Days</b>

Contractor: \_\_\_\_\_ Date: \_\_\_\_\_

City Approval: \_\_\_\_\_ Date: \_\_\_\_\_

City Clerk Attest: \_\_\_\_\_ Date: \_\_\_\_\_

Pre-Approved as to form: Pat Dalton, Assistant City Attorney



	Ice Rink		
	Change Order 13		
	10/26/2017		
Item Number	Description	Amount	
PCO 18	Import Structural Fill through May 12,	\$75,607.24	
PCO 42	Relocate Elec Meter, add bollards	\$3,093.34	
	Required by Avista		
PCO 43	Import Structural Fill May 13th, to August 10th	\$54,740.94	
	The structural fill was necessary to replace the unsuitable soil found on site and rejected for use under structures by GeoEngineers. The native material was further determined to be highly moisture sensitive and impacted by the rain experienced during spring. The unsuitable material was exported to the stock pile.		
PCO 44	Revise exterior lighting at the rotunda soffit	\$433.96	
PCO 45	Conduits added to connect power to future seawall lights	\$3,645.49	
PCO 47	Rock excavation for street light foundation on Spokane Falls Blvd.	\$4,001.10	
PCO 48	Excavation & curbing added to the planter at Locust Ln. intersection	\$2,784.36	
PCO 41A	Add furring, drywall and paneling to Zamboni Rm, required by energy Code	\$12,024.92	
		\$156,331.35	

**PROJECT:** Rivefront Ice Rink & Skyride Facility

**JOB#:** 836

**PCO #:** 18

**DATE:** Thursday, May 18, 2017

**SUBJECT:** Import Structural Fill

**Scope of Change Request:**

Cost to import structural fills to the site due to unsuitable soils. This work is not complete and includes materials delivered to the site up to May 12th, 2017

**RECAP OF CHANGE ORDER PRICING DETAIL**

Total Charges for Labor	\$97.75
Total Charges for Material	
Total Charges for Subcontractor	\$74,417.20
<b>Subtotal:</b>	<b>\$74,514.95</b>
Bonding and Insurance	\$1,092.29
<b>TOTAL CHARGES FOR CHANGE ORDER PER CONTRACT:</b>	<b>\$75,607.24</b>

**Contract Pricing Certification:**

We hereby certify that the pricing in this change order proposal is current, accurate, and in accordance with the contract agreement.

CNI Submitted by: *Matt Nason* Date Submitted: 5/18/17  
Matt Nason, Project Manager

Stantec Recommended for Payment by: \_\_\_\_\_ Date Approved: \_\_\_\_\_

Owner Approved by: \_\_\_\_\_ Date Approved: \_\_\_\_\_



**PROJECT:** Rivefront Ice Rink & Skyride Facility  
**JOB#:** 836  
**PCO #:** 18  
**PR #:**  
**DATE:** 05/18/17  
**SUBJECT:** Import Structural Fill

ITEM	QTY	UNIT	LABOR		MATERIAL		SUBCONTRACTORS		TOTALS
			\$/UNIT	AMOUNT	\$/UNIT	AMOUNT	\$/UNIT	AMOUNT	
Project Manager (Change Order Compilation / Contract Mods)	1	HRS	85.00	85.00					85.00
Superintendent		HRS	75.00						
Accounting (Contract Adjustments)		HRS	30.00						
Import Structural Fill Up To May 12th - T. Lariviere	2602	TON					26.00	67,652.00	67,652.00
<b>Direct Expense Subtotal</b>				<b>85.00</b>				<b>67,652.00</b>	<b>67,737.00</b>
Bond						549.66			549.66
Liability Insurance						308.61			308.61
Builders Risk Insurance						91.55			91.55
<b>Direct Expense + Overheads Subtotal</b>				<b>85.00</b>		<b>949.82</b>		<b>67,652.00</b>	<b>68,686.82</b>
Mark-up				12.75		142.47		6,765.20	6,920.42

**Sales Tax: Not Included**  
**Total: \$ 75,607.24**

**PROJECT: Rivefront Ice Rink & Skyride Facility**

**JOB#: 836**

**PCO #: 42**

**DATE: Friday, September 22, 2017**

**SUBJECT: Avista Meter Relocation**

**Scope of Change Request:**

Avista required contractor to relocate the meter from the building to a mounting rack at the transformer pad.

Avista required contractor to install bollards at the transformer and added junction enclosure.

**RECAP OF CHANGE ORDER PRICING DETAIL**

Total Charges for Labor	\$437.00
Total Charges for Material	\$115.00
Total Charges for Subcontractor	\$2,497.00
<b>Subtotal:</b>	<b>\$3,049.00</b>
Bonding and Insurance	\$44.34
<b>TOTAL CHARGES FOR CHANGE ORDER PER CONTRACT:</b>	<b>\$3,093.34</b>

**Contract Pricing Certification:**

We hereby certify that the pricing in this change order proposal is current, accurate, and in accordance with the contract agreement.

CNI

Submitted by: 

Matt Nason, Project Manager

Date Submitted: 9/29/17

Stantec

Recommended for Payment by: \_\_\_\_\_

Date Approved: \_\_\_\_\_

Owner

Approved by: \_\_\_\_\_

Date Approved: \_\_\_\_\_



PROJECT: Rivefront Ice Rink & Skyride Facility  
 JOB#: 836  
 PCO #: 42  
 PR #:  
 DATE: 09/22/17  
 SUBJECT: Avista Meter Relocation

ITEM	QTY	UNIT	LABOR		MATERIAL		SUBCONTRACTORS		TOTALS
			\$/UNIT	AMOUNT	\$/UNIT	AMOUNT	\$/UNIT	AMOUNT	
Project Manager (Change Order Compilation / Contract Mods)	1	HRS	85.00	85.00					85.00
Superintendent	1	HRS	75.00	75.00					75.00
Accounting (Contract Adjustments)		HRS	30.00						
Relocate meter and add mounting rack - Colvico	1	LS					1,410.00	1,410.00	1,410.00
Furnish Plastic Bollards - Colvico	1	LS					510.00	510.00	510.00
Dig (4) bollards - T. Lariviere	1	LS					350.00	350.00	350.00
Install (4) Bollards - CNI	4.0	HRS	55.00	220.00					220.00
Concrete Fill-CNI	1	CY			100.00	100.00			100.00
<b>Direct Expense Subtotal</b>				<b>380.00</b>		<b>100.00</b>		<b>2,270.00</b>	<b>2,750.00</b>
Bond						22.32			22.32
Liability Insurance						12.53			12.53
Builders Risk Insurance						3.72			3.72
<b>Direct Expense + Overheads Subtotal</b>				<b>380.00</b>		<b>138.56</b>		<b>2,270.00</b>	<b>2,788.56</b>
Mark-up				57.00		20.78		227.00	304.78

Sales Tax: Not Included  
 Total: \$ 3,093.34





2812 N. Pittsburg  
Spokane, WA 99207

Phone: (509) 536-1875  
Fax: (509) 534-3551

Date: September 29, 2017  
Attention: CNI  
Reference: Riverfront Recreational Ice Rink & Skyride  
Subject: Electrical Proposal & Pricing –  
Avista Meter Relocation

Lump Sum Price – Base Bid: \$1,410.00

The following is a summary of our Scope of Work

**Included:**

-supply materials and labor to locate Avista meter with mounting rack at transformer pad

**Excluded:**

- sales tax
- excavation, spoils haulaway, compaction and backfill
- sawcutting
- concrete asphalt patchback
- dewatering
- separation fabric
- cutting, patching and painting
- overtime/off hours work
- unforeseen and or existing conditions

-add 2% for bond rate if required

On-site parking will be provided for all employee vehicles.

Restroom facilities will be provided for all employees.

If you have any questions regarding the above information, please feel free to contact me immediately.

Respectfully submitted,

Terry Den Boer  
Estimator/Project Manager  
Colvico Inc.  
Email: [terry@colvicoinc.com](mailto:terry@colvicoinc.com)

Office 509-252-5843  
cell-509-342-4060

Washington Contractor's License: COLVII\*134D6

<b>JOB NAME:</b>					
Avista Meter Relocate					
<b>ITEM</b>	<b>QTY.</b>	<b>UNIT PR.</b>	<b>EXT. PR.</b>	<b>LABOR U</b>	<b>EXT. LAB</b>
Meter Base	1	\$ 325.00	\$ 325.00	4	4
2 GRC	20	\$ 7.40	\$ 148.00	0.18	3.6
1" GRC	20	\$ 3.40	\$ 68.00	0.05	1
Strut	10	\$ 1.80	\$ 18.00	0.2	2
<b>MATERIAL subTOTALS</b>			\$ 559.00		
<b>LABOR TOTAL HOURS</b>					10.6
<b>LABOR \$ PER HOUR</b>					\$ 60.00
<b>LABOR TOTAL</b>			\$ 636.00		
<b>Rental Cost</b>			\$ -		
<b>TAX</b>					
<b>SUB TOTALS</b>			\$ 1,195.00		
<b>Overhead- 18%</b>			\$ 215.10		
<b>SUB TOTALS</b>			\$ 1,410.10		
<b>JOB TOTAL</b>			\$ 1,410.10		
<b>BID BOND 2%</b>			\$ -		
<b>SUB TOTALS</b>			\$ 1,410.10		



2812 N. Pittsburg  
Spokane, WA 99207

Phone: (509) 536-1875

Fax: (509) 534-3551

Date: September 29, 2017  
Attention: CNI  
Reference: Riverfront Recreational Ice Rink & Skyride  
Subject: Electrical Proposal & Pricing –  
Supply Avista Ceme-Tubes

Lump Sum Price – Base Bid: \$510.00

The following is a summary of our Scope of Work

**Included:**

-supply only 4 complete Avista Ceme-tubes

**Excluded:**

- sales tax
- excavation, spoils haulaway, compaction and backfill
- sawcutting
- concrete asphalt patchback
- dewatering
- separation fabric
- cutting, patching and painting
- overtime/off hours work
- unforeseen and or existing conditions

-add 2% for bond rate if required

On-site parking will be provided for all employee vehicles.

Restroom facilities will be provided for all employees.

If you have any questions regarding the above information, please feel free to contact me immediately.

Respectfully submitted,

Terry Den Boer  
Estimator/Project Manager  
Colvico Inc.  
Email: [terry@colvicoinc.com](mailto:terry@colvicoinc.com)

Office 509-252-5843  
cell-509-342-4060

Washington Contractor's License: COLVII\*134D6

<b>JOB NAME:</b>					
Cemetubes					
<b>ITEM</b>	<b>QTY.</b>	<b>UNIT PR.</b>	<b>EXT. PR.</b>	<b>LABOR U</b>	<b>EXT. LAB</b>
Yellow Ceme tubes	4	\$ 68.00	\$ 272.00	0.25	1
Black Ceme tubes	4	\$ 25.00	\$ 100.00		0
<b>MATERIAL subTOTALS</b>			\$ 372.00		
<b>LABOR TOTAL HOURS</b>					1
<b>LABOR \$ PER HOUR</b>					\$ 60.00
<b>LABOR TOTAL</b>			\$ 60.00		
<b>Rental Cost</b>			\$ -		
<b>TAX</b>					
<b>SUB TOTALS</b>			\$ 432.00		
<b>Overhead- 18%</b>			\$ 77.76		
<b>SUB TOTALS</b>			\$ 509.76		
<b>JOB TOTAL</b>			\$ 509.76		
<b>BID BOND 2%</b>			\$ -		
<b>SUB TOTALS</b>			\$ 509.76		
<b>BID BOND 2%</b>			\$ -		
			\$ -		

**PROJECT: Rivefront Ice Rink & Skyride Facility**

**JOB#: 836**

**PCO #: 43**

**DATE: Friday, September 29, 2017**

**SUBJECT: Import Structural Fill**

**Scope of Change Request:**

Pricing to import structural fill due to unsuitable soils on site from May 13th through August 10th.

**RECAP OF CHANGE ORDER PRICING DETAIL**

Total Charges for Labor	\$97.75
Total Charges for Material	
Total Charges for Subcontractor	\$53,852.37
<b>Subtotal:</b>	<b>\$53,950.12</b>
Bonding and Insurance	\$790.82
<b>TOTAL CHARGES FOR CHANGE ORDER PER CONTRACT:</b>	<b>\$54,740.94</b>

**Contract Pricing Certification:**

We hereby certify that the pricing in this change order proposal is current, accurate, and in accordance with the contract agreement.

CNI Submitted by:  Date Submitted: 9/29/17  
Matt Nason, Project Manager

Stantec Recommended for Payment by: \_\_\_\_\_ Date Approved: \_\_\_\_\_

Owner Approved by: \_\_\_\_\_ Date Approved: \_\_\_\_\_





**PROJECT:** Rivefront Ice Rink & Skyride Facility  
**JOB#:** 836  
**PCO #:** 43  
**PR #:**  
**DATE:** 09/29/17  
**SUBJECT:** Import Structural Fill

ITEM	QTY	UNIT	LABOR		MATERIAL		SUBCONTRACTORS		TOTALS
			S/UNIT	AMOUNT	S/UNIT	AMOUNT	S/UNIT	AMOUNT	
Project Manager (Change Order Compilation / Contract Mods)	1	HRS	85.00	85.00					85.00
Superintendent		HRS	75.00						
Accounting (Contract Adjustments)		HRS	30.00						
Import Structural Fill - T. Lariviere	1882.95	Ton					26.00	48,956.70	48,956.70
<b>Direct Expense Subtotal</b>				<b>85.00</b>				<b>48,956.70</b>	<b>49,041.70</b>
Bond						397.95			397.95
Liability Insurance						223.44			223.44
Builders Risk Insurance						66.28			66.28
<b>Direct Expense + Overheads Subtotal</b>				<b>85.00</b>		<b>687.67</b>		<b>48,956.70</b>	<b>49,729.37</b>
Mark-up				12.75		103.15		4,895.67	5,011.57

**Sales Tax:** Not Included  
**Total:** \$ 54,740.94

5/15/2017	SRP	176239	SELECT FIL	17.18	381	12:23 PM
5/16/2017	SRP	176420	SELECT DIR	11.22	66	2:51 PM
5/15/2017	SRP	176243	SELECT FIL	17.9	484	12:37 PM
5/15/2017	SRP	176243	SELECT FIL	17.9	484	12:37 PM
5/15/2017	SRP	176269	SELECT FIL	20.42	484	1:42 PM
5/15/2017	SRP	176269	SELECT FIL	20.42	484	1:42 PM
5/15/2017	SRP	176270	SELECT FIL	16.48	381	1:43 PM
5/15/2017	SRP	176287	SELECT FIL	20.93	484	2:54 PM
5/15/2017	SRP	176287	SELECT FIL	20.93	484	2:54 PM
5/15/2017	SRP	176288	SELECT FIL	16.47	381	2:55 PM
5/16/2017	SRP	176344	SELECT FIL	12.71	66	10:02 AM
5/16/2017	SRP	176361	SELECT FIL	11.12	66	11:01 AM
5/16/2017	SRP	176372	SELECT FIL	13.02	88	11:45 AM
5/16/2017	SRP	176375	SELECT FIL	11.84	66	12:00 PM
5/16/2017	SRP	176390	SELECT FIL	10.89	88	12:58 AM
5/16/2017	SRP	176391	SELECT FIL	10.98	66	1:03 PM
5/16/2017	SRP	176404	SELECT FIL	11.53	88	1:56 PM
5/16/2017	SRP	176406	SELECT FIL	8.99	66	1:58 PM
5/16/2017	SRP	176419	SELECT FIL	10.99	88	2:49 PM
5/17/2017	SRP	176465	SELECT FIL	9.54	66	8:25 AM
5/17/2017	SRP	176481	SELECT FIL	10.3	66	9:16 AM
5/17/2017	SRP	176491	SELECT FIL	12.87	66	10:05 AM
5/17/2017	SRP	176506	SELECT FIL	15.01	66	11:12 AM
5/19/2017	SRP	176730	SELECT FIL	11.22	66	9:31 AM
5/24/2017	SRP	176222	SELECT FIL	13.2	66	6:49 AM
5/24/2017	SRP	177119	SELECT FIL	12.11	3	8:08 AM
5/24/2017	SRP	177132	SELECT FIL	10.49	66	8:59 AM
5/24/2017	SRP	177200	SELECT FIL	11.69	66	12:39 PM
5/26/2017	SRP	177450	SELECT FIL	11.96	88	8:06 AM
5/26/2017	SRP	177470	SELECT FIL	12.13	88	9:09 AM
5/26/2017	SRP	177491	SELECT FIL	13.11	88	10:07 AM
5/26/2017	SRP	177510	SELECT FIL	12.41	88	11:05 AM
5/26/2017	SRP	177526	SELECT FIL	10.77	88	12:09 PM
5/26/2017	SRP	177544	SELECT FIL	11.21	88	1:14 PM
5/26/2017	SRP	177561	SELECT FIL	11.86	88	2:10 PM
5/26/2017	SRP	177574	SELECT FIL	12.11	88	3:18 PM
5/30/2017	SRP	176511	SELECT FIL	12.18	88	6:34 AM
5/30/2017	SRP	177617	SELECT FIL	12.61	88	8:44 AM
5/30/2017	SRP	177631	SELECT FIL	11.85	88	9:37 AM
5/30/2017	SRP	177650	SELECT FIL	11.26	88	10:30 AM
5/30/2017	SRP	177673	SELECT FIL	13.07	88	11:31 AM
5/30/2017	SRP	177686	SELECT FIL	11.44	88	12:28 AM
5/30/2017	SRP	177696	SELECT FIL	12.38	88	1:23 PM
5/30/2017	SRP	177708	SELECT FIL	10.87	66	2:19 PM
5/30/2017	SRP	177710	SELECT FIL	9.2	88	2:23 PM

5/30/2017	SRP	177716	SELECT FIL	12.77	88	3:30 PM
5/31/2017	SRP	176651	SELECT FIL	12.8	88	6:39 AM
5/31/2017	SRP	176651	SELECT FIL	12.8	88	6:39 AM
5/31/2017	SRP	176655	SELECT FIL	12.46	66	6:51 AM
5/31/2017	SRP	177770	SELECT FIL	12.57	3	11:12 AM
5/31/2017	SRP	177779	SELECT FIL	12.8	3	12:10 PM
5/31/2017	SRP	177790	SELECT FIL	14.1	3	1:13 PM
5/31/2017	SRP	177804	SELECT FIL	11.9	3	2:12 PM
6/1/2017	SRP	176780	SELECT FIL	12.86	66	7:03 AM
6/1/2017	SRP	176860	SELECT FIL	9.15	3	3:19 PM
6/1/2017	SRP	177867	SELECT FIL	11.2	66	8:48 AM
6/2/2017	SRP	177999	SELECT FIL	11.34	66	11:13 AM
6/2/2017	SRP	178011	SELECT FIL	11.39	66	12:15 PM
6/2/2017	SRP	178023	SELECT FIL	11.37	66	1:47 PM
6/5/2017	SRP	178059	SELECT FIL	12.12	66	8:26 AM
6/5/2017	SRP	178061	SELECT FIL	9.16	88	8:28 AM
6/5/2017	SRP	178068	SELECT FIL	11.25	66	9:18 AM
6/5/2017	SRP	178069	SELECT FIL	12.09	88	9:19 AM
6/5/2017	SRP	178077	SELECT FIL	11.97	88	10:12 AM
6/5/2017	SRP	178078	SELECT FIL	12.15	66	10:13 AM
6/5/2017	SRP	178096	SELECT FIL	11.55	66	11:03 AM
6/5/2017	SRP	178097	SELECT FIL	11.72	88	11:04 AM
6/5/2017	SRP	178106	SELECT FIL	10.93	66	12:01 PM
6/5/2017	SRP	178119	SELECT FIL	12.48	88	12:59 PM
6/5/2017	SRP	178120	SELECT FIL	11.8	66	1:00 PM
6/5/2017	SRP	178137	SELECT FIL	12.02	88	1:54 PM
6/5/2017	SRP	178138	SELECT FIL	11.81	66	1:54 PM
6/5/2017	SRP	178151	SELECT FIL	11.61	88	2:46 PM
6/5/2017	SRP	178153	SELECT FIL	12.14	66	2:48 PM
6/6/2017	SRP	178186	SELECT FIL	11.5	88	8:31 AM
6/6/2017	SRP	178188	SELECT FIL	10.96	66	8:35 AM
6/6/2017	SRP	178202	SELECT FIL	12.72	88	9:37 AM
6/6/2017	SRP	178225	SELECT FIL	12.33	88	10:37 AM
6/6/2017	SRP	178229	SELECT FIL	10.07	66	10:53 AM
6/6/2017	SRP	178244	SELECT FIL	12.26	88	11:34 AM
6/6/2017	SRP	178249	SELECT FIL	10.01	66	11:51 AM
6/6/2017	SRP	178259	SELECT FIL	11.98	88	12:32 PM
6/6/2017	SRP	178274	SELECT FIL	12.92	88	1:29 PM
6/6/2017	SRP	178277	SELECT FIL	11.24	66	1:37 PM
6/6/2017	SRP	178291	SELECT FIL	9.95	88	2:42 PM
6/9/2017	SRP	177446	SELECT FIL	11.85	66	6:54 AM
6/12/2017	SRP	178760	SELECT FIL	13.13	3	9:02 AM
6/12/2017	SRP	178780	SELECT FIL	13.2	3	10:24 AM
6/12/2017	SRP	178793	SELECT FIL	12.8	3	11:38 AM
6/12/2017	SRP	178803	SELECT FIL	14.89	3	12:38 PM
6/12/2017	SRP	178820	SELECT FIL	12.91	3	1:52 PM
6/13/2017	SRP	177698	SELECT FIL	13.75	88	11:43 AM

6/13/2017	SRP	177705	SELECT FIL	12.43	66	12:36 PM
6/13/2017	SRP	178924	SELECT FIL	11.49	88	1:00 PM
6/13/2017	SRP	178925	SELECT FIL	13.26	3	1:11 PM
6/16/2017	SRP	179351	SELECT FIL	15.42	237	1:34 PM
6/16/2017	SRP	179352	SELECT FIL	17.89	349	1:35 PM
6/16/2017	SRP	179356	SELECT FIL	18.16	351	1:51 PM
6/19/2017	SRP	179451	SELECT FIL	16.04	375	2:23 PM
6/19/2017	SRP	179454	SELECT FIL	12.43	srp374	2:35 PM
6/19/2017	SRP	179470	SELECT FIL	18.22	375	3:27 PM
6/19/2017	SRP	179471	SELECT FIL	17.82	srp374	3:43 PM
6/19/2017	SRP	179473	SELECT FIL	23.75	341	4:02 PM
6/19/2017	SRP	179477	SELECT FIL	15	237	4:12 PM
6/19/2017	SRP	179478	SELECT FIL	17.88	375	4:19 PM
6/20/2017	SRP	179530	SELECT FIL	24.76	spr341	10:06 AM
6/20/2017	SRP	179541	SELECT FIL	15.46	spr384	11:12 AM
6/20/2017	SRP	179555	SELECT FIL	15.68	spr384	12:09 AM
6/20/2017	SRP	179567	SELECT FIL	15.8	spr384	1:07 PM
6/28/2017	SRP	180485	SELECT FIL	16.59	602	2:06 PM
7/5/2017	SRP	181072	SELECT FIL	21.39	484	2:35 PM
7/10/2017	SRP	181546	SELECT FIL	11.42	3	1:24 PM
7/10/2017	SRP	181547	SELECT FIL	11.07	66	1:27 PM
7/14/2017	SRP	182245	SELECT FIL	12.76	88	12:43 PM
7/14/2017	SRP	182262	SELECT FIL	12.55	88	1:57 PM
7/17/2017	SRP	182319	SELECT FIL	11.44	88	7:14 AM
7/17/2017	SRP	182336	SELECT FIL	11.89	88	8:08 AM
7/17/2017	SRP	182350	SELECT FIL	11.4	66	8:48 AM
7/17/2017	SRP	182353	SELECT FIL	12.77	88	9:06 AM
7/17/2017	SRP	182378	SELECT FIL	9.98	66	10:14 AM
7/17/2017	SRP	182389	SELECT FIL	12.48	88	10:28 AM
7/17/2017	SRP	182422	SELECT FIL	11.77	88	11:48 AM
7/17/2017	SRP	182445	SELECT FIL	12.63	88	12:54 PM
7/17/2017	SRP	182495	SELECT FIL	12.7	66	3:01 AM
7/18/2017	SRP	180039	SELECT FIL	11.86	88	6:47 AM
7/18/2017	SRP	182526	SELECT FIL	10.39	66	7:16 AM
7/18/2017	SRP	182535	SELECT FIL	10.35	88	7:18 AM
7/18/2017	SRP	182543	SELECT FIL	10.75	66	8:40 AM
7/18/2017	SRP	182548	SELECT FIL	12.29	88	9:17 AM
7/26/2017	SRP	183216	SELECT FIL	17.49	AMC13	7:26 AM
7/26/2017	SRP	183220	SELECT FIL	12.76	3	9:35 AM
7/26/2017	SRP	183237	SELECT FIL	11.83	3	10:57 AM
7/26/2017	SRP	183240	SELECT FIL	17.84	AMC13	11:04 AM
7/27/2017	SRP	183351	SELECT FIL	13.46	3	10:54 AM
7/27/2017	SRP	183353	SELECT FIL	17.59	AMC13	11:06 AM
7/27/2017	SRP	183368	SELECT FIL	13.08	3	12:08 PM
7/27/2017	SRP	183369	SELECT FIL	17.54	AMC13	12:08 PM
7/27/2017	SRP	183383	SELECT FIL	13.74	3	1:13 PM
7/27/2017	SRP	183385	SELECT FIL	17.87	AMC13	1:17 AM

8/4/2017	SRP	184275	SELECT FIL	11.62	66	8:18 AM		
8/4/2017	SRP	184356	SELECT FIL	11.46	66	12:41 PM		
8/10/2017	SRP	182797	SELECT FIL	12.55	88	7:18 AM		
8/10/2017	SRP	185126	SELECT FIL	12.6	88	9:01 AM	1882.95	1882.95



**PROJECT:** Rivefront Ice Rink & Skyride Facility  
**JOB#:** 836  
**PCO #:** 44

**DATE:** Friday, September 29, 2017  
**SUBJECT:** Type 11 Fixtures

**Scope of Change Request:**

Furnish revised Type 11 light fixtures around the Rotunda.

**RECAP OF CHANGE ORDER PRICING DETAIL**

Total Charges for Labor	\$97.75
Total Charges for Material	
Total Charges for Subcontractor	\$330.00
<b>Subtotal:</b>	<b>\$427.75</b>
Bonding and Insurance	\$6.21
<b>TOTAL CHARGES FOR CHANGE ORDER PER CONTRACT:</b>	<b>\$433.96</b>

**Contract Pricing Certification:**

We hereby certify that the pricing in this change order proposal is current, accurate, and in accordance with the contract agreement.

CNI Submitted by:  Date Submitted: 10/2/17  
Matt Nason, Project Manager

Stantec Recommended for Payment by: \_\_\_\_\_ Date Approved: \_\_\_\_\_

Owner Approved by: \_\_\_\_\_ Date Approved: \_\_\_\_\_



PROJECT: Rivefront Ice Rink & Skyride Facility  
 JOB#: 836  
 PCO #: 44  
 PR #:  
 DATE: 09/29/17  
 SUBJECT: Type 11 Fixtures

ITEM	QTY	UNIT	LABOR		MATERIAL		SUBCONTRACTORS		TOTALS
			\$/UNIT	AMOUNT	\$/UNIT	AMOUNT	\$/UNIT	AMOUNT	
Project Manager (Change Order Compilation / Contract Mods)	1	HRS	85.00	85.00					85.00
Superintendent		HRS	75.00						
Accounting (Contract Adjustments)		HRS	30.00						
Revised Type 11 Light Fixtures - Colvico	1.00	LS					300.00	300.00	300.00
<i>Direct Expense Subtotal</i>				85.00				300.00	385.00
Bond						3.12			3.12
Liability Insurance						1.75			1.75
Builders Risk Insurance						0.52			0.52
<i>Direct Expense + Overheads Subtotal</i>				85.00		5.40		300.00	390.40
Mark-up				12.75		0.81		30.00	43.56

Sales Tax: Not Included  
 Total: \$ 433.96



2812 N. Pittsburg  
Spokane, WA 99207

Phone: (509) 536-1875  
Fax: (509) 534-3551

Date: October 2, 2017  
Attention: CNI  
Reference: Riverfront Recreational Ice Rink & Skyride  
Subject: Electrical Proposal & Pricing –  
Type 11 Shipping Return

Lump Sum Price – Base Bid: \$300.00

The following is a summary of our Scope of Work

**Included:**

-shipping costs to return Type 11 fixture

**Excluded:**

- sales tax
- excavation, spoils haulaway, compaction and backfill
- sawcutting
- concrete asphalt patchback
- dewatering
- separation fabric
- cutting, patching and painting
- overtime/off hours work
- unforeseen and or existing conditions

-add 2% for bond rate if required

On-site parking will be provided for all employee vehicles.

Restroom facilities will be provided for all employees.

If you have any questions regarding the above information, please feel free to contact me immediately.

Respectfully submitted,

Terry Den Boer  
Estimator/Project Manager  
Colvico Inc.  
Email: [terry@colvicoinc.com](mailto:terry@colvicoinc.com)

Office 509-252-5843  
cell-509-342-4060

Washington Contractor's License: COLVII\*134D6

**PROJECT:** Rivefront Ice Rink & Skyride Facility  
**JOB#:** 836  
**PCO #:** 45

**DATE:** Friday, September 29, 2017  
**SUBJECT:** Sea Wall Lighting Conduit

**Scope of Change Request:**

ASI directs contractor to add (2) 1" conduits from power pedestal cabinet to the seawall raised bed for future lighting

All electrical installations are critical path activities to the project schedule. This additional work will require a 1 day extension to the contract time.

**RECAP OF CHANGE ORDER PRICING DETAIL**

Total Charges for Labor	\$287.50
Total Charges for Material	
Total Charges for Subcontractor	\$3,305.50
<b>Subtotal:</b>	<b>\$3,593.00</b>
Bonding and Insurance	\$52.49
<b>TOTAL CHARGES FOR CHANGE ORDER PER CONTRACT:</b>	<b>\$3,645.49</b>

**Contract Pricing Certification:**

We hereby certify that the pricing in this change order proposal is current, accurate, and in accordance with the contract agreement.

CNI Submitted by:  Date Submitted: 10/18/17  
Matt Nason, Project Manager

Stantec Recommended for Payment by: \_\_\_\_\_ Date Approved: \_\_\_\_\_

Owner Approved by: \_\_\_\_\_ Date Approved: \_\_\_\_\_



**PROJECT:** Rivefront Ice Rink & Skyride Facility  
**JOB#:** 836  
**PCO #:** 45  
**PR #:**  
**DATE:** 09/29/17  
**SUBJECT:** Sea Wall Lighting Conduit

ITEM	QTY	UNIT	LABOR		MATERIAL		SUBCONTRACTORS		TOTALS
			\$/UNIT	AMOUNT	\$/UNIT	AMOUNT	\$/UNIT	AMOUNT	
Project Manager (Change Order Compilation / Contract Mods)	1	HRS	85.00	85.00					85.00
Superintendent		HRS	75.00						
Accounting (Contract Adjustments)		HRS	30.00						
Furnish and install conduit - Colvico	1.00	LS					1,855.00	1,855.00	1,855.00
Excavate & Backfill - T. Lariviere	115	LF					10.00	1,150.00	1,150.00
Core drill and cap conduits	3	HRS	55.00	165.00					165.00
<b>Direct Expense Subtotal</b>				<b>250.00</b>			<b>3,005.00</b>		<b>3,255.00</b>
Bond						26.41			26.41
Liability Insurance						14.83			14.83
Builders Risk Insurance						4.40			4.40
<b>Direct Expense + Overheads Subtotal</b>				<b>250.00</b>		<b>45.64</b>	<b>3,005.00</b>		<b>3,300.64</b>
Mark-up				37.50		6.85		300.50	344.85

**Sales Tax: Not Included**  
**Total: \$ 3,645.49**



2812 N. Pittsburg  
Spokane, WA 99207

Phone: (509) 536-1875  
Fax: (509) 534-3551

---

Date: October 9, 2017  
Attention: CNI  
Reference: Riverfront Recreational Ice Rink & Skyride  
Subject: Electrical Proposal & Pricing –  
ASI – Seawall Lighting Conduit

Lump Sum Price – Base Bid: \$1,855.00

The following is a summary of our Scope of Work

**Included:**

-labor and materials to install 2 – 1” conduits to seawall bed

**Excluded:**

- sales tax
- concrete marker
- excavation, spoils haulaway, compaction and backfill
- sawcutting
- concrete asphalt patchback
- dewatering
- separation fabric
- cutting, patching and painting
- overtime/off hours work
- unforeseen and or existing conditions

-add 2% for bond rate if required

On-site parking will be provided for all employee vehicles.

Restroom facilities will be provided for all employees.

If you have any questions regarding the above information, please feel free to contact me immediately.

Respectfully submitted,

Terry Den Boer  
Estimator/Project Manager  
Colvico Inc.  
Email: [terry@colvicoinc.com](mailto:terry@colvicoinc.com)

Office 509-252-5843  
cell-509-342-4060

Washington Contractor's License: COLVII\*134D6



<b>JOB NAME:</b>					
Seawall Conduits					
<b>ITEM</b>	<b>QTY.</b>	<b>UNIT PR.</b>	<b>EXT. PR.</b>	<b>LABOR U</b>	<b>EXT. LAB</b>
1" pvc	120	\$ 0.50	\$ 60.00	0.05	6
1" pvc	120	\$ 0.50	\$ 60.00	0.05	6
pull strings	240	\$ 0.05	\$ 12.00	0.01	2.4
1 grc 90	2	\$ 7.50	\$ 15.00	0.5	1
1" FA	2	\$ 2.50	\$ 5.00	0.2	0.4
undermine gear	2	\$ -	\$ -	4	8
<b>MATERIAL subTOTALS</b>			\$ 152.00		
<b>LABOR TOTAL HOURS</b>					23.8
<b>LABOR \$ PER HOUR</b>					\$ 57.00
<b>LABOR TOTAL</b>			\$ 1,356.60		
<b>Small tools 3% of direct Labor</b>			\$ -		
<b>Rental Cost</b>			\$ -		
<b>TAX</b>					
<b>SUB TOTALS</b>			\$ 1,508.60		
<b>Overhead- 16%</b>			\$ 241.38		
			\$ 1,749.98		
<b>Profit - 2%</b>			\$ 105.00		
<b>SUB TOTALS</b>			\$ 1,854.97		
<b>JOB TOTAL</b>			\$ 1,854.97		
<b>BID BOND 2%</b>					



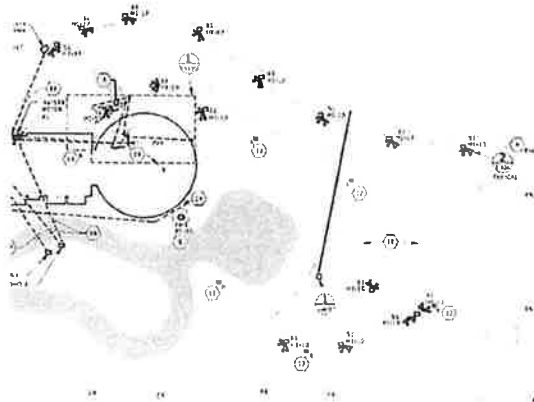
## Architect's Supplemental Instruction (ASI)

Owner:	City of Spokane Parks and Recreation Department	Project:	Spokane Riverfront Park Recreation Ice Rink and SkyRide Facility, Stantec Work # 2046055600
Address:	808 W. Spokane Falls Blvd., #5 Spokane, Washington 99201	Contractor:	Contractors Northwest, Inc. (CNI) 3731 N. Ramsey Rd. Coeur d'Alene, ID 83816
ASI :	Seawall lighting conduit	Date:	October 4, 2017

### Written Description of Architect's Additional Instructions:

Provide and install the following as described by Trindera Electrical Engineering:

- Provide (2) 1" conduits from power pedestal cabinet, (identified by detail callout 1/E-401) on sheet ES100, to seawall raised bed at approximate location shown below. Conduits shall be capped and provided with pull string. Provide 8"x8"x2" concrete marker above capped end of conduits and dimension location of conduits on record drawings.



STANTEC ARCHITECTURE INC.

Leif Hanson, AIA NCARB  
Architect  
Phone: (509) 340-1713  
Fax: (509) 328-0423  
leif.hanson@stantec.com

Design with community in mind

leif \\us1320-101\shared\_projects\2046055600\construction\asi\asi-sea-wall\asi-sea-wall-conduit.docx

**PROJECT: Rivefront Ice Rink & Skyride Facility**

**JOB#: 836**

**PCO #: 47**

**DATE: Friday, September 29, 2017**

**SUBJECT: Street Light Base**

**Scope of Change Request:**

Rock was encountered just below existing grade at street light pole #4 location. Contractor did exploratory excavation in attempt to avoid rock and was not successful. Contractor was then directed to remove existing light pole base in hopes rock had been removed by previous installation. Upon removal rock excavation was still required to install the new base.

**RECAP OF CHANGE ORDER PRICING DETAIL**

Total Charges for Labor	\$97.75
Total Charges for Material	
Total Charges for Subcontractor	\$3,845.60
<b>Subtotal:</b>	<b>\$3,943.35</b>
Bonding and Insurance	\$57.75
<b>TOTAL CHARGES FOR CHANGE ORDER PER CONTRACT:</b>	<b>\$4,001.10</b>

**Contract Pricing Certification:**

We hereby certify that the pricing in this change order proposal is current, accurate, and in accordance with the contract agreement.

CNI Submitted by:  Date Submitted: 10/23/17  
Matt Nason, Project Manager

Stantec Recommended for Payment by: \_\_\_\_\_ Date Approved: \_\_\_\_\_

Owner Approved by: \_\_\_\_\_ Date Approved: \_\_\_\_\_



**PROJECT:** Rivefront Ice Rink & Skyride Facility  
**JOB#:** 836  
**PCO #:** 47  
**PR #:**  
**DATE:** 09/29/17  
**SUBJECT:** Street Light Base

ITEM	QTY	UNIT	LABOR		MATERIAL		SUBCONTRACTORS		TOTALS
			S/UNIT	AMOUNT	S/UNIT	AMOUNT	S/UNIT	AMOUNT	
Project Manager (Change Order Compilation / Contract Mods)	1	HRS	85.00	85.00					85.00
Superintendent		HRS	75.00						
Accounting (Contract Adjustments)		HRS	30.00						
Rock Ex & Exploratory Digging - Colvico	1.00	ls					3,496.00	3,496.00	3,496.00
<b>Direct Expense Subtotal</b>				<b>85.00</b>				<b>3,496.00</b>	<b>3,581.00</b>
Bond						29.06			29.06
Liability Insurance						16.32			16.32
Builders Risk Insurance						4.84			4.84
<b>Direct Expense + Overheads Subtotal</b>				<b>85.00</b>		<b>50.21</b>		<b>3,496.00</b>	<b>3,631.21</b>
Mark-up				12.75		7.53		349.60	369.88

**Sales Tax:** Not Included  
**Total:** \$ 4,001.10



2812 N. Pittsburg  
Spokane, WA 99207

Phone: (509) 536-1875  
Fax: (509) 534-3551

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Date: October 19, 2017  
Attention: CNI  
Reference: Riverfront Recreational Ice Rink & Skyride  
Subject: Electrical Proposal & Pricing –  
Rock Removal – Spokane Falls Blvd.

Lump Sum Price : \$3,496.00

The following is a summary of our Scope of Work

**Included:**

-pricing is for an operator and equipment to remove rock so precast foundation could be placed for new lighting.

**Excluded:**

-add 2% for bond rate if required  
On-site parking will be provided for all employee vehicles.  
Restroom facilities will be provided for all employees.

If you have any questions regarding the above information, please feel free to contact me immediately.

Respectfully submitted,

Terry Den Boer  
Estimator/Project Manager  
Colvico Inc.  
Email: [terry@colvicoinc.com](mailto:terry@colvicoinc.com)

Office 509-252-5843  
cell-509-342-4060

<b>JOB NAME:</b>					
Rock Foundation					
<b>ITEM</b>	<b>QTY.</b>	<b>UNIT PR.</b>	<b>EXT. PR.</b>	<b>LABOR U</b>	<b>EXT. LAB</b>
9/28/2017 Aaron	5	\$ -	\$ -	1	5
Case 85	5	\$ 15.65	\$ 78.25	0	0
Breaker	5	\$ 12.00	\$ 60.00	0	0
9/29/2017 Aaron	2	\$ -	\$ -	1	2
Case 85	2	\$ 15.65	\$ 31.30	0	0
Breaker	2	\$ 12.00	\$ 24.00	0	0
10/2/2017 Aaron	9	\$ -	\$ -	1	9
Case 85	9	\$ 15.65	\$ 140.85	0	0
Breaker	9	\$ 12.00	\$ 108.00	0	0
10/5/2017 Aaron	3	\$ -	\$ -	1	3
Case 85	3	\$ 15.65	\$ 46.95	0	0
Breaker	3	\$ 12.00	\$ 36.00	0	0
10/06/2017 Aaron	8	\$ -	\$ -	1	8
Case 85	8	\$ 15.65	\$ 125.20	0	0
Breaker	8	\$ 12.00	\$ 96.00	0	0
10/09/2017 Aaron	8	\$ -	\$ -	1	8
Case 85	8	\$ 15.65	\$ 125.20	0	0
Breaker	8	\$ 12.00	\$ 96.00	0	0
<b>MATERIAL subTOTALS</b>			\$ 967.75		
<b>LABOR TOTAL HOURS</b>					35
<b>LABOR \$ PER HOUR</b>					\$ 57.00
<b>LABOR TOTAL</b>			\$ 1,995.00		
<b>Rental Cost</b>			\$ -		
<b>TAX</b>					
<b>SUB TOTALS</b>			\$ 2,962.75		
<b>Overhead- 18%</b>			\$ 533.30		
<b>SUB TOTALS</b>			\$ 3,496.05		
<b>JOB TOTAL</b>			\$ 3,496.05		
<b>BID BOND 2%</b>			\$ -		
<b>SUB TOTALS</b>			\$ 3,496.05		



# COLVICO DAILY FOREMAN'S REPORT

DATE: 07.28.2017 S M T W Th F S FOREMAN: Mark Easton JOB #: 9577 HOURS: 5

INSPECTORS NAME: \_\_\_\_\_ WEATHER: Clear TEMP: 79

## EMPLOYEE HOURS WORKED:

EMPLOYEE NAME: Aaron HOURS WORKED: 5 TRADE: Operator

EQUIPMENT:	Phase of Project
EQUIPMENT #:	HOURS: OPERATOR: EQUIPMENT DAMAGED FOR NEEDING REPAIR: YES / NO
<u>Case #85</u>	<u>Aaron</u> <u>5 Hours</u>
<u>Breaker</u>	<u>5 Hours</u>

VISITORS: YES / NO NAMES: \_\_\_\_\_

SAFETY MEETING CONDUCTED: YES / NO DELAYS: YES / NO CONFLICTS: YES / NO TESTS PERFORMED: YES / NO

NOTES: Foundation Removal

## TESTING

Areas under construction

## MATERIAL RECEIVED:

CHANGE ORDER WORK PERFORMED: YES / NO

NOTES: \_\_\_\_\_

EQUIPMENT/TOOLS SECURED & ACCOUNTED FOR AT END OF SHIFT:  
YES / NO

FORCE ACCOUNT PERFORMED: YES/NO

ACCIDENT OR INJURY: YES / NO

SAFETY OFFICER NOTIFIED: YES / NO

NAME(S) OF INJURED EMPLOYEE:

DESCRIBE EVENTS WHICH LED UP TO INJURY:

# COLVICO DAILY FOREMAN'S REPORT

DATE: 09-29-2017 S M T W T F S FOREMAN: Mark Easton JOB #: 9577 HOURS: 2

INSPECTORS NAME: \_\_\_\_\_ WEATHER: \_\_\_\_\_ TEMP: \_\_\_\_\_

## EMPLOYEE HOURS WORKED:

EMPLOYEE NAME: Aaron HOURS WORKED: 2 TRADE: Operator

EQUIPMENT: \_\_\_\_\_ Phase of Project \_\_\_\_\_  
EQUIPMENT #: \_\_\_\_\_ HOURS: \_\_\_\_\_ OPERATOR: \_\_\_\_\_ EQUIPMENT DAMAGED FOR NEEDING REPAIR: YES / NO  
Case #85 2  
Breaker 2

VISITORS: YES / NO \_\_\_\_\_ NAMES: \_\_\_\_\_

SAFETY MEETING CONDUCTED: YES / NO \_\_\_\_\_ DELAYS: YES / NO \_\_\_\_\_ CONFLICTS: YES / NO \_\_\_\_\_ TESTS PERFORMED: YES / NO \_\_\_\_\_

NOTES: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

## TESTING

Areas under construction \_\_\_\_\_  
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## MATERIAL RECEIVED:

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CHANGE ORDER WORK PERFORMED: YES / NO \_\_\_\_\_

NOTES: \_\_\_\_\_  
\_\_\_\_\_

EQUIPMENT/TOOLS SECURED & ACCOUNTED FOR AT END OF SHIFT:  
YES / NO \_\_\_\_\_

FORCE ACCOUNT PERFORMED: YES/NO \_\_\_\_\_

ACCIDENT OR INJURY: YES / NO \_\_\_\_\_

SAFETY OFFICER NOTIFIED: YES / NO \_\_\_\_\_

NAME(S) OF INJURED EMPLOYEE: \_\_\_\_\_  
\_\_\_\_\_

DESCRIBE EVENTS WHICH LED UP TO INJURY: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

# COLVICO DAILY FOREMAN'S REPORT

DATE: 10-03-2017, S M O W T F S FOREMAN: Mark Easton JOB #: \_\_\_\_\_ HOURS: 9

INSPECTORS NAME: \_\_\_\_\_ WEATHER: Clear TEMP: 70°

## EMPLOYEE HOURS WORKED:

EMPLOYEE NAME: Aaron HOURS WORKED: 9 TRADE: Operator

EQUIPMENT:	Phase of Project
EQUIPMENT #:	HOURS:
<u>Case 485</u>	<u>Aaron</u>
<u>Breaker</u>	<u>9</u> Hours
	<u>9</u> Hours

VISITORS: YES / NO NAMES: \_\_\_\_\_

SAFETY MEETING CONDUCTED: YES / NO DELAYS: YES / NO CONFLICTS: YES / NO TESTS PERFORMED: YES / NO

NOTES: Foundation Removal

## TESTING

Areas under construction

## MATERIAL RECEIVED:

CHANGE ORDER WORK PERFORMED: YES / NO

NOTES: \_\_\_\_\_

EQUIPMENT/TOOLS SECURED & ACCOUNTED FOR AT END OF SHIFT:  
YES / NO

FORCE ACCOUNT PERFORMED: YES/NO

ACCIDENT OR INJURY: YES / NO

SAFETY OFFICER NOTIFIED: YES / NO

NAME(S) OF INJURED EMPLOYEE:

DESCRIBE EVENTS WHICH LED UP TO INJURY:

# COLVICO DAILY FOREMAN'S REPORT

DATE: 10-03-2017 S M T W TF S FOREMAN: Mark Easten JOB #: 9577 HOURS: 3

INSPECTORS NAME: \_\_\_\_\_ WEATHER: \_\_\_\_\_ TEMP: \_\_\_\_\_

## EMPLOYEE HOURS WORKED:

EMPLOYEE NAME: Aaron Griffith HOURS WORKED: 3 TRADE: Operator

EQUIPMENT: \_\_\_\_\_ Phase of Project \_\_\_\_\_  
EQUIPMENT #: \_\_\_\_\_ HOURS: \_\_\_\_\_ OPERATOR: \_\_\_\_\_ EQUIPMENT DAMAGED FOR NEEDING REPAIR: YES / NO

Pack 855 3  
Breaker 3

VISITORS: YES / NO \_\_\_\_\_ NAMES: \_\_\_\_\_

SAFETY MEETING CONDUCTED: YES / NO \_\_\_\_\_ DELAYS: YES / NO \_\_\_\_\_ CONFLICTS: YES / NO \_\_\_\_\_ TESTS PERFORMED: YES / NO

NOTES: \_\_\_\_\_

## TESTING

Areas under construction

## MATERIAL RECEIVED:

CHANGE ORDER WORK PERFORMED: YES / NO

NOTES: \_\_\_\_\_

EQUIPMENT/TOOLS SECURED & ACCOUNTED FOR AT END OF SHIFT:  
YES / NO

FORCE ACCOUNT PERFORMED: YES/NO

ACCIDENT OR INJURY: YES / NO

SAFETY OFFICER NOTIFIED: YES / NO

NAME(S) OF INJURED EMPLOYEE:

DESCRIBE EVENTS WHICH LED UP TO INJURY:

# COLVICO DAILY FOREMAN'S REPORT

DATE: 10.06.2017 S M T W T F S FOREMAN: Mark Easton JOB #: 9577 HOURS: 8

INSPECTORS NAME: \_\_\_\_\_ WEATHER: Clear TEMP: 65

## EMPLOYEE HOURS WORKED:

EMPLOYEE NAME: Aaron HOURS WORKED: 8 TRADE: Operator

EQUIPMENT: \_\_\_\_\_ Phase of Project \_\_\_\_\_  
EQUIPMENT #: \_\_\_\_\_ HOURS: \_\_\_\_\_ OPERATOR: \_\_\_\_\_ EQUIPMENT DAMAGED FOR NEEDING REPAIR: YES / NO  
Case #85 8 Aaron 8 Hours  
Brake 8

VISITORS: YES / NO \_\_\_\_\_ NAMES: \_\_\_\_\_

SAFETY MEETING CONDUCTED: YES / NO \_\_\_\_\_ DELAYS: YES / NO \_\_\_\_\_ CONFLICTS: YES / NO \_\_\_\_\_ TESTS PERFORMED: YES / NO \_\_\_\_\_

NOTES: Foundation Removal

## TESTING

Areas under construction  
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## MATERIAL RECEIVED:

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CHANGE ORDER WORK PERFORMED: YES / NO \_\_\_\_\_

NOTES: \_\_\_\_\_

EQUIPMENT/TOOLS SECURED & ACCOUNTED FOR AT END OF SHIFT:  
YES / NO \_\_\_\_\_

FORCE ACCOUNT PERFORMED: YES/NO \_\_\_\_\_

ACCIDENT OR INJURY: YES / NO \_\_\_\_\_

SAFETY OFFICER NOTIFIED: YES / NO \_\_\_\_\_

NAME(S) OF INJURED EMPLOYEE: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

DESCRIBE EVENTS WHICH LED UP TO INJURY: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

# COLVICO DAILY FOREMAN'S REPORT

DATE: 10-09-2017 SMTWTFSS FOREMAN: Mark Easton JOB #: 9577 HOURS: 8

INSPECTORS NAME: \_\_\_\_\_ WEATHER: \_\_\_\_\_ TEMP: \_\_\_\_\_

## EMPLOYEE HOURS WORKED:

EMPLOYEE NAME: Aaron Griffiths HOURS WORKED: 8 TRADE: Operator

EQUIPMENT: \_\_\_\_\_ Phase of Project \_\_\_\_\_  
EQUIPMENT #: \_\_\_\_\_ HOURS: \_\_\_\_\_ OPERATOR: \_\_\_\_\_ EQUIPMENT DAMAGED FOR NEEDING REPAIR: YES / NO  
Case 85 8  
Breaker 8

VISITORS: YES / NO \_\_\_\_\_ NAMES: \_\_\_\_\_

SAFETY MEETING CONDUCTED: YES / NO \_\_\_\_\_ DELAYS: YES / NO \_\_\_\_\_ CONFLICTS: YES / NO \_\_\_\_\_ TESTS PERFORMED: YES / NO \_\_\_\_\_

NOTES: \_\_\_\_\_

## TESTING

Areas under construction

## MATERIAL RECEIVED:

CHANGE ORDER WORK PERFORMED: YES / NO \_\_\_\_\_

NOTES: \_\_\_\_\_

EQUIPMENT/TOOLS SECURED & ACCOUNTED FOR AT END OF SHIFT:  
YES / NO \_\_\_\_\_

FORCE ACCOUNT PERFORMED: YES/NO \_\_\_\_\_

ACCIDENT OR INJURY: YES / NO \_\_\_\_\_

SAFETY OFFICER NOTIFIED: YES / NO \_\_\_\_\_

NAME(S) OF INJURED EMPLOYEE: \_\_\_\_\_

DESCRIBE EVENTS WHICH LED UP TO INJURY: \_\_\_\_\_



**PROJECT: Rivefront Ice Rink & Skyride Facility**

**JOB#: 836**

**PCO #: 48**

**DATE: Friday, September 29, 2017**

**SUBJECT: Added Curbing**

**Scope of Change Request:**

Contractor was requested to provide additional curbing around planter surrounded by asphalt pavement. Curbing was not detailed on the original or revised lanscape plans at this location.

**RECAP OF CHANGE ORDER PRICING DETAIL**

Total Charges for Labor	\$184.00
Total Charges for Material	
Total Charges for Subcontractor	\$2,560.25
<b>Subtotal:</b>	<b>\$2,744.25</b>
Bonding and Insurance	\$40.11
<b>TOTAL CHARGES FOR CHANGE ORDER PER CONTRACT:</b>	<b>\$2,784.36</b>

**Contract Pricing Certification:**

We hereby certify that the pricing in this change order proposal is current, accurate, and in accordance with the contract agreement.

CNI

Submitted by: 

Matt Nason, Project Manager

Date Submitted: 10/23/17

Stantec

Recommended for Payment by: \_\_\_\_\_

Date Approved: \_\_\_\_\_

Owner

Approved by: \_\_\_\_\_

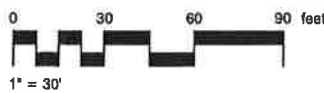
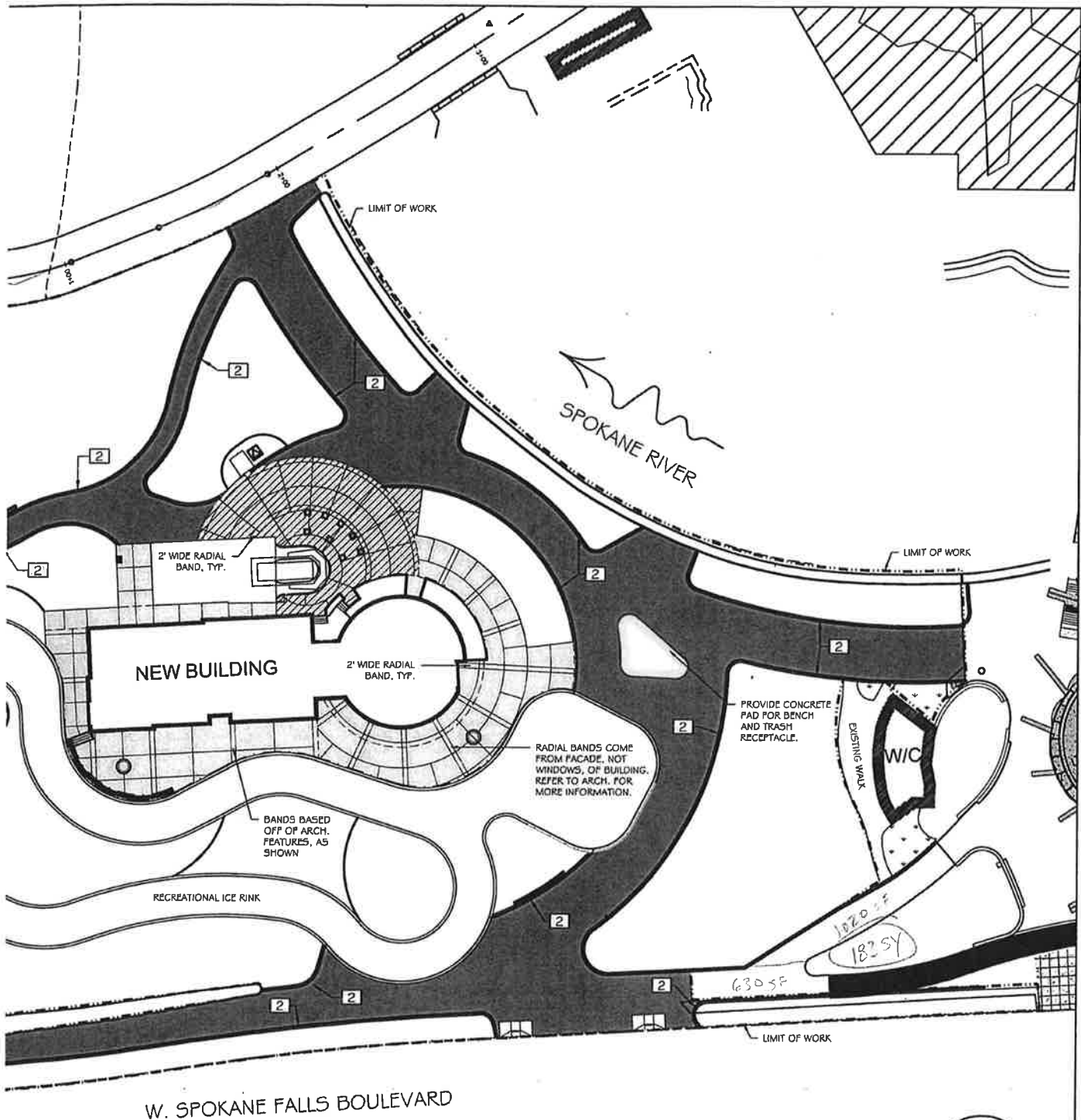
Date Approved: \_\_\_\_\_



PROJECT: Rivefront Ice Rink & Skyride Facility  
 JOB#: 836  
 PCO #: 48  
 PR #:  
 DATE: 09/29/17  
 SUBJECT: Added Curbing

ITEM	QTY	UNIT	LABOR		MATERIAL		SUBCONTRACTORS		TOTALS
			\$/UNIT	AMOUNT	\$/UNIT	AMOUNT	\$/UNIT	AMOUNT	
Project Manager (Change Order Compilation / Contract Mods)	1	HRS	85.00	85.00					85.00
Superintendent	1	HRS	75.00	75.00					75.00
Accounting (Contract Adjustments)		HRS	30.00						
Form, Place & Finish Concrete Curb - CNI	95.00	LF					24.50	2,327.50	2,327.50
<b>Direct Expense Subtotal</b>				<b>160.00</b>				<b>2,327.50</b>	<b>2,487.50</b>
Bond						20.19			20.19
Liability Insurance						11.33			11.33
Builders Risk Insurance						3.36			3.36
<b>Direct Expense + Overheads Subtotal</b>				<b>160.00</b>		<b>34.88</b>		<b>2,327.50</b>	<b>2,522.38</b>
Mark-up				24.00		5.23		232.75	261.98

Sales Tax: Not Included  
 Total: \$ 2,784.36



STATE OF  
WASHINGTON  
REGISTERED  
LANDSCAPE ARCHITECT  
*Thomas C. Sherry*  
THOMAS C. SHERRY  
CERTIFICATE NO. 480

DESIGN STANDARDS  
DC 2013



CITY OF SPOKANE, WASHINGTON  
DEPARTMENT OF PARKS AND RECREATION  
808 WEST SPOKANE FALLS BLVD.  
SPOKANE, WASHINGTON 99201-3343  
(509) 625-6200

PROJECT TITLE: RIVERFRONT PARK  
Riverfront Recreational Ice Rink & Skyride Facility  
SHEET TITLE: CONCRETE SCORING PATTERN

DIGITALLY SIGNED:

TYPE OF IMPROVEMENT: PARK

CITY PURCHASING NUMBER

DRAWING NUMBER

L-201

FILE NAME: REVISION NO.:

1596

DATE: 2016.10.24

**PROJECT: Rivefront Ice Rink & Skyride Facility**

**JOB#: 836**

**PCO #: 41A**

**DATE: Friday, September 22, 2017**

**SUBJECT: Zamboni Interior Walls**

**Scope of Change Request:**

Contractor requested to install Z furring, 2" rigid insulation and moisture resistant gyp on the interior south and west walls of the Zamboni Room.

Includes option to delete painting and add FRP to interior walls. FRP to stop below structural beams and be painted above. Standard white pebbled FRP with standard plastic trim.

**RECAP OF CHANGE ORDER PRICING DETAIL**

Total Charges for Labor	\$97.75
Total Charges for Material	
Total Charges for Subcontractor	\$11,753.50
<b>Subtotal:</b>	<b>\$11,851.25</b>
Bonding and Insurance	\$173.67
<b>TOTAL CHARGES FOR CHANGE ORDER PER CONTRACT:</b>	<b>\$12,024.92</b>

**Contract Pricing Certification:**

We hereby certify that the pricing in this change order proposal is current, accurate, and in accordance with the contract agreement.

CNI

Submitted by: 

Matt Nason, Project Manager

Date Submitted: 9/29/17

Stantec

Recommended for Payment by: \_\_\_\_\_

Date Approved: \_\_\_\_\_

Owner

Approved by: \_\_\_\_\_

Date Approved: \_\_\_\_\_



PROJECT: Rivefront Ice Rink & Skyride Facility  
 JOB#: 836  
 PCO #: 41A  
 PR #:  
 DATE: 09/22/17  
 SUBJECT: Zamboni Interior Walls

ITEM	QTY	UNIT	LABOR		MATERIAL		SUBCONTRACTORS		TOTALS
			\$/UNIT	AMOUNT	\$/UNIT	AMOUNT	\$/UNIT	AMOUNT	
Project Manager (Change Order Compilation / Contract Mods)	1	HRS	85.00	85.00					85.00
Superintendent		HRS	75.00						
Accounting (Contract Adjustments)		HRS	30.00						
Frame, Insulate and Gyp Interior Walls - Allwall Contracting	1	LS					7,381.00	7,381.00	7,381.00
Furnish and install FRP	1	LS					3,668.00	3,668.00	3,668.00
Delete Painting	560	SF					-0.65	-364.00	-364.00
<b>Direct Expense Subtotal</b>				<b>85.00</b>				<b>10,685.00</b>	<b>10,770.00</b>
Bond						87.39			87.39
Liability Insurance						49.07			49.07
Builders Risk Insurance						14.56			14.56
<b>Direct Expense + Overheads Subtotal</b>				<b>85.00</b>		<b>151.02</b>		<b>10,685.00</b>	<b>10,921.02</b>
Mark-up				12.75		22.65		1,068.50	1,103.90

Sales Tax: Not Included  
 Total: \$ 12,024.92



All Wall Contracting, Inc.  
723 South Lochsa Street  
Post Falls ID 83854  
208.773.4650

License: ALLWACI021CZ

## Change Proposal

Proposal #:1

Date: 09/12/2017

To: Contractors Northwest, Inc.  
PO Box 100  
Athol ID 83801

Project: 17085  
Riverfront Park Ice Rink  
Riverfront Park  
Spokane WA 99201

Proposed By: 1079 Jared Greaser

Customer Proposal:

Description of Work	Amount
Carpentry Labor \$65.00 Per hr 50 hrs. to frame, hang and insulate exterior walls at Zamboni storage.	3,250.00
Taping Labor \$56.00 Per hr 18 hrs to tape exterior walls at Zamboni Storage	1,008.00
Materials	2,973.00
40pc 18' 2" Z furring	
15pc L Angle	
30 pc 4x8 rigid insulation	
1 roll Vapor Barrier	
20pc 4x12 5/8" GWB	
4 box taping mud	
10pc Corner bead	
1930 lift	150.00
1930 Scissor lift	

### Notes

Matt

Here are our cost for the furring the exterior walls at the Zamboni Storage room.

If you have any questions please let me know.

Thanks

Jared Greaser

Negative changes will lower the overall contract price requiring no additional payment by owner.

Requested Amount of Proposed Change

7,381.00

Contractor:

Date:

Subcontractor:

Date:





All Wall Contracting, Inc.  
723 South Lochsa Street  
Post Falls ID 83854  
208.773.4650

License: ALLWACI021CZ

## Change Proposal

Proposal #:5

Date: 09/28/2017

To: Contractors Northwest, Inc.  
PO Box 100  
Athol ID 83801

Project: 17085  
Riverfront Park Ice Rink  
Riverfront Park  
Spokane WA 99201

Proposed By: 1079 Jared Greaser

Customer Proposal:

Description of Work	Amount
Labor	1,705.00
Materials	1,963.00

This is standard white pebbled FRP with standard plastic trims.

Thanks  
Jared

### Notes

Matt

Cost to install FRP at the two exterior Zamboni walls to the underside of the joists.

Thanks  
Jared

Negative changes will lower the overall contract price requiring no additional payment by owner.

Requested Amount of Proposed Change

3,668.00

Contractor: \_\_\_\_\_ Date: \_\_\_\_\_  
Subcontractor: \_\_\_\_\_ Date: \_\_\_\_\_

## Matt Nason

---

**From:** Hanson, Leif <leif.hanson@stantec.com>  
**Sent:** Tuesday, August 29, 2017 2:39 PM  
**To:** Matt Nason; Rick Welker  
**Cc:** Harvey Morrison; Brown, Jo-Lynn; Al Leech  
**Subject:** FW: 2046055600 Spo Ice: Envelope UA Analysis in support of insulation mods  
**Attachments:** zamboni.pdf

Matt,

Can you give us a price on installing 2" of polyiso insulation, vapor retarder, and moisture resistant gyp on the interior face of the indicated walls (see attachment), with an option for adding FRP as a finish? From floor level to structure. Delete painting on these walls.

Let me know if you need more from me.

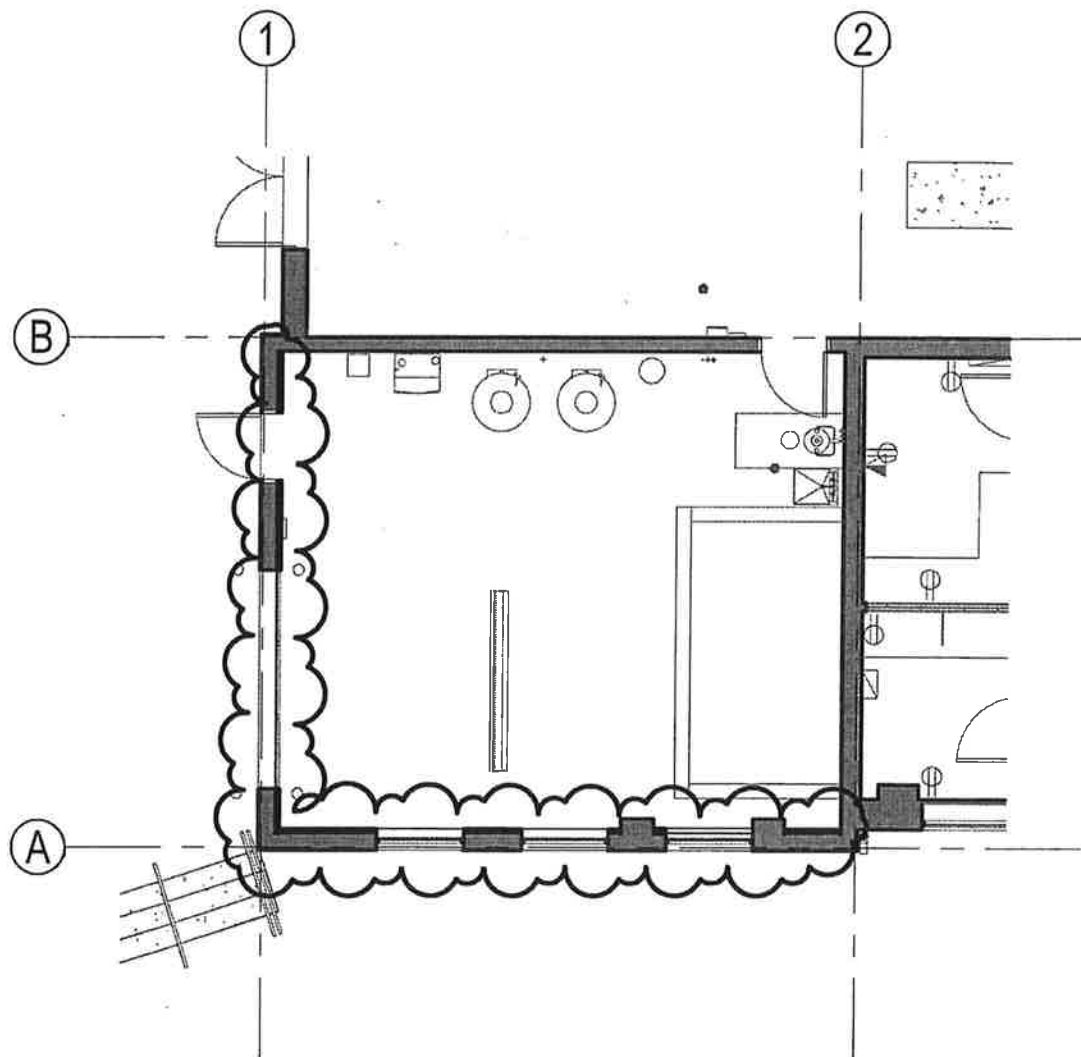
Thanks,  
Leif

Leif Hanson, AIA NCARB  
Senior Architect  
Phone: (509) 340-1713

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**From:** Al Leech [<mailto:al@energycontrolinc.com>]  
**Sent:** Tuesday, August 29, 2017 1:47 PM  
**To:** Hanson, Leif <leif.hanson@stantec.com>  
**Cc:** Rick Welker <[rickw@contractorsnorthwest.com](mailto:rickw@contractorsnorthwest.com)>; Harvey Morrison <[h Morrisoncm@gmail.com](mailto:h Morrisoncm@gmail.com)>; Matt Nason <[matt@contractorsnorthwest.com](mailto:matt@contractorsnorthwest.com)>; Brown, Jo-Lynn <[JLBrown@spokanecity.org](mailto:JLBrown@spokanecity.org)>; Witt, Riley <[riley.witt@stantec.com](mailto:riley.witt@stantec.com)>; Wilkinson, Randall <[Randy.Wilkinson@stantec.com](mailto:Randy.Wilkinson@stantec.com)>  
**Subject:** RE: 2046055600 Spo Ice: Envelope UA Analysis in support of insulation mods

Leif,  
This works.  
Based on the calcs Randy send and our phone conversation a little bit ago there will be no exterior walls without at least a little bit of continuous rigid insulation. Some existing CMU walls have ¾".  
The CMU walls that have nothing currently will have 2" rigid added to the inside face.  
If that's correct, we're good!  
Thanks!



**1 FLOOR PLAN WSEC CMP**  
 RR-WSEC 1/8" = 1'-0"



**Riverfront Recreational Ice Rink & Skyride Facility**

REFERENCE SHEET TITLE  
**WSEC INSULATION**

REFERENCE SHEET #  
**PR-WSEC**

PROJECT #:  
**2046055600**

SCALE:  
**1/8" = 1'-0"**

SKETCH #:

ISSUE: DATE:

## AMENDMENT to ADMIN 1400-14-01, Section 4.5

EFFECTIVE DATE: November 7, 2017

### 4.5 PURCHASING CREDIT CARDS

Most departments have a purchasing credit card that can be used to acquire small, low-cost items for which a purchase order is either impractical or not available. Only specific employees in each department are authorized to use the cards. Use of purchasing credit cards shall be in accordance with City Policy ADMIN 5600-16-01 or any subsequent and more current policy.

Attend Bluff Talks on November 16!!!  
Volunteers Needed to Help Make it a Great Event

**Save the Date!**

**Friends of the Bluff presents the first-ever BLUFF Talks.**

**Nov 16, 7-9 pm.**

