



Spokane Park Board
November 12, 2015 – 1:30 p.m.
City Hall, City Council Chambers
808 W. Spokane Falls Blvd, Spokane, Washington

Park Board Members:

Wright, Chris– President
Traver, Susan – Vice President
Eadie, Leroy
Kelley, Ross
Van Voorhis, Ken
Dunau, Andy
Selinger, Sam
Potratz, Preston
Pendergraft, Lauren
Sumner, Nick
McGregor, Ted
Councilman Allen, Mike

Agenda

1. **Roll Call:** *Pamela Clarke*
2. **Minutes:** October 8, 2015, Regular Park Board Meeting Minutes
3. **Additions or Deletions to the Agenda:**
None.
4. **Special Guests:**
 - A. SYSCA Update - *Jerry Unruh, Executive Director, Hillyard Senior Center and Kate Green, Executive Director, Northeast Youth Center*
 - B. Friends of Manito Park presentation – *Eberhard Schmidt*
 - C. Friends of Indian Canyon – *Steve Prugh*
5. **Claims:** Claims for the month of October 2015 – *Susan Traver*
6. **Financial Report & Budget Update:** *Sari Luciano*
7. **Special Discussion/Action Items:**
None
8. **Committee Reports – Action Items:**
Golf Committee: November 10, 2015 – *Preston Potratz*
None

Land Committee: November 4, 2015 – *Ken Van Voorhis*

A. Heath Park Agreement with St. Aloysius (deferred to December) – Tony Madunich

Recreation Committee: *Sam Selinger*

None

Riverfront Park Committee: November 9, 2015 – *Andy Dunau*

A. Stantec Contract Approval - \$41,727

B. Collins Group Contract Recommendation to Finance Committee

C. MOU with Spokane Parks Foundation

Finance Committee: November 10, 2015 – *Susan Traver*

A. Collins Contract – Financing from the Parks Fund Balance – Contract Amount: \$63,138

B. EBO – 4640 Golf Debt Service Fund consolidation to 4600 (Golf Fund) as part of the 2005A LTGO Refinancing and Debt Restructure

Urban Forestry Tree Committee: November 3, 2015 – *Lauren Pendergraft*

None

By-Laws Committee: *Ross Kelley*

10. **Reports:**

Park Board President: *Chris Wright*

Liaison Reports:

A. Conservation Futures Liaison – *Ken Van Voorhis*

B. Parks Foundation Liaison – *Susan Traver*

C. Council Liaison – *Councilman Mike Allen*

Director's Report: *Leroy Eadie*

10. **Executive Session:**

None

11. **Correspondence:**

A. Letter:

None

B. Newsletters:

Corbin Senior Activity Center

Sinto Senior Activity Center

Southside Senior & Community Center

12. **Public Comments:**

None

13. **Adjournment:**

A. Next Committee meeting dates:

Golf Committee: December 8, 2015, 8:05 a.m., City Council Briefing Center
Land Committee: December 2, 2015, 3:00 p.m., City Hall Conference Room 3B
Recreation Committee: December 3, 2015 at 3:00 p.m., City Council Briefing Center Conference Room
Riverfront Park Committee: December 7, 2015, 8:05 a.m., City Council Briefing Center
Finance Committee: December 8, 2015, 3:00 p.m., City Hall Conference Room 3B
Urban Forestry Committee: December 1, 2015, 4:15 p.m., Woodland Center

- A. Next Park Board meeting date: December 10, 2015, 1:30 p.m., City Council Chambers
- B. Next Joint City Council/Park Board Study Session: December 10, 2015, 3:30 p.m., City Council Briefing Center

Agenda is subject to change

AMERICANS WITH DISABILITIES ACT (ADA) INFORMATION: The City of Spokane is committed to providing equal access to its facilities, programs and services for persons with disabilities. The Spokane City Council Chamber in the lower level of Spokane City Hall, 808 W. Spokane Falls Blvd., is wheelchair accessible and also is equipped with an infrared assistive listening system for persons with hearing loss. Headsets may be checked out (upon presentation of picture I.D.) at the City Cable 5 Production Booth located on the First Floor of the Municipal Building, directly above the Chase Gallery or through the meeting organizer. Individuals requesting reasonable accommodations or further information may call, write, or email Lisa Richards at (509) 625-6909, 808 W. Spokane Falls Blvd., Spokane, WA, 99201; or lrichards@spokanecity.org. Persons who are deaf or hard of hearing may contact Ms. Richards at (509) 625-6909 through the Washington Relay Service at 7-1-1. Please contact us forty-eight (48) hours before the meeting date.

**CITY OF SPOKANE PARK AND RECREATION DEPARTMENT
OCT. 2015 EXPENDITURE CLAIMS
FOR PARK BOARD APPROVAL - NOV. 12, 2015**

PARKS & RECREATION:

SALARIES & WAGES	\$	871,445.36
MAINTENANCE & OPERATIONS	\$	433,931.85
CAPITAL OUTLAY	\$	147,136.60
PARK CUMULATIVE RESERVE FUND	\$	36,152.75
CAPTIAL IMPROVEMENTS - 2015 - RFP	\$	63,260.24
CAPITAL IMPROVEMENTS - 2008 - PARK	\$	460.50
FINCH ARBORETUM PERPETUAL CARE FUND	\$	-
WEST QUADRANT TIF	\$	-
CDA PARK MASTER PLAN - PLANNING SERVICES	\$	-

GOLF:

SALARIES & WAGES	\$	197,799.20
MAINTENANCE & OPERATIONS	\$	130,410.16
CAPITAL OUTLAY	\$	18,153.58
TOTAL EXPENDITURES:	\$	<u><u>1,898,750.24</u></u>

CITY OF
SPOKANE
PARKS
& RECREATION

The logo is a green circle containing a white stylized figure of a person running or jumping, with a white flower above it and a white leaf-like shape to the right.

Financial Reports

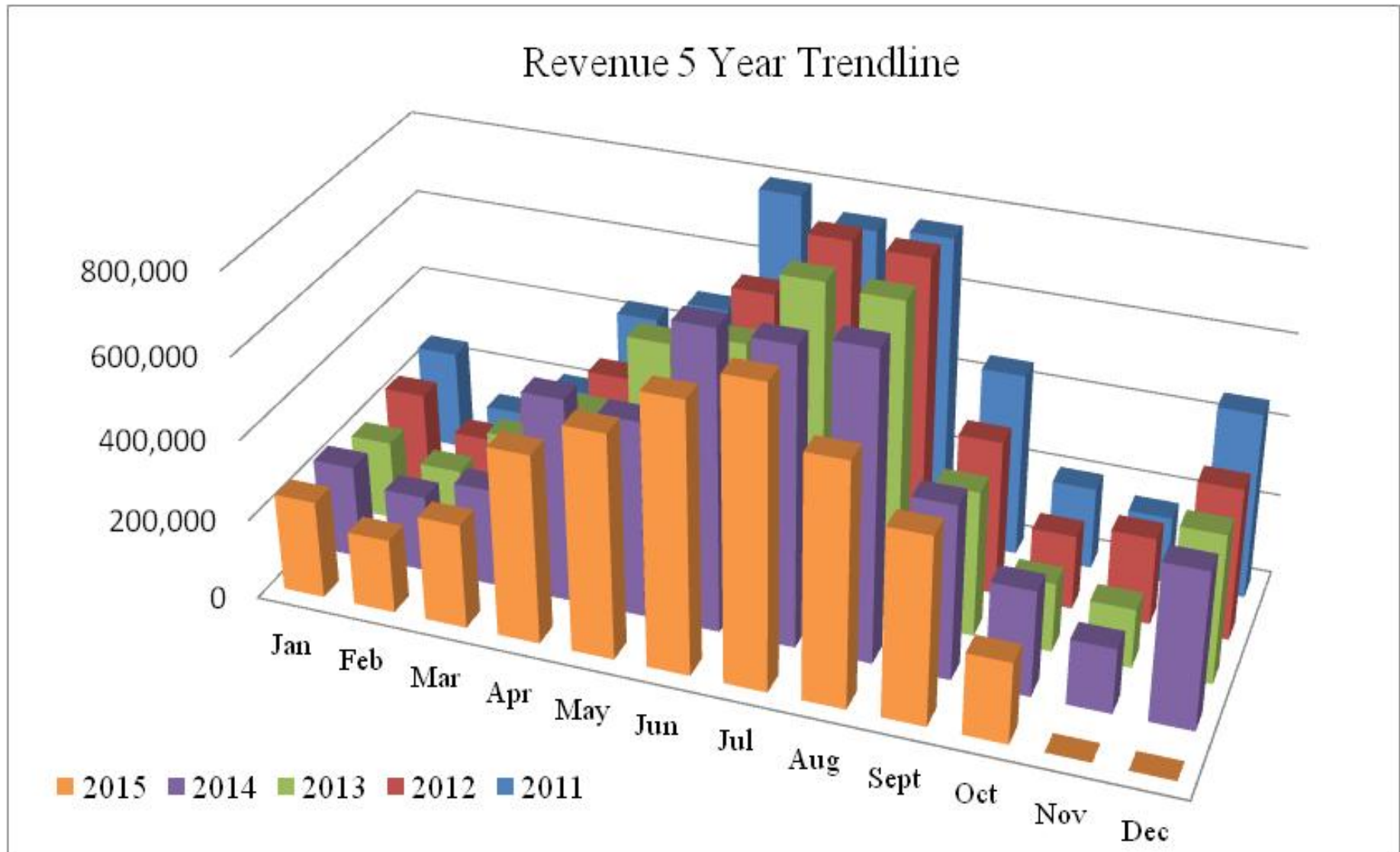
October, 2015



City of Spokane Parks & Recreation
 PARK FUND - Revenues & Expenditures
 October 31, 2015 (reported in millions)

As of October (in millions)	2015 Budget	YTD Budget	YTD Actual	% YTD Budget
Park Revenue	5.13	4.61	4.35	94%
Transfers In	12.94	10.94	10.95	100%
Funds Available	18.07	15.54	15.30	98%
Expenditures	16.52	13.73	12.91	94%
Transfers Out	0.52	0.52	0.51	98%
Capital Outlay	1.29	0.63	0.58	92%
NET	-0.27	0.66	1.30	
Beginning Fund Balance	2.55	2.55	2.55	
Ending Fund Balance	2.28	3.21	3.85	

Revenue by Month – Park Fund



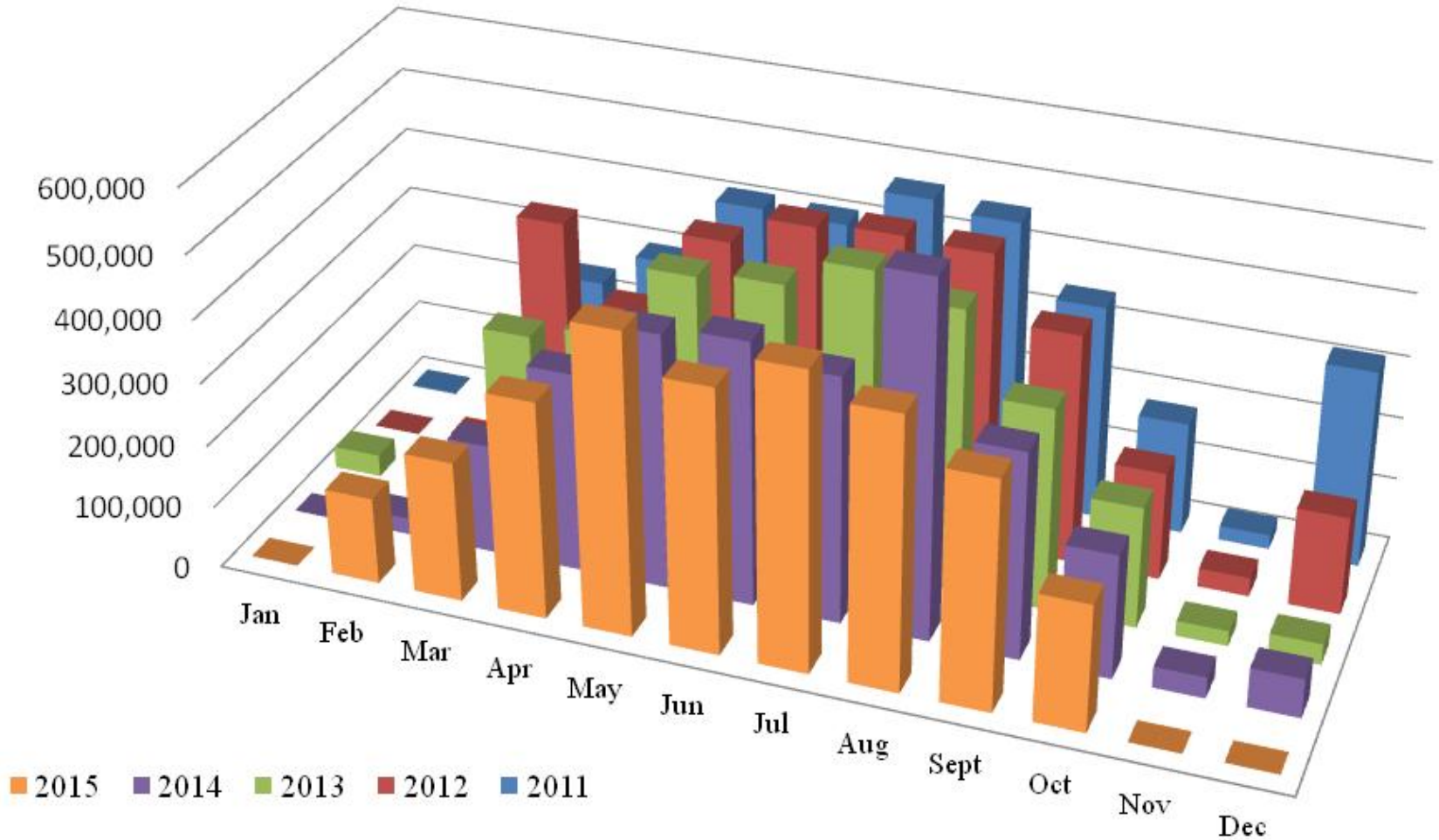
City of Spokane Parks & Recreation
 GOLF FUND - Revenues & Expenditures
 October 31, 2015 (reported in millions)

As of October (in millions)	2015 Budget	YTD Budget	YTD Actual	% YTD Budget
Golf Revenue	3.10	3.05	3.07	101%
Transfers In	0.16	0.00	0.14	0%
Funds Available	3.27	3.05	3.21	105%
Expenditures	2.90	2.44	2.53	104%
Transfers Out	0.02	0.02	0.00	0%
Capital Outlay	0.22	0.20	0.10	50%
NET	0.12	0.39	0.58	
Beginning Fund Balance	0.16	0.16	0.16	
Ending Fund Balance	0.29	0.55	0.74	



Revenue by Month – Golf Fund

Revenue - 5 Year Trendline



CITY OF SPOKANE PARKS AND RECREATION
2015 MAJOR PROJECT AND REPLACEMENT PLAN; As of October 31, 2015

NO	DIV	TYPE	DESCRIPTION	2015 PLAN	REVISIONS	REVISED PLAN	ACTUAL	ENCUMB.	REMAINING BALANCE
PARK FUND									
In Progress									
4	ADM	PR	EQUIPMENT REPLACEMENTS SYSTEM WIDE	\$ 183,000		\$ 183,000	\$ 155,394	\$ 85,565	\$ (57,959)
3	GRNT	CI	FRIENDS OF MANITO PROJECTS	\$ 80,000	\$ 19,000	\$ 99,000	\$ 65,935	\$ 60,022	\$ (26,957)
5	ADM	O	LID PAYOFF SYSTEM WIDE	\$ 50,500		\$ 50,500	\$ -	\$ -	\$ 50,500
6	ADM	O	CAPITAL CAMPAIGN FEASIBILITY STUDY	\$ 10,000		\$ 10,000	\$ -	\$ -	\$ 10,000
7.0	ADM	CI	MINOR PROJECTS	\$ 41,100	24,301	\$ 24,301	\$ -	\$ -	\$ 24,301
7.1	OPS	NC	REPLACE INTERPRETIVE SIGN INDIAN CANYON		\$ 2,000	\$ 2,000	\$ -	\$ 2,000	\$ -
7.4	OPS	NC	SHADLE PARK AMPITHEATRE; ELECTRICAL SUPPLIES		\$ 3,000	\$ 3,000	\$ -	\$ -	\$ 3,000
7.5	OPS	NC	SKY PRAIRIE SPEED BUMPS		\$ 2,800	\$ 2,800	\$ -	\$ -	\$ 2,800
7.6	OPS	NC	FRANKLIN PARK IRRIGATION IMPROVEMENTS		\$ 2,500	\$ 2,500	\$ -	\$ -	\$ 2,500
9	OPS	PR	COUER D ALENE PARK ENTRANCES/PATHWAYS	\$ 10,000		\$ 10,000	\$ -	\$ -	\$ 10,000
10	REC	PR	CORBIN TENNIS COURTS	\$ 7,500		\$ 7,500	\$ -	\$ -	\$ 7,500
13	OPS	CI	MANITO MIRROR POND SHORELINE IMPROVEMENTS	\$ 30,000		\$ 30,000	\$ -	\$ -	\$ 30,000
16	OPS	NC	RECYCLING EQUIPMENT INSTALL	\$ 20,000		\$ 20,000	\$ 7,877	\$ -	\$ 12,123
17	OPS	PM	ROOF REPLACEMENT	\$ 35,000		\$ 35,000	\$ -	\$ -	\$ 35,000
18	OPS	PM	SIDEWALK REPLACEMENT	\$ 20,000		\$ 20,000	\$ -	\$ -	\$ 20,000
24	REC	NC	MISSION UNIVERSAL BASEBALL FIELD	\$ 41,000		\$ 41,000	\$ 4,420	\$ 300	\$ 36,280
36	GRNT	CI	FINCH ARBOR STREAMBANK	\$ -	\$ 87,800	\$ 87,800	\$ 4,579	\$ 5,000	\$ 78,222
37	ADM	NC	WHEELS PARK/WHEEL PARK CONSULTANT	\$ -	\$ 160,414	\$ 160,414	\$ 2,700	\$ -	\$ 157,714
40	REC	PR	SE COMPLEX PARK PLAN	\$ -	\$ 16,000	\$ 16,000	\$ 8,468	\$ 482	\$ 7,050
41	REC	PR	GLOVER FIELD PARK PLAN	\$ -	\$ 15,000	\$ 15,000	\$ 652	\$ 11,991	\$ 2,357
43	OPS	PR	IRRIGATION STUDY	\$ -	\$ 22,500	\$ 22,500	\$ 3,030	\$ -	\$ 19,470
48	UF	PR	WOODLAND CENTER ROOF REPLACEMENT	\$ -	\$ 25,000	\$ 25,000	\$ -	\$ -	\$ 25,000
50	REC	PR	POOL REPAIRS	\$ -	\$ 142,351	\$ 142,351	\$ 8,944	\$ -	\$ 133,407
54	ADM	O	THANK YOU SPOKANE EVENT	\$ -	\$ 25,000	\$ 25,000	\$ 14,958	\$ 608	\$ 9,434
55	HORT	NC	MOORE TURNER GARDEN REPAIRS	\$ -	\$ 10,000	\$ 10,000	\$ -	\$ -	\$ 10,000
Complete									
			ROLLOVER PROJECTS	\$ -	\$ 202,955	\$ 202,955	\$ 176,864	\$ 23,900	\$ 2,191
7.2	OPS	CI	FISH LAKE TRAIL ROCKSLIDE		\$ 2,694	\$ 2,694	\$ 2,694	\$ -	\$ 0
7.3	REC	O	GLOVER DEMOLITION		\$ 3,805	\$ 3,805	\$ 3,805	\$ -	\$ 1
8	HORT	CI	EDWIDGE WOLDSSEN PARK (CAC) FENCING	\$ 16,000		\$ 16,000	\$ 17,144	\$ -	\$ (1,144)
11	HORT	PR	DECORATIVE ROCK REPAIR	\$ 25,000		\$ 25,000	\$ 26,121	\$ -	\$ (1,121)
28	REC	PR	SYNTHETIC TURF REPLACEMENT	\$ 37,500	\$ (37,500)	\$ -	\$ -	\$ -	\$ -
29	RFP	PR	FLEET REPLACEMENT FUNDING	\$ 35,000		\$ 35,000	\$ 16,336	\$ 15,847	\$ 2,817
42	HORT	PR	FRIENDS OF MANITO PROJECT DESIGNS	\$ -	\$ 15,000	\$ 15,000	\$ 6,364	\$ 2,831	\$ 5,805
44	OPS	PR	BUILDING SECURITY STUDY	\$ -	\$ 10,000	\$ 10,000	\$ -	\$ 10,000	\$ -
45	OPS	PR	DON KARDONG BRIDGE ELECTRICAL/LIGHTING	\$ -	\$ 15,000	\$ 15,000	\$ 9,946	\$ -	\$ 5,054
52	OPS	PR	MISSION PARK TENNIS COURTS	\$ -	\$ 3,319	\$ 3,319	\$ 3,318	\$ -	\$ 1
53	ADM	PM	CATALDO BUILDING CONSULTATION	\$ -	\$ 4,500	\$ 4,500	\$ 4,500	\$ -	\$ -
TOTAL PARK FUND				\$ 641,600	\$ 777,439	\$ 1,377,939	\$ 544,050	\$ 218,545	\$ 615,344
PARK CUMULATIVE RESERVE FUND									
In Progress									
			ROLLOVER PROJECTS	\$ -	\$ 174,376	\$ 174,376	\$ 115,871	\$ 2,615	\$ 55,890
30	ALL	PR	VEHICLE AND EQUIPMENT REPLACEMENTS	\$ 463,500	\$ (48,100)	\$ 415,400	\$ 79,099	\$ 357,037	\$ (20,735)
31	ALL	CI	ACQUISITION RELATED EXPENSES	\$ 10,000	\$ (10,000)	\$ -	\$ -	\$ -	\$ -
32	ALL	PR	COMPUTER HARDWARE/SOFTWARE REPLACEMENTS	\$ 82,000		\$ 82,000	\$ 65,055	\$ 1,351	\$ 15,595
33	RFP	PR	SKYRIDE MAJOR MAINTENANCE	\$ 50,000		\$ 50,000	\$ -	\$ -	\$ 50,000
35	OPS	O	CONSERVATION FUTURES	\$ 20,000		\$ 20,000	\$ 20,000	\$ -	\$ -
Complete									
58	RFP	CI	DIVISION STREET BRIDGE BOAT ACCESS	\$ -	\$ 48,100	\$ 48,100	\$ 40,379	\$ -	\$ 7,721
TOTAL PARK CUMULATIVE RESERVE				\$ 625,500	\$ 164,376	\$ 789,876	\$ 320,404	\$ 361,002	\$ 108,470
2008 PARK BOND FUND									
In Progress									
14	OPS	PR	PEACEFUL VALLEY SPORTS COURT	\$ -	\$ 34,000	\$ 34,000	\$ 461	\$ 16,461	\$ 17,079
22	REC	NC	MERKEL EQUIPMENT	\$ -	\$ 15,000	\$ 15,000	\$ 3,300	\$ 5,979	\$ 5,722
23	REC	CI	MERKEL LIGHTING UPGRADE	\$ -	\$ 25,000	\$ 25,000	\$ -	\$ 16,540	\$ 8,460
25	REC	CI	SE COMPLEX/SHADE & SAFETY - MERKEL AND FRANKLIN	\$ -	\$ 10,250	\$ 10,250	\$ -	\$ -	\$ 10,250
25.1	REC	NC	Sky Prairie Speed Bumps	\$ -	\$ 9,750	\$ 9,750	\$ -	\$ 9,750	\$ -
26	REC	CI	SPORTS FIELD/AQUATICS LIGHTING UPGRADE	\$ -	\$ 171,693	\$ 171,693	\$ 7,944	\$ 761	\$ 162,988
47	REC	CI	MERKEL PARKING LOT SAFETY IMPROVEMENTS	\$ -	\$ 38,900	\$ 38,900	\$ -	\$ -	\$ 38,900
49	ADM	PR	COMMUNICATIONS UPGRADES FIBEROPTICS INSTALL	\$ -	\$ 16,477	\$ 16,477	\$ -	\$ -	\$ 16,477
51	REC	NC	HARMON PARK LIGHTING UPGRADE	\$ -	\$ 6,307	\$ 6,307	\$ -	\$ 6,307	\$ -
334	OPS	PR	PLAY EQUIPMENT REPLACEMENT AND SURFACING	\$ 32,298	\$ 48,311	\$ 80,609	\$ 13,087	\$ 57,627	\$ 9,894
Complete									
19	REC	PM	AQUATIC REPAIRS - MAJOR	\$ -	\$ 35,000	\$ 35,000	\$ 48,777	\$ 1,690	\$ (15,467)

CITY OF SPOKANE PARKS AND RECREATION
2015 MAJOR PROJECT AND REPLACEMENT PLAN; As of October 31, 2015

NO	DIV	TYPE	DESCRIPTION	2015 PLAN	REVISIONS	REVISED PLAN	ACTUAL	ENCUMB.	REMAINING BALANCE
20	REC	NC	AQUATICS INFLATABLE	\$ -	\$ 10,000	\$ 10,000	\$ 12,230	\$ -	\$ (2,230)
21	REC	PM	FRANKLIN SPORTS COMPLEX RENOVATIONS	\$ -	\$ 10,000	\$ 10,000	\$ 12,091	\$ 97	\$ (2,189)
27	REC	NC	STAND UP PADDLE BOARDS	\$ -	\$ 10,000	\$ 10,000	\$ 10,131	\$ -	\$ (131)
46	REC	PM	AQUATIC FENCES AT SHADLE AND COMSTOCK	\$ -	\$ 30,000	\$ 30,000	\$ 22,277	\$ -	\$ 7,723
TOTAL 2008 PARK BOND FUND				\$ 32,298	\$ 470,688	\$ 502,986	\$ 130,297	\$ 115,213	\$ 257,476
2015 RIVERFRONT PARK BOND FUND									
141	RFP	NC	PUBLIC SPACES & PARK GROUNDS	\$ -	\$ 22,892,372	\$ 22,892,372	\$ 204,062	\$ 2,090,118	\$ 20,598,193
142	RFP	NC	PAVILION AND LEASABLE SHELTERS	\$ -	\$ 21,763,800	\$ 21,763,800	\$ -	\$ -	\$ 21,763,800
143	RFP	NC	LOOFF CARROUSEL	\$ -	\$ 5,436,500	\$ 5,436,500	\$ -	\$ -	\$ 5,436,500
144	RFP	NC	ICE RINK	\$ -	\$ 2,303,300	\$ 2,303,300	\$ -	\$ -	\$ 2,303,300
145	RFP	NC	REGIONAL PLAYGROUND	\$ -	\$ 1,680,400	\$ 1,680,400	\$ -	\$ -	\$ 1,680,400
149	RFP	NC	MISCELLANEOUS BOND	\$ -	\$ 10,512,480	\$ 10,512,480	\$ 178,711	\$ 221,123	\$ 10,112,646
TOTAL RIVERFRONT PARK BOND FUND				\$ -	\$ 64,588,852	\$ 64,588,852	\$ 382,773	\$ 2,311,241	\$ 61,894,838
GOLF FUND									
1	GOLF	PR	MOWER REPLACEMENTS	\$ 50,000	\$ (16,300)	\$ 33,700	\$ 13,549	\$ -	\$ 20,151
2	GOLF	PR	WIDE-AREA MOWER	\$ 50,000	\$ 16,300	\$ 66,300	\$ 66,290	\$ -	\$ 10
56	GOLF	CI	INDIAN CANYON - Equipment	\$ -	\$ 46,000	\$ 46,000	\$ 23,488	\$ -	\$ 22,512
57	GOLF	CI	INDIAN CANYON - Deck Railing	\$ -	\$ 34,000	\$ 34,000	\$ 14,875	\$ -	\$ 19,125
58	GOLF	CI	INDIAN CANYON - Nonbuilding/Misc. Improvements	\$ -	\$ 57,000	\$ 57,000	\$ 4,604	\$ -	\$ 52,396
TOTAL GOLF FUND				\$ 100,000	\$ 137,000	\$ 237,000	\$ 122,807	\$ -	\$ 114,193
TOTAL MAJOR PROJECT AND REPLACEMENT PLAN				\$ 1,399,398	\$ 66,138,356	\$ 67,496,654	\$ 1,500,331	\$ 3,006,001	\$ 62,990,322

CI	CAPITAL IMPROVEMENT
PM	PLANNED MAJOR MAINTENANCE
PR	PLANNED REPLACEMENT
O	OTHER
NC	NEW CAPITAL

**CITY OF SPOKANE PARKS AND RECREATION FUND BALANCES
AS OF OCTOBER 31, 2015**

	#1400 Park Fund	#1950 Cum Rsv	#4600 Golf	#4640 Golf Debt Svc	#3346 2015 Bond	#3408 2008 Bond	#6010 Finch
2015 BEGINNING FUND BALANCES	\$ 2,546,257	\$ 2,514,527	\$ 162,130	\$ 50,534	\$ -	\$ 502,986	\$ 6,257
Designated							
Capital	365,186	1,638,132	366,253		426,770		
Risk		241,303	100,000				
Urban Forestry			35,285				
Debt Service		377,772			802,900		
Revenue Stabilization	300,000						
Rotary Project Payback 2013-2014	95,613						
7% of Prior Year Expenditures	1,219,941						
Designated Fund Balance	1,980,740	2,257,206	501,538	-	1,229,670	-	-
Restricted							
Reserved for Inventory	171,035						
Long Term Net Assets			5,835,835				
Conservation Futures		70,672					
Property Donations		45,584					
Restricted Fund Balance	171,035	116,256	5,835,835	-	-	-	-
2015 YTD - ACTIVITY							
Revenue	15,300,612	434,196	3,211,794	116	65,821,088	1,454	4,768
Expenditures	13,997,664	378,369	2,632,426	11,345	382,773	130,297	-
NET	1,302,948	55,827	579,368	(11,229)	65,438,315	(128,843)	4,768
Undesignated FUND BALANCE	\$ 1,697,430	\$ 196,891	\$ (5,595,875)	\$ 39,305	\$ 64,208,645	\$ 374,143	\$ 11,025
Less: Encumbrances	651,426	361,002	34,319	-	2,313,807	115,213	-
Available Undesignated Fund Balance	\$ 1,046,004	\$ (164,111)	\$ (5,630,194)	\$ 39,305	\$ 61,894,838	\$ 258,930	\$ 11,025