

**Spokane Police Relief & Pension Board
Meeting Minutes
December 5, 2019**

Board Members Present: Ben Stuckart, Dave Anderson, Gary Warren, Terri Pfister, Mike Fagan, Michelle Hughes

Absent: Mark Grumbly

Staff Present: Christine Shisler, Phillip Tencick

Visitors Present: Dr. Vanderbosch, Paul Belles (Alliant)

CLOSED SESSION

The regular meeting of the Spokane Police Relief & Pension Board was called to order at 1:31 p.m. and immediately went into Closed Session with appropriate representatives and staff present to discuss submitted medical claims.

The Closed Session adjourned at approximately 1:32 p.m., and the Board immediately reconvened into Open Session.

OPEN SESSION

Long-term Care Census

The census was included in the Board's packets for their review.

Minutes

Mike Fagan moved and Gary Warren seconded the motion to approve the minutes of the November 7, 2019 meeting as printed. The motion passed unanimously.

Expenditure Summary Report

Dave Anderson moved and Mike Fagan seconded the motion to approve the October 2019 expenditure summary report. The motion passed unanimously.

Medical and Dental Claims and Experience Reports

Paul Belles presented the medical and dental claims and experience reports.

2018 Audit Update

This was the first audit and took longer than expected as it was the first audit. There was no finding caused by this delay. This was not the fault of the auditors or staff. Communication continued through the delays. This delay is not expected going forward.

There were no findings. However, there were two administrative recommendations. The first is with regard to the property tax received from the City. Currently, we net out the \$1 million return of property tax to the City on the financial statements. They are recommending that we show gross then net after the return. The second is regarding internal controls and in-house medical invoices. Auditors are recommending having at least one additional staff

person review medical invoices prior to payment. Currently there is only one staff person reviewing the invoices.

Board Doctor

No current update. However, Dr. Vanderbosch will continue to assist the Board in finding a new doctor. The Board thanked Dr. Vanderbosch for his years of service to the Board and his continued assistance in finding his replacement.

Other Business

The next board meeting is scheduled for January 2, 2020, however, Kris will not have any medical claims and we won't know who from council will be sitting on the Board. Staff is recommending cancelling the January meeting. There was consensus from the Board to cancel the January 2020 meeting.

There was discussion with the Board regarding the date and time of the Board meetings and the struggle for council members to attend meetings on Thursday. Board directed staff to work with the new council member who will be assigned to the Board to see what would work best.

There being no other business, the meeting adjourned at 1:49 p.m.

Approved by the Spokane Police Relief & Pension Board on March 4, 2020.

/s/
Christine Shisler,
Asst. Retirement Director

/s/
Terri Pfister,
Secretary and City Clerk