

North East Spokane

Public Development Authority

May 11, 2018

1:00 PM – 3:00 PM

Minutes – Approved

Attendance

NEPDA Members present: Anthony Carollo, Laura McAloon, Craig Riley, Nicole Hydzik, Cheryl Stewart, Scott Simmons

Staff present: Melissa Owen, Charlie Wolff

Consultants and Guests present: Cindy Clauson, Ron Valencia

Meeting called to order

Discussion Items:

Approval of April 13, 2018 Meeting Minutes – Motion by Cheryl Stewart M/S by Craig Riley to approve April minutes with one adjustment (removal of Scott Simmons from attendance list), all in favor with no abstentions or objections.

NEPDA 2018-2019 Top 10 Priorities & Incorporation into the 2018-2020 Work Plan – Melissa presented top ten priorities included in the 2018-2020 work plan. NEPDA suggested minor modifications for clarity as well as changing conditions such as new hire and recent opportunity zone designation (Opportunity Zone – development partnerships with Craft3 and others to fund area projects; New Hire – create a property inventory including vacant and underutilized land)

NEPDA Executive/Project Manager, new hire proposal – after reviewing updated draft job descriptions and proposals from Prothman regarding recruitment; the NEPDA Board is considering hiring a consultant instead of hiring an employee at this time. Discussion of skillsets and advertisement continued to June meeting. The NEPDA would like to understand what the City's policies are regarding hiring of professional services. The Board will further consider part-time consultant advertisement open to individuals and firms.

NEPDA Board Recruitment – group received updated information on progress toward NEPDA expansion and ideas regarding board membership should an agreement between the county and the city be reached to expand the NEPDA focus area along with revenue sharing.

Grant Updates

Freight Mobility Strategic Investment Board (FMSIB) Grant Application – the Yard projects were not competitive this round. ICM staff continues to work on funding strategies related to improvements to Wellesley and Freya in particular.

EPA Community Wide Grant – grant is wrapping up. Teri Stripes is now working directly with the EPA and Stantec on final reporting and grant close-out.

Integrated Planning Grant (IPG) Funding – Teri should be under contract within the next month or two for funds to complete a phase II ESA on the City Ranch Site in addition to stormwater work. The current efforts do include a change of scope from the original application and are therefore being negotiated with the Ecology – the granting agency.

Action Items: Obtain City policy and hiring process for professional services

Other/Ongoing Agenda items:

- YARD Funding/Financing; PBIA, LID, LIFT Next Steps (ongoing)
 - Opportunity Zone Designation, final rules for investment, funds developed and projects in which to invest.
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