

North East Spokane

Public Development Authority

September 8, 2017

1:00 PM – 3:00 PM

Minutes

Attendance

NEPDA Members present: Anthony Carollo, Richard Burris, Mike Fagan, Nicole Hydzik, Craig Riley, Scott Simmons, Cheryl Stewart, and Joe Tortorelli

Staff present: Melissa Owen; Rick Romero, Charlie Wolff

Consultants and Guests present: Cindy Clausen

Meeting called to order 1:00 pm

Discussion Items:

Approval of July 28 Meeting Notes– Motion to approve July 28, 2017 minutes with update re: motion on EPA Area Wide Plan Approval by Richard Burris, M/S by Nicole Hydzik; all in favor with minor corrections. No objections or abstentions.

50K Annual Funding – Melissa and Kim Bustos have been unable to find the line-item in the 2017 Budget. Rick Romero advised that the budget item is in Jonathan Mallahan’s budget under economic development. Melissa will check back in with Kim and Tim Dunivant now that the location of the budget item is known. Update on roll-over v. updated request in 2018 will be provided at upcoming meeting.

Sustainability Work Group Meeting update – NEPDA members reviewed the draft notes: Request made to specifically name/add the school district to the funding notes. NEPDA members reiterated barriers including change of use, road standards that include complete streets elements like bike lanes. There is an opportunity to confirm barriers at the CEO/Business/Land Owner event. Melissa will pull additional property owner information for next meeting (assessor data, library resources, etc.). Group needs to make a decision on what distribution software they want to use and begin utilizing the tool for communications.

CEO Luncheon – this year’s event will be a breakfast/coffee event. Nicole and Cheryl have offered to organize the event (Melissa will assist as needed). Cheryl and Nicole have already been talking to Pete and Ellie Rayner regarding support for this event. Nicole and Cheryl will work with Ellie to select a date that works for the event center and their catering staff. The goal is an event in the last week of October (23 or 30 of October) or first week in November.

Proposed Event Schedule: Networking starts at 8, event/dialog from 8:30 to 10 am. Board members would like to see some time dedicated to allowing guests to voice their issues along with their vision for where they are going with their own business and property.

There is interest by the board in surveying those on the invitation list prior to the event to verify that the topics of most interest can be discussed (infrastructure, development). A Save the Date should include a list of items to select as the top 3-5 topics to address in the meeting (What are your major obstacles for development; where do you envision your property in the yard going, do you have regulatory issues/concerns, What would accelerate your ability to develop/what barriers could be remove tomorrow to accelerate your ability to develop?).

Mailers could potentially be paid for by tapping into the allocation provided the PDA in 2017.

Outcomes of Staff meeting re: Street Classification and Link Documents – the NEPDA board is encouraged to move forward in advance of changes to the SMC/street standards. Advise planning of what the area needs (grid street system, particular set-backs or rights-of-way, etc.).

Grant Update

EPA Community Wide Assessment – Market Street testing is complete. We will be able to help inform the property owner about the extent of soil to be removed to remediate the property for residential living.

EPA Area-Wide Plan – Melissa will be moving this forward to council action via resolution.

September Meeting Agenda – not discussed

Closing/Around the room – update from Cindy Clausen on school district process around new school development. More detail to come following the district’s internal process.

Action Items:

- Reach out to ICM regarding potential to use alley right of way for stormwater improvements
- Clarify and forward Freya project details (2018-2023 Draft 6-Yr CIP); Reach out to communications team regarding project outreach and outreach coordination.
- Develop and Refine Communications piece utilizing updated NEPDA accomplishments.

Agenda item requests:

- Financing for NEPDA Operations
- YARD Funding/Financing; PBIA, LID, LIFT Next Steps (ongoing)

Meeting Adjourned 3:00 pm