

# North East Spokane

## Public Development Authority

June 9, 2017

1:00 PM – 3:00 PM

### Minutes – Draft

#### Attendance

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**NEPDA Members present:** Anthony Carollo, Richard Burris, Mike Fagan, Nicole Hydzik, Laura McAloon, Craig Riley, Scott Simmons, Cheryl Stewart, Joe Tortorelli

**Staff present:** Melissa Owen

**Consultants and Guests present:** none

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#### Meeting called to order 1:01 pm

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##### Discussion Items:

**Approval of June 9 Meeting Notes**– Motion to approve June 9, 2017 minutes made by Richard Burris, M/S by Joe Tortorelli; all in favor with minor corrections. No objections or abstentions. Note: Scott Simmons not present for approval of minutes.

**Review NEPDA Action Plan, YARD Development plan, MOU, etc.** – Group reviewed the current NEPDA MOU/Interlocal agreement with the City of Spokane. Melissa will resend all documents for review at the next meeting including 2012 Public Development Authority Strategy for NE Spokane, 2015 NEPDA Development Strategy and Brownfield Business Plan, Interlocal Agreement (NEPDA and West Plains), NEPDA/Staff Annual Work Plan.

**NEPDA/YARD Funding** - Findings from pilot legislation related to property tax exemption in targeted urban areas. Currently this incentive for industrial development is not available to Spokane.

##### Grant Update

*EPA Community Wide Assessment* – additional phase II work being conducted on Market Street property

*EPA Area-Wide Plan* – Melissa will be requesting that the Plan Commission recommend council recognition for the YARD Development Master Plan at their July 26, 2017 meeting. No hearing is needed for this process which would result in a resolution by Spokane City Council.

In closing out the AWP, the group would like to see updated poster boards printed instead of handouts. The NEPDA foresees using these larger boards at public events and at City Hall.

##### NEPDA Website

Melissa presented the group with findings regarding fee and low cost options for email distribution. Anthony agreed to review sites recommended by Melissa and will bring additional feedback to the group at the next meeting.

**July 28, 2017 Meeting Agenda** – please see Agenda items requested below.

**Closing/Around the room**

- WSDOT Place Making Workshop, Tuesday, July 25
- Spokane Matters District 1 Q3 meeting, Wednesday, July 26
- Impact Fee review being conducted

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**Action Items:**

- Verify when the Mayor is planning to visit BNSF Headquarters
- Review SCAFCO public right of way buildout
- Request that NEPDA \$50,000 funding be held over into 2018 (Laura)
- Forward Link Documents to the board
- Reach out to ICM regarding potential to use alley right of way for stormwater improvements
- Clarify brownfield resources with Teri Stripes (particularly clean-up funding)
- Identify the staff person with detailed history of LIDs in Spokane
- Update annual work plan for upcoming meeting
- Clarify and forward Freya project details (2018-2023 Draft 6-Yr CIP); Reach out to communications team regarding project outreach and outreach coordination.
- Develop and Refine Communications piece utilizing updated NEPDA accomplishments.

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**Agenda item requests:**

- Review and discuss 2012 Public Development Authority Strategy for NE Spokane
- Review and discuss 2015 NEPDA Development Strategy and Brownfield Business Plan
- Review Draft West Plains/Airport PDA interlocal agreement and cost sharing proposal
- Review and NEPDA interlocal agreement for consistency with West Plains PDA Draft interlocal agreement
- Review and discuss current City of Spokane LID policy
- Review Street Classification Map
- Financing for NEPDA Operations
- YARD Funding/Financing; LIFT Next Steps (ongoing)

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**Meeting Adjourned 3:00 pm**