

North East Spokane

Public Development Authority

March 24, 2017

1:00 PM – 3:00 PM

Minutes – Approved

Attendance

NEPDA Members present: Richard Burris, Craig Riley, Joe Tortorelli, Nicole Hydzik, Cheryl Stewart

Staff present: Melissa Owen, Anna Everano

Consultants present: none

Guests present: Mike Malsam

Meeting called to order 1:04 pm

Discussion Items:

Approval of March 10, 2017 Minutes – Motion to approve February 24, 2017 minutes made by Richard Burris, M/S by Craig Riley; all in favor with no objections or abstentions.

Charter and Bylaw Amendments – Updated Schedule

Due to cancelation of the March, 2017 Planning and Economic Development Committee (PED) meeting the process for approval of the NEPDA's approved Charter and Bylaw Amendments have been moved back. The Next PED meeting is scheduled for April 17th. First reading of the ordinance to amend the NEPDA Charter and Bylaws will take place on April 17 with final council action on April 24, 2017.

Approve Committee Formation Resolution – Brownfield Acquisition

Motion to approve proposed resolution to form an NEPDA Brownfield Acquisition Committee (with change to include Mayor's designee as a third committee member) made by Richard Burris, M/S by Joe Tortorelli; all in favor with no objections or abstentions.

Grant Update

EPA Community Wide Assessment – Market Street Phase II assessment schedule for the 1st week in April, 2017.

Esmeralda catalyst site, phase II assessment access agreement in progress, but not yet complete (no phase II start date at this time).

EPA Area-Wide Plan – No new update at this time.

EPA Grant Update (General) – EPA contracts have advised that there is no new information to share – they have the same information as that which is being distributed to the general public. Current Grants to remain in place.

Housekeeping

Regular Meetings – Regular meeting information to be sent to Teri Pfister following approval of March 10 meeting minutes.

NEPDA Boundaries – Review of Boundaries based on Charter as well as Operating Agreement which states that The YARD is the focus area. The Charter simply states inside or outside city limits. NEPDA members asked Melissa to check back in with Rick Romero and legal staff regarding issues and concerns with each boundary and need, if any, to coordinate boundaries to a more focused area. NEPDA also asked Melissa to review and compare the NEPDA boundaries to those outlined in the Charter and MOU for the U-District and draft boundaries/MOU for the Airport PDA.

FTP site – Melissa will provide updates regarding FTP site as this is populated.

Contact List – internal contact list provided to members

2016 Report to the State Auditor's Office – The Report was submitted March 1, 2017. Confirmation from Auditor's Office received on March 3, 2017.

Thank you Letters – one request on letter contact requested. Melissa to update letters for A. Carollo signature.

LIFT Next Steps

Background info – statewide bill will not be discussed until the session is over (next year). Strategy moving forward includes: Identifying a LIFT boundaries; clarifying whether overlapping districts would be considered; identification of projects to be funded; developing project costs and timeline for improvements; garnering support from elected officials (pull all elective officials together sooner than later).

The NEPDA will need to identify a prime sponsor; put together a proposal (80% complete); work with the prime sponsor on hot button issues; and, have a final proposal ready by the end of August, 2017.

Cheryl will locate and forward the last sponsored bill for NEPDA review.

Closing/Around the room

Action Items:

Develop Communications piece utilizing updated NEPDA accomplishments
Update Resolution approved (as per amended approval)
Update Thank you letters
Send Foss Waterway link to board members

Agenda item requests:

OPMA Training
Loss Review with Manufacturer
NSC Placemaking Update from Louis Meuler and Char Kay
NEPDA Boundary Clarification Conversation with Rick Romero and Legal
LIFT Next Steps (ongoing)

Meeting Adjourned 2:25 pm