

# North East Spokane

## Public Development Authority

**February 10, 2017**

1:00 PM – 3:00 PM

### Minutes – Approved

#### Attendance

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**NEPDA Members present:** Anthony Carollo, Richard Burris, Craig Riley, Joe Tortorelli, Nicole Hydzik

**Staff present:** Melissa Owen, Scott Simmons, George Dahl

**Consultants present:** none

**Guests present:** Mike Malsam

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1:04 pm **Meeting called to order**

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#### Discussion Items:

**Approval of January 27, 2017 Minutes** motion by Richard Burris, M/S by Craig Riley, all in favor with no objections or abstentions.

#### NEPDA Ordinance Updates

Motion to approve ordinance updates (adding two new members to the NEPDA board) and changes to NEPDA bylaws as presented made by Richard Burris, M/S by Joe Tortorelli.

#### Grant Update

##### *EPA Area-Wide Plan*

Because additional public outreach will be conducted through a Plan Commission workshop (April 12) and hearing (May 10) as well as through the Council adoption process the NEPDA Board would like staff to invite all 2016 CEO event guests to attend these public feedback opportunities and invite via email the review of The YARD EPA area-wide Plan online. To encourage additional dialog and participation additional information could be shared with email distribution list – funding of the NEPDA, any testing related to stormwater solution, new business update, and requests for feedback regarding plan priorities so that they can be revised moving forward.

##### *EPA Community Wide Assessment*

City is currently reviewing the historic land use survey developed as part of this grant to identify potential areas for stormwater infiltration. Staff is also considering options to utilize the EPA Community Wide Assessment grant in assessing stormwater infiltration sites across The YARD (phase I and II ESAs).

##### *Other Federal Funds*

George Dahl, from the City's Community Housing and Human Services Department provided a brief summary of the grant funds offered through CHHS. Conversation included a description of the historic use of CDBG funds for economic development programs (micro enterprise loans) and current/new approach. NEPDA members were advised that NE Spokane is a good fit for CDBG funding which intends to improve quality of life, job creation and income in low-mod income areas. George explained that CDBG funds are often used as gap funds – they do not

typically fund an entire project but instead leverage many sources of funding. CDBG funds are accessed via an application process and eligible grantees can be either for-profit or non-profit. The biggest requirement is whether the organization has the capacity to managing the funds.

Scott Simmons provided overview of request related to shovel ready projects for federal funding. Scott advised group that they would be consulted before any specific grant proposal or project funding would move forward.

### **District 1 Community Meeting**

Melissa will send out the community meeting information to the group in the case another member can attend in Anthony's absence. Richard Burris will attend the meeting as the GHBA representative.

### **Workshop Items Cont.**

#### *Board Training*

Melissa will develop an online Board Self-evaluation survey for ease of board response. The online survey will include the new member orientation checklist provided to all members.

#### *CRF/LIFT*

Cheryl Stewart joined the conversation re: LIFT legislation via conference line. Cheryl advised the group she has received a lot of verbal support for looking into this legislation. She is looking to have someone to sponsor and write the bill; however, the bill cut-off timeframe is approaching. If this work were to come to fruition this year the NEPDA would need to see something dropped by Friday, February 24. Joe is in Olympia all next week. Larger organizations already have legislative agenda set so while they may be willing to support this effort it isn't on their legislative agenda. Primary message/consideration is supporting connecting Washington projects.

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### **Action Items:**

Melissa to send out District 1 meeting email with attached materials

Melissa to convert self-assessment and board training questions into online survey

Send out Area Wide Plan add to NEPDA agenda for next time a second review of priority projects

Develop bullet point list of accomplishments since advisory board resulted in official NEPDA

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### **Agenda item requests:**

Annual Elections

LIFT progress and next steps

AWP – project limits review

District 1 meeting update

Website review

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**Meeting Adjourned 2:55 pm**